

CALENDAR FOR THE BOARD OF SUPERVISORS
CONTRA COSTA COUNTY
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD
BOARD CHAMBERS, ADMINISTRATION BUILDING, 1025 ESCOBAR STREET
MARTINEZ, CALIFORNIA 94553-1229

KAREN MITCHOFF, *CHAIR*, 4TH DISTRICT
FEDERAL D. GLOVER, *VICE CHAIR*, 5TH DISTRICT
JOHN GIOIA, 1ST DISTRICT
CANDACE ANDERSEN, 2ND DISTRICT
DIANE BURGIS, 3RD DISTRICT

MONICA NINO, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 655-2075

As permitted by Government Code section 54953 (e), and in accordance with the County Public Health Officer's recommendations for virtual meetings and social distancing, Board members may participate in the meeting remotely. The Board meeting will be accessible in-person, via television, and via live-streaming to all members of the public. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov.

Persons who wish to address the board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing **888-278-0254** followed by the access code **843298#**. A caller should indicate they wish to speak on an agenda item, by pushing "#2" on their phone. Access via Zoom is also available using the following link: <https://ccccounty-us.zoom.us/j/87344719204>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000.

Meetings of the Board are closed-captioned in real time. Public comment generally will be limited to two minutes. The Board Chair may adjust the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated. A Spanish language interpreter is available to assist Spanish-speaking commenters.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

AGENDA
October 4, 2022

9:00 A.M. Convene, call to order and opening ceremonies.

Closed Session

A. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

1. Agency Negotiators: Monica Nino.

Employee Organizations: Public Employees Union, Local 1; AFSCME Locals 512 and 2700; California Nurses Assn.; SEIU Locals 1021 and 2015; District Attorney Investigators' Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters I.A.F.F., Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Contra Costa County Defenders Assn.; Contra Costa County Deputy District Attorneys' Assn.; Prof. & Tech. Engineers IFPTE, Local 21; and Teamsters Local 856.

2. Agency Negotiators: Monica Nino.

Unrepresented Employees: All unrepresented employees.

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))

1. *Maria Villasenor v. Contra Costa County*, WCAB Nos. ADJ12502541, ADJ13510701, ADJ13510470

C. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2): [Two potential cases.]

Inspirational Thought- *"Meet me in the middle of your story when the soul is worn, but wise."*
~Angie Weiland-Crosby, author

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.98 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

PRESENTATIONS

- PR.1** PRESENTATION to open the 1964 time capsule from the former Administration Building at 651 Pine Street and accept materials for new Administration Building time capsule to be placed in vault at 1025 Escobar Street. (Supervisor Mitchoff)

DISCUSSION ITEMS

- D.1** HEARING to consider approving the Discovery Bay Boat Repair Shop Project and adopting Resolution No. 2022/340, amending the General Plan to change the land use designation of the subject property from Public/Semi-Public to Commercial, to allow the establishment and operation of a boat service and repair business at 1535 Discovery Bay Boulevard in the Discovery Bay area, and taking related actions under the California Environmental Quality Act, as recommended by the County Planning Commission. (County File #CDGP21-00001) (Kenneth Luke, Classic Boat Works—Applicant and Owner) (Joseph Lawlor, Conservation and Development Department)

D. 2 CONSIDER Consent Items previously removed.

D. 3 PUBLIC COMMENT (2 Minutes/Speaker)

D. 4 CONSIDER reports of Board members.

Closed Session

ADJOURN

CONSENT ITEMS

Road and Transportation

- C. 1** AUTHORIZE the Public Works Director, or designee, to advertise for the 2023 On-Call Trucking Services Contract(s) for Aggregate Stockpiling and Transportation, for the stockpiling and transportation of chip seal aggregate that will be used for the Public Works Department’s chip seal program, Countywide. (100% Local Road Funds)
- C. 2** AUTHORIZE the Public Works Director, or designee, to advertise for the 2023 On-Call Trucking Services Contract(s) for Various Road and Flood Control Maintenance Work, for routine maintenance and repair of existing road, pavement, and flood control facilities, Countywide. (100% Local Road and Flood Control Funds)
- C. 3** AUTHORIZE the Public Works Director, or designee, to advertise for the 2023 On-Call Contract(s) for Various Road, Flood Control, and Airport projects, for routine maintenance, repair, replacement, or reconstruction of existing road, flood control, and airport facilities, Countywide. (100% Local Road, Flood Control, and Airport Enterprise Funds)
- C. 4** ADOPT Traffic Resolution No. 2022/4525 to establish a speed limit of 25 miles per hour on Castle Rock Road (Road No. 4164E), extending from 300 feet north of Pine Creek Road to Castle Rock Regional Park, as recommended by the Public Works Director, Walnut Creek area. (No fiscal impact)
- C. 5** ADOPT Resolution No. 2022/336 approving and authorizing the Public Works Director, or designee, to fully close a portion of Buskirk Avenue between Treat Boulevard and Wayne Drive, on November 20, 2022 from 12:00 a.m. through 11:59 p.m., for the purpose of operating a crane from the roadway, Walnut Creek area. (No fiscal impact)

Special Districts & County Airports

- C. 6** ADOPT Resolution No. 2022/337 declaring October 2022 as Creek and Channel Safety Awareness Month, ACCEPT the status report from the Public Works Department and the Flood Control and Water Conservation District on the Creek and Channel Safety Awareness Program, and DIRECT the Public Works Department and the Flood Control and Water Conservation District to continue with implementation and the annual campaign of a Countywide sustainable Creek and Channel Safety Awareness Program, as recommended by the Chief Engineer, Flood Control and Water Conservation District, Countywide. (100% Flood Control Zone 3B Funds)
- C. 7** APPROVE and AUTHORIZE the Director of Airports, or designee, to execute an amendment to the May 12, 2021, contract with W.E. Lyons Construction Company, to increase the payment limit by an amount not to exceed \$700,000, to a new payment limit of \$14,633,040, in order to address two critical utility components. (66% Federal Aviation Administration, 34% Airport Enterprise Fund).

Claims, Collections & Litigation

- C. 8** RECEIVE report concerning the final settlement of Miguel Angel vs. Contra Costa County; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$650,000, as recommended by the Director of Risk Management. (100% Workers' Compensation Internal Service Fund)
- C. 9** RECEIVE report concerning the final settlement of Larry Brown vs. Contra Costa County; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$115,000 as recommended by the Director of Risk Management. (100% Workers' Compensation Internal Service Fund)
- C. 10** RECEIVE report concerning the final settlement of Courtney Riddle vs. Contra Costa County; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$94,500 as recommended by the Director of Risk Management. (100% Workers' Compensation Internal Service Fund)
- C. 11** DENY claims filed by Jose Alvarado Jr., Daniel A. Crume, Emanate Health Inter-Community Hospital, Peggy Jean Fayyaz (2), Josie Mae Lake, Kyle Padua, Horst Pfendt, Zoila Sanchez, Antoine Tyrone Saucer, Alfonzo, Von Harris, Washington Hospital Healthcare System, and 4740 Appian Way Home Owners Association.

Honors & Proclamations

- C. 12 ADOPT Resolution No. 2022/350 recognizing October 6, 2022 as LatinX Mental Health Awareness Day, as recommended by Supervisor Mitchoff.
- C. 13 ADOPT Resolution No. 2022/342 proclaiming October 7-13, 2022 as National Health Center Week in Contra Costa County, as recommended by Supervisor Gioia.
- C. 14 ADOPT Resolution No. 2022/335 proclaiming October 9-15, 2022 as Fire Prevention Week in Contra Costa County as recommended by the Fire Chief, Contra Costa County Fire Protection District.
- C. 15 ADOPT Resolution No. 2022/339 proclaiming October 2022 as Cybersecurity Awareness Month, as recommended by the Chief Information Officer.
- C. 16 ADOPT Resolution No. 2022/349 recognizing the commitment to core principles of democratic free and fair elections, as recommended by Supervisor Mitchoff.

Appointments & Resignations

- C. 17 ACCEPT the resignation of Henry Clark, DECLARE a vacancy in the Unincorporated Seat 2 on the North Richmond Municipal Advisory Council for a term ending December 31, 2022, and DIRECT the Clerk of the Board to post the vacancy.
- C. 18 ACCEPT the resignation of Steven Bliss from the District II Alternate seat on the Measure X Community Advisory Board (MXCAB), APPOINT Steven Bliss to the District II Seat 2 on the MXCAB for a term ending April 5, 2023, DECLARE a vacancy in the District II Alternate seat on the MXCAB for a term ending April 5, 2023, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Andersen.
- C. 19 REAPPOINT Patanisha Davis Pierson to the District 3 seat on the Family and Children's Trust Committee for a term ending September 30, 2024, as recommended by Supervisor Burgis.
- C. 20 ACCEPT the resignation of Andrew Steudle, DECLARE a vacancy in the Appointee 2 Seat on the Knightsen Town Advisory Council for a term ending December 31, 2024, and DIRECT the Clerk of the Board to post the vacancy.
- C. 21 APPOINT Shawn M. Stappen to the At Large 1 seat on the Aviation Advisory Committee (AAC) to a term expiring February 29, 2024, as recommended by the Airport Committee.

Appropriation Adjustments

- C. 22** General County Revenue (0005)/Auditor-Controller (0010): APPROVE
Appropriation and Revenue Adjustment No. 5006 authorizing the transfer of funds in the amount of \$200,000 from General Fund reserves to fund an Assistant Auditor-Controller position at the Auditor-Controller's Office. (100% General Fund)
- C. 23** Contra Costa Commission for Women and Girls (1153): APPROVE
Appropriation and Revenue Adjustment No. 005002, authorizing new revenue from the California Commission on the Status of Women and Girls in the amount of \$25,000, to the Contra Costa Commission for Women and Girls (1153) for the Women's Recovery Response Grant program. (100% State)

Personnel Actions

- C. 24** ADOPT Position Adjustment Resolution No. 26035 to cancel one Health Plan Member Services Counselor (represented) position and add one Health Plan Member Services Coordinator (represented) position in the Health Services Department. (50% Enhanced Care Management Medi-Cal Benefit, 50% Cal AIM 5-year Initiative)
- C. 25** ADOPT Position Adjustment Resolution No. 26036 to reassign one vacant Clerk-Senior Level (represented) position from the Office of the Director to the Behavioral Health division in the Health Services Department. (100% Mental Health Services Act)
- C. 26** ADOPT Position Adjustment Resolution No. 26032 to add one full-time Assistant County Auditor-Controller (unrepresented) position in the Auditor-Controller's Office. (100% General Fund)
- C. 27** ADOPT Position Adjustment Resolution No. 26033 to add one Principal Labor Relations Analyst (unrepresented) position and cancel one Labor Relations Analyst II (unrepresented) position in the County Administrators Office. (100% General Fund)
- C. 28** ADOPT Position Adjustment Resolution No. 26038 to cancel one Mental Health Clinical Specialist (represented) position and add one Clinical Psychologist (represented) position in the Health Services Department. (100% Mental Health Realignment)
- C. 29** ADOPT Position Adjustment Resolution No. 26039 to increase the hours of one Orthopedic Technician (VT7E) part-time position from 24/40 to full-time in the Health Services Department. (100% Hospital Enterprise Fund I)

- C. 30** ADOPT Position Adjustment Resolution No. 26040 to cancel one Senior Disease Intervention Technician (represented) position and add one Disease Intervention Technician (represented) position in the Health Services Department. (100% Disease Intervention Specialists Workforce Grant)
- C. 31** ADOPT Position Adjustment Resolution No. 26042 to increase the hours of one Public Health Program Specialist I (represented) part-time position from 32/40 to 40/40 in the Health Services Department. (100% STD Collaboration Grant)
- C. 32** ADOPT Position Adjustment Resolution No. 26046 to cancel one Health Services Information Systems Programmer and Analyst position (represented) and add two Information Systems Technician I positions (represented) in the Health Services Department. (100% Hospital Enterprise Fund I)
- C. 33** ADOPT Position Adjustment Resolution No. 26045 to cancel three Community Health Worker Specialist positions and five Community Health Worker II positions, and add three Homeless Services Specialist positions and five Mental Health Community Support Worker II positions in the Health Services Department (all represented). (100% CalAIM Enhanced Care Management funds)
- C. 34** ADOPT Position Adjustment Resolution No. 26043 to add one Mental Health Community Support Worker II position (represented) and one Substance Abuse Counselor position (represented) in the Health Services Department. (100% Community Mental Health Services Block Grant)
- C. 35** ADOPT Position Adjustment Resolution No. 26044 to cancel one Therapy Assistant position (represented) and add one Occupational Therapist I position (represented) in the Health Services Department. (100% Hospital Enterprise Fund I)
- C. 36** ADOPT Position Adjustment Resolution No. 26041 to cancel one Ambulatory Care Provider – Exempt position (represented) and add one full-time Dentist – Exempt position (represented) in the Health Services Department. (Cost savings, 100% County General Fund)
- C. 37** ADOPT Position Adjustment Resolution No. 26030 to add one Sergeant (represented) and one Sheriff’s Specialist (represented) position in the Sheriff’s Office – Internal Affairs Unit. (100% General Fund)
- C. 38** ADOPT Resolution No. 2022/341 to revise Section IV.40. of Management Benefits Resolution No. 2022/280, making certain health services classes eligible for On-Call Duty and Call Back Time, as recommended by the County Administrator. (100% Hospital Enterprise Fund I)

- C. 39 ADOPT Position Adjustment Resolution No. 26049 to add one Information Systems Administrator III (represented) position to the Department of Information Technology to support the Clerk of the Board's Office. (100% User Department)

Leases

- C. 40 APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with the San Ramon Valley United Methodist Church at a cost of \$1,000 to rent the Wesley Center Great Hall for the November 8, 2022 General Election. (100% General Fund)
- C. 41 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease amendment with Edward C. James, Jr., to extend the lease of 1,800 square feet of office space at 835 Castro Street, Martinez, through October 31, 2024, at an annual rent of \$29,916 for the first year, for use by the Sheriff-Coroner. (100% General Fund)
- C. 42 APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with the Acalanes Union High School District at no cost to rent the Theater Lobby at the Acalanes High School campus for the November 8, 2022 General Election. (No fiscal impact)
- C. 43 APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with the Acalanes Union High School District at no cost to rent the Theater Lobby at the Las Lomas High School campus for the November 8, 2022 General Election. (No fiscal impact)

Grants & Contracts

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

- C. 44 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the California Department of Public Health, Tuberculosis Control Branch, to increase the amount payable to the County by \$28,387 to a new amount payable of \$345,345 for the Tuberculosis Control Program which provides food, shelter, incentives and enablers for tuberculosis patients with no change in the term; and AUTHORIZE the Purchasing Agent to issue, on behalf of the Health Services Director, total payments not to exceed \$28,387, for procurement of food and gas gift cards, transportation vouchers, nutritional assistance, and rent subsidies. (No County match)

- C. 45 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a grant agreement from Advocates for Human Potential, Inc., to pay the County an amount not to exceed \$150,000 for the California Behavioral Health Continuum Infrastructure Program Planning Grant for the period from January 3, 2022 through December 31, 2022. (No County match)
- C. 46 APPROVE and AUTHORIZE the Director of Animal Services Department, or designee, to apply for grant funding from the California for All Animals Program, in an amount not to exceed \$1,000,000 for a three-year period to increase animal shelter spay/neuter services. (No County match)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

- C. 47 APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract with Choice in Aging, a private nonprofit corporation, in an amount not to exceed \$490,590 to fund the construction of an intergenerational campus that is an alternative to skilled nursing facility placement, including 81 units of low-income senior rental housing units, in the City of Pleasant Hill for the period October 1, 2022 through September 30, 2027, as recommended by Supervisor Mitchoff. (100% Livable Communities Trust Fund, District IV share)
- C. 48 APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract with Mt. Diablo Unified School District in an amount not to exceed \$50,000 to augment education programs at Mt. Diablo High School and Olympic Continuation High School in Concord for the period October 1, 2022 through September 30, 2025, as recommended by Supervisor Mitchoff. (100% Livable Communities Trust Fund, District IV share)
- C. 49 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Jewish Family and Community Services East Bay, in an amount not to exceed \$979,800 for comprehensive refugee resettlement services for the period October 5, 2022 through June 30, 2023. (100% Measure X funds)
- C. 50 Acting as the governing board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Ross, Drulis, Cusenbery Architecture, in an amount not to exceed \$900,000, to provide on-call architectural services for various fire station related projects, for the period of September 13, 2022 through September 12, 2027, with an option for a one-year extension. (100% CCCFPD Capital Construction Fund)

- C. 51** Acting as the governing board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with COAR Design Group, in an amount not to exceed \$900,000, to provide on-call architectural services for various fire station related projects, for the period of September 13, 2022 through September 12, 2027, with an option for a one-year extension. (100% CCCFPD Capital Construction Fund)
- C. 52** Acting as the governing board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Shah Kawasaki Architects, in an amount not to exceed \$900,000, to provide on-call architectural services for various fire station related projects, for the period of September 13, 2022 through September 12, 2027, with an option for a one-year extension. (100% CCCFPD Capital Construction Fund)
- C. 53** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order amendment with Abbott Laboratories, Inc., to increase the payment limit by \$900,000 for a new amount of \$1,700,000 to purchase testing reagents and kits for Hepatitis A, Hepatitis B, Hepatitis C, and COVID-19 antibody screening for the Contra Costa Regional Medical Center Public Health Laboratory and extend the term through December 31, 2024. (100% Hospital Enterprise Fund I)
- C. 54** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Fresh Eyes Development to provide social media management services, in an amount not to exceed \$57,500 for the term of October 1, 2022 to March 31, 2023. (100% General Fund)
- C. 55** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Youth Homes Incorporated, in an amount not to exceed \$770,914 to provide comprehensive mental health services for transitional aged youth who are experiencing serious mental illness for the period July 1, 2022 through June 30, 2023, including a six-month automatic extension through December 31, 2023 in an amount not to exceed \$385,457. (57% Mental Health Services Act, 43% Federal Medi-Cal)
- C. 56** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Benco Dental Supply Co. in an amount not to exceed \$700,000 to purchase dental supplies, devices, instruments, and repairs on equipment for the Contra Costa Regional Medical Center and Contra Costa Health Centers for the period October 1, 2022, through September 30, 2025. (100% Hospital Enterprise Fund I)
- C. 57** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Department, a purchase order amendment with Ray A. Morgan Company, LLC, to increase the payment limit by \$540,000 to a new payment limit of \$2,081,747 for additional multifunction copier services and supplies under the terms of a master agreement between the County

and the company, with no change to the term. (59% Federal, 35% State, 6% County)

- C. 58** AUTHORIZE the Public Works Director, or designee, to advertise for bids for the 2023 On-Call Glass Repair and Installation Services Contract(s) for emergency window repair and installation at various County facilities, Countywide. (100% General Fund)
- C. 59** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Amitabh Bharadwaj, M.D. (dba Retina Specialists of Northern California), in an amount not to exceed \$900,000 to provide ophthalmology services for Contra Costa Health Plan members and County recipients for the period November 1, 2022 through October 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 60** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with United Behavioral Health (dba Optum), in an amount not to exceed \$578,347 to provide after-hours call coverage for the Behavioral Health Access Line in partnership with San Mateo, Sonoma, and Marin counties for the period July 1, 2022 through June 30, 2023. (100% Mental Health Realignment)
- C. 61** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Kovarus, Inc. in an amount not to exceed \$466,085 to renew Citrix support and maintenance services for electronic health record accessibility and connectivity for the period October 31, 2022 through October 30, 2023, and to agree to the Citrix License Agreement and Support Terms with Citrix Systems, Inc. (100% Hospital Enterprise Fund I)
- C. 62** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the Moraga Orinda Fire Protection District, in an amount not to exceed \$268,524 to support the Moraga Orinda Fire Protection District pre-hospital emergency medical paramedic first responder program within the cities of Moraga and Orinda for the period October 1, 2022 through June 30, 2025. (100% Measure H)
- C. 63** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Planned Parenthood: Shasta-Diablo, Inc. (dba Planned Parenthood Northern California), in an amount not to exceed \$4,000,000 to provide obstetrics, gynecology, family planning and behavioral health treatment services for Contra Costa Health Plan members for the period October 1, 2022 through September 30, 2023. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 64** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with People Who Care Children Association, in an amount not to exceed \$243,790 to provide Mental Health Services Act Prevention and Early Intervention services for the period July 1, 2022 through June 30, 2023, including a six-month automatic extension through December 31, 2023 in an

amount not to exceed \$121,895. (100% Mental Health Services Act)

- C. 65** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Greater Richmond Inter-Faith Program, in an amount not to exceed \$250,000 to provide emergency shelter services at the Emergency Family Shelter for homeless families and operate the CARE/Warming Center in West County for the period July 1, 2022 through June 30, 2023. (53% Housing and Urban Development, 30% County General Fund, 17% Mental Health Realignment)
- C. 66** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Bay Area Community Services, Inc., in an amount not to exceed \$3,443,765 to operate the Delta Landing Interim Housing Program for homeless individuals in East County for the period July 1, 2022 through June 30, 2023. (100% Project Homekey California)
- C. 67** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with The Contra Costa Clubhouses, Inc., in an amount not to exceed \$796,681, to provide Mental Health Services Act prevention and early intervention services to adults recovering from psychiatric disorders for the period July 1, 2022 through June 30, 2023, including a six-month automatic extension through December 31, 2023 in an amount not to exceed \$398,340. (100% Mental Health Services Act)
- C. 68** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with the Center for Psychotherapy, in an amount not to exceed \$1,100,000 to provide mental health services to seriously emotionally disturbed adolescents and children in East Contra Costa County for the period July 1, 2022 through June 30, 2023, including a six-month automatic extension through December 31, 2023 in an amount not to exceed \$550,000. (50% Federal Medi-Cal, 47% Mental Health Realignment, 3% Measure X)
- C. 69** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Public Health Foundation Enterprises Inc. in an amount not to exceed \$6,640,125 to provide coordinated entry, outreach, shelter, transitional and permanent supportive housing for homeless youth and adults in Contra Costa County for the period July 1, 2022 through June 30, 2023. (70% State, 25% Federal, 3% Local grants 2% County General Fund)
- C. 70** APPROVE and AUTHORIZE the Director, Office of Communications & Media, or designee, to execute a master services agreement with CivicPlus, LLC in an amount not to exceed \$80,000 for hosting and support services for the County public website for the period July 1, 2022, through June 30, 2023.

- C. 71** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Public Health Foundation Enterprise, Inc., in an amount not to exceed \$3,061,305 to provide coordinated entry, outreach, referral and engagement services to locate, engage, stabilize and house chronically homeless individuals in Contra Costa County for the period July 1, 2022 through June 30, 2023. (46% Local grants, 39% State, 10% Federal, 5% County General Fund)
- C. 72** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Seneca Family of Agencies, in an amount not to exceed \$3,748,857 to provide mobile crisis response and community-based mental health services for seriously emotionally disturbed children for the period July 1, 2022 through June 30, 2023, including a six-month automatic extension through December 31, 2023 in an amount not to exceed \$1,874,428. (38% Mental Health Services Act, 33% Federal Medi-Cal, 24% County Realignment, 3% State, and 2% Measure X)
- C. 73** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Golden State Orthopedics & Spine, in an amount not to exceed \$8,000,000 to provide orthopedic surgery, physical therapy, and urgent care services to Contra Costa Health Plan members and County recipients for the period November 1, 2022 through October 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 74** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Spin Recruitment, Inc., effective October 1, 2022, to increase the payment limit by \$125,000 to a new payment limit of \$250,000 for additional advertising services for the department's Personnel Unit with no change in the term. (100% General Fund)
- C. 75** RESCIND Board action of June 22, 2021 (C.149) for the issuance of a purchase order in the amount of \$252,288.91 to Ricoh USA, Inc.; and APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract with Ricoh USA, Inc. in an amount not to exceed \$472,000 for the purchase of two Ricoh copiers and installation and maintenance services for the period October 5, 2022, through October 4, 2027. (100% General Fund)
- C. 76** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Siri Sunderi Cheng, M.D., in an amount not to exceed \$1,500,000 to provide otolaryngology services for Contra Costa Regional Medical Center and Health Centers for the period October 1, 2022 through September 30, 2025. (100% Hospital Enterprise Fund I)
- C. 77** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Christian Eisert, M.D., in an amount not to exceed \$1,200,000 to provide otolaryngology services for Contra Costa Regional Medical Center and Health Centers for the period October 1, 2022 through September 30, 2025. (100% Hospital Enterprise Fund I)

- C. 78** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Bay Area Community Services, Inc., in an amount not to exceed \$1,136,206 to provide mental health outreach and support services for the period July 1, 2022 through June 30, 2023, including a six-month automatic extension through December 31, 2023 in an amount not to exceed \$568,103. (63% Substance Abuse and Mental Health Services Administration, 24% Mental Health Services Act, 13% Project for Assistance in Transition from Homelessness Grant)
- C. 79** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Aspira Technologies, Inc., effective November 15, 2022, to increase the payment limit by \$341,284 to a new payment limit of \$1,474,060 for additional analytics-based consultation and technical assistance to the Department's Information Systems Unit with no change in the term. (100% Hospital Enterprise Fund I)
- C. 80** APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract with Robert Half International, Inc., in an amount not to exceed \$200,000 for temporary financial and accounting support services for the period October 4, 2022 through June 30, 2025. (100% General Fund)
- C. 81** APPROVE and AUTHORIZE the Director of Risk Management, or designee, to execute a contract with Tracepoint, LLC, in a amount not to exceed \$14,500, to perform digital forensics and cyber incident response services, effective September 26, 2022. (100% ISF Public Liability Program)

Other Actions

- C. 82** APPROVE and AUTHORIZE the County Administrator, or designee, to execute an amendment, subject to approval as to form by County Counsel, to an agreement with 2600 CR, LLC to extend the use of 2600 Camino Ramon, San Ramon as a COVID-19 testing site at no cost to the County, through October 31, 2022. (No fiscal impact)
- C. 83** APPROVE the Fiscal Year 2022/23 budget for the Congestion Management Agency, a function performed by the Contra Costa Transportation Authority, and APPROVE FY 2022/23 County contributions of \$217,298 to the Congestion Management Agency and \$101,758 to the Regional Transportation Planning Committees that assist with implementing Measure J transportation projects and programs (2004), as recommended by the Conservation and Development Director. (50% Gas Tax, 50% Measure J Return-to-Source revenue)

- C. 84** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Lao Family Community Development, Inc., in an amount not to exceed \$208,073 to provide Mental Health Services Act Prevention and Early Intervention services for diverse refugee, immigrant, limited English and low income U.S. born community members in Contra Costa County for the period July 1, 2022 through June 30, 2023, including a six-month automatic extension through December 31, 2023 in an amount not to exceed \$104,036. (100% Mental Health Services Act)
- C. 85** AUTHORIZE the Auditor-Controller to make a deduction from special tax proceeds at the rate of \$0.09 per special assessment, pursuant to Board Resolution No. 84/332 to mitigate the Assessor's costs to administer the special assessment on behalf of other local agencies, as recommended by the Assessor. (100% General Fund)
- C. 86** APPROVE amended Conflict of Interest Code for the Contra Costa County Schools Insurance Group, including the list of designated positions, as recommended by the County Counsel.
- C. 87** APPROVE amended Conflict of Interest Code for the Central Contra Costa Sanitary District, including the List of Designated Positions, as recommended by County Counsel.
- C. 88** APPROVE the 2021 Annual Crop Report and AUTHORIZE the Agricultural Commissioner, or designee, to submit the publication to the California Department of Food and Agriculture (CDFA).
- C. 89** AUTHORIZE the Public Works Director, or designee, to prepare and submit to the Board of Supervisors for consideration a plan for services, resolution of application and other application materials required for submission to the Contra Costa Local Agency Formation Commission to activate latent powers of County Service Area R-7, Zone A, Alamo area, to provide landscaping maintenance services, the funding for services of the Alamo Municipal Advisory Council, and to allow for the acquisition, construction, improvement, maintenance and operation of community facilities, and DIRECT the Clerk of Board of Supervisors to fix and publish notice of a public hearing on the resolution of application. (100% CSA R-7A Funds)
- C. 90** RATIFY the Public Works Director's execution of a Facility Use Agreement with the San Ramon Valley United Methodist Church for the County's use of a meeting hall on September 8, 2022, for an Envision Contra Costa 2040 town hall meeting, as recommended by Supervisor Andersen. (100% Land Development Fund)

- C. 91** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the City of Antioch, to allow the Health Services Department to continue use of the Nick Rodriguez Community Center for COVID-19 testing and immunizations through January 14, 2023. (No fiscal impact)
- C. 92** ACCEPT the Annual Report on Revolving and Cash Difference Funds, Overage Fund, and Shortages for fiscal year 2021-2022, as recommended by the County Auditor-Controller.
- C. 93** APPROVE and AUTHORIZE the Veterans Service Director, or designee, to execute a contract with Concord Recreation and Park District in an amount not to exceed \$700 to provide for the rental fee of five softball fields on November 11, 2022 with approximately 200 members of the public for the purposes of commemorating Veterans Day. (No County match)
- C. 94** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the City of Antioch, to allow the Health Services Department and the California Department of Public Health and its contractors to continue using the Antioch Community Center parking lot for COVID-19 testing and vaccinations through December 31, 2022. (No fiscal impact)
- C. 95** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the Contra Costa Community College District, to allow the Health Services Department and the California Department of Public Health and its contractors to continue using the District's Diablo Valley College overflow parking lot for COVID-19 testing and vaccinations through December 31, 2022. (No fiscal impact)
- C. 96** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Contra Costa Community College District, to allow the California Department of Public Health and its contractors to continue use of the Contra Costa College campus in San Pablo for COVID-19 testing through December 31, 2022. (No fiscal impact)
- C. 97** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Lincoln, effective October 1, 2022, to modify the payment provisions with no change in the original payment limit or term. (50% Federal Medi-Cal, 50% Mental Health Services Act)
- C. 98** ACKNOWLEDGE revised local match requirement for the Clean California Local Grant Program, as recommended by the Conservation and Development Director. (64.3% Measure X Funds); (12.9% Community Development Block Grant funds); (11.4% Prop 68 funds); (8.6% Solid Waste Franchise fees); (1.4% General Fund); (1.4% County Service Area M-17 funds)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.contracosta.ca.gov

STANDING COMMITTEES

The **Airport Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets quarterly on the second Wednesday of the month at 11:00 a.m. at the Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors Diane Burgis and Candace Andersen) meets on the fourth Monday of the month at 9:00 a.m. in Room 110, County Administration

Building, 1025 Escobar Street, Martinez.

The **Finance Committee** (Supervisors John Gioia and Karen Mitchoff) meets on the first Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors John Gioia and Federal D. Glover) meets quarterly on the first Monday at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Internal Operations Committee** (Supervisors Diane Burgis and Candace Andersen) meets on the second Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Legislation Committee** (Supervisors Diane Burgis and Karen Mitchoff) meets on the second Monday of the month at 1:00 p.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Public Protection Committee** (Supervisors Federal D. Glover and Candace Andersen) meets on the fourth Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Sustainability Committee** (Supervisors Federal D. Glover and John Gioia) meets on the fourth Monday of the month at 1:00 p.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Diane Burgis and Candace Andersen) meets on the second Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

Airports Committee	December 14, 2022	11:00 a.m.	See above
Family & Human Services Committee	October 24, 2022	9:00 a.m.	See above
Finance Committee	November 7, 2022	9:00 a.m.	See above
Hiring Outreach Oversight Committee	December 5, 2022	10:00 a.m.	See above
Internal Operations Committee	October 10, 2022 Canceled Special Meeting October 17, 2022	1:00 p.m.	See above
Legislation Committee	October 10, 2022	1:00 p.m.	See above
Public Protection Committee	October 24, 2022	10:30 a.m.	See above

Sustainability Committee	November 28, 2022	1:00 p.m.	See above
Transportation, Water & Infrastructure Committee	October 10, 2022	9:00 a.m.	See above

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

- AB** Assembly Bill
- ABAG** Association of Bay Area Governments
- ACA** Assembly Constitutional Amendment
- ADA** Americans with Disabilities Act of 1990
- AFSCME** American Federation of State County and Municipal Employees
- AICP** American Institute of Certified Planners
- AIDS** Acquired Immunodeficiency Deficiency Syndrome
- ALUC** Airport Land Use Commission
- AOD** Alcohol and Other Drugs
- ARRA** American Recovery & Reinvestment Act of 2009
- BAAQMD** Bay Area Air Quality Management District
- BART** Bay Area Rapid Transit District
- BayRICS** Bay Area Regional Interoperable Communications System
- BCDC** Bay Conservation & Development Commission
- BGO** Better Government Ordinance
- BOS** Board of Supervisors
- CALTRANS** California Department of Transportation
- CalWIN** California Works Information Network
- CalWORKS** California Work Opportunity and Responsibility to Kids
- CAER** Community Awareness Emergency Response
- CAO** County Administrative Officer or Office
- CCE** Community Choice Energy
- CCCPFD (ConFire)** Contra Costa County Fire Protection District
- CCHP** Contra Costa Health Plan
- CCTA** Contra Costa Transportation Authority
- CCRMC** Contra Costa Regional Medical Center
- CCWD** Contra Costa Water District
- CDBG** Community Development Block Grant
- CFDA** Catalog of Federal Domestic Assistance
- CEQA** California Environmental Quality Act
- CIO** Chief Information Officer
- COLA** Cost of living adjustment

ConFire (CCCFPD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
DSRIP Delivery System Reform Incentive Program
EBMUD East Bay Municipal Utility District
ECCFPD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
EPSDT Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
F&HS Family and Human Services Committee
First 5 First Five Children and Families Commission (Proposition 10)
FTE Full Time Equivalent
FY Fiscal Year
GHAD Geologic Hazard Abatement District
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HIPAA Health Insurance Portability and Accountability Act
HIV Human Immunodeficiency Virus
HOME Federal block grant to State and local governments designed exclusively to create affordable housing for low-income households
HOPWA Housing Opportunities for Persons with AIDS Program
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IHSS In-Home Supportive Services
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
LVN Licensed Vocational Nurse
MAC Municipal Advisory Council
MBE Minority Business Enterprise
M.D. Medical Doctor

M.F.T. Marriage and Family Therapist
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
OB-GYN Obstetrics and Gynecology
O.D. Doctor of Optometry
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
ORJ Office of Reentry and Justice
OSHA Occupational Safety and Health Administration
PACE Property Assessed Clean Energy
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
Psy.D. Doctor of Psychology
RDA Redevelopment Agency
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
RN Registered Nurse
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
VA Department of Veterans Affairs
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCHD West Contra Costa Healthcare District
WCCTAC West Contra Costa Transportation Advisory Committee



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: October 4, 2022

Subject: Discovery Bay Boat Repair Shop Project General Plan Amendment (County File No. CDGP21-00001)

RECOMMENDATION(S):

1. OPEN the public hearing on the Discovery Bay Boat Repair Shop Project, RECEIVE testimony, and CLOSE the public hearing.
2. FIND that the mitigated negative declaration prepared for the project adequately analyzes the project’s environmental impacts, that there is no substantial evidence the project will have a significant effect on the environment, and that the mitigated negative declaration reflects the County’s independent judgment and analysis.
3. ADOPT the mitigated negative declaration prepared for the project.
4. ADOPT the mitigation monitoring and reporting program for the project.
5. ADOPT Resolution No. 2022/340, amending the General Plan to change the land use designation of the subject property from Public/Semi-Public (PS) to Commercial (CO) (County File No. CDGP21-00001).
6. ACKNOWLEDGE that the Planning Commission approved the land use permit and development plan to allow the establishment and operation of a boat service and repair business at 1535 Discovery Bay Boulevard in the Discovery Bay area, and no appeal of these approvals was filed.
7. APPROVE the Discovery Bay Boat Repair Shop Project.
8. APPROVE the findings in support of the project.
9. APPROVE the project conditions of approval.
10. DIRECT the Department of Conservation and Development to file a CEQA Notice of Determination with the County Clerk.
11. SPECIFY that the Department of Conservation and Development, located at 30 Muir Street, Martinez, California, is the custodian of the documents and other material that constitutes the record of proceedings upon which the decision of the Board of Supervisors is based.

FISCAL IMPACT:

All application processing costs are paid for by the applicant.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Joseph W. Lawlor Jr, AICP,
925-655-2872

By: , Deputy

cc:

BACKGROUND:

Project Summary

The applicant is requesting a General Plan Amendment (GPA) to the 2005-2020 Contra Costa County General Plan to change the land use designation of the subject property from Public Semi-Public (PS) to Commercial (CO), consistent with the proposed boat repair facility use. The CO designation would allow for a broad range of commercial uses typically found in smaller scale neighborhood, community and thoroughfare commercial districts, including retail and personal service facilities, limited office and financial uses. The proposed CO land use designation would generally be consistent and compatible with the other designations in the area.

Upon approval of the general plan amendment, the applicant is expected to implement the Discovery Bay Boat Repair Facility Project (County File No. CDLP22-02002 and CDGP21-00001), converting the existing firehouse building to a boat service and repair facility. The facility operations are expected to include boat repair, boat servicing, the sale and storage of retail parts and accessories, and associated activities. To accommodate the operations, the building would require interior improvements and a new 8-foot fence for screening.

General Information

A. General Plan: The subject property is located within the Public and Semi-Public (PS) General Plan Land Use designation. The project includes a General Plan Amendment request to change the designation to Commercial (CO).

B. Zoning: The subject property is located within the P-1 Planned Unit District (P-1).

C. CEQA Status: On June 8, 2022, an Initial Study was prepared for the project, posted, and circulated for public review. Upon completion of the Initial Study, it was found that the project would not result in any significant environmental impacts. Comments received during the circulation period are discussed below.

D. Lot Creation: The project site was legally established upon transfer from the East Contra Costa Fire Protection District, a public agency.

Site/Area Description

The 27,748 square-foot (0.64-acre) project site is located at 1535 Discovery Bay Boulevard in Discovery Bay. The subject property previously hosted Fire Station #58, which was owned and operated by the East Contra Costa Fire Protection District. The current owner/applicant purchased the property at auction following the station's closure and designation as surplus property. The property is occupied by the decommissioned fire station building and paved parking areas. The building's current configuration includes large fire engine bays, which would allow for easy ingress/egress of boats and provide ample working space. While changing the land use designation to CO would allow up to 27,748 square feet of potential development, no expansion of the development on the lot is proposed and the applicant has indicated that the property would not be altered except for installation of fencing and removal of an existing accessory building shed. The screened parking areas would be used for storing boats awaiting service.

To the north are an office building, single-family homes, and a Town of Discovery Bay owned well site, designated CO, Single-Family Residential Medium-Density (SM), and PS, respectively. Across Discovery Bay Boulevard to the west is the Discovery Bay Shopping Centre, also designated CO. To the south and east are recreational facilities (game courts, swimming pool, barbeque facilities, and a dog park), the Town of Discovery Bay Community Center, and Community Services District offices, all designated PS. The greater Discovery Bay area includes water-oriented residential development supported by limited commercial and retail development.

County Planning Commission Hearing

The County Planning Commission (CPC) held public hearings on July 27, 2022 and August 24, 2022, for the land use permit and general plan amendment for the project. Following the staff presentation of the matter and public testimony, the CPC discussed the approval of the land use permit and change of the general plan designation of the property. At the conclusion of their discussion at the August 24, 2022 hearing, the CPC unanimously voted to conditionally approve the land use permit for the boat repair facility (subject to conditions of approval including the Board approval of the subject GPA) and recommend that the Board of Supervisors adopt the general plan amendment.

Conclusion and Recommendations

The proposed general plan amendment would be consistent with the goals and policies of the County General Plan. The change to the CO land use designation would allow a broad range of commercial uses typically found in smaller scale neighborhood, community and thoroughfare commercial districts, including retail and personal service facilities, limited office and financial uses. Specifically, the Discovery Bay Boat Repair Facility Project would repurpose the site from a retired vacant fire station to a boat repair facility. The overall project would be consistent with the existing surrounding development and provided needed services to the water-oriented Discovery Bay area. Conditions of approval would ensure the project is compatible with surrounding uses, mitigating potential noise and odor impacts.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not adopt the proposed General Plan Amendment, the project site would retain the PS land use designation and the Discovery Bay Boat Repair Facility Project could not be implemented.

ATTACHMENTS

Resolution 2022/340

Attachment 1 - Proposed General Plan Land Use Map

Attachment 2 - CDGP21-00001 IS/MND

Attachment 3 - CDGP21-00001 MMRP

Attachment 4 - Findings and Conditions of Approval CDGP21-00001 10042022

Attachment 5 - CDGP21-00001 BOS Presentation 10042022

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 10/04/2022 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2022/340

IN THE MATTER OF Approving a General Plan amendment for the Discovery Bay Boat Repair Shop Project (County File No. CDLP22-02002 and CDGP21-00001).

WHEREAS, the Contra Costa County Board of Supervisors held a public hearing on October 4, 2022, to consider the Discovery Bay Boat Repair Shop Project, proposed for the unincorporated Discovery Bay area. The resolution includes adoption of a Mitigated Negative Declaration and mitigation monitoring and reporting program, and adoption of a General Plan amendment (County File #CDGP21-00001). WHEREAS, the General Plan amendment for the Project amends the Land Use Element Map to re-designate approximately 0.64 acres of land from Public and Semi-Public (PS) to Commercial (CO). WHEREAS, a resolution is required under Government Code Section 65356 to amend a general plan.

NOW, THEREFORE, the Contra Costa County Board of Supervisors resolves as follows:

1. The Board of Supervisors makes the following General Plan amendment findings:

- a. Required Finding: Adoption of the proposed General Plan amendment will not violate the County Urban Limit Line (ULL). Project Finding: The subject site is located within the ULL and therefore may be developed with "urban" or "non-urban" uses, as defined in the 2005-2020 Contra Costa County General Plan. The Commercial (CO) land use designation is urban.
- b. Required Finding: Adoption of the proposed General Plan amendment is consistent with the 65/35 Land Preservation Standard. Project Finding: Adoption of the proposed General Plan amendment (GPA) will not violate the 65/35 Land Preservation Standard (the "65/35 Standard"), established by county voters through adoption of Measure C-1990 and reaffirmed through adoption of Measure L-2006. Under the 65/35 Standard, no more than 35 percent of the land in the county may be designated for development with urban uses and at least 65 percent of the land must be designated for non-urban uses such as agriculture, open space, parks, etc. The existing Public and Semi-Public (PS) land use designation is non-urban while the proposed CO designation is urban. Adoption of the proposed GPA would result in a slight increase in land designated for urban uses, but the 35 percent limit would not be exceeded.
- c. Required Finding: The proposed General Plan amendment is consistent with the Contra Costa Transportation Authority Growth Management Program. Project Finding: The project complies with the objectives and requirements of Measure J-2004, the Contra Costa Transportation Authority (CCTA) Growth Management Program (GMP), and related CCTA resolutions. The CCTA GMP Implementation Guide (2021) sets forth procedures for local consultation and evaluation of impacts of proposed GPAs. The proposed GPA was evaluated according to the CCTA GMP GPA Review Process and Technical Procedures for evaluating transportation impacts. No new transportation impacts are expected from the project. The boat service/repair facility allowed by adoption of the GPA would serve the surrounding water-oriented residential community, reducing the distance residents have to travel for that commercial service.
- d. Required Finding: Following adoption of the proposed General Plan amendment, the General Plan will remain internally consistent, as required under Government Code Section 65300.5. Project Finding: The County General Plan comprises an integrated, internally consistent, and compatible statement of policies governing land use in the unincorporated areas of the county. The proposed GPA affects only the Land Use Element Map. The proposed land use designation change is consistent and compatible with the General Plan's policies for the Discovery Bay area as well as the overarching goals and policies of the General Plan related to land use, growth management,

transportation, housing, noise, conservation, open space, and safety. Amending the Land Use Element Map as proposed will not inhibit the County's ability to otherwise implement the General Plan. Adoption of the proposed GPA will not result in an internal inconsistency within the General Plan.

e. Required Finding: Adoption of the proposed General Plan amendment is in the public interest, as required under Government Code Section 65358(a). Project Finding: Adoption of the proposed GPA is in the public interest. Discovery Bay is a planned, water-oriented community with a mix of residential and commercial uses. The change in land use designation from PS to CO will allow for the proposed boat repair facility, or potential other future commercial uses that will serve the surrounding community. With the included conditions of approval or future conditions of other commercial uses, the site will be used in a way that benefits the public interest and supports Discovery Bay residents.

f. Required Finding: Adoption of the proposed General Plan amendment would not exceed the limit on such amendments specified under Government Code Section 65358(b). Project Finding: Pursuant to Government Code Section 65358(b), no mandatory element of the General Plan may be amended more than four times per calendar year. The proposed GPA affects the Land Use Element, a mandatory element, and is the third consolidated amendment to the Land Use Element for 2022.

2. The Board of Supervisors hereby ADOPTS the General Plan amendment (County File #GP21-00001) to re-designate the 0.64-acre subject property from Public and Semi-Public (PS) to Commercial (CO), and ADOPTS said General Plan amendment as the third consolidated General Plan amendment to the Land Use Element for calendar year 2022, as permitted by State Planning Law.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Joseph W. Lawlor Jr, AICP,
925-655-2872

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

Discovery Bay Boat Repair Shop Resolution

IN THE MATTER OF Approving a General Plan Amendment for the Discovery Bay Boat Repair Shop Project (County File No. CDLP22-02002 and CDGP21-00001).

WHEREAS, the Contra Costa County Board of Supervisors held a public hearing on October 4, 2022, to consider the Discovery Bay Boat Repair Shop Project, proposed for the unincorporated Discovery Bay area. The resolution includes adoption of a Mitigated Negative Declaration and mitigation monitoring and reporting program, and adoption of a General Plan Amendment (County File #CDGP21-00001).

WHEREAS, the General Plan Amendment for the Project amends the Land Use Element Map to re-designate approximately 0.64 acres of land from Public and Semi-Public (PS) to Commercial (CO).

