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# CONFLICT OF INTEREST CODE FOR IRONHOUSE SANITARY DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal.Code Regs. § 18730) which contains the terms of a standard conflict of interest code which can be incorporated by reference in the agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any future amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. Such regulation, and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of Ironhouse Sanitary District.

The designated officials and employees shall file statements of economic interests with the Ironhouse Sanitary District, which will make the statements available for public inspection and reproduction. (Gov't Code § 81008). The original statements of the General Manager and Directors shall be forwarded to the Clerk of the Board of Supervisors for Contra Costa County. Copies of the statements for all designated officials and employees will be retained by Ironhouse Sanitary District.

In addition to any other requirements of 2 California Code of Regulations Section 18730 and any amendments thereto, a candidate for the Board of Directors of Ironhouse Sanitary District shall file, no later than the final filing date of a declaration of candidacy, a statement of economic interests, pursuant to Government Code section 87200 et seq.

## APPENDIX

| List of Designated Positions | Assigned Disclosure Categories |
|---|---|
| Assistant General Manager | 1 |
| Consultants* | 1 |
| District Secretary | 2 |
| Plant Manager | 2 |
| Collections Superintendent | 2 |
| Jersey Island Superintendent | 2 |
| Procurement Specialist | 2 |
| Plant Supervisor | 3 |
| Collections System Supervisor | 3 |
| Range Management Specialist | 4 |
| Plant Lead | 4 |
| Collections System Lead | 4 |
| Ranch Operator Lead | |

*The General Manager may determine in writing that a particular consultant, although a "designated position," is contracted with to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (See Government Code § 81008.)

It has been determined that the positions listed below must automatically file a statement of economic interests pursuant to Government Code Section 87200:

Directors and Candidates for Election
General Manager
General Counsel
Financial Consultant

**Disclosure Categories:**

**Category 1.** Individuals in Category 1 shall disclose:

- All interests in real property located in part or in whole within the boundaries of Ironhouse Sanitary District, within two miles thereof, or within two miles of land owned or used by the District; and

- All investments, business positions and sources of income (including gifts, loans, and travel payments) located or doing business in the jurisdiction of Ironhouse Sanitary District. A business entity is "located or doing business in the jurisdiction of Ironhouse Sanitary District" if the business entity is doing business or plans to do business within the boundaries of the District, or if the business entity owned or leased any facilities within the boundaries of the District, or has done business within the boundaries of the

District, at any time during the two years prior to the time that the disclosure statement of the designated office/employee is filed.

**Category 2.** Individuals in Category 2 shall disclose:

- All investments, business positions and sources of income (including gifts, loans, and travel payments) that provide leased facilities, goods, equipment, vehicles, machinery, livestock, construction services or other services, including training or consulting services, of the type utilized by Ironhouse Sanitary District.

**Category 3.** Individuals in Category 3 shall disclose:

- All investments, business positions and sources of income (including gifts, loans, and travel payments) that provide leased facilities, goods, equipment, vehicles, machinery, or services, including training or consulting services, of the type utilized by the Operations, Maintenance or Engineering Department of Ironhouse Sanitary District.

**Category 4.** Individuals in Category 4 shall disclose:

- All investments, business positions and sources of income (including gifts, loans, and travel payments) that provide leased facilities, goods, equipment, vehicles, machinery, livestock, or services, including training or consulting services, of the type utilized by the Ranch, Levee and Reclamation Department of Ironhouse Sanitary District.