



Agenda

FAMILY & HUMAN SERVICES COMMITTEE

May 23, 2022
9:00 A.M.

To slow the spread of COVID-19, in lieu of a public gathering, the meeting will be accessible via Zoom to all members of the public as permitted by Government Code section 54953(e).

The Public may observe and participate by using this link:

<https://cccouny-us.zoom.us/j/84411460077?pwd=K2RWakVwOGNkTmVoSTVoTVF6YUJGUT09>

Meeting ID: 844 1146 0077

Or by dialing: (888) 278-0254

Conference Code: 985922

To indicate you wish to speak on an agenda item via Zoom, please “raise your hand” in the Zoom application.

If you are joining the meeting via a telephone, you may dial *2 using your phone’s dial pad

Supervisor Diane Burgis, Chair
Supervisor Candace Andersen, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. CONSIDER recommending to the Board of Supervisors the appointments of Sarah A. Chodakewitz to the Business Seat #6 and Nichol Carranza to the Business Seat #7 on the Workforce Development Board for terms ending June 30, 2026, as recommended by the Workforce Development Board and the Employment and Human Services Department. *(Tamia Brown, WDB Executive Director)*
4. CONSIDER recommending to the Board of Supervisors the reappointment of Joe Juarez Jr. to the Consumer Seat Under 60 - Seat 2 on the In-Home Supportive Services Public Authority Advisory Committee for a term ending March 6, 2026, as recommended by the Authority. *(Elizabeth Dondi, IHSS Public Authority Director)*
4. CONSIDER accepting the 2022 Quarter 1 report from the Council on Homelessness, and directing staff to forward the report to the Board of Supervisors for their information, as recommended by the Health Services Department. *(Christy Saxton, Director of Health, Housing, Homeless Services)*
5. CONSIDER approving the staff funding recommendations for FY 2022/23, FY 2023/24 and FY 2024/25 Community Development Block Grant-Public Service Category and Emergency Solutions Grant projects, and directing the Department of Conservation and Development staff to prepare a report for the Board of Supervisors' consideration. *(Gabriel Lemus, Department of Conservation and Development)*
6. CONSIDER accepting the report from the Employment and Human Services Department on the Workforce Development Board and Workforce Innovation and Opportunity Act updates and directing staff to forward the report to the Board of Supervisors for their information. *(Marla Stuart, Employment and Human Services Director and Tamia Brown, WDB Executive Director)*
7. The next meeting is currently scheduled for June 27, 2022.

8. Adjourn

The Family & Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Family & Human Services Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family & Human Services Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Enid Mendoza, Committee Staff
Phone (925) 655-2051, Fax (925) 655-2066
Enid.Mendoza@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

3.

Meeting Date: 05/23/2022
Subject: Appointments to the Workforce Development Board
Submitted For: Monica Nino, County Administrator
Department: County Administrator
Referral No.: NA
Referral Name: Advisory Board Appointment
Presenter: Tamia Brown, WDB Executive Director **Contact:** Lara DeLaney, (925) 655-2057

Referral History:

On January 7, 2020, the Board of Supervisors (BOS) adopted Resolution No. 2020/1 adopting policy governing appointments to boards, committees, and commissions that are advisory to the BOS. Section III.A. of this resolution states that when an advisory body conducts interviews for at-large/countywide seats, the body's recommendation will be provided to a Board committee for further review, along with all applications received for the applicable seat(s). In all cases, the Board Committee decides which applicants to nominate for full Board action.

The Workforce Development Board implements federal requirements for programs to address the education, skills, and employment needs for a skilled workforce, and that lead to an increase in the skills and earnings of Contra Costa residents.

On March 14, 2016, the Family and Human Services Committee (FHS) accepted the Employment and Human Services Department's recommendation to decertify the then-current Workforce Investment Act local Board and re-certify a new board structure in compliance with the new Workforce Innovation and Opportunity Act (WIOA). FHS approved these recommendations, and the Board did the same at its March 29, 2016 meeting.

Under new standards in WIOA (2016) and as adopted by the Board on March 29, 2016, the new Workforce Development Board structure is: a total of 23 required seats and 2 "optional seats", consisting of: 13 Business representatives, 5 Workforce representatives, and 5 Education and Training representatives as follows: (1) Adult Education/Literacy; (2) Higher Education; (3) Economic & Community Development; (4) Wagner Peyser representative; (5) Vocational Rehabilitation. Also two additional/"optional" seats that may be filled from any of the 3 categories above.

Referral Update:

Local board structure and size:

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

- Category – Representatives of Business (WIOA Section 107(b)(2)(A))
 - Thirteen (13) representatives (52%)
- Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))
 - Five (5) representatives (20%)
- Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))
 - One (1) Adult Education/Literacy Representative (WIOA title II)
 - One (1) Higher Education Representative
 - One (1) Economic and Community Development Representative
 - One (1) Wagner Peyser Representative
 - One (1) Vocational Rehabilitation Representative
- Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

The Workforce Development Board Executive Committee, approved on April 13, 2022 the recommended appointments below. No other candidates competed for the seats.

Please see the attached memo and applications for additional information.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the appointments of Sarah A. Chodakewitz to the Business Seat #6, and Nichol Carranza to the Business Seat #7 of the Workforce Development Board with terms expiring June 30, 2026.

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

WDB Appointment Recommendation Memo

Sarah Chodakewitz Application - Redacted

Nichol Carranza Application - Redacted

WDB Board Members Roster



MEMORANDUM

DATE: May 4, 2022
TO: Family and Human Services Committee
CC: Lara Delaney, CAO Sr. Deputy County Administrator
Enid Mendoza, CAO Sr. Deputy County Administrator
FROM: Tamia Brown, Executive Director
SUBJECT: **Appointment to Workforce Development Board**

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

Background:

Local board structure and size:

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

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Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

- Five (5) representatives (20%)

Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

Recommendation:

- a) Recommend approval of local board candidate for the vacant board seats. *(Attached application and board roster) - Approved on April 13, 2022 at the Executive Committee Meeting*
- **Sarah A. Chodakewitz** – Business Seat # 6
 - **Nichol Carranza** – Business Seat #7

***No other candidate competed for the Business Seat #6 & #7*

NEW APPOINTMENT

Seat	Last Name	First Name	Address & District #	Term Start Date	Term of Expiration	District (Resident)
Business Seat #6	Chodakewitz	Sarah A.	Walnut Creek, CA District #4	7/1/2022	6/30/2026	Out of County
Business Seat # 7	Carranza	Nichol	Martinez, CA District #5	7/1/2022	6/30/2026	District #4

Thank you

/rms
attachment

Application Form

Profile

Sarah

First Name

A

Middle Initial

Chodakewitz

Last Name

[REDACTED]

Home Address

[REDACTED]

Suite or Apt

Oakland

City

CA

State

[REDACTED]

Postal Code

[REDACTED]

Primary Phone

[REDACTED]

Email Address

[District Locator Tool](#)**Resident of Supervisorial District:**☒ N/A - Out of County

John Muir Health

Employer

Director, Government and
Community Affairs

Job Title

Length of Employment

1 year and 3 months

Do you work in Contra Costa County?☒ Yes ☐ No**If Yes, in which District do you work?**

District 4

How long have you lived or worked in Contra Costa County?

1 year and 3 months

Are you a veteran of the U.S. Armed Forces?☐ Yes ☒ No

Board and Interest**Which Boards would you like to apply for?**

Workforce Development Board: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Previously, Stephanie Rivera represented John Muir Health at the Workforce Development Board and prior to that Ashley Georgian. I have not yet attended a meeting but am eager to join.

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

University of Washington

Degree Type / Course of Study / Major

Masters in Public Health/Health Systems and Policy

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Brown University

Degree Type / Course of Study / Major

Bachelors Degree/Anthropology

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses**Other Training A**

Certificate Awarded for Training?

☐ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

My interest in serving on the Workforce Development Board of Contra Costa comes from both my desire to engage on the board as a representative of my employer, John Muir Health, and also from my own individual interests. As a representative of John Muir Health I am interested in joining the Workforce Development Board of Contra Costa because of the critical role this board plays in promoting health and wellbeing our community. More specifically, as one of the largest employers in Contra Costa, ensuring our community cultivates a robust healthcare workforce is an important strategic priority for our organization as well as other healthcare entities across the county. Being able to provide real time feedback on not only the current needs, but to help forecast the future needs in the healthcare workforce will ensure our community is prepared to respond to the healthcare needs of Contra Costa's residents. Additionally, beyond immediate healthcare workforce issues, at John Muir Health we provide care to one in four individuals living in Contra Costa. Economic stability acts as a key social determinant of health, meaning that the work conducted by the Workforce Development Board helps to promote health and wellness for all members of our community, including many of our patients. In addition to my interest in joining this board as a representative of John Muir Health, I am excited by the possibility of joining this board as a result of my own specific interest in cultivating opportunities for professional development. During my time at the Washington State Department of Health I created a comprehensive program for student engagement consisting of resources for informational interviews, a more comprehensive approach to internships, and ultimately, a summer speaker series program for current interns. Similarly, when I was at Kaiser Permanente, I participated in multiple mentorship programs, including providing summer-long mentorship for specific interns. Finally outside of my professional roles, I have frequently participated in alumni panels for the University of Washington's MPH program where I've spoken about job search skills for graduating students. To me, participation on the Workforce Development Board would allow me to marry this ongoing passion with the more robust infrastructure and scope that the Workforce Development Board provides.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

During my initial conversation with the leadership team at the Workforce Development Board, they shared that some of the qualities they were seeking in board members including individuals who brought deep subject matter expertise in key industry areas, who were collaborative, thoughtful and willing to engage meaningfully in group conversations, and individuals who would represent the board in the community and help extend the reach of the work that the board conducts. I believe I bring many of these qualities to bear. As someone who has worked in healthcare systems for many years I have a strong understanding of the healthcare workforce needs. I would be able to act as a resource for the board for example, should they receive the federal American Rescue Plan Good Jobs Challenge grant and in instances where I would not be able to provide the level of detail needed to effectively advise the board I would be able to reach out to other stakeholders within the healthcare sphere to gather more information as needed. Beyond subject area expertise, I have over the course of my career worked frequently in large teams on long term strategic initiatives. My understanding of this type of work process would allow me to be an active collaborator and meaningfully engage in strategic conversations to help inform the larger initiatives the board conducts. Finally, I have a strong background in community engagement and would look forward to participating in events hosted by the workforce development board as well as identifying potential partnerships and educational opportunities in the community.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

While I have not specifically had the experience of serving as a board member previously, I believe that I bring a strong background that would allow me to be an effective member of this community. For example, I have participated in volunteer opportunities such as with the Pierce County United Way where I assisted in conducting reviews of submitted grant applications. Similarly, I have acted on leadership teams within professional communities. While at Kaiser Permanente I was on the Oakland Leadership team for the genKP employee resource group. Currently at John Muir Health I serve as a taskforce member of our Gender Equity employee resource group.

Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors?
(Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
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4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
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 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Sarah Chodakewitz

Oakland, CA

Summary

Experienced health policy and communications professional with proven track record of launching initiatives, overseeing projects, and strategically planning and implementing health policy campaigns. I draw experience from across the health care delivery system, government agencies, and community level direct service. In professional roles I have been known as someone who skillfully builds bridges between teams, works well with limited direction, learns quickly and tackles challenging problems, and who can think 'outside-the-box' while still achieving excellent results.

Experience

Director, Government and Community Affairs at John Muir Health, Walnut Creek, CA (January 2021 - present)

- Provide organizational leadership in tracking state, local, and federal policy issues of importance to the organization. Provide guidance to leadership on key policy changes and advocacy opportunities.
- Participated in organizational Crisis Communications response team for the COVID-19 pandemic. Coordinated with mobile health clinic to conduct community outreach strategies.

Senior Public Advocacy Advisor at Kaiser Permanente, Oakland, CA (April 2018 - December 2022)

- Provided interim leadership for public advocacy function; managed a team consisting of two groups of vendors as well as two full time contract workers for approximately 1 year, represented the team at key strategic meetings, led change management with internal stakeholders.
- Provided program management for Kaiser Permanente's voluntary grassroots advocacy platform; oversaw 9 campaigns, 4,000 advocate actions, and 187% growth in participants. Routinely spoke publicly regarding the program and developed and moderated multiple webinars with up to 1,500 audience members.
- Co-led strategy development for the Government Relations Drug Pricing Policy Initiative; facilitated 2020 and 2021 strategic planning resulting in a multi-year work plan with multiple work streams, research grantees, and thought leadership activities.

Speechwriter and Health Policy Consultant at Washington State Department of Health, Tumwater, WA (September 2015 – September 2017)

- Provided direct staffing to Washington State Secretary of Health; developed talking points for 70+ speaking engagements, stakeholder meetings, and media relations events on a variety of complex and technical subjects;
- Provided project management for legislatively-mandated Patient Out-of-Pocket Costs Taskforce; facilitated weekly tactical meetings with DOH executive leaders (State Health Officer and Legislative Director), organized three full day stakeholder meetings to assess policy options; managed stakeholder communications, directed project budget, co-wrote final report submitted to the legislature;
- Coordinated cross-agency team for top legislative priority (Tobacco 21); managed policy research efforts, developed legislative testimony, participated as a member of the legislative team, responded to information requests from partner agencies and legislators, and represented the agency with external partners;
- Assisted in launch of new Center for Public Affairs and thrived in fast-paced environment (Office of the Secretary) with strong emphasis on leadership, independent judgment, and collaboration.

Assistant Director at Odegaard Writing & Research Center, University of Washington, Seattle, WA (June 2014 –July 2015);

- Hired, trained, mentored and provided leadership in an organization with 75+ employees;
- Launched and implemented key projects and initiatives, including new satellite location;
- Collaborated with external partners to form long-term partnership and secure funding source (\$14,753 grant);
- Co-writer for biennium budget proposal (\$419,000 annually).

Writing Consultant at Odegaard Writing & Research Center, University of Washington, Seattle, WA(September 2013 – June 2014)

- Assisted others in clarifying, developing and articulating their line of thought;
- Conducted 350+ writing sessions; developed history of repeat clients (higher than average rate of repeat use).

Executive and Internal Communications Internship at PATH, Seattle, WA (February 2015 – May 2015)

- Produced tracking system to assess alignment of executive team speaking engagements with strategic vision;
- Assessed strength of internal newsletters from user perspective and crafted recommendations for improvement.

Health Policy Intern at Washington State Health Care Authority, Olympia, WA (June 2014 – September 2014)

- Key editor and co-writer for \$65M State Innovation Model (SIM) Medicaid grant application;
- Produced draft design for Medicaid Accountable Communities of Health (ACHs) granting process;
- Finalized design of ACH grant process by facilitating collaborative meeting with agency policy leadership;
- Post-internship invited to become a member of the ACH pilot grant evaluator team.

Elder Care Advisor and Care Transition Facilitator at Somerville Cambridge Elder Services, Somerville, MA (July 2012 – June 2013)

- Facilitated clients enrollment in home and community-based Medicaid waiver (40+ clients);
- Participated in pilot program for Medicare/Medicaid dual eligible individuals to build connections between large hospital systems and home and community based services for Medicare Care Transition pilot project.

Nursing Home Transition Advocate at Boston Center for Independent Living, Boston, MA (August 2011 – July 2012)

- Worked with Medicaid enrolled population living in skilled nursing facilities and assisted in coordinating housing search and identifying social support services needed to transition back to community based living;
- Oversaw 300% increase in successful nursing home discharges, achieved through proactive identification of clients and building long-term, collaborative relationships with referring facilities;

Education

University of Washington, Seattle, Washington (June 2015)
MPH, Health Systems and Policy

Hebrew University of Jerusalem, Jerusalem, Israel (June 2011)
Fulbright Fellowship

Brown University, Providence, Rhode Island (May 2010)
BA in Cultural Anthropology

Application Form

Profile

Nichol

First Name

Carranza

Middle Initial

Last Name

Home Address

Suite or Apt

Concord

City

CA

State

Postal Code

Primary Phone

Email Address

[District Locator Tool](#)**Resident of Supervisorial District:**☒ District 4

Marathon Petroleum Corporation

Employer

Sr. Representative, Corporate
Social Responsibility & Public
Affairs

Job Title

Length of Employment

4.5 years

Do you work in Contra Costa County?☐ Yes ☒ No**If Yes, in which District do you work?**

District 5

How long have you lived or worked in Contra Costa County?

34 years

Are you a veteran of the U.S. Armed Forces?☐ Yes ☒ No

Board and Interest**Which Boards would you like to apply for?**

Workforce Development Board: Submitted

Seat Name

Board of Directors

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

San Francisco State University

Degree Type / Course of Study / Major

Communications

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Incident Command System (ICS)

Certificate Awarded for Training?

☐ Yes ☒ No

Other Training B

Advertising

Certificate Awarded for Training?

☐ Yes ☒ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

Through my voluntary involvement and professional roles, I am committed to the community and passionate about preparing Contra Costa residents for jobs in the East Bay. As a long-standing member of this community, I have in-depth knowledge of the local economy and opportunities to enhance its workforce pipeline. I have lived in Concord for 34 years and attended Mt. Diablo High School, ultimately graduating from Diablo Valley College (DVC) and San Francisco State University. I also have two children who are currently enrolled in the Mt. Diablo Unified School District and a third who attends DVC. I will work to create opportunities for our residents to obtain high-paying jobs through training and education.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see attached resume.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☐ Yes ☒ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

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List any volunteer or community experience, including any advisory boards on which you have served.

Industrial Association of Contra Costa County, Board Member, Mar 2021 – Present Monument Impact, Board Member, Nov 2018 – May 2020 Boys & Girls Clubs of Contra Costa County, Board Member, Nov 2019 – Dec 2021 Concord Chamber of Commerce, Board Member, Jul 2020 – Present Mt. Diablo Unified School District, Business Education Alliance, Advisory Committee, Aug 2019 – Present Math, Engineering & Science Achievement (MESA), Advisory Board Member, Oct 2019 – Present Concord Rotary Club, Member, Mar 2018 – Present Year Up, Mentor & Guest Presenter Apr 2015 – Present

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

NICHOL CARRANZA

• [linkedin.com/in/NicholCarranza](https://www.linkedin.com/in/NicholCarranza)

Mission-driven public affairs professional specializing in community engagement, corporate social responsibility, and strategic communication to elevate and enhance the organization's reputation.

Passion for equity in education, workforce development and environmental stewardship. Solid experience in all areas of public affairs and program management; stakeholder engagement; community partnerships; messaging strategy; media relations; executive communications; and crisis communications.

Specialties:

- Board member and advisory council experience
- Community-focused solutions and approach
- Corporate investment strategy
- Technology, energy, and education
- Politically astute with strong business acumen
- Briefing and staffing executives
- Event planning and management
- Analytical, collaborative and detail oriented

INDUSTRY & COMMUNITY INVOLVEMENT

- **Industrial Association of Contra Costa County**, Board Member *Mar 2021 – Present*
- **Monument Impact**, Board Member *Nov 2018 – May 2020*
- **Boys & Girls Clubs of Contra Costa County**, Board Member *Nov 2019 – Dec 2021*
- **Concord Chamber of Commerce**, Board Member *Jul 2020 – Present*
- **Mt. Diablo Unified School District**, Business Education Alliance, Advisory Committee *Aug 2019 – Present*
- **Math, Engineering & Science Achievement (MESA)**, Advisory Board Member *Oct 2019 – Present*
- **Concord Rotary Club**, Member *Mar 2018 – Present*
- **Year Up**, Mentor & Guest Presenter *Apr 2015 – Present*

EXPERIENCE

Marathon Petroleum Corporation (MPC) *September 2017 – Present*

Sr. Representative, Corporate Social Responsibility & Public Affairs

- Manages \$2 million charitable budget for Northern California, Pacific Northwest, and Alaska regions; advances strategic partnerships and programs connecting MPC with schools, civic organizations and community groups.
- Cultivates community support leading stakeholder engagement efforts for \$2 Billion renewable fuels project, manages Community Advisory Panel and identifies opportunities for employee engagement with nonprofits.
- Represents company in multiple Board and Advisory Council positions, actively seeking to understand and address community needs.
- Serves as PIO and manages media inquiries and public affairs activities related to refinery operations.

University of California (UC), Office of the President Communications Specialist III, UCPath

January – September 2017

- Engage stakeholders and provide consultative support to operational leads, campus leads, and public affairs. Oversee executive communications, developing talking points and presentations to the UC President.
- Lead development and execution of strategic plan driving change communication across the UC system.

Cisco Systems, San Jose, CA

May 2015 – November 2015

Sr. Manager, Executive Communications – Supply Chain Operations

- Developed executive communications strategy for SVP, prepped executive for media interviews, customer engagements, and leadership meetings. Managed stakeholder relationships across Cisco's marketing, corporate relations, investor relations, sales, and event teams.
- Managed divestiture executive announcement to supply chain employees supporting Mergers & Acquisitions team, including regional launches, town halls and follow-up communications during transition.
- Developed 45-minute keynote speech for SVP, delivered to 600+ global suppliers; distilled input from 20+ stakeholders; 88% of attendees rated "message resonance" very good/excellent; 86% rated "value of information" very good/excellent.

Pacific Gas and Electric Company

February 2009 – May 2015

Principal, Corporate Affairs – Gas Operations

(August 2012 – May 2015)

- Led stakeholder engagement program for PG&E's 2015 Gas & Transmission Storage rate case to gain community and government support; educate and inform community; organized pipeline safety demos at public participation hearings, managed agency and collateral.
- Led multi-year communications program for PG&E's Gas Safety Excellence initiative; developed messaging and executive spokespeople, planned officer field visits, organized events and press conferences.
- Chief Editor of Gas Matters newsletter to educate employees, managed creative direction, content, editorial team, contractors, budget, production and vendors.
- Witness Assistant in PG&E's 2017 General Rate Case, responsible for meeting regulatory deadlines, briefing executives, developing testimony, analyzing data, solving issues, tracking and responding to data requests.

Sr. Representative, Corporate Affairs – Crisis Communications

(January 2011 – August 2012)

- Developed winning testimony for Corporate Relations in PG&E's 2014 General Rate Case, a three-year proceeding securing \$18 million per year in funding for the department.
- Envisioned and developed Gas Operations Improvement Tracker, a formal public document used by external-facing teams to ensure consistent data for government, media, and regulatory stakeholders, cataloging gas system upgrades. Managed team of 30+ subject-matter experts, and legal and executive approvals.
- Led crisis strategy and collateral development for SmartMeter™ program to educate customers and employees on technology benefits during time of intense public opposition.

Project Manager, Customer Communications

(February 2009 – January 2011)

- Successfully led San Bruno crisis communications to victims and customer impact team and developed critical stakeholder outreach strategies for legal and regulatory announcements after the accident.
- Developed communications strategies and messaging for SmartMeter™, competitive issues (CCAs) and customer privacy matters. Advocated for customer-centric solutions to complex billing and operational issues.
- Managed marketing review for 80+ energy management programs, dynamic pricing, energy efficiency and demand response programs.

Insight Express

October 2006 – December 2008

Project Manager

- Launched global research study in less than 48 hours on 75 web sites with 2.5 billion impressions. Supervised large-scale, digital research studies for major brand advertisers, agencies and online publishers.

Chevron Corporation

July 2005 - July 2006

Account Manager, Contract Position

- Provided strategic counsel to senior executives to ensure effective program branding, developed and oversaw project scopes, schedules, budgets, vendor negotiations and deliverables.

Oracle (formerly PeopleSoft, Inc.)

September 2004 – January 2005

Intranet Manager

- Managed fulfillment website and content for software sales team, vendor negotiations, contractual agreements, cost containment and all day-to-day communications.

EDUCATION

- **San Francisco State University**
Bachelor of Arts, Communications
- **Advanced Institute of Advertising Studies**
Certificate, Advertising Studies
- **University of California Berkeley Extension**
Business Communications coursework

BOARD MEMBERS Public Roster

Tamia Brown
Executive Director

BUSINESS SEATS

MICHAEL MCGILL	JOSHUA ALDRICH	YOLANDA VEGA (CHAIR)
MMS Design Associates, Inc. President/Principal Engineer Committee: Executive & Youth Business Seat #1 Appointment Date: 7/1/2020 Term End Date: 6/30/2024	Del Sol NRG, Inc. CEO Committee: Business & Economic Development Business Seat #2 Appointment Date: 10/9/2018 Term End Date: 6/30/2022	Peak Performance Corporate Training Principal Committee: Executive & Business & Economic Committee Business Seat #3 Appointment Date: 7/1/2020 Term End Date: 6/30/2024
TERRY CURLEY (CO-CHAIR)	DOUGLAS R. LEZAMETA	VACANT
Executive Vice President United Business Bank Committee: Executive & Business & Economic Development Business Seat #4 Appointment Date: 10/9/2018 Term End Date: 6/30/2022	Founder Fusion Latina Network Committee: Business Seat #5 Appointment Date: 08/01/2021 Term End Date: 06/30/2025	Committee: Business Seat #6 Appointment Date: Term End Date: 6/30/20XX
VACANT	CAROLINA HERRERA	ROBERT MULLER
Committee: Business Seat #7 Appointment Date: Term End Date: 06/30/2026	Kaiser Permanente Manager, Community & Government Relations Committee: Business & Economic Development Business Seat #8 Appointment Date: 7/1/2020 Term End Date: 6/30/2024	Martinez Refining Company Learning Manager Committee: Executive & Youth Business Seat #9 Appointment Date: 7/11/2017 Term End Date: 6/30/2023
LAURA TREVINO - FERNANDEZ	STEPHANIE RIVERA	MONICA MAGEE
Coast Personnel Services Vice President of Sales Committee: Business & Economic Development Business Seat #10 Appointment Date: 7/1/2020 Term End Date: 06/30/20XX	Lazarex Cancer Foundation Chief Executive Officer Committee: Executive & Business & Economic Development Business Seat #11 Appointment Date: 7/1/2020 Term End Date: 06/30/2024	Bishop Ranch Director of Marketing Committee: Business & Economic Development Business Seat #12 Appointment Date: 7/1/2020 Term End Date: 06/30/2024
CORRY KENNEDY		
Chevron Human Resource Manager Committee: Business & Economic Development Business Seat #13 Appointment Date: 7/1/2020 Term End Date: 06/30/2024		

BOARD MEMBERS
Public Roster

Tamia Brown
Executive Director

WORKFORCE AND LABOR SEATS

THOMAS HANSEN (CO-CHAIR)	JOSHUA ANIJAR	TIMOTHY JEFFRIES
IBEW Local 302 Business Manager Committee: Executive & Youth Workforce & Labor Seat #1 Appointment Date: 07/01/2021 Term End Date: 6/30/2025	Central Labor Council Contra Costa County Executive Director Committee: Executive Workforce and Labor Seat # 2 Appointment Date: 12/10/2019 Term End Date: 6/30/2023	BM Local 549 Committee: Workforce and Labor Seat #3 Appointment Date: 07/1/2021 Term End Date: 6/30/2025
STEVE OLDER	TRACI YOUNG	
Machinists Union Local 1173 Area Director/Business Representative Committee: Workforce and Labor Seat #4 Appointment Date: 08/01/2021 Term End Date: 6/30/2025	Central Labor Council Contra Costa County Community Services Director, Labor Liaison to UWBA Committee: Workforce and Labor Seat #5 Appointment Date: 08/01/2021 Term End Date: 6/30/2025	

EDUCATION AND TRAINING SEATS

VACANT	KELLY SCHELIN	
	Contra Costa College Associate Vice Chancellor, Educational Services Committee: Business & Economic Development Seat No: Business #2 Appointment Date: 7/1/2020 Term End Date: 6/30/2024	
Education & Training Seat #1 Appointment Date: Term End Date: 06/30/20XX		

GOVERNMENTAL AND ECONOMIC AND COMMUNITY DEVELOPMENT SEATS

VACANT	RICHARD JOHNSON	KWAME REED
Committee: Governmental & Eco. & Community Dev. Seat #1 Appointment Date: Term End Date: 6/30/20XX	California Employment Development Department Employment Service/Program Manager II Committee: Business & Economic Development Governmental & Eco. & Community Dev. Seat #2 Appointment Date: 7/1/2020 Term End Date: 6/30/2024	City of Antioch Economic & Community Development Committee: Executive & Business & Economic Development Governmental & Eco. & Community Dev. Seat #3 Appointment Date: 7/1/2020 Term End Date: 6/30/2024

BOARD MEMBERS
Public Roster

Tamia Brown
Executive Director

FLEX SEATS

LESLAY CHOY	DEVONN POWERS	
San Pablo Economic Development Executive Director Committee: Business & Economic Development	Humanity Way, Inc. Founder/Chief Executive Director Committee:	
Flex Seat #1 Appointment Date: 7/1/2020 Term End Date: 6/30/2024	Flex Seat #2 Appointment Date: 12/1/2020 Term End Date: 6/30/2024	



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4.

Meeting Date: 05/23/2022
Subject: In-Home Supportive Services (IHSS) Public Authority Advisory Committee Appointment
Submitted For: Monica Nino, County Administrator
Department: County Administrator
Referral No.: N/A
Referral Name: Appointments to Advisory Bodies
Presenter: N/A **Contact:** Elizabeth Dondi, 925-363-6671

Referral History:

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1 adopting policy amendments governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors committee.

The Board established the In-Home Supportive Services (IHSS) Public Authority Advisory Committee in March 1998. In April 1999, the Board of Supervisors accepted and approved the IHSS Public Authority Implementation Team Findings and Recommendations, including recommendations regarding Advisory Committee membership criteria.

In March 2001, the Board approved amendments to the membership criteria. As amended, the Advisory Committee consists of 11 members: four Consumers aged 60 or older, two Consumers aged under 60, and one member from each Supervisorial District. Under Board policy, the Family and Human Services (FHS) Committee would typically review only general membership or "At-Large" seats, and would not review appointments to supervisorial district seats. However, when the Advisory Committee was originally established, the Board of Supervisors directed that the FHS review and coordinate supervisorial district appointments to ensure that none of the following categories has more than one representative: senior advocate, advocate for younger disabled, representative from the developmental disability community, IHSS individual provider, IHSS family provider, social worker, nurse, community-based organization, home health agency.

Terms of appointment are four years.

Referral Update:

There are currently 4 seats filled in the IHSS Public Authority Advisory Committee, 1 pending reappointment, and 6 vacancies. The vacant seats include the following:

- District 2 Seat
- District 5 Seat
- Consumer 60 or Older – Seat 1
- Consumer 60 or Older – Seat 2
- Consumer Any Age - Seat 3
- Consumer Any Age - Seat 4

The current membership roster is attached.

IHSS Public Authority Advisory Committee consumer seats vacancies are posted on the Public Authority website and in the Public Authority lobby using recruitment flyers. These flyers have also been distributed to service providers and consumers through mail and emails. In February 2022, the Public Authority conducted a public recruitment effort through a News Release.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the reappointment of Joe Juarez Jr. to the Consumer Seat Under 60 - Seat 2 on the In-Home Supportive Services Public Authority Advisory Committee for a four year term ending March 6, 2026, as recommended by the Authority.

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

Reappointment Recommendation Letter

Joe Juaraz Letter of Interest

Joe Juaraz Reappointment Application Redacted

IHSS Public Authority Advisory Committee Roster

To: Family and Human Services Committee
From: Elizabeth Dondi, Executive Director *ED*
Date: May 17, 2022
Subject: IHSS Public Authority Advisory Committee Reappointment

Current Status/Request

Consumer Seat Under 60 – Seat 2 is up for Reappointment

Joe Juarez, Jr. has held seat 2 for Consumers under 60 and is requesting reappointment. His current term expires on 3/6/2022 and if reappointed, his new term would end in 3/6/2026. Mr. Juarez has been an active member of the committee. Please see attached application and email of interest.

Mr. Juarez resides in Walnut Creek City District II. Other filled at large seats include:

1. Consumer Under 60 Seat 1 – residency in El Cerrito City District I

Outreach

Advisory Committee consumer vacancies are posted on the Public Authority website and in the Public Authority lobby using recruitment flyers. These flyers are also distributed in communication materials going out to providers and consumers, through regular mail and emails. Most recently in February 2022, Public Authority did a public recruitment effort thru a News Release.

Recommendation

I hereby recommend that Mr. Juarez be reappointed to his seat on the Advisory Committee. He has done an outstanding job of providing input at meetings and has an excellent attendance. He is an advocate for seniors and for those with disabilities. He has provided sound guidance and suggestions on IHSS program policies and procedures.

Thank you for your consideration in this matter. I look forward to hearing from you regarding the committee's recommendation. I can be reached at 925-363-6671 or via email at edondi@ehsd.cccounty.us.

Joe R. Juarez, Jr., Psy.D.
559 Cabot Ct
Walnut Creek, CA 94598
Email: psychvato@yahoo.com

May 16, 2022

Ms. Elizabeth Dondi, Executive Director
Contra Costa County IHSS Public Authority
500 Ellinwood Way
Pleasant Hill, CA 94523

Re: Joe R. Juarez, Jr., Psy.D.
IHSS Advisory Committee Re-Appointment

Dear Executive Director Dondi:

I respectfully request a re-appointment to the Board of Supervisors IHSS Public Authority Advisory Committee. Since 2014, I have collaborated with the Committee and participated in the monthly IHSS Advisory Committee meetings. I am current Chair of the Nominating Committee. I have also participated in the Advocacy, Health & Safety and Rapid Response subcommittees, whereby I was able to provide input and feedback; keep current on issues and trainings of Health & Safety in the county pertaining to IHSS consumers; advocate with input and feedback for the Rapid Response program and participated on the Nominating Committee interview panel which chose the most recent members.

For the above reasons, I am qualified for a re-appointment to the Board of Supervisors IHSS Public Authority Advisory Committee. Thank you for your consideration regarding this matter.

Warmest Regards,

Joe R Juarez Jr., PsyD

Joe R. Juarez, Jr., Psy.D.



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD

651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

IHSS PA Advisory Committee

Consumer Under 60 - Seat 2

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Juarez Jr Joe R
(Last Name) (First Name) (Middle Name)

2. Address: _____
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: (_____)
(Home No.) (Work No.) (Cell No.)

4. Email Address: _____

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Doctorate

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Ryokan College	Clinical Psychology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>		80	PsyD	11-30-18
B) John F Kennedy University	Counseling Psychology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>		90	MA	06-15-99
C) UC Berkeley	Psychology and Social Welfare	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	121		BA	05-20-95
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

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6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>09-05-20</div> <div>Present</div> </p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>1</div> <div>8</div> </p> <p>Hrs. per week <div>15</div> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title <div>Adjunct Instructor--Online</div> </p> <p>Employer's Name and Address <div>University of the People 595 E Colorado Blvd Suite 623 Pasadena, CA 91101</div> </p>	<p>Duties Performed <div>Providing online instruction to a culturally diverse, global student population, using Moodle, during a 9-week term. Overseeing discussion forums. Grading assignments and providing feedback. Maintaining gradebook. Answering all student and University emails, Detecting and initiating protocols related to plagiarism and overall classroom management ensuring a positive learning environment for students</div> </p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>08/31/16</div> <div>05/31/17</div> </p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div></div> <div>9</div> </p> <p>Hrs. per week <div>15</div> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title <div>CAADE Intern</div> </p> <p>Employer's Name and Address <div>The Salvation Army—Adult Rehabilitation Center 601 Webster Street Oakland CA 94607</div> </p>	<p>Duties Performed <div>Providing individual and group counseling to court mandated and self-referred culturally diverse, adult males in early recovery (30 days or less). Implementation and follow-up of treatment goals and case management as needed. Individual and group supervision and case presentation</div> </p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>07/05/01</div> <div>06/30/03</div> </p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>1</div> <div>11</div> </p> <p>Hrs. per week <div>16</div> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title <div>MFT Intern</div> </p> <p>Employer's Name and Address <div>Yolo County Department of Alcohol, Drug & Mental Health Services 500 Jefferson Blvd #B West Sacramento, CA 95605</div> </p>	<p>Duties Performed <div>Providing individual face-to-face weekly counseling to self-referred, culturally diverse, dually diagnosed adults. Facilitating a weekly alcohol/drug support group for individuals in various stages of active addiction and recovery. Client intake/referral, implementation and follow-up of treatment plans and goals. Individual supervision</div> </p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>01/20/98</div> <div>03/04/00</div> </p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>2</div> <div>2</div> </p> <p>Hrs. per week <div>15</div> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title <div>MFT Trainee</div> </p> <p>Employer's Name and Address <div>JFK Community Counseling Center 380 Civic Drive Pleasant Hill CA 94523</div> </p>	<p>Duties Performed <div>Offering face-to-face counseling to culturally diverse individuals, families and children. Providing individual counseling, case management, parent collaterals, processing client intakes and implementation and follow-up of treatment goals. Individual and group supervision, case presentation and participating on the center's client evaluation committee.</div> </p>

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7. How did you learn about this vacancy?

☒ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Date: 05-16-22

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

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**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

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**IHSS Public Authority
Advisory Committee Roster**

Name	Position	District	Start Date	Term Ends
Mustafa Aisalihi	Advisory Committee Chair	District 1 - John M. Gioia	6/22/2021	6/22/2025
Vacant	Vacant	District 2 - Candance Andersen		
Sydney Anderson	Advisory Committee Member	District 3 - Diane Burgis	7/14/2020	3/6/2024
Wendell Snyder	Advisory Committee Member	District 4 - Karen Mitchoff	2/25/2020	3/6/2024
Vacant	Vacant	District 5 - Federal D. Glover		
Consumer Seats				
Vacant	Consumer 60 or Older - Seat 1			
Vacant	Consumer 60 or Older - Seat 2			
Wlison Cheng	Consumer Under 60 - Seat 1		3/10/2020	3/20/2024
Joe Juarez Jr.	Consumer Under 60 - Seat 2		5/22/2018	3/6/2022
Vacant	Consumer Any Age - Seat 3			
Vacant	Consumer Any Age - Seat 4			



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4.

Meeting Date: 05/23/2022
Subject: Council on Homelessness 2022 Quarter 1 Report
Submitted For: Monica Nino, County Administrator
Department: County Administrator
Referral No.: 5
Referral Name: Homeless Continuum of Care / Health Care for the Homeless
Presenter: N/A **Contact:** Jaime Jenett, (925) 464-0152

Referral History:

Health, Housing and Homeless Services Division staffs the Council on Homelessness, which functions as both an advisory board to the Board of Supervisors and the governing board of the Contra Costa County Homeless Continuum of Care.

In November 2014, the Board approved "Forging Ahead Towards Preventing and Ending Homelessness: An Update to Contra Costa's 2004 Strategic Plan", that renewed the County's 2004 plan with the latest data, best practices, and community feedback and reaffirmed the County's commitment to the Housing First approach. As such, "Forging Ahead" establishes this guiding principle:

"Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through shared responsibility, accountability, and transparency of the community."

The Strategic Plan Update identifies two goals:

- 1) Decrease the length of time people experience homelessness by focusing on providing Permanent Housing and Services; and
- 2) Decrease the percentage of people who become homeless by providing Prevention activities.

To achieve these goals, three strategies emerged:

- Implement a coordinated entry/assessment system to streamline access to housing and services while addressing barriers, getting the right resources to the right people at the right time; and
- Use best, promising, and most effective practices to give the consumer the best possible experience through the strategic use of resources; and
- Develop the most effective platforms to provide access, support advocacy, and connect to the community about homelessness and available resources.

The Homeless Program of the Health, Housing and Homeless Services Division partners with the Homeless Advisory Board and Continuum of Care to develop and carry out an annual action plan that identifies the objectives and benchmarks related to each of the goals and strategies of Forging Ahead. Further, the Homeless Program incorporates the strategic plan goals into its own delivery system of comprehensive services, interim housing and permanent supportive housing as well as contracting with community agencies to provide additional homeless services and housing with the goal of ending homelessness in our community.

The Council is submitting a 2022 Quarter 1 report with updates on the homeless Continuum of Care and work of the Council on Homelessness, as well as recommendations for the Board of Supervisors from the Council on Homelessness Advisory Body.

Referral Update:

Please see the attached Homeless Continuum of Care 2022 Quarter 1 report for updates, which also solicits encouraging interdepartmental collaboration and community partnerships to facilitate accomplishment of the Regional Action Plan goal of reducing unsheltered homelessness by 75% by 2024.

Recommendation(s)/Next Step(s):

ACCEPT the 2022 Quarter 1 report from the Council on Homelessness, and DIRECT staff to forward the report to the Board of Supervisors for their information.

Fiscal Impact (if any):

There are no fiscal impacts.

Attachments

CoH 2022 Quarter 1 Report



STAFF REPORT FROM THE CONTRA COSTA COUNCIL ON HOMELESSNESS

Contra Costa County Homeless System of Care Quarterly Report for Quarter 1 of 2022 (January - March)

LETTER FROM THE CHAIR AND VICE CHAIR

Dear Contra Costa County Board of Supervisors,

The first quarter of 2022 has been bubbling with loads of new work for the homeless Continuum of Care (CoC) and Council on Homelessness (CoH) members. Many say the system is slow-moving, but given all the work that's happening, it's moving quite fast actually. It seems like just yesterday we were starting our racial equity plan, and now we're moving forward with momentum. We've been reviewing our by-laws as well as encouraging the voice of lived-experience advisors around homelessness.

As you'll see in the report, much of the work our system of care is doing is to help move us towards the Regional Action Plan goal of reducing unsheltered homelessness by 75% by 2024. We're going after new funding, shifting more people from the COVID-related Project Roomkey hotels to our shelters and housing, and strengthening partnerships.

Juno Hedrick, New Chair

The journey I took to arrive here at this point has been both fraught with difficulty and filled with joy. When I was first coming up through Contra Costa Youth Continuum of Services (CCYCS), starting at the Calli House youth shelter, it felt nearly impossible to exercise agency upon and steer my own life. I never could have imagined at the time that 2 years later, following my re-entry to program, I would be offered the opportunity to exercise that agency through my position on the Council on Homelessness as the Youth Representative seat.

I felt overjoyed for receiving that position and brought that energy forward into my work as best as I could and I quickly realized that even though I had the lived experience to contribute to improve our system of care for youth, I didn't know how to share or say it. At the time I couldn't parse the layers of coded language and systemic elements of the CoC, even whilst embedded within the body of the system itself. What I saw when I finally was able to comprehend the system of care more was that there was very little room in those bureaucratic channels or within the coded language to say what I wanted and needed to say.

Now in 2022, I'm the Youth Representative seat as well as the Chair of the Council on Homelessness and I have learned enough to feel much more capable of contributing. As we all continue to work to improve our system of care and to uplift the voices of lived experience experts and advisors throughout our system, my hope is that we are creating easier and more supportive paths for people with lived experience of homelessness to contribute their voices then the one I took.

Jo Bruno, New Vice Chair

As vice chair, I must express my gratitude and appreciation for the systematic work, even if it does seem to be slow-moving. Without the perspective of people with a lived experience of homelessness, we can't really create a stronger, more accountable system that actually meets the needs of people experiencing homelessness. I came into my position with the CoH as a lived-experience expert with homelessness, trauma-informed care, and crisis prevention. Homelessness is a crisis. But I felt like an outsider at first because the content I brought seemed foreign to some. I didn't realize I was teaching my colleagues. It wasn't until I recognized the people that I was working with also had lived experience with homelessness that I felt welcomed and safe to share my voice. This peer-to-peer recognition is essential to building trust within the system to create better practices to serve those who are unhoused within our communities. I have to say thank you for hearing our stories. Thank you for allowing us to share our voice. Nothing about us without us! The work that the CoH members and H3 staff have been doing is mighty, mighty work. We may not be living in complete post-COVID and many of us are still tired of the isolation and solitude, but we're building stronger partnerships with our network of care and the resources in our county. We may still have what seems like millions of projects to oversee and expand, but we are busy with discussions and policy change. It is true that we can only do so much, but we are collaborating with our partners with courage and compassion. We thank them for their hard work. We thank them for not giving up. We thank them for keeping the hope, building a new vision, and continuing the importance of making our system of care a better system for our unhoused community. There's plenty of work to do still, and we're all here doing it.

Juno Hedrick, Chair of the Council on Homelessness

Jo Bruno, Vice Chair of the Council on Homelessness

INTRODUCTION

The Contra Costa Council on Homelessness (CoH) is the governing and oversight body for the County homeless Continuum of Care (CoC) and is appointed by the Board of Supervisors. The Council provides advice and input to the Board of Supervisors on the operations of homeless services, program operations, and program development efforts in Contra Costa County. The Contra Costa Council on Homelessness is the governing body for the Contra Costa County Continuum of Care (CoC).

The Contra Costa CoC is comprised of multiple partners, including service providers, members of faith communities, local businesses, private and public funders, community members, education systems and law enforcement, and others who are working collaboratively to end homelessness. The COH and COC are supported by Contra Costa Health Services Health, Housing & Homeless Services (H3) Division. H3 functions as the CoC administrative entity and collaborative applicant, CoC Lead Agency and Homeless Management Information System (HMIS database) Lead Agency.

The purpose of this report is to share information about the CoC and COH activities with the Contra Costa County Board of Supervisors and to provide recommendations from the COH to the County Board of Supervisors on long range planning and policy formulation that would support the county homeless CoC. This report includes information on system data, funding and policy activities, and CoC initiatives. All information will reflect activities and data for the prior quarter.

This report was produced on behalf of the CoH by H3 in collaboration with the CoH and CoC partners.

SYSTEM DATA

We will be pausing providing data updates here as the system of care works on developing more user-friendly public facing dashboards.

SYSTEM FUNDING

This quarter the CoC continued to evaluate the system of care and pursued funding opportunities to address the gaps in Contra Costa's homeless system, including our largest source of funding, the Housing and Urban Development (HUD) Continuum of Care (CoC) Notice of Funding Opportunity (NOFO).

FEDERAL

HUD CoC NOFO- On March 14, 2022, HUD announced the awards for the Housing and Urban Development (HUD) Continuum of Care (CoC) Notice of Funding Opportunity (NOFO)

- Total request the Contra Costa CoC made to HUD: \$17,858,395.
- FY 2021 Annual Renewal Demand (ARD): \$15,852,548
 - amount guaranteed to be renewed
- New award: \$ 716,332 through a Domestic Violence bonus allocation for new project called “Project Home SAFE”.
- Total award was \$16,848,402
- Difference: -\$1,009,993
 - Note: all rental assistance projects received reduced funding because Fair Market Rents (FMRs) went down

STATE

Encampment Resolution: The City of Richmond was among 19 communities in California to receive funding from the state to address encampments. The City will receive \$4.8 million in Encampment Resolution Funding (ERF), the second largest award in the state, over a two-year period and will focus specifically on the 100+ person Castro Street vehicle encampment, using evidence-based clinical case management and intensive social service and housing navigation support. H3 provided technical support to the city to submit the application and an H3 CORE team was written into the grant.

Family Challenge Grant: In March, the California Interagency Council on Homelessness (Cal ICH) released a Request for Applications (RFA) for a Family Homelessness Challenge Grant (FHC-1) to provide one-time grants and technical assistance to local jurisdictions and continuums of care to address and end family homelessness. Thirty million (\$30 m) will be distributed across a minimum of two rounds of funding. The RFA for Round 1 is for funds totaling \$15 million and awards will be determined through this competitive RFA process. Contra Costa will be applying for these funds next quarter.

Homeless, Housing and Assistance Program (HHAP3): HHAP Round 3 is a \$1 billion grant through the California Homeless Coordinating and Financing Council that provides local jurisdictions, including federally recognized tribal governments, with flexible funding to continue efforts to end and prevent homelessness in their communities. Next quarter, H3 apply for the funds and will be gathering community input on the possible priorities for the \$3,434,907.05 the County expects to receive after applying.

HOME-ARP: Contra Costa County Department of Conservation and Development received a one-time augmentation to the County Federal HOME funds from the American Rescue Plan Act of 2021, called HOME-ARP. \$5 billion was appropriated to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations. The HOME-ARP amount allocated to the County is just over \$12 million based on the qualifying amount of regular HOME Investment Partnerships Program (HOME) funds allocated to the County in FY 2021. On 2/14, 50 people attended a CoC hosted Stakeholder Meeting that included 1) a presentation 2) focused conversation and 3) a question-and-answer session about the HOME-

ARP eligible activities to help in the implementation of the HOME-ARP funds and to focus on one of the above eligible activities.

Homekey 3: H3 will be applying for a Homekey 3 allocation in September.

Pet Assistance and Support (PAS): Next quarter, H3 will be applying for a portion of the \$10m PAS grant offered by the California Department of Housing and Community Development. The grant allows qualified homeless shelters to provide shelter, pet food and supplies, and basic veterinary services for pets owned by individuals experiencing homelessness, along with staffing and liability insurance related to providing those services. These services and accommodations reduce barriers, making shelter and services accessible to people who otherwise would not access these resources.

SYSTEM INITIATIVES

The CoC regularly engages in multiple activities, partnerships, evaluations, and improvement that are designed to improve services to clients and achieve various system goals.

Equity: C4 Innovations presented the results of their Equity Assessment of the Contra Costa homeless system of care, including findings of qualitative, quantitative, and assessment activities, at a community presentation on 1/14. Feedback about the Equity Report was solicited at this meeting, the 2/3 Council on Homelessness meeting, the 2/10 CoC Executive Director meeting and the 2/14 Stakeholder meeting. At the 2/3 COH meeting, the Council voted to create a time-limited Equity Working Group to develop a work plan, timeline and recommendations for the Council on Homelessness to operationalize findings from the Equity Assessment. The Working Group will have it's first meeting in Q2.

Consumer Engagement: People with lived experience were engaged a number of activities and meetings including in the Point in Time Count and Council on Homelessness and other CoC meetings. We began doing a short Zoom poll at the beginning of a number of our Council on Homelessness CoC meetings to identify how many people with a lived experience of homelessness were present and have been pleasantly surprised to find the numbers to be higher than assumed. We also created a section on the H3/CoC website to highlight the input of people with lived experience of homelessness here: <https://cchealth.org/h3/coc/#Voices>.

Monitoring: In February, the CoC launched a HUD Compliance Monitoring Process for 19 CoC-funded providers. The purpose of monitoring is to ensure grant activities are following the Department of Housing and Urban Development rules and regulations; improve individual program performance; and increase provider capacity regarding Continuum of Care compliance and financial management.

Performance Based Contracting: Continuums of Care are systems of interrelated programs delivered by providers that are contracted to deliver consistent services to prevent and end homelessness. This quarter we began the process of building a collective definition of each

program type for the CoC Written Standards that will form the basis of provider contracts and the performance benchmarks expected. A series of community meetings and input opportunities took place this quarter. The finalized program models will be incorporated into the CoC Written Standards as well as in the Coordinated Entry Policies and Procedures in the Spring with final incorporations into CoC contracts by July 2022.

Point in Time Count: The Point in Time Count, a comprehensive point-in-time count of families and individuals experiencing homelessness in Contra Costa, tallies information about people sleeping in emergency shelters and transitional housing as well as people sleeping in cars, in abandoned properties, or in other places not meant for human habitation. It provides a one-day snapshot of homelessness and includes data about families, youth, chronically homeless, veterans, as well as gender, ethnicity, and race. Contra Costa typically conducts this count annually but, along with many other communities across the country, paused conducting the count in 2021 due to COVID-19. This year, the sheltered count took place on the night of February 23rd and the unsheltered count, supported by over 140 volunteers and staff, took place in the early morning hours on February 24th. The results are expected to be released to the public next quarter.

COLLABORATIONS

Holistic Intervention Partnership (HIP): HIP relies on a public-private partnership between the Contra Costa Office of the Public Defender, multiple county agencies, and community-based partners to provide interdisciplinary case management and navigation services to indigent individuals to ensure timely and coordinated access to a client-centered array of housing, behavioral health, transportation, and legal services at the critical time of initial law enforcement contact. The goal of HIP is to reduce system burden and improve criminal justice outcomes in misdemeanor cases throughout the county. Of the 8 clients experiencing homelessness referred to this program in Quarter 1, 1 was placed into permanent housing and 2 were diverted from entering homelessness. The other 5 are still working on housing plans.

Homeless Services-Workforce Development Integration (H-WIN)- This new meeting series is the product of a collaboration with Workforce Development funded by the Workforce Accelerator Fund 8.0. These bi-monthly meetings provide an opportunity for people working in Homeless Services and Workforce Development in Contra Costa to connect with and understand each other's resources and services. Two meetings were held this quarter, with over 30 partners in attendance at each one.

REGIONAL ACTION PLAN

Contra Costa is committed to the Regional Action plan which aims to reduce unsheltered homelessness by 75% by 2024. The Regional Action Plan proposes a 1-2-4 framework which posits that to accomplish this reduction, for every 1 additional interim housing unit funded, 2 permanent housing solutions, and 4 prevention interventions are needed.

CES Evaluation: This quarter, an evaluation of our Coordinated Entry System was conducted to identify opportunities to improve the efficiency and effectiveness in connecting consumers with permanent housing, a key driver in reducing unsheltered homelessness. The results of this report will be publicly released quarter 2.

PATH Innovations Committee: The Plan for Accelerating Transformative Housing (PATH) Innovations Committee of the Council on Homelessness decided to focus on the implementation of findings from the CES Evaluation to reduce unsheltered homelessness.

Funding Opportunities: All of the funding opportunities mentioned earlier in the report would support Contra Costa's efforts to achieve the Regional Action Plan goal of reducing unsheltered homelessness by 75% by 2024.

GOVERNANCE/REPORTING

- Conducted COH Orientation for new member (1/6)
- Juno Hedrick, Youth Representative appointed as Chair and Jo Bruno, Consumer Representative appointed as Vice Chair.
- Identified and approved members of the HMIS Policy Committee, Oversight Committee, PATH Innovation Committee, CoC/ESG Committee, and Governance Committee.
- Developed 2022 Workplan: <https://cchealth.org/h3/coc/pdf/Workplan-2022.pdf>
- Keva Dean approved for Community Member seat by BOS on 2/22/22 Consent Calendar
- Presented Q3 and Q4 report to 2/28/22 FHS Committee.

MEETINGS, TRAININGS AND EVENTS

Council on Homelessness (COH) Meetings: The Council on Homelessness held three (3) regular business meetings. In addition to the regular Council on Homelessness meetings, the following committees met:

Committee	Purpose
ESG/CoC Committee	Supports the application process for funds administered by HUD, including the CoC program
Governance Committee	Review and revise the Governance Charter & Bylaws to increase CoH efficiency and impact
HMIS Policy Committee	Develops and shares updates on HMIS policies and practices, compliance, and troubleshooting; Plans technical assistance and training; Informs standards of practice and monitoring
Oversight Committee	Reviewing and assessing the development, implementation, and improvement of the CoC, Coordinated Entry System, HMIS database, and system outcomes

PATH Innovation Committee	Work towards the goal of reducing unsheltered homeless in Contra Costa County by 75% by 2024
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Note: Council decided to pause Policy Committee meetings until the second half of the year.

Trainings

- Problem Solving Conversations (1/24/22)
- Violence Against Women Act (VAWA) Compliance & Strategies for Serving Survivors of Domestic Violence (3/28/22)

Events

- CoC Provider Meetings (3)
- CoC Executive Director meeting (1)
- CoC Equity Assessment: Presentation of Findings and Next Steps (1/14)
- CoC Stakeholder Meeting HOME-ARP & Equity (2/14)

The recordings, minutes and materials for trainings and meetings can be found on the H3 website¹ and on the County agenda center², and a calendar of upcoming meetings and events can be found on the H3 website.

COVID-19 UPDATE

As COVID response and funding is winding down and shelters have reopened, the remaining COVID-19 hotel for people experiencing homelessness will close next quarter. In this quarter, our team has done a tremendous job both responding to the Omicron variant spike as well as working to move people in hotel programs into housing or other shelters in preparation for the closing of the remaining Project Roomkey hotels.

Emergency Housing Vouchers (EHV)

Last year Contra Costa received 201 Emergency Housing Vouchers (Tenant Based Rental Assistance). Our community made a decision to prioritize two populations: 1) long term shelter stayers, particularly those at our Delta Landing and COVID hotel site and 2) people in Permanent Supportive Housing who no longer need the supportive services ("Move On"). To date, 160 referrals have been sent to the Housing Authority, (101 of long-term shelter stayers

¹ <https://cchealth.org/h3/coc/partners.php#Training>

² <https://www.contracosta.ca.gov/agendacenter>

and 59 permanent supportive housing “Move On”), Of those, 90 have received their voucher and are searching for housing and 33 have been housed.

As COVID moves out of the pandemic phase, we will only include updates this section if there are new developments that have a systemic impact.

RECOMMENDATIONS

We recognize that accomplishing the Regional Action Plan goal of reducing unsheltered homelessness by 75% by 2024 will be achieved through partnerships between H3 and other partners including CCHS Behavioral Health, Contra Costa Department of Conservation and Development, Employment and Human Services Department, cities and other community partners. As such, our recommendation for this quarter is that the Board of Supervisors:

- Encourage interdepartmental collaboration and community partnerships to facilitate accomplishment of Regional Action Plan goal of reducing unsheltered homelessness by 75% by 2024.

APPENDIX A

Commonly Used Acronyms and Terms

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BOS	Board of Supervisors (Contra Costa County)
BCSH	California Business Consumer, Services and Housing Agency
CARE	Coordinated Assessment and Resource
CCACS/CCYCS	Contra Costa Adult Continuum of Service/ Contra Costa Youth Continuum of Services (H3 programs)
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
COH	Council on Homelessness
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CES/CE	Coordinated Entry
CNWS	Concord Naval Weapons Station
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DCD	Contra Costa Department of Conservation and Development
DOC	Department Operations Center
CDSS	California Department of Social Services
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HCFC	Housing Coordinating and Financing Council (state governing board under BCSH)
HEAP	Homeless Emergency Aid Program (state funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program (state funding);
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
Homekey	California funding to support development of interim and permanent housing
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act

NOFO	Notice of Funding Opportunity
PHA	Public Housing Authority
Project Roomkey	COVID-related State funding program to support decongregating homeless shelters using hotels/motels.
PSH	Permanent Supportive Housing
PUI	Persons Under Investigation
RFA/RFP/RFQ/LOI	Request for Applications/Request for Proposal/Request for Qualifications/Letter of Intent related to funding opportunities
RRH	Rapid Rehousing
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

Contra Costa County COVID-19 Resources:

Please see below for additional resources on COVID-19.

Health Services COVID Data Dashboard- <https://www.coronavirus.cchealth.org/dashboard>

Health Services Homeless Specific Data Dashboard- <https://www.coronavirus.cchealth.org/homeless-dashboard>

Health Services COVID Updates- <https://www.coronavirus.cchealth.org/health-services-updates>

Health Services Homeless-Specific COVID Resources [-https://www.coronavirus.cchealth.org/for-the-homeless](https://www.coronavirus.cchealth.org/for-the-homeless)



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

5.

Meeting Date: 05/23/2022

Subject: Recommendations for FY 2022/23, FY 2023/24, & FY 2024/25 Community Development Block Grant

Submitted For: John Kopchik, Director, Conservation & Development Department

Department: Conservation & Development

Referral No.: 20

Referral Name: Public Service Portion of the Community Development Block Grant (CDBG)

Presenter: Gabriel Lemus, CDBG Program Manager

Contact: Enid Mendoza, (925)655-2051

Referral History:

On February 11, 1997, the Board of Supervisors referred to the Family and Human Services Committee (FHS) the subject of the Public Service (PS) portion of the Community Services Block Grant (CDBG) Program. Therefore, the Department of Conservation and Development reports to FHS at least annually regarding recommendations for the Public Services category and Emergency Solutions Grant funding allocations.

Referral Update:

Please see the attached report from the Conservation and Development Department transmitting the FY 2022/23, FY 2023/24, and FY 2024/25 CDBG-Public Service Category and Emergency Solutions Grant funding project recommendations. Staff's funding recommendations for the aforementioned fiscal year PS projects are listed in Attachments A-1 and A-2, and staff's funding recommendations for the aforementioned fiscal year ESG projects are listed in Attachment B-1 and B-2. Staff requests that the Committee's recommendations be forwarded to the full Board of Supervisors as a consolidated consent item scheduled for its June 21, 2022 meeting. The County's final recommendations must be forwarded to HUD by June 30, 2022 for review and to ensure consistency with federal regulations.

Recommendation(s)/Next Step(s):

RECOMMEND that the Board of Supervisors:

1. APPROVE recommendations for FY 2022/23, FY 2023/24, and FY 2024/25 Community Development Block Grant (CDBG) Public Service (PS) projects as recommended by staff or amended by the Committee.
2. APPROVE recommendations for FY 2022/23, FY 2023/24, and FY 2024/25 Emergency Solutions Grant (ESG) projects as recommended by staff or amended by the Committee.
3. DIRECT the Department of Conservation and Development to prepare a staff report on the Committee's recommendations and include it with the funding recommendations for all other CDBG categories for the Board of Supervisors consideration on the consent calendar of its June 21, 2022 meeting.

Fiscal Impact (if any):

Upon approval, grants totaling \$849,500 for 37 Public Service projects and \$368,077 for 6 Emergency Solutions projects that would be recommended to the Board. Grant project totals are aligned with the Board's adopted guidelines for the allocation of CDBG funding.

Attachments

FY 2021-22, 2022-23, 2023-24 CDBG Allocation Recommendations




**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT**

**30 Muir Road
Martinez, CA 94553
Telephone: (925) 655-2885**

MEMORANDUM

DATE: May 23, 2022

TO: Family and Human Services Committee
Supervisor Diane Burgis, Chair
Supervisor Candace Andersen, Vice Chair

FROM: Gabriel Lemus, CDBG Program Manager 

SUBJECT: Staff Recommendations for FY 2022/23, FY 2023/24, & FY 2024/25
Community Development Block Grant - Public Service Category and Emergency
Solutions Grant Program

RECOMMENDATIONS

1. Approve recommendations for FY 2022/23, FY 2023/24, and FY 2024/25 Community Development Block Grant (CDBG) Public Service (PS) projects as recommended by staff or amended by the Committee.
2. Approve recommendations for FY 2022/23, FY 2023/24, and FY 2024/25 Emergency Solutions Grant (ESG) projects as recommended by staff or amended by the Committee
3. Direct the Department of Conservation and Development to prepare a staff report on the Committee's recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories for the Board of Supervisors consideration on June 21, 2022 as a "Consent" item.

BACKGROUND

The purpose of this memorandum is to transmit staff recommendations for funding in the CDBG-Public Services (PS) and Emergency Solutions Grant (ESG) categories. Spreadsheets summarizing staff's recommendations and staff's analysis/evaluation are attached for both the CDBG Public Service

category and the ESG Program category. The County’s CDBG Program and ESG Program applications became available on October 7, 2021, with County staff holding a “Kickoff Meeting” to provide information and technical assistance to prospective applicants on the overall application process. Thirty-seven applications in the CDBG PS category and six applications in the ESG Program were submitted by the December 6, 2021 deadline.

CDBG: Available Funding: The County, as an entitlement jurisdiction, receives an annual allocation of CDBG funds directly from the U.S. Department of Housing and Urban Development (HUD). HUD has a formula for the CDBG Program to determine the amount of CDBG funds that an entitlement jurisdiction will receive for the program year. The County’s FY 2022/23 CDBG grant amount is **\$4,543,847**, which is approximately four percent less than the County received this year.

On November 4, 2014, the Board of Supervisors (Board) adopted funding guidelines for the allocation of CDBG funds that require the County’s annual grant be allocated to the following CDBG eligible categories:

Category of Use	Allocation Guidelines CDBG Program	Available Funding
Affordable Housing	45%	\$2,044,731
Public Services	*17%	\$ 772,454
Economic Development	10%	\$ 454,385
Infrastructure/Public Facility	8%	\$ 363,508
Administration	20%	\$ 908,769
Total FY 2022/23 CDBG Grant		\$4,543,847

*If the amount does not exceed HUD’s statutory cap for Public Services

The CDBG/ESG Consolidated Plan operates under a five-year period. In October 2013, the Board approved having two funding cycles for the non-housing categories of the CDBG Program and the overall ESG Program to align with the five-year period of the Consolidated Plan. The first cycle is a two-year funding cycle (FY 2020/21 and FY 2021/22) for programs/projects in the CDBG public service, economic development, and infrastructure/public facilities categories, and the ESG Program. The second cycle is a three-year funding cycle (FY 2022/23, FY 2023/24, and FY 2024/25) for the non-housing CDBG categories and ESG Program to conclude the final three years of the 5-year Consolidated Plan period.

Public Service Category: Pursuant to the Board’s guidelines, a total of \$772,454 (17 percent of the County’s grant amount) is available for PS projects. In addition, there is \$37,046 available to be recaptured from completed projects and \$40,000 contributed from the “Administration” category to help fund fair housing services. Consequently, there is a total of **\$849,500** available and recommended to be allocated to 35 of the 37 Public Service applications. The summary of the public service recommendations is listed in **Attachment A-1**. Also included as an attachment is staff’s analysis/evaluation and recommendation table (**Attachment A-2**) to provide more information and details about each application.

Given that the PS category operates under a three-year funding cycle to conclude the final three years of the CDBG/ESG Consolidated Plan period, the recommended amounts reflected for each respective agency/program for FY 2022/23 are also the recommended amounts for the same agencies/programs for FY 2023/24 and FY 2024/25, contingent on the satisfactory performance of each respective agency/program and the County receiving a similar allocation of CDBG funds from HUD.

ESG Program: Available Funding: The County is also an entitlement jurisdiction for the ESG Program and receives an annual allocation of ESG funds from HUD. For FY 2022/23, the County will receive a total of **\$397,921** in ESG funding, which is approximately \$2,000 more than the County received this fiscal year. Seven and a half percent (7.5%) of the grant will be used for administration expenses, resulting in a total of **\$368,077** being available for projects. All six applications for ESG funds are recommended for funding. The summary of recommendations for the use of ESG funds are listed in **Attachment B-1**. Also included as an attachment is staff's analysis/evaluation and recommendation table (**Attachment B-2**) to provide more information and details about each application.

Given that the ESG Program also operates under a three-year funding cycle to conclude the final three years of the CDBG/ESG Consolidated Plan period, the recommended amounts reflected for each respective agency/program for FY 2022/23 are also the recommended amounts for the same agencies/programs for FY 2023/24 and FY 2024/25 contingent on the satisfactory performance of each respective agency/program and the County receiving a similar allocation of ESG funds from HUD.

Application Process and Evaluation Criteria: Each applicant was required to submit an application describing the proposed project, need and target population, steps necessary to carry out the project, and proposed budget. Applications are reviewed by staff for completeness and eligibility and against criteria listed below. Applicants are also interviewed by staff to respond to or clarify any issues related to the application. Below are the general criteria used by staff in evaluating applications:

Intended purpose (outcome) - The quantitative and qualitative goals of the project are achievable, measurable and result in a desirable outcome.

Consistency with Priorities Established in the Consolidated Plan and County Policy – The project meets goals and strategies of the Consolidated Plan. Secondly, the project meets goals of other plans such as Redevelopment Agency Plans, Capital Improvement Plans, community planning documents, etc.

Eligibility in Respect to Federal Regulation – The proposed use of CDBG funds is consistent with federal regulations and is determined to be an eligible activity. The project meets one of the following three national objectives: benefit to very-low and low-income persons, preventing blight, or emergency need.

Target Population and Demonstrated Need – The project fulfills a well-defined need and has supporting documentation that the need exists. The proposed project is responsive to the community and the target population and shows a relationship between the need and the action to be taken. The target population or area is clearly defined, the project is accessible, and outreach is effective.

Financial Analysis - Total project costs are reasonable and are adequate to carry out the project through the specified time period. The budget is well thought out with reasonable assumptions for completing

the project with federal funding. A reasonable relationship exists between the cost of the project and the expected outcome. Sponsor has the capacity to secure all funds necessary to carry out the project within normal standards. Volunteer or in-kind services are attainable and realistic. The project cost is within normal range of similar projects. Projects are required to supply matching funds in order to maximize the use of CDBG funds. Audits or other financial statements demonstrate success in securing funds through grant proposals or other fund raising efforts.

Experience and Capacity to Carry out the Project – Components of the project are fully described and goals and objectives are attainable. The project sponsor has demonstrated the ability to successfully carry out the proposed project including providing a project manager, construction manager and/or qualified licensed contractor. The applicant demonstrates that capacity exists to complete the project and meet all the federal requirements of the CDBG program.

Project Readiness and Timeliness – All components of the project are in place or can be in place within a specified period of time. Project can be implemented and completed in a timely manner. Particular attention is given to these criteria due to specific HUD timeliness requirements.

Past Performance - Rate of progress toward completing contractual goals, ability to overcome and avoid past problems. Inaccurate or incomplete performance reports, unresolved audit findings, delays in or failure to submit required reports, persistent difficulties with payment request process, failure to correct significant problems.

Environmental, Historic Preservation, Relocation, and/or Prevailing Wage Issues – Identification of federal requirements that may be imposed on the project that require specific action to be taken.

Clarity and completeness of application - The application submitted was complete and lacked inaccuracies and ambiguities.

Public Meeting and Transmittal of Recommendations: The Committee's recommendations will be forwarded to the full Board of Supervisors to be considered at its public meeting scheduled for June 21, 2022. Final recommendations must be forwarded to HUD by June 30, 2022, for review to ensure consistency with federal regulations and to ensure recommended projects/activities can incur expenses starting July 1, 2022.

Attachments

cc: John Kopchik, Director – Department of Conservation and Development
Amalia Cunningham, Assistant Deputy Director – Department of Conservation and Development

FY22/23 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Public Service				
22-01-PS	Bay Area Crisis Nursery	Bay Area Crisis Nursery	\$20,000	\$17,000
22-02-PS	City of Richmond, Community Services	Inclusionary Instructional Sports Program	\$96,604	\$0
22-03-PS	Community Housing Development Corporation of North Richmond	Multicultural Family/Senior Center	\$53,708	\$40,000
22-04-PS	Community Housing Development Corporation	Housing Instability Counseling Program	\$50,000	\$25,000
22-05-PS	Community Violence Solutions (CVS)	CIC Child Sexual Assault Intervention	\$15,000	\$15,000
22-06-PS	Contra Costa County Health Services	Coordinated Outreach, Referral, and Engagement Program	\$110,303	\$90,000
22-07-PS	Contra Costa Crisis Service	Crisis / 211 Contra Costa	\$18,000	\$18,000
22-08-PS	Contra Costa Family Justic Alliance	Family Justice Navigation Program	\$50,000	\$35,000
22-09-PS	Contra Costa Senior Legal Services	Legal Services for Senior	\$20,000	\$20,000
22-10-PS	Court Appointed Special Advocates (CASA)	Serving all Foster Children	\$18,000	\$18,000

FY22/23 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Public Service				
22-11-PS	ECHO Housing	Fair Housing Services	\$40,000	\$40,000
22-12-PS	ECHO Housing	Tenant/Landlord Counseling and Dispute Resolution Services	\$80,000	\$80,000
22-13-PS	East Bay Center for the Performing Arts	Deep Roots, Wide World Program	\$20,000	\$15,000
22-14-PS	Empowered Aging	Ombudsman Services for Contra Costa	\$10,000	\$10,000
22-15-PS	Food Bank of Contra Costa and Solano	Collaborative Food Distribution	\$46,500	\$46,500
22-16-PS	Greater Richmond Interfaith Program	Homeless Shelter and Soup Kitchen	\$30,000	\$30,000
22-17-PS	Housing and Economic Rights Advocates	Financially Stability Legal Services	\$25,650	\$25,000
22-18-PS	James Morehouse Project / Bay Area Community Resources	James Morehouse Project at El Cerrito High School	\$10,000	\$10,000
22-19-PS	Lamorinda Spirit Van-City of Lafayette	Lamorinda Spirit Van Senior Transportation Program	\$10,000	\$10,000
22-20-PS	Lions Center for the Visually Impaired	Independent Living Skills for Blind and Visually Impaired	\$20,000	\$13,000

FY22/23 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Public Service				
22-21-PS	Loaves and Fishes of Contra Costa	Nourishing Lives in Martinez, Antioch, Oakley, Pittsburg & Walnut Creek	\$20,000	\$18,000
22-22-PS	Meals on Wheels Diablo Region	Care Management	\$18,000	\$17,000
22-23-PS	Meals on Wheels Diablo Region	Meals on Wheels (MOW)	\$24,000	\$17,000
22-24-PS	Monument Crisis Center	Critical Safety Net Resources for Families and Individuals	\$20,000	\$17,000
22-25-PS	Mount Diablo Unified School District	CARES After School Enrichment Program	\$10,000	\$10,000
22-26-PS	Multicultural Institute	Lifeskills/Day Labor Program	\$50,000	\$30,000
22-27-PS	New Horizons Career Development Center	Education, Job Training, Life Skills, and Job Placement Services	\$25,000	\$0
22-28-PS	Opportunity Junction	Bay Point Career Counseling and Placement Assistance	\$20,000	\$20,000
22-29-PS	Pleasant Hill Recreation & Park District	Senior Service Network	\$12,851	\$12,000
22-30-PS	Rainbow Community Center of Contra Costa	Kind Hearts Community Support Program	\$13,200	\$13,000

FY22/23 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Public Service				
22-31-PS	Richmond Community Foundation	Sparkpoint Contra Costa	\$21,000	\$15,000
22-32-PS	RYSE, Inc.	RYSE Career Pathway Program	\$40,000	\$40,000
22-33-PS	SHELTER Inc.	Homeless Prevention Program	\$50,142	\$30,000
22-34-PS	STAND! For Families Free of Violence	Rollie Mullen Center Emergency Shelter	\$50,000	\$12,000
22-35-PS	St. Vincent de Paul of Contra Costa	RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul	\$25,000	\$18,000
22-36-PS	Village Community Resource Center	Village Community Resource Center Program Support	\$13,000	\$13,000
22-37-PS	Winter Nights Family Shelter, Inc.	Winter Nights Family Shelter, Inc.	\$10,000	\$10,000
Total Public Service			\$1,165,958	\$849,500

Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/History Preservation
22-01-PS	Bay Area Crisis Nursery (BACN)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide emergency residential/shelter services and childcare for 20 children ages birth through 5 years, living in families who identify experiencing a crisis or parental street, are at-risk of child abuse or neglect, or who have been previously abused or neglected and have been reunited with natural family. BACN provides three different types of crisis childcare: 1. Residential/shelter program where children can live at the Nursery for a minimum of 24 hours and up to 30 days within a 6-month time frame. 2. Respite/stress break program where children stay for short periods of time in order to give parents a much needed break from stressor of parenting. 3. Daytime emergency nursery childcare program from 7 am to 7 pm.	BACN has been in operation since 1981 and have served almost 30,000 children. The Executive Director has an extensive background working with nonprofits and an 18-year history working in fundraising, communications, public relations, and program management. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and that has met and exceed their goals in the past.			# clients proposed	\$ Per Client Served	Exempt
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended	\$17,000	20	\$850.00	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$20,000	\$17,000			Total Program Amount	\$823,923	250	\$3,295.69	
	Bay Area Crisis Nursery		Target Population	Families in need of emergency residential/shelter services and childcare for children ages birth to 5 years	23/24	\$20,000	\$17,000			CDBG % of Total Budget	2%			
					24/25	\$20,000	\$17,000			Required Match - 10%	\$1,700.0			
										Amount Secured	\$733,923			
										Leverage*	\$47.47			
					*Does not include other CDBG funds from other jurisdictions									
	Application Number		Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis		
22-02-PS	City of Richmond, Community Services	Richmond	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	The Inclusionary Instructional Sports program creates a supportive environment for youth and individuals with developmental delays in Richmond by allowing the participants to gain independenceconfidence, social skills, life skills and communication skills through sports/fitness.	Currently, the program does not exist but is structured as two separate programs. The Youth Sports Program and a program for developmentally delayed youth. If this project were funded, this would be the first year of operation as a combined program. Readiness/Timeliness & Past Performance: After review of the application and interview with City Staff, the program does not appear ready and is poorly structured. County Staff has numerous questions related to the budget and structure of the program which still has been left unanswered.			# clients proposed	\$ Per Client Served	Exempt
			National Objective	Area Benefit -24 CFR 570.208(a)(1)(ii)						CDBG Funds Recommended	\$0	70	\$0.00	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$96,604	\$0			Total Program Amount	\$128,303	70	\$1,832.90	
	Inclusionary Instructional Sports Program		Target Population	Elementary age and developmentally delayed youth and young adults in Richmond.	23/24	\$96,604	\$0			CDBG % of Total Budget	75%			
					24/25	\$96,604	\$0			Required Match - 10%	\$0			
										Amount Secured	\$31,699			
										Leverage*				
					*Does not include other CDBG funds from other jurisdictions									
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/History Preservation
22-03-PS	Community Housing Development Corporation of North Richmond	North Richmond	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Operate, maintain, and provide services at the community center for 700 residents in North Richmond. Activities include providing educational, recreational, and nutritional programs to a diverse community with a focus on senior citizens.	Community Housing Development Corporation of North Richmond (CHDC) purchased this building in 2013 and has solely managed the facility since 2018. They are open five days a week, and as needed for evening events, such as polling. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and that has consistently met their annual goal, with the exception of a period of time during the COVID-19 pandemic, in which they had to cease operations. They have also continue to submit all required reports in a timely manner.			# clients proposed	\$ Per Client Served	Exempt
			National Objective	Area Benefit -24 CFR 570.208(a)(1)(ii)						CDBG Funds Recommended	\$40,000	200	\$200.00	
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$53,708			\$40,000	Total Program Amount	\$97,428	200	
	Multicultural Family / Senior Center		Target Population	200 North Richmond residents; primarily seniors.	23/24	\$53,708	\$40,000			CDBG % of Total Budget	55%			
					24/25	\$53,708	\$40,000			Required Match - 10%	\$4,000.0			
										Amount Secured	\$43,720.00			
										Leverage*	1.4357			
					*Does not include other CDBG funds from other jurisdictions									

Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			Environmental/History Preservation	
22-04-PS	Community Housing Development Corporation of North Richmond	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Program will provide housing counseling services to households facing housing instability such as eviction, default, foreclosure, or loss of income that cause or could cause eviction, default, foreclosure or homelessness	CHDC has offered supportive/affordable housing services since its inception in 1990. Today, it continues to operate as a U.S. Dept. of Housing and Urban Development (HUD)-Approved Housing Counseling Agency with three HUD Certified Housing Counselors. It maintains a number of housing related programming in addition to its Housing Instability Counseling Program, and partners with other local agencies in the region.			# clients proposed	\$ Per Client Served	Exempt
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended	\$25,000	75	\$333.33	
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$50,000			\$25,000	Total Program Amount	\$300,000	300	
	Housing Instability Counseling Program		Target Population	Tenants and homeowners who are facing housing instability (e.g. eviction, foreclosure, etc.).	23/24	\$50,000	\$25,000			CDBG % of Total Budget	17%			
					24/25	\$50,000	\$25,000			Required Match - 10%	\$2,500.0			
					Amount Secured	\$250,000								
					Leverage*	11.00								
					*Does not include other CDBG funds from other jurisdictions									
	Application Number		Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis		
22-05-PS	Community Violence Solutions (CVS)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide 175 child sexual assault and physical abuse victims, aged 2-17 and their non-offending family members with services including forensic interviews, advocacy, case management and mental health services, to help clients show positive changes in behavior and psychological well being.	CVS has been operating their Children's Interview Center since 2001 and began receiving CDBG funding a few years later. Staff and volunteers all complete pre-service training, making them state-certified sexual assault victim counselors. CVS is also the only state-designated rape crisis center in the entire county.			# clients proposed	\$ Per Client Served	Exempt
			National Objective	Presumed Beneficiary Abused Children - 24 CFR 570.208(a)(2)(i)(A)						CDBG Funds Recommended	\$15,000	175	\$85.71	
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$15,000			\$15,000	Total Program Amount	\$442,000	400	
	CIC Child Sexual Assault Intervention		Target Population	175 child victims (ages 2-17) of sexual assault and/or physical abuse and their families in the Urban County	23/24	\$15,000	\$15,000			CDBG % of Total Budget	3%			
					24/25	\$15,000	\$15,000			Required Match - 10%	\$1,500.0			
					Amount Secured	\$392,000								
					Leverage*	28.47								
					*Does not include other CDBG funds from other jurisdictions									
	Application Number		Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis		
22-06-PS	Contra Costa County Health Services	County-wide	Consolidated Plan Priority	H-1: Expand and preserve shelter, housing and services for the homeless or those at imminent risk of becoming homeless.	FY	Requested Funds	Recommended Funding	Provide day and evening homeless street outreach services to at least 400 Urban County individuals living outside throughout the County to engage, stabilize, and deliver health and basic need services, and aid in obtaining interim and permanent housing.	The CORE Program has been in operation since January 2017 and has been performing beyond expectations. The CORE Program was awarded CDBG and ESG funds from the County to provide outreach services to benefit Urban County homeless individuals.			# clients proposed	\$ Per Client Served	Exempt
			National Objective	Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]						CDBG Funds Recommended	\$90,000	400	\$225.00	
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$110,303			\$90,000	Total Program Amount	\$719,870	1,287	
	Coordinated Outreach, Referral and Engagement Program		Target Population	Persons experiencing homelessness	23/24	\$110,303	\$90,000			CDBG % of Total Budget	13%			
					24/25	\$110,303	\$90,000			Required Match - 10%	\$9,000			
					Amount Secured	\$355,046								
					Leverage*	7.00								
					*Does not include other CDBG funds from other jurisdictions									

Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/History Preservation	
22-07-PS	Contra Costa Crisis Center	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide crisis intervention service and information and referrals to 8,200 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDs, and the disabled.	Contra Costa Crisis Center has been in operation since 1963 and in 1996 began operating the County's homeless hotline in collaboration with Health Services. The agency has longtime staff in place who are well trained and knowledgeable.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]								CDBG Funds Recommended	\$18,000		8,200
	Program Name		Eligible Activity	Public Services [24 CFR 570.201(e)]	22/23	\$18,000	\$18,000			Total Program Amount	\$2,054,369	11,800	\$174.10		
	Crisis / 211 Contra Costa		Target Population	Program provides services for anyone in the County but specifically for presumed beneficiaries as defined in 24 CFR 570.208(a)(2)(i)(A) for purposes of this application.	23/24	\$18,000	\$18,000			CDBG % of Total Budget		1%			
					24/25	\$18,000	\$18,000			Required Match - 10%		\$1,800.0			
										Amount Secured		\$2,004,369			
										Leverage*		113.1316111			
					*Does not include other CDBG funds from other jurisdictions										
	Application Number		Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			
22-08-PS	Contra Costa Family Justice Alliance	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide one-stop navigation services to 900 victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking	The Contra Costa Family Justice Alliance has operated the FJC since 2011 and has been a recipient of CDBG funds for 5 years, making staff familiar with the County's administrative requirements.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary [24 CFR 570.208(a)(2)(i)(A)]								CDBG Funds Recommended	\$35,000		438
	Program Name		Eligible Activity	Public Services [24 CFR 570.201(e)]	22/23	\$50,000	\$35,000			Total Program Amount	\$819,331	1,950	\$420.17		
	Family Justice Navigation Program		Target Population	The target population benefitting from this project are victims and survivors of domestic violence, sexual assault, child abuse, elder abuse, and human trafficking.	23/24	\$50,000	\$35,000			CDBG % of Total Budget		6%			
					24/25	\$50,000	\$35,000			Required Match - 10%		\$3,500			
										Amount Secured		\$734,331			
										Leverage*		22.40945714			
	Application Number		Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			
22-09-PS	Contra Costa Senior Legal Services	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide free legal advice to 300 Urban County seniors, resulting in the retention of housing, protection from physical and financial abuse, and the provision of consumer and individual rights.	Senior legal services has provided services to seniors for over 40 years. The program has received CDBG funds for several years.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary / Seniors [24 CFR 570.208(a)(2)(i)(A)]								CDBG Funds Recommended	\$20,000		300
	Program Name		Eligible Activity	Public Services [24 CFR 570.201(e)]	22/23	\$20,000	\$20,000			Total Program Amount	\$669,000	700	\$955.71		
	Legal Services for Seniors		Target Population	Target population is lower income seniors 62 years or older	23/24	\$20,000	\$20,000			CDBG % of Total Budget		3%			
					24/25	\$20,000	\$20,000			Required Match - 10%		\$2,000.0			
										Amount Secured		\$603,000			
										Leverage*		32.45			
					*Does not include other CDBG funds from other jurisdictions										

Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/History Preservation	
22-10-PS	Court Appointed Special Advocates (CASA)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide advocacy, mentoring, and representation services to 70 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services, and a safe permanent living situation.	CASA has over a 35 year history of providing services to abused and neglected children who are wards of the County Juvenile Dependency Court. The program has been receiving CDBG funding for over 10 years.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary Abused Children - 24 CFR 570.208(a)(2)(i)(A)						CDBG Funds Recommended		\$18,000	71		\$253.52
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$18,000			\$18,000	Total Program Amount	\$1,204,898	200		\$6,024.49
	Serving All Foster Children		Target Population	Children and youth in the foster care system.	23/24	\$18,000	\$18,000			CDBG % of Total Budget		1%			
					Required Match - 10%		\$1,800.0								
					Amount Secured		\$1,148,532								
					Leverage*		65.94								
					*Does not include other CDBG funds from other jurisdictions										
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/History Preservation	
22-11-PS	ECHO Housing	County-wide	Consolidated Plan Priority	CD-4: Promote fair housing activities and affirmatively further fair housing	FY	Requested Funds	Recommended Funding	ECHO's Fair Housing Services will assist approximately 80 Urban County tenants and landlords who require information regarding fair housing and discrimination, or complainants alleging discrimination based on federal, state, and local protected classes. Protected classes are the following: race, color, ancestry, national origin, religion, disability, gender, sexual orientation, gender identity, marital status, familial status, source of income, or any other arbitrary class.	ECHO Housing has been working to eradicate housing discrimination and promote understanding by tenants and landlords of their rights and responsibilities for over 50 years.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$40,000	80		\$500
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$40,000			\$40,000	Total Program Amount	\$348,735	766		\$455.27
	Fair Housing Services		Target Population	Tenants and landlords who require information regarding fair housing and discrimination, or complaints who allege discrimination based on federal, state, and local protected classes.	23/24	\$40,000	\$40,000			CDBG % of Total Budget		11%			
					Required Match - 10%		\$4,000								
					Amount Secured		\$264,145								
					Leverage*		7.72								
					*Does not include other CDBG funds from other jurisdictions										
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/History Preservation	
22-12-PS	ECHO Housing	County-wide	Consolidated Plan Priority	CD-1: General Public Service	FY	Requested Funds	Recommended Funding	ECHO will provide tenant/landlord counseling and dispute resolution to 430 tenants and landlords in the Urban County which include low-income persons with an AMI of 80% or less, racial and ethnic minorities, female-headed households, disabled households, and elderly/senior households.	ECHO Housing has been working to eradicate housing discrimination and promote understanding by tenants and landlords of their rights and responsibilities for over 50 years.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$80,000	430		\$186.05
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$80,000			\$80,000	Total Program Amount	\$730,378	2,530		288.69
	Tenant/Landlord Counseling and Dispute Resolution Services		Target Population	Tenants and landlords in the Urban County which include low-income persons with an AMI of 80% or less, racial and ethnic minorities, female-headed households, disabled households, and elderly/senior households.	23/24	\$80,000	\$80,000			CDBG % of Total Budget		\$8,000.0			
					Required Match - 10%		\$8,000.0								
					Amount Secured		\$577,308								
					Leverage*		8.13								
					*Does not include other CDBG funds from other jurisdictions										

Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/Historic Preservation
22-13-PS	East Bay Center for the Performing Arts	Richmond	Consolidated Plan Priority	CD-3: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood	FY	Requested Funds	Recommended Funding	Provide performing arts instructions to 790 students at two City of Richmond elementary schools, resulting in improved academic performance, community building, and exposure to diverse global art traditions. Program performance will be measure via observation and both a mid-year and year-end surveys	The BBCPA currently provides the proposed services to elementary students and has a long history of doing. The program has received CDBG funding for over twenty years, making staff familiar with program requirements. Readiness/Timeliness & Past Performance: This is an existing program that is fully staffed and has exceeded their goals for students served in years past.			# clients proposed	\$ Per Client Served	Exempt
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$15,000	790	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$15,000	\$15,000			Total Program Amount	\$119,637	790	\$151.44	
	Deep Roots, Wide World Program		Target Population	Richmond elementary school students, kindergarten through 6th grade	23/24	\$15,000	\$15,000			CDBG % of Total Budget		17%		
		24/25			\$15,000	\$15,000	Required Match - 10%			\$1,500.00				
							Amount Secured			\$99,637				
							Leverage*			6.98				
							*Does not include other CDBG funds from other jurisdictions							
	Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended				Program Description / Outcome	Experience & Capacity	Financial Analysis		
22-14-PS	Empowered Aging	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Providing advocacy service to 300 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.	OSCC is an established program with over 25 years of experience. The program has received CDBG funding since 1991, making staff familiar with the programmatic requirements. Readiness/Timeliness & Past Performance: This is an existing program that is fully staffed and has exceeded their goals in years past.			# clients proposed	\$ Per Client Served	Exempt
			National Objective	Presumed Beneficiary / Seniors [24 CFR 570.208(a)(2)(i)(A)]						CDBG Funds Recommended		\$10,000	300	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000	\$10,000			Total Program Amount	\$1,829,608	900	\$2,032.90	
	Ombudsman Services of Contra Costa		Target Population	Urban County seniors in long-term care that are vulnerable to abuse and neglect.	23/24	\$10,000	\$10,000			CDBG % of Total Budget		1%		
		24/25			\$10,000	\$10,000	Required Match - 10%			\$1,000.0				
							Amount Secured			\$1,784,608				
							Leverage*			181.9608				
							*Does not include other CDBG funds from other jurisdictions							
	Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended				Program Description / Outcome	Experience & Capacity	Financial Analysis		
22-15-PS	Food Bank of Contra Costa and Solano (FBCC&S)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide food to 14,142 low-income seniors, families and children in the Urban County through three of its direct food distribution programs: Food for Children, Senior Food Distribution, and Food Assistance program.	FBCC&S has been a source and provider of nutritious food in the county for many years and has been awarded CDBG funds for over 15 years and has been operating the Direct Distribution Food Program for over 35 years. Readiness/Timeliness & Past Performance: This is an existing program that is fully staffed and has exceeded their goals in years past.			# clients proposed	\$ Per Client Served	Exempt
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$46,500	14,142	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$46,500	\$46,500			Total Program Amount	\$6,069,603	22,002	\$275.87	
	Collaborative Food Distribution		Target Population	low income individuals and families, seniors, and children	23/24	\$46,500	\$46,500			CDBG % of Total Budget		1%		
		24/25			\$46,500	\$46,500	Required Match - 10%			\$4,650.0				
							Amount Secured			\$6,010,603				
							Leverage*			129.53				
							*Does not include other CDBG funds from other jurisdictions							

Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			Environmental/Historyc Preservation			
22-16-PS	Greater Richmond Interfaith Progam (GRIP)	County-wide	Consolidated Plan Priority	H-1: Expand and preserve shelter, housing and services for the homeless or those at imminent risk of becoming homeless.	FY	Requested Funds	Recommended Funding	GRIP is the only family homeless shelter in West Contra Costa County that provides housing for up to 65 people (in family groups) per day. GRIP also provides three hot meals a day, as well as comprehensive case management services including permanent housing navigation, physical and mental health referrals, domestic violence counseling referrals, money managment, and employment support.	GRIP has previous experience with the CDBG program and with other federal grant awards, demonstrating their ability to comply with federal requirements.			# clients proposed	\$ Per Client Served	Exempt		
			National Objective	Area Benefit -24 CFR 570.208(a)(1)(ii)						CDBG Funds Recommended		\$30,000	1,240		\$24.19	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$30,000	\$30,000			Total Program Amount	\$420,000	26,036	\$16.13			
	Homeless Center / Soup Kitchen		Target Population	low income individuals and people who are experiencing homelessness.	23/24	\$30,000	\$30,000			CDBG % of Total Budget		5%				
					24/25	\$30,000	\$30,000			Required Match - 10%		\$3,000.0				
					Amount Secured		\$602,360									
					Leverage*		13.00									
					*Does not include other CDBG funds from other jurisdictions											
	Application Number		Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			Environmental/Historyc Preservation	
22-17-PS	Housing and Economic Rights Advocates (HERA)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	HERA's Finacial Stability Legal Services will serve 80 lower income Urban County residents by assisting both homeowners and tenants maintain a suitable living environment through their debt/credit, home preservation, and tenants rights work, reducing discriminatory barriers in order to access affordable housing through their one-stop service.	HERA has advocated for, and provided legal services to vulnerable county residents since 2005. They have worked indirectly with CDBG funds in the past, along with other CDBG-funded subrecipients.			# clients proposed	\$ Per Client Served	Exempt		
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$25,000	80		\$312.50	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$25,650	\$25,000			Total Program Amount	\$52,608	80	\$657.60			
	Financial Stability Legal Services		Target Population	Homeowners, tenants, and persons experiencing homelessness, with a focus on vulnerable populations like the marginally housed, disabled, and elderly.	23/24	\$25,650	\$25,000			CDBG % of Total Budget		49%				
					24/25	\$25,650	\$25,000			Required Match - 10%		\$2,500.0				
					Amount Secured		\$26,958									
					Leverage*		1.10432									
					*Does not include other CDBG funds from other jurisdictions											
	Application Number		Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			Environmental/Historyc Preservation	
22-18-PS	James Morehouse Project / Bay Area Community Resource	El Cerrito	Consolidated Plan Priority	CD-3: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood	FY	Requested Funds	Recommended Funding	Provide comprehensive mental health and studen support services to 110 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by studen pre- and post-evaluations.	JMP has been serving El Cerrito High School students since 1999 and has received CDBG funding for 13 years, making staff familiar with programmatic requirements.			# clients proposed	\$ Per Client Served	Exempt		
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$10,000	110		\$90.91	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000	\$10,000			Total Program Amount	\$498,200	200	\$2,491.00			
	James Morehouse Project at El Cerrito High School		Target Population	Students attending El Cerrito High School	23/24	\$10,000	\$10,000			CDBG % of Total Budget		2%				
					24/25	\$10,000	\$10,000			Required Match - 10%		\$1,000.0				
					Amount Secured		\$488,200									
					Leverage*		48.82									
					*Does not include other CDBG funds from other jurisdictions											
	Readiness/Timeliness & Past Performance: This is an existing program that is fully staffed and has exceeded their goals for students served in years past.															