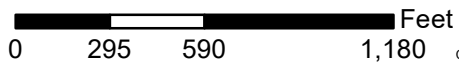
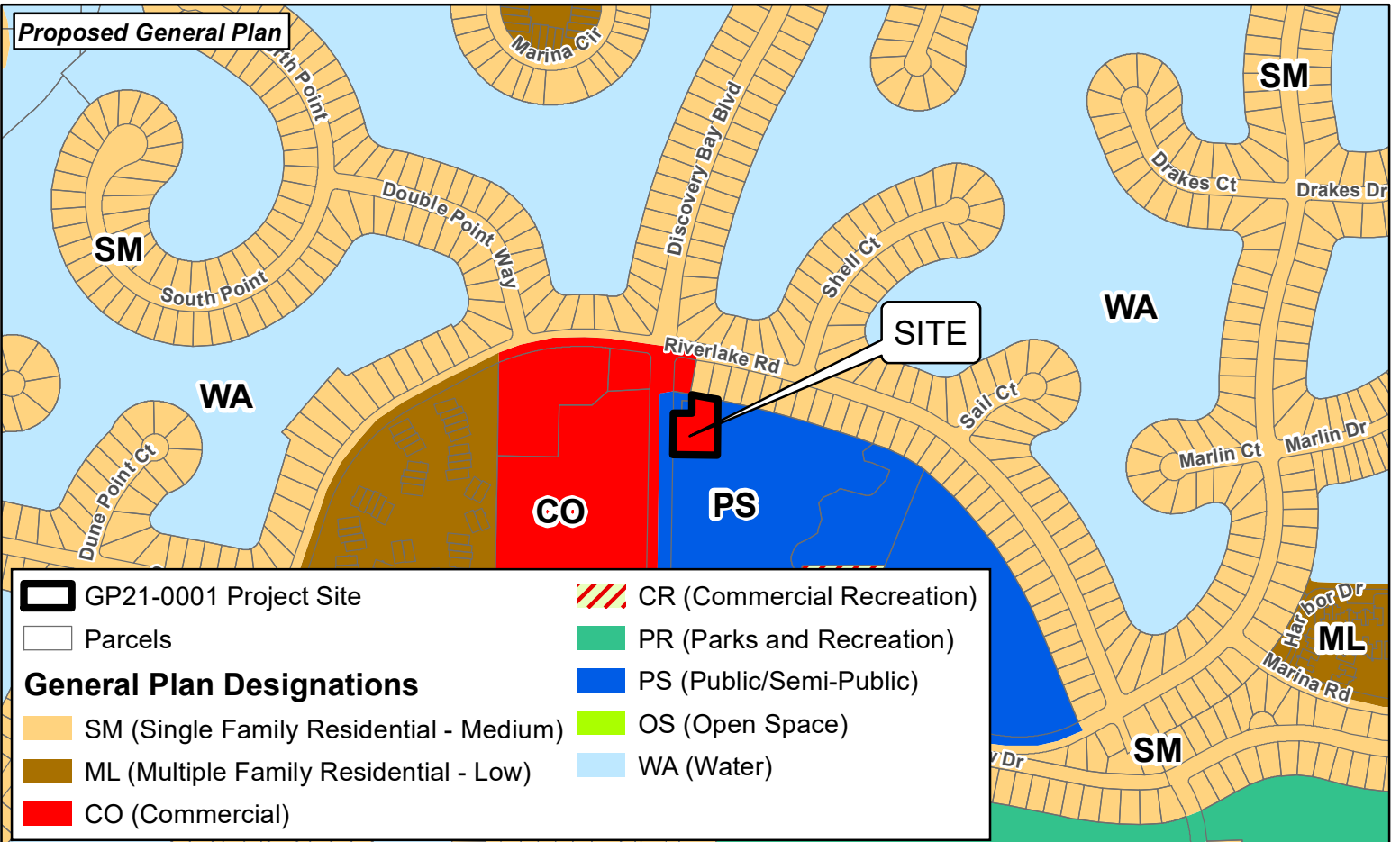
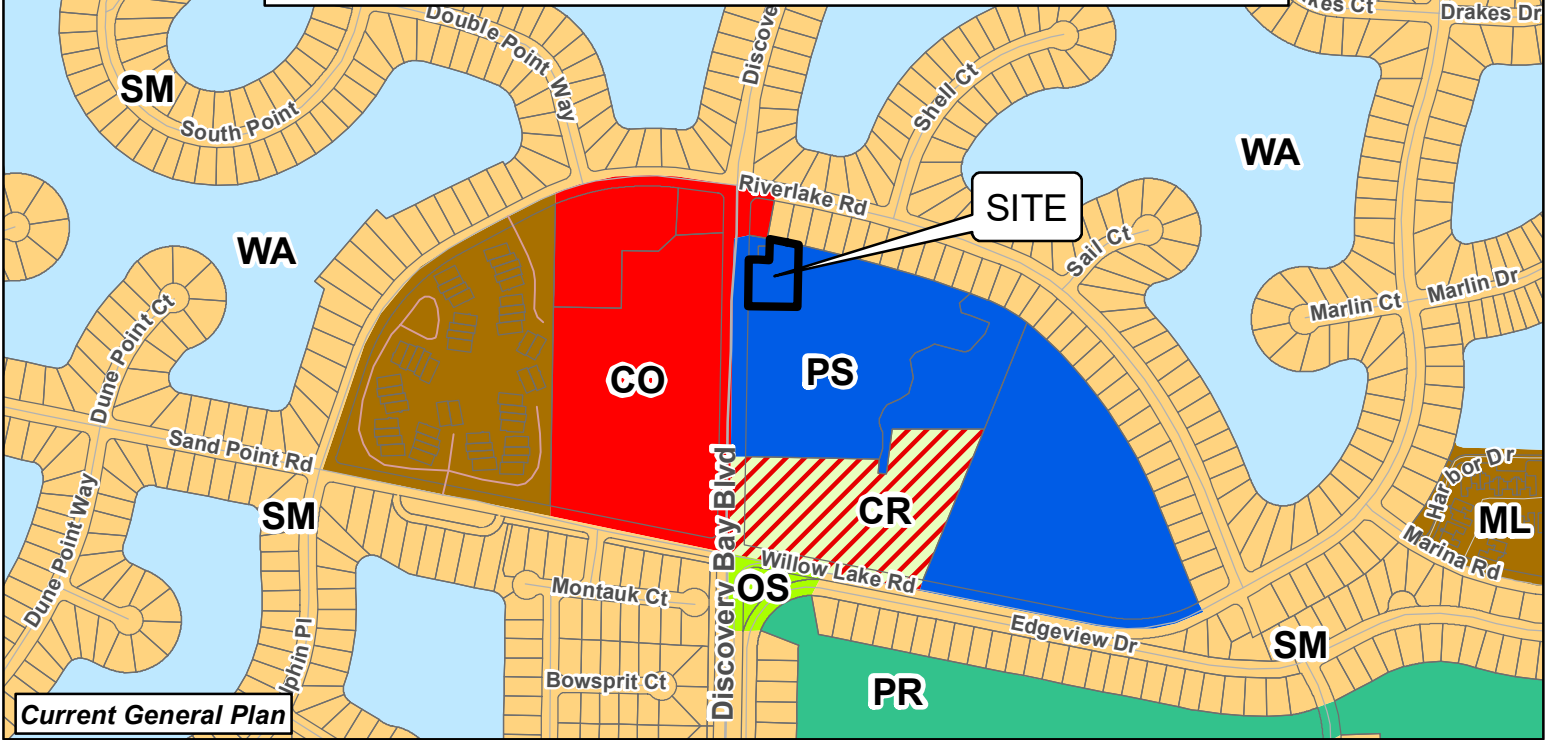
WHEREAS, a resolution is required under Government Code Section 65356 to amend a general plan.

NOW, THEREFORE, the Contra Costa County Board of Supervisors resolves as follows:

1. The Board of Supervisors makes the following General Plan Amendment findings:
 - a. Required Finding: Adoption of the proposed General Plan Amendment will not violate the County Urban Limit Line. Project Finding: The proposed development is within the urban community of Discovery Bay on a fully developed lot. The project would not violate the urban limit line.
 - b. Required Finding: Adoption of the proposed General Plan Amendment is consistent with the 65/35 Land Preservation Standard. Project Finding: Adoption of the proposed General Plan Amendment (GPA) will not violate the 65/35 Land Preservation Standard (the "65/35 Standard"), established by county voters through adoption of Measure C-1990 and reaffirmed through adoption of Measure L-2006. Under the 65/35 Standard, no more than 35 percent of the land in the county may be designated for development with urban uses and at least 65 percent of the land must be designated for non-urban uses such as agriculture, open space, parks, etc. The proposed development is within the urban community of Discovery Bay on a fully developed lot. The project would not violate the urban limit line.
 - c. Required Finding: The proposed General Plan Amendment is consistent with the Contra Costa Transportation Authority Growth Management Program. Project Finding: The current iteration of the Contra Costa Transportation Authority (CCTA) Growth Management Program was established by county voters through adoption of Measure J-2004. The project complies with the objectives and requirements of the Growth Management Program and related CCTA resolutions. The proposed project is on an urban lot that is fully developed. No new transportation impacts are expected to result from the project. The boat service facility and associated Commercial General Plan Land Use designation would serve the surrounding water-oriented residential community, reducing the distance residents have to travel for commercial services.
 - d. Required Finding: Following adoption of the proposed General Plan Amendment, the General Plan will remain internally consistent, as required under Government Code Section 65300.5.

- e. **Project Finding:** The County General Plan comprises an integrated, internally consistent, and compatible statement of policies governing land use in the unincorporated areas of the county. The proposed GPA affects only the Land Use Element Map. The proposed land use designation changes are consistent and compatible with the General Plan's policies for the Discovery Bay area as well as the overarching goals and policies of the General Plan related to land use, growth management, transportation, housing, noise, conservation, open space, and safety. Amending the Land Use Element Map as proposed does not interfere with the County's ability to otherwise implement the General Plan. Adoption of the proposed GPA will not result in an internal inconsistency within the General Plan.
 - f. **Required Finding:** Adoption of the proposed General Plan Amendment is in the public interest, as required under Government Code Section 65358(a). **Project Finding:** Adoption of the proposed GPA is in the public interest. The Discovery Bay Area is a water-oriented community with a mix of residential and commercial uses as part of the overall planned community. The change in general plan land use designation to Commercial will allow for the proposed boat repair facility, or potential other future commercial uses that will service the surrounding community. With the included conditions of approval or future conditions of other commercial uses, the site will be used in a way that benefits the public interest and supports the Discovery Bay community.
 - g. **Required Finding:** Adoption of the proposed General Plan Amendment would not exceed the limit on such amendments specified under Government Code Section 65358(b). **Project Finding:** Pursuant to Government Code Section 65358(b), no mandatory element of the General Plan may be amended more than four times per calendar year. The proposed GPA affects the Land Use Element, a mandatory element, and is the third consolidated amendment of the Land Use Element for 2022.
2. The Board of Supervisors hereby ADOPTS the General Plan Amendment (County File #GP 21-00001) to re-designate the 0.64-acre subject property from Public and Semi-Public (PS) to Commercial (CO), and ADOPTS said General Plan Amendment as part of the third consolidated General Plan Amendment to the Land Use Element for calendar year 2022, as permitted by State Planning Law.

Attachment 1: APN: 008-200-010 General Plan Amendment (CDGP21-00001) General Plan Designations



Map Created 9/21/2022
by Contra Costa County Department of
Conservation and Development, GIS Group
30 Muir Road, Martinez, CA 94553
37:59:41.791N 122:07:03.756W

This map was created by the Contra Costa County Department of Conservation and Development with data from the Contra Costa County GIS Program. Some base data, primarily City Limits, is derived from the CA State Board of Equalization's tax rate areas. While obligated to use this data the County assumes no responsibility for its accuracy. This map contains copyrighted information and may not be altered. It may be reproduced in its current state if the source is cited. Users of this map agree to read and accept the County of Contra Costa disclaimer of liability for geographic information.



**CALIFORNIA ENVIRONMENTAL QUALITY ACT
ENVIRONMENTAL CHECKLIST FORM**

1. **Project Title:** Discovery Bay Boat Repair Shop
County File #CDLP22-02002 and #CDGP21-00001
2. **Lead Agency Name and Address:** Contra Costa County
Department of Conservation and Development
30 Muir Rd.
Martinez, CA 94553
3. **Contact Person and Phone Number:** Joseph W. Lawlor Jr, AICP; (925) 655-2872
4. **Project Location:** 1535 Discovery Bay Blvd
Discovery Bay, CA 94505
Assessor's Parcel Number: 008-200-010
5. **Project Sponsor's Name and Address:** Kenneth Luke, Classic Boat Works
6715 Brentwood Blvd #A
Brentwood, CA 94513
6. **General Plan Designation:** The subject property is located within the Public and Semi-Public (PS) General Plan Land Use designation. The project includes a General Plan Amendment request to change the designation to Commercial (CO).
7. **Zoning:** The subject property is located within the P-1 Planned Unit District (P-1).
8. **Description of Project:** The project includes a General Plan Amendment (GPA) to change the land use designation from PS to CO for the purpose of opening a boat service and repair business.

Approval of a Land Use Permit and Development Plan combination permit to modify County file #CDDP74-03074 would be required to allow the conversion of the existing firehouse building to a boat service and repair facility. The facility operations are expected to include boat repair, boat servicing, the sale and storage of retail parts and accessories, and associated activities. To accommodate the operations, the building would require interior improvements and a new 8-foot fence for screening. An accessory building at the rear of the project site would be demolished.

9. **Surrounding Land Uses and Setting:** The 27,748 square-foot (0.64-acre) project site is located at 1535 Discovery Bay Boulevard in Discovery Bay. The subject property previously hosted Fire Station #58, which was owned and operated by the East Contra Costa Fire Protection District. The current owner/applicant purchased the property at auction following the station's closure. The property is occupied by the decommissioned fire station building and paved parking areas. The building's current configuration includes large fire engine bays, which would allow for easy ingress/egress of boats and provide ample working space. While changing the land use designation to CO would allow up to 27,748 square feet of potential development, no expansion of the development on the lot is proposed and the applicant has indicated that the property would

not be altered except for installation of a side yard fence. The parking areas would be used for storing boats awaiting service.

To the north are a small office building and single-family homes, designated CO and Single-Family Residential Medium-Density, respectively. Across Discovery Bay Boulevard to the west is Discovery Bay Shopping Centre, also designated CO. To the south and east are the Town of Discovery Bay Community Center and Community Services District offices. This area is also designated PS. The greater Discover Bay area includes water-oriented residential development supported by limited commercial and retail development.

10. Other public agencies whose approval is required (e.g., permits, financing, approval, or participation agreement:

Contra Costa County Public Works Department, Contra Costa County Department of Health Services, East Contra Costa Fire Protection District.

11. Have California Native American tribes traditionally and culturally affiliated with the project area requested consultation pursuant to Public Resources Code section 21080.3.1? If so, is there a plan for consultation that includes, for example, the determination of significance of impacts to tribal cultural resources, procedures regarding confidentiality, etc.?

Notice of the proposed project was sent to Native American tribes, as applicable for consultation with Native American tribes under Public Resources Code Section 21080.3.1 and Government Code Section 65352.3. A Tribal Consultation List from the Native American Heritage Commission, dated October 28, 2015, was used to identify tribes traditionally and culturally affiliated with the project area. No requests for consultation were received.

Environmental Factors Potentially Affected

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

- | | | |
|---|---|---|
| <input type="checkbox"/> Aesthetics | <input type="checkbox"/> Agriculture and Forestry Resources | <input checked="" type="checkbox"/> Air Quality |
| <input type="checkbox"/> Biological Resources | <input type="checkbox"/> Cultural Resources | <input type="checkbox"/> Energy |
| <input type="checkbox"/> Geology/Soils | <input type="checkbox"/> Greenhouse Gas Emissions | <input type="checkbox"/> Hazards & Hazardous Materials |
| <input type="checkbox"/> Hydrology/Water Quality | <input type="checkbox"/> Land Use/Planning | <input type="checkbox"/> Mineral Resources |
| <input checked="" type="checkbox"/> Noise | <input type="checkbox"/> Population/Housing | <input type="checkbox"/> Public Services |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> Transportation | <input type="checkbox"/> Tribal Cultural Resources |
| <input type="checkbox"/> Utilities/Services Systems | <input type="checkbox"/> Wildfire | <input type="checkbox"/> Mandatory Findings of Significance |

Environmental Determination

On the basis of this initial evaluation:

- I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- I find that, although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.
- I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Joseph W. Lawlor Jr, AICP
Project Planner
Contra Costa County
Department of Conservation & Development

Date

ENVIRONMENTAL CHECKLIST

1. AESTHETICS – Except as provided in Public Resources Code Section 21099, would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Have a substantial adverse effect on a scenic vista?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) In non-urbanized areas, substantially degrade the existing visual character or quality of public views of the site and its surroundings? (Public views are those that are experienced from publicly accessible vantage points.) If the project is in an urbanized area, would the project conflict with applicable zoning and other regulations governing scenic quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project have a substantial adverse effect on a scenic vista? (No Impact)*

The proposed project is located in a fully developed area, and the only physical development proposed outside the existing building is an 8-foot fence. Thus, the project is not expected to adversely impact scenic resources in the county.

- b) *Would the project substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic building within a state scenic highway? (No Impact)*

The Scenic Routes Map (Figure 5-4) of the County General Plan’s Transportation and Circulation Element identifies scenic routes in the County, including both State Scenic Highways and County designated Scenic Routes. The project site is not located in the vicinity of a scenic highway. Thus, the project would have no impact on scenic resources within a state scenic highway.

- c) *In non-urbanized areas, would the project substantially degrade the existing visual character or quality of public views of the site and its surroundings? (Public views are those that are experienced from publicly accessible vantage points.) If the project is in an urbanized area, would the project conflict with applicable zoning and other regulations governing scenic quality? (No Impact)*

The project is located in an urbanized area as designated by the U.S. Census Bureau Urban Area Reference Maps.

- d) *Would the project create a new source of substantial light or glare which would adversely affect day or nighttime views in the area? (Less Than Significant Impact)*

Daytime views of the expected new single-family residence would be similar to views of other development in the area.

The change in ambient nighttime light levels on the project site, and the extent to which project lighting would spill off the project site and affect adjacent light-sensitive areas, would determine whether the project could adversely affect nighttime views in the area. The project does not propose exterior modifications other than the construction of an 8-foot fence. No lighting is proposed and all boats would be screened from view behind the fence. Façade lights on the proposed buildings would not be modified. Consequently, no light is expected to spill off the project site and affect adjacent light-sensitive areas.

Sources of Information

- Classic Boat Works. Project: 1535 Discovery Bay Boulevard. March 2022. (Project Plans)
- Contra Costa County General Plan, 2005-2020. *Open Space Element*.
- Contra Costa County General Plan, 2005-2020. *Transportation and Circulation Element*.
- U.S. Department of Commerce, Economics & Statistics Administration, U.S. Census Bureau. 2012. *2010 Census - Urbanized Area Reference Map: Antioch, CA*.

2. AGRICULTURAL AND FOREST RESOURCES – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Result in the loss of forest land or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Involve other changes in the existing environment, which due to their location or nature, could result in conversion of farmland, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SUMMARY:

- a) *Would the project convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use? (No Impact)*

As shown on the California Department of Conservation's Important Farmland Finder map, the subject property includes land classified as "Urban and Built-Up Land." "Urban And Built-Up Land" is occupied by structures with a building density of at least one unit to one and one-half acres, or approximately 6 structures to a 10-acre parcel and is not considered farmland. Thus, the proposed project would not convert Prime Farmland, Unique Farmland, or Farmland of Statewide importance to a non-agricultural use; therefore, no impact is expected.

- b) *Would the project conflict with existing zoning for agricultural use, or a Williamson Act contract? (No Impact)*

The project site is within a P-1 Planned Unit district and has a Public Semi-Public General Plan Land Use designation. No agricultural uses are in the immediate vicinity of the project. Furthermore, the property is not zoned for agricultural use, the property is not included in a Williamson Act contract, and there is no reason to believe the project would conflict with any existing agricultural uses. Therefore, no impact is expected from a conflict with existing agricultural uses.

- c) *Would the project conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g) or conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g)? (No Impact)*

The project site is not considered forest land as defined by California Public Resources Code Section 12220(g), timberland as defined by California Public Resources Code Section 4526, or zoned Timberland Production as defined by Government Code section 51104(g). Furthermore, the project site is within the P-1 zoning district and the proposed use is an allowed use within the zoning district. Thus, the project would not conflict with existing zoning for, or cause rezoning of forest land or timberland.

California Public Resources Code Section 12220, under the Forest Legacy Program Act, defines "forest land" as land that can support 10 percent native tree cover of any species, including hardwoods, under natural conditions, and that allows for management of one or more forest resources, including timber, aesthetics, fish and wildlife, biodiversity, water quality, recreation, and other public benefits.

Public Resources Code 4526, under the Forest Practice Act, defines "timberland" as land, other than land owned by the federal government and land designated by the State Board of Forestry and Fire Protection as experimental forest land, which is available for, and capable of, growing a crop of trees of any commercial species used to produce lumber and other forest products, including Christmas trees. Commercial species are determined by the board on a district basis after consultation with the district committees and others.

California Government Code 51104, under the Timberland Productivity Act, defines "timberland" as privately owned land, or land acquired for state forest purposes, which is devoted to and used for growing and harvesting timber, or for growing and harvesting timber and compatible uses, and which is capable of growing an average annual volume of wood fiber of at least 15 cubic feet per acre. "Timberland production zone" or "TPZ" means an area which has been zoned pursuant to Section 51112 or 51113 of the Government Code and is devoted to and used for growing and harvesting timber, or for growing and harvesting timber and compatible uses, as defined in Public Resources Code 4526 or 12220. With respect to the general plans of cities and counties, "timberland preserve zone" means "timberland production zone." As stated in the Contra Costa County General Plan, no land is used for timber harvesting in the County.

- d) *Would the project involve or result in the loss of forest land or conversion of forest land to non-forest use? (No Impact)*

The project site is not considered forest land, as discussed in “c” above.

- e) *Would the project involve other changes in the existing environment, which due to their location or nature, could result in conversion of farmland, to non-agricultural use? (No Impact)*

The proposed project does not include substantial development of the site and the site is already non-agricultural. Thus, no impact is expected.

Sources of Information

- Contra Costa County Code, Title 8, Zoning Ordinance.
- Contra Costa County General Plan 2005-2020. *Land Use Element*.
- California Department of Conservation. Accessed May 30, 2022. *Important Farmlands Viewer*. <https://maps.conservation.ca.gov/DLRP/CIFF/>
- Contra Costa County Department of Conservation and Development. Accessed May 30, 2022. *2016 Agricultural Preserves Map*. <http://www.co.contra-costa.ca.us/DocumentCenter/View/882/Map-of-Properties-Under-Contract?bidId=>

3. AIR QUALITY – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact

a) Conflict with or obstruct implementation of the applicable air quality plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Expose sensitive receptors to substantial pollutant concentrations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Result in other emissions (such as those leading to odors) adversely affecting a substantial number of people?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project conflict with or obstruct implementation of the applicable air quality plan? (Less Than Significant Impact)*

Contra Costa County is within the San Francisco Bay air basin, which is regulated by the Bay Area Air Quality Management District (BAAQMD) pursuant to the Bay Area 2017 Clean Air Plan. The purpose of the Clean Air Plan is to bring the air basin into compliance with the requirements of Federal and State air quality standards. BAAQMD has prepared CEQA Guidelines to assist lead agencies in air quality analysis, as well as to promote sustainable development in the region. The CEQA Guidelines support lead agencies in analyzing air quality impacts. If, after proper analysis, the project’s air quality impacts are found to be below the significance thresholds, then the air quality impacts may be considered less than significant. The Air District developed screening criteria to provide lead agencies and project applicants with a conservative indication of whether the proposed project could result in potentially significant air quality impacts. If all of the screening criteria are met by a proposed project, then the lead agency or applicant would not need to perform a detailed air quality assessment of their project’s air pollutant emissions.

The proposed project could result in modifications to the existing building on the site for the operation of a boat service and repair shop. Therefore, a detailed air quality analysis is not necessary, and the project would not be in conflict with the Clean Air Plan or obstruct its implementation.

- b) *Would the project result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard? (Less Than Significant Impact)*

The region is in nonattainment for the federal and state ozone standards, the state PM10 standards, and the federal and state PM2.5 standards. As discussed above, the proposed project would not result in significant emissions of criteria air pollutants during the construction period or during project operation. Although the proposed project would contribute small increments to the level of criteria air pollutants in the atmosphere, the project would have a less than significant adverse environmental impact on the level of any criteria pollutant, because it is below the screening threshold.

- c) *Would the project expose sensitive receptors to substantial pollutant concentrations? (Less Than Significant Impact)*

Modification to the existing building and future operation of the boat repair and service facility could cause localized emissions that could expose sensitive receptors (e.g., nearby residences, schools) to unhealthy long-term air pollutant levels. Consequently, the applicant would be required to implement the following mitigation measures to reduce construction dust and exhaust impacts.

***Air Quality 1:** The following Bay Area Air Quality Management District, Basic Construction Mitigation Measures shall be implemented during project construction and shall be included on all construction plans.*

- 1. All exposed surfaces (e.g., parking areas, staging areas, soil piles, graded areas, and unpaved access roads) shall be watered two times per day.*
- 2. All haul trucks transporting soil, sand, or other loose material off-site shall be covered.*
- 3. All visible mud or dirt tracked-out onto adjacent public roads shall be removed using wet power vacuum street sweepers at least once per day. The use of dry power sweeping is prohibited.*
- 4. All vehicle speeds on unpaved roads shall be limited to 15 mph.*
- 5. All roadways, driveways, and sidewalks to be paved shall be completed as soon as possible. Building pads shall be laid as soon as possible after grading unless seeding or soil binders are used.*
- 6. Idling times shall be minimized either by shutting equipment off when not in use or reducing the maximum idling time to five minutes (as required by the California airborne toxics control measure Title 13, Section 2485 of California Code of Regulations [CCR]). Clear signage shall be provided for construction workers at all access points.*
- 7. All construction equipment shall be maintained and properly tuned in accordance with manufacturer's specifications. All equipment shall be checked by a certified visible emissions evaluator.*
- 8. Post a publicly visible sign with the telephone number and person to contact at the lead agency regarding dust complaints. This person shall respond and take corrective action within 48 hours. The Air District's phone number shall also be visible to ensure compliance with applicable regulations.*

***Air Quality 2:** Prior to operation of the facility, the applicant shall submit for review and approval of the Department of Conservation and Development, Community Development Division (CDD) an Odor Management and Control Plan (OMCP). The project proponent shall implement the odor control plan and prevents odors from impacting neighboring parcels or creating a public nuisance. The permittee shall document and report all complaints to the CDD and take corrective actions to remedy odor impacts.*

Implementation of these mitigation measures would reduce the impact on the sensitive receptors to a less than significant level.

- d) *Would the project result in other emissions (such as those leading to odors) adversely affecting a substantial number of people? (Less Than Significant Impact with Mitigations)*

The proposed project could potentially produce sources of odor from the use of odorous chemicals in the repair of boats. However, implementation of mitigation measure *Air Quality 2* would ensure that any potential odors would be contained on site.

During construction and grading, diesel powered vehicles and equipment used on the site could create localized odors. These odors would be temporary; however, there could be a potentially significant adverse environmental impact during project construction due to the creation of objectionable odors. Consequently, the applicant is required to implement Mitigation Measure *Air Quality 1* above.

Implementation of these mitigations would reduce the impact from the creation of objectionable odors to a less than significant level

Sources of Information

- Bay Area Air Quality Management District. 2017. *Bay Area 2017 Clean Air Plan*.
- Bay Area Air Quality Management District. 2017. *Air Quality Guidelines*.

4. BIOLOGICAL RESOURCES – Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Have a substantial adverse effect on state or federally protected wetlands (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of wildlife nursery sites?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SUMMARY:

- a) *Would the project have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service? (No Impact)*

According to the California Department of Fish and Wildlife (CDFW) Public Access Lands map, the project site is not located in or adjacent to an area identified as a wildlife or ecological reserve by the CDFW. According to the Significant Ecological Areas and Selected Locations of Protected Wildlife and Plant Species Areas map (Figure 8-1) of the County General Plan, the project site is not located in or adjacent to a significant ecological area. Furthermore, the site is already fully disturbed from previous development throughout the tenure of the property. Thus, the project is not expected to have an adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service. Thus, pursuant to CEQA, no impact is expected from implementation of the proposed project.

- b) *Would the project have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service? (No Impact)*

According to the California Department of Fish and Wildlife (CDFW) Public Access Lands map, the project site is not located in or adjacent to an area identified as a wildlife or ecological reserve by the CDFW. According to the Significant Ecological Areas and Selected Locations of Protected Wildlife and Plant Species Areas map (Figure 8-1) of the County General Plan, the project site is not located in or adjacent to, a significant ecological area. Thus, the project would not have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service.

- c) *Would the project have a substantial adverse effect on state or federally protected wetlands (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means? (No Impact)*

Section 404 of the Clean Water Act uses the Army Corps of Engineers definition of wetlands, which are defined as, “areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a

prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas.” There are no isolated wetlands on the project site. Therefore, no substantial adverse effects on federally protected wetlands are expected.

- d) *Would the project interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of wildlife nursery sites? (Less Than Significant Impact)*

Based on the altered nature of the subject site and surroundings, the possibility that the project would interfere with any resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of wildlife nursery sites, is unlikely. Furthermore, the project is surrounded by commercial and residential development that is not conducive to wildlife movement or harboring. Therefore, the project would have a less than significant impact on the movement of any native resident of migratory fish or wildlife species, or with established native resident or migratory wildlife corridors, or nursery sites.

The Migratory Bird Treaty Act of 1918 (16 U.S.C. §§ 703-712, July 3, 1918, as amended 1936, 1960, 1968, 1969, 1974, 1978, 1986 and 1989) makes it unlawful to “take” (kill, harm, harass, shoot, etc.) any migratory bird listed in Title 50 of the Code of Federal Regulations, Section 10.13, including their nests, eggs, or young. Migratory birds include geese, ducks, shorebirds, raptors, songbirds, wading birds, seabirds, and passerine birds (such as warblers, flycatchers, swallows, etc.). Further, California Fish and Game Code sections §3503, 3503.5, 3511, and 3513 prohibit the “take, possession, or destruction of birds, their nests or eggs.” Disturbance that causes nest abandonment and/or loss of reproductive effort (killing or abandonment of eggs or young) is considered “take.” Given the disturbed nature of the project site, and lack of vegetation in the proposed work areas, it is reasonable to expect that no birds will be impacted by the project.

In 1984, the State legislated the California Endangered Species Act (CESA) (Fish and Game Code §2050). The basic policy of CESA is to conserve and enhance endangered species and their habitats. State agencies will not approve private or public projects under their jurisdiction that would impact threatened or endangered species if reasonable and prudent alternatives are available. According to County records, no state listed species are known to occur in the immediate vicinity of the project site. Thus, it is not expected that any listed species will be affected by the proposed project.

Given the above, the project can be expected to have a less than significant impact in regards to interference with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of wildlife nursery sites.

- e) *Would the project conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance? (Less Than Significant Impact)*

The Conservation Element of the County’s General Plan addresses the County’s policies regarding the identification, preservation and management of natural resources in the

unincorporated County. Within the Conservation Element, the “Significant Ecological Areas and Selected Locations of Protected Wildlife and Plant Species Areas” (Figure 8-1) identifies significant resources throughout the County. The map shows no resources in the vicinity of the project site. The entirety of the property where work is to take place is disturbed and would not be considered native habitat, and the property is not located in or adjacent to any identified significant ecological resource. Thus, the project is not expected to conflict with any local policies or ordinances protecting biological resources.

The Contra Costa County Tree Protection and Preservation Ordinance provides for the protection of certain trees by regulating tree removal while allowing for reasonable development of private property. On any developable undeveloped property, the Ordinance requires tree alteration or removal to be considered as part of the project application. Based on the submitted plans and on Staff’s site visit on February 1, 2022, no protected trees exist within any area where work would occur on the subject property. Thus, the project complies with the County’s Tree Protection and Preservation Ordinance.

- f) *Would the project conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan? (No Impact)*

There is one adopted habitat conservation plan in Contra Costa County: the East Contra Costa County Habitat Conservation Plan / Natural Community Conservation Plan (HCP/NCCP). The plan was approved in May 2007 by the East Contra Costa County Habitat Conservancy, comprised of the cities of Brentwood, Clayton, Oakley, and Pittsburg, and Contra Costa County. The HCP/NCCP establishes a coordinated process for permitting and mitigating the incidental take of endangered species in East Contra Costa County. The plan lists Covered activities that fall into three distinct categories: (1) all activities and projects associated with urban growth within the urban development area (UDA); (2) activities and projects that occur inside the HCP/NCCP preserves; and (3) specific projects and activities outside the UDA. As the project does not fall into any of these categories, the project is not covered by, or in conflict with the adopted HCP.

Sources of Information

- Classic Boat Works. Project: 1535 Discovery Bay Boulevard. March 2022. (Project Plans)
- Department of Conservation and Development, Site Visit Conducted by County Staff, February 1, 2022.
- East Contra Costa County Habitat Conservancy. Accessed May 30, 2022.
<http://www.co.contra-costa.ca.us/depart/cd/water/HCP/>.

5. CULTURAL RESOURCES – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Cause a substantial adverse change in the significance of a historical resource pursuant to §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Disturb any human remains, including those interred outside of formal cemeteries?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SUMMARY:

- a) *Would the project cause a substantial adverse change in the significance of a historical resource pursuant to California Environmental Quality Act Guidelines Section 15064.5? (No Impact)*

Historical resources are defined in the California Environmental Quality Act Guidelines Section 15064.5 as resources that fit any of the following definitions:

- Is listed in the California Register of Historic Places and has been determined to be eligible for listing by the State Historic Resources Commission;
- Is included in a local register of historic resources, and identified as significant in a historical resource survey that has been or will be included in the State Historic Resources Inventory; or
- Has been determined to be historically or culturally significant by a lead agency.

The existing structure on the project site is contemporary and does not have historical significance; thus, the project would not impact any known historical or culturally significant resources.

No soil disturbance is proposed as part of the project, thus, no impact to any previously undiscovered resources would be expected from the project.

- b) *Would the project cause a substantial adverse change in the significance of an archaeological resource pursuant to California Environmental Quality Act Guidelines Section 15064.5? (No Impact)*

As stated previously, the project site does not appear to host any historical resources. Furthermore, no subsurface construction activities are proposed that could potentially damage or destroy previously undiscovered historic and prehistoric resources. Thus, no impact is expected.

- c) *Would the project disturb any human remains, including those interred outside of formal cemeteries? (No Impact)*

No subsurface construction activities are proposed that could potentially damage or destroy previously undiscovered human remains. Thus, no impact is expected.

Sources of Information

- Contra Costa County General Plan 2005-2020. *Open Space Element*.

6. ENERGY – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Result in potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operation?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Conflict with or obstruct a state or local plan for renewable energy or energy efficiency?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project result in potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operation? (Less Than Significant Impact)*

Environmental effects related to energy include the project’s energy requirements and its energy use efficiencies by amount and fuel type during construction and operation; the effects of the project on local and regional energy supplies; the effects of the project on peak and base period demands for electricity and other forms of energy; the degree to which the project complies with existing energy standards; the effects of the project on energy resources; and the project’s projected transportation energy use requirements and its overall use of efficient transportation alternatives, if applicable. The following factors demonstrate a project’s significance in relation to these effects: (1) Why certain measures were incorporated in the project and why other measures were dismissed; (2) The potential of siting, orientation, and design to minimize energy consumption, including transportation energy, increase water conservation and reduce solid-waste; (3) The potential for reducing peak energy demand; (4) Alternate fuels (particularly renewable ones) or energy systems; and (5) Energy conservation which could result from recycling efforts.

New energy consumption includes energy required for operation of the boat repair and service facility and transportation system (private and commercial vehicles), as well as energy used for construction and maintenance of the proposed project. Issues related to energy use include the levels of consumption of non-renewable and renewable energy sources for the construction and operation of the proposed project.

The proposed project's energy demand would be typical for a development of this scope and nature and would comply with current state and local codes concerning energy consumption, including Title 24 of the California Code of Regulations, enforced by the Building Inspection division. That the Legislature added the energy analysis requirement in CEQA at the same time that it created an Energy Commission authorized to impose building energy standards indicates that compliance with the building code is a necessary but not exclusive means of satisfying CEQA's independent requirement to analyze energy impacts broadly. Thus, this report also considers energy consumption related to transportation and efficiency measures not included in the building design.

Other measures that are included in the project that demonstrate the projects efficiency include the location of the facility within the expected community to be served, which would reduce the expected travel distances to for customers of the services.

Given the above considerations, the project would have a less than significant impact due to energy consumption.

- b) *Would the project conflict with or obstruct a state or local plan for renewable energy or energy efficiency? (Less Than Significant Impact)*

The Contra Costa County Climate Action Plan includes several Green House Gas (GHG) emission reduction strategies. The strategies include measures such as implementing standards for green buildings and energy-efficient buildings, reducing parking requirements, and reducing waste disposal. Green building codes and debris recovery programs are among the strategies currently implemented by the County.

The project would not conflict with the policies outlined in the CAP. Furthermore, as the polices in the CAP are recommendations and not requirements, the project would not conflict with the CAP. Thus, the project would not be considered to have a significant impact. Furthermore, as previously stated, the proposed project's energy demand would be typical for a development of this scope and nature and would comply with current state and local codes concerning energy consumption, including Title 24 of the California Code of Regulations, enforced by the Building Inspection division.

Sources of Information

- Contra Costa County, 2015. *Municipal Climate Action Plan*.

7. GEOLOGY AND SOILS – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Directly or indirectly cause potential substantial adverse effects, including the risk of loss, injury or death involving:				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ii) Strong seismic ground shaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii) Seismic-related ground failure, including liquefaction?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
iv) Landslides?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Result in substantial soil erosion or the loss of topsoil?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial direct or indirect risks to life or property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SUMMARY:

- a) *Would the project directly or indirectly cause potential substantial adverse effects, including the risk of loss, injury or death involving:*
- i) *Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? (Less Than Significant Impact)*

The California Geological Survey (CGS) has delineated Alquist-Priolo (A-P) zones along the known active faults in California. The nearest fault considered active by CGS is the Greenville fault, which is mapped approximately 12 miles west of the project site. However, because the site is not within the Greenville A-P zone, the risk of fault rupture is generally regarded as low. As a result, the potential impact from surface fault rupture would be less than significant.

ii) *Strong seismic ground shaking? (Less Than Significant Impact)*

Figure 10-4 (Estimated Seismic Ground Response) of the County General Plan Safety Element identifies the site in an area rated “Lowest” damage susceptibility. The risk of structural damage from ground shaking is regulated by the building code and the County Grading Ordinance. The building code requires use of seismic parameters which allow structural engineers to design structures based on soil profile types and proximity of faults deemed capable of generating strong violent earthquake shaking. Quality construction, conservative design and compliance with building and grading regulations can be expected to keep risks within generally accepted limits. Thus, the environmental impact from seismic ground shaking would be considered to be less than significant.

iii) *Seismic-related ground failure, including liquefaction? (Less Than Significant Impact)*

The California Seismic Hazards Mapping Act requires that city, county, and state agencies use the Seismic Hazard Zone maps in their land-use planning and permitting processes. They must withhold building permits for sites being developed within Earthquake Zones of Required Investigation (EZRI) until the geologic and soil conditions of the project site are investigated and appropriate mitigation measures, if any, are incorporated into development plans. Projects include any subdivision of land which is subject to the Subdivision Map Act, and which contemplates the eventual construction of structures for human occupancy.

The California Geological Survey (CGS) provides EZRI maps, which include Seismic Hazard Zones. The Brentwood 7.5-Minute Quadrangle map covers the project site. According to the map, the project site is located in an area where historical occurrence of liquefaction, or local geological, geotechnical and ground water conditions indicate a potential for permanent ground displacements. However, the project site is developed and the proposed business would occupy the existing building. All modifications to the building would be evaluated by the Building Inspection Division for compliance with the current building code and any seismic-related measures would be implemented. Given that the project site is developed, the project would not expose individuals to seismic risk. Thus, the impact from seismic-related ground failure, would be considered to be less than significant.

iv) *Landslides? (Less Than Significant Impact)*

In 1975 the United States Geological Survey (USGS) issued photo-interpretation maps of landslide and other surficial deposits of Contra Costa County. This mapping is presented on page 10-24 of the Safety Element of the County General Plan. According to this USGS map, there are no suspected landslides in proximity of the proposed project. It should be recognized that the USGS landslides are mapped solely on the basis of geologic interpretation of stereo pairs of aerial photographs analyzed by an experienced USGS geologist. The mapping was done without the benefit of a site visit or any subsurface data. Furthermore, landslides mapped by the USGS are not classified on the basis of the (a) activity status (i.e. active or dormant), (b) depth of slide plane (shallow or deep seated), or (c) type of landslide deposit, and they do not show landslides that have formed since 1975.

Consequently the USGS map is not a substitute for a detailed site-specific investigation. Nevertheless, the map fulfills its function, which is to flag sites that may be at risk of landslide damage, where detailed geologic and geotechnical investigations are required to evaluate risks and develop measures to reduce risks to a practical minimum. Thus, a less than significant impact can be expected regarding landslide hazards.

- b) *Would the project result in substantial soil erosion or the loss of topsoil? (No Impact)*

The project site is fully developed, and the proposed project does not include ground disturbance activities or other activities that may cause impacts to soil erosion or loss of topsoil. Thus, no impact is expected.

- c) *Would the project be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse? (Less Than Significant Impact)*

Building and grading regulations can be expected to keep risks within generally acceptable limits. Thus, the environmental impact from an unstable geologic unit or soil would be considered to be less than significant.

- d) *Would the project be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial direct or indirect risks to life or property? (No Impact)*

The project site is fully developed and any future modifications to the building would be required to conform to the California Building Code. Thus, the project would not result in creating substantial direct or indirect risks to life or property from expansive soil.

- e) *Would the project have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater? (No Impact)*

The site is currently serviced by existing sanitary infrastructure in the area. Therefore, there is no potential for impacts regarding soil's inability to support a waste disposal system.

- f) *Would the project directly or indirectly destroy a unique paleontological resource or site or unique geologic feature? (Less Than Significant Impact with Mitigation)*

No soil disturbance is proposed as part of the project, thus, no impact to any previously undiscovered resources would be expected from the project.

Sources of Information

- California Geological Survey, 1992. *Earthquake Zones of Required Investigation*.
- Contra Costa County General Plan, 2005-2020. *Safety Element*.

<https://websoilsurvey.sc.egov.usda.gov/App/WebSoilSurvey>

8. GREENHOUSE GAS EMISSIONS – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment? (Less Than Significant Impact)*

Greenhouse gases are gases that trap heat in the atmosphere and contribute to global climate change. Greenhouse gases include gases such as carbon dioxide, methane, nitrous oxide, and various fluorocarbons commonly found in aerosol sprays. Typically, a single residential or commercial construction project in the County would not generate enough greenhouse gas (GHG) emissions to substantially change the global average temperature; however, the accumulation of GHG emissions from all projects both within the County and outside the County has contributed and will contribute to global climate change.

Senate Bill 97 directed the Governor’s Office of Planning and Research (OPR) to develop CEQA Guidelines for evaluation of GHG emissions impacts and recommend mitigation strategies. In response, OPR released the Technical Advisory: CEQA and Climate Change, and proposed revisions to the State CEQA guidelines (April 14, 2009) for consideration of GHG emissions. The California Natural Resources Agency adopted the proposed State CEQA Guidelines revisions on December 30, 2009 and the revisions were effective beginning March 18, 2010.

The bright-line numeric threshold of 1,100 MT CO₂/yr is a numeric emissions level below which a project’s contribution to global climate change would be less than “cumulatively considerable.” This emissions rate is equivalent to a project size of approximately 60 single-family dwelling units. Future operation of the new business would generate some GHG emissions; however, the amount generated would not result in a significant adverse environmental impact. As the project does not exceed the screening criteria, the project would not result in the generation of GHG emissions that exceed the threshold of significance.

- b) *Would the project conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases? (Less Than Significant Impact)*

At a regional scale, the BAAQMD adopted the Bay Area 2017 Clean Air Plan that addresses GHG emissions as well as various criteria air pollutants. The BAAQMD Plan included a number of pollutant reduction strategies for the San Francisco Bay air basin, many of which would be

included in the project through Title 24 energy efficiency requirement for the expected building tenant improvements.

Within Contra Costa County, the Contra Costa County Board of Supervisors convened a Climate Change Working Group (CCWG) in May 2005, to identify existing County activities and policies that could reduce GHG emissions. In November 2005, the CCWG presented its Climate Protection Report to the Board of Supervisors, which included a list of existing and potential GHG reduction measures. This led to the quantification of relevant County information on GHGs in the December 2008 Municipal Climate Action Plan.

In April 2012, the Board directed the Department of Conservation and Development to prepare a Climate Action Plan (CAP) to address the reduction of GHG emissions in the unincorporated areas of the County. In December 2015, the Climate Action Plan was adopted by the Board of Supervisors. The Climate Action Plan includes a number of GHG emission reduction strategies. The strategies include measures such as implementing standards for green buildings and energy-efficient buildings, reducing parking requirements, and reducing waste disposal. Green building codes and debris recovery programs are among the strategies currently implemented by the County.

The project does not conflict with the policies outlined in the CAP. The project will incorporate Contra Costa County Climate Action Plan (CCC) emission reduction measures (as referenced in Appendix E “Developer Checklist” of the CCC). Implementation of these emission reduction measures is considered a Qualified GHG Reduction Strategy under the CCC and therefore meets the BAAQMD’s GHG threshold. Furthermore, as other measures identified in the CAP are recommendations and not requirements, the project would not conflict with the CAP and thus would not be considered to have a significant impact.

Sources of Information

- Bay Area Air Quality Management District, 2017. *Bay Area 2017 Clean Air Plan*.
- Bay Area Air Quality Management District, 2017. *Air Quality Guidelines*.
- Contra Costa County Code, *Title 8. Zoning Ordinance*.
- Contra Costa County, 2008. *Municipal Climate Action Plan*. Contra Costa County, 2015. *Climate Action Plan*.

9. HAZARDS AND HAZARDOUS MATERIALS – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would create a significant hazard to the public or the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard or excessive noise for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g) Expose people or structures, either directly or indirectly, to a significant risk of loss, injury or death involving wildland fires?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials? (Less Than Significant Impact)*

The proposed project includes remodeling of the existing fire station building and installation of a new fence on a developed property. During the construction period, there would be use of hazardous materials, including fuels, lubricants, paints, and similar construction materials. The use and handling of hazardous materials during construction would occur in accordance with applicable federal, state, and local laws, including California Occupational Health and Safety Administration (Cal/OSHA) requirements. With compliance with existing regulations, the project would have a less than significant hazardous materials impact during construction.

Boat service and repair operations typically involve the use or production of materials classified as “hazardous” in the California Health and Safety Code, including gasoline, ketone, and lead. Contra Costa County Ordinance Code Chapter 450-2 provides regulations administered by the Contra Costa County Department of Health Services, regarding hazardous material response

plans, inventories, and risk management. Contra Costa County Ordinance Code Section 450-2.008(b) requires the establishment of a Hazardous Materials Business Plan (HMBP), if necessary, that specifies the use, quantities, storage, transportation, disposal and upset conditions for hazardous materials in accordance with state and county regulations. Thus, an HMBP may be required to ensure no significant public exposure from the potential use of hazardous materials at the project site, because the facility will include chemical storage. A Condition of Approval will be added if the project is approved, requiring evidence that it has complied with County Code Chapter 450-2 prior to commencement of business activities. Compliance with County regulations would ensure this impact would be less than significant.

- b) *Would the project create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the likely release of hazardous materials into the environment? (**Less Than Significant Impact**)*

The proposed commercial use of the site may involve handling, use, or storage of substances that are acutely hazardous. Consequently, an HMBP would be required to ensure no significant public exposure from the release of hazardous materials at the project site. As described above, a Condition of Approval will be added if the project is approved, requiring evidence that it has complied with Contra Costa County Ordinance Code Chapter 450-2 prior to commencement of business activities. Compliance with County regulations would ensure this impact would be less than significant.