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22-19-PS	Lamorinda Spirit-City of Lafayette	Lafayette, Orinda, Moraga	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide low-cost transportation services to seniors living in Lafayette, Moraga, and Orinda. Transportation services will provide 160 seniors, allowing them to get to medical and other personal appointments, go grocery and sundry shopping, and attend exercise and other classes.	The program has been in operation for many years and has received CDBG funding previous years, making staff aware of the programmatic requirements. Readiness/Timeliness & Past Performance: This program is ongoing and fully staff that is on track to meet its annual program goal this year.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary / Seniors [24 CFR 570.208(a)(2)(i)(A)]								CDBG Funds Recommended	\$10,000		160
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000			\$10,000	Total Program Amount	\$176,672	160		\$1,104.20
			Lamorinda Spirit Van Senior Transportation Program	Target Population	Lower income seniors living in Lafayette, Moraga, and Orinda.	23/24	\$10,000			\$10,000	CDBG % of Total Budget		6%		
						Required Match - 10%				\$1,000.0					
						Amount Secured				\$166,672					
						Leverage*				16.6672					
	*Does not include other CDBG funds from other jurisdictions														
	Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended				Program Description / Outcome	Experience & Capacity	Financial Analysis			
22-20-PS	Lions Center for the Visually Impaired (LCVI)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide in-home independent living skills instruction and training to 55 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization	LCVI has been providing independent living skills to disabled persons through the CDBG program since 1992. The Executive Director oversees the program and staff including, an Orientation and Mobility Specialist, Early Detection Manager and a Client Services Assistant. Readiness/Timeliness & Past Performance: This is an existing program that is fully staffed and has exceeded their goals in years past.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary Disabled Persons - 24 CFR 570.208(a)(2)(i)(A)								CDBG Funds Recommended	\$13,000		55
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$20,000			\$13,000	Total Program Amount	\$499,200	178		\$2,804.49
			Independent Living Skills for Blind and Visually Impaired	Target Population	Visually impaired and blind adults throughout the Urban County.	23/24	\$20,000			\$13,000	CDBG % of Total Budget		4%		
						Required Match - 10%				\$1,300.0					
						Amount Secured				\$428,700					
						Leverage*				37.4					
	*Does not include other CDBG funds from other jurisdictions														
	Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended				Program Description / Outcome	Experience & Capacity	Financial Analysis			
22-21-PS	Loaves and Fishes of Contra Costa (LFCC)	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide free buffet-style lunches and groceries weedays to 650 homeless and low-income Urban County residents at the Loaves & Fishes Martinez Dining Room.	LFCC has been providing meals to the homeless and low income individuals and families since 1983 and has received CDBG funding since 1995. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has exceeded their goals in years past.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Area Benefit -24 CFR 570.208(a)(1)(ii)								CDBG Funds Recommended	\$18,000		750
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$20,000			\$18,000	Total Program Amount	\$2,081,589	2,400		\$867.33
			Nourishing Lives in Martinez, Antioch, Oakley, Pittsburg	Target Population	low to very low-income individuals and families recently out of work, homeless, unemployed, underemployed or disabled	23/24	\$20,000			\$18,000	CDBG % of Total Budget		1%		
						Required Match - 10%				\$1,800.0					
						Amount Secured				\$2,026,589					
						Leverage*				114.64					
	*Does not include other CDBG funds from other jurisdictions														
	Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended				Program Description / Outcome	Experience & Capacity	Financial Analysis			
22-22-PS	Meals on Wheels Diablo Region (MOWDR)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide care management services to 400 seniors, including needs assessment, crisis intervention, foreclosure prevention, assistance, financial planning/aid, legal assitance, elder abuse prevention services, etc.	MOWDR has been providing comprehensive services to seniors, often severely disabled, ill, and homebound populations for over 50 years. The program is overseen by the Care Mentor Program Manager with oversight from the Executive Director. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has exceeded their goals in years past.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary Seniors - 24 CFR 570.208(a)(2)(i)(A)								CDBG Funds Recommended	\$17,000		400
			Program Name	Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$18,000			\$17,000	Total Program Amount	\$397,886	850		\$468.10
			Care Management	Target Population	Target population is Urban County seniors	23/24	\$18,000			\$17,000	CDBG % of Total Budget		5%		
						Required Match - 10%				\$1,700.0					
						Amount Secured				\$348,886					
						Leverage*				22.41					
	*Does not include other CDBG funds from other jurisdictions														

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22-23-PS	Meals on Wheels Diablo Region	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Deliver hot and nutritious meals to 600 homebound, Urban County seniors who are unable to prepare food for themselves and who are without a caregiver, resulting in maintained and/or improved health and welfare, and aging in place. Alternatively, underserved areas are provided with a week's supply of frozen/microwaveable food on a single day.	MOWDR has been providing meals to homebound seniors for the past 50 years. The program coordinates staff and over 500 volunteers for the operation. MOWDR currently receives funds from three other jurisdictions. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has exceeded their goals in years past.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary Seniors - 24 CFR 570.208(a)(2)(i)(A)						CDBG Funds Recommended		\$17,000	600		\$28.33
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$24,000	\$17,000			Total Program Amount	\$1,216,828	1,500	\$811.22		
	Meals on Wheels (MOW)		Target Population	Target population is Urban County seniors	23/24	\$24,000	\$17,000			CDBG % of Total Budget		2%			
					Required Match - 10%		\$1,700.0								
					Amount Secured		\$1,124,828								
					Leverage*		70.57811765								
					*Does not include other CDBG funds from other jurisdictions										
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/Historic Preservation	
22-24-PS	Monument Crisis Center	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services. Services will be provided to at least 2,00 lower income Urban County residents.	MCC has been providing a variety of valuable service to the community for 16 years and understands the programmatic requirements with CDBG funds. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has exceeded their goals in years past.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$17,000	2,000		\$8.50
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$20,000	\$17,000			Total Program Amount	\$2,988,190	5,200	\$574.65		
	Critical Safety Net Resources for Families and Individuals		Target Population	Targets the most vulnerable in the community, people that often miss meals and need to choose between buying food or paying rent.	23/24	\$20,000	\$17,000			CDBG % of Total Budget		1%			
					Required Match - 10%		\$1,700.0								
					Amount Secured		\$2,908,190								
					Leverage*		174.78								
					*Does not include other CDBG funds from other jurisdictions										
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/Historic Preservation	
22-25-PS	Mount Diablo Unified School District	Bay Point	Consolidated Plan Priority	CD-3: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood	FY	Requested Funds	Recommended Funding	Provides after school enrichment classes for 700 K-8 students in Bay Point, resulting in greater understanding of the content of the enrichment services, connection to and engagement in school, and academic improvement.	MDUSD has offered after school enrichment programs since 1999. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has exceeded their goals for students served in years past.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$10,000	817		\$12.24
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000	\$10,000			Total Program Amount	\$2,725,989	3,495	\$779.97		
	CARES After School Enrichment Program		Target Population	Students attending three elementary schools and one middle school in the community of Bay Point.	23/24	\$10,000	\$10,000			CDBG % of Total Budget		0%			
					Required Match - 10%		\$1,000.0								
					Amount Secured		\$3,310,242								
					Leverage*		271.5989								
					*Does not include other CDBG funds from other jurisdictions										

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22-26-PS	Multicultural Institute	Richmond	Consolidated Plan Priority	CD-5: Economic Development	FY	Requested Funds	Recommended Funding	Provide job matching, individualized assistance with health, legal, and educational needs to 500 poverty level and extremely-low income day laborers.	MI's Richmond program has been in effect since 2012 and has provided an average of 125 job placements each year and registered over 2,000 day laborers and other low-income individuals through the program's Richmond activities. Readiness/Timeliness & Past Performance: The program is fully staffed and operating efficiently. The program has received CDBG funds in the past and have either met or exceeded their goals. They have also been timely with submissions of required reports.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Benefitting very low-and low-income persons [24 CFR 570.208(a)(2)(iii)]						CDBG Funds Recommended		\$30,000	500		\$60
	Program Name		Eligible Activity	Job training and placement assistance [24 CFR 570.201(e)]	22/23	\$50,000	\$30,000			Total Program Amount	\$168,000	500	\$336.00		
	Lifeskills/Day Labor Program		Target Population	Target population is made up poverty level and extremely-low income Spanish-speaking immigrant workers, primarily day-laborers who seek full-time work in front of Home Deport or who complement existing low-wage employment with day labor jobs.	23/24	\$50,000	\$30,000			CDBG % of Total Budget		30%			
					Required Match - 10%		\$3,000.0								
					Amount Secured		\$118,000								
					Leverage*		4.6								
	*Does not include other CDBG funds from other jurisdictions														
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			Environmental/History Preservation		
22-27-PS	New Horizons Career Development Center	West County	Consolidated Plan Priority	CD-5: Economic Development	FY	Requested Funds	Recommended Funding	Aid clients in need of academic credentials and assist them with Life Skill attainment to remove barriers to successful employment opportunities. Outcomes are tracked through the use of the Career Delivery Service System (CDSS), an agency specific process/service delivery system for assessment and remediation of clients challenges.	New Horizons Career Development Center has been operating since 2005 and this would be the 11th nonconsecutive year of operating as a County CDBG subrecipient. Readiness/Timeliness & Past Performance: The program is ongoing, but missed the application deadline for prior year funding. Additionally, there is uncertainty regarding their leasing arrangement/rent status. Finally, the program budget does not clearly reflect anticipated use of CDBG funds.			# clients proposed	\$ Per Client Served		
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$0	300		\$0.00
	Program Name		Eligible Activity	Public Services [24 CFR 570.201(e)]	22/23	\$25,000	\$0			Total Program Amount	\$143,460	300	\$478.20		
	Education, Job Training, Life Skills, and Job Placement Services		Target Population	Job seekers and those who would like to improve their employment opportunities.	23/24	\$25,000	\$0			CDBG % of Total Budget		17%			
					Required Match - 10%		\$0.0								
					Amount Secured		\$122,000								
					Leverage*		N/A								
	*Does not include other CDBG funds from other jurisdictions														
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			Environmental/History Preservation		
22-28-PS	Opportunity Junction	East County (primarily Bay Point)	Consolidated Plan Priority	CD-5: Economic Development	FY	Requested Funds	Recommended Funding	The program brings intensive, individualized vocational services directly to 15 persons in the high-need community of Bay Point. Integrated into Sparkpoint Contra Costa the program provides deep, personalized services, including assessment and development of employment plans, case management, service referrals, connections to in-demand vocational training, group and one-on-one career skills development, placement assistance, and retention services.	The program has been providing services since July 2010 and has received CDBG funding in the past, making staff familiar with the programmatic requirements. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their goals and have been timely in meeting reporting requirements.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$20,000	15		\$1,333.33
	Program Name		Eligible Activity	Special Economic Development Activities [24CFR 570.203(c)]	22/23	\$20,000	\$20,000			Total Program Amount	\$120,063	45	\$2,668.07		
	Bay Point Career Counseling and Placement Assistance		Target Population	The program targets low-income Urban County adults who are unemployed or underemployed and who need career development support or case management in order to enter or re-enter the workforce	23/24	\$20,000	\$20,000			CDBG % of Total Budget		17%			
					Required Match - 10%		\$2,000.0								
					Amount Secured		\$100,063								
					Leverage*		5.00315								
	*Does not include other CDBG funds from other jurisdictions														

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22-29-PS	Pleasant Hill Recreation & Park District (PHRPD)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization. Services to be provided include, care management and coordination, counseling and assessment, and assistance in gaining access to various resources.	PHRPD has been providing management services to low-income seniors through the CDBG program since 1990. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their goals and have been timely in meeting reporting requirements.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary Seniors - 24 CFR 570.208(a)(2)(i)(A)						CDBG Funds Recommended		\$12,000	150		\$80.00
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$12,851	\$12,000			Total Program Amount	\$12,851	150	\$85.67		
	Senior Service Network		Target Population	Low-income seniors, 62 and older who reside in the Urban County	23/24	\$12,851	\$12,000			CDBG % of Total Budget		100%			
					Required Match - 10%		\$1,200.0								
					Amount Secured		0								
					Leverage*		0.070916667								
	*Does not include other CDBG funds from other jurisdictions														
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/History Preservation	
22-30-PS	Rainbow Community Center of Contra Costa (RCC)	County-wide	Consolidated Plan Priority	CD-2: Non-Homeless Special Needs Population	FY	Requested Funds	Recommended Funding	Provide congregate meals, food pantry services, home/friendly visitor services and wellness class to 78 Urban County People with HIV/AIDS and Lesbian, Gay, Bisexual, and Transgender seniors to decrease isolation and improve quality of life.	RCC has been in operation since 1996 and has been a recipient of CDBG funds for over 7 years. Readiness/Timeliness & Past Performance: This program is ongoing and fully staffed, consistently meeting or exceeding their annual performance goals; however, the Subrecipient has been late in submitting demands.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary Senior with HIV/Aids - 24 CFR 570.208(a)(2)(i)(A)						CDBG Funds Recommended		\$13,000	78		\$166.67
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$13,200	\$13,000			Total Program Amount	\$162,617	114	\$1,426.46		
	Kind Hearts Community Support Program		Target Population	LGBTQ seniors and persons who are living with HIV/AIDS	23/24	\$13,200	\$13,000			CDBG % of Total Budget		8%			
					Required Match - 10%		\$1,300.0								
					Amount Secured		\$141,017								
					Leverage*		11.509								
	*Does not include other CDBG funds from other jurisdictions														
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/History Preservation	
22-31-PS	Richmond Community Foundation	County-wide (Primarily Bay Point)	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide services to 210 Urban County residents to assist them in obtaining and maintaining employment, improve their careers.	The program has been in operation since 2011 and has been a CDBG recipient in prior year, making staff familiar with programmatic requirements. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their goals and have been timely in meeting reporting requirements.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Area Benefit -24 CFR 570.208(a)(1)(ii)						CDBG Funds Recommended		\$15,000	210		\$71.43
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$21,000	\$15,000			Total Program Amount	\$272,185	210	\$1,296.12		
	SparkPoint Contra Costa		Target Population	Provides services to any Urban County resident but primarily for low/moderate income adults in the Bay Point area.	23/24	\$21,000	\$15,000			CDBG % of Total Budget		8%			
					Required Match - 10%		\$1,500.0								
					Amount Secured		\$251,185								
					Leverage*		17.15								
	*Does not include other CDBG funds from other jurisdictions														

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22-32-PS	RYSE, Inc.	West County	Consolidated Plan Priority	CD-3: Increase opportunities for children / youth to be health, succeed in school and prepare for	FY	Requested Funds	Recommended Funding	Operate the Career Pathway Program by providing career development and soft skills support, media arts, skill development, paid work experience opportunities, and academic enrichment and interventions. A total of 230 West County youth will be provided services during the year.	The program has been serving West County youths for over a decade and has received CDBG funds for at least 12 years, making staff aware of the programmatic requirements. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their goals and have been timely in meeting reporting requirements.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(iii)]						CDBG Funds Recommended	\$40,000	230	\$173.91		
	Program Name		Eligible Activity	Public Services [24 CFR 570.201(e)]	22/23	\$40,000	\$40,000			Total Program Amount	\$288,242	230	\$1,253.23		
	RYSE Career Pathway Program		Target Population	Target population is youth ages 13-21 living in West Contra Costa County.	23/24	\$40,000	\$40,000			CDBG % of Total Budget	14%				
					Required Match - 10%	\$4,000.0									
					Amount Secured	\$248,242									
	Leverage*		6.21												
	*Does not include other CDBG funds from other jurisdictions														
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			Environmental/Historic Preservation		
22-33-PS	SHELTER Inc.	County-wide	Consolidated Plan Priority	H-2: Prevention Services for the Homeless	FY	Requested Funds	Recommended Funding	The program will assist 160 low-income Urban County residents at immediate risk of becoming homeless by providing rapid rehousing assistance through one-on-one case management, supportive services, and financial assistance.	Shelter Inc. has been operating a rental assistance program in Contra Costa County since 1986 and has received CDBG funding for this program since 1991. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has exceeded their goals and been timely in meeting reporting requirements.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended	\$30,000	160	\$187.50		
	Program Name		Eligible Activity	Public Services [24 CFR 570.201(e)]	22/23	\$50,142	\$30,000			Total Program Amount	\$1,041,120	440	\$2,366.18		
	Homeless Prevention Program		Target Population	Low-income families currently homeless or at immediate risk of becoming homeless due to pending eviction.	23/24	\$50,142	\$30,000			CDBG % of Total Budget	5%				
					Required Match - 10%	\$3,000.0									
					Amount Secured	\$481,963									
	Leverage*		33.70												
	*Does not include other CDBG funds from other jurisdictions														
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			Environmental/Historic Preservation		
22-34-PS	STAND! For Families Free of Violence	County-wide	Consolidated Plan Priority	H-1: Expand and preserve shelter, housing and services for the	FY	Requested Funds	Recommended Funding	STAND!'s Emergency Shelter can accommodate up to 24 adult survivors and their children who are fleeing from violent relationships for up to 3 months at no cost. The shelter provides clients with access to comprehensive supportive services that help clients transition toward independence. Program will assist 80 adults and their children.	STAND has provided emergency shelter for over 35 years and is the only agency in the County serving women and children who have been victims of domestic violence. STAND currently receives ESG funds for this program. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their ESG goals and has provided program requirements in an efficient and timely manner.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]						CDBG Funds Recommended	\$12,000	80	\$150		
	Program Name		Eligible Activity	Public Services [24 CFR 570.201(e)]	22/23	\$50,000	\$12,000			Total Program Amount	\$699,069	80	\$8,738.36		
	Rollie Mullen Center Emergency Shelter		Target Population	STAND targets adults (men and women) and their children who are homeless because they are in peril due to violent relationships.	23/24	\$50,000	\$12,000			CDBG % of Total Budget	7%				
					Required Match - 10%	\$1,200.0									
					Amount Secured	0									
	Leverage*		57.26												
	*Does not include other CDBG funds from other jurisdictions														
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis			Environmental/Historic Preservation		
22-35-PS	St. Vincent de Paul of Contra Costa County	County-wide	Consolidated Plan Priority	CD-1: General Public Services	FY	Requested Funds	Recommended Funding	Provide fee urgent and chronic medical care to 310 uninsured clients. Services include, physician/nurse treatment, pharmaceuticals, lab services, x-rays, MRIs, Ultrasounds and diagnostics.	St. Vincent de Paul of Contra Costa has operated in the County for over 57 years, helping the most vulnerable with basic needs including food, clothing, medical care and more. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their ESG goals and has provided program requirements in an efficient and timely manner.			# clients proposed	\$ Per Client Served	Exempt	
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended	\$18,000	310	\$58.06		
	Program Name		Eligible Activity	Public Services [24 CFR 570.201(e)]	22/23	\$25,000	\$18,000			Total Program Amount	\$270,730	900	\$300.81		
	RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul		Target Population	low-income, uninsured adults	23/24	\$25,000	\$18,000			CDBG % of Total Budget	9%				
					Required Match - 10%	\$1,800.0									
					Amount Secured	\$205,730									
	Leverage*		14.04												
	*Does not include other CDBG funds from other jurisdictions														

Community Development Block Grant Program
Public Services Category
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/Historic Preservation		
22-36-PS	Village Community Resource Center	Brentwood, Oakley, Knightsen, and Byron	Consolidated Plan Priority	CD-3: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood	FY	Requested Funds	Recommended Funding	Provide an afterschool academy program to a total of 100 unduplicated children, providing them after-school tutoring services	VCRC has provided a variety of human services and social programs to residents of the Village Drive neighborhoods for over 20 years, serving thousands of people each year. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their goals and have been timely in meeting reporting requirements.			# clients proposed	\$ Per Client Served	Exempt		
			National Objective	Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)]						CDBG Funds Recommended		\$13,000	100		\$130.00	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$13,000	\$13,000			Total Program Amount		\$990,000	100		\$9,900.00	
	Village Community Resource Center Program Support		Target Population	Students living in socially and economically disadvantaged neighborhoods along and surrounding Village Dr. in Brentwood.	23/24	\$13,000	\$13,000			CDBG % of Total Budget		1%				
					Required Match - 10%		\$1,300.0									
					Amount Secured		\$977,000									
					Leverage*		75.15									
					*Does not include other CDBG funds from other jurisdictions											
	24/25		\$13,000	\$13,000												
	Application Number		Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/Historic Preservation
22-37-PS	Winter Nights Family Shelter Inc.	County-wide	Consolidated Plan Priority	H-1: Expand and preserve shelter, housing and services for the homeless or those at imminent risk of becoming homeless.	FY	Requested Funds	Recommended Funding	Goal of the program is to protect 16 unhoused persons and families by providing clean, safe, and supportive environment and to help break the cycle of homelessness by assisting them toward self-sufficiency and into stable housing.	Winter Nights has been operating the emergency shelter program since 2004 and has received CDBG funding for this program. The Executive Director and Program Director both have more than 10 years of experience serving the homeless population of Contra Costa County. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed. Although Winter Nights has been late submitting reporting requirements, they have been great at communicating.			# clients proposed	\$ Per Client Served	Exempt		
			National Objective	Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]						CDBG Funds Recommended		\$10,000	16		\$625.00	
	Program Name		Eligible Activity	Public Services [24 CFR 570.201 (e)]	22/23	\$10,000	\$10,000			Total Program Amount		\$589,491	70		\$8,421.30	
	Winter Nights Family Shelter Inc.		Target Population	Target population are homeless families in Contra Costa CountyGoal	23/24	\$10,000	\$10,000			CDBG % of Total Budget		2%				
					Required Match - 10%		\$1,000.00									
					Amount Secured		\$535,610									
					Leverage*		\$57.95									
					*Does not include other CDBG funds from other jurisdictions											
	24/25		\$10,000	\$10,000												

FY22/23 CDBG Request & Recommendation Table				
Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
Emergency Solutions Grants				
22-01-ESG	Contra Costa Health, Housing and Homeless Services	Contra Costa Adult Continuum of Services	\$231,800	\$97,500
22-02-ESG	Contra Costa Health, Housing and Homeless Services	Calli House Youth Shelter	\$55,289	\$30,000
22-03-ESG	Contra Costa Health, Housing and Homeless Services	CORE-Coordinated Outreach, ESG	\$30,844	\$30,844
22-04-ESG	SHELTER, Inc.	Homeless Prevention & Rapid Rehousing Program	\$130,004	\$129,733
22-05-ESG	STAND! For Families Free of Violence	Emergency Shelter	\$50,000	\$49,500
22-06-ESG	Trinity Center Walnut Creek	Trinity Center (ESG General Operating Support)	\$40,000	\$30,500
Total ESG Projects			\$537,937	\$368,077

Emergency Solutions Grant Program
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/ Historic Preservation		
22-01-ESG	CC Health Services H3	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funds	Provide 80 Urban County homeless clients year-round emergency shelter beds and wrap-around services. The interim housing program is located in two facilities (in the Cities of Richmond and Concord). Residents can stay at the shelter for up to 120-days.	H3 has the primary responsibility in running the emergency shelters. The County's Chief of Homeless Services has been with H3 since 2000. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their goals and has provided program requirements in an efficient and timely manner			# clients proposed	\$ Per Client Served	Exempt		
			National Objective							ESG Funds Recommended	\$100,000	80	\$1,250			
	Program Name		Eligible Activity	24 CFR 576.102(a)(3)	22/23	\$100,000	\$97,500			Total Program Amount	\$2,071,106	1,287	\$1,609.25			
	Contra Costa Audlt Continuum of Services		Target Population	Very-low income, homeless single adults, including the elderly and persons with disabilities.						23/24	\$100,000	\$97,500	ESG % of Total Budget		5%	
					24/25	\$100,000	\$97,500						Required Match - 100%		\$ 97,500	
										Amount Secured	\$1,839,306					
										Leverage*	19.71					
					*Does not include other ESG funds from other jurisdictions											
	Application Number		Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/ Historic Preservation
22-02-ESG	Contra Costa Health, Housing and Homeless Services Homeless Program	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funding	Calli House Youth Shelter provides emergency shelter and critical support services to run-away, homeless, and throw-away youth ages 18-24, including those emancipating from the foster care youth system. Calli House will provide 90 Urban County Youth with shelter and support needed in order to move off the streets, stabilize and make positive choices.	Contra Costa Health Services is responsible for the overall coordination, monitoring, and funding of this ongoing shelter program. The program has been in operation since 2002. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their goals and has provided program requirements in an efficient and timely manner.			# clients proposed	\$ Per Client Served	Exempt		
			National Objective							ESG Funds Recommended	\$30,000	90	\$333.33			
			Eligible Activity	24 CFR 576.102(a)(3)	22/23	\$55,289	\$30,000			Total Program Amount	\$539,216	90	\$5,991.29			
	Target Population		Very-low income, homeless transitional age youth ages 14-24.	23/24						\$55,289						
					24/25	\$55,289										
				Calli House Youth Shelter												
															Amount Secured	\$483,927
					Leverage*	16.97										
	*Does not include other ESG funds from other jurisdictions															

Emergency Solutions Grant Program
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/ Historic Preservation
22-03-ESG	Contra Costa Health, Housing and Homeless Services Homeless Program	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funding	CORE teams will serve as an entry point into the coordinated entry system for 400 unsheltered persons and work to identify, engage, stabilize and house chronically homeless individuals and families.	The CORE Program has been in operation since January 2017. Contra Costa County - Health Services Department is well established and works in partnership with numerous local agencies and organizations that provide services to the homeless population.			# clients proposed	\$ Per Client Served	Exempt
			National Objective							ESG Funds Recommended	\$30,844	400	\$77.11	
			Program Name	Eligible Activity	24 CFR 576.102(a)(1)	22/23	\$30,844			\$30,844	Total Program Amount	\$719,870	1,287	
	Coordinated Outreach, Referral, and Engagement Program (CORE)		Target Population	Program targets chronically homeless individuals, transitionl age youth, and families living on the streets.	23/24	\$30,844	\$30,844			ESG % of Total Budget	4%			
					Required Match - 100%	\$30,844								
					Amount Secured	\$689,026								
					Leverage*	22.34								
					*Does not include other ESG funds from other jurisdictions									
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/ Historic Preservation
22-04-ESG	SHELTER Inc.	County-wide	Consolidated Plan Priority	H-2: Rapid Rehousingand Homeless Prevention	FY	Requested Funds	Recommended Funding	Rapidly rehouses homeless households and prevents homelessness for 60 extremely-low, very-low, or low income households who are at immediate risk of losing their home by providing one-on-one case management, supportive services and financial assistance. Program will assist 60 clients.	Shelter Inc. is the lead agency in the County's Homeless Prevention/Rapid Rehousing Program. The Program Director has more than 10 years experience serving the housing needs of homeless residents of the County and will be responsible for general oversight of the program.			# clients proposed	\$ Per Client Served	Exempt
			National Objective							ESG Funds Recommended	\$130,000	60	\$2,166.67	
	Program Name		Eligible Activity	24 CFR 576.103, 576.104, 576.105, 576.106	22/23	\$130,004	\$129,733			Total Program Amount	\$1,041,120	440	\$2,366.18	
	Homeless Prevention & Rapid Rehousing Program		Target Population	This program serves individuals and families who are at risk of losing their housing and homeless individuals and households who are ready to transition into stable permanent housing.	23/24	\$130,004	\$129,733			ESG % of Total Budget	12%			
					Required Match - 100%	\$129,733.0								
					Amount Secured	\$452,243								
					Leverage*	7.01								
					*Does not include other ESG funds from other jurisdictions									

Emergency Solutions Grant Program
FY 2022/23, FY 2023/24, FY 2024/25
Analysis, Evaluation, and Recommendation Table

Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/ Historic Preservation
22-05-ESG	STAND! For Families Free of Violence	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funding	STAND!'s Emergency Shelter can accommodate up to 24 adult survivors and their children who are fleeing from violent relationships for up to 3 months at no cost. The shelter provides clients with access to comprehensive supportive services that help clients transition toward independence. Program will assist 80 adults and their children.	STAND has provided emergency shelter for over 35 years and is the only agency in the County serving women and children who have been victims of domestic violence. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their goals and has provided program requirements in an efficient and timely manner.			# clients proposed	\$ Per Client Served	Exempt
			National Objective							ESG Funds Recommended	\$50,000	80	\$625.00	
	Program Name		Eligible Activity	24 CFR 576.102(a)(1)	22/23	\$50,000	\$49,500			Total Program Amount	\$699,069	80	\$8,738.36	
	Rollie Mullen Emergency Shelter		Target Population	STAND targets adults (men and women) and their children who are homeless because they are in peril due to violent relationships.	23/24	\$50,000	\$49,500			ESG % of Total Budget	7%			
					Required Match - 100%	\$49,500.0								
					Amount Secured	\$614,069								
					24/25	\$50,000	\$49,500			Leverage*	12.98			
					*Does not include other ESG funds from other jurisdictions									
Application Number	Applicant	Program Service Area	Eligibility		Funding Request & Recommended			Program Description / Outcome	Experience & Capacity	Financial Analysis				Environmental/ Historic Preservation
22-06-ESG	Trinity Center Walnut Creek	County-wide	Consolidated Plan Priority	H-1: Housing and Supportive Services	FY	Requested Funds	Recommended Funding	Offered as a year-round day shelter, Trinity Center surrounds homeless persons with an array of services they need to establish and maintain stable and independent lives for themselves. Services include providing breakfast and lunch, laundry, showers, clothing, food and support services weekdays to 1,050 Urban County clients.	Trinity Center has been operational since 2012, and has received CDBG funds in the past. Readiness/Timeliness & Past Performance: This is an ongoing program that is fully staffed and has consistently met or exceeded their goals and has provided program requirements in an efficient and timely manner.			# clients proposed	\$ Per Client Served	Exempt
			National Objective							ESG Funds Recommended	\$40,000	1050	\$38.10	
	Program Name		Eligible Activity	24 CFR 576.102(a)(1)	22/23	\$40,000	\$30,500			Total Program Amount	\$1,109,557	1050	\$1,056.72	
	Trinity Center (ESG General Operating Support)		Target Population	Trinity Center provides services to homeless men, women and families.	23/24	\$40,000	\$30,500			ESG % of Total Budget	4%			
					Required Match - 100%	\$30,500.0								
					Amount Secured	\$1,029,557								
					24/25	\$40,000	\$30,500			Leverage*	26.74			
					*Does not include other ESG funds from other jurisdictions									



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

6.

Meeting Date: 05/23/2022

Subject: Workforce Innovation and Opportunity Act Annual Report

Submitted For: Monica Nino, County Administrator

Department: County Administrator

Referral No.: 109

Referral Name: Workforce Innovation and Opportunity Act

Presenter: Marla Stuart, EHS Director, and Tamia Brown, WDB Executive Director

Contact: Lara DeLaney, (925) 655-2057

Referral History:

On January 6, 2015 the Board of Supervisors referred oversight and receipt of updates on the Workforce Innovation and Opportunity Act (WIOA) to the Family and Human Services Committee (FHS).

WIOA was signed into law on July 22, 2014. WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. Congress passed the Act by a wide bipartisan majority; it is the first legislative reform in 15 years of the public workforce system. WIOA was expected to significantly impact the Employment and Human Services Department (EHSD) and the way the Workforce Development Board does its work. Therefore, updates on the impacts and changes was referred to FHS.

The last report was received by FHS at its May 24, 2021 meeting and later received by the Board of Supervisors at its June 8, 2021 meeting.

Referral Update:

Please see the attached report for an update on the Workforce Development Board and Workforce Innovation and Opportunity Act.

Recommendation(s)/Next Step(s):

ACCEPT the report from the Employment and Human Services Department on the Workforce Development Board and Workforce Innovation and Opportunity Act updates.

Fiscal Impact (if any):

This is an informational report.

Attachments

Workforce Development Board Report

Workforce Development Board

Workforce Innovation and Opportunity Act



Workforce
Development Board
Contra Costa County



CONTRA COSTA COUNTY EMPLOYMENT & HUMAN SERVICES DEPARTMENT
UPDATE TO THE FAMILY AND HUMAN SERVICES COMMITTEE | MAY 25, 2022
PRESENTED BY TAMIA BROWN, BUREAU DIRECTOR, WORKFORCE DEVELOPMENT BOARD

Overview of Workforce Development Board

Achieving Equity

Equitable economic growth for Contra Costa County through innovative, sustainable solutions

BUSINESS/INDUSTRY

JOBSEEKERS

YOUTH & YOUNG ADULTS

PARTNERS



Workforce
Development Board
Contra Costa County



Economic Recovery Investments

Shared Prosperity Report

On June 2020, the Contra Costa Economic Partnership joined the Contra Costa Workforce Development Board and the Contra Costa Employment and Human Services Department in launching the [Equitable Economic Recovery Task Force](#) with the goal of expanding economic opportunity in Contra Costa County

Bounce Back Contra Costa

Resource Hotline

July 2021 - Apr 2022	
Businesses	38
Individuals / Employees	56
Unspecified	1
TOTAL	95

CEA to provide Employer Resources

9/30/2021	Bringing Employees Back to Work	17
11/11/2021	Top Employer Concerns in a COVID World	10
1/13/2022	2022 Labor Law Update w/Evaluation	33
2/2/2022	BONUS – Contra Costa Coalition LLU	86
2/16/2022	Recruiting in a Pandemic World	45
4/12/2022	Managing Workplace Stress & Burnout - ONSITE	15
TOTAL		206



Economic Recovery Investments

Employer Surveys

To gain insights, we conducted an employer survey from January 31 through April 15. More than 100 businesses in Contra Costa and surrounding counties responded, revealing to us that:

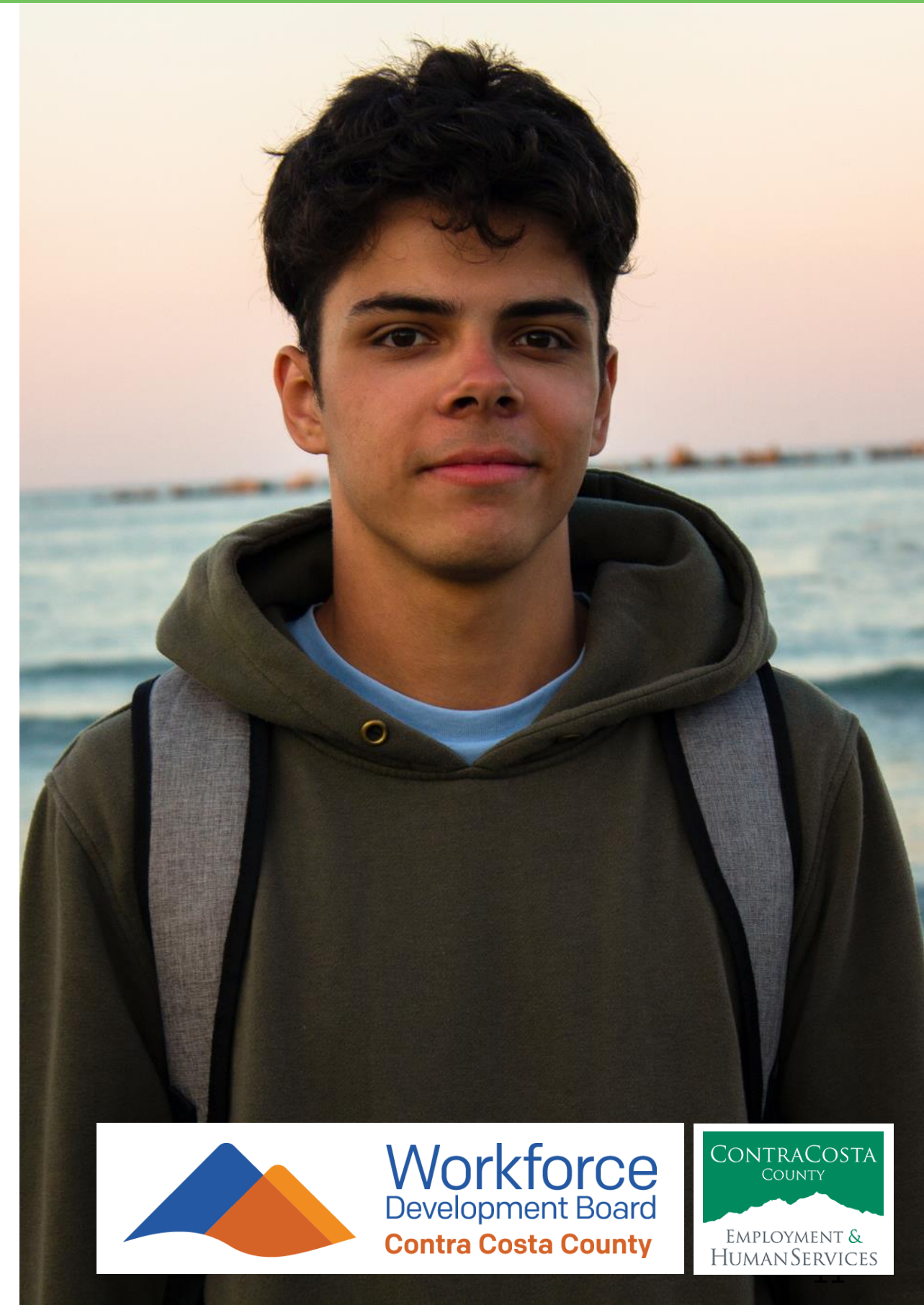
***Businesses need workers:* 59% are currently trying to fill 1-5 positions**

***Business are expanding:* 56% are planning to create 1-5 new jobs in 2022, and 14% are considering 20+ new jobs**

***Employers anticipate minimal, if any, layoffs:* 90% do not plan any layoffs in 2022, while 7% are unsure**

***Referrals and employment websites are popular:* The top two methods for finding candidates are referrals (64%) and employment websites (61%)**

***Good skills are hard to come by:* Employers have difficulty finding employees with hard skills (27%) and soft skills (28%), with 45% of respondents listing specific skills needed**



Economic Recovery Investments

Social Media

ORGANIC SOCIAL MEDIA

Organic social media is any social media activity without a paid promotion. It uses free social media tools to build and engage with an online following.