- c) *Would the project emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school? (**Less than Significant Impact with Mitigation**)*

Two schools are located within one-quarter mile of the proposed project site, All God's Children Christian School and the Discovery Bay Elementary School, located approximately 500 and 700 feet east of the project site, respectively. As detailed in 3.c., Mitigation Measure *Air Quality 2* would require the implementation of a Odor Management and Control Plan (OMCP). The plan would ensure that the project site would not emit hazardous emissions off site. In combination with implementation of the HMBP, hazardous materials and emissions would be expected to be contained and managed on site.

- d) *Would the project be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment? (**Less Than Significant Impact**)*

The property currently hosts a fire station building. A review of regulatory databases maintained by County, State, and federal agencies found no documentation of hazardous materials violations or discharge on the subject property. The site is not listed on the State of California Hazardous Waste and Substance Sites (Cortese) List. California Government Code section 65962.5 requires the California Environmental Protection Agency to develop at least annually an updated Cortese List. The Cortese List is a planning document with hazardous material contaminated site information, used by the State, local agencies and developers to comply with the California

Environmental Quality Act. Thus, the project is not expected to result in a significant hazard to the public or the environment.

- e) *For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard or excessive noise for people residing or working in the project area? (No Impact)*

The project site is not within an airport influence area, not within an airport safety zone, and outside of the 55-60 dB CNEL airport noise contour. Thus, there would be no hazard related to a public airport or public use airport.

- f) *Would the project impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan? (Less Than Significant Impact)*

The proposed project would not impair implementation of or physically interfere with the County's adopted emergency response plan related to Discovery Bay Boulevard or the project site. Thus, project impacts on emergency response would be a less than significant.

The project site is adjacent to Discovery Bay Boulevard. In this location, Discovery Bay Boulevard is a straight three-lane (north, south, center turn lane), north-south arterial, that transitions to four lanes (north, south, north left turn, north right turn) with full frontage improvements on both sides of the road and clear visibility along the roadway. Existing frontage improvements would remain. N

With respect to proposed onsite improvements, the East Contra Costa County Fire Protection District has reviewed the project plans and provided routine comments for the site. Furthermore, the Fire Protection District would review the construction drawings for the project at the time of submittal of a building permit application.

- g) *Would the project expose people or structures, either directly or indirectly, to a significant risk of loss, injury or death involving wildland fires? (Less Than Significant Impact)*

The project site is in a developed area within the urbanized community of Contra Costa County, which is designated as an "urban unzoned" area by the California Department of Forestry and Fire Protection, and therefore, would not have a significant risk of wildland fire. Additionally, the Department of Forestry and Fire Protection's Very High Fire Hazard Severity Zone Map characterizes this area as a Non-Very High Fire Hazard Severity Zone area. Therefore, there would not be a significant risk of loss, injury or death involving exposure of people or structures to wildland fires.

Sources of Information

- California Department of Forestry and Fire Protection (CalFire). *Fire Hazard Severity Zones Viewer*. <https://egis.fire.ca.gov/FHSZ/>
- Contra Costa County, 2000. *Contra Costa County Airport Land Use Compatibility Plan*.

- Contra Costa County General Plan, 2005-2020. *Transportation and Circulation Element*.

10. HYDROLOGY AND WATER QUALITY – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or ground water quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Substantially decrease groundwater supplies or interfere substantially with groundwater recharge such that the project may impede sustainable groundwater management of the basin?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Substantially alter the existing drainage pattern of area, including through the alteration of the course of a stream or river or through the addition of impervious surfaces, in a manner which would:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i) Result in substantial erosion or siltation on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ii) Substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
iii) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
iv) Impede or redirect flood flows?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) In flood hazard, tsunami, or seiche zones, risk release of pollutants due to project inundation?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or ground water quality? (Less Than Significant Impact)*

The proposed project would comply with applicable water quality and discharge requirements. Contra Costa County, the Contra Costa County Flood Control and Water Conservation District, and 16 incorporated cities in the county have formed the Contra Costa Clean Water Program. In October 2009, the Regional Water Quality Control Board for the San Francisco Bay Region (RWQCB) adopted the National Pollutant Discharge Elimination System (NPDES) Municipal Regional Permit for the Program, which regulates discharges from municipal storm drains. Provision C.3 of the Municipal Regional Permit places requirements on site design to minimize creation of impervious surfaces and control stormwater runoff. The County has the authority to

enforce compliance with its Municipal Regional Permit through the County's adopted C.3 requirements. The C.3 requirements stipulate that projects creating and/or redeveloping at least 10,000 square feet of impervious surface shall treat stormwater runoff with permanent stormwater management facilities, along with measures to control runoff rates and volumes. The proposed project would not modify the square feet of impervious surface area at the project site. Thus, the proposed project would not be required to include stormwater management facilities.

- b) *Would the project substantially decrease groundwater supplies or interfere substantially with groundwater recharge such that the project may impede sustainable groundwater management of the basin? (Less Than Significant Impact)*

The site is in the water service area from the Discovery Bay Community Services District. The facility currently has water service to the building and demand for water is not expected to increase as part of the project. Since no demand increases are expected, no impacts to groundwater wells would be expected.

- c) *Would the project substantially alter the existing drainage pattern of the area, including through the alteration of the course of a stream or river or through the addition of impervious surfaces, in a manner which would:*

- i) *Result in substantial erosion or siltation on- or off-site? (Less Than Significant Impact)*

The project does not include modifications that would result in soil disturbance that could result in substantial erosion or siltation.

- ii) *Substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site? (Less Than Significant Impact)*

As described previously, the proposed project would not alter the existing drainage pattern of the site or area. Thus, there would not be a significant risk due to an increase in the project-related volume of runoff that would result in onsite or off-site flooding.

- iii) *Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff? (Less Than Significant Impact)*

The County Public Works Department has reviewed the applicant's preliminary project plans. Since not changes are proposed for the permeable surfaces on the site, the proposed project would not exceed the capacity of the stormwater system.

- iv) *Impede or redirect flood flows? (Less Than Significant Impact)*

The project site is fully developed. Modifications to the existing improvements on the site are not expected to create any barrier that would impede or redirect flood flows, should flooding occur.

- d) *In flood hazard, tsunami, or seiche zones, would the project risk release of pollutants due to project inundation? (Less Than Significant Impact)*

According to Flood Insurance Rate Map (FIRM) 06013C0388G, the project is located in area that is outside of the Special Flood Hazard Area due to levee protection. The proposed project would not be susceptible to inundation by seiche or tsunami. The California Geological Survey (2009) has projected and mapped the tsunami hazard posed by a tidal wave that passes through the Golden Gate and into San Francisco Bay, San Pablo Bay and Carquinez Strait. The project site is not included in the inundation area on any tsunami hazard map.

- e) *Would the project conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan? (Less Than Significant Impact)*

As stated above, the proposed project would comply with applicable water quality and discharge requirements. Provision C.3 of the Municipal Regional Permit places requirements on site design to minimize creation of impervious surfaces and control stormwater runoff. Thus, the project would not conflict with or obstruct implementation of a water quality control plan.

The Sustainable Groundwater Management Act (SGMA), effective January 1, 2015, established a framework of priorities and requirements to facilitate sustainable groundwater management throughout the State. The intent of SGMA is for groundwater to be managed by local public agencies and newly-formed Groundwater Sustainability Agencies (GSAs) to ensure a groundwater basin is operated within its sustainable yield through the development and implementation of a Groundwater Sustainability Plans (GSP). The project is located near the San Joaquin Valley and Clayton Basins, which are designated as Medium and Very Low Priority groundwater basins based on the Groundwater Basin Prioritization by the State Department of Water Resources (DWR).

Sources of Information

- California Department of Water Resources. <https://water.ca.gov/Programs/Groundwater-Management>
- Federal Emergency Management Agency (FEMA). *National Flood Insurance Rate Map (FIRM)*. <https://www.fema.gov/national-flood-insurance-program-flood-hazard-mapping>.

11. LAND USE AND PLANNING – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Physically divide an established community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Cause a significant environmental impact due to conflict with any land use plan, policy, or regulation adopted for the purpose of avoiding or mitigating an environmental effect?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project physically divide an established community? (No Impact)*

Development of the proposed project would not physically divide an established community. The proposed project will occur on a developed parcel within the community of Discovery Bay. The project would occupy a developed building and provide needed services to the surrounding community.

- b) *Would the project cause a significant environmental impact due to conflict with any land use plan, policy, or regulation adopted for the purpose of avoiding or mitigating an environmental effect? (Less Than Significant Impact with Mitigation)*

General Plan

The proposed project includes a General Plan Amendment (GPA) that would redesignate the project site from Public Semi-Public to Commercial (CO). The CO designation allows for a broad range of commercial uses typically found in smaller scale neighborhood, community and thoroughfare commercial districts, including retail and personal service facilities, limited office and financial uses. The proposed CO land use designation would generally be consistent and compatible with the other non-residential designations in the area. Negative impacts associated with reuse of the building itself is not expected; however, similar to auto repair, boat repair is a use that can negatively impact nearby sensitive uses (e.g., homes), primarily because of potential noise and fumes. With implementation of Mitigation Measures *Air Quality 2* and *Noise 1*, the potential noise and fumes would be contained to the project site. The proposed outdoor boat storage could result in aesthetic impacts if the boats are improperly screened. As boat repair is an essential service for a water-oriented recreational community, and potential impacts are mitigatable, the project would be consistent with the amended general plan designation which would be consistent with the surrounding area.

Zoning

The project is located in the Discovery Bay P-1 land use district, which is made up of multiple Final Development Plans that effectuated the Preliminary Development Plan that was approved for the area under County File #ZC1786. The preliminary development plan specified that the development was a water oriented residential development designed to combine boating recreation and suburban residential living, by homesites and other residential uses next to water access as well as road access. The project site was included in the Final Development Plan approved under County File #DP74-3014, which outlined the larger portion of the residential development in Discovery Bay, including the subject fire station site. The fire station has since been replaced and the property was sold as surplus by the East Contra Costa Fire Protection District to the current property owner. The proposed commercial use would service the water oriented residential development and, thus, consistent with the Discovery Bay P-1 district.

Given the projects conformance with the County General Plan and Ordinance Code, and implementation of the proposed mitigation measures, a less than significant impact is expected due to conflict with local land use regulations.

Sources of Information

- Contra Costa County Code, Title 8, Zoning Ordinance.
- Contra Costa County General Plan 2005-2020. *Land Use Element*.

12. MINERAL RESOURCES – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SUMMARY:

- a) *Would the project result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state? (No Impact)*

Known mineral resource areas in the County are shown on Figure 8-4 (Mineral Resource Areas) of the General Plan Conservation Element. No known mineral resources have been identified in the project vicinity, and therefore the proposed project would not result in the loss of availability of any known mineral resource.

- b) *Would the project result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan? (No Impact)*

The project site is not within an area of known mineral importance according to the Conservation Element of the General Plan, and therefore, the project would not impact any mineral resource recovery site.

Sources of Information

- Contra Costa County General Plan, 2005-2020, *Conservation Element*.

13. NOISE – Would the project result in:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Generation of a substantial temporary or permanent increase in ambient noise levels in the vicinity of the project in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Generation of excessive groundborne vibration or groundborne noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) For a project located within the vicinity of a private airstrip or an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SUMMARY:

- a) *Would the project result in generation of a substantial temporary or permanent increase in ambient noise levels in the vicinity of the project in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies? (**Less Than Significant Impact**)*

Activities at the project site are not expected to expose persons to, or generate, noise levels in excess of the Community Noise Exposure Levels shown on Figure 11-6 of the General Plan Noise Element. Figure 11-6 shows that levels of 70 dB or less are normally acceptable and noise levels between 67 dB to 77 dB are conditionally acceptable in commercial areas. Types and levels of noise generated from the uses associated with the future boat repair and servicing facility could potentially expose surrounding uses to loud noises from the operation of power tools and engines on the site. However, with implementation of the following mitigation measures, the project would not be expected to have a significant impact on the surrounding properties.

***Noise 1:** Prior to issuance of a building permit, the permittee shall provide an acoustical analysis to confirm that the operations and design to be used on the site would not expose surrounding commercial properties to noise levels exceeding 70 dB and residential or school properties to levels exceeding 60 dB. If the analysis determines that additional noise insulation features or operational restrictions are required, the acoustical analysis shall identify the type of noise insulation features or operational restrictions that shall be implemented to reduce noise levels to levels identified in the Community Noise Exposure Levels shown in Figure 11-6 of the General Plan Noise Element, and the applicant shall incorporate these into the proposed project. The acoustical analysis shall review noises incidental to the proposed boat repair and servicing facility, including noises associated with power tools, engines, and other potential noise generating activities. The permittee shall*

document and report all complaints to the CDD and take appropriate corrective actions to remedy impacts.

Noise 2: The hours of operation at the facility shall be generally limited to between 8:00 AM to 5:00 PM, Monday through Friday. The facility may be open to the public outside of these hours by appointment. Noise generating activities shall not occur outside of these hours.

With implementation of the above mitigations, project noise impacts to the existing surrounding land uses would be less than significant.

b) *Would the project result in generation of excessive groundborne vibration or groundborne noise levels? (Less than Significant Impact)*

Project construction would not include any components (e.g. pile-driving) that would generate excessive groundborne vibration levels. Additionally, normal business activities are not expected to generate groundborne vibrations during project operations.

c) *For a project located within the vicinity of a private airstrip or an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels? (No Impact)*

As discussed in Section 9.e, the project site is not within an airport influence area, not within an airport safety zone, and outside of the 55-60 dB CNEL airport noise contour. Thus, the project would not expose people residing or working in the project area to excessive noise levels from an airport use.

Sources of Information

- Contra Costa County General Plan, 2005-2020, Noise Element.
- Contra Costa County, 2000. Contra Costa County Airport Land Use Compatibility Plan.

14. POPULATION AND HOUSING – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Induce substantial unplanned population growth in an area, either directly (e.g., by proposing new homes and businesses) or indirectly (e.g., through extension of roads or other infrastructure)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Displace substantial numbers of existing people or housing, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SUMMARY:

- a) *Would the project induce substantial unplanned population growth in an area, either directly (e.g., by proposing new homes and businesses) or indirectly (e.g., through extension of roads or other infrastructure)? (Less than Significant Impact)*

The proposed project would result in the development of a boat service and repair facility. According to the applicant, the proposed project would have six full-time employees. Using a conservative assumption that no employee is currently a resident of the County and based on the Census 2016-2021 estimate of 2.86 persons per household for Contra Costa County, the population of the area could increase by 17 (less than 0.1% of the County population). Thus, the potential maximum increase in population would be less than significant.

- b) *Would the project displace substantial numbers of existing people or housing, necessitating the construction of replacement housing elsewhere? (No Impact)*

The project site is currently developed with a fire station building, and the proposed project is expected to result in the conversion of the property to a commercial use. As no residential development would be converted or impacted by the project, the project would have no impact on housing displacement.

Sources of Information

- U.S. Census Bureau, American Community Survey (ACS) QuickFacts. Accessed May 20, 2022. <https://www.census.gov/quickfacts/contracostacountycalifornia>

15. PUBLIC SERVICES – Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Fire Protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Police Protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Schools?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Parks?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Other public facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

a) ***Fire Protection?(Less Than Significant Impact)***

Fire protection and emergency medical response services for the project vicinity are provided by the East Contra Costa Fire Protection District. District staff has concluded that the decommissioned fire station commonly known as Station 58, that was owned by the district was surplus land eligible for disposition under California's statutory procedures and District policy. The proposed GPA and conversion to a commercial use was expected following the sale of the property by the district. The project site is still in the service area of the fire district and the reuse of the property would not impact the provision of fire protection services in the area.

b) ***Police Protection? (Less Than Significant Impact)***

Police protection services in the project vicinity are provided by the Contra Costa County Sheriff's Office, which provides patrol service to the Discovery Bay area. The conversion of the facility would not significantly affect the provision of police services to the area.

c) ***Schools? (Less Than Significant Impact)***

Prior to issuance of a building permit for the residence, the applicant would be required to pay the state-mandated school impact fees for the commercial development, if any. Payment of the fees pursuant to State regulations for school services would reduce school impacts to less than significant levels.

d) ***Parks? (Less Than Significant Impact)***

The commercial facility is not expected to impact the demand for parks. Furthermore, given the amount of available park space compared to the project's potential small addition to the County's population, no significant impact on the park facilities would be expected.

e) ***Other public facilities? (Less Than Significant Impact)***

Impacts to other public facilities, such as hospitals and libraries are usually caused by substantial increases in population. Implementation of the proposed project is not anticipated to induce population growth. The project is not anticipated to create substantial additional service demands besides those which have been preliminarily reviewed by various agencies of Contra Costa County, or result in adverse physical impacts associated with the delivery of fire, police, schools, parks, or other public services. Therefore, the impact to hospitals, libraries or other public facilities is less than significant

16. RECREATION				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities, which might have an adverse physical effect on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated? (Less Than Significant Impact)*

The new residents of the expected new dwelling unit would incrementally increase use of parks and recreational facilities in the area. However, the modest increase in population is not expected to impact recreational facilities such that substantial physical deterioration of the facilities would occur or be accelerated. Thus, the impact of this increase in use of the parks and recreational facilities would be less than significant.

- b) *Does the project include recreational facilities or require the construction or expansion of recreational facilities, which might have an adverse physical effect on the environment? (Less Than Significant Impact)*

Given the proximity of nearby parks, the new residents would likely use these nearby facilities. As described above, use of these public recreational facilities by the residents of the new dwelling unit would incrementally increase use of the facilities, but would not be expected to result in the construction or expansion of recreational facilities.

17. TRANSPORTATION – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Conflict with a program, plan, ordinance or policy addressing the circulation system, including transit, roadway, bicycle, and pedestrian facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Conflict or be inconsistent with CEQA Guidelines Section 15064.3(b)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

c) Substantially increase hazards due to a geometric design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Result in inadequate emergency access?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project conflict with a program, plan, ordinance or policy addressing the circulation system, including transit, roadway, bicycle, and pedestrian facilities? (Less Than Significant Impact)*

Policy 4-c of the Growth Management Element of the General Plan requires a traffic impact analysis of any project that is estimated to generate 100 or more AM or PM peak-hour trips. The proposed facility would include up to six employees and occasional customers for drop off and pick up of boats. Based on the proposed use and operations, the project would not be expected to generate 100 or more AM or PM peak-hours trips. Since the project would yield less than 100 peak-hour AM or PM trips, the proposed project would not conflict with the circulation system in the Discovery Bay area.

The Complete Streets Policy, adopted by the Contra Costa County Board of Supervisors on July 12, 2016, requires Complete Streets infrastructure sufficient to enable reasonably safe travel along and across the right of way for each category of users be incorporated into all planning, funding, design, approval, and implementation processes for any construction, reconstruction, retrofit, maintenance, operations, alteration, or repair of streets (including streets, roads, highways, bridges, and other portions of the transportation system), except that specific infrastructure for a given category of users may be excluded if an exemption is approved via the process set forth in section C.1 of the policy. The policy applies to both publically owned roads/land and private developments (or redevelopment areas). Additionally, the County General Plan includes many policies promoting pedestrian and bicycle facilities.

With installation of the required bicycle parking on the site, the project would be consistent with the completes street policy. No modification to rights-of-way or private roads are proposed as part of the conversion project.

- b) *Would the project conflict or be inconsistent with CEQA Guidelines Section 15064.3(b)? (Less Than Significant Impact)*

The proposed re-use project is expected to result in one new boat repair and service facility at a developed site in an urban area. As outlined in the Contra Costa County Transportation Analysis Guideline, projects resulting in fewer than 110 daily vehicle trips are expected to cause a less than significant transportation impact. Thus, the trips generated would result in a less than significant impact.

- c) *Would the project substantially increase hazards due to a geometric design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)? (Less Than Significant Impact)*

The project is located in a developed urban area on a project site that was designed for use by fire engines and other emergency vehicles. No modifications are proposed to the eagerness/ingress on the site. The existing design features for the access were developed to accommodate fire engines and would be able to accommodate boats and trailers without causing hazardous conditions. Thus, the project would result in a less than significant impact due to design features or incompatible uses.

d) *Would the project result in inadequate emergency access? (Less Than Significant Impact)*

The project is located in an urban area with available emergency services provided by the County Sheriff's Department and East Contra Costa Fire Protection District. Furthermore, prior to the County review of construction drawings for building permits, the Fire District would review the construction drawings and ensure that adequate emergency access to buildings on the project site could be provided. Thus, a less than significant impact is expected due to emergency access.

18. TRIBAL CULTURAL RESOURCES – <i>Would the project cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code section 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is:</i>				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code Section 5024.1?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

Would the project cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code section 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is: (Less Than Significant Impact With Mitigations)

- a) *Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k)? (Less Than Significant Impact)*

As discussed in Sections 5.a through 5.c above, no historical resources are likely to exist on the project site. Further, according to the County’s Archaeological Sensitivities map, Figure 9-2, of the County General Plan, the subject site is located in an area that is considered “Low Sensitivity,” and is generally not considered to be a location with significant archaeological resources. Given all of these factors, there is little potential for the project to impact cultural resources on the site.

Pertaining to the significance of tribal cultural resources, there are no onsite historical resources, pursuant to Public Resources Code section 5020.1(k) that are included in a local register of historic resources.

Furthermore, the project includes limited ground disturbance activities (fence posts) and, thus, is not expected to impact heretofore undocumented cultural resources.

- b) *A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code Section 5024.1? (Less Than Significant Impact)*

As discussed in Sections 5.a through 5.c above, no historical resources are likely to exist on the project site. Further, according to the County’s Archaeological Sensitivities map, Figure 9-2, of the County General Plan, the subject site is located in an area that is considered “Low Sensitivity,” and is not considered to be a location with significant archaeological resources. Thus, there is little potential for the project to impact cultural resources on the site.

It is not likely that the project would cause a substantial adverse change in the significance of a tribal cultural resource that meets the criteria set forth in subdivision (c) of Public Resources Code Section 5024.1, for the reasons stated above.

Furthermore, the project includes limited ground disturbance activities (fence posts) and, thus, is not expected to impact heretofore undocumented cultural resources.

19. UTILITIES AND SERVICE SYSTEMS – Would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Require or result in the relocation or construction of new or expanded water, wastewater treatment, or storm water drainage, electric power, natural gas, or telecommunication facilities, the construction or relocation of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Have sufficient water supplies available to serve the project and reasonably foreseeable future development during normal, dry, and multiple dry years?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

c) Result in a determination by the wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Generate solid waste in excess of State or local standards, or in excess of the capacity of local infrastructure, or otherwise impair the attainment of solid waste reduction goals?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Comply with federal, state, and local management and reduction statutes and regulations related to solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Would the project require or result in the relocation or construction of new or expanded water, wastewater treatment, or storm water drainage, electric power, natural gas, or telecommunication facilities, the construction or relocation of which could cause significant environmental effects? (Less Than Significant Impact)*

The project site has been previously developed and is currently connected to wastewater, electric, gas, and telecommunication facilities. Agency comment letters received thus far have indicated that adequate facilities would be available to accommodate the project. Thus, no significant environmental effects are expected from the conversion of the facility that would be required to provide services to the project.

- b) *Would the project have sufficient water supplies available to serve the project and reasonably foreseeable future development during normal, dry, and multiple dry years? (Less Than Significant Impact)*

The proposed project is located at an urban site, currently serviced by Discovery Bay Community Services District (Discovery Bay CSD). Proposed uses on-site would include commercial operations and continued irrigation of existing landscaped areas. Discovery Bay CSD has reviewed the project application documents regarding the provision of water service pursuant to water service regulations and stated that adequate water service is available. Accordingly, the impact of providing water service to the proposed project would be less than significant.

- c) *Would the project result in a determination by the wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments? (Less Than Significant Impact)*

The proposed project is located at an urban site, currently serviced by Discovery Bay Community Services District (Discovery Bay CSD). Discovery Bay CSD has reviewed the project application documents regarding the provision of sanitary sewer service and stated that adequate capacity is available. Accordingly, the impact of providing sewer service to the proposed project would be less than significant.

- d) *Would the project generate solid waste in excess of State or local standards, or in excess of the capacity of local infrastructure, or otherwise impair the attainment of solid waste reduction goals? (Less Than Significant Impact)*

The proposed project would generate limited construction solid waste and post-construction operational solid waste. Construction waste would be hauled to one of the recycling centers and/or transfer stations located in the area. The recycling center and/or transfer station would sort through the material and pull out recyclable materials. Furthermore, construction on the project site would be subject to the CalGreen Construction and Demolition Debris Recovery Program administered by the CDD at the time of application for a building permit. The Debris Recovery Program would reduce the construction debris headed to the landfill by diverting materials that could be recycled to appropriate recycling facilities.

With respect to operational waste, the receiving landfill for operational waste is Keller Canyon, located at 901 Bailey Road in Bay Point. Keller Canyon is estimated to be at 15 percent of capacity. Operational waste from the facility would incrementally add to the operational waste headed to the landfill; however, the impact of the project-related residential waste is considered to be less than significant. As is the case with construction debris, a portion of the residential waste is expected to be recycled, and would thereby reduce the residential waste headed to the landfill.

- e) *Would the project comply with federal, state, and local management and reduction statutes and regulations related to solid waste? (Less Than Significant Impact)*

The proposed project would be required to comply with applicable federal, state, and local laws related to solid waste. The project includes commercial land uses that would not result in the generation of unique types of solid waste that would conflict with existing regulations applicable to solid waste.

20. WILDFIRE – If located in or near state responsibility areas or lands classified as very high fire hazard severity zones, would the project:				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Substantially impair an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Due to slope, prevailing winds, and other factors, exacerbate wildfire risks, and thereby, expose project occupants to pollutant concentrations from a wildfire or the uncontrolled spread of a wildfire?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Require the installation or maintenance of associated infrastructure (such as roads, fuel breaks, emergency water sources, power lines or other utilities) that may exacerbate fire risk or that may result in temporary or ongoing impacts to the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

d) Expose people or structures to significant risks, including downslope or downstream flooding or landslides, as a result of runoff, post-fire slope instability, or drainage changes?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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SUMMARY:

If located in or near state responsibility areas or lands classified as very high fire hazard severity zones, would the project:

As discussed in section 9.g above, the Department of Forestry and Fire Protection’s Very High Fire Hazard Severity Zone Map characterizes this area as an urban unzoned area, thus, no impact is expected.

- ~~a) Substantially impair an adopted emergency response plan or emergency evacuation plan?~~
- ~~b) Due to slope, prevailing winds, and other factors, exacerbate wildfire risks, and thereby, expose project occupants to pollutant concentrations from a wildfire or the uncontrolled spread of a wildfire?~~
- ~~e) Require the installation or maintenance of associated infrastructure (such as roads, fuel breaks, emergency water sources, power lines or other utilities) that may exacerbate fire risk or that may result in temporary or ongoing impacts to the environment??~~
- ~~d) Expose people or structures to significant risks, including downslope or downstream flooding or landslides, as a result of runoff, post fire slope instability, or drainage changes?~~

Sources of Information

- California Department of Forestry and Fire Protection (CalFire). *Fire Hazard Severity Zones Viewer*. <https://egis.fire.ca.gov/FHSZ/>

21. MANDATORY FINDINGS OF SIGNIFICANCE				
Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Does the project have the potential to substantially degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, substantially reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

b) Does the project have impacts that are individually limited, but cumulatively considerable? (“Cumulatively considerable” means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUMMARY:

- a) *Does the project have the potential to substantially degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, substantially reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory?*

As discussed in individual sections of this Initial Study, the project to convert the site to a boat repair and servicing facility may impact the quality of the environment (Air Quality and Noise) but the impact would be reduced to a less than significant level with the adoption of the recommended Mitigation Measures that are specified in the respective sections of this Initial Study. The project is not expected to threaten any wildlife population, impact endangered plants or animals, or affect state cultural resources with the already identified Mitigation Measures.

- b) *Does the project have impacts that are individually limited, but cumulatively considerable? (“Cumulatively considerable” means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.)*

The proposed project would not create substantial cumulative impacts. The project site is located on a developed urban area that allows for the establishment of commercial businesses. The proposed project would be consistent with the existing surrounding development and provided needed services to the water-oriented Discovery Bay area.

- c) *Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?*

This Initial Study has disclosed impacts that would be less than significant with the implementation of Mitigation Measures. All identified Mitigation Measures would be included in the conditions of approval for the proposed project, and the applicant would be responsible for implementation of the measures. As a result, there would not be any environmental effects that would cause substantial adverse effects on human beings, either directly or indirectly.

REFERENCES

In the process of preparing the Initial Study Checklist and conduction of the evaluation, the following references (which are available for review at the Contra Costa County Department of Conservation and Development, 30 Muir Rd., Martinez, CA 94553) were consulted: See individual sections.

ATTACHMENTS

- 1. Vicinity Map**
- 2. Site Plan**
- 3. MMRP**

Kenneth Luke, Classic Boat Works (Applicant/Owner)

**Mitigation Monitoring and Reporting Program
County Files #CDLP22-02002 and CDGP21-00001**

**1535 Discovery Bay Blvd
Discovery Bay, CA 94505**

June 2022

SECTION 3: AIR QUALITY

Potential Impact: Construction activities could have a potentially significant adverse environmental impact by exposing sensitive receptors to substantial pollutant concentrations.

Mitigation Measures:

Air Quality 1: The following Bay Area Air Quality Management District, Basic Construction Mitigation Measures shall be implemented during project construction and shall be included on all construction plans.

1. All exposed surfaces (e.g., parking areas, staging areas, soil piles, graded areas, and unpaved access roads) shall be watered two times per day.
2. All haul trucks transporting soil, sand, or other loose material off-site shall be covered.
3. All visible mud or dirt tracked-out onto adjacent public roads shall be removed using wet power vacuum street sweepers at least once per day. The use of dry power sweeping is prohibited.
4. All vehicle speeds on unpaved roads shall be limited to 15 mph.
5. All roadways, driveways, and sidewalks to be paved shall be completed as soon as possible. Building pads shall be laid as soon as possible after grading unless seeding or soil binders are used.
6. Idling times shall be minimized either by shutting equipment off when not in use or reducing the maximum idling time to five minutes (as required by the California airborne toxics control measure Title 13, Section 2485 of California Code of Regulations [CCR]). Clear signage shall be provided for construction workers at all access points.
7. All construction equipment shall be maintained and properly tuned in accordance with manufacturer’s specifications. All equipment shall be checked by a certified visible emissions evaluator.
8. Post a publicly visible sign with the telephone number and person to contact at the lead agency regarding dust complaints. This person shall respond and take corrective action within 48 hours. The Air District’s phone number shall also be visible to ensure compliance with applicable regulations.

Implementing Action:	COA
Timing Verification:	Prior to CDD issuance of a grading or building permit, all construction plan sets shall include Basic Construction measures.
Responsible Department or Agency:	Project proponent and CDD.
Compliance Verification:	CDD Plan Check review of plans prior to issuance of building or grading permit, and field verification by the Building Inspection Division.

Potential Impact: Operational activities could have a potentially significant adverse environmental impact by exposing sensitive receptors to odors and fumes.

Mitigation Measures:

Air Quality 2: Prior to operation of the facility, the applicant shall submit for review and approval of the Department of Conservation and Development, Community Development Division (CDD) an Odor Management and Control Plan (OMCP). The project proponent shall implement the odor control plan and prevents odors from impacting neighboring parcels or creating a public nuisance. The permittee shall document and report all complaints to the CDD and take corrective actions to remedy odor impacts.

Abbreviations:

Condition of Approval (COA)
Community Development Division (CDD)

Mitigation Monitoring and Reporting Program
CDLP22-02002 and CDGP21-00001

Implementing Action:	COA
Timing Verification:	Prior to CDD issuance of a grading or building permit, the applicant shall provide the OMCP for review and approval.
Responsible Department or Agency:	Project proponent and CDD.
Compliance Verification:	CDD Planning continued verification and response to potential odor complaints

SECTION 13: NOISE

Potential Impact: The project is located adjacent to residential and retail commercial areas that could be negatively impacted by excessive noise associated with project operations.

Mitigation Measures:

Noise 1: Prior to issuance of a building permit, the permittee shall provide an acoustical analysis to confirm that the operations and design to be used on the site would not expose surrounding commercial properties to noise levels exceeding 70 dB and residential or school properties to levels exceeding 60 dB. If the analysis determines that additional noise insulation features or operational restrictions are required, the acoustical analysis shall identify the type of noise insulation features or operational restrictions that shall be implemented to reduce noise levels to levels identified in the Community Noise Exposure Levels shown in Figure 11-6 of the General Plan Noise Element, and the applicant shall incorporate these into the proposed project. The acoustical analysis shall review noises incidental to the proposed boat repair and servicing facility, including noises associated with power tools, engines, and other potential noise generating activities. The permittee shall document and report all complaints to the CDD and take appropriate corrective actions to remedy impacts.

Noise 2: The hours of operation at the facility shall be generally limited to between 8:00 AM to 5:00 PM, Monday through Friday. The facility may be open to the public outside of these hours by appointment. Noise generating activities shall not occur outside of these hours.

Implementing Action:	COA
Timing of Verification:	During COA Compliance Review, prior to issuance of a grading or building permit.
Responsible Department, Agency, or Party:	Project proponent, CDD
Compliance Verification:	Acoustic report to CDD for review and approval.

SECTION 10: MANDATORY FINDINGS OF SIGNIFICANCE

Potential Impact: As discussed in individual sections of the Initial Study, the project to establish a boat repair and service facility on the site may impact the quality of the environment (Air Quality and noise).

Mitigation Measures:

The impact would be reduced to a less than significant level with the adoption of the recommended Mitigation Measures that are specified in the respective sections of the Initial Study.

Abbreviations:

Condition of Approval (COA)
Community Development Division (CDD)

Mitigation Monitoring and Reporting Program
CDLP22-02002 and CDGP21-00001
Page 4 of 4

FINDINGS AND CONDITIONS OF APPROVAL FOR COUNTY FILE CDGP21-00001, KENNETH LUKE, CLASSIC BOAT WORKS (APPLICANT/OWNER)

I. FINDINGS

A. Growth Management Findings

1. **Traffic**: The pattern of vehicular traffic to and from the business is not expected to change or impact the surrounding area. Furthermore, the subject facility will service very few customers at a time and will have a maximum of 6 employees. Thus, the project would no result in impacts to surrounding traffic patterns.
2. **Water**: The GMP requires new development to demonstrate that adequate water quantity can be provided. The subject property currently receives water service from the Town of Discovery Bay Community Services District and is not expected to increase demand for water service at the property.
3. **Sanitary Sewer**: The proposed project is located at an urban site, currently serviced by Discovery Bay Community Services District (Discovery Bay CSD). Discovery Bay CSD has reviewed the project application documents regarding the provision of sanitary sewer service and stated that adequate capacity is available. Accordingly, the impact of providing sewer service to the proposed project would be less than significant.
4. **Fire Protection**: With respect to proposed onsite improvements, the East Contra Costa County Fire Protection District has reviewed the project plans and provided routine comments for the site. Furthermore, the Fire Protection District would review the construction drawings for the project at the time of submittal of a building permit application.
5. **Public Protection**: Police protection services in the project vicinity are provided by the Contra Costa County Sheriff's Office, which provides patrol service to the Discovery Bay area. The conversion of the facility would not significantly affect the provision of police services to the area.
6. **Parks and Recreation**: The commercial facility is not expected to impact the demand for parks. Furthermore, given the amount of available park space compared to the project's potential small addition to the County's population, no significant impact on the park facilities would be expected.
7. **Flood Control and Drainage**: The project does not include modifications to the drainage facilities or impervious surfaces on the subject property. Thus, impacts to flood control and drainage are not expected.

B. General Plan Amendment Findings

1. **Required Finding:** *Adoption of the proposed General Plan Amendment will not violate the County Urban Limit Line.*

Project Finding: The proposed development is within the urban community of Discovery Bay on a fully developed lot. The project would not violate the urban limit line.

2. **Required Finding:** *Adoption of the proposed General Plan Amendment is consistent with the 65/35 Land Preservation Standard.*

Project Finding: Adoption of the proposed General Plan Amendment (GPA) will not violate the 65/35 Land Preservation Standard (the "65/35 Standard"), established by county voters through adoption of Measure C-1990 and reaffirmed through adoption of Measure L-2006. Under the 65/35 Standard, no more than 35 percent of the land in the county may be designated for development with urban uses and at least 65 percent of the land must be designated for non-urban uses such as agriculture, open space, parks, etc. The proposed development is within the urban community of Discovery Bay on a fully developed lot. The project would not violate the urban limit line.

3. **Required Finding:** *The proposed General Plan Amendment is consistent with the Contra Costa Transportation Authority Growth Management Program.*

Project Finding: The current iteration of the Contra Costa Transportation Authority (CCTA) Growth Management Program was established by county voters through adoption of Measure J-2004. The project complies with the objectives and requirements of the Growth Management Program and related CCTA resolutions. The proposed project is on a urban lot that is fully developed. No new transportation impacts are expected to result from the project. The boat service facility and associated Commercial General Plan Land Use designation would serve the surrounding residential community, reducing the distance residents have to travel for commercial services.

4. **Required Finding:** *Following adoption of the proposed General Plan Amendment, the General Plan will remain internally consistent, as required under Government Code Section 65300.5.*

Project Finding: The County General Plan comprises an integrated, internally consistent, and compatible statement of policies governing land use in the unincorporated areas of the county. The proposed GPA affects only the Land Use Element Map. The proposed land use designation changes are consistent and compatible with the General Plan's policies for the Discovery Bay area as well as the overarching goals and policies of the General Plan related to land use, growth management, transportation, housing, noise, conservation, open space, and safety. Amending the Land Use Element Map as proposed does not interfere with the County's ability to otherwise implement the General Plan. Adoption of the proposed GPA will not result in an internal inconsistency within the General Plan.

5. **Required Finding:** Adoption of the proposed General Plan Amendment is in the public interest, as required under Government Code Section 65358(a).

Project Finding: Adoption of the proposed GPA is in the public interest. The Discovery Bay Area is a water-oriented community with a mix of residential and commercial uses as part of the overall planned community. The change in general plan land use designation to Commercial will allow for the proposed boat repair facility, or potential other future commercial uses that will service the surrounding community. With the included conditions of approval or future conditions of other commercial uses, the site will be used in a way that benefits the public interest and supports the Discovery Bay community.

6. **Required Finding:** Adoption of the proposed General Plan Amendment would not exceed the limit on such amendments specified under Government Code Section 65358(b).

Project Finding: Pursuant to Government Code Section 65358(b), no mandatory element of the General Plan may be amended more than four times per calendar year. The proposed GPA affects the Land Use Element, a mandatory element, and is the third consolidated amendment of the Land Use Element for 2022.

C. California Environmental Quality Act Findings

In accordance with CEQA Guidelines, Section 15071 and Section 15072, a Mitigated Negative Declaration/Initial Study (MND) was prepared and published for the project. The 20-day public review period for the MND started on June 8, 2022 and ended on June 28, 2022. One letter was received from the Town of Discovery Bay Community Services District during the public review period for the MND.

The comments related to odors, soil contamination from hazardous materials, hazardous material handling, water contamination, land use planning, noise, and other impacts to surrounding community facilities. These issues were discussed in detail in the MND and subsequently addressing in the July 27, 2022, County Planning Commission Staff Report for the project. The project was found not to result in significant impacts relative to existing conditions. Neither the comments nor the staff response to the comment result in any changes to the MND, and the impacts, mitigation measures, and findings of the MND are unchanged.

On the basis of the whole record before it, including the MND, and in accordance with Section 15074:

- There is no substantial evidence that the project with the proposed mitigation measures will have a significant effect on the environment;
- The MND reflects the County's independent judgement and analysis;
- The MND is adequate and complete; and
- The MND has been prepared in compliance with the California Environmental Quality Act (CEQA) and the State and County CEQA guidelines.

Pursuant to CEQA Section 15097, a Mitigation Monitoring Program has been prepared, based on

the identified impacts and mitigation measures in the MND. The Mitigation Monitoring Program is intended to ensure that the mitigation measures identified in the MND are implemented. All mitigation measures are included in the Conditions of Approval for the project.

II. CONDITIONS OF APPROVAL

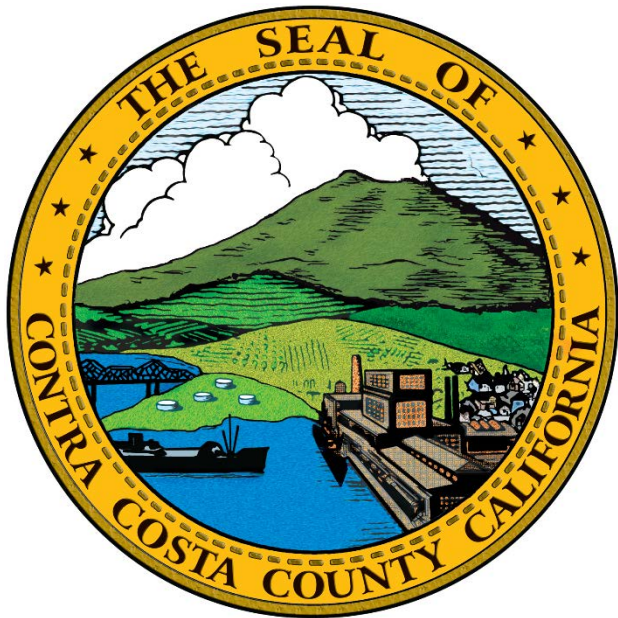
1. This General Plan Amendment to the 2005-2020 Contra Costa County General Plan is ADOPTED (Resolution No. 2022/340) to change the land use designation of the subject property from Public Semi-Public (PS) to Commercial (CO).
2. The General Plan Amendment is proceeded by the Land Use and Development Plan Combination Permit approved by the County Planning Commission on August 24, 2022, granted based generally on the application and materials received January 31, 2022, and revised plans received March 21, 2022.

Application Fees

3. This application is subject to an initial application deposit of \$8,000.00, which was paid with the application submittal, plus time and materials costs if the application review expenses exceed the initial deposit. Any additional fee due must be paid prior to issuance of a building permit, or 60 days of the effective date of this permit, whichever occurs first. The fees include costs through permit issuance and final file preparation. Pursuant to Contra Costa County Board of Supervisors Resolution Number 2013/340, where a fee payment is over 60 days past due, the application shall be charged interest at a rate of ten percent (10%) from the date of approval. The applicant may obtain current costs by contacting the project planner. A bill will be mailed to the applicant shortly after permit issuance.

ADVISORY NOTES

- The applicant will be required to comply with the requirements of the Bridge/Thoroughfare Fee Ordinance for the Central County Area of Benefit as adopted by the Board of Supervisors.
- This project may be subject to the requirements of the Department of Fish and Wildlife. It is the applicant's responsibility to notify the Department of Fish and Wildlife, P.O. Box 47, Yountville, California 94599, of any proposed construction within this development that may affect any fish and wildlife resources, per the Fish and Wildlife Code.
- This project may be subject to the requirements of the Army Corps of Engineers. It is the applicant's responsibility to notify the appropriate district of the Corps of Engineers to determine if a permit is required, and if it can be obtained.
- The applicant shall comply with the requirements of the following agencies:
 - Department of Conservation and Development, Building Inspection Division and Grading Division
 - East Contra Costa County Fire Protection District
 - Contra Costa County, Public Health Department
 - Bay Area Air Quality Management District
 - Regional Water Quality Control Board, District V



Discovery Bay Boat Repair Shop Project General Plan Amendment (County File No. CDGP21-00001)

CONTRA COSTA COUNTY DEPARTMENT OF CONSERVATION AND DEVELOPMENT

JOSEPH W. LAWLOR JR, AICP, PROJECT PLANNER

CONTACT: JOSEPH.LAWLOR@DCD.CCOUNTY.US, 925-655-2872

Today's Presentation

2



PROJECT
BACKGROUND



PROJECT OVERVIEW



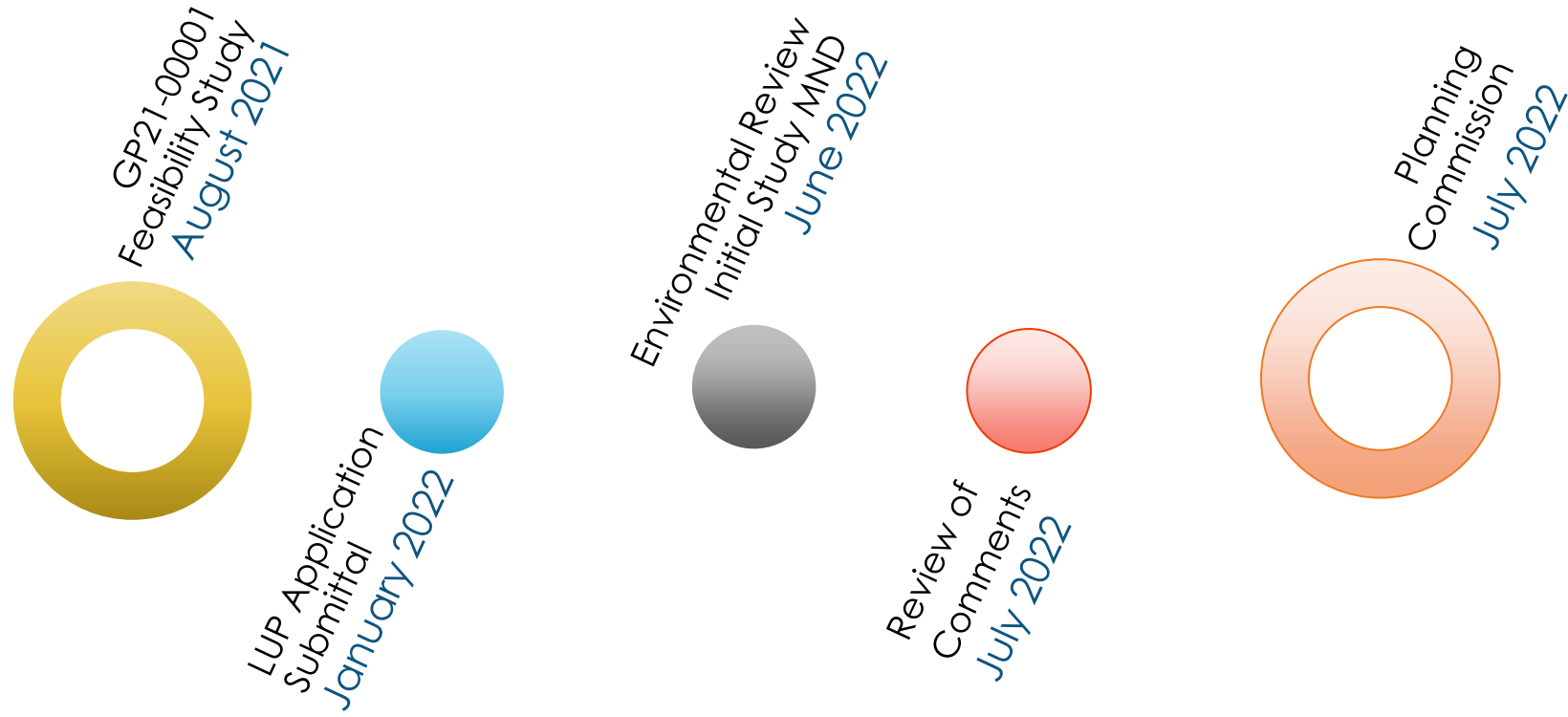
ENVIRONMENTAL
REVIEW



RECOMMENDATION

Background

Review Timeline



Project Overview

Project Site

Location

1535 Discovery Bay Blvd, Discovery Bay, CA 94505

Site

27,748 square-foot (0.64-acre) site
3,000 sq. ft. Existing Fire Station Building

General Plan and Zoning

Public and Semi-Public (PS)
P-1 Planned Unit (Discovery Bay Final Development Plan)

Discovery Bay Boat Repair Shop Project

A Land Use Permit and Development Plan Combination Permit to modify County file #CDDP74-03014 to allow the conversion of the existing firehouse building to a boat service and repair facility.

A General Plan Amendment to the 2005-2020 Contra Costa County General Plan to change the land use designation of the subject property from PS to CO for consistency with the proposed use.

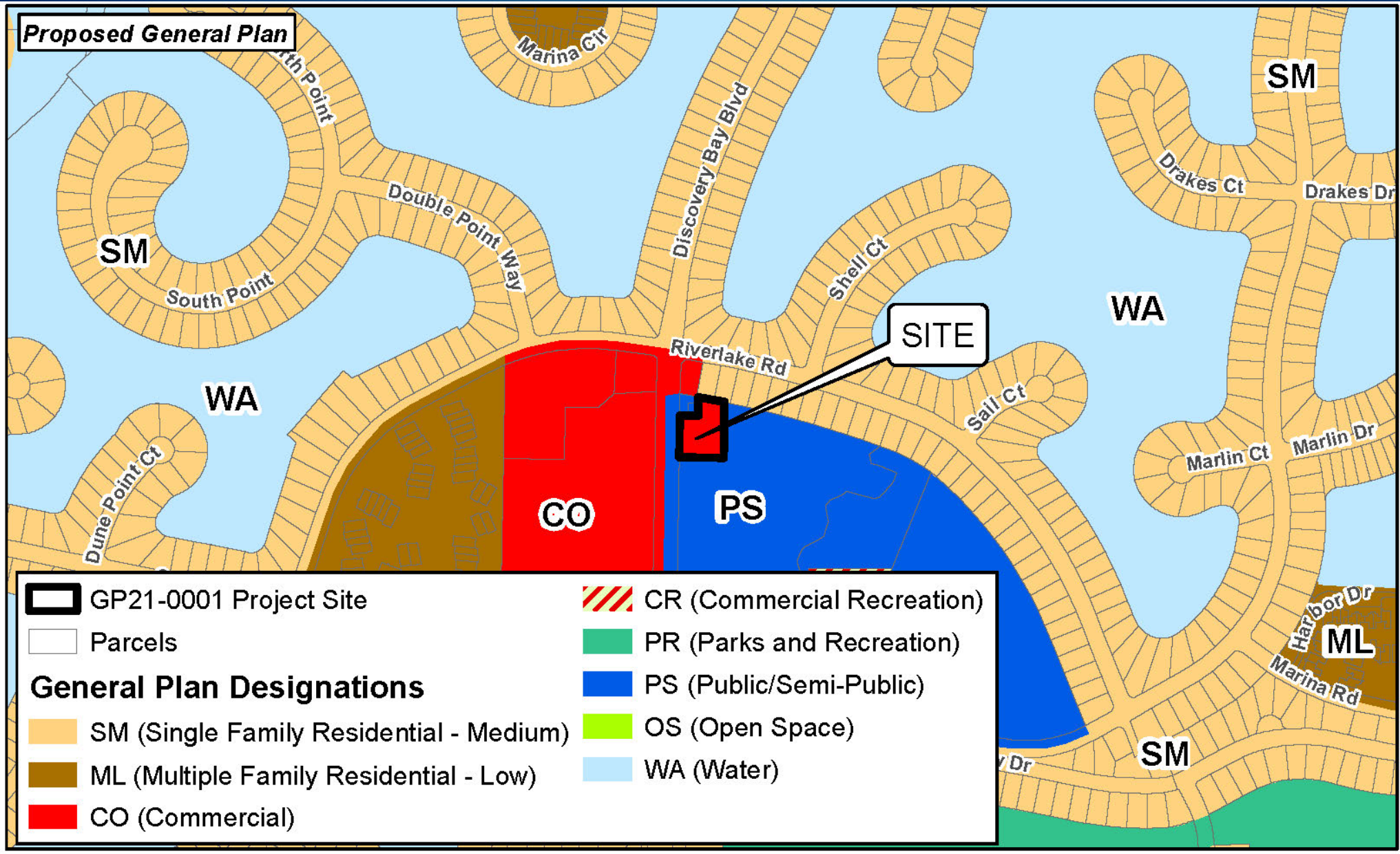
Project Context

North are a small office building, single-family homes, and ToDB CSD well site, designated CO, SM, and PS.

Across Discovery Bay Boulevard is Discovery Bay Shopping Centre, also designated CO.

To the south and east are the recreation areas, Town of Discovery Bay Community Center and Community Services District offices, designated PS.





Environmental Review

California Environmental Quality Act Overview

12

Initial study – Mitigated Negative Declaration

Potential Environmental Impacts Identified In:

- Air Quality
- Noise

Mitigation Measures

Air Quality #1: BAAQMD Basic Construction Mitigation Measures

Air Quality #2: Odor Management and Control Plan

Noise #1: Noise Limitations on adjacent properties and Acoustical Analysis

Noise #2: Hours of operation limits

Staff Recommendation

1. OPEN the public hearing on Resolution No. 2022/340, RECEIVE testimony, and CLOSE the public hearing.
2. FIND that on the basis of the whole record before the County (Department of Conservation and Development, 30 Muir Road, Martinez, CA 94553), that there is no substantial evidence the project will have a significant effect on the environment and that the June 8, 2022, Mitigated Negative Declaration prepared for the project reflects the County's independent judgment and analysis;
3. ADOPT the June 8, 2022, Mitigated Negative Declaration, and Mitigation Monitoring and Reporting Program prepared for the project;
4. ADOPT Resolution No. 2022/340, amending the General Plan to change the land use designation of the subject property from Public and Semi-Public (PS) to Commercial (CO) (County File #CDGP21-00001)
5. DIRECT Staff to file a CEQA Notice of Determination with the County Clerk.



Questions?



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 4, 2022

Subject: Advertise the 2023 On-Call Trucking Services Contract(s) for Aggregate Stockpiling and Transportation

RECOMMENDATION(S):

AUTHORIZE the Public Works Director, or designee, to advertise for 2023 On-Call Trucking Services Contract(s) for Aggregate Stockpiling and Transportation, for the stockpiling and transportation of chip seal aggregate that will be used for the Public Works Department’s chip seal program, Countywide. (100% Local Road Funds)

FISCAL IMPACT:

100% Local Road Funds.

BACKGROUND:

The Public Works Department will use the 2023 On-Call Trucking Services Contracts for Aggregate Stockpiling and Transportation to provide trucking services for the transportation of chip seal aggregate from the quarry to various stockpile locations throughout Contra Costa County, and also for the transportation of the chip seal aggregate from the stockpile locations to various roads within Contra Costa County. The aggregate will be used by Public Works Maintenance crews for routine pavement surface treatment activities on various roads within Contra Costa County.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Caroline Tom, (925) 313-7007

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The Public Works Department intends to award at least one (1) \$900,000 contract, but not more than two (2) \$900,000 contracts, to the responsible bidder(s). Each contract will have a term of one year, with the option of two (2) one-year extensions. The contract(s) will be used, as needed, with no minimum amount that has to be spent.

CONSEQUENCE OF NEGATIVE ACTION:

The Public Works Department may be unable to complete the chip seal program.



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 4, 2022

Subject: Advertise the 2023 On-Call Trucking Services Contracts for Various Road and Flood Control Maintenance Work.

RECOMMENDATION(S):

AUTHORIZE the Public Works Director, or designee, to advertise for the 2023 On-Call Trucking Services Contract(s) for Various Road and Flood Control Maintenance Work, for routine maintenance and repair of existing road, pavement, and flood control facilities, Countywide. (100% Local Road and Flood Control Funds)

FISCAL IMPACT:

100% Local Road and Flood Control Funds.

BACKGROUND:

The Public Works Department will use the 2023 On-Call Trucking Services Contracts for Various Road and Flood Control Maintenance Work to provide supplemental trucking services, as needed, to Public Works Maintenance crews for routine road and flood control maintenance repairs in various locations throughout Contra Costa County.

The Public Works Department intends to award at least one (1) \$600,000 contract, but not more than four (4) \$600,000 contracts, to the responsible bidder(s). Each contract

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Caroline Tom, (925) 313-7007

By: , Deputy

cc:

BACKGROUND: (CONT'D)

will have a term of one year, with the option of two (2) one-year extensions, and will be used as needed with no minimum amount that has to be spent.

CONSEQUENCE OF NEGATIVE ACTION:

Where trucking services are required, the Public Works Department may be unable to complete routine road and flood control maintenance work in a timely manner.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 4, 2022

Subject: Advertise the 2023 On-Call Contracts for Various Road, Flood Control, and Airport Maintenance Work

RECOMMENDATION(S):

AUTHORIZE the Public Works Director, or designee, to advertise for the 2023 On-Call Contracts for Various Road, Flood Control, and Airport projects, for routine maintenance, repair, replacement, or reconstruction of existing road, flood control, and airport facilities, Countywide. (100% Local Road, Flood Control, and Airport Enterprise Funds)

FISCAL IMPACT:

100% Local Road, Flood Control, and Airport Enterprise Funds.

BACKGROUND:

The Public Works Department will use the 2023 On-Call Contracts for Various Road, Flood Control, and Airport Maintenance Work to provide support, as needed, to Public Works Maintenance crews for various routine road, flood control, and airport maintenance repairs, such as but not limited to, pavement repairs and replacement, crack seal, slurry seal, skin patching, asphalt concrete cold planing, pavement leveling, shoulder widening, hot mix asphalt paving, storm damage repair work, rock slope protection, slope stabilization,

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Caroline Tom, (925) 313-7007

By: , Deputy

cc:

BACKGROUND: (CONT'D)

culverts, and concrete structures, on an as-needed basis, in various locations within Contra Costa County.

The Public Works Department intends to award at least one (1) \$900,000 contract, but not more than four (4) \$900,000 contracts, to the responsible bidder(s). Each contract will have a term of one year, with the option of two (2) one-year extensions, and will be used as needed with no minimum amount that has to be spent.

CONSEQUENCE OF NEGATIVE ACTION:

The Public Works Department may be unable to complete routine maintenance for various road, flood control and airport projects.



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 4, 2022

Subject: Establish a speed limit of 25 mph on Castle Rock Road (Road No. 4164E), Walnut Creek area.

RECOMMENDATION(S):

RESCIND Traffic Resolution No. 1988/3277 and ADOPT Traffic Resolution No. 2022/4525 to establish a speed limit of 25 miles per hour (mph) on Castle Rock Road (Road No. 4164E), extending from 300 feet north of Pine Creek Road (Road No. 4657E) and terminating at the Castle Rock Regional Park entrance, as recommended by the Public Works Director, Walnut Creek area. (District IV)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Castle Rock Road is classified as a Major Collector roadway by the Federal Highway Administration. Such a classification requires that the speed limit be set according to standards prescribed in the California Manual on Uniform Traffic Control Devices (CA MUTCD) and California Vehicle Code (CVC) 22358, if the speed limit is to be set lower than the prima facie speed limit of 55 or 65 miles per hour (mph). This requires an Engineering and Traffic Survey (E&TS) to be conducted to establish an appropriate speed limit.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Monish Sen, 925.313.2187

By: , Deputy

cc:

BACKGROUND: (CONT'D)

On August 30, 2022, an E&TS was conducted according to established traffic engineering practices on a section of Castle Rock Road. Based on the results of the E&TS, the Traffic Engineer recommends establishing a 25 mph speed limit on Castle Rock Road, beginning approximately 300 feet north of Pine Creek Road (at the City limits of Walnut Creek) and extending south to Castle Rock Regional Park.

This Board of Supervisors action will also rescind Traffic Resolution No. 1988/3277, which had established the current 30 mph speed limit on Castle Rock Road.

CONSEQUENCE OF NEGATIVE ACTION:

The current speed limit on Castle Rock Road would remain.

ATTACHMENTS

TR 2022/4525

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

Adopted this Traffic Resolution on October 4, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

TRAFFIC RESOLUTION NO. 2022/4525
Supervisory District IV

SUBJECT: Establish a speed limit of 25 mph on Castle Rock Road (Road No. 4164E), Walnut Creek area.

The Contra Costa County Board of Supervisors RESOLVES that:

Based on an Engineering and Traffic Survey and recommendations thereon by the County Public Works Department's Transportation Engineering Division and pursuant to County Ordinance Code Sections 46-2.002 – 46-2.012, the following traffic regulation is established (and other action taken, as indicated):

Pursuant to Section 22358(a) and Section 627 of the California Vehicle Code, no vehicle shall travel more than 25 miles per hour on Castle Rock Road (Road No. 4164E), beginning at 300 feet north of Pine Creek Road (Road No. 4657E) and extending south to Castle Rock Regional Park.

Traffic Resolution 1988/3277, pertaining to speed limits on Castle Rock Road, is hereby rescinded.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

JS:sr

Orig. Dept.: Public Works (Traffic)
Contact: Monish Sen (925-313-2187)

c: California Highway Patrol
Sheriff's Department
Walnut Creek Police Department

ATTESTED: _____
Monica Nino, Clerk of the Board of Supervisors and
County Administrator

By _____,
Deputy



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 4, 2022

Subject: Approve and Authorize to fully close a portion of Buskirk Avenue between Treat Boulevard and Wayne Drive, on November 20, 2022, Walnut Creek area.

RECOMMENDATION(S):

ADOPT Resolution No. 2022/336 approving and authorizing the Public Works Director, or designee, to fully close a portion of Buskirk Avenue between Treat Boulevard and Wayne Drive, on November 20, 2022 from 12:00 a.m. through 11:59 p.m., for the purpose of operating a crane from the roadway, Walnut Creek. (District IV)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Applicant shall follow guidelines set forth by the Public Works Department. The closure is required to safely set up and operate a crane to lift equipment onto the property located at 1255 Treat Boulevard.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will be unable to close the road for planned activities.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Larry Gossett, 925.313.2016

By: , Deputy

cc: Larry Gossett- Engineering Services, Bob Hendry - Engineering Services

ATTACHMENTS

Resolution No.

2022/336

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 10/04/2022 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2022/336

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Buskirk Avenue between Treat Boulevard and Wayne Drive, on November 20, 2022 from 12:00 a.m. through 11:59 p.m., for the purpose of a 1-day mobile crane to lift equipment onto the property at 1255 Treat Boulevard, Walnut Creek area. (District IV)

RC22-12

NOW, THEREFORE, BE IT RESOLVED that permission is granted to The Traffic Guys, LLC, to fully close Buskirk Avenue between Treat Boulevard and Wayne Drive, except for emergency traffic, local residents, US Postal Service and garbage trucks, on November 20, 2022 from 12:00 a.m. through 11:59 p.m., subject to the following conditions:

1. Traffic will be detoured via roads identified in a traffic control plan reviewed by the Public Works Department.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. The Traffic Guys, LLC shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Larry Gossett, 925.313.2016

By: , Deputy

cc: Larry Gossett- Engineering Services, Bob Hendry - Engineering Services



Contra
Costa
County

To: Contra Costa County Flood Control District Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: October 4, 2022

Subject: Creek and Channel Safety Awareness Month and its Associated Program, Countywide. Project No. 7520-6B8311

RECOMMENDATION(S):

ADOPT Resolution No. 2022/337 declaring October 2022 as Creek and Channel Safety Awareness Month; and

ACCEPT the following status report from the Public Works Department and the Contra Costa County Flood Control and Water Conservation District (FC District) on the Creek and Channel Safety Awareness Program (CCSAP); and

DIRECT the Public Works Department and the FC District to continue with implementation and the annual campaign of a Countywide sustainable CCSAP, including a follow-up report to this Board in one year.

FISCAL IMPACT:

Annual notices, outreach, and maintenance of safety features for this year is estimated to cost \$35,000 and will be funded by Flood Control Zone 3B.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Tim Jensen, (925) 313-2390

By: , Deputy

BACKGROUND:

On March 1, 2011, the Board of Supervisors directed the FC District to develop a sustainable and impactful outreach program to promote creek and channel safety throughout the County, after the drowning of two high school students in the Walnut Creek channel. In response, the FC District formed a CCSAP team that developed a strategy to achieve this goal.

On October 4, 2011, the Board declared October 2011 as the first Creek and Channel Safety Awareness Month, accepted the status report from the FC District on the CCSAP, approved the implementation plan, and directed the FC District to continue with implementation and initiation of an annual campaign of a sustainable CCSAP, including a follow-up report to the Board in one year.

Since then, the Board of Supervisors received and approved a status report on the Annual CCSAP and declared October as Creek and Channel Safety Awareness Month in the years 2012 through 2021. The Board of Supervisors also directed the FC District to continue with implementation and the annual campaign of a Countywide sustainable CCSAP, including a follow-up report to the Board in one year.

This past year, we refreshed the warning stencils and signs in our facilities, ensured gates and fences were secured, completed the annual outreach to schools in September by sending information and banners, and worked with Walnut Creek Intermediate (WCI) School to continue sharing our CCSAP semi-virtually, due to the ongoing COVID-19 pandemic. During this seventh year of annual collaboration, students held a poster competition, while the FC District updated the web-based “StoryMap” presentation, originally created in 2020, which the student leadership class shared with the entire student body. The presentation includes an overview of the Walnut Creek watershed, key photos and video contrasting calm and stormy images showing unsafe conditions, past students’ best art posters, and the overall message to “Stay Out, Stay Alive!” While FC District personnel was not able to visit WCI in person, the FC District equipped the Leadership class with “Stay Out, Stay Alive!” bracelets, art supplies, and tools to measure the channel walls, which is a fun team building activity that emphasizes the size and danger of the channel. As in the past, several student posters were placed on fences at FC District channels in Concord, Walnut Creek, Danville, and Lafayette to spread the “Stay Out, Stay Alive!” message.

The Chief Engineer, FC District, recommends that the Board declare October 2022 as Creek and Channel Safety Awareness Month, accept the above report, and direct the Public Works Department and FC District to continue with implementation and the annual campaign of a Countywide sustainable CCSAP, including a follow-up report to this Board in one year.

CONSEQUENCE OF NEGATIVE ACTION:

If this Resolution is not adopted, members of the public may not receive important information about creek and channel safety.

CHILDREN'S IMPACT STATEMENT:

The FC District will continue to work with the schools and youth-based groups within the County to educate children about safety regarding creeks and flood control channels.

ATTACHMENTS

Resolution No. 2022/337

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 10/04/2022 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2022/337

In The Matter Of: Declaring October 2022 as Creek and Channel Safety Awareness Month, Countywide.

WHEREAS, various regional flood control channels were constructed in Contra Costa County to efficiently drain stormwater and runoff from within the cities and towns; and

WHEREAS, in April 2010, a family lost a husband and son in the rain-swollen Walnut Creek Channel; and

WHEREAS, in February 2011, two young men drowned in the same channel; and

WHEREAS, on March 1, 2011, the Board of Supervisors directed the County Public Works Department and Contra Costa County Flood Control and Water Conservation District to pursue a sustainable outreach program to educate the public on the benefits and dangers of creeks and channels; and

WHEREAS, continued education of the public about creeks and channels has been determined as the best way to keep citizens safe and avoid future tragedies; and

WHEREAS, the Creek and Channel Safety Awareness Program (Program) is now being implemented Countywide with an annual declaration of October as Creek and Channel Safety Awareness Month to remind the public of the Program.

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors hereby declares October 2022 as Creek and Channel Safety Awareness Month encouraging the public to be informed about the benefits and dangers of creeks and channels throughout Contra Costa County.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Tim Jensen, (925) 313-2390

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Allison Knapp, Deputy Chief Engineer, Carrie Ricci, Deputy Public Works Director, Kelly Kalfsbeek, Administrative Services, Tim Jensen, Flood Control, Michael Taylor, Flood Control, Catherine Windham, Flood Control



Contra
Costa
County

To: Board of Supervisors
From: Greg Baer, Director of Airports
Date: October 4, 2022

Subject: Increase Payment Limit for Construction Contract with W.E. Lyons Construction Company

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute an amendment to the May 12, 2021, contract with W.E. Lyons Construction Company (W.E. Lyons), to increase the payment limit by an amount not to exceed \$700,000, to a new payment limit of \$14,633,040, in order to address two critical utility components.

FISCAL IMPACT:

There is no impact to the General Fund; the increased cost is fully funded by a combination of Federal Aviation Administration (FAA) grants and Airport Enterprise Funds (approximately 66% FAA, 34% Airport Enterprise Fund).

BACKGROUND:

Two critical utility components for the Aircraft Rescue and Firefighting facility, terminal, and administrative office (Terminal) at Buchanan Field Airport need to be updated: (1) \$375,000 to connect to PG&E power from the requisite three-phase power supply to the building; and (2) \$325,000 to install a sewer lift station to ensure proper sewage flow. The need for a lift station was determined after the project was bid and under construction. The combined \$700,000 for utility improvements are required in order to complete construction of the Terminal.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Russell Milburn, (925) 681-4200

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not approve the construction contract amendment to include the two critical utility improvements, the Terminal cannot be completed.



Contra
Costa
County

To: Board of Supervisors
From: Karen Caoile, Director of Risk Management
Date: October 4, 2022

Subject: Settlement of Claim, Miguel Angel vs. Contra Costa County

RECOMMENDATION(S):

RECEIVE this report concerning the final settlement of Miguel Angel and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$650,000.

FISCAL IMPACT:

Workers' Compensation Internal Service Fund payment of \$650,000.

BACKGROUND:

Attorney Mark A. Cartier, defense counsel for the County, has advised the County Administrator that within authorization an agreement has been reached settling the workers' compensation claim of Miguel Angel v. Contra Costa County. The Board's September 13, 2022 closed session vote was: Supervisors Gioia, Andersen, Burgis, Mitchoff and Glover - Yes. This action is taken so that the terms of this final settlement and the earlier September 13, 2022 closed session vote of this Board authorizing its negotiated settlement are known publicly.

CONSEQUENCE OF NEGATIVE ACTION:

Case will not be settled.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Karen Caoile 335-1400

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Karen Caoile, Director of Risk Management
Date: October 4, 2022

Subject: Settlement of Claim, Larry Brown vs. Contra Costa County

RECOMMENDATION(S):

RECEIVE this report concerning the final settlement of Larry Brown and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$115,000.

FISCAL IMPACT:

Workers' Compensation Internal Service Fund payment of \$115,000.

BACKGROUND:

Attorney Suzanne M. Aboujudom, defense counsel for the County, has advised the County Administrator that within authorization an agreement has been reached settling the workers' compensation claim of Larry Brown v. Contra Costa County. The Board's September 13, 2022 closed session vote was: Supervisors Gioia, Andersen, Burgis, Mitchoff and Glover - Yes. This action is taken so that the terms of this final settlement and the earlier September 13, 2022 closed session vote of this Board authorizing its negotiated settlement are known publicly.

CONSEQUENCE OF NEGATIVE ACTION:

Case will not be settled.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Karen Caoile 335-1400

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Karen Caoile, Director of Risk Management
Date: October 4, 2022

Subject: Settlement of Claim, Courtney Riddle vs. Contra Costa County

RECOMMENDATION(S):

RECEIVE this report concerning the final settlement of Courtney Riddle and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$94,500.

FISCAL IMPACT:

Workers' Compensation Internal Service Fund payment of \$94,500.

BACKGROUND:

Attorney Leslie A. Leyton, defense counsel for the County, has advised the County Administrator that within authorization an agreement has been reached settling the workers' compensation claim of Courtney Riddle v. Contra Costa County. The Board's September 13, 2022 closed session vote was: Supervisors Gioia, Andersen, Burgis, Mitchoff and Glover - Yes. This action is taken so that the terms of this final settlement and the earlier September 13, 2022 closed session vote of this Board authorizing its negotiated settlement are known publicly.

CONSEQUENCE OF NEGATIVE ACTION:

Case will not be settled.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Karen Caoile 335-1400

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: October 4, 2022

Subject: Claims for 10-4-22 BOS meeting

RECOMMENDATION(S):

DENY claims filed by Jose Alvarado Jr., Daniel A. Crume, Emanate Health Inter-Community Hospital, Peggy Jean Fayyaz (2), Josie Mae Lake, Kyle Padua, Horst Pfendt, Zoila Sanchez, Antoine Tyrone Saucer, Alfonzo, Von Harris, Washington Hospital Healthcare System, and 4740 Appian Way Home Owners Association.

FISCAL IMPACT:

No ifiscal impact.

BACKGROUND:

Jose Alvarado Jr.: Property claim for missing jewelry in the amount of \$3,803.08.
Daniel A. Crume: Property claim for damage to fence by firefighters in the amount of \$5,819.
Emanate Health Inter-Community Hospital: Claim for medical cost reimbursement in the amount of \$7,261.40.
Peggy Jean Fayyaz (2): Personal injury claim for trip and fall in an amount in excess of \$25,000.
Josie Mae Lake: Claim for reimbursement of vet bills for adopted shelter dog in the amount of \$2,734.
Horst Pfendt: Property claim for damage to vehicle in the amount of \$245.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Risk Management

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Zoila Sanchez: Property claim for damage to vehicle in the amount of \$4,211.70

Antoine Tyrone Saucer: Personal injury claim for alleged dental malpractice in the amount of \$1,000,000.

Alfonzo Von Harris: Property claim for missing jewelry in the amount of \$24,999.99.

Washington Hospital Healthcare System: Claim for medical cost reimbursement in the amount of \$6,021.18.

4740 Appian Way HOA: Property claim for blocked drainage and flood damage in the amount of \$194,072.32.

Kyle Padua: Property claim for damage to vehicle in the amount of \$368.36.

CONSEQUENCE OF NEGATIVE ACTION:

Not acting on the claims could extend the claimants' time limits to file actions against the County.



Contra
Costa
County

To: Board of Supervisors
From: Karen Mitchoff, District IV Supervisor
Date: October 4, 2022

Subject: Recognition and acknowledgement of LatinX Mental Health Awareness Day at October 6, 2022

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Colleen Awad, 925-655-2350

By: , Deputy

cc:

ATTACHMENTS

Resolution
2022/350

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2022/350

In the matter of recognizing and acknowledging October 6th as LatinX Mental Health Awareness Day

WHEREAS, in the LatinX community, there is a need to support the recovery process of peers/clients/consumers and family members impacted by mental health and substance use issues through the delivery of culturally responsive, community defined and honoring services; including but not limited to the incorporation of identified spiritual/faith practices and beliefs when requested; and

WHEREAS, mental health and substance use issues and the devastating impact of COVID-19 are among the leading causes of health challenges for LatinX community in this county; and

WHEREAS, scientific studies show that when the identified community defined approaches which includes spiritual/faith practices of a peer/client/consumer are embraced as a part of the recovery plan, the peer/client/consumer along with the behavioral health system experience shorter recovery times, fewer relapses, and fewer hospitalizations; and

WHEREAS, the County of Contra Costa, in an effort to better reflect and celebrate the diverse population of the county, has demonstrated a need to embrace all residents and visitors to the County by building collaborations culturally honoring and reflective mental health providers and diverse faith based/spiritual communities to explore all resources and tools that will enhance mental health wellness in the LatinX Community; and

WHEREAS, NAMI Contra Costa, peers/clients/consumers, family members, providers, spiritual leaders, are working hard to support and protect families by educating communities about mental illness, promoting mental health friendly communities and protecting those suffering with mental illness by supporting a 24/7 hour non-police response program, and all other interested stakeholders can participate in the October 6th 6:30 pm to 8:00 pm, Mental Health Awareness LatinX Virtual Event, “From Pain to Purpose,” “Seguir Adelante de el Dolor a un Proposito,” and other efforts to replace misinformation about mental health, erase prejudice, fear and blame thereby reducing stigma and disparities to unserved, underserved and inappropriately served communities by helping restore mental health wellness and reimagining safety for ALL in Contra Costa County.

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors proclaims October 6th as an acknowledgment of LatinX Mental Health Awareness Day and encourages everyone to participate in this important healing process.

KAREN MITCHOFF

Chair, District IV Supervisor

JOHN GIOIA

District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator

By: _____, Deputy

Contra
Costa
County



To: Board of Supervisors
From: John Gioia, District I Supervisor
Date: October 4, 2022

Subject: National Health Center Week 2022

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sonia Bustamante (510) 409-3004

By: , Deputy

cc:

ATTACHMENTS

Resolution

2022/342

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2022/342

Proclaim National Health Center Week (August 7-13, 2022)

Whereas for over 50 years, Community Health Centers have provided high-quality, affordable, comprehensive primary and preventive health care in our nation's underserved communities, delivering value to, and having a significant impact on America's health care system, and

Whereas as the country's largest primary care network, Community Health Centers are the health care home for 30 million Americans in over 14,000 communities across the nation. One in every twelve people in the United States gets their care in a Community Health Center, and

Whereas Community Health Centers are a critical element of the health system, serving both rural and urban communities, and often providing the only accessible and dependable source of primary care in their communities. Nationwide, Community Health Centers serve one in every five residents of rural areas, and

Whereas Community Health Centers serve as beacons of essential resources and support in testing and treatment in the face of the global coronavirus pandemic, and will continue to offer reliable, affordable, high-quality care against COVID-19 for America's most vulnerable and underserved communities, and

Whereas every day, Community Health Centers develop new approaches to integrating a wide range of services beyond primary care, including oral health, vision, behavioral health, and pharmacy services, to meet the needs and challenges of their communities, and

Whereas Community Health Centers are governed by patient-majority boards, ensuring that the patients of each health center are engaged in their own health care decisions, and

Whereas Community Health Centers are locally owned and operated small businesses that serve as critical economic engines, helping to power local economies by generating \$63.4 billion in economic activity in some of the country's most economically-deprived communities, and

Whereas Community Health Centers nationally employ more than 253,000 people, including physicians, nurse practitioners, physician assistants, and certified nurse-midwives who work as part of multi-disciplinary clinical teams designed to treat the whole patient, and

Whereas the Community Health Center model continues to prove an effective means of overcoming barriers to healthcare access, including geography, income, and insurance status - improving healthcare outcomes and reducing healthcare system costs, and

Whereas Community Health Centers reduce overall costs of care by helping manage patients' chronic conditions, which keeps them out of costlier healthcare settings like hospital emergency rooms, and

Whereas Community Health Centers are on the front lines of emerging health care crises, providing access to care for our nation's veterans, addressing the opioid epidemic, and responding to public health threats in the wake of natural disasters, and

Whereas National Health Center Week offers the opportunity to celebrate America's over 1,400 health center organizations with over 12,000 service delivery sites, their dedicated staff, board members, patients, and all those responsible for their continued success and growth since the first health centers opened their doors more than 50 years ago, and

Whereas during National Health Center Week, we celebrate the legacy of America's Community Health Centers, and their vital role in shaping the past, present, and future of America's health care system.

Contra Costa County Board of Supervisors do hereby proclaim August 7-13, 2022 as National Health Center Week and encourage all Americans to take part in this week by visiting their local Health Center and celebrating the important partnership between America's Community Health Centers and the communities they serve.

KAREN MITCHOFF
Chair, District IV Supervisor

JOHN GIOIA
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

DIANE BURGIS
District III Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: October 4, 2022

Subject: Proclamation for October 9-15, 2022 as Fire Prevention Week in Contra Costa County

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022
, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis Broschard, 925-941-3520

By: , Deputy

cc:

ATTACHMENTS

Resolution

2022/335

Resolution 2021/9

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2022/335

Proclaiming October 9-15, 2022 as Fire Prevention Week in Contra Costa County

WHEREAS, Fire Prevention Week was established to commemorate the Great Chicago Fire of 1871 that tragically killed more than 250 people, left 100,000 homeless, destroyed more than 17,400 structures and burned more than 2,000 acres; and

WHEREAS, this event changed the way firefighters and public officials thought about fire safety; and

WHEREAS, The President of the United States has signed a proclamation pronouncing a national observance during that week every year since 1925; and

WHEREAS, Contra Costa County's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, Contra Costa County is committed to ensuring the safety and security of all those living in and visiting our county; and

WHEREAS, all Contra Costa County Fire Chiefs, firefighters, and fire prevention personnel are dedicated to reducing the occurrence of structure fires and related injuries through fire prevention and public safety education; and

WHEREAS, the 2022 theme, "Fire Won't Wait, Plan Your Escape," focuses on public education about simple but important actions people can take to keep themselves and those around them safe from home fires because there may be as little as two minutes, or even less time, from the time the smoke alarm sounds to safely escape a home fire - early warning from smoke alarms and advance planning are crucial.

Now, Therefore, Be It Resolved that the Contra Costa County Board of Supervisors does hereby proclaim October 9-15, 2022 as Fire Prevention Week in Contra Costa County.

KAREN MITCHOFF

Chair, District IV Supervisor

JOHN GIOIA

District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

,

By: _____, Deputy

*The Board of Directors of the
Contra Costa County Fire Protection District*

In the matter of:

Resolution No. 2021/9

Proclaiming October 3-9, 2021 as Fire Prevention Week in Contra Costa County

WHEREAS, Fire Prevention Week was established to commemorate the Great Chicago Fire of 1871 that tragically killed more than 250 people, left 100,000 homeless, destroyed more than 17,400 structures and burned more than 2,000 acres; and

WHEREAS, this event changed the way firefighters and public officials thought about fire safety; and

WHEREAS, The President of the United States has signed a proclamation pronouncing a national observance during that week every year since 1925; and

WHEREAS, Contra Costa County's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, Contra Costa County is committed to ensuring the safety and security of all those living in and visiting our county; and

WHEREAS, all Contra Costa County Fire Chiefs, firefighters, and fire prevention personnel are dedicated to reducing the occurrence of structure fires and related injuries through fire prevention and public safety education; and

WHEREAS, the 2021 theme, "Learn the Sounds of Fire Safety," focuses on public education about the different sounds that smoke and carbon monoxide alarms make and what to do when an alarm sounds because when a fire happens, mere seconds can mean the difference between a safe escape and a tragedy.

Now, Therefore, Be It Resolved that the Contra Costa County Board of Supervisors does hereby proclaim October 3-9, 2021 as Fire Prevention Week in Contra Costa County.

DIANE BURGIS

Chair, District III Supervisor

JOHN GIOIA

District I Supervisor

CANDACE ANDERSEN

District II Supervisor

KAREN MITCHOFF

District IV Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 14, 2021

,

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: October 4, 2022

Subject: Proclaim October 2022 as Cybersecurity Awareness Month

RECOMMENDATION(S):

ADOPT Resolution No. 2022/339 proclaiming October 2022 as Cybersecurity Awareness Month.

BACKGROUND:

This proclamation encourages all Contra Costa County Agencies and Departments to recognize October as National Cybersecurity Awareness Month.

Held every October, National Cybersecurity Awareness Month (NCSAM) is a collaborative effort between government and industry to ensure every individual has the resources they need to stay safe and secure online, while increasing the resilience of the Nation against cyber threats.

National Cybersecurity Awareness Month emphasizes personal accountability and stresses the importance of taking proactive steps to enhance cybersecurity at home and in the workplace. It also supports the Department’s strategic vision for educating, empowering, and ensuring information security is in the hands of every County employee.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/04/2022 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sarah Bunnell, 925-608-4023

By: , Deputy

cc:

ATTACHMENTS

Resolution

2022/339

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:
Proclaiming October 2022 as Cybersecurity Awareness Month

Resolution No. 2022/339

WHEREAS, since 2004, the President of the United States and Congress have declared October to be Cybersecurity Awareness Month, helping individuals protect themselves online as threats to technology and confidential data become more commonplace; and
WHEREAS, Contra Costa County recognizes the role each employee plays in online safety and the importance of taking proactive steps to enhance cybersecurity at home and in the workplace, and
WHEREAS, the importance of security awareness requires heightened attention at a time when government agencies at home and abroad have fallen victim to coordinated malicious attacks and suffered financial losses as a result; and
WHEREAS, the Department of Information Technology, Risk Management, and Human Resources have collaborated to make new cybersecurity awareness training available to employees;

Now, Therefore, Be It Resolved: that the Board of Supervisors of Contra Costa County does hereby proclaim October 2022 as CYBERSECURITY AWARENESS MONTH.

KAREN MITCHOFF
Chair, District IV Supervisor

JOHN GIOIA
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

DIANE BURGIS
District III Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Karen Mitchoff, District IV Supervisor
Date: October 4, 2022

Subject: In the matter of committing to core principles of Democratic free and fair elections.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Colleen Awad, 925-655-2350

By: , Deputy

cc:

ATTACHMENTS

Resolution
2022/349

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2022/349

In the matter of committing to core principles of Democratic free and fair elections.

WHEREAS, Contra Costa County recognizes and supports the fundamental right of voters to decide the outcome of our elections and expects the subsequent peaceful transfer of power as not merely a venerable tradition but paramount to the survival of democracy and the Republic; and

WHEREAS, Contra Costa County places a high value on conducting elections that are free and fair, accessible and safe, secure and transparent, and is proud of its long history of administering elections that are reliable and trustworthy; and

WHEREAS, Contra Costa County is aware of advisories issued by the California Secretary of State indicating that rumors and misinformation concerning election procedures, whether intentional or otherwise, continue to cast doubt on the integrity of elections and, according to a major network news poll, “threats to democracy” has become voters’ top issue facing the country.

BE IT RESOLVED THAT Contra Costa County will continue to conduct safe, free and fair elections and will not tolerate attempts by any elected officials, candidates, special interest groups, or other actors who undermine the election process, threaten election workers or voters, or disregard the collective will of the voters.

BE IT FURTHER RESOLVED THAT Contra Costa County solemnly commits to recognize the legitimacy of democratically elected officials of this jurisdiction, the State of California and the United States, regardless of personal preference, and will use its platform to fiercely defend the Constitution and our democracy from such unlawful threats to our freedoms and fundamental voting rights.

KAREN MITCHOFF
Chair, District IV Supervisor

JOHN GIOIA
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

DIANE BURGIS
District III Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: John Gioia, District I Supervisor
Date: October 4, 2022

Subject: Accept the resignation of Henry Clark from the Unincorporated Seat on the North Richmond Municipal Advisory Council

RECOMMENDATION(S):

ACCEPT the resignation of Henry Clark from the Unincorporated Seat on the North Richmond Municipal Advisory Council, DECLARE a vacancy for a term ending December 31, 2022, and DIRECT the Clerk of the Board to post the vacancy.

FISCAL IMPACT:

None.

BACKGROUND:

The North Richmond Municipal Advisory Council is a seven member advisory body for the unincorporated areas of the North Richmond community. There are seven (7) seats with one (1) vacancy. Dr. Henry Clark passed away June 2022, leaving his seat vacant.

CONSEQUENCE OF NEGATIVE ACTION:

Supervisor Gioia will not be able to appoint new council member to vacant unincorporated North Richmond Municipal Advisory seat.

CHILDREN'S IMPACT STATEMENT:

None.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/04/2022 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Tania Pulido, 510-942-2225

By: , Deputy

cc:

To: Board of Supervisors
 From: Candace Andersen, District II Supervisor
 Date: October 4, 2022



Contra
 Costa
 County

Subject: APPOINTMENT AND VACANCY ON THE MEASURE X COMMUNITY ADVISORY BOARD

RECOMMENDATION(S):

ACCEPT the resignation of Steven Bliss from the District II Alternate seat on the Measure X Community Advisory Board (MXCAB), APPOINT Steven Bliss to the District II Seat 2 on the MXCAB for a term ending April 5, 2023, DECLARE a vacancy in the District II Alternate seat on the MXCAB for a term ending April 5, 2023, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Candace Andersen.

FISCAL IMPACT:

NONE

BACKGROUND:

Voters passed Measure X, a one-half cent sales tax levied countywide (exempting food sales), in November 2020. Collection of the sales tax began April 1, 2021 and were available for distribution in FY 2021-22. The Board of Supervisors approved the creation of a 17-member Community Advisory Board to recommend funding priorities of annual revenue received under Measure X funds. On April 27, 2021, the Community Advisory Board's bylaws were revised to allow for use of the initial recruitment pool through September 30, 2021 and to provide greater detail regarding the process for subsequent appointments of Supervisorial and At-Large

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jill Ray, 925-655-2300

By: , Deputy

cc: District 2 Supervisor, Maddy Book, MXCAB, Appointee

BACKGROUND: (CONT'D)

Members and Alternates.

Supervisor Andersen has advertised the vacancy, met with Mr. Bliss, he has been an active member of MXCAB since his appointment, and Supervisor Andersen would like him to continue his service in the regular seat.

CONSEQUENCE OF NEGATIVE ACTION:

The reassignment will not happen.

CHILDREN'S IMPACT STATEMENT:

NONE



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: October 4, 2022

Subject: REAPPOINTMENT TO FAMILY AND CHILDRENS TRUST COMMITTEE (F.A.C.T.)

RECOMMENDATION(S):

REAPPOINT Patanisha Davis Pierson to the District 3 seat on Family and Children's Trust Committee to a term expiring September 30, 2024.

FISCAL IMPACT:

NONE.

BACKGROUND:

Patanisha Davis Pierson currently serves as the District 3 seat on the Family and Children's Trust Committee.

CONSEQUENCE OF NEGATIVE ACTION:

The District 3 seat would become vacant.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Alicia Nuchols, 925-655-2335

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: October 4, 2022

Subject: ACCEPT THE RESIGNATION FROM APPOINTEE 2 ON THE KNIGHTSEN TOWN ADVISORY COUNCIL

RECOMMENDATION(S):

ACCEPT the resignation from Appointee 2 on the Knightsen Town Advisory Council effective immediately and DECLARE this seat vacant.

FISCAL IMPACT:

NONE.

BACKGROUND:

Andre Steudle Appointee 2 for the Knightsen Town Advisory Council resigned on September 7, 2022, effective immediately.

CONSEQUENCE OF NEGATIVE ACTION:

NONE.

CHILDREN'S IMPACT STATEMENT:

NONE.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Alicia Nuchols, 925-655-2335

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Greg Baer, Director of Airports
Date: October 4, 2022

Subject: APPOINT SHAWN M. STAPPEN TO THE AT LARGE 1 SEAT ON THE AVIATION ADVISORY COMMITTEE

RECOMMENDATION(S):

APPOINT Shawn M. Stappen to the At Large 1 seat on the Aviation Advisory Committee (AAC) to a term expiring February 29, 2024, as recommended by the Airport Committee.

FISCAL IMPACT:

None.

BACKGROUND:

The purpose of the Contra Costa County Aviation Advisory Committee (AAC) is to provide advice and recommendations to the Board of Supervisors on the aviation issues related to the economic viability and security of airports in Contra Costa County. The AAC may initiate discussions, observations, and conduct research in order to make its recommendations to the Board. The Committee may hear comments on airport and aviation matters from the public or other agencies for consideration and possible recommendations to the Board of Supervisors. The AAC engages with local, state, and national aviation interests for the safe and orderly operation of airports. The Committee's recommendations are intended to advance and promote the interests of aviation, as well as protect the general welfare of the people living and working near the airport and the County in general. In conjunction with all of the above, the AAC provides a forum for the Director of Airports regarding airport policy matters.

The AAC is comprised of thirteen members appointed by the Board of Supervisors who must work and/or reside in Contra Costa County. The membership of the AAC consists of: 1) one member nominated by each of the five members of the Board of Supervisors; 2) one member nominated by the City of Concord; 3) one member nominated by the City of Pleasant Hill; 4) one member nominated by the Contra Costa County Airport Business Association; 5) one member nominated by the Airport Committee who lives in the vicinity of Buchanan Field Airport; 6) one member nominated by the Airport Committee who lives in the vicinity of the Byron Airport; and 7) three At Large members nominated by the Airport Committee representing the general community.

On September 14, 2022, the Airport Committee interviewed the following candidates for an At Large 1 seat on the AAC:

•

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Greg Baer, 925-681-4200

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Patricia J. Campbell, Danville, CA

- Michael E. McCarthy, Martinez, CA
- Shawn M. Stappen, Brentwood, CA

At the conclusion of the interviews, the Airport Committee recommended the appointment of Shawn M. Stappen.

CONSEQUENCE OF NEGATIVE ACTION:

The At Large 1 seat will not have representation as the seat will remain vacant.



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: October 4, 2022

Subject: Appropriation Adjustment to transfer General Fund reserves to fund an Assistant Auditor-Controller position

RECOMMENDATION(S):

APPROVE Appropriation and Revenue Adjustment No.5006 authorizing the transfer of funds in the amount of \$200,000 from General Fund reserves to fund an Assistant Auditor-Controller position at the Auditor-Controller's Office.

FISCAL IMPACT:

The fiscal impact of this action will be approximately \$200,000 in FY 2022-23. This amount is being appropriated from General Fund reserves.

BACKGROUND:

The Auditor-Controller's Office has historically had two Assistant County Auditor-Controller positions to cover the supervision of the various department activities, including payroll, general accounting, property tax, accounts payable and internal audit. Due to a retirement in late-2018, the Department deleted the second position to conserve resources and restructure the office. The implementation of the new County Finance System (Workday) has taxed the existing limited resources, however, and the Department is requesting to add back the second Assistant County Auditor-Controller position to ease workload constraints.

CONSEQUENCE OF NEGATIVE ACTION:

There will be insufficient appropriations to fund the additional position being requested.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Laura Strobel (925) 655-2058

By: , Deputy

cc:

ATTACHMENTS

Appropriations and Revenue Adjustment No.
5006

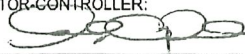
CONTRA COSTA COUNTY
 APPROPRIATION ADJUSTMENT
 T/C 27


AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:
 BOARD OF SUPERVISORS
 COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Auditor-Controller (0010)			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
1000	1011	Permanent Salaries			126,423 00
1000	1042	FICA/Medicare			7,838 00
1000	1044	Retirement Expense			29,000 00
1000	1060	Employee Group Insurance			19,477 00
1000	1063	Unemployment Insurance			2,000 00
1000	1070	Workers Comp Ins			15,262 00
0990	6301	Reserve for Contingencies	200,000	00	
0990	6301	Appropriable New Revenue			200,000 00
TOTALS			200,000	00	400,000 00

APPROVED

AUDITOR-CONTROLLER:
 BY:  DATE 9/19/22


COUNTY ADMINISTRATOR:
 BY:  DATE 9/20/22

BOARD OF SUPERVISORS:
 YES:
 NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

Appropriations needed to fund the addition of an Assistant Auditor-Controller position


 DATE 9/19/22


SIGNATURE _____ TITLE _____ DATE 9/19/2022
 APPROPRIATION APOO 5000
 ADJ. JOURNAL NO. _____

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT: 0005 - Revenue General County			
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>
0005	9990	Fund balance available	200,000	00	
TOTALS			200,000	00	0 00

APPROVED

AUDITOR-CONTROLLER:
 BY:  DATE 9/19/22

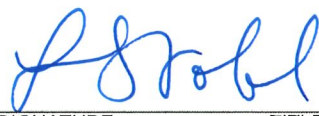
COUNTY ADMINISTRATOR:
 BY:  DATE 9/20/22

BOARD OF SUPERVISORS:
 YES:
 NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

Increase from GF reserves to fund additional Assistant Auditor-Controller.