Impressions: A post was seen on a social media feed 117,464 times

Engagements: A viewer clicked on, commented, shared, retweeted, or liked a post 3,517 times

Post Link Clicks: A viewer clicked through to the WDBCCC website or external link 996 times

Video Views: A viewer clicked through to watch campaign videos 333 (organic) and 25,432 (paid) times

New Follower Growth Across Platforms: 2,549 total followers, representing 14.2% growth in follower base; total net audience grew by 304 new followers

Impressions:

713,333

Clicks to website:

3,241

Engagements:

3,331

**Achieving Equity
video views:**

25,432



Economic Recovery Investments

Microbusiness Grants



Partnership with
Chabot Las Positas
(Fiscal Agent)



Grants in the
amount of
\$2500



Contra Costa County
\$1,454,492



Approximately
465 grant
recipients



Workforce
Development Board
Contra Costa County



PY 2022/2023 Funding Initiatives

Discretionary Funding					
Funding Source	<i>National Dislocated Worker Assistance (NDWA) Grant</i>	<i>Workforce Accelerator 10</i>	<i>California 4ALL</i>	<i>STEPS Grant</i>	<i>Department of Industrial Relations – Paramedics for Equity</i>
\$ Amount	\$236,000	\$250,000	\$2.4M	\$250,000	\$240,000
# to Serve	40	45	160	50	50
Services to Provide	Training & Employment	Emergency Medical Technician (EMT) Training	Health Ambassadors/Garden Apprentice	Employment for persons with Disabilities	Paramedics Apprenticeship Training & Employment

Pending: High Road Training Partnerships \$1M

Pending: Good Jobs Challenge \$4M



PY 2022/2023 Performance Measures

Workforce Development Board of Contra Costa County Current Program Year as of Mar 31, 2022

Provider	Program	Description of Program	Participants Served	Placement Rate	Median Earnings
Contra Costa Workforce Collaborative	Adult	Career services for jobseekers with barriers to employment	457	39.40%	\$ 10,400
Contra Costa Workforce Collaborative	Dislocated Worker	Career services for workers displaced by a changing economy	131	49.20%	\$ 10,400
FutureBuild	Adult	Pre-apprenticeship construction training	36	76.90%	\$ 9,100
Contra Costa Office of Education	Youth	Services for younger jobseekers with barriers to employment	92	18.90%	\$ 7,683
Mt. Diablo Unified School District	Youth	Services for younger jobseekers with barriers to employment	25	0.00%	N/A
National Dislocated Worker Grant*	NDWG		155	60.50%	\$ 10,540
Prison2Employment*	P2E		50	24.10%	\$ 9,880
Workforce Development Board	All Services	Services provided at any level including self-service	9,886	N/A	N/A

* Special Grants are for the life of the grant, not just this program year

Sources: Participant Summary and Case Closure Employment



Workforce
Development Board
Contra Costa County



Board Priorities

- ***Train for the Future*** by blending training, education, and experience
- Focus on ***Communities with Obstacles***
- ***Accelerate access*** to in-demand occupations
- Increase ***Earn and Learn*** activities
- Increasing ***system and policy coordination***



Disparities Increased During the Pandemic



Black workers filed for unemployment at 1.75x the rate of White workers



Black workers and women suffered more economic and job losses during the pandemic



Minority owned business owners were largely underrepresented in Payroll Protection Program (PPP) loans in the first round



Black and Latinx people are overrepresented among essential workers who are paid less than non-essential workers

Disparities Increased During the Pandemic

Before the pandemic, nearly one-half of US workers were falling behind economically.

Community-identified barriers to economic security included:

- Difficulty to manage work, household, and education
- Lack of affordable childcare
- Salaries below living wage
- Lack of employment and job training programs

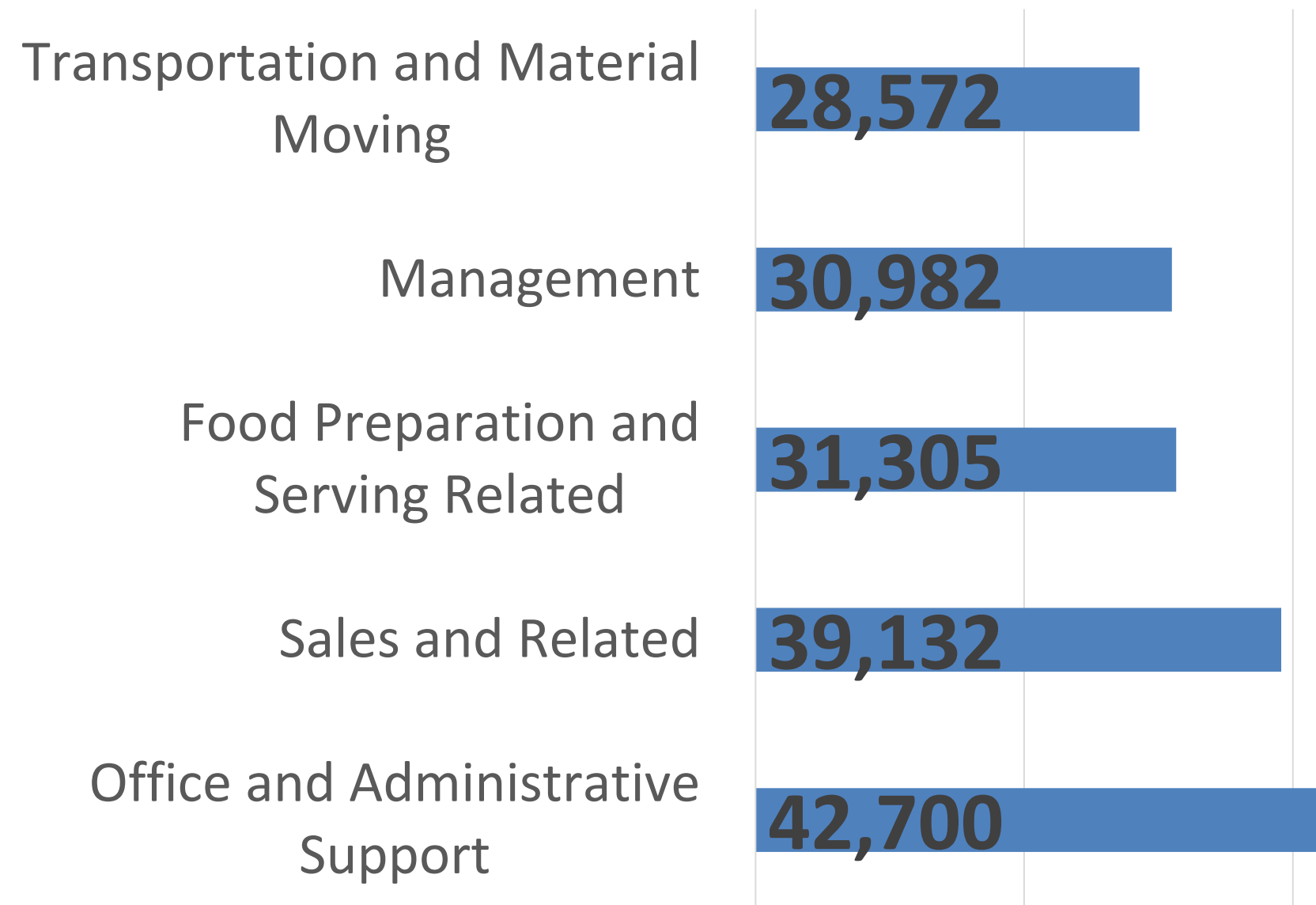


Workforce
Development Board
Contra Costa County

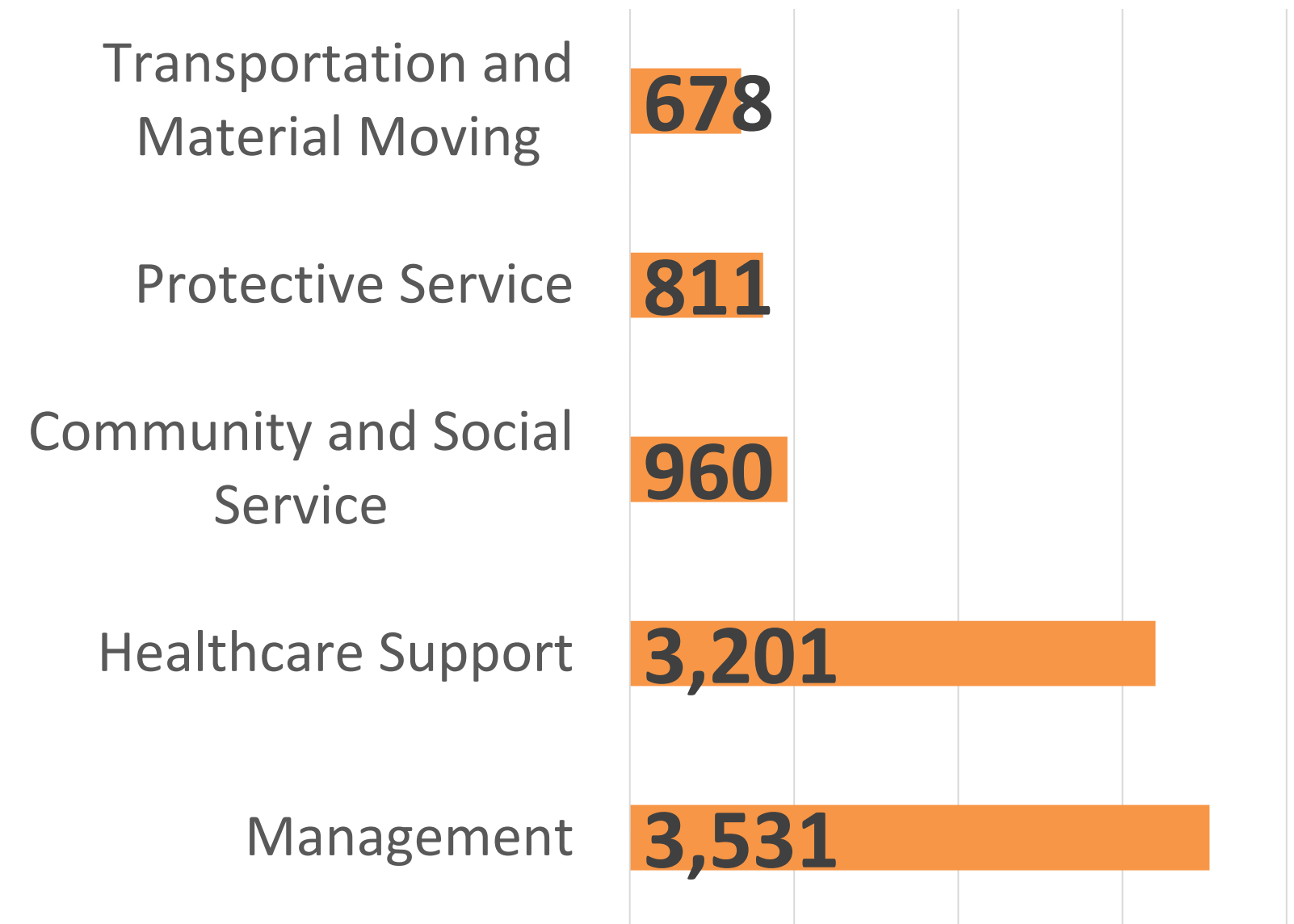


Labor Market in Contra Costa County

Occupations by Total Employment

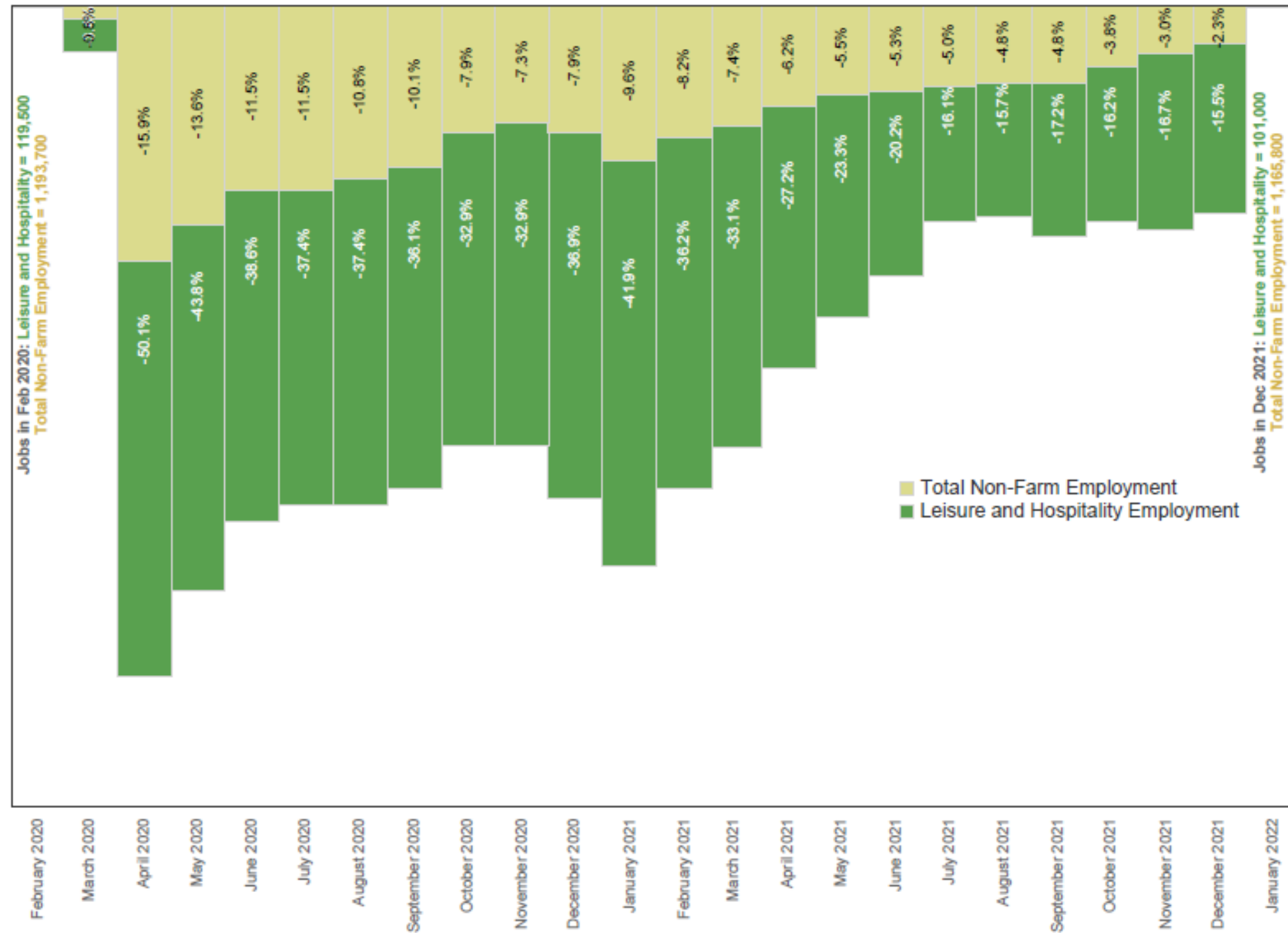


Occupations by Job Growth



Employment and Workforce Trends

Leisure & Hospitality and Total Non-Farm Employment:
Jobs Lost as Percentage of February 2020 Employment Levels, by Month



Total Non-Farm Employment in December 2021 is within **2.3% February 2020 levels**.

Leisure & Hospitality Employment in December 2021 remains **15.5% below February 2020 levels**.

California Workforce Association Shared Aspirations for 2021



"We're not going back to the same economy"
– Jerome Powell, Federal Reserve Chairman

The WDB rises to a pivotal position
post-pandemic

- To support Businesses**
Especially small and minority-owned businesses and under-invested communities
- To support Job Seekers**
Self-sufficient careers and a path to the middle class

Source for Non-Farm and Leisure & Hospitality Employment: EDD Reports for Alameda and Contra Costa Counties.
Data not seasonally adjusted. Last updated March 23, 2022.

Questions?



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Contra Costa County