 9/19/22

SIGNATURE	TITLE	DATE
REVENUE ADJ. JOURNAL NO.	RAOO	5006



**Contra
Costa
County**

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: October 4, 2022

Subject: Appropriation Adjustment - California Commission on the Status of Women and Girls Women’s Recovery Response Grant

RECOMMENDATION(S):

APPROVE Appropriation and Revenue Adjustment No.005002 authorizing new revenue from the California Commission on the Status of Women and Girls, in the amount of \$25,000, to the Contra Costa Commission for Women and Girls (1153) for the Women’s Recovery Response Grant program.

FISCAL IMPACT:

This action is to adjust estimated revenue and appropriated expenditures based on additional funding approved by the California Commission on the Status of Women and Girls. County will receive \$25,000 to be funded 100% by the state with no county match required.

BACKGROUND:

The Contra Costa Commission for Women and Girls (CCCWG) was formed to educate the community and advise the Contra Costa County Board of Supervisors on issues relating to the changing social and economic conditions of women in the County, with particular emphasis on the economically disadvantaged. The Commission's mission is to improve the economic status, social welfare, and overall quality of life for women in Contra Costa County.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lara DeLaney, 925-655-2057

By: , Deputy

cc:

BACKGROUND: (CONT'D)

On February 1, 2022 (C. 47), the Board of Supervisors approved and authorized the CCCWG to apply for the Women’s Recovery Response Grant from the California Commission on the Status of Women and Girls (CCSWG). On March 15, 2022, CCSWG notified CCCWG that the Contra Costa Commission for Women and Girls has been selected for funding in the amount of \$25,000 under the Communications Funding Category. On April 26, 2022 (C. 47), the Board approved and authorized the County Administrator, or designee, on behalf of the CCCWG, to accept funding from the CCSWG in the amount of \$25,000 for the Women’s Recovery Response Grant for a grant activity period through March 31, 2023.

The grant funding will support CCCWG’s strategic communications efforts through the development and implementation of a comprehensive communication plan. In order to connect more authentically with the community, CCCWG will utilize multiple levels of engagement with the public, both digitally and via print media. By having a stronger social and traditional media presence, the CCCWG will engage more effectively with the community and educate and inform women and girls of resources and support services available to them throughout the County. The funds will be deposited into the County Treasury and administered through Budget Unit 0135, Organization #1153. This action is to adjust estimated revenue and appropriated expenditures based on the revenue to be received by the CCCWG from the CCSWG.

CONSEQUENCE OF NEGATIVE ACTION:

Appropriations will not be properly allocated in the FY 22-23 budget.

ATTACHMENTS


TC24/27_AP005002

**CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT/
ALLOCATION ADJUSTMENT
TC/24**

AUDITOR-CONTROLLER USE ONLY:	
FINAL APPROVAL NEEDED BY:	
<input checked="" type="checkbox"/>	BOARD OF SUPERVISORS
<input checked="" type="checkbox"/>	COUNTY ADMINISTRATOR
<input checked="" type="checkbox"/>	AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: Contra Costa Commission for Women and Girls		
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE	<DECREASE>
1153	9435	Miscellaneous State Aid	25,000.00	
TOTALS			25,000.00	0.00

APPROVED

AUDITOR – CONTROLLER
By:  Date 8/10/22

COUNTY ADMINISTRATOR
By: _____ Date _____


BOARD OF SUPERVISORS

YES:
NO:

By: _____ Date _____

EXPLANATION OF REQUEST

State budget allocation for FY 2022-23 is increased by \$25,000 due to the County's acceptance of the Women's Recovery Response Grant from the California Commission on the Status of Women and Girls.

PREPARED BY: Monica Carlisle 
TITLE: Senior Management Analyst
DATE: 7/26/2022

REVENUE ADJ. JOURNAL NO. RAOO 5002

**CONTRA COSTA COUNTY
 APPROPRIATION ADJUSTMENT/
 ALLOCATION ADJUSTMENT
 T/C-27**

AUDITOR-CONTROLLER USE ONLY:

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
- COUNTY ADMINISTRATOR
- AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: Contra Costa Commission for Women and Girls		
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>	INCREASE
1153	2479	Other Special Departmental Exp		25,000.00
			0.00	25,000.00

APPROVED

AUDITOR – CONTROLLER
 By:  Date 8/10/22


COUNTY ADMINISTRATOR
 By: _____ Date _____

BOARD OF SUPERVISORS
 YES:
 NO:

By: _____ Date _____

EXPLANATION OF REQUEST

State budget allocation for FY 2022-23 is increased by \$25,000 due to the County's acceptance of the Women's Recovery Response Grant from the California Commission on the Status of Women and Girls. The above is the account we have budgeted the increase in.

PREPARED BY: Monica Carlisle 
 TITLE: Senior Management Analyst
 DATE: 7/26/2022

APPROPRIATION APOO 5002
 ADJ. JOURNAL NO.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Cancel One Vacant Health Plan Member Services Counselor (V9VE) & Add One Health Plan Member Services Coordinator in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26035 to cancel vacant Health Plan Member Services Counselor (V9VE) position no. 18979 at salary plan and grade TC5-1182 (\$4,586 - \$5,574) and add one Health Plan Member Services Coordinator (VRHB) position at salary plan and grade TC5-1328 (\$5,299 - \$6,441) in the Health Services Department. (Represented classes)

FISCAL IMPACT:

Upon approval, this action will result in an annual salary and benefit cost increase of approximately \$15,821 with \$4,034 in pension cost included. This increase will be funded by the Enhanced Care Management (ECM) Medi-Cal benefit (50%) and funded by the Cal AIM 5-year initiative funding (50%). (Contra Costa Health Plan Enterprise Fund II, Org # 6123)

BACKGROUND:

The Contra Costa Health Plan (CCHP) expanded its staffing structure in June 2022, after the Board approved Position Adjustment Resolution No. 25961 at its June 7, 2022 meeting. With the transition of being a Single Plan Model and acquiring approximately 30,000 new Medi-Cal members, the Member Services Unit within CCHP needs one additional PFT Health Plan Member Services Coordinator (VRHB) position so the work can be evenly distributed within the unit. Currently, there are two positions in the Health Plan Member Services Coordinator classification and 27 positions in the Health Plan Member Services Counselor (V9VE) classification. Adding this coordinator position will provide quality lead support to the Health Plan Member Services Counselors, and provide more scheduling availability to decrease wait times for members to discuss any escalated issues or complex inquiries regarding their memberships.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the unit will not be properly staffed to provide quality lead support to the Health Plan Member Services Counselors resulting in increased wait times for members to discuss complex membership issues and inquiries.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lauren Jimenez, (925) 957-5262

By: , Deputy

ATTACHMENTS

P300 No. 26035 HSD

POSITION ADJUSTMENT REQUEST

NO. 26035
DATE 9/21/2022

Department Health Services

Department No./
Budget Unit No. 0860 Org No. 6123 Agency No. 18

Action Requested: Cancel one (1) vacant PFT Health Plan Member Services Counselor (V9VE) position no. 18979 and add one (1) PFT Health Plan Member Services Coordinator (VRHB) position in the Health Services Department. (Represented)

Proposed Effective Date: 10/4/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: 0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost increase	<u>\$15,821</u>	Net County Cost	<u>\$0.00</u>
Total this FY	<u>\$11,866</u>	N.C.C. this FY	<u>\$0.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: Enhanced Care Management (ECM) Medi-Cal benefit (50%) and the Cal AIM 5-year initiative funding (50%)

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Laurén Jimenez

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/28/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. xxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Reassign one Clerk-Senior Level position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26036 to reassign vacant Clerk-Senior Level (JWXC) position #7820 at salary plan and grade 3RX-1033 (\$3,946 - \$5,039) from the Office of the Director to the Behavioral Health division in the Health Services department. (Represented)

FISCAL IMPACT:

Upon approval, this request has an annual cost shift of approximately \$109,856 with \$23,452 in pension costs already included, from the Office of the Director (Dept 0540, Org 6549) to the Behavioral Health division (Dept 0467, Org 5899), and will be fully funded by the Mental Health Services Act revenues.

BACKGROUND:

The Behavioral Health division is requesting to reassign one vacant Clerk-Senior Level position from the Office of the Director to the Center for Recovery and Empowerment (CORE) Program. The CORE Program is an adolescent intensive outpatient program for youth experiencing both mental health and substance use issues. CORE’s mission is to provide a higher level of outpatient care than what is currently available to stabilize mental health and recovery. The Clerk – Senior Level position will be part of a multi-disciplinary team and will be responsible for front desk registration, scheduling appointments, billing, answering phones, scanning documents, data entry, filing, and other clerical tasks.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Behavioral Health division will not have sufficient staff to maintain clerical operations, which will negatively impact timely consumer access and care.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: 925-957-5267

By: , Deputy

cc: Jenny Nguyen, Jo-Anne Linares, Kathi Caudel, Cheryl Shipley, Stacey Tupper, Faye Ny

ATTACHMENTS

P300 No. 26036 HSD

POSITION ADJUSTMENT REQUEST

NO. 26036
DATE 9/2/2022

Department Health Services Department No./ Budget Unit No. 0467 Org No. 5899 Agency No. A18
Action Requested: Reassign one (1) vacant Clerk-Senior Level (JWXC) position #7820 from the Office of the Director to the Behavioral Health Division in the Health Services Department. (Represented)

Proposed Effective Date: 10/5/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$109,856.46 Net County Cost \$0.00
Total this FY \$91,547.05 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Mental Health Services Act

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jenny Nguyen

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/28/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

Adjustment is APPROVED DISAPPROVED

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Robert Campbell, Auditor-Controller
Date: October 4, 2022

Subject: Adopt position adjustment resolution no. 26032 to add one Assistant County Auditor-Controller position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26032 to add one (1) full-time Assistant County Auditor-Controller (SAB1) (unrepresented) position at salary level B85-0874 (\$14,047.47 - \$17,074.79) in the Auditor-Controller's Office.

FISCAL IMPACT:

The total annual cost of this action will be approximately \$266,000, including \$38,000 of pension costs. (100% General Fund)

BACKGROUND:

The Auditor-Controller's Office has, in the past, had two Assistant County Auditor-Controller positions to cover the supervision of the various department activities including payroll, general accounting, property tax, accounts payable and internal audit. Due to a retirement in late 2018, the Department deleted the second position to conserve resources and restructure the office. The implementation of the new County Finance System (Workday) has taxed the existing limited resources, however, and the Department is requesting to add back the second Assistant County Auditor-Controller position to ease workload constraints.

CONSEQUENCE OF NEGATIVE ACTION:

The existing staff resources will be inadequate to successfully execute the activities of the Department.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Bob Campbell (925) 608-9304

By: , Deputy

cc: Sylvia wongTam

ATTACHMENTS

AIR 51021 P300 26032 Position
Add

POSITION ADJUSTMENT REQUEST

NO. 26032
DATE 9/14/2022

Department Auditor - Controller Department No./
Budget Unit No. 0010 Org No. 1000 Agency No. 10
Action Requested: ADOPT Position Adjustment Resolution No. 26032 to ADD one (1) full-time Assistant County Auditor-Controller (SAB1) (unrepresented) position at salary level B85-0874 (\$14,047.47 - \$17,074.79) in the Auditor-Controller's Office.

Proposed Effective Date: 10/1/22

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$266,341.00 Net County Cost \$266,341.00
Total this FY \$199,756.00 N.C.C. this FY \$199,756

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100%General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Bob Campbell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Strobel

9/14/22

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/20/2022

Add one (1) full-time Assistant County Auditor-Controller (SAB1) (unrepresented) position at salary level B85-0874 (\$14,047.47 - \$17,074.79) in the Auditor-Controller's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

Gladys Reid

9/20/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 9/20/2022

No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: October 4, 2022

Subject: Cancel one Labor Relations Analyst II position and add one Principal Labor Relations Analyst position in the County Administrator's Office.

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26033 to add one (1) full-time Principal Labor Relations Analyst (ADNC) (unrepresented) position and cancel one (1) full-time Labor Relations Analyst II (ADSJ) (unrepresented) position #15252 in the County Administrators Office.

FISCAL IMPACT:

The classification works in the labor relations unit of the County Administrator's Office and is charged out to operating departments through the County Cost Plan. The estimated cost impact for FY 2022-23 is \$10,080.

BACKGROUND:

The Labor Relations Unit of the County Administrator's Office is responsible for County wide labor relations activities, including MOU negotiations, administering provisions of Memoranda of Understanding, assisting in the resolution of grievances and disciplinary matters, and providing assistance and advice in interpretation and application of labor relations policies

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: David Sanford 925.655.2070

By: , Deputy

BACKGROUND: (CONT'D)

and procedures to operating department personnel.

The Labor Relations Analyst II position was recently vacated due to a promotion, and the Principal Labor Relations Analyst position was vacated in February of 2022 due to a retirement. The unit intends to fill the vacancy created from the retirement and re-establish the Principal in that position. This action would allow this to occur by cancelling the Labor Relations Analyst II position and making it possible to re-establish the Principal Labor Relations Analyst position. The unit is currently in need of having an analyst in the Principal role to provide lead direction to staff.

CONSEQUENCE OF NEGATIVE ACTION:

If this position change is not approved, the unit will not have the appropriate staffing levels to meet their business needs.

ATTACHMENTS

AIR 51102 P300 26033

POSITION ADJUSTMENT REQUEST

NO. 26033
DATE 9/19/2022

Department County Administrators Office Department No./
Budget Unit No. 0003 Org No. 1220 Agency No. 03

Action Requested: Add one (1) full-time Principal Labor Relations Analyst (ADNC) (unrepresented) position and cancel one (1) full-time Labor Relations Analyst II (ADSJ) (Unrepresented) position #15252 in the County Administrators Office.

Proposed Effective Date: 10/5/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$13,440.00 Net County Cost \$13,440.00
Total this FY \$10,080.00 N.C.C. this FY \$10,080.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

David Sanford, Chief of Labor Relation

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Monica Nino

9/19/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/26/2022

Add one (1) full-time Principal Labor Relations Analyst (ADNC) (unrepresented) position and cancel one (1) full-time Labor Relations Analyst II (ADSJ) (unrepresented) position #15252

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

____ (Date)

Gladys Reid

9/26/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Cancel one vacant Mental Health Clinical Specialist position and add one Clinical Psychologist position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26038 to cancel one (1) vacant Mental Health Clinical Specialist (VQSB) position #7971 at salary plan and grade TC2-1384 (\$5,770-\$8,566) and add one (1) Clinical Psychologist (VQTB) position at salary plan and grade TC2-1483 (\$6,364-\$8,993) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this request has an annual cost increase of \$7,791 with \$1,986 in pension costs already included. This position will be fully funded by Mental Health Realignment revenues. (Dept. 0467, Org 5999)

BACKGROUND:

The Behavioral Health Division is requesting to cancel one (1) vacant Mental Health Clinical Specialist position #7971 (org 5986) and add one (1) Clinical Psychologist position (org 5999). One of the minimum requirements for the Mental Health Clinical Specialist (MHCS) classification is that an individual must possess either a doctorate degree in psychology or be a licensed psychologist. For an individual with a doctorate degree to become eligible to sit for the license exam, the individual must have accumulated 1,500 hours of supervised professional experience which must be accrued post-doctorate degree. The Behavioral Health Division has attempted to attract more license-eligible candidates to fill their MHCS positions but does not have enough licensed psychologist staff who can supervise the hours those with doctorate degrees need to accrue. It is necessary to add a Clinical Psychologist position to not only perform the counseling role and responsibilities, but to also attract and retain candidates who need supervised hours towards their licensure.

The Behavioral Health Division has determined that the Mental Health Clinical Specialist position #7971, which has not been filled since 2020, no longer meets its operational needs.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Behavioral Health Division will not have sufficient licensed psychologist staff to supervise the clinical hours of unlicensed Mental Health Clinical Specialist staff.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: 925-957-5267

By: , Deputy

cc: Jenny Nguyen, Stacey Tupper, Jo-Anne Linares, Cheryl Shipley, Kathi Caudel, Faye Ny

ATTACHMENTS

P300 No. 26038 HSD

POSITION ADJUSTMENT REQUEST

NO. 26038
DATE 9/21/2022

Department Health Services

Department No./
Budget Unit No. 0467 Org No. 5999 Agency No. A18

Action Requested: Cancel one vacant Mental Health Clinical Specialist (VQSB) position #7971 (org 5986) and add one Clinical Psychologist (VQTB) position (org 5999) in the Health Services Department. (Represented)

Proposed Effective Date: 10/5/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$7,791.50 Net County Cost \$0.00
Total this FY \$4,545.04 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Mental Health Realignment

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jenny Nguyen

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/29/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

Adjustment is APPROVED DISAPPROVED

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Increase the Hours of One (1) Vacant Orthopedic Technician (VT7E) from 24/40 to 40/40 in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26039 to increase the hours of vacant Orthopedic Technician (VT7E) position no. 15711 at salary plan and grade TAX-0996 (\$3,804 - \$4,858) from part-time (24/40) to full-time (40/40) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will result in an annual salary and benefit cost increase of approximately \$35,466 with \$9,044 in pension cost included. This increase will be 100% funded by Hospital Enterprise Fund I (Dept 0540, Org # 6380).

BACKGROUND:

The Orthopedic Clinic located in the Martinez Health Center is having a difficult time filling its vacant part-time position as candidates are declining interviews due to seeking full-time job opportunities. Management needs a full-time Orthopedic Technician to assist with splints, braces, and casts for patients suffering from broken bones, sprains, and injured joints. The Orthopedic Technician will also provide shift coverage if there are sick calls, vacation requests, medical leave, and limited duty assignments. Increasing the hours of this position to a full-time Orthopedic Technician will attract quality candidates to apply and will prevent a reduction of available services to the public as patients at the clinics need orthopedic services.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, there will be continuous issues with recruitment and retention; and a reduction of available services to the public as patients at the clinics need orthopedic services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lauren Jimenez, (925) 957-5262

By: , Deputy

ATTACHMENTS

P300 No. 26040 HSD

POSITION ADJUSTMENT REQUEST

NO. 26039
DATE 9/21/2022

Department Health Services

Department No./
Budget Unit No. 0540 Org No. 6380 Agency No. 18

Action Requested: Increase the hours of one (1) vacant Orthopedic Technician (VT7E) position no. 15711 from part-time (24/40) to full-time (40/40) in Contra Costa Regional Medical Center (CCRMC) and Health Centers (HC) within the Health Services Department. (Represented)

Proposed Effective Date: 10/4/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost increase \$35,466 Net County Cost \$0.00
Total this FY \$26,600 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% Hospital Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Laurén Jimenez

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/29/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. xxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Cancel one vacant Senior Disease Intervention Technician and Add one Disease Intervention Technician in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26040 to cancel vacant Senior Disease Intervention Technician (V7VB) position #9745 at salary plan and grade TC5-1480 (\$6,159 - \$7,487), and add one (1) Disease Intervention Technician (V7WB) position at salary plan and grade TC5-1284 (\$5,073 - \$6,166) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will result in an annual cost savings of \$24,102 with \$6,146 in pension cost included. This position will be fully funded through the Federal Ryan White Part C Grant, and can be supplemented by the Disease Intervention Specialists (DIS) Workforce Grant (100%).

BACKGROUND:

The Senior Disease Intervention Technician position has been vacant since May 2017 and is currently no longer needed in the department. This requested Disease Intervention Technician position will be assigned to support the HIV/STD outreach team, and will primarily serve Public Health's priority populations in West County, which is a requirement of their Federal Ryan White Part C grant. Therefore, the department is requesting to cancel one Senior Disease Intervention Technician position, and add one Disease Intervention Technician.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the division will not have the proper staff to effectively address the current needs of the HIV/STD outreach program.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Larita Clow, (925) 957-5244

By: , Deputy

ATTACHMENTS

P300 No. 26040 HSD

POSITION ADJUSTMENT REQUEST

NO. 26040
DATE 9/21/2022

Department Health Services Department No./
Budget Unit No. 0450 Org No. 5837 Agency No. 18

Action Requested: Cancel one (1) vacant Senior Disease Intervention Technician (V7VB) position #9745 and add one (1) Disease Intervention Technician (V7WB) position in the Health Services Department. (Represented)

Proposed Effective Date: 10/5/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$24,102.00) Net County Cost \$0.00
Total this FY (\$18,076.50) N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: (100% Disease Intervention Specialists Workforce Grant)

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Larita Clow

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/29/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. xxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Increase the hours of one Public Health Program Specialist I position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26042 to increase the hours of one (1) vacant Public Health Program Specialist I (VBSD) position #16542 at salary plan and grade ZA5-1602 (\$6,950 - \$8,448) from part-time (32/40) to full-time (40/40) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of \$30,835 with \$7,863 in pension cost included. This position will be fully funded through the Sexually Transmitted Disease Collaboration Grant (100%).

BACKGROUND:

The Public Health division is requesting to increase the hours of one vacant Public Health Program Specialist I (PHPS I) position from 32/40 to 40/40 hours. The STD Program received an STD Collaboration Grant over \$400,000 beginning in July 2022. On-going funding is anticipated since there has been a continued need, high prevalence, and steady increases of STD rates in Contra Costa County since 2021. The PHPS I would be responsible for working under the HIV/STD Program overseeing three Senior Disease Intervention Technicians who conduct syphilis case investigations, and two Community Health Workers. The position will also work with the Program Director to plan and implement new program activities and subcontracts resulting from the new Collaboration Grant Funding. Currently, the HIV/STD Director has been overseeing the program. As the workload has increased, it is not feasible that the director continue to take this on while overseeing the operations of 50+ managers and employees under the program. The increase in hours of the PHPS I will allow the Director to focus on larger-scale program planning and quality management activities.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, Public Health will not have adequate staff hours to effectively address the current needs of the STD Program.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Larita Clow, (925) 957-5244

By: , Deputy

ATTACHMENTS

P300 No. 26042 HSD

POSITION ADJUSTMENT REQUEST

NO. 26042
DATE 9/21/2022

Department Health Services
Department No./ Budget Unit No. 0450 Org No. 5853 Agency No. 18

Action Requested: Increase the hours of one (1) Public Health Program Specialist I (VBSD) position #16542 from part-time (32/40) to full-time (40/40) in the Health Services Department. (Represented)

Proposed Effective Date: 10/5/2022

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$30,835.00 Net County Cost \$0.00
Total this FY \$23,126.25 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: (100% STD Collaboration Grant)

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Larita Clow

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.
[] (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/29/2022

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[x] Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. xxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Cancel one position and Add two positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26046 to cancel one (1) vacant Health Services Information Systems Programmer and Analyst (LBTC) position #16847 at salary plan and grade ZB5-1787 (\$8,348 - \$11,186), and add two (2) Information Systems Technician I (LTWB) positions at salary plan and grade TB5-1408 (\$5,736 - \$6,972) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of \$68,197 with \$12,830 in pension cost included. This position will be fully funded by the General Information Systems budget under Hospital Enterprise Fund I.

BACKGROUND:

The Public Health division is requesting to cancel one vacant Health Services Information Systems Programmer and Analyst position, which has never been filled and has been determined to no longer be needed. Additionally, the division is requesting to add two Information Systems Technician I positions to provide a much needed workforce to the Information Systems services desk team and the Language Access Line where a substantial support team is required for their conferencing and audio systems.

The positions will be responsible for providing support, inventory, repair, maintenance and replacement of the Health Care Interpreter Network (HCIN) video interpreter devices. Because of an on-going and steady increase in the need for these devices, the department has now installed and/or deployed almost 1,000 devices throughout Contra Costa Health Services (CCHS). The total number of calls from these devices has increased from 7,212 calls in April 2014, to 11,939 calls in April 2016, 16,191 calls in April 2018, 18,656 calls in April 2020, and 26,754 calls in April 2022. The regular and on-going use of these devices requires regular maintenance, repair, and inventory. These devices require the skills and security clearance of a Information Systems Technician to work with and maintain. Because of Federal and other mandates, CCHS is required to provide interpretation for every encounter with a patient or client who prefers a language other than English or is deaf or hard of hearing. These devices are crucial in allowing healthcare providers to converse with their patients and clients in the delivery of care.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Larita Clow, (925) 957-5244

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the division will not have the proper staff to effectively address the current needs of the Public Health and Information Technology divisions.

ATTACHMENTS

P300 No. 26046 HSD

POSITION ADJUSTMENT REQUEST

NO. 26046
DATE 9/21/2022

Department Health Services Department No./ Budget Unit No. 0540 Org No. 6555 Agency No. 18
Action Requested: Cancel one (1) vacant Health Services Information Systems Programmer and Analyst (LBTC) position #16847 and add two (2) Information Systems Technician I (LTWB) positions in the Health Services Department. (Represented)

Proposed Effective Date: 10/5/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$68,197.00 Net County Cost \$0.00
Total this FY \$51,147.75 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% General Information Systems budget within Hospital Enterprise Fund I.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Larita Clow

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/27/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
Exempt from Human Resources review under delegated authority.

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 9/29/2022

Approve Recommendation of Director of Human Resources
 Disapprove Recommendation of Director of Human Resources
 Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. xxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Cancel eight positions and Add eight positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26045 to cancel three (3) vacant Community Health Worker Specialist (VKTA) positions #16910, 16824, 18606 at salary plan and grade TC5-1103 (\$4,241 - \$5,155), five (5) vacant Community Health Worker II (VKVB) positions #16970, 16971, 16972, 16975, 16978 at salary plan and grade TC5-1043 (\$3,996 - \$4,857), and add three (3) Homeless Services Specialist (V9SD) positions at salary plan and grade ZB5-1404 (\$5,713 - \$6,944), and five (5) Mental Health Community Support Worker II (VQVB) positions at salary plan and grade TC5-0968 (\$3,710 - \$4,510) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of \$66,258 with \$16,896 in pension cost included. These positions will be fully funded through Contra Costa Health Plan Enterprise Fund II CalAIM Enhanced Care Management (ECM) funding within the Public Health budget.

BACKGROUND:

The Public Health division is requesting to cancel three vacant Community Health Worker Specialist positions, five vacant Community Health Worker II positions, and ADD three Homeless Services Specialist positions, and five Mental Health Community Support Worker II positions. The requested positions to cancel are vacant and no longer meet the department's current needs.

Public Health's CommunityConnect Enhanced Care Management (ECM) Program is a subcontractor for the Contra Costa Health Plan (CCHP) CalAIM Initiative. As a key part of the Department of Health Care Services (DHCS), and California Advancing and Innovating Medi-Cal (CalAIM), the Community Connect Enhanced Care Management (ECM) program is a new statewide Medi-Cal benefit that addresses the clinical and non-clinical needs through coordination of health and health-related services. The benefit is now available to "populations of focus," including adults with serious mental illnesses and those who are homeless or at risk of homelessness.

With these new populations of focus, the department is looking to utilize the Mental Health Community Support Worker II positions to support those with serious mental illnesses and the Mental Health team.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Larita Clow, (925) 957-5244

By: , Deputy

BACKGROUND: (CONT'D)

The positions will be responsible for providing housing assistance, community resources, support to mental health clients and residentially placed individuals, and assisting clients in acquiring and maintaining public benefits.

The Homeless Services Specialist positions will be responsible for developing housing plans with at risk clients, conducting outreach to the homeless in Contra Costa County, investigating and recommending resolutions to homeless care issues and complaints, providing consultation to homeless clients to assist them in achieving independence and personal responsibility, and providing information and referrals regarding the County health systems and services to the homeless and the public.

The requested positions to add meet the requirements to provide more intensive care management for clients enrolled in ECM.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, Public Health will not have adequate staff to effectively address the current needs of their CommunityConnect ECM program.

ATTACHMENTS

P300 No. 26045 HSD

POSITION ADJUSTMENT REQUEST

NO. 26045
DATE 9/21/2022

Department Health Services
Department No./ Budget Unit No. 0450 Org No. 5754 Agency No. 18

Action Requested: Cancel three (3) vacant Community Health Worker Specialist (VKTA) positions #16910, 16824, 18606, five (5) vacant Community Health Worker II (VKVB) positions #16970, 16971, 16972, 16975, 16978, and add three (3) Homeless Services Specialist (V9SD) positions, and five (5) Mental Health Community Support Worker II (VQVB) positions in the Health Services Department. (Represented)

Proposed Effective Date: 10/5/2022

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$66,258.00 Net County Cost \$0.00
Total this FY \$49,693.50 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% CalAIM Enhanced Care Management Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Larita Clow

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.
[] (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 9/29/2022

[] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[x] Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [] DISAPPROVED []

DATE

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. xxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Add one Mental Health Community Support Worker II and one Substance Abuse Counselor position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26043 to add one (1) Mental Health Community Support Worker II (VQVB) position at salary plan and grade TC5-0968 (\$3,710-\$4,509) and one (1) Substance Abuse Counselor (VHVC) position at salary plan and grade TC5-1436 (\$5,896-\$7,167) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this request has an annual cost of approximately \$248,871 with \$54,341 in pension costs already included. These positions will be fully funded by the Community Mental Health Services Block Grant.

BACKGROUND:

The addition of these positions will be assigned to the Behavioral Health Division's Housing Services Program which provides mentally ill adults with a continuum of housing care and mental health services from the least restrictive to locked facility settings. The Housing Services Program offers a spectrum of resources ranging from an inpatient psychiatric setting, where medical necessity drives the decision-making process – to community placements that include crisis residential treatment, transitional housing, permanent supportive housing, and homeless shelters. The Mental Health Community Support Worker II will perform intensive support, crisis intervention, and stabilization from a peer-to-peer perspective. The Substance Abuse Counselor will provide substance use counseling and stabilization. The addition of these positions will provide necessary mental health support to clients which will help to prevent and address mental health crises as well as link clients to appropriate behavioral health services in a timely manner.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Behavioral Health Division's Housing Services Program will struggle to provide the necessary intensive behavioral health and substance use services to their clients in a timely manner.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: 925-957-5267

By: , Deputy

ATTACHMENTS

P300 No. 26043 HSD

POSITION ADJUSTMENT REQUEST

NO. 26043
DATE 9/21/2022

Department Health Services Department No./
Budget Unit No. 0467 Org No. 5895 Agency No. A18
Action Requested: Add one (1) Mental Health Community Support Worker II (VQVB) position and add one (1) Substance Abuse Counselor (VHVC) position in the Health Services Department. (Represented)

Proposed Effective Date: 10/5/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$248,871.95 Net County Cost \$0.00
Total this FY \$165,914.63 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Community Mental Health Services Block Grant

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jenny Nguyen

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/29/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

Adjustment is APPROVED DISAPPROVED

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Cancel One (1) Vacant Therapy Assistant (V5WF) & Add One (1) Occupational Therapist I (V5VG) position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26044 to cancel one (1) vacant PFT Therapy Assistant (V5WF) position no. 18681 at salary plan and grade TC5-1435 (\$5,891 - \$7161) and add one (1) PFT Occupational Therapist I (V5VG) position at salary plan and grade TC5-1651 (\$7,296 - \$8,868) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will result in an annual salary and benefit cost increase of approximately \$31,162 with \$7,946 in pension cost included. This increase will be 100% funded by Hospital Enterprise Fund I. (Dept 0540, Org # 6379)

BACKGROUND:

The Rehabilitation Therapy Services unit located in Contra Costa Regional Medical Center (CCRMC) was approved to add two PFT Therapy Assistant (V5WF) positions from Board Resolution no. 25879 in January 2022. Over the course of the year, the need to staff for two Therapy Assistants evolved and it was identified that there is a greater need to provide occupational therapy services to patients. Also, the unit has been understaffed and it has been a challenge to recruit for the higher classification as an Occupational Therapist II. Being more assertive in posting job advertisements on different job platforms, management still has an ongoing issue recruiting qualified candidates; therefore, management decided to recruit and take the time to train individuals and new graduates who obtained their license or limited permit to practice as an Occupational Therapist and who seek an opportunity to gain experience within their field. Thus, the unit requests to add one entry-level Occupational Therapist I (V5VG) classification so occupational therapy services will not be limited and delayed for patients seeking this service.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the unit will not be properly staffed and services may be extremely limited and delayed to patients seeking occupational therapy services.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lauren Jimenez, (925) 957-5262

By: , Deputy

cc: Lauren Jimenez, Kathi Caudel, Linh Huynh, Ramona Lurvey-Hair, Karen Lloyd

ATTACHMENTS

P300 No. 26044 HSD

POSITION ADJUSTMENT REQUEST

NO. 26044
DATE 9/21/2022

Department Health Services

Department No./
Budget Unit No. 0540 Org No. 6379 Agency No. 18

Action Requested: Cancel one (1) PFT Therapy Assistant (V5WF) position no. 18681 and add one (1) PFT Occupational Therapist I (V5VG) position in the Health Services Department. (Represented)

Proposed Effective Date: 10/4/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost increase \$31,162 Net County Cost \$0.00
Total this FY \$23,372 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% Hospital Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Laurén Jimenez

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/29/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. xxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 4, 2022

Subject: Add One Dentist – Exempt (VPT2) Position & Cancel One Vacant Ambulatory Care Provider – Exempt Position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26041 to cancel one (1) full-time Ambulatory Care Provider – Exempt (VPT1) position no. 17794 at salary plan and grade 1PX-1001 (\$15,285 - \$17,333) and add one (1) full-time Dentist – Exempt (VPT2) position at salary plan and grade 1PX-1002 (\$13,047 - \$14,826) in the Health Services Department. (Unrepresented)

FISCAL IMPACT:

Upon approval, this action will result in annual cost savings of approximately \$45,763, with pension savings of \$11,670 already included. (100% County General Funds, Org # 5700)

BACKGROUND:

The Detention Health Services Division expanded its program services for detainees/clients in all five (5) Contra Costa County detention facilities due to the results of Contra Costa County’s Medical Remedial Plan. The Martinez Detention Facility (MDF) was remodeled and now has improved physical space so there can be additional examination rooms to address and provide health services to the detainees/clients. With this improved space, the Division can focus on their need to create a Detention Administrative Infrastructure in order to support this expansion of services, which is currently non-existent. The Division requests to add a full-time Dentist – Exempt position to perform varied dental procedures in the Martinez Detention Facility (MDF) and at the West County Detention Facility (WCDF) to build their infrastructure and provide the required program services for detainees/clients in a timely manner.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, Detention Health Services will lack the operational structure it needs to provide efficient medical care to detainees/patients and will not fulfill the County's Medical Remedial Plan needs.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lauren Jimenez, (925) 957-5262

By: , Deputy

ATTACHMENTS

P300 No. 26041 HSD

POSITION ADJUSTMENT REQUEST

NO. 26041
DATE 9/21/2022

Department Health Services

Department No./
Budget Unit No. 0301 Org No. 5700 Agency No. 18

Action Requested: Cancel one (1) vacant full-time Ambulatory Care Provider – Exempt (VPT1) position no. 17794 and add one (1) full-time Dentist – Exempt (VPT2) position in the Health Services Department. (Unrepresented)

Proposed Effective Date: 10/5/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost savings (\$45,763) Net County Cost (\$45,763)
Total this FY (\$34,322) N.C.C. this FY (\$34,322)

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% County General Fund savings

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Laurén Jimenez

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

9/23/22

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/29/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. xxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

BACKGROUND: (CONT'D)

of CCW applications since the Bruen decision. As of this date, an estimated 800-1000 applications have been received. Staff has been overwhelmed by the volume of applications plus a daily barrage of inquiries about obtaining permits or the status of current applications.

Prior to the Bruen decision, staff received relatively few new permit applications and spent most of the time handling the ongoing permit renewals. Staff has struggled to handle the new permit applications while also handling the tasks for renewals, but they have managed to initiate the first steps towards permit issuance for around 20% of the applicants, or just over 200 applicants. Due to the labor-intensive and time-consuming process of issuing or renewing permits, adding a Sergeant and Sheriff's Specialist to the unit to process these requests would allow for more in-depth background reviews as well as faster processing times. The United States Supreme Court noted in the Bruen decision that undue delays in permitting could be a Constitutional violation.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this request would negatively impact the service the Office of the Sheriff provides to the people of the county in processing their Concealed Carry Weapons permit requests in a timely manner.

ATTACHMENTS

P300 No. 26030

POSITION ADJUSTMENT REQUEST

NO. 26030
DATE 9/1/2022

Department Office of the Sheriff

Department No./
Budget Unit No. 0255 Org No. 2500 Agency No. 25

Action Requested: ADOPT Position Adjustment Resolution No. 26030 to add one (1) Sergeant (6XTA)(represented) at a salary plan and grade VHX 1835 (\$9,422 - \$12,026) and one (1) Sheriff's Specialist (64VE) (represented) at a salary plan and grade VN5 1285 (\$5,699 – \$7,100) position in the Sheriff's Office – Internal Affairs Unit.

Proposed Effective Date: 10/1/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	<u>\$489,355.00</u>	Net County Cost	<u>\$489,355.00</u>
Total this FY	<u>\$407,795.00</u>	N.C.C. this FY	<u>\$407,795.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT _____

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

SS for Paul Reyes

9/27/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/23/2022

Add one (1) Sergeant (6XTA)(represented) at a salary plan and grade VHX 1835 (\$9,422 - \$12,026) and one (1) Sheriff's Specialist (64VE) (represented) at a salary plan and grade VN5 1285 (\$5,699 – \$7,100)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

Gladys Reid

9/23/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/29/2022

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: _____

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: October 4, 2022

Subject: Temporary Revision to Management Benefits Resolution No. 2022/280

RECOMMENDATION(S):

ADOPT Resolution No. 2022/341 to revise Section IV.40. of Management Benefits Resolution No. 2022/280 effective August 1, 2022, adding the following health services classifications to those eligible for On-Call Duty and Call Back Time:

- CCRMC Chief Executive Officer-Exempt (VCB2),
- Chief Medical Officer-Exempt (VPS4),
- Chief Nursing Officer-Exempt (VWD2),
- Medical Director (VCA2), and
- Assistant to the Health Services Director/PIO (VSC1).

FISCAL IMPACT:

Dependent upon time on call and called back. Costs may be eligible for COVID-19 reimbursement.

BACKGROUND:

On March 24, 2020 the Board of Supervisors adopted Resolution No. 2020/110

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: David Sanford, Chief of Labor Relations, (925) 655-2070

By: , Deputy

cc:

BACKGROUND: (CONT'D)

adding a number of management and exempt classifications to the on-call duty and call back pay provisions in Section IV.40 of the Management Benefits Resolution. On August 16, 2022 the Board adopted Resolution 2022/280 amending the Management Benefits Resolution excluding those classifications from Section IV.40. This Resolution adds those management and exempt classifications back to Section IV.40 of the Management Benefits Resolution effective August 1, 2022, ensuring that there is no break in eligibility between the March 24, 2020 Resolution and this current Resolution.

This action is being taken in recognition of the extremely long hours worked by employees in these classifications prompted by the COVID-19 pandemic. The recommendation is made to make them eligible for on-call duty and call back pay described in Section IV.40 of the Management Resolution for the duration of the COVID-19 emergency.

CONSEQUENCE OF NEGATIVE ACTION:

Employees will not be appropriately compensated for additional work performed during the COVID-19 emergency.

ATTACHMENTS

Resolution 2022/341

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 10/04/2022 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2022/341

In The Matter Of: Revising Section IV.40 of Management Benefits Resolution No. 2022/280.

The Contra Costa County Board of Supervisors acting in its capacity as the Governing Board of the County of Contra Costa **RESOLVES THAT:**

Effective August 1, 2022, Section IV.40. of Management Benefits Resolution No. 2022/280, is temporarily revised to add the following health services classifications to those eligible for On-Call Duty and Call Back Time for the duration of the County's COVID-19 Emergency Proclamation:

- CCRMC Chief Executive Officer-Exempt (VCB2),
- Chief Medical Officer-Exempt (VPS4),
- Chief Nursing Officer-Exempt (VWD2),
- Medical Director (VCA2), and
- Assistant to the Health Services Director/PIO (VSC1).

This Resolution 2022/341 will be rescinded on the last day of the month in which the Board of Supervisors rescinds Resolution 2020/92 proclaiming the existence of a local emergency adopted on March 10, 2020, due to the COVID-19 pandemic.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: David Sanford, Chief of Labor Relations, (925) 655-2070

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



**Contra
Costa
County**

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: October 4, 2022

Subject: Add one (1) Information System Administrator III (LFTA) (Non-Exempt) position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26049 to add one (1) Information Systems Administrator III (LFTA) (represented) position at salary plan and grade ZB5 1644 (\$7,245.45 - \$8,806.89) to the Department of Information Technology to support the Clerk of the Board’s Office.

FISCAL IMPACT:

The annual cost for the Information Systems Administrator III is \$153,225 and will be charged back to the Clerk of the Board’s Office through normal DoIT billing. (100% User Department)

BACKGROUND:

The Department of Information Technology (DoIT) is requesting one (1) Information Systems Administrator III to support current and future technologies at the Clerk of the Board’s Office. The Clerk of the Board is responsible for the Board Management System (Granicus) and will be expanding the system to support agenda creation and management with the Legistar module in fiscal 2022-2023. Additionally, the Clerk of the Board will be managing digital signage at

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Marc Shorr 1 925-608-4071

By: , Deputy

BACKGROUND: (CONT'D)

the Administration building located at 1025 Escobar and the Kiosk outside, the management of the County Administration building Conference Center, the Claims and Assessment Appeals database, the Clerk of the Board Laserfiche electronic document management system, and the NetFile system for Form 700s. In order to support these and future technology advancements a full-time resource located at the Clerk of the Board's Office is recommended.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Department of Information Technology will not have the necessary resources to support the Clerk of the Board's Office.

ATTACHMENTS

AIR 51188 P300 26049 Add Information Systems Administrator III_BOS 10.4.22.

POSITION ADJUSTMENT REQUEST

NO. 26049
DATE 9/27/2022

Department Department of Information Technology Department No./
Budget Unit No. 0147 Org No. 1070 Agency No.

Action Requested: Add one (1) Information Systems Administrator III (LFTA) in the Department of Information Technology to support the Clerk of the Board's Office.

Proposed Effective Date: 11/1/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$153,225.00 Net County Cost \$0.00
Total this FY \$102,250.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT DoIT to charge Clerk of the Board through monthly billing

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Sarah Bunnell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/28/2022

Add one (1) Information Systems Administrator III (LFTA) (represented) position at salary plan and grade ZB5 1644 (\$7,245.45 - \$8,806.89) to the Department of Information Technology to support the Clerk of the Board's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

Amanda Monson

9/28/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 9/28/2022

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Deborah R. Cooper, Clerk-Recorder
Date: October 4, 2022

Subject: Agreement for Polling Site at San Ramon Valley United Methodist Church for November 8, 2022 General Election

RECOMMENDATION(S):

APPROVE AND AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with the San Ramon Valley United Methodist Church at a cost of \$1,000 to rent the Wesley Center Great Hall for the November 8, 2022 General Election.

FISCAL IMPACT:

General Fund cost of \$1,000, mitigated by local jurisdiction election fees.

BACKGROUND:

The Elections Division of the Clerk-Recorder's Office will provide 5 Regional Early Voting Sites (REVs) for three days before the Election, and 152 polling places throughout the county for the November 8, 2022 General Election. Sites to be utilized include the Wesley Center Great Hall at the San Ramon Valley United Methodist Church in the Town of Alamo. The Church Facility User Agreement for this site contains an indemnification and hold harmless provision, whereby the County agrees to indemnify and hold harmless the San Ramon Valley United Methodist Church for use of this site as a voting location. For early voting and election day voting, as well as set up and take down of voting equipment, the agreement provides the County with use of the Wesley Center Great Hall from November 3, 2022 through November 9, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, the Elections Office will not be able to use this site as a voting location.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Helen Nolan, 925-335-7808

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 4, 2022

Subject: Lease amendment with Edward C. James, Jr. for office space at 835 Castro Street, Martinez for the Sheriff-Coroner Department, Behavioral Health Court

RECOMMENDATION(S):

APPROVE a lease amendment with Edward C. James Jr. for approximately 1,800 square feet of office space for the Sheriff-Coroner Department, Behavioral Health Court. The term of the lease amendment is 2 years. The annual rental payment for the first year is \$29,916.00 with a 3% annual increase thereafter.

AUTHORIZE the Public Works Director, or designee, to execute the lease amendment.

FISCAL IMPACT:

The lease will obligate the County to pay rent of approximately \$60,732.00 over the 2-year term of the lease amendment. (100% General Fund)

BACKGROUND:

Sheriff-Coroner Department, Behavioral Health Court have been operating at this location since 2008 and has the capacity to serve 25 male and female clients. The Behavioral Health Court (BHC) is a program for chronically mentally ill individuals with co-occurring disorders who have opted in to BHC rather than serve jail or prison time. The BHC provides clients with intensive clinical case management, mental health treatment, monitoring and supervision. Clients receive coaching in mental illness symptom management, medication management, health management, daily living skills, problem solving, interpersonal relationships and social skills, responsibility, and accountability. The BHC assists with family reunification, independent living, development and promotion of individual strengths, skills, purpose in life. This new lease provides for the County’s continued operation of this program by the Sheriff-Coroner, Behavioral Health Court at this location.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the Lease for the continued operation of the Sheriff-Coroner Department, Behavioral Health Court at this location would result in having to relocate to another suitable location at increased rent, together with the associated expenses of moving and constructing new tenant improvements.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Stacey Sinclair, (925) 957-2464

By: , Deputy

cc:

ATTACHMENTS

Lease

Amendment

FIRST AMENDMENT TO LEASE

SHERIFF – CORONER DEPARTMENT
BEHAVIORAL HEALTH COURT
835 CASTRO STREET
MARTINEZ, CA

This first amendment is dated _____ and is between EDWARD C. JAMES, JR., (the “**Lessor**”) and the COUNTY OF CONTRA COSTA, a political subdivision of the State of California (the “**County**”).

Recitals

- A. Lessor and County are parties to a lease dated October 20, 2020, under which County is leasing approximately 1,800 square feet in the building commonly known as 835 Castro Street, Martinez, California (the “**Lease**”).
- B. The parties desire to extend the term of the Lease.

The parties therefore amend the Lease as follows:

Agreement

- 1. Section 2. Term is deleted in its entirety and replaced with the following:
 - 2. Term. The “**Term**” of this lease is four years, commencing on November 1, 2020 (the “**Commencement Date**”) and ending October 31, 2024.
- 2. Section 3. Rent is deleted in its entirety and replaced with the following:
 - 3. Rent. County shall pay rent (“**Rent**”) to Lessor monthly in advance beginning on the Commencement Date. Rent is payable on the tenth day of each month during the Term in the amounts set forth below:

<u>Months</u>	<u>Monthly Rent</u>
November 1, 2020 – October 31, 2021	\$2,350
November 1, 2021 – October 31, 2022	\$2,420
November 1, 2022 – October 31, 2023	\$2,493
November 1, 2023 – October 31, 2024	\$2,568

- 3. All other terms of the Lease remain unchanged.

[Remainder of Page Intentionally Left Blank]

Lessor and County are causing this first amendment to be executed as of the date set forth in the introductory paragraph.

CONTRA COSTA COUNTY, a political
subdivision of the State of California

LESSOR:

By: _____
Brian M. Balbas
Director of Public Works

By: _____
Edward C. James, Jr.

RECOMMENDED FOR APPROVAL:

By: _____
Jessica L. Dillingham
Principal Real Property Agent

By: _____
Stacey Sinclair
Senior Real Property Agent

APPROVED AS TO FORM:
MARY ANN MCNETT MASON,
COUNTY COUNSEL

By: _____
Kathleen M. Andrus
Deputy County Counsel



Contra
Costa
County

To: Board of Supervisors
From: Deborah R. Cooper, Clerk-Recorder
Date: October 4, 2022

Subject: Agreement for Polling Site at the Acalanes High School for November 8, 2022 General Election

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with the Acalanes Union High School District at no cost to rent the Theater Lobby at the Acalanes High School campus for the November 8, 2022 General Election.

FISCAL IMPACT:

None.

BACKGROUND:

The Elections Division of the Clerk-Recorder's Office will provide 152 polling places throughout the county for the November 8, 2022 General Election. Sites that will be utilized include the Acalanes High School campus in the Acalanes Union High School District. The Facility Rental Permit Application for this site contains an indemnification and hold harmless provision, whereby the County agrees to indemnify and hold harmless the Acalanes Union High School District for use of this site as a voting location. For election day voting, as well as set up and take down of voting equipment, the agreement provides the County with use of the theater lobby of the Acalanes High School on November 8, 2022 from 6:00 am until 9:00 pm.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, the Elections Office will not be able to use this site as a voting location.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Helen Nolan, 925-335-7808

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Deborah R. Cooper, Clerk-Recorder
Date: October 4, 2022

Subject: Agreement for Polling Site at the Las Lomas High School for November 8, 2022 General Election

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with the Acalanes Union High School District at no cost to rent the Theater Lobby at the Las Lomas High School campus for the November 8, 2022 General Election.

FISCAL IMPACT:

None.

BACKGROUND:

The Elections Division of the Clerk-Recorder's Office will provide 152 polling places throughout the county for the November 8, 2022 General Election. Sites to be utilized include the Las Lomas High School campus in the Acalanes Union High School District. The Facility Rental Permit Application for this site contains an indemnification and hold harmless provision, whereby the County agrees to indemnify and hold harmless the Acalanes Union High School District for use of this site as a voting location. For election day voting, as well as set up and take down of voting equipment, the agreement provides the County with use of the theater lobby of the Las Lomas High School on November 8, 2022 from 6:00 am until 9:00 pm.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, the Elections Office will not be able to use this site as a voting location.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/04/2022 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Helen Nolan, 925-335-7808

By: , Deputy

cc:



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Award Amendment #29-393-36 with the California Department of Public Health, Tuberculosis Control Branch

RECOMMENDATION(S):

1. APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Grant Award Amendment #29-393-36 with the California Department of Public Health, Tuberculosis (TB) Control Branch, to amend Grant Award #29-393-35, to increase the amount payable to the County by \$28,387 from \$316,958 to a new total of \$345,345, with no change in the original term of July 1, 2022 through June 30, 2023.

2. AUTHORIZE the Purchasing Agent to issue payment(s) totaling no more than \$28,387, for the purchase of gift cards and vouchers for food, shelter, incentives and enablers (FSIE) purchases including gift cards (\$20 Safeway, SaveMart, Target and gas cards), taxi vouchers, nutritional assistance, and rent subsidies.

FISCAL IMPACT:

Approval of this amendment will result in an increase of \$28,387 for additional FSIE allotment for FY 2022-2023 from the State of California, TB Control Branch, which will be expended by the department through the purchase of FSIE gift cards, transportation vouchers, nutritional assistance, and rent subsidies. No County match is required.

BACKGROUND:

The Health Services Department's Public Health Division maintains a TB Control Program, which serves all reported TB patients and their contacts in Contra Costa County. Outreach services are provided to reach the "Hard-to Reach" people with TB and those at high risk. The TB control staff work within the Communicable Disease Section in collaboration with the HIV/AIDS Program, Substance Abuse Programs, Contra Costa Regional Medical Center and Health Centers, and providers throughout the County. This grant has been awarded to Contra Costa County since 1990.

On July 12, 2022, the Board of Supervisors approved acceptance of Grant Award #29-393-35 with the California Department of Public Health, TB Control Branch, for the TB Control Program, to pay the County in an amount not to exceed \$316,958, for the county's TB control program for the period from July 1, 2022 through June 30, 2023.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ori Tzvieli, M.D., 925-608-5267

By: , Deputy

cc: Marcy Wilhelm

BACKGROUND: (CONT'D)

Approval of Grant Award Amendment #29-393-36 will allow the Department to receive additional funds for FSIE allotment of \$28,387 for clients diagnosed with TB through June 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will not receive additional funds for services which would result in a decrease in the number of TB patients who receive appropriate treatment and therefore increasing the spread of TB.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Grant Agreement #78-005-1 with Advocates for Human Potential, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Grant Agreement #78-005-1 with Advocates for Human Potential, Inc., to pay the County an amount not to exceed \$150,000, for the California Behavioral Health Continuum Infrastructure Program (BHCIP) Planning Grant, for the period from January 3, 2022 through December 31, 2022.

FISCAL IMPACT:

Approval of this grant award agreement will result in payment to the County of up to \$150,000 from the Advocates for Human Potential, Inc. No County match is required.

BACKGROUND:

Advocates for Human Potential, Inc. is the grant administrator for the California Department of Health Care Services (DHCS) for Grant Agreement Number #21-10349. DHCS has made available more than \$2.2 billion statewide to invest in behavioral health facilities.

On July 12, 2022, the Board of Supervisors approved the Health Services Director to apply for BHCIP funding for purchase and /or renovation of facilities to service Medi-Cal eligible clients, behavioral health clients, and/or recipients of social security insurance or social security disability issuance (SSI/SSD).

Approval of this Grant Agreement #78-005-1, will allow the County to develop a needs assessment and action plan for facility projects that are to be submitted later in 2022. This grant agreement was not received by the grantor until May 2022. Once received the County requested edits to the agreement, which received all approvals by September 2022. The County is agreeing to indemnify and hold harmless the contractor and DHCS for claims arising out of the County's performance under this contract.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, 925-957-5212

By: , Deputy

cc: Marcy Wilhelm

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: Beth Ward, Animal Services Director
Date: October 4, 2022

Subject: Grant Application for California for All Animals Program Sniptember Spay/Neuter

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Animal Services Department, or designee, to apply for grant funding from the California for All Animals Program, in an amount not to exceed \$1,000,000 for a three-year term to increase animal shelter spay/neuter services.

FISCAL IMPACT:

Approval of this application will result in funds up to \$1,000,000 over a three-year period. No County match,

BACKGROUND:

The funding priority for this grant cycle is to increase capacity for spay/neuter services for animal shelters, which is defined as spay/neuter of animals in the shelter, referred by field services and those at risk of ending up in the shelter. This includes pet owners experiencing homelessness, pet owners residing in zip codes of high intake, and priority community animals. Operational costs associated with increasing capacity will be included in the proposal.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Delaina Gillaspay, 925-608-8413

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved the County will not be able to apply for the grant to increase capacity for spay/neuter services.



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: October 4, 2022

Subject: Approval of Livable Communities Trust funds to Choice in Aging

RECOMMENDATION(S):

1. ALLOCATE \$490,590 from the Livable Communities Trust (District IV portion) to Choice in Aging, a private nonprofit corporation, as recommended by Supervisor Mitchoff.
2. AUTHORIZE the Conservation and Development Director, or designee, to execute a contract, subject to approval by the County Administrator and approval as to form by County Counsel, with Choice in Aging in an amount not to exceed \$490,590 to fund the construction of an intergenerational campus that is an alternative to skilled nursing facility placement, including 81 units of low-income senior rental housing units in the City of Pleasant Hill for the period of October 1, 2022 through September 30, 2027.

FISCAL IMPACT:

No General Fund impact. The \$490,590 required for the contract will come from the District IV allocation of the deposits into the Livable Communities Trust funds. The current available balance in the District IV portion of the fund is approximately \$541,000 (this total does not reflect the proposed \$490,590 allocation).

BACKGROUND:

The Livable Communities Trust Fund is a Special Revenue Mitigation Fund that was established by the Board of Supervisors on November 15, 2005, following the approval of the Camino Tassajara Combined General Plan Amendment Project, also known as the Alamo Creek and Intervening Property residential projects, and was required as a condition of approval. The Fund was established to implement the County's Smart Growth Action Plan. The residential developers pay an \$8,000 per unit fee (excluding the affordable housing portions of the projects) into the Fund. The Department of Conservation and Development administers the Fund. On December 3, 2013, the Board of Supervisors determined that revenue from the Fund should be spent equally among supervisorial districts. At complete build-out, deposits to the Fund will total \$8,448,000. As of August 31, 2022, the account has collected \$8,376,000 in revenue fees, and \$893,886.74 accrued interest with \$4,891,493.10 remaining in uncommitted funds. The approved expenditures to date are attached.

This project is to provide partial funding for the construction of an intergenerational campus that is an alternative to skilled nursing facility placement that will serve as a replicable model. This campus will include 81 units of low-income senior housing, 20 of which are dedicated to our veterans, and a variety of health, social and spiritual services with care coordination that will support them in living with meaning, joy and inclusion in the community rather than in institutions. The components of the campus, in addition to the housing, include:

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kristin Sherk 925-655-2889

By: , Deputy

cc:

BACKGROUND: (CONT'D)

- Licensed Adult Day Health Care for the general population, for those with mid to late stage Alzheimer’s disease or related dementia, refugee populations from Afghanistan, Iran, Russia, and Ukraine
- An intergenerational Montessori preschool that connects to the Alzheimer’s program and does activities with all of the adult day health groups
- A transitions program that supports people moving back into the community who have been living long-term in skilled nursing facilities
- A complex case management program that provides nursing and social services support to help people remain living in their homes by helping them navigate health appointments, in-home care, transportation, fall prevention, access to durable medical equipment, and so much more
- Accessible transportation to and from health programs and shopping
- Caregiver trainings, support groups, and retreats
- Beautiful outdoor spaces for recreation, exercise, and relaxation using colorful drought-resistant plants

In partnership with Satellite Affordable Housing Associates (SAHA), Choice in Aging applied to the County and was awarded \$3,236,000 in HOME Investment Partnerships Program (HOME) funds in FY 2021/22 and \$1,000,000 in Permanent Local Housing Allocation (PLHA) funds in FY 2022/23. The funds awarded are for the new construction of 81 units of rental housing affordable to and occupied by extremely low income seniors, veterans, disabled veterans, and veterans experiencing homelessness. These funds were conditionally awarded through the annual competitive Notice of Funding Availability/Request for Proposals that DCD administers for various federal funding sources. The total budget for the new construction of the 81 units is approximately \$68 million.

The property is owned by Choice in Aging and has been subdivided to include each portion of the intergenerational campus detailed above. Choice will ground lease a parcel to SAHA for new construction and management of the 81 units of affordable rental housing for a long-term term of 99 years.

The proposed Livable Communities Trust funds from the County would be used for the above components and will support Smart Growth Action Plan number 2: Enable communities to meet affordable and regional 'fair share' housing goals through construction, development, and renovation of affordable and senior housing.

ATTACHMENTS

LCT Project List

Liveable Communities Trust Fund

List of Projects

Project No.	Board Date	Grant Recipient	Project	Smart Growth Action Plan Goal	District I	District II	District III	District IV	District V	Total Expenditures*	Remaining Balance
					\$ 1,616,549	\$ 373,458	\$ 450,000	\$ 1,263,387	\$ 425,000	\$ 2,508,979.45	\$ 1,619,414.19
2022-09	9/20/2022	Monument Crisis Center	Family Resource Center	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
2022-08	6/21/2022	City of Orinda	Orinda Community Park Master Plan - Conceptual Design	3. Innovative land use planning: mixed use & infill development	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
2022-07	6/21/2022	The Lafayette Park Trust	Lafayette Theater Project	3. Innovative land use planning: mixed use & infill development	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
2022-06	6/21/2022	Moraga Community Foundation	Moraga Commons Enhancement	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
2022-05	5/10/2022	PWD	SRV Street Smarts - 2022/23	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2022-04	5/10/2022	PWD	SRV Street Smarts - 2021/22	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2022-03	5/10/2022	Clayton Community Foundation	Misc. Library Programs	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
2022-02	5/10/2022	Walnut Creek Library Foundation	Misc. Library Programs	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
2022-01	5/10/2022	Pleasant Hill Library Foundation	Misc. Library Programs	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
2020-02	12/15/2020	PWD	SRV Street Smarts - 2020/21	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -

Liveable Communities Trust Fund
List of Projects

2020-01	9/22/2020	Community HSG Dev. Corp. NR	Heritage Point Commercial	4. Economic Revitalization in Urban Infill Communities	\$ 505,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 505,336
2019-08	10/22/2019	PWD	SRV Street Smarts - 2019/20	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2019-07	7/30/2019	DCD	District V Code Enforcement	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
2019-06	7/30/2019	PWD	PWD - Beautification Bay Point	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
2019-05	7/30/2019	Sheriff's Office	Bay Point Resident Deputy Program	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -
2019-04	6/18/2019	Innovation Tri Valley	2040 Tri Valley Vision Plan Investment	3. Innovative land use planning: mixed use & infill development	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -
2019-03	3/26/2019	RYSE Center	RYSE Center Capital Expansion	4. Economic Revitalization in Urban Infill Communities	\$ 51,174	\$ -	\$ -	\$ -	\$ -	\$ 51,174	\$ -
2019-02	3/26/2019	PWD	RYSE Acq. - Phase 2	4. Economic Revitalization in Urban Infill Communities	\$ 42,500	\$ -	\$ -	\$ -	\$ -	\$ 42,500	\$ -
2019-01	1/15/2019	PWD	Friends of the El Sobrante Library	4. Economic Revitalization in Urban Infill Communities	\$ 15,045	\$ -	\$ -	\$ -	\$ -	\$ 15,045	\$ -
2018-07	12/18/2018	Choice in Aging	Infrastructure Workforce Development	1. Clean up land for redevelopment and create jobs near existing housing.	\$ -	\$ -	\$ -	\$ 13,200	\$ -	\$ 13,200	\$ -
2018-06	12/4/2018	PWD	SRV Street Smarts - 2018/19	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2018-05	6/12/2018	PWD	RYSE Acq. - Phase 1	4. Economic Revitalization in Urban Infill Communities	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
2018-04	3/27/2018	Innovation Tri Valley	Tri Valley Rising Report	3. Innovative land use planning: mixed use & infill development	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -
2018-03	3/27/2018	PWD	Newell Avenue Pathway	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	\$ -

**Liveable Communities Trust Fund
List of Projects**

2018-02	2/27/2018	H3	Contra Costa Housing Security Fund	2. Construct, develop, or renovate affordable housing to meet regional housing goals	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -
2018-01	1/16/2018	PWD	SRV Street Smarts - 2017/18	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2017-03	9/19/2017	Garden Park Apartments Community	Garden Park Apartments	2. Construct, develop, or renovate affordable housing to meet regional housing goals	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ -
2017-02	3/14/2017	Mobility Matters	Rides for Veterans	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 33,458	\$ -	\$ 50,187	\$ -	\$ 83,645	\$ -
2017-01	3/7/2017	Aglantis	Agra Tech Solar Light Greenhouse	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -
2016-03	12/20/2016	DCD	Agriculture Policy Study	3. Innovative land use planning: mixed use & infill development	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 113,829.44	\$ 36,170.56
2016-02	12/20/2016	DCD	Marsh Creek Trail	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 247,092.37	\$ 2,907.63
2016-01	6/14/2016	CHDC	Heritage Point Apartments	2. Construct, develop, or renovate affordable housing to meet regional housing goals	\$ 927,494	\$ -	\$ -	\$ -	\$ -	\$ 927,494	\$ -
2013-01	10/22/2013	DCD	Northern Waterfront	4. Economic Revitalization in Urban Infill Communities	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000.00	\$ -
					\$ 1,616,549	\$ 373,458	\$ 450,000	\$ 1,263,387	\$ 425,000	\$ 2,508,979.45	\$ 1,619,414.19
* Reflects expenditures made by DCD, including payments to other County departments or non-profit organizations.											

**Liveable Communities Trust Fund
List of Projects**

Rate of Expenditure
61%
0%
0%
0%
0%
100%
100%
0%
0%
0%
100%

**Liveable Communities Trust Fund
List of Projects**

100%
100%
100%
100%
100%
100%
76%
99%
100%
100%
61%



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: October 4, 2022

Subject: Allocation of Livable Communities Trust funds to Mt. Diablo Unified School District Educating Program

RECOMMENDATION(S):

1. ALLOCATE \$50,000 from the Livable Communities Trust (District IV portion) to the Mt. Diablo Unified School District Educating program at Olympic Continuation High School and Mt. Diablo High School, as recommended by Supervisor Mitchoff.
2. AUTHORIZE the Conservation and Development Director, or designee, to execute a contract, subject to approval by the County Administrator and approval as to form by County Counsel, with Mt. Diablo Unified School District in an amount not to exceed \$50,000 to augment education programs at Mt. Diablo High School and Olympic Continuation High School in Concord for the period October 1, 2022 through September 30, 2025.

FISCAL IMPACT:

No General Fund impact. The \$50,000 required for the contract will come from the District IV allocation of the deposits into the Livable Community Trust. The current available balance in the District IV portion of the fund is approximately \$541,000 (this total does not reflect the proposed \$50,000 allocation).

BACKGROUND:

The Livable Communities Trust Fund is a Special Revenue Mitigation Fund that was established by the Board of Supervisors on November 15, 2005, following the approval of the Camino Tassajara Combined General Plan Amendment Project, also known as the Alamo Creek and Intervening Property residential projects, and was required as a condition of approval. The Fund was established to implement the County's Smart Growth Action Plan. The residential developers pay an \$8,000 per unit fee (excluding the affordable housing portions of the projects) into the Fund. The Department of Conservation and Development administers the Fund. On December 3, 2013, the Board of Supervisors determined that revenue from the Fund should be spent equally among supervisorial districts. At complete build-out, deposits to the Fund will total \$8,448,000. As of June 1, 2022, the account has collected \$8,376,000 in revenue fees, and \$880,125.68 accrued interest with \$4,827,732.04 remaining in uncommitted funds. The approved expenditures to date are attached.

The Educating program is offered at Olympic High School in Concord, CA, a continuation high school that serves students from Contra Costa County that need additional supports that are not available in traditional high school settings. Olympic High values non-traditional measures for its students including job acquisition, reduction of "at-risk" behaviors, self-esteem/agency, and connecting school experiences to future expectations by exposing students to a wide variety of career and educational opportunities.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kristin Sherk 925-655-2889

By: , Deputy

cc:

BACKGROUND: (CONT'D)

In the Educating program, the cafeteria is used as the classroom. Career technical educators work with students to prepare food for their school. Students learn the importance of maintaining their health for their future, and the role food plays in this. There are school gardens where the students learn to grow their own food and care for their garden, develop healthy recipes based on the food they grow, and learn how to safely and properly prepare food to be served in their cafeteria with minimal ingredients, while maintaining freshness and flavor. Many students have families that experience food insecurity and having access to food at school helps to address this need. Students learn life skills to care for themselves as well as their family. This is especially pertinent for the teen mothers program at Olympic High School. Teaching them healthy eating will have lasting and generational impacts.

In addition, Educating is about equity and opportunity for at-risk students. They will have opportunities to intern with local restaurants in Contra Costa County and will learn and gain the necessary skills that will lead to job opportunities and gainful employment, which too will have lasting and generational impacts.

The proposed funding will go towards Educating's programs and services that further economic goals of the community as well as necessary equipment including: work tables, tools necessary for garden maintenance, kitchen needs such as aprons, bowls, cutting boards and other specialty kitchen equipment for students to use. The proposed allocation will support Smart Growth Action Plan goal number 2: Promote economic revitalization in urban infill communities.

ATTACHMENTS

LCT Project List

Liveable Communities Trust Fund

List of Projects

Project No.	Board Date	Grant Recipient	Project	Smart Growth Action Plan Goal	District I	District II	District III	District IV	District V	Total Expenditures*	Remaining Balance
					\$ 1,616,549	\$ 373,458	\$ 450,000	\$ 1,263,387	\$ 425,000	\$ 2,508,979.45	\$ 1,619,414.19
2022-09	9/20/2022	Monument Crisis Center	Family Resource Center	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
2022-08	6/21/2022	City of Orinda	Orinda Community Park Master Plan - Conceptual Design	3. Innovative land use planning: mixed use & infill development	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
2022-07	6/21/2022	The Lafayette Park Trust	Lafayette Theater Project	3. Innovative land use planning: mixed use & infill development	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
2022-06	6/21/2022	Moraga Community Foundation	Moraga Commons Enhancement	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
2022-05	5/10/2022	PWD	SRV Street Smarts - 2022/23	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2022-04	5/10/2022	PWD	SRV Street Smarts - 2021/22	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2022-03	5/10/2022	Clayton Community Foundation	Misc. Library Programs	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
2022-02	5/10/2022	Walnut Creek Library Foundation	Misc. Library Programs	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
2022-01	5/10/2022	Pleasant Hill Library Foundation	Misc. Library Programs	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
2020-02	12/15/2020	PWD	SRV Street Smarts - 2020/21	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -

Liveable Communities Trust Fund
List of Projects

2020-01	9/22/2020	Community HSG Dev. Corp. NR	Heritage Point Commercial	4. Economic Revitalization in Urban Infill Communities	\$ 505,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 505,336
2019-08	10/22/2019	PWD	SRV Street Smarts - 2019/20	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2019-07	7/30/2019	DCD	District V Code Enforcement	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
2019-06	7/30/2019	PWD	PWD - Beautification Bay Point	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
2019-05	7/30/2019	Sheriff's Office	Bay Point Resident Deputy Program	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -
2019-04	6/18/2019	Innovation Tri Valley	2040 Tri Valley Vision Plan Investment	3. Innovative land use planning: mixed use & infill development	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -
2019-03	3/26/2019	RYSE Center	RYSE Center Capital Expansion	4. Economic Revitalization in Urban Infill Communities	\$ 51,174	\$ -	\$ -	\$ -	\$ -	\$ 51,174	\$ -
2019-02	3/26/2019	PWD	RYSE Acq. - Phase 2	4. Economic Revitalization in Urban Infill Communities	\$ 42,500	\$ -	\$ -	\$ -	\$ -	\$ 42,500	\$ -
2019-01	1/15/2019	PWD	Friends of the El Sobrante Library	4. Economic Revitalization in Urban Infill Communities	\$ 15,045	\$ -	\$ -	\$ -	\$ -	\$ 15,045	\$ -
2018-07	12/18/2018	Choice in Aging	Infrastructure Workforce Development	1. Clean up land for redevelopment and create jobs near existing housing.	\$ -	\$ -	\$ -	\$ 13,200	\$ -	\$ 13,200	\$ -
2018-06	12/4/2018	PWD	SRV Street Smarts - 2018/19	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2018-05	6/12/2018	PWD	RYSE Acq. - Phase 1	4. Economic Revitalization in Urban Infill Communities	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
2018-04	3/27/2018	Innovation Tri Valley	Tri Valley Rising Report	3. Innovative land use planning: mixed use & infill development	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -
2018-03	3/27/2018	PWD	Newell Avenue Pathway	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	\$ -

**Liveable Communities Trust Fund
List of Projects**

2018-02	2/27/2018	H3	Contra Costa Housing Security Fund	2. Construct, develop, or renovate affordable housing to meet regional housing goals	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -
2018-01	1/16/2018	PWD	SRV Street Smarts - 2017/18	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
2017-03	9/19/2017	Garden Park Apartments Community	Garden Park Apartments	2. Construct, develop, or renovate affordable housing to meet regional housing goals	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ -
2017-02	3/14/2017	Mobility Matters	Rides for Veterans	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ 33,458	\$ -	\$ 50,187	\$ -	\$ 83,645	\$ -
2017-01	3/7/2017	Aglantis	Agra Tech Solar Light Greenhouse	4. Economic Revitalization in Urban Infill Communities	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -
2016-03	12/20/2016	DCD	Agriculture Policy Study	3. Innovative land use planning: mixed use & infill development	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 113,829.44	\$ 36,170.56
2016-02	12/20/2016	DCD	Marsh Creek Trail	5. Fund transit & other transportation improvements which foster smart growth	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 247,092.37	\$ 2,907.63
2016-01	6/14/2016	CHDC	Heritage Point Apartments	2. Construct, develop, or renovate affordable housing to meet regional housing goals	\$ 927,494	\$ -	\$ -	\$ -	\$ -	\$ 927,494	\$ -
2013-01	10/22/2013	DCD	Northern Waterfront	4. Economic Revitalization in Urban Infill Communities	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000.00	\$ -
					\$ 1,616,549	\$ 373,458	\$ 450,000	\$ 1,263,387	\$ 425,000	\$ 2,508,979.45	\$ 1,619,414.19
* Reflects expenditures made by DCD, including payments to other County departments or non-profit organizations.											

**Liveable Communities Trust Fund
List of Projects**

Rate of Expenditure
61%
0%
0%
0%
0%
100%
100%
0%
0%
0%
100%

**Liveable Communities Trust Fund
List of Projects**

100%
100%
100%
100%
100%
100%
76%
99%
100%
100%
61%



Contra
Costa
County

To: Board of Supervisors
From: Marla Stuart, Employment and Human Services Director
Date: October 4, 2022

Subject: Contract with Jewish Family and Community Services East Bay with Measure X Funding

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Jewish Family and Community Services East Bay, in an amount not to exceed \$979,800 for comprehensive refugee resettlement services for the period October 5, 2022 through June 30, 2023.

FISCAL IMPACT:

\$979,800: One-time Refugee Resettlement Resources allocation as a result of County Measure X Funding (\$1,000,000 allocation less \$20,200 administrative costs), all of which is budgeted in FY 2022-23.

BACKGROUND:

At the February 22, 2022 meeting, the Board of Supervisors approved a one-time allocation of \$1,000,000 to Recipient for the Refugee Resettlement project (the "Project"). The Project meets the following goal identified by the MXCAB: Welcoming and Safe Community (Goal #5). As such, these funds, minus any administrative costs, are recommended for allocation directly to Jewish Family and Community Services (JFCS) East Bay due to the County's existing relationship with the organization.

JFCS East Bay is an affiliate of the Hebrew Immigrant Aid Society (HIAS), an international refugee resettlement humanitarian organization, and provides mandated resettlement and placement services over a ninety (90)-day time period for newly arriving refugees who seek to rebuild their lives in Contra Costa County. These provided services are minimally funded through the U.S. government's Office of Refugee Resettlement. With the one-time refugee resettlement project funding from Measure X, JFCS East Bay will provide case management, direct assistance, community-based services, and legal services to new arrivals in partnership with Employment and Human Services Department (EHSD) or County. The funding will be used to meet the current and urgent needs of our community. JFCS East Bay will provide up to \$5,000 per participant receiving services (up from the originally suggested \$2,000 which was deemed by the Department to likely be insufficient in some cases to meet the full need) and will submit regular reports on expenditures. The allocation is not limited specifically to Afghan refugees.

\$1,000,000 Measure X One-time Refugee Resettlement Project funding

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: V. Kaplan, (925) 608-5052

By: , Deputy

cc:

BACKGROUND: (CONT'D)

(20,200) Administrative costs

\$ 979,800 Contract amount with JFCS East Bay

CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa County will not be able to adequately support newly arriving refugee families. With the massive and complex migration of refugees and humanitarian parolees to the East Bay, self-sufficiency for most newly arriving families cannot be achieved within the ninety day period. As a result of multiple compounding factors such as the large volume of new arrivals in a short period of time and federal government delays in processing work permits, there will be a gap in direct assistance funding and services to support the basic needs of newly resettled families to Contra Costa County.



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: October 4, 2022

Subject: Contract with Ross, Drulis, Cusenbery Architecture for On-Call Architectural Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Ross, Drulis, Cusenbery Architecture, in an amount not to exceed \$900,000, to provide on-call architectural services for various fire station related projects, for the period of September 13, 2022 through September 12, 2027, with an option for a one-year extension.

FISCAL IMPACT:

100% CCCFPD Capital Construction Fund. Projects will be assigned to the on-call architect when there is an approved project and funding.

BACKGROUND:

The purpose of the on-call contract is to provide architectural services for various fire station related projects as they occur during the Agreement period. The on-call architect will provide typical architectural services, such as programming, design and construction administration. The type, size, and location of projects will vary. Typical projects may include new construction, building renovations/modernizations, remodeling of an entire building or specific areas within a building, tenant improvements, exterior building restorations, mechanical-electrical-plumbing upgrades, structural improvements, code-related improvements and deferred maintenance improvements.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire Chief (925)
941-3300 x1101

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Having this on-call agreement in place will save the Fire District time and money, when compared to the time and expense in conducting a consultant selection process on a project-by-project basis, and will allow the design phase to commence sooner and provide for a shorter project completion schedule. Ross, Drulis, Cusenbery Architecture was selected through a competitive qualifications-based selection process. The Contra Costa County Fire Protection District requested Statements of Qualifications (SOQs) and received twelve SOQs. Seven firms were short-listed. A selection committee, comprised of Contra Costa County Fire Protection District and Contra Costa County Public Works staff, conducted interviews and ranked the short-listed firms. It is recommended that the above firm, which is one of the three highest ranked firms, be awarded the agreement and that the on-call agreement be approved at this time. The agreement includes a one-year extension option that can be exercised by the Fire Chief if he elects to do so. Government Code Section 31000 authorizes the Fire District to contract for services including the type of architectural services that Ross, Drulis, Cusenbery Architecture provides.

The proposed Contract will have personnel hourly rates that may be increased every calendar year by 3% during the term of this Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the Fire District will not be able to take advantage of the responsiveness and potential time and cost savings afforded through the utilization of an on-call architectural services agreement.



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: October 4, 2022

Subject: Contract with COAR Design Group for On-Call Architectural Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with COAR Design Group, in an amount not to exceed \$900,000, to provide on-call architectural services for various fire station related projects, for the period of September 13, 2022 through September 12, 2027, with an option for a one-year extension.

FISCAL IMPACT:

100% CCCFPD Capital Construction Fund. Projects will be assigned to the on-call architect when there is an approved project and funding.

BACKGROUND:

The purpose of the on-call contract is to provide architectural services for various fire station related projects as they occur during the Agreement period. The on-call architect will provide typical architectural services, such as programming, design and construction administration. The type, size, and location of projects will vary. Typical projects may include new construction, building renovations/modernizations, remodeling of an entire building or specific areas within a building, tenant improvements, exterior building restorations, mechanical-electrical-plumbing upgrades, structural improvements, code-related improvements and deferred maintenance improvements.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire Chief (925)
941-3300 x1101

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Having this on-call agreement in place will save the Fire District time and money, when compared to the time and expense in conducting a consultant selection process on a project-by-project basis, and will allow the design phase to commence sooner and provide for a shorter project completion schedule. COAR Design Group was selected through a competitive qualifications-based selection process. The Contra Costa County Fire Protection District requested Statements of Qualifications (SOQs) and received twelve SOQs. Seven firms were short-listed. A selection committee, comprised of Contra Costa County Fire Protection District and Contra Costa County Public Works staff, conducted interviews and ranked the short-listed firms. It is recommended that the above firm, which is one of the three highest ranked firms, be awarded the agreement and that the on-call agreement be approved at this time. The agreement includes a one-year extension option that can be exercised by the Fire Chief if he elects to do so. Government Code Section 31000 authorizes the Fire District to contract for services including the type of architectural services that COAR Design Group provides.

The proposed Contract will have personnel hourly rates that may be increased every calendar year by 3% during the term of this Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

If the agreement is not approved, the Fire District will not be able to take advantage of the responsiveness and potential time and cost savings afforded through the utilization of an on-call architectural services agreement.



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: October 4, 2022

Subject: Contract with Shah Kawasaki Architects for On-Call Architectural Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Shah Kawasaki Architects, in an amount not to exceed \$900,000, to provide on-call architectural services for various fire station related projects, for the period of September 13, 2022 through September 12, 2027, with an option for a one-year extension. (100% CCCFPD Capital Construction Fund)

FISCAL IMPACT:

100% CCCFPD Capital Construction Fund. Projects will be assigned to the on-call architect when there is an approved project and funding.

BACKGROUND:

The purpose of the on-call contract is to provide architectural services for various fire station related projects as they occur during the Agreement period. The on-call architect will provide typical architectural services, such as programming, design and construction administration. The type, size, and location of projects will vary. Typical projects may include new construction, building renovations/modernizations, remodeling of an entire building or specific areas within a building, tenant improvements, exterior building restorations, mechanical-electrical-plumbing upgrades, structural improvements, code-related improvements and deferred maintenance improvements.

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire Chief
925-383-5003

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Having this on-call agreement in place will save the Fire District time and money, when compared to the time and expense in conducting a consultant selection process on a project-by-project basis, and will allow the design phase to commence sooner and provide for a shorter project completion schedule. Shah Kawasaki Architects was selected through a competitive qualifications-based selection process. The Contra Costa County Fire Protection District requested Statements of Qualifications (SOQs) and received twelve SOQs. Seven firms were short-listed. A selection committee, comprised of Contra Costa County Fire Protection District and Contra Costa County Public Works staff, conducted interviews and ranked the short-listed firms. It is recommended that the above firm, which is one of the three highest ranked firms, be awarded the agreement and that the on-call agreement be approved at this time. The agreement includes a one-year extension option that can be exercised by the Fire Chief if he elects to do so. Government Code Section 31000 authorizes the Fire District to contract for services including the type of architectural services that Shah Kawasaki Architects provides.

The proposed Contract will have personnel hourly rates that may be increased every calendar year by 3% during the term of this Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

If the agreement is not approved, the Fire District will not be able to take advantage of the responsiveness and potential time and cost savings afforded through the utilization of an on-call architectural services agreement.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Amendment to Purchase Order with Abbott Laboratories Inc. (PO #20985)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Health Services Director, (1) an amendment to Purchase Order #20985 with Abbott Laboratories, Inc., to increase the payment limit by \$900,000 to a new payment limit of \$1,700,000 and (2) extend the term of October 1, 2020 through September 30, 2022 to October 1, 2020 through December 31, 2024 to purchase testing reagents and kits for Hepatitis A, Hepatitis B, Hepatitis C, and COVID-19 antibody screening for the Contra Costa Regional Medical Center Public Health Laboratory.

FISCAL IMPACT:

Approval of this action will result in expenditures of up to \$1,700,000 over the four-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Contra Costa County Public Health Laboratory currently provides hepatitis antibody testing for all Contra Costa Health Services (CCHS) clinic patients for routine care, including Contra Costa Regional Medical Center.

On November 17, 2020, the Board of Supervisors approved agenda item C.41 to execute a purchase order (#20985) with Abbott Labs, Inc., in the amount of \$800,000 for the period from October 1, 2020 through September 30, 2022 to purchase hepatitis testing kits and reagents.

During the pandemic, there was a decrease in demand for hepatitis antibody testing that affected the reagent order frequency. As a result of returning demand and to allow for additional programs to be added to the testing menu, an amendment to the existing purchase order is necessary. This purchase order amendment would add funds to accommodate increasing demands and additional volume for program needs and extend the length of time the Contra Costa County Public Health Laboratory can purchase hepatitis antibody screening test kits for the Abbott Architect instrument. Abbott Labs, Inc. is the sole provider of the full menu of readily available reagents for the Abbott Architect instrument. The laboratory has used the Architect instrument, as well as an earlier version since 2012.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Stephanie Trammell,
925-370-5775

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Contra Costa Public Health Laboratory would not be able to purchase hepatitis antibody screening kits for patient care. Additionally, invoices would not be paid in a timely manner.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: October 4, 2022

Subject: Fresh Eyes Development

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Fresh Eyes Development to provide social media management services, in an amount not to exceed \$57,500 for the term of October 1, 2022 to March 31, 2023.

FISCAL IMPACT:

\$57,500, 100% Sheriff Budgeted.

BACKGROUND:

Fresh Eyes Development provides social media management services and will be utilized to create advertising campaigns various media platforms, create copy for those campaigns and upload advertising utilizing in-house accounts. Additionally, Fresh Eyes will re-brand existing Sheriff's Office social media platforms, create content (video, ad content for promotional posts/ads for algorithm enhancement and regular posts to increase visibility in feeds), and integrate promotion of posts to increase following and reach new followers. The initial contract with Fresh Eyes Development is for six months and includes Special Conditions for modified insurance requires.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action by the Board would prevent the Sheriff's Office from obtaining specialized assistance for its social media management.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/04/2022 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Chrystine Robbins, 925-655-0008

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Novation Contract #24-710-7 with Youth Homes Incorporated

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Novation Contract #24-710-7 with Youth Homes Incorporated, a non-profit corporation, in an amount not to exceed \$770,914, to provide a Mental Health Services Act (MHSA) Full Service Partnership (FSP) for transitional age youth who are experiencing mental illness, for the period from July 1, 2022 through June 30, 2023, which includes a six-month automatic extension through December 31, 2023, in an amount not to exceed \$385,457.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$770,914 and will be funded by 57% Mental Health Services Act (\$439,421) and 43% by Federal Medi-Cal (\$331,493) revenues. (Rate increase)

BACKGROUND:

This contract meets the social needs of the County’s population by providing a comprehensive range of services and supports, including intensive individualized mental health services to transitional aged youth who are experiencing serious mental illness, likely to exhibit co-occurring disorders, and from underserved populations. The County has been contracting with Youth Homes Incorporated since December 2013.

On December 7, 2021, the Board of Supervisors approved Novation Contract #24-710-6 with Youth Homes Incorporated, in an amount not to exceed \$748,461, for the provision of a MHSA funded FSP for transitional age youth, for the period from July 1, 2021 through June 30, 2022, which included a six-month automatic extension through December 31, 2022, in an amount not to exceed \$374,320.

Approval of Novation Contract #24-710-7 replaces the automatic extension under the prior contact and allows the contractor to continue providing comprehensive mental health services through June 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, transitional-aged youth in Contra Costa County will not have access to this contractor’s mental health services, which will lead to reduced levels of service to the community and potential placement in higher levels of care.

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- APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, Ph.D.,
925-957-5212

By: , Deputy

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Purchase Order with Benco Dental Supply Co.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Health Services Director, a Purchase Order with Benco Dental Supply Co. in an amount not to exceed \$700,000 to purchase dental supplies, devices, instruments, and repairs on equipment as required by Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers for the period from October 1, 2022, through September 30, 2025.

FISCAL IMPACT:

Approval of this action will result in expenditures of up to \$700,000 over the three-year period between October 1, 2022 through September 30, 2025 and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Contra Costa Regional Medical Center (CCRMC) has been utilizing Benco Dental as their primary dental supply distribution since March 2019. Prior to Benco, the dental clinics had been purchasing supplies and equipment from Henry Schein Dental since January 2016; and Patterson Dental since December 2016. In 2019 the dental clinics transitioned most of their dental supply and repair spending to Benco Dental Supply Co. based on discounted prices offered to CCRMC.

This past year, the dental clinics were requested to conduct an informal bid process to select their primary dental distributor. Bid requests were sent to Benco Dental Supply, Henry Schein Dental, Patterson Dental, and a new Vizient Group Purchasing Organization (GPO) supplier, Burkhart Dental. Bid responses were received from Benco Dental, Henry Schein Dental, and Patterson Dental. Burkhart Dental elected not to participate due to other priorities.

At the completion of our analysis, Benco Dental Supply Co. was selected as the prime distributor for dental supplies as their supply portfolio covers 91% of the current supplies utilized by the dental clinics. Based on a projected 6% CPI-U inflation rate for 2023, we would experience a cost avoidance of 1.1% by continuing to procure dental products from Benco Dental Supply Co. as their prices increased by 4.9% from 2021/2022. Henry Schein Dental's bid proposal offered coverage of only 25% of the products currently being used by the dental

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OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ronny Leffel, 925-550-2299

By: , Deputy

cc:

BACKGROUND: (CONT'D)

clinics. Their proposed pricing would be an increase of 18.3% to our current dental expenses, making them the least favorable solution. Patterson offered the best pricing for dental supplies with a 1% increase in pricing for their exact match; however, they are only able to cover 37% of the current supply portfolio. Based on their prices, Patterson could serve as a secondary distributor for the products not available under the Benco supply portfolio or products on manufacture back order.

CONSEQUENCE OF NEGATIVE ACTION:

The CCRMC dental clinics are dependent on supplies to treat patients. Without the availability of necessary supplies, dental devices, instruments, etc. it would be necessary to close the dental clinics.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: Marla Stuart, Employment and Human Services Director
Date: October 4, 2022

Subject: Amendment #2 to Ray A. Morgan Co. Multifunction Copier Services Purchase Order F017752

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Department, a purchase order amendment #2 with Ray A. Morgan Company, LLC, to increase the payment limit by \$540,000 to a new payment limit of \$2,081,747 for additional multifunction copier services and supplies under the terms of a master agreement between the County and the company, with no change to the term.

FISCAL IMPACT:

\$2,081,747: This purchase order amendment #2 will increase expenditures by \$540,000, all of which is budgeted in FY 2022-23 (59% Federal, 35% State, and 6% County).

BACKGROUND:

The Department requests authorization to execute an amendment #2 to increase the payment limit of purchase order #F017752 with Ray A. Morgan Company, LLC. This vendor will provide additional valuable multifunction copier services, maintenance, and supplies for the Employment and Human Services Department's 150+ copier devices. This vendor was selected as a result of the competitive bid process held by Contra Costa County Public Works on behalf of all County

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
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Action of Board On: 10/04/2022 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: M. Wagoner, 925-608-4864

By: , Deputy

cc:

BACKGROUND: (CONT'D)

departments, and coincides with the Master agreement approved by the Board of Supervisors on July 23, 2019 (C.44). The purpose of the initial board order, approved on July 23, 2019, was to provide funding to purchase order #F017752 with Ray A. Morgan Company, LLC. In 2019, Public Works evaluated a number of alternatives related to copier/multifunction device rentals and managed print services utilizing a competitive bid process in an effort to reduce costs, improve management, improve reliability, and enhance overall service. As a result of that evaluation, Public Works selected Ray A. Morgan as one the County's preferred Vendors.

The terms of the Master agreement, as previously amended, will be incorporated by reference in the purchase order, and those terms will govern over any conflicting terms of the purchase order.

Amendment #1 to purchase order #F017752 with Ray A. Morgan Company, LLC was approved by the Board of Supervisors on January 11, 2022 (C.74). Amendment #1 added funding in the amount of \$548,300 to the purchase order. This board order for Amendment #2 will add additional funding in the amount of \$540,000 to the purchase order for additional multifunction copier services and supplies. There is no change to the term of December 23, 2019 through December 22, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

Employment and Human Services Department (EHSD) will be unable to provide valuable multifunction copier services to all EHSD programs, clients, and infrastructure staff.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 4, 2022

Subject: ADVERTISE for Bids for the 2023 On-Call Glass Repair and Installation Services Contract(s)

RECOMMENDATION(S):

AUTHORIZE the Public Works Director, or designee, to advertise for bids for the 2023 On-Call Glass Repair and Installation Services Contract(s) for emergency window repair and installation services at various County facilities, Countywide.

FISCAL IMPACT:

Facilities Maintenance Budget. (100% General Fund)

BACKGROUND:

Public Works Facilities Services is responsible for the emergency repair of windows and glass at all County owned facilities. Facilities Services received several requests for emergency window repairs as well as requests for tenant improvements which may include window or glass upgrades. In emergency situations, these contracts are needed to assure the County has access to contractors who can remove the cut hazards, remove the glass and complete the installation with the appropriate window or glass, to ensure the building is secure.

The Public Works Department is requesting authorization to advertise and conduct a formal solicitation for glass repair and installation services. A Notice to Bidders

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle, (925)
313-7082

By: , Deputy

cc:

BACKGROUND: (CONT'D)

would be placed in the Contra Costa Times and several building exchanges in accordance with the Cost Accounting Policies and Procedures Manual of the California Uniform Construction Cost Accounting Commission. This work was historically done under annual purchase orders. The Public Works Department is working to bid these services formally and discontinue the purchase orders upon expiration.

The Public Works Department intends to award at least one (1) but not more than four (4) contracts, a total of contracts not to exceed \$500,000. Each contract will have a term of three (3) years with the option of two (2) one-year extensions and will be used as needed with no minimum amount that has to be spent.

CONSEQUENCE OF NEGATIVE ACTION:

If the request to advertise is not approved, the Public Works Department will not be able to advertise for glass services and will not have contracts in place for emergency window repairs.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Cancellation Agreement #27-935-5 and Contract #27-935-6 with Amitabh Bharadwaj, M.D. (dba Retina Specialists of Northern California)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, as follows: (1) Cancellation Agreement #27-935-5 with Amitabh Bharadwaj, M.D. (dba Retina Specialists of Northern California), a sole proprietor, effective at the end of business on October 31, 2022; and (2) Contract #27-935-6 with Amitabh Bharadwaj, M.D. (dba Retina Specialists of Northern California), a sole proprietor, in an amount not to exceed \$900,000, to provide ophthalmology services for Contra Costa Health Plan (CCHP) members and County recipients, for the period November 1, 2022 through October 31, 2024.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$900,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (Rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized ophthalmology services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor has been a part of the CCHP Provider Network providing these services since June 2014.

On May 10, 2022, the Board of Supervisors approved Contract #27-935-4 with Amitabh Bharadwaj, M.D. (dba Retina Specialists of Northern California), in an amount not to exceed \$900,000, for the provision of ophthalmology services for CCHP members and County recipients for the period June 1, 2022 through May 31, 2025.

In consideration of the contractor's agreement to continue providing services and the departments need to increase rates to maintain an adequate network for CCHP members to meet the California Department of Health Care Services (DHCS) and California Department of Managed Health Care (DMHC) mandates, the department and contractor have agreed to (1) mutual cancellation of the current contract in accordance with General Conditions Paragraph 5 (Termination), of the contract (Cancellation Agreement #27-935-5), and (2)

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
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Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022
Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron A. Mackey,
925-313-6104

By: , Deputy

BACKGROUND: (CONT'D)

establish a new contract with the correct terms and conditions for the next two years.

Under Contract #27-935-6, the contractor will provide ophthalmology services for CCHP members and County recipients with the new contract term of November 1, 2022 through October 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this cancelation and new contract are not approved certain specialized ophthalmology services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Contract #74-655 with United Behavioral Health (dba Optum)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-655 with United Behavioral Health (dba Optum), a corporation, in an amount not to exceed \$578,347 to provide after-hours call coverage for the Behavioral Health Access Line, for the period from July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

Approval of this contract will result in an annual expenditure of up to \$578,347 for FY 2022/2023 and will be funded 100% by Mental Health Realignment funds.

BACKGROUND:

This contract with United Behavioral Health (dba Optum) is to continue a partnership with San Mateo, Sonoma, and Marin counties to provide after-hours behavioral health information and referral line coverage. This contractor has covered after-hours call for the Behavioral Health Access Line since April 2016 through a joint contract with the partner counties of Marin, San Mateo, and Sonoma. The contract was previously held by San Mateo County, who has requested that Contra Costa County administer the contract beginning this year.

This contract will ensure that the County always has a staffed and functional Access Line for residents who are in need of Specialty Mental Health and/or Substance Abuse Disorder services and will free up resources at the Psychiatric Emergency Services (PES) Unit, minimize the call drop rate, and provide better coverage and coordination of care.

Under Contract #74-655, the contractor will provide after-hours call coverage for the Behavioral Health Access Line for the period from July 1, 2022 through June 30, 2023. This contract is tied to a 4-county Memorandum of Understanding (MOU) with all participating counties. A County requested changes to the MOU utilized in prior years, which delayed the completion of the MOUs relating to this contract. Finalizing the MOU was critical to ensuring payment would be covered by each partner, and therefore resulted in this contract with United Behavioral Health being delayed further.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, Ph.D.,
925-957-5169

By: , Deputy

cc: L Walker, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Health Access Line calls will continue to be routed to the PES Unit and the department will not meet the expectations of the State with regard to the call drop rate. Additionally, the County would not be able to maintain its multi-county partnership for Health Access Line services for after-hours and holiday coverage.

ATTACHMENTS



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Purchase Order with Kovarus, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Health Services Director, a Purchase Order with Kovarus, Inc. in an amount not to exceed \$466,085 to renew Citrix support and maintenance services for the period from October 31, 2022 through October 30, 2023, and to agree to the Citrix License Agreement and Support Terms with Citrix Systems, Inc.

FISCAL IMPACT:

Approval of this action will result in expenditures of up to \$466,085 and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

The Epic Electronic Health Record (EHR) system requires the use of Citrix Terminal Services. Citrix software allows Health Services Department (HSD) staff access to Epic EHR system using published applications, which are the method of application delivery that Citrix enables. It allows installation of the application on a few servers and publishing the application to thousands of virtual desktop machines for telehealth. Citrix improves remote access to Epic EHR. The Health Services Department (HSD) is renewing the annual subscription for Virtual Apps and Desktop Premium Edition, and Citrix ADC hardware Appliance maintenance services to comply with Epic requirements.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Adrian Briones, 925-723-1199

By: , Deputy

cc:

BACKGROUND: (CONT'D)

This action is a renewal of Citrix services under the vendor name Kovarus, Inc. Citrix has authorized sellers who limit the amount of vendors able to sell their products. Attempting to replace Citrix would create a substantial cost and take significant time to find a suitable replacement. There would also be a substantial cost for training, which would make the bid unjustifiable. As this is also a mandate by Epic, any replacement would need Epic's approval.

On October 5, 2021, the Board approved agenda item C.38 to execute purchase order #23645 with Kovarus in the amount of \$373,313 to renew Citrix licenses and support and maintenance services for the period from October 31, 2021 through October 30, 2022.

Approval of this request will allow the department to renew Citrix licenses and support and maintenance services through October 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

Without ongoing maintenance, support and technical assistance from Citrix, HSD's critical infrastructure would not be covered in the event of a hardware, software, or technical issue. This will result in EHR accessibility issues and potential connectivity failures.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Interagency Agreement #23-228-14 with Moraga Orinda Fire District

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Interagency Agreement #23-228-14 with the Moraga Orinda Fire Protection District, a public agency, in an amount not to exceed \$268,524, to support the Moraga Orinda Fire Protection District paramedic emergency medical first responder program within the cities of Moraga and Orinda, for the period October 1, 2022 through June 30, 2025.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$268,524 over a 3-year period and will be funded 100% by CSA EM-1 (Measure H) revenues. (No rate increase)

BACKGROUND:

The Moraga Fire Protection District has provided paramedic ambulance services in Emergency Response Area 3 continuously since 1971 and has provided this service at the paramedic level since initiation of paramedic services in Contra Costa County in 1977. In July 1997, Moraga and Orinda Fire Districts consolidated into one new district.

On June 11, 2019, the Board of Supervisors approved Interagency Agreement #23-228-13 with the Moraga Orinda Fire Protection District in an amount not to exceed \$278,244 to provide prehospital emergency medical paramedic first responder services, for the period from October 1, 2019 through September 30, 2022.

Approval of Interagency Agreement #23-228-14 will allow the Emergency Medical Services (EMS) Division to continue to provide the Moraga Orinda Fire Protection District with funding for its paramedic emergency medical first responder program through June 30, 2025. This contract includes mutual indemnification to hold harmless both parties for any claims arising out of the performance of this contract.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Marshall Bennett, 925-608-5454

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Moraga Orinda Fire Protection District will not meet California Code of Regulations requirement to be an authorized Advanced Life Support (ALS) (Paramedic) Provider nor will it be eligible for Measure H First Responder and ALS program support. This would negatively impact patient care within Contra Costa County.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Contract #27-168-18 with Planned Parenthood: Shasta Diablo, Inc. (dba Planned Parenthood Northern California)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #27-168-18 with Planned Parenthood: Shasta-Diablo, Inc. (dba Planned Parenthood Northern California), a non-profit corporation, in an amount not to exceed \$4,000,000, to provide obstetrics/gynecology (OB/GYN), family planning and behavioral health treatment services for Contra Costa Health Plan (CCHP) members, for the period October 1, 2022 through September 30, 2023.

FISCAL IMPACT:

This contract will result in annual contractual service expenditures of up to \$4,000,000 and will be funded 100% by CCHP Enterprise Fund II. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized health care services, including OB/GYN, family planning and behavioral health services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor has been a part of the CCHP Provider Network since November 1, 2007.

On October 5, 2021, the Board of Supervisors approved Contract #27-168-17 with Planned Parenthood Shasta-Diablo, Inc. (dba Planned Parenthood Northern California), in an amount not to exceed \$4,000,000, to provide OB/GYN, family planning and behavioral health treatment services for CCHP members, for the period October 1, 2021 through September 30, 2022.

Approval of Contract #27-168-18 will allow the contractor to continue providing OB/GYN, family planning and behavioral health treatment services for CCHP members through September 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services including family planning will not be provided to CCHP members by this contractor, and may limit access to these services to members.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Novation Contract #74-379-13 with People Who Care Children Association

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Novation Contract #74-379-13 with People Who Care Children Association, a non-profit corporation, in an amount not to exceed \$243,790, to provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) services, for the period from July 1, 2022 through June 30, 2023, which includes a six-month automatic extension through December 31, 2023, in an amount not to exceed \$121,895.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$243,790 and will be funded 100% by Mental Health Services Act – PEI funds. (Rate increase)

BACKGROUND:

This contract meets the social needs of the County's population by providing work experience for 200 multicultural youth residing in the Pittsburg/Bay Point communities, as well as programs aimed at increasing educational success among youth who are either at-risk or high-risk of dropping out of school, or committing a repeat offense. People Who Care Children Association has been providing PEI services since July 1, 2009.

On January 18, 2022, the Board of Supervisors approved Novation Contract #74-379-12 with People Who Care Children Association, in an amount not to exceed \$236,689, to provide MHSA PEI services for the period from July 1, 2021 through June 30, 2022, which included a six-month automatic extension through December 31, 2022, in an amount not to exceed \$118,344.

Approval of Novation Contract #74-379-13 replaces the automatic extension under the prior contract and allows the contractor to continue providing services through June 30, 2023.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, 925-957-5212

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, at-risk youth from East Contra Costa County will have reduced access to job training and other programs, aimed at increasing educational success.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Contract #25-042-33 with Greater Richmond Inter-Faith Program

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #25-042-33 with Greater Richmond Inter-Faith Program (GRIP), a non-profit corporation, in an amount not to exceed \$250,000, to provide emergency shelter services at the Emergency Family Shelter and operate the West County CARE/Warming Center for the Homeless Coordinated Entry System of Care for the period July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$250,000 for FY 2022/2023 and is funded by 53% Housing and Urban Development (\$131,250), 17% Mental Health Realignment (\$43,750), and 30% County General Fund (\$75,000).

BACKGROUND:

This contract meets the social needs of the County’s population by providing emergency shelter services, twenty-four hours per day, seven days per week, to homeless adults in West County. The contractor will operate the West County CARE Center for the Homeless Coordinated Entry System of Care providing support services to Contra Costa County families that are homeless, including case management, day shelter services, transportation needs, mental health assessment and crisis intervention. GRIP has been providing emergency shelter services and operating the CARE/Warming Center in West County since July 2001.

On September 14, 2021, the Board of Supervisors approved Contract #25-042-32 with GRIP in an amount not to exceed \$250,000 to provide emergency shelter services at the Emergency Family Shelter for homeless families and operate the West County CARE Center for the Homeless Coordinated Entry System of Care, for the period from July 1, 2021 through June 30, 2022.

Approval of Contract #25-042-33 will allow the contractor to continue to provide emergency shelter services at the Emergency Family Shelter and operate the West County CARE/Warming Center through June 30, 2023.

Due to the Health, Housing, and Homeless Services (H3) division undertaking and gaining community approval to implement

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Christy Saxton, 925-608-6700

By: , Deputy

BACKGROUND: (CONT'D)

standardized program models to ensure consistency and accountability in the County's system of care in June 2022, delays with the delivery of certain H3 contracts occurred. This contract and other impacted contracts are consistent with the standardized program models, which should prevent future delays. This contract was further delayed due the unions requesting to a meet and confer. The County has met its obligations with the respective labor partner(s).

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be no emergency family shelter and CARE center services for homeless individuals and families in West County. Services will be forced to reduce, thereby resulting in an increase in unsheltered families.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Contract #25-090-1 with Bay Area Community Services, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #25-090-1 with Bay Area Community Services, Inc., a non-profit corporation, in an amount not to exceed \$3,443,765 to operate Delta Landing Interim Housing Program (previously East County Interim Housing Program), which provides interim housing for homeless adults over 18 years of age living in East Contra Costa County for the period of July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$3,443,765 for FY 2022/2023 and is funded 100% by Project Homekey California.

BACKGROUND:

Under the terms of this agreement, the contractor will operate a 172-room, low-barrier, permanent housing-focused interim housing program serving homeless adults over 18 years of age living in East Contra Costa County without custody of minor children at 2101 Loveridge Road in Pittsburg, CA. The contractor will provide staffing twenty-four (24) hours a day, seven (7) days a week which will include coordinating admissions and exits, coordinating meal services, providing onsite wellness checks and ensuring individuals have their basic needs met with clothes, food, and hygiene supplies.

On April 27, 2021, the Board of Supervisors approved County Contract #25-090 with Bay Area Community Services, Inc. in an amount not to exceed \$3,911,380 to operate the East County Interim Housing Program (now Delta Landing Interim Housing Program), which provides interim housing for homeless adults over 18 years of age living in East Contra Costa County for the period of April 1, 2021 through June 30, 2022.

Approval of Contract #25-090-1 will allow the contractor to continue to provide interim housing for homeless residents in East County through June 30, 2023. The Health, Housing and Homeless Services Division undertook activities to implement standardized program models to ensure consistency and accountability in the County's system of care and gained community approval, including approval from the Council on Homelessness and the Continuum of Care, in June 2022. Due to this undertaking, the division encountered delays with the delivery of contracts across the division's provider network. This contract was further delayed

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Christy Saxton, 925-608-6700

By: , Deputy

BACKGROUND: (CONT'D)

due the meet and confer processes as requested by unions. The County has met its obligations with the respective labor partner(s).

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, East County's homeless individuals will not receive interim housing, further putting the resident and community at risk.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Novation Contract #74-382-15 with The Contra Costa Clubhouses, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Novation Contract #74-382-15 with The Contra Costa Clubhouses, Inc., a non-profit corporation, in an amount not to exceed \$796,681, to provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) services to adults recovering from psychiatric disorders, for the period from July 1, 2022 through June 30, 2023, which includes a six-month automatic extension through December 31, 2023, in an amount not to exceed \$398,340.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$796,681 for FY 2022-2023 and will be funded 100% by MHSA revenues. (Rate increase)

BACKGROUND:

This contract meets the social needs of the County's population by providing programming for adults in recovery from psychiatric disorders, helping them to develop the support networks, vocational skills, and self-confidence needed to sustain stable and productive lives, throughout Contra Costa County. The Contra Costa Clubhouses, Inc. has been providing MHSA PEI services to the County since July 1, 2009.

On December 7, 2021 the Board of Supervisors approved Novation Contract #74-382-13 with The Contra Costa Clubhouses, Inc., in an amount not to exceed \$675,342 for the provision of MHSA PEI services for the period from July 1, 2021 through June 30, 2022, which included a six-month automatic extension through December 31, 2022 in an amount not to exceed \$337,671.

On February 1, 2022 the Board of Supervisors approved Contract Amendment Agreement #74-382-14 with The Contra Costa Clubhouses, Inc., effective February 1, 2022 to increase the payment limit by \$22,500 to a new total of \$ 697,842, and to increase the six-month automatic payment limit by \$11,250 for a new automatic extension payment limit of \$348,921 with no change in the original term of July 1, 2021 through June 30, 2022.

Approval of Novation Contract #74-382-15 replaces the automatic extension

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, 925-957-5212

By: , Deputy

BACKGROUND: (CONT'D)

under the prior contract and allows the contractor to continue providing services through June 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, adults, and families of adults, in recovery from psychiatric disorders will not receive services helping them to develop support networks, vocational skills, and self-confidence needed to sustain productive lives.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Novation Contract #74-525-11 with Center for Psychotherapy

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Novation Contract #74-525-11 with Center for Psychotherapy, a non-profit corporation, in an amount not to exceed \$1,100,000, to provide mental health, case management and crisis intervention services for Seriously Emotionally Disturbed (SED) adolescents and latency-aged children, for the period from July 1, 2022 through June 30, 2023, which includes a six-month automatic extension through December 31, 2023, in an amount not to exceed \$550,000.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$1,100,000 and will be funded by 50% Federal Medi-Cal (\$550,000), 47% Mental Health Realignment (\$520,320) and 3% Measure X funds (\$29,680). (Rate increase)

BACKGROUND:

This contract meets the social needs of the County's population by providing mental health services for SED adolescents and latency-aged children. Goals for program participants include reduction of disruptive behavior, keeping children with biological/adoptive parents, or in the case of foster children, reducing the need for multiple changes in placement and/or placement in residential treatment. Additional goals include stabilization in school settings and academic success. The County has been contracting with Center for Psychotherapy since October 2016.

On December 14, 2021, the Board of Supervisors approved Contract #74-525-9, in the amount of \$796,800 with Center for Psychotherapy, for the provision of mental health services, case management and crisis intervention for SED adolescents and latency-aged children, for the period from July 1, 2021 through June 30, 2022, which included a six-month extension through December 31, 2022, in an amount not to exceed \$398,400.

On February 1, 2022, the Board of Supervisors approved Contract Amendment Agreement #74-525-10, effective January 1, 2022 to increase the per minute billing rates due to COVID-19, with no change in the original payment limit of 796,800 or term of July 1, 2021 through June 30, 2022, which included a six-month extension through December 31, 2022, in an amount not to exceed \$398,400.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, 925-957-5212

By: , Deputy

BACKGROUND: (CONT'D)

Approval of Novation Contract #74-525-11 will replace the automatic extension under the prior contract and allow the contractor to continue providing services through June 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, SED adolescents and latency-aged children will not receive mental health services which may help reduce the need for multiple changes in placement and/or placement in residential treatment.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Contract #25-071-11 with Public Health Foundation Enterprises, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #25-071-11 with Public Health Foundation Enterprises, Inc., a non-profit corporation, in an amount not to exceed \$6,640,125 to provide shelter, coordinated entry, outreach and permanent supportive housing programs for homeless youth and adults in Contra Costa County, for the period from July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$6,640,125 and is funded by 25% Federal Grant Funds (\$1,705,532), 70% State Grant Funds (\$4,637,562), and 3% Local Grants Funds (\$185,498) including Contra Costa Employment and Human Services Department, Housing Authority of Contra Costa County, and 2% County General Fund (\$111,533).

BACKGROUND:

This contract meets the social needs of the County's population by providing shelter, transitional and permanent supportive housing program for homeless youth and adults in Contra Costa County. Public Health Foundation Enterprises, Inc. has been providing services to the County under this contract since April 1, 2015.

On July 13, 2021, the Board of Supervisors approved Contract #25-071-10 with Public Health Foundation Enterprises, Inc. in an amount not to exceed \$6,776,769, for the provision of shelter, transitional and permanent supportive housing program for homeless youth and adults in Contra Costa County, for the period from July 1, 2021 through June 30, 2022.

Approval of Contract #25-071-11 will allow the contractor to continue to provide supportive housing services through June 30, 2023. The division undertook efforts to implement standardized program models to ensure consistency and accountability in the County's system of care. These program models were approved on June 2, 2022 by the Council on Homelessness and the Continuum of Care. Engaging in this standardized approach resulted in delays with the delivery of contracts across the division's provider network. This contract was further

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Christy Saxton, 925-608-6700

By: , Deputy

BACKGROUND: (CONT'D)

delayed due the meet and confer processes as requested by our labor partners. The County has met its obligations with the respective labor partner(s).

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will lack adequate capacity to continue operating its three emergency shelters and formerly homeless individuals will experience longer wait times for shelter and respite services and will not have the needed supportive housing services.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: October 4, 2022

Subject: Contract with CivicPlus, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director, Office of Communications & Media, or designee, to execute a master services agreement with CivicPlus, LLC in an amount not to exceed \$80,000 for hosting and support services for the County public website for the period July 1, 2022, through June 30, 2023.

FISCAL IMPACT:

The cost of the master agreement is a budgeted expenditure of the department of County Administration (100% General Fund).

BACKGROUND:

The Office of Communications & Media in the department of County Administration

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: L. DeLaney, 925-655-2057

By: , Deputy

cc:

BACKGROUND: (CONT'D)

contracted with CivicPlus, LLC on February 6, 2018 to redesign, provide training to manage content, and go live with a new County public website. After the redesign process, a mobile-responsive website was launched in June 2019. The website has provided the County and departments a strong online presence to provide information.

The continued technical hosting and support services for Fiscal Year 2022-2023 will maintain the County's "virtual office" to assist the public with information and services.

This contract obligates the County to indemnify the Contractor against third-party claims arising out of the County's negligence in performing the Agreement. Contractor's liability under the contract will not exceed the amounts paid by the County in the year prior to the claim except for Contractor's indemnification obligations, which are limited to five times the County's annual payment. The contractor is not liable for failure to deliver the services that are caused by its third-party server host.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract agreement is not approved, the County runs the risk of not providing vital information about its meetings, programs, and services for the public through its primary website.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Contract #25-089-2 with Public Health Foundation Enterprises, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #25-089-2 with Public Health Foundation Enterprise, a non-profit corporation, in an amount not to exceed \$3,061,305, to provide Coordinated Entry, Outreach, Referral and Engagement (CORE) services, who work to locate, engage, stabilize and house chronically homeless individuals in Contra Costa County, for the period from July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$3,061,305 and is funded by 10% Federal funds (\$290,496), 39% State funds (\$1,204,467), and 46% Local Grants (\$1,407,333), 5% County General Fund (\$159,009).

BACKGROUND:

This contract meets the social needs of the County's population by providing CORE services to homeless individuals in Contra Costa County. CORE provides outreach services and serves as an entry point into the County's coordinated entry system (CES) for unsheltered persons and work to locate, engage, stabilize and house chronically homeless individuals. Public Health Foundation Enterprise, Inc. has been providing CORE services to the County under this agreement since October 1, 2020.

On July 13, 2021, the Board of Supervisors approved Contract #25-089-1 with Public Health Foundation Enterprise, Inc. in an amount not to exceed \$2,948,057 to provide coordinated entry, outreach, referral and engagement services for the period July 1, 2021 through June 30, 2022.

Approval of Contract #25-089-2 will allow the contractor to continue to provide CORE services through June 30, 2023. This contract was delayed due to the time needed to notify labor partners, and the unions requesting to meet and confer. The County has met its obligations with the respective labor partner(s).

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Christy Saxton, 925-608-6700

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, county will lack adequate capacity to provide outreach and shelter placement to homeless individuals and they will experience longer wait times for shelter and respite services.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Novation Contract #74-577-5 with Seneca Family of Agencies

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Novation Contract #74-577-5 with Seneca Family of Agencies, a non-profit corporation, in an amount not to exceed \$3,748,857, to provide mobile crisis response and community-based mental health services for Seriously Emotionally Disturbed (SED) children, for the period July 1, 2022 through June 30, 2023, which includes a six-month automatic extension through December 31, 2023, in an amount not to exceed \$1,874,428.

FISCAL IMPACT:

Approval of this contract will result in annual budgeted expenditures of up to \$3,748,857 and will be funded by 38% Mental Health Services Act funds (\$1,415,818), 33% Federal Medi-Cal (\$1,252,535), 24% County Realignment Funds (\$899,076), 3% State Grant Funds (\$91,520), and 2% Measure X funds (\$89,908). (No rate increase)

BACKGROUND:

This contract meets the social needs of the County's population by providing mental health services to adolescents with emotional and behavioral problems to improve school performance, reduce unsafe behavioral practices, and reduce the need for out-of-home placements. The County has been contracting with Seneca Family of Agencies since October 2018.

On December 14, 2021, the Board of Supervisors approved Novation Contract #74-577-3 with Seneca Family of Agencies, in an amount not to exceed \$3,324,851 to provide mobile crisis response and children's specialty mental health services for SED children, for the period July 1, 2021 through June 30, 2022, which included a six-month automatic extension through December 31, 2022, in an amount not to exceed \$1,656,432.

On June 7, 2022 the Board of Supervisors approved Amendment Agreement #74-577-4 with Seneca Family of Agencies, a non-profit corporation, effective June 1, 2022, to amend Novation Contract #74-577-3, to increase the payment limit by \$195,000, from \$3,324,851 to a new total payment limit of \$3,519,851, with no change in the term of July 1, 2021 through June 30, 2022, and to increase the automatic extension payment limit by \$97,500, from \$1,662,425 to a new payment limit of \$1,759,925 through December 31, 2022.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, Ph.D.,
925-957-5169

By: , Deputy

cc: Noel Garcia, Marcy Wilhelm

BACKGROUND: (CONT'D)

Approval of Contract #74-577-5 will replace the automatic extension and allow the contractor to continue providing mobile crisis response and SED children's specialty mental health services through June 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, SED children throughout the County will not have access to this contractor's mobile crisis, and community-based mental health services, possibly resulting in the need for higher levels of care.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Contract #27-892-8 with Golden State Orthopedics & Spine

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute, on behalf of the County Contract #27-892-8 with Golden State Orthopedics & Spine, a general partnership, formally known as Muir Orthopaedic Specialists, A Medical Group, Inc., in an amount not to exceed \$8,000,000, to provide orthopedic surgery, physical therapy, and urgent care services to Contra Costa Health Plan (CCHP) members and County recipients for the period November 1, 2022 through October 31, 2024.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$8,000,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized medical specialty health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor is part of the CCHP Provider Network and has been providing orthopedic surgery, physical therapy, and urgent care services since November of 2012.

On September 15, 2020, the Board of Supervisors approved Contract #27-892-7 with Muir Orthopaedic Specialists, A Medical Group, Inc., in an amount not to exceed \$7,000,000, for the provision of orthopedic surgery, physical therapy, and urgent care services to CCHP members, for the period from November 1, 2020 through October 31, 2022.

Approval of Contract #27-892-8 will allow the contractor to continue providing orthopedic surgery, physical therapy and urgent care services under their new company name through October 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized medical specialty health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron A. Mackey,
925-313-6104

By: , Deputy

cc: Noel Garcia, Marcy Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Amendment #23-467-15 with Spin Recruitment, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #23-467-15 with Spin Recruitment, Inc., a corporation, effective October 1, 2022, to amend Contract #23-467-11 (as amended by Amendment Agreement #23-467-12), to increase the payment limit by \$125,000, from \$125,000, to a new payment limit of \$250,000 for additional advertising services for the Health Services Department’s Personnel Unit with no change in the term April 1, 2022 through March 31, 2023.

FISCAL IMPACT:

This amendment will result in additional expenditures in an amount up to \$125,000 and is funded 100% by County General Fund.

BACKGROUND:

This request is for additional advertising services with a local Contra Costa County contractor for the Health Services Department’s Personnel Unit. The contractor will also be developing recruitment advertisements and continuous insertion of advertisements in newspapers, professional journals and internet web pages. The department's ability to contract for effective advertising for medical providers and specialists and other direct care position recruitments is necessary to avoid patient care staffing shortages, registry and overtime costs. This contractor has been providing these services to the County since April 2011.

In April 2022, the County Administrator approved and the Purchasing Services Manager executed Contract #23-467-11 with Spin Recruitment, Inc., in an amount not to exceed \$100,000 to provide advertising services for the period from April 1, 2022 through March 31, 2023.

In June 2022, the County Administrator approved and the Purchasing Services Manager executed Amendment Agreement #23-467-12 with Spin Recruitment, Inc., effective June 1, 2022, to increase the payment limit by \$25,000 to a new payment limit of \$125,000, for additional advertising services with no change in the term.

Approval of Amendment Agreement #23-467-15 will allow the contractor to provide additional advertising services focused on the recruitment

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- APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
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Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jo-Anne Linares, 925-957-5240

By: , Deputy

BACKGROUND: (CONT'D)

of medical providers and specialists through March 31, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the County will not receive the necessary advertising necessary to help recruit medical providers and specialists for vacant County positions.



**Contra
Costa
County**

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: October 4, 2022

Subject: Contract with Ricoh USA, Inc. for DoIT copiers and maintenance

RECOMMENDATION(S):

RESCIND Board action of June 22, 2021 (C.149) for the issuance of a purchase order in the amount of \$252,288.91 to Ricoh USA, Inc.; and APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract with Ricoh USA, Inc. in an amount not to exceed \$472,000 for the purchase of two Ricoh copiers and installation and maintenance services for the period October 5, 2022 through October 4, 2027.

FISCAL IMPACT:

The cost for this purchase will be covered within the departments budget for FY 22/23 (100% General Fund).

BACKGROUND:

By Board action on June 22, 2021 (item C.149), the issuance of a purchase order in the amount of \$252,288.91 to Ricoh USA, Inc. was approved. However, this purchase order remained unused and was ultimately released.

The Department of Information Technology (DoIT) provides enterprise printing services for several county departments. Printing services include County tax bills, Health Services timecards, CalWIN account letters as well as payments to

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
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Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Marc Shorr, 608-4071

By: , Deputy

cc: Michelle Colefield

BACKGROUND: (CONT'D)

vendors. The two existing mainframe printers which currently provide these services are over ten years old and require frequent repair or maintenance to keep them operational and lack many of the new innovations that would allow the County to provide printing services at a lower cost, in a more efficient manner. The new printers will allow for the elimination of pre-printed forms which are extremely costly and require data calibration and will have the capability to improve quality while eliminating costly waste. This purchase includes all accessories, installation, training, and configuration. The cost of the printers is \$360,149 and 5-year maintenance costs are \$110,000.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase is not approved, the department runs the risk of losing enterprise printing capability to critical County departments.

CHILDREN'S IMPACT STATEMENT:

None.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Contract #26-672-11 with Siri Sunderi Cheng, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract #26-672-11 with Siri Sunderi Cheng, M.D., an individual, in an amount not to exceed \$1,500,000, to provide otolaryngology services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period October 1, 2022 through September 30, 2025.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$1,500,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues. (Rate increase)

BACKGROUND:

Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers rely on contracts to provide necessary specialty health services to their patients. The contractor’s otolaryngology services will include clinic coverage, on-call services, medical and surgical procedures and has been contracting with the County, since October 2010.

On October 5, 2021, the Board of Supervisors approved Contract #26-672-10 with Siri Sunderi Cheng, M.D., in an amount not to exceed \$500,000, to provide otolaryngology services for CCRMC and Contra Costa Health Centers patients for the period October 1, 2021 through September 30, 2022.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Samir Shah, M.D., 925 370-5525

By: , Deputy

BACKGROUND: (CONT'D)

Approval of Contract #26-672-11 will allow the contractor to continue providing otolaryngology services through September 30, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the necessary specialty otolaryngology services needed for patient care will not be available or will create increased wait times due to the limited number of specialty providers available within the community.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Contract #76-620-2 with Christian Eisert, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract #76-620-2 with Christian Eisert, M.D., an individual, in an amount not to exceed \$1,200,000, to provide otolaryngology services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period October 1, 2022 through September 30, 2025.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$1,200,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues. (Rate increase)

BACKGROUND:

Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers rely on contracts to provide necessary specialty health services to their patients. This contractor’s otolaryngology services will include clinic coverage, on-call services, medical and surgical procedures and has been contracting with the County since October 2018.

On October 13, 2020, the Board of Supervisors approved Contract #76-620-1 with Christian Eisert, M.D., in an amount not to exceed \$800,000, to provide otolaryngology services at CCRMC and Contra Costa Health Centers for the period October 1, 2020 through September 30, 2022.

Approval of Contract #76-620-2 will allow the contractor to continue providing otolaryngology services through September 30, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the necessary specialty otolaryngology services needed for patient care will not be available, resulting in increased wait times due to the limited number of specialty providers available within the community.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Samir Shah, M.D., 925 370-5525

By: , Deputy



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Novation Contract #24-385-52 with Bay Area Community Services, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #24-385-52 with Bay Area Community Services, Inc., a non-profit corporation, in an amount not to exceed \$1,136,206, to provide mental health outreach and support services for homeless and disabled adults with mental illness at the Don Brown Shelter in East Contra Costa County, for the period July 1, 2022 through June 30, 2023, which includes a six-month automatic extension through December 31, 2023, in an amount not to exceed \$568,103.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$1,136,206 and will be funded by 63% Substance Abuse and Mental Health Services Administration (\$715,810), 24% Mental Health Services Act (\$272,689), and 13% by a Project for Assistance in Transition from Homelessness (PATH) Grant revenues (\$147,707).

BACKGROUND:

The County has been contracting with Bay Area Community Services, Inc., since June 2019 to provide mental health outreach and support services for homeless and disabled adults with mental illness at the Don Brown Shelter in East Contra Costa County. This contract meets the social needs of the County’s population by providing ongoing operational funding for a mental health homeless shelter in East Contra Costa County.

On January 11, 2022, the Board of Supervisors approved Contract #24-385-51 with Bay Area Community Services, Inc., in an amount not to exceed \$516,458 for the provision of mental health outreach and supportive services at the Don Brown Shelter for homeless and disabled mentally ill adults in East Contra Costa County, for the period from January 1, 2022 through June 30, 2022, which included a six-month automatic extension through December 31, 2022, in an amount not to exceed \$516,458.

Approval of Novation Contract #24-385-52 replaces the automatic extension under the prior contract and allows the contractor to continue providing services through June 30, 2023.

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
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Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022
Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, Ph.D.,
925-957-5212

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's homeless adults with mental illness will experience reduced access to core survival and support services at the Don Brown Shelter in East Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Amendment #23-553-7 with Aspira Technologies, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #23-553-7 with Aspira Technologies, Inc., a corporation, effective November 15, 2022 to amend Contract #23-553-6, to increase the three year payment limit by \$341,284, from \$1,132,776, to a new payment limit of \$1,474,060, for additional COVID analytics based technical assistance to the Department's Information Systems Unit, with no change in the term of July 1, 2020 through June 30, 2023.

FISCAL IMPACT:

This amendment will result in additional contractual service expenditures of up to \$341,284 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues (Partially ARPA offset; No rate increase)

BACKGROUND:

This contractor has been providing consultation and technical support to the Department's Information Systems Unit on information technology analytics, including overseeing day-to-day leadership and reporting responsibilities, since December 1, 2013.

On April 14, 2020, the Board of Supervisors approved Contract #23-553-6 with Aspira Technologies, Inc., in an amount \$1,132,776, to provide analytics-based consultation and technical assistance to the Department's Information Systems Unit for the period from July 1, 2020 through June 30, 2023.

During the COVID Public Health Emergency the contractor was requested to provide services beyond those anticipated during the initial contract development. Approval of Contract Amendment #23-553-7 will add funds to ensure the needed on-going analytic services continue through June 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will not have management oversight of the Information Technology Analytics Unit.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Patrick Wilson, 925-335-8777

By: , Deputy

cc: Marcy Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: October 4, 2022

Subject: Robert Half International, Inc. (dba Accountemps)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract with Robert Half International, Inc., in an amount not to exceed \$200,000 for temporary financial and accounting support services for the period October 4, 2022 through June 30, 2025.

FISCAL IMPACT:

Up to \$200,000; 100% General Fund. The department plans to use this contract to backfill vacant positions, if needed. For that reason, the contract will be offset by cost savings and cost neutral to the budget.

BACKGROUND:

The County Administrator's Office is responsible for oversight of County operations, including review of critical budget and policy matters impacting County departments. Staff vacancies result in longer processing times for routine transactions and analysis of materials submitted by departments for listing on the Board of Supervisors' agenda calendar, including contracts for special services and requests for authorization to apply for and accept grant funding.

This contract would allow the department to secure qualified, temporary help in periods where staff vacancies result in a significant impact to day-to-day operations. It is anticipated that costs related to the contract would be covered by cost savings related to vacant staff positions (that are being backfilled by the contract).

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Timothy Ewell, (925) 655-2043

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Robert Half International, Inc. holds multiple contracts with departments within the County, including the Department of Information Technology and the Employment and Human Services Department, and continues to provide excellent and responsive services to the County.

CONSEQUENCE OF NEGATIVE ACTION:

The department will be unable to secure temporary assistance during staffing vacancies.

CHILDREN'S IMPACT STATEMENT:

No impact.



Contra
Costa
County

To: Board of Supervisors
From: Karen Caoile, Director of Risk Management
Date: October 4, 2022

Subject: Contract with Tracepoint, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Risk Management, or designee, to execute a contract with Tracepoint, LLC, in a amount not to exceed \$14,500, to perform digital forensics and cyber incident response services, effective September 26, 2022.

FISCAL IMPACT:

Costs are paid through the County's ISF Public Liability Program.

BACKGROUND:

Between September 19, 2022 and September 20, 2022, an email account of an employee with In Home Support Services - Public Authority was accessed by an unauthorized source. That unauthorized source then used the affected email account to send phishing emails to approximately 120 additional email addresses (both County internal and external email addresses). It is unknown whether any emails or attachments in the accounts were accessed or downloaded by the unauthorized source.

The County's Cyber Insurance carrier was contacted and both the carrier and counsel for the carrier recommended entering into an agreement with Tracepoint, LLC ("Tracepoint"). Under the terms of the agreement

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Karen Caoile 335-1400

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Tracepoint will provide a forensic analysis of the unauthorized access to determine the actual number of email addresses affected, what information was accessed/downloaded, and provide a report of its findings to the County and its carrier. The agreement requires the County to indemnify Tracepoint in the event of any alleged infringement of copyrights, patent rights and/or unauthorized use of Tracepoint's software, and includes a limitation of liability from Tracepoint to the County.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the agreement could result in the County being unaware of whether potentially sensitive information was exposed to/accessed by unauthorized users, thus preventing the County from providing notifications to those potentially affected.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Temporary Entry & Use License Agreement Amendment with 2600 CR, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to execute an amendment, subject to approval as to form by County Counsel, to an agreement with 2600 CR, LLC to extend the use of 2600 Camino Ramon, San Ramon as a COVID-19 testing site at no cost to the County, through October 31, 2022.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

A Temporary Entry and Use License Agreement with 2600 CR, LLC was executed for the use of 2600 Camino Ramon in San Ramon as a County COVID-19 testing site for the period of April 30, 2020 through September 30, 2020 at no cost to the County.

On September 14, 2020, the parties entered into an amendment to extend the term through March 31, 2021.

On April 1, 2021, the parties entered into a third amendment to extend the term through July 31, 2021.

On August 1, 2021, the parties entered into an amendment to extend the term through December 31, 2021.

On December 1, 2021, the parties entered into a fifth amendment to extend the term through June 30, 2022.

On June 21, 2022, the Board of Supervisors approved an amendment to extend the term of the agreement with County Administrator approval in 30-day increments through September 30, 2022.

Approval of this amendment will allow the County until October 31, 2022 to demobilize this COVID-19 testing site.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Eric Angstadt, (925) 335-1009

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved the Health Services Department will not be able to demobilize the COVID-19 testing site established on the campus.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: October 4, 2022

Subject: Report on FY 2022/23 Budgets for the Congestion Management Agency and the Regional Transportation Planning Committees

RECOMMENDATION(S):

APPROVE the Fiscal Year 2022/23 budget for the Congestion Management Agency (CMA), a function performed by the Contra Costa Transportation Authority (Authority), and APPROVE FY 2022/23 County contributions of \$217,298 to the Congestion Management Agency and \$101,758 to the Regional Transportation Planning Committees that assist with implementing Measure J (2004), as required by prior agreements.

FISCAL IMPACT:

No impact to the General Fund. The County contributions to the Congestion Management Agency and the Regional Transportation Planning Committees are accounted for and funded from the annual operating budgets approved by the Board of Supervisors for the Public Works Department and the Department of Conservation and Development, using gas tax and Measure J Return-to-Source revenue.

BACKGROUND:

The agreement that created the County's Congestion Management Agency (CMA) requires referral of its budget to member jurisdictions. The Regional Transportation Planning Committees (RTPCs) were established by the County and the cities to facilitate cooperative multi-jurisdictional transportation planning in the four subregions of the County, pursuant to the Measure J Transportation Improvement and Growth Management Program. Some RTPCs require member jurisdictions to review their proposed annual budgets. The Board of Supervisors takes this action annually.

This Board Order also recommends approval of the budgeted financial contribution from Contra Costa County to the CMA and the RTPCs for FY 2022/23, as required by agreements creating these entities.

Exhibit "A" compares the FY 2022/23 CMA and RTPC budgets and the proposed County contribution to these entities to prior years. The sub-headings below explain the budgets for each Agency/Committee in further detail.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Robert Sarmiento, (925)
655-2918

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Contra Costa Transportation Authority (Authority)

The Authority was created in 1988 to manage funds generated by a special half-cent transportation sales tax ("Measure C"), which was approved by voters to fund local transportation projects. The Authority also administers the related voter-approved growth management program requirements. Measure J extended this sales tax and growth management program to 2034. In 1992, the County and local cities entered into a Joint Powers Agreement to designate the Authority as the County's CMA, pursuant to Proposition 111 (1990). Although California law no longer requires each county to have a designated CMA, the local jurisdictions have continued to support the CMA to facilitate the receipt and expenditure of state and federal transportation funds administered by the Metropolitan Transportation Commission (MTC).

Contra Costa County's annual contribution to the CMA is based on two components: 1) the formula [population and road miles] used by the State to distribute Proposition 111 gas tax revenue to cities and counties, and 2) the amount of state and federal revenue received by the Authority to fund CMA functions. The Authority primarily uses federal (Surface Transportation Program, Congestion Mitigation and Air Quality) and state (State Transportation Planning, Programming, and Monitoring Program) revenues to fund CMA activities. However, if these revenues are insufficient, member agencies contribute the balance based on the aforementioned formula. As noted in the attached spreadsheet, local contributions are estimates due to the inability to accurately project fluctuating federal and state revenues.

For FY 2022/23, the Authority's overall budget is \$178,410,527. The Authority's Budget for FY 2021/22 for its CMA function is \$6,813,668. The County contribution is \$217,298, a \$72,722 increase from the previous fiscal year's \$144,576 contribution (approximately a 50% increase). The CMA budget was circulated to the Public Managers Association in August 2022. The highlights of the Planning/CMA budget include:

- \$1,000,000 for the Bi-County Activity Based Model Development
- \$500,000 for Regional planning tasks
- \$600,000 for the Action Plan update
- \$502,000 for the StreetLight Data subscription
- \$400,000 for On-Call Transportation Modeling
- \$375,000 for Development of Vehicle Miles Traveled Mitigation Program
- \$350,000 for On-Call Strategic Communications
- \$375,000 for Congestion Management Program Support, Modeling, and Monitoring
- \$200,000 for the Vision Zero Implementation Plan
- \$300,000 for the update to the Countywide Bicycle and Pedestrian Plan
- \$150,000 for the San Pablo Avenue Multimodal
- \$100,000 for the Small-Scale Data Repository

Southwest Area Transportation (SWAT) Committee

SWAT is the RTPC established for the jurisdictions within the San Ramon Valley and the Lamorinda area. Administrative support, currently provided by contracting with the City of San Ramon, consists of compiling and distributing agendas, staff support at Committee meetings, providing summaries of each meeting, and coordinating the SWAT Technical Advisory Committee. SWAT is funded by equal contributions from the six participating jurisdictions. At the beginning of each billing period, which mirrors the fiscal year, SWAT provides an estimated annual budget and member jurisdiction dues. However, SWAT is unique among the RTPCs in that the jurisdictions are billed the actual annual member dues at the end of the billing period for the prior fiscal year. For FY 2021/22, the actual SWAT budget was \$42,330, which included \$30,330 for administrative services and \$12,000 for the SWAT website redesign. The actual County contribution to SWAT for FY 2021/22 is \$7,055. For FY 2022/23, the proposed SWAT budget and the County contribution will be \$33,700 and \$5,616.66, respectively.

Transportation Partnership and Cooperation (TRANSPAC) Committee

TRANSPAC is the RTPC established for the jurisdictions in North-Central Contra Costa. A Managing Director, who is contracted by TRANSPAC, provides administrative support. For FY 2022/23, the TRANSPAC budget is \$345,500. This budget amount includes \$289,500 for administrative costs, a \$31,000 project reserve set aside for the future "I-680/Monument Boulevard Bicycle and Pedestrian Improvement Feasibility Study", and a \$25,000 contingency. Half of the annual total member jurisdiction dues to TRANSPAC is apportioned equally to the six participating jurisdictions, while the other half is apportioned based on the jurisdictions' share of population and road mileage in the TRANSPAC area. For FY 2022/23, the County member contribution is \$42,884.

Transportation Planning Committee for East Contra Costa County (TRANSPLAN)

TRANSPLAN Committee is the RTPC established for jurisdictions in Eastern Contra Costa. The Department of Conservation and Development provides the administrative support to the TRANSPLAN Committee, pursuant to a joint powers agreement that funds staff time and materials. The budget provides for administrative support to the TRANSPLAN Committee and its technical advisory committee, staff support to represent the Committee before other entities, and the ability to carry out the decisions of the Committee. The budget is funded by equal contributions from the five participating jurisdictions. The total FY 2022/23 TRANSPLAN budget is \$6,840.20, and the County contribution is \$1,368.04.

Tri-Valley Transportation Council (TVTC)

TVTC, consisting of Contra Costa County and Alameda County jurisdictions in the Tri-Valley area, adopted a Joint Exercise of Powers (JEPA) agreement in 2013, formally establishing it as an independent entity. Responsibility for administrative support rotates every two years among the participating jurisdictions. The TVTC budget for FY 2022/23 is \$60,200. Budget revenues are generated from an average

annual 1% "set aside" of the subregional transportation development impact fees and cover the agency's normal operating expenditures. Thus, the County does not contribute to TVTC.

West Contra Costa Transportation Advisory Committee (WCCTAC)

WCCTAC is the RTPC established for jurisdictions and transit agencies in West Contra Costa. WCCTAC has its own dedicated staff, headed by an executive director. WCCTAC's full budget consists of the budget for WCCTAC Operations (Advisory Committee), WCCTAC Traffic Demand Management (TDM), WCCTAC Sub-regional Transportation Mitigation Program (STMP), and "Other Reimbursable (Special Projects)". The FY 2022/23 full budget for WCCTAC is \$8,604,654. Member jurisdiction dues support WCCTAC Operations. WCCTAC consists of nine member jurisdictions, each with one seat/vote, except the City of Richmond, which has three, for eleven total seats/votes. The member jurisdiction dues are determined by dividing the WCCTAC Operations budget (after deductions from other funding sources) by the number of seats held; therefore, the County pays one-eleventh (9.1%) of WCCTAC's Operations budget. The FY 2022/23 Operations budget for WCCTAC is \$679,323, and the County member contribution is \$51,899.

CONSEQUENCE OF NEGATIVE ACTION:

If not accepted, County staff will have no direction on how to fulfill fiscal and policy obligations relative to funding the Congestion Management Agency and the Regional Transportation Planning Committees.

ATTACHMENTS

Exhibit A - CMA & RTPC FY22-23 Budget Report

Exhibit A

Agency/Committee	Budget ^A									County Contribution								
	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23
Contra Costa Transportation Authority (Total Budget)	\$278,901,231	\$253,753,595	\$209,939,317	\$184,508,140	\$243,858,989	\$240,621,444	\$205,223,483	\$174,388,333	\$178,410,527									
Contra Costa Transportation Authority (CMA Budget)	\$6,217,043	\$7,357,983	\$5,014,681	\$3,460,131	\$3,596,517	\$3,350,767	\$3,607,773	\$5,216,899	\$6,813,668	\$79,682	\$101,715	\$188,652	\$193,431	\$182,532	\$196,249	\$96,573	\$144,576	\$217,298 ^B
Southwest Area Transportation Committee (SWAT)	\$0	\$34,250	\$32,500	\$24,375	\$30,875	\$33,700	\$33,700	\$42,330	\$33,700	\$0 ^C	\$5,708	\$5,417	\$4,063	\$5,146	\$5,617	\$5,617	\$7,055	\$5,617 ^D
TRANSPAC (Central County)	\$190,440	\$204,222	\$204,222	\$449,956	\$473,733	\$503,556	\$406,500	\$343,500	\$345,500	\$29,534	\$31,867	\$31,867	\$35,196	\$34,503	\$34,539	\$32,245	\$37,822	\$42,884
TRANSPLAN (East County)	\$20,252	\$35,945	\$34,546	\$23,000	\$31,000	\$28,285	\$54,043	\$34,822	\$6,840	\$0 ^E	\$7,189	\$6,909	\$2,495	\$6,200	\$5,263	\$10,809	\$2,310	\$1,368
Tri-Valley Transportation Council (TVTC) ^F	\$205,800	\$117,603	\$98,233	\$55,500	\$161,000	\$166,000	\$256,440	\$159,010	\$60,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
West Contra Costa Transportation Advisory Committee (WCCTAC)	\$1,212,194	\$2,659,143	\$4,705,907	\$4,002,460	\$6,242,704	\$5,011,796	\$4,662,624	\$8,448,556	\$8,604,654	\$36,675	\$36,675	\$39,675	\$42,772	\$47,049	\$48,930	\$48,930	\$49,644	\$51,889
Grand Total	\$280,529,917	\$256,804,758	\$215,014,725	\$189,063,431	\$250,798,301	\$246,364,781	\$210,636,790	\$183,416,551	\$187,461,421	\$145,891	\$183,154	\$272,520	\$277,956	\$275,430	\$290,598	\$194,174	\$241,407	\$319,056

^A The calculation for the Grand Total does not include the Contra Costa Transportation Authority CMA Budget figure. It is already included in the CCTA Total Budget.
^B County contribution to the Contra Costa Transportation Authority CMA Budget is an estimate and subject to change due to fluctuating federal and state revenue that offset local contributions.
^C SWAT member agencies were not billed in FY 2014/15.
^D FY 2022/23 SWAT budget and County contribution are estimates and subject to change. Jurisdictions are charged actual costs, which are identified at the end of the fiscal year.
^E TRANSPLAN had a sufficient carryover balance from FY 2013/14 to cover the FY 2014/15 budget.
^F No County contributions. TVTC budget is covered by a 1% administration set-aside in the sub-regional fee program.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Novation Contract #74-405-12 with LAO Family Community Development, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Novation Contract #74-405-12 with Lao Family Community Development, Inc., a non-profit corporation, in an amount not to exceed \$208,073, to provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) services for diverse refugee, immigrant, limited English and low income U.S. born community members in Contra Costa County for the period from July 1, 2022 through June 30, 2023, which includes a six-month automatic extension through December 31, 2023, in an amount not to exceed \$104,036.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$208,073 for FY 2022-2023 and will be funded 100% by Mental Health Services Act revenues. (No rate increase)

BACKGROUND:

This novation contract meets the social needs of the County's population by providing MHSA PEI services to the underserved Asian and Southeast Asian immigrant and refugee population in Contra Costa County. These services are aimed to help support older adults and their families by strengthening their communication and positively impacting the health and mental health of program participants. The contractor has been providing these services since July 2010.

On December 7, 2021, the Board of Supervisors approved Novation Contract #74-405-11 with Lao Family Community Development, Inc., in an amount not to exceed \$202,012, for the provision of MHSA PEI services to the underserved Asian and Southeast Asian older adults and families in Contra Costa County for the period from July 1, 2021 through June 30, 2022, which included a six-month automatic extension through December 31, 2022 in an amount not to exceed \$101,006.

Approval of Novation Contract #74-405-12 replaces the automatic extension under the prior contract and allows the contractor to continue providing services through June 30, 2023.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, Ph.D,
925-957-5169

By: , Deputy

cc: E Suisala , M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, effective implementation of MHSA PEI services and support programs will be delayed leading to reduced level of services for the County's mental health clients.



Contra
Costa
County

To: Board of Supervisors
From: Gus Kramer, Assessor
Date: October 4, 2022

Subject: Recovery Costs for Maintaining Use Codes for Special Taxes

RECOMMENDATION(S):

AUTHORIZE the Auditor-Controller to make a deduction from special tax proceeds at the rate of \$0.09 per special assessment and credit that amount to the Assessor's account 1600-9607, pursuant to Board Resolution No. 84/332.

FISCAL IMPACT:

This action would allow the County to recover costs incurred in collecting special taxes on behalf of local agencies.

BACKGROUND:

The Assessor has developed and attempted to maintain parcel use codes for the internal use of this office and is not required to maintain such codes for other purposes. Local agencies imposing special taxes have made use of the parcel use codes in collecting special taxes. Government Code Sections 50077 (b) and 53978 (d) authorize the County to deduct from special tax proceeds its reasonable costs incurred in collecting special taxes on behalf of local agencies.

CONSEQUENCE OF NEGATIVE ACTION:

Denial of this action would prevent the County from recovering its costs incurred in collecting special taxes on behalf of local agencies.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

, County Administrator and Clerk of the Board of Supervisors

Contact: Sara Holman, (925) 313-7500

By: , Deputy

cc:

ATTACHMENTS

Board Resolution No.

84/332

ABSTAIN: None.

RESOLUTION NO. 84/332

RECEIVED
JUN 12 1984
CONTRA COSTA
COUNTY ASSESSOR

SUBJECT: Recovery of costs of maintaining use codes for special taxes

The Board of Supervisors of Contra Costa County RESOLVES THAT:

WHEREAS the Assessor has developed and maintained parcel use codes for the internal use of his office and is not required to maintain such codes for other uses,

WHEREAS the County Administrator has advised that the only practical way that local agency special tax ordinances can be implemented and such taxes can efficiently be collected is by using the Assessor's use codes to apply the appropriate amount of special taxes to each parcel in the taxing agency;

WHEREAS the Assessor obtains no benefits from the use of such codes by the local agencies that need the codes to collect their special taxes,

WHEREAS the Assessor is in need of financial assistance in order to continue to adequately maintain the use codes necessary for such special taxes and may not be able to continue to adequately maintain such codes without financial assistance,

WHEREAS the Assessor may well discontinue maintaining use codes for his internal use, considering the costs of maintaining such codes in relation to the benefits obtained from his internal use of the codes,

WHEREAS the public interest requires that the Assessor's use codes continue to be adequately maintained and be available to local agencies for their use in collecting special taxes,

WHEREAS Government Code §§50077(b) and 53978(d) authorize the County to deduct its reasonable costs incurred in collecting special taxes on behalf of local agencies;

NOW, THEREFORE, it is by this Board ordered that the total of all costs of maintaining the Assessor's use codes for the year, including all personnel, equipment and material costs necessary for such maintenance, shall annually be determined by the Assessor and, upon approval by this Board, shall be deducted by the Auditor from the proceeds of special taxes collected for the year by the County for the local agencies in the County. The total of such deductions shall be credited to the Assessor's account for 9606-1647. Said deductions shall be made from the proceeds of each local agency imposing a special tax according to the following formula:

$$\left. \begin{array}{l} \text{Deductions from Special} \\ \text{Tax Proceeds of the} \\ \text{Local Agency} \end{array} \right\} = \left. \begin{array}{l} \text{(Number of Parcels in} \\ \text{the Local Agency} \\ \text{Total Number of Parcels} \\ \text{in all Local Agencies} \\ \text{Imposing Special taxes} \end{array} \right\} \times \left. \begin{array}{l} \text{(Assessor's Total} \\ \text{Annual Costs of} \\ \text{Maintaining Use Codes)} \end{array} \right\}$$

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 5, 1984

J.R. OLSON, COUNTY CLERK
and ex officio Clerk of the Board

D. [Signature]

Orig. Dept.:
cc: Assessor
Auditor-Controller
Treasurer-Tax Collector
Administrator
Local Agencies Imposing Use Codes



Contra
Costa
County

To: Board of Supervisors
From: Mary Ann Mason, County Counsel
Date: October 4, 2022

Subject: Conflict of Interest Code for the Contra Costa County Schools Insurance Group

RECOMMENDATION(S):

APPROVE amended Conflict of Interest Code for the Contra Costa County Schools Insurance Group ("CCCSIG"), including the list of designated positions.

FISCAL IMPACT:

None.

BACKGROUND:

CCCSIG has amended its Conflict of Interest Code and submitted the revised code, attached as Exhibit A, to the Board for approval pursuant to Government Code sections 87306 and 87306.5.

The code has been revised to update the list of positions designated to file conflict of interest statements, by adding one position and revising the title of one position. These changes will ensure that the Conflict of Interest Code accurately reflects the current positions and organizational structure of CCCSIG. The changes are shown on the red-line version, attached as Exhibit B.

CONSEQUENCE OF NEGATIVE ACTION:

None.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/04/2022 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Contact: Kurtis C. Keller, Deputy County Counsel, (925) 655-2200

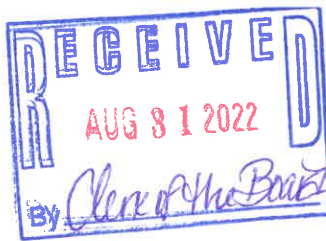
, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

ATTACHMENTS

Exhibit A - Conflict of Interest Code of the Contra Costa County Schools Insurance Group

Exhibit B - Conflict of Interest Code of the Contra Costa County Schools Insurance Group -
REDLINE



2:17pm

CONFLICT OF INTEREST

AP207

The Agency shall adopt a Conflict of Interest Code pursuant to California Government Code, Section 81000 et seq., Political Reform Act and Government Code, Section 87300 thereafter.

The Contra Costa County Schools Insurance Group, also referred to as "Agency," is a separate public entity formed pursuant to a joint exercise of powers agreement and within the meaning of the Government Code.

PROCEDURES

The Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, Title 2 California Code of Regulations section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of Title 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the Contra Costa County Schools Insurance Group.

Designated officials and employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under Article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions; and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original.

Pursuant to section (b)4 of the standard Code, designated officials and employees shall file statements of economic interests with the Executive Director of the Agency who will make the statements available for public inspection and reproduction (Gov. Code Section 81008). The original statements submitted by the Executive Director, Board members, and Alternate Board members will be forwarded to the Clerk of the Board of Supervisors of Contra Costa County and the original statements of all other designated employees will be retained by the Contra Costa County Schools Insurance Group.

APPENDIX

<u>Designated Employees</u>	<u>Disclosure Categories</u>
Directors of the Board	One
Board Alternates	One
Executive Director	One
Chief Financial Officer	One
Health & Safety Services Manager	One
Human Resources/Communications Manager	One
Claims Manager	One
Claims Supervisor	One
Consultants*	One
Controller.....	One
Accountant.....	One
Information Services Manager.....	One
Senior Claims Examiner	Two
Claims Examiner.....	Two
Executive Assistant	Two
Information Services Coordinator	Two
Sr. Accounting/Payroll Specialist.....	Two

DISCLOSURE CATEGORIES

General Rule

An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

- **Designated Employees in Category "One" must report:**
 - All investments, interests in real property, and income, and any business entity in which the employee is a director, officer, partner, trustee, employee, or holds any position of management. These financial interests are reportable only if located within Contra Costa County or if the business entity is doing business or planning to do business in the County (and such plans are known by the designated employee) or has done business within the County at any time during the two years prior to the filing of the statement.
 - Investments in any business entity, income from any source and status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which has within the last two years contracted or foreseeably may contract with the Agency, or with any public agency within Contra Costa County, to provide services, supplies, materials, machinery or equipment to either party.

CONFLICT OF INTEREST

AR207.1 (cont.)

- **Designated Employees in Category "Two" must report:**
 - Investments in any business entity, income from any source, and status as a director; officer, partner, trustee, employee, or holder of a position of management in any business entity, which has within the last two years contracted, or foreseeably may contract, with the Contra Costa County Schools Insurance Group to provide services, supplies, materials, machinery or equipment to the Agency.

**With respect to Consultants, the Chairperson of the Board or the Executive Director, however, may determine in writing that a particular consultant, although a "designated person", is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this Section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. A copy of this determination shall be retained by Contra Costa County Schools Insurance Group. Nothing herein excuses any such consultant from any other provision of the Conflict of Interest Code.*

WRITTEN EXPLANATION OF REASONS FOR DESIGNATIONS & DISCLOSURE RESPONSIBILITIES FOR THE AGENCY

Designations

The positions noted under "Designated Employees" have been designated as those positions subject to provisions of the Conflict of Interest Code in that those positions are the only positions having any substantial responsibility relative to the Agency's decision-making process or policy.

Disclosure Responsibilities

The categories relative to the types of interests that must be disclosed are based upon the types of financial interests relevant to the Agency business which is confined to providing Workers' Compensation and Health Benefits coverage to member districts.

Revised: August 30, 2018

Revised: August 27, 2020

Revised: August 25, 2022



2:17pm

CONFLICT OF INTEREST

AP207

The Agency shall adopt a Conflict of Interest Code pursuant to California Government Code, Section 81000 et seq., Political Reform Act and Government Code, Section 87300 thereafter.

The **Contra Costa County Schools Insurance Group**, also referred to as "Agency," is a separate public entity formed pursuant to a joint exercise of powers agreement and within the meaning of the Government Code.

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Designated officials and employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under Article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions; and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original.

Pursuant to section (b)4 of the standard Code, designated officials and employees shall file statements of economic interests with the Executive Director of the Agency who will make the statements available for public inspection and reproduction (Gov. Code Section 81008). The original statements submitted by the Executive Director, Board members, and Alternate Board members will be forwarded to the Clerk of the Board of Supervisors of Contra Costa County and the original statements of all other designated employees will be retained by the Contra Costa County Schools Insurance Group.

APPENDIX

<u>Designated Employees</u>	<u>Disclosure Categories</u>
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Consultants*	One
Controller.....	One
Accountant.....	One
Information Services Manager.....	One
Senior Claims Examiner	Two
Claims Examiner.....	Two
Executive Assistant	Two
IS Information Services Coordinator	Two
Sr. Accounting/Payroll Specialist.....	Two

DISCLOSURE CATEGORIES

General Rule

An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

- **Designated Employees in Category "One" must report:**
 - All investments, interests in real property, and income, and any business entity in which the employee is a director, officer, partner, trustee, employee, or holds any position of management. These financial interests are reportable only if located within Contra Costa County or if the business entity is doing business or planning to do business in the County (and such plans are known by the designated employee) or has done business within the County at any time during the two years prior to the filing of the statement.
 - Investments in any business entity, income from any source and status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which has within the last two years contracted or foreseeably may contract with the Agency, or with any public agency within Contra Costa County, to provide services, supplies, materials, machinery or equipment to either party.

CONFLICT OF INTEREST

AR207.1 (cont.)

- **Designated Employees in Category "Two" must report:**
 - Investments in any business entity, income from any source, and status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which has within the last two years contracted, or foreseeably may contract, with the Contra Costa County Schools Insurance Group to provide services, supplies, materials, machinery or equipment to the Agency.

**With respect to Consultants, the Chairperson of the Board or the Executive Director, however, may determine in writing that a particular consultant, although a "designated person", is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this Section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. A copy of this determination shall be retained by Contra Costa County Schools Insurance Group. Nothing herein excuses any such consultant from any other provision of the Conflict of Interest Code.*

WRITTEN EXPLANATION OF REASONS FOR DESIGNATIONS & DISCLOSURE RESPONSIBILITIES FOR THE AGENCY

Designations

The positions noted under "Designated Employees" have been designated as those positions subject to provisions of the Conflict of Interest Code in that those positions are the only positions having any substantial responsibility relative to the Agency's decision-making process or policy.

Disclosure Responsibilities

The categories relative to the types of interests that must be disclosed are based upon the types of financial interests relevant to the Agency business which is confined to providing Workers' Compensation and Health Benefits coverage to member districts.

Revised: August 30, 2018

Revised: August 27, 2020

Revised: August 25, 2022



Contra
Costa
County

To: Board of Supervisors
From: Mary Ann Mason, County Counsel
Date: October 4, 2022

Subject: Conflict of Interest Code of the Central Contra Costa Sanitary District

RECOMMENDATION(S):

APPROVE amended Conflict of Interest Code for the Central Contra Costa Sanitary District ("District"), including the List of Designated Positions.

FISCAL IMPACT:

None.

BACKGROUND:

The District has amended its Conflict of Interest Code and submitted the revised code, attached as Exhibit A, to the Board for approval pursuant to Government Code sections 87306 and 87306.5.

The code has been revised to update the disclosure categories and the list of designated positions to add one position, delete five positions, and revise the title of one position. The revisions also reorganize the District's code. These changes will ensure that the Conflict of Interest Code accurately reflects the current positions and organizational structure of the District. The changes are shown on the red-line version, attached as Exhibit B.

CONSEQUENCE OF NEGATIVE ACTION:

None.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/04/2022 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kurtis C. Keller, Deputy County Counsel, (925) 655-2200

By: , Deputy

cc: Monica Nino, Clerk of the Board of Supervisors, Kurtis C. Keller, Deputy County Counsel, Katie Young, Contra Contra Costa Sanitary District

ATTACHMENTS

Exhibit A - Conflict of Interest Code of the Central Contra Costa Sanitary District

Exhibit B - Conflict of Interest Code of the Central Contra Costa Sanitary District -
REDLINE

CONFLICT OF INTEREST CODE

Adopted: November 15, 2012
Last Revised: August 18, 2022



CENTRAL CONTRA COSTA SANITARY DISTRICT CONFLICT OF INTEREST CODE

A. Incorporation of FPPC Regulation by Reference

Title 2, Section 18730 of the California Code of Regulations and any amendments to that regulation subsequently adopted by the Fair Political Practices Commission (FPPC) are hereby incorporated in this Conflict of Interest Code by reference.

B. Code-Reviewing Body

The Contra Costa County Board of Supervisors is the Code-Reviewing Body for this Conflict of Interest Code.

C. Reason for Filing

Those individuals listed in Sections G, H, and I are required to file a Form 700 as their job duties fall under one, or more, of the following categories:

- Category 1 – Officials and employees whose duties are broad and indefinable:

All investments and business positions in business entities, and income (including loans, gifts and travel payments) from sources located in or doing business in the District's jurisdiction.

Interests in real property located in the jurisdiction, including property within two miles of the boundaries of the District's jurisdiction.

- Category 2 – Officials and employees whose duties involve contracting or purchasing for the District:

All investments and business positions in business entities, and income (including gifts, loans and travel payments) from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by this District.

- Category 3 – Officials and employees whose decisions may affect real property interests:

Interests in real property located in the jurisdiction, including property within two miles of the boundaries of the District.

- Category 4 – Officials and employees with regulatory powers:

All investments and business positions and income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the District.

D. Place of Filing

1. Those individuals who are required to file a Statement of Economic Interests (Form 700) shall do so as follows:

- a. File Directly with the County

The Board Members, employees and officers listed in Section G below shall file a Form 700 electronically with Contra Costa County using NetFile's paperless system and shall also provide a courtesy copy of the Form 700 to the Secretary of the District. The Secretary of the District is considered the "filing official" for those holding these positions.

- b. File with the Secretary of the District

Employees listed in Section H below shall file an original Form 700 with the Secretary of the District. The Secretary of the District is considered the "filing officer" and shall retain the original statements.

E. Public Records

Form 700s are public records subject to Government Code Section 81008 and are available for public inspection not later than the second business day following the day on which the statement was received.

F. Disqualification

Board Members, employees, and officials in positions designated in Sections G and H below shall disqualify themselves from making or participating in the making of any governmental decision when it is reasonably foreseeable that a financial interest of the individual may be materially affected by the decision. The individual shall not be required to disqualify himself or herself with respect to any matter which could not be legally acted upon or decided without the individual's participation.

G. Officials Who Manage Public Investments

In accordance with Government Code Sections 87200 and 87314, certain positions are required to file a Form 700; specifically, those who direct the investment of public monies, formulate or approve investment policies, approve or establish guidelines for asset allocations, or approve investment transactions. It has been determined that the positions listed below shall file, upon assuming and leaving office and annually while in office, a Form 700 disclosing that official's interest in investments, real property, and income designated as reportable under the disclosure category to which the official's position is assigned. Officials who manage public investments shall be disqualified from participation as described above:

	<u>Designated Positions</u>	<u>Disclosure Category</u>
1.	Member, Board of Directors	1
2.	General Manager	1
3.	Secretary of the District	1
4.	Counsel for the District	1
5.	Director of Operations	1
6.	Director of Finance and Administration	1
7.	Director of Engineering and Technical Services	1
8.	Finance Manager	1

H. Disclosure Statement and Designated Positions

Each employee in the positions designated below shall file, upon assuming and leaving office and annually while in office, a Form 700 disclosing that employee's interest in investments, real property, and income designated as reportable under the disclosure category to which the employee's position is assigned. Employees in these "designated positions" are those who the District has determined will make or participate in making governmental decisions and who could foreseeably be affected materially by those decisions.

	<u>Designated Positions</u>	<u>Category</u>
	<i><u>Management Positions</u></i>	1
1.	Capital Projects Division Manager	
2.	Collection System Operations Division Manager	
3.	Communication Services and Government Relations Manager	
4.	Environmental and Regulatory Compliance Division Manager	
5.	Human Resources & Organizational Development Manager	
6.	Information Technology Manager	
7.	Operations Optimization Manager	
8.	Planning and Development Services Division Manager	
9.	Plant Maintenance Division Manager	
10.	Plant Operations Division Manager	
11.	Purchasing and Materials Manager	
12.	Resource Recovery Program Manager	

Designated Positions

Category

Consultants and Special Capacities

- 13. Consultant (refer to Section I below)
- 14. Employees or consultants hired as financial advisor or underwriter
- 15. Employees on the Deferred Compensation Advisory Committee

1

All Other Applicable Staff Positions

- 16. Associate Engineer
- 17. Construction Inspector
- 18. Contracts and Procurement Specialist I/II
- 19. Contracts Specialist
- 20. Development Services Supervisor
- 21. Environmental Compliance Inspector I/II
- 22. Environmental Compliance Program Administrator
- 23. Laboratory Program Administrator
- 24. Land Surveyor
- 25. Maintenance Planner
- 26. Material Services Supervisor
- 27. Materials Specialist
- 28. Real Property Agent
- 29. Risk Management Program Administrator
- 30. Senior Engineer
- 31. Senior Environmental Compliance Inspector
- 32. Superintendent, Operations/Maintenance
- 33. Utility Systems Engineer

1
 2, 4
 2
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 1

I. Consultants

Only those Consultants who fall within the criteria described below shall disclose pursuant to the broadest disclosure category in the District's Conflict of Interest Code, unless the General Manager determines that a less broad category is appropriate.

For purposes of the District's Conflict of Interest Code, "Consultant" means an individual who, pursuant to a contract with the District:

- 1. Makes a governmental decision whether to:
 - a. Approve a rate, rule, or regulation;
 - b. Adopt or enforce a law;
 - c. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
 - d. Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract that requires agency approval;

- e. Grant agency approval to a contract that requires agency approval and to which the agency is a party, or to the specifications for such a contract;
 - f. Grant agency approval to a plan, design, report, study, or similar item;
 - g. Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or
2. Serves in a staff capacity with the agency and in that capacity participates in making governmental decisions as defined in FPPC Regulation 2 CCR 18700, et seq. or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the Sections G and H above.

The General Manager shall make a determination in writing when a particular Consultant falls within the above-described criteria requiring the Consultant to be treated as a “designated position.” The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as the Conflict of Interest Code.

CONFLICT OF INTEREST CODE

Adopted: November 15, 2012

Last Revised: ~~May 20, 2021~~ August 18, 2022



CENTRAL CONTRA COSTA SANITARY DISTRICT CONFLICT OF INTEREST CODE

A. Incorporation of FPPC Regulation by Reference

Title 2, Section 18730 of the California Code of Regulations and any amendments to that regulation subsequently adopted by the Fair Political Practices Commission (FPPC) are hereby incorporated in this Conflict of Interest Code by reference.

B. Code-Reviewing Body

The Contra Costa County Board of Supervisors is the Code-Reviewing Body for this Conflict of Interest Code.

C. Reason for Filing

Those individuals listed in Sections G, H, and I are required to file a Form 700 as their job duties fall under one, or more, of the following categories:

- Category 1 – Officials and employees whose duties are broad and indefinable:

All investments and business positions in business entities, and income (including loans, gifts and travel payments) from sources located in or doing business in the District's jurisdiction.

Interests in real property located in the jurisdiction, including property within two miles of the boundaries of the District's jurisdiction.

- Category 2 – Officials and employees whose duties involve contracting or purchasing for the District:

All investments and business positions in business entities, and income (including gifts, loans and travel payments) from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by this District.

- Category 3 – Officials and employees whose decisions may affect real property interests:

Interests in real property located in the jurisdiction, including property within two miles of the boundaries of the District.

- Category 4 – Officials and employees with regulatory powers:

All investments and business positions and income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the District.

CD. Place of Filing

1. Those individuals who are required to file a Statement of Economic Interests (Form 700) shall do so as follows:

- a. File Directly with the County

The Board Members, employees and officers listed in Section **GF** below shall file a Form 700 electronically with Contra Costa County using NetFile's paperless system and shall also provide a courtesy copy of the Form 700 to the Secretary of the District. The Secretary of the District is considered the "filing official" for those holding these positions.

- b. File with the Secretary of the District

Employees listed in Section **G-H** below shall file an original Form 700 with the Secretary of the District. The Secretary of the District is considered the "filing officer" and shall retain the original statements.

DE. Public Records

Form 700s are public records subject to Government Code Section 81008 and are available for public inspection not later than the second business day following the day on which the statement was received.

EF. Disqualification

Board Members, employees, and officials in positions designated in Sections **FG** and **GH** below shall disqualify themselves from making or participating in the making of any governmental decision when it is reasonably foreseeable that a financial interest of the individual may be materially affected by the decision. The individual shall not be required to disqualify himself or herself with respect to any matter which could not be legally acted upon or decided without the individual's participation.

FG. Officials Who Manage Public Investments

In accordance with Government Code Sections 87200 and 87314, certain positions are required to file a Form 700; specifically, those who direct the investment of public monies, formulate or approve investment policies, approve or establish guidelines for asset allocations, or approve investment transactions. It has been determined that the positions listed below shall file, upon assuming and leaving office and annually while in office, a Form 700 disclosing that official's interest in investments, real property, and income designated as reportable under the disclosure category to which the official's position is assigned. Officials who manage public investments shall be disqualified from participation as described above:

	<u>Designated Positions</u>	<u>Disclosure Category</u>
1.	Member, Board of Directors	1
2.	General Manager	1
3.	Secretary of the District	1
4.	Counsel for the District	1
5.	Director of Operations	1
6.	Director of Finance and Administration	1
7.	Director of Engineering and Technical Services	1
8.	Finance Manager	1

GH. Disclosure Statement and Designated Positions

Each employee in the positions designated below shall file, upon assuming and leaving office and annually while in office, a Form 700 disclosing that employee's interest in investments, real property, and income designated as reportable under the disclosure category to which the employee's position is assigned. Employees in these "designated positions" are those who the District has determined will make or participate in making governmental decisions and who could foreseeably be affected materially by those decisions.

	<u>Designated Positions</u>	<u>Disclosure Category</u>
9.	Capital Projects Division Manager	4
10.	Collection System Operations Division Manager	4
11.	Plant Operations Division Manager	4
12.	Plant Maintenance Division Manager	4
13.	Planning and Development Services Division Manager	4
14.	Environmental and Regulatory Compliance Division Manager	4
15.	Human Resources and Organizational Development Manager	4
16.	Communication Services and Intergovernmental Relations Manager	4
17.	Information Technology Manager	4

<u>Designated Positions</u>	<u>Disclosure Category</u>
18. Resource Recovery Program Manager	4
19. Purchasing and Materials Manager	4
20. Consultant (see Section IH below)	4
21. Employees or consultants hired as financial advisor or underwriter	4
22. Employees on the Deferred Compensation Advisory Committee	4
23. Risk Management Program Administrator	4
24. Utility Systems Engineer	4
25. Senior Engineer	4
26. Associate Engineer	4
27. Senior Materials Coordinator	2
28. Contracts Specialist	2
29. Senior Buyer Contracts and Procurement Specialists I/II	2
30. Material Services Supervisor	2
31. Maintenance Planner	2
32. Pumping Stations Supervisor	2
33. Plant Operations Superintendent, Operations/Maintenance Superintendent	2,4
34. Field Operations Superintendent	2,4
35. Plant Maintenance Superintendent	2,4
36. Laboratory Superintendent Program Administrator	2,4
37. Environmental Compliance Superintendent Program Administrator	2,4
38. Senior Environmental Compliance Inspector	2,4
39. Environmental Compliance Inspector I/II	2,4
40. Construction Inspector	2,4
41. Right of Way Real Property Agent	2,3
42. Land Surveyor Senior Right of Way Agent	2,3
43. Development Services Supervisor Land Surveyor	3
44. Development Services Supervisor Operations Optimization Manager	3,41

Designated Positions

Category

<u>Management Positions</u>	
1. Capital Projects Division Manager	1
2. Collection System Operations Division Manager	
3. Communication Services and Government Relations Manager	
4. Environmental and Regulatory Compliance Division Manager	
5. Human Resources & Organizational Development Manager	
6. Information Technology Manager	
7. Operations Optimization Manager	
8. Planning and Development Services Division Manager	

<u>Designated Positions</u>	<u>Category</u>
9. Plant Maintenance Division Manager	
10. Plant Operations Division Manager	
11. Purchasing and Materials Manager	
12. Resource Recovery Program Manager	
<u>Consultants and Special Capacities</u>	
	1
13. Consultant (refer to Section I below)	
14. Employees or consultants hired as financial advisor or underwriter	
15. Employees on the Deferred Compensation Advisory Committee	
<u>All Other Applicable Staff Positions</u>	
16. Associate Engineer	1
17. Construction Inspector	2, 4
18. Contracts and Procurement Specialist I/II	2
19. Contracts Specialist	2
20. Development Services Supervisor	2, 3
21. Environmental Compliance Inspector I/II	2, 4
22. Environmental Compliance Program Administrator	2, 4
23. Laboratory Program Administrator	2, 4
24. Land Surveyor	2, 3
25. Maintenance Planner	2
26. Material Services Supervisor	2
27. Materials Specialist	2
28. Real Property Agent	2, 3
29. Risk Management Program Administrator	1
30. Senior Engineer	1
31. Senior Environmental Compliance Inspector	2, 4
32. Superintendent, Operations/Maintenance	2
33. Utility Systems Engineer	1

HI. Consultants

Only those Consultants who fall within the criteria described below shall disclose pursuant to the broadest disclosure category in the District's Conflict of Interest Code, unless the General Manager determines that a less broad category is appropriate.

For purposes of the District's Conflict of Interest Code, "Consultant" means an individual who, pursuant to a contract with the District:

1. Makes a governmental decision whether to:
 - a. Approve a rate, rule, or regulation;

- b. Adopt or enforce a law;
 - c. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
 - d. Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract that requires agency approval;
 - e. Grant agency approval to a contract that requires agency approval and to which the agency is a party, or to the specifications for such a contract;
 - f. Grant agency approval to a plan, design, report, study, or similar item;
 - g. Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or
2. Serves in a staff capacity with the agency and in that capacity participates in making governmental decisions as defined in FPPC Regulation [2 CCR 18700](#), ~~et seq. 18702.2~~ or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the Sections [FG](#) and [G-H](#) above. (~~FPPC Regulation 18701.~~)

The General Manager shall make a determination in writing when a particular Consultant falls within the above-described criteria requiring the Consultant to be treated as a “designated position.” The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as the Conflict of Interest Code.

~~I. Disclosure Category Index~~

~~Category 1—Officials and employees whose duties are broad and indefinable:~~

~~All investments and business positions in business entities, and income (including loans, gifts and travel payments) from sources located in or doing business in the District’s jurisdiction.~~

~~Interests in real property located in the jurisdiction, including property within two miles of the boundaries of the District’s jurisdiction.~~

~~Category 2—Officials and employees whose duties involve contracting or purchasing for the District:~~

~~All investments and business positions in business entities, and income (including gifts, loans and travel payments) from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by this District.~~

~~05-20-21~~

08-18-22

~~Category 3—Officials and employees whose decisions may affect real property interests:~~

~~Interests in real property located in the jurisdiction, including property within two miles of the boundaries of the District.~~

~~Category 4—Officials and employees with regulatory powers:~~

~~All investments and business positions and income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the District.~~



Contra
Costa
County

To: Board of Supervisors
From: Matt Slattengren, Ag Commissioner/Weights & Measures Director
Date: October 4, 2022

Subject: 2021 Annual Crop Report for Contra Costa County Department of Agriculture

RECOMMENDATION(S):

APPROVE the 2021 Annual Crop Report and AUTHORIZE the Agricultural Commissioner, or designee, to submit the publication to the California Department of Food and Agriculture (CDFA).

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

Section 2272 and 2279 of the California Food and Agriculture Code requires the County Agricultural Commissioner to submit an annual report to the State Secretary of CDFA. Data in this report is to be collected and prepared in a manner that will provide the most reliable and accurate estimates of acreage, yield, production, and value. The material is to be presented in a uniform manner, so reports across counties are comparable and the maximum value to CDFA. The report provides core agricultural statistical data and programmatic information. It includes information about what is being

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: 9256086600

By: , Deputy

cc:

BACKGROUND: (CONT'D)

done to eradicate, control, or manage pests. It contains information about the many sources of food production in the County, including commercial and small-scale diversified farms, community and school gardens, and nurseries and livestock production. The report details the work the Department's staff to support a robust agricultural industry.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action would delay or prevent filing the required county crop report. This would be a violation of the California Food and Agriculture Code and cause a breach in the Memorandum of Understanding between the California Department of Food and Agriculture and the California Agricultural Commissioners and Sealers Association.

ATTACHMENTS

Crop report 2021

*Contra Costa
County
Agricultural
Crop Report 2021*



Larry Yost



Larry Yost was hired by Contra Costa County Department of Agriculture in 1988. Larry started at the department as an Agricultural Biologist Trainee, spraying weeds especially Artichoke Thistle. He has seen the department through many changes including several office moves and Commissioners.

Larry became a Deputy Agricultural Commissioner of Pesticide Use Enforcement in 1999. After 33 years with the department, he retired in 2021 as the Pest Exclusion & Pest Management Deputy. He is currently enjoying his retirement of bocce ball, bowling and playing with the grandchildren.

Ralph Fonseca started with Contra Costa County Department of Agriculture in 1990.

He worked in all agricultural programs including Fruit and Vegetable Standardization, weed abatement, inspections at UPS facilities, nurseries, and Pesticide Use Enforcement. He was invaluable as a translator for training and outreach with our Spanish speaking community. Ralph was always willing to help with institutional knowledge about laws and regulations. Ralph retired as an Agricultural Biologist III in 2021 after 31 years with the department. He is enjoying traveling and spending time with family.



Ralph Fonseca

Agricultural Commissioner and Sealer's Letter

Karen Ross, Secretary
California Department of Food and Agriculture and
The Honorable Board of Supervisors of Contra Costa County

Contra
Costa
County



I am pleased to submit the 2021 Agricultural Crop & Livestock Report for Contra Costa County in accordance with the provisions of Section 2272 and 2279 of the California Food and Agricultural Code.

While 2020 was a year we will never forget, the 2021 overall production values changed very little. Demand for Contra Costa County agricultural goods remained strong partially because many growers market goods directly to consumers or wholesale direct to retail. The total gross value of agricultural crops in 2021 was \$109,440,491 which is a small decrease of \$308,409 from 2020. In general, demand and prices have remained strong for agricultural crops in Contra Costa County.

Crop values vary from year to year due to factors such as production, weather, and market conditions. Some notable changes include an increase in fruit and nut crops as the demand expanded for fresh fruit at U-Pick farms. Also noteworthy is the decrease in acreage and total value of field crops due to reduction in farming of field corn and industrial hemp. The number of organic farms decreased from 18 to 17 this year with 6,842 acres in production. Twelve crop categories exceeded one million dollars in value for 2021. These categories in decreasing order include cattle and calves, sweet corn, tomatoes, cherries, grapes, rangeland, irrigated pasture, apricots, walnuts, alfalfa hay, apiary products, and peaches.

It should be emphasized that the values stated in this report are gross receipts and do not include the cost of production, transportation, or marketing of the products. The economic benefit of agricultural production is generally thought to be about three times the gross production value.

I truly appreciate the agricultural producers, farmers, ranchers, and organizations that shared information and supported our efforts in completing this report. Special recognition goes to all the staff who assisted in compiling the information to make this report possible.



Respectfully Submitted,

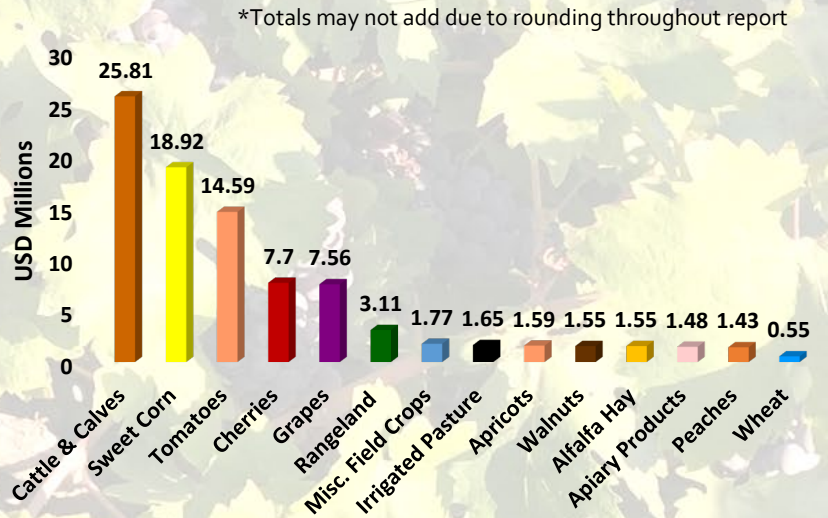
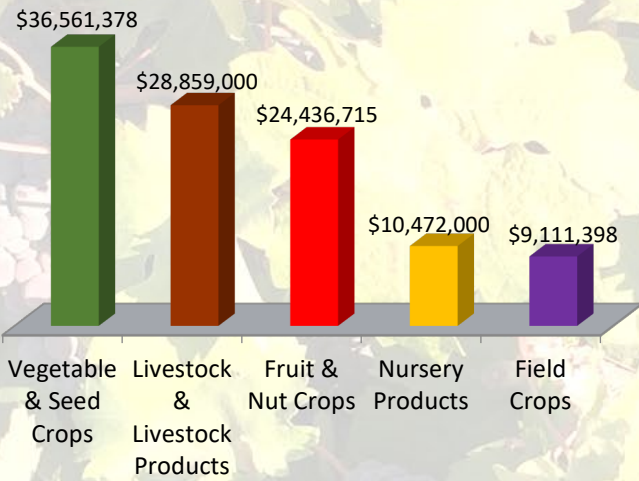
Handwritten signature of Matt Slattengren.

Matt Slattengren
Agricultural Commissioner
Director of Weights and Measures



Gross Production Values by Category

Leading Crops



Production Summary

Category	Gross Value		Change in Gross Value	Total Cultivated Acreage		Change in Acreage	Ranking	
	2021	2020	%	2021	2020	%	2021	2020
Vegetable & Seed Crops	\$36,561,378	\$38,502,000	-5%	6,198	6,532	-1%	1	1
Livestock & Livestock Products	\$28,859,000	\$27,475,000	5%	N/A	N/A	N/A	2	2
Fruit & Nut Crops	\$24,436,715	\$20,769,000	18%	4,597	4,465	2%	3	3
Nursery Products	\$10,472,000	\$10,561,000	-1%	16	16	0%	4	5
Field Crops	\$9,111,398	\$12,441,900	-27%	162,630	166,828	-3%	5	4
Total	\$109,440,491	\$109,748,900	0.2%	---	---	---	---	---

Nursery Production

Commodity	Year	Production	Total Value
Nursery Production ¹	2021	15.71 acres	\$10,472,000
	2020	16.40 acres	\$10,561,000
Total	2021	15.71 acres	\$10,472,000
	2020	16.40 acres	\$10,561,000

¹ Includes Bedding Plants, Christmas Trees, Ground Covers, Propagative Materials, Ornamental Trees & Shrubs, Fruit Trees, Cut Flowers.



Livestock & Livestock Products

Commodity	Year	Number of Head	Total Live Weight	Value Per CWT	Total Value
Cattle & Calves	2021	28,600	187,000 lbs.	\$138	\$25,806,000
	2020	26,771	182,000 lbs.	\$135	\$24,635,000
Apiary Products ¹	2021	N/A	N/A	N/A	\$1,480,000
	2020	N/A	N/A	N/A	\$1,232,000
Misc. Livestock ²	2021	N/A	N/A	N/A	\$1,573,000
	2020	N/A	N/A	N/A	\$1,608,000
Total	2021				\$28,859,000
	2020				\$27,475,000

¹ Includes honey, wax, and pollination.

² Includes chickens, ducks, emus, goats, hogs, llamas, ostriches, pigs, rabbits, sheep, turkeys, milk, wool, and eggs.

Fruit & Nut Crops

Crop	Year	Harvested Acreage	Production Per Acre	Harvested Tons	Value Per Ton	Total Value
Apricots	2021	169	2.80 tons	473	\$3,370	\$1,594,010
	2020	169	2.52 tons	427	\$3,412	\$1,457,000
Cherries	2021	1,012	1.76 tons	1,781	\$4,325	\$7,702,825
	2020	824	1.95 tons	1,600	\$3,585	\$5,743,000
Grapes	2021	1,836	5.29 tons	9,712	\$778	\$7,555,936
	2020	1,940	4.70 tons	9,086	\$752	\$6,829,000
Olives	2021	238	4.79 tons	1,140	\$1,052	\$1,199,280
	2020	293	2.72 tons	796	\$1,046	\$833,000
Peaches	2021	121	3.86 tons	467	\$3,060	\$1,429,020
	2020	123	4.60 tons	567	\$3,118	\$1,769,000
Plums & Pluots	2021	46	4.08 tons	188	\$2,700	\$507,600
	2020	46	5.02 tons	233	\$2,757	\$641,000
Walnuts	2021	541	1.77 tons	958	\$1,618	\$1,550,044
	2020	528	2.05 tons	1,081	\$1,285	\$1,389,000
Miscellaneous ¹	2021	634	Various	Various	Various	\$2,898,000
	2020	512				\$1,829,000
Total	2021	4,597				\$24,436,715
	2020	4,465				\$20,769,000

¹ Includes almonds, apples, apriums, Asian pears, berries, citrus, figs, loquats, melons, mulberries, nectarines, pears, pecans, persimmons, pistachios, prunes, pomegranates, quinces, and strawberries.



U-Pick Farms



<http://harvest4you.com>



Field Crops

Crop	Year	Harvested Acreage	Production Per Acre	Tons Harvested	Unit	Value Per Unit	Total Value
Alfalfa Hay	2021	1,730	4.39	7,595	Ton	\$204.00	\$1,549,380
	2020	2,112	4.84	10,200		\$190.00	\$1,935,000
Cereal Hay	2021	3,530	1.21	4,271	Ton	\$113.00	\$482,623
	2020	2,974	1.75	5,200		\$126.00	\$657,000
Irrigated Pasture	2021	5,450	n/a	n/a	Acre	\$302.00	\$1,645,900
	2020	5,450	n/a	n/a		\$302.00	\$1,645,900
Rangeland	2021	148,000	n/a	n/a	Acre	\$21.00	\$3,108,000
	2020	148,000	n/a	n/a		\$21.00	\$3,108,000
Wheat	2021	2,060	1.86	3,831	Ton	\$145.00	\$555,495
	2020	2,267	1.87	4,240		\$166.00	\$703,000
Misc. ¹	2021	1,860	Various	Various	Var.	Various	\$1,770,000
	2020	6,035					\$4,393,000
Total	2021	162,630					\$9,111,398
	2020	166,828					\$12,441,900

¹ Includes barley, corn silage, field corn, forage hay, hay (wild), industrial hemp, rye, safflower, silage, straw, Sudan grass, and sorghum.





Vegetable & Seed Crops

Crop	Year	Harvested Acreage	Production Per Acre	Tons Harvested	Value Per Ton	Total Value
Tomatoes ¹	2021	2,760	62.92 tons	173,659	84.00	\$14,587,356
	2020	2,805	63.73 tons	179,000	78.00	\$13,990,000
Sweet Corn	2021	3,040	10.86 tons	33,014	\$573	\$18,917,022
	2020	3,112	10.50 tons	32,600	\$611	\$19,924,000
Misc. ²	2021	398	Various	Various	Various	\$3,057,000
	2020	615				\$4,588,000
Total	2021	6,198				\$36,561,378
	2020	6,532				\$38,502,000

¹ Includes fresh and processing tomatoes.

² Includes asparagus, artichokes, beets, broccoli, cabbage, cardoon, carrots, cauliflower, cucumbers, eggplant, garlic, ginseng, green beans, greens, herbs, kohlrabi, lettuce, melons, mushrooms, okra, onions, peas, peppers, potatoes, pumpkins, radishes, squash, and wheat grass.

Weights and Measures

The Contra Costa County Division of Weights and Measures promotes a fair and equitable marketplace by performing inspections of retail packages and commercial weighing and measuring devices. These efforts certify that the sales of harvested crop, livestock, animal feed, vehicle fuel, and other commodities are based on a precise weight or measure. Contra Costa County has over 35,000 commercial devices that require testing. Nearly 17,000 devices need to be tested annually. Just over 18,000 are tested less frequently per regulations.



Measuring Devices	Commercial Devices
Vehicle Fuel Station Meters	8,362
Electric Sub Meters	6,759
Water Sub Meters	11,896
Vapor/ LPG/ LNG/ CNG Meters	3,776
Taxi Meters	102
Hydrogen Meters	6

Advertisement & Transaction Verification	Commercial Devices
Petroleum Gas Stations	265
Retail Price Verification	5557

Weighing Devices	Commercial Devices
Cannabis/ Light Capacity Retail Scales	2,243
Heavy Capacity Retail Scales	266
Vehicle/ Railway Scales	103
Prescription/ Jeweler Scales	33
Livestock/ Animal Scales	14
Other Weighing Devices	2

Quality Assurance	Audited
Weighmaster Locations	102
Consumer Complaint Investigations	83

Mission Statement

The Contra Costa County Department of Agriculture, under the direction of the California Department of Food and Agriculture, Department of Pesticide Regulation, and Division of Measurement Standards, is responsible for conducting regulatory and service activities pertaining to the agricultural industry and the consumers of our County. The primary goal of this office is to promote and protect agriculture while safeguarding the public and the environment. Our work as County Weights and Measures officials in the community ensures a safe place to live and a fair marketplace for trade.

STAFF 2021

Agricultural Commissioner / Director of Weights & Measures

Matt Slattengren

Assistant Agricultural Commissioner / Sealer of Weights and Measures

Jose Arriaga

Deputy Agricultural Commissioners

Ivan Godwyn, Erin Herbst, Beth Slate, Larry Yost

Deputy Sealer of Weights and Measures

Gil Rocha

Agricultural Biologists

Simone Ackermann, Karen Adler, Keri Brumfield, Ralph Fonseca, David Hallinan, Omar Luna, Lucas Pattie, Wil Schaub, Greg Spurlock, Molly Trump, Jorge Vargas, Janessa Weingand

Weights & Measures Inspectors

Gabriel Adebote, Patrick Bowen, Christine Buelna, Ngozi Egbuna, Harmeet Gil, Chris Michaels

Agricultural & Standards Aides

Karin Linnen, Shannon Smith

Administrative Support

Stephanna Hidalgo

Pest Detection, Pest Management & Glassy-winged Sharpshooter Staff

Ana De Abreu, Danilo Angcla, Elizabeth Cass, Nancy Dennis, Luis Franco, Beth Jessen, Warren Kawamoto, John Luzar, Gerald Malpass, Rick Mata, Linda Mazur, Eldren Prieto, Sarah Ratto, Laura Matta-Russo, Lance Sickler, Lindsay Skidmore, Stephen Vollmer, Tom Webb, Jessica Yount, Oscar Zaldua

Pest Quarantine Detector Canine

Major



<http://www.co.contra-costa.ca.us/1542/Agriculture-Weights-Measures>



CONTRA COSTA COUNTY Department of Agriculture Weights & Measures

2380 Bisso Lane Suite A, Concord, CA 94520

TEL (925) 608-6600 FAX (925) 608-6620

Contra Costa County Agricultural Crop Report 2021



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: October 4, 2022

Subject: Application to activate latent powers of County Service Area R-7, Zone A, Alamo area.

RECOMMENDATION(S):

1. DIRECT the Public Works Director, or designee, to prepare and submit to the Board of Supervisors for consideration a plan for services, resolution of application, and other application materials required for submission to the Contra Costa Local Agency Formation Commission (LAFCO) to activate the latent powers of County Service Area (CSA) R-7, Zone A, under Government Code, § sections 25213, subdivisions (j), (o), and (w), to provide landscaping maintenance services, funding for the services of the Alamo Municipal Advisory Council (“Alamo MAC”), and authority for the acquisition, construction, improvement, maintenance and operation of community facilities.
2. DIRECT the Clerk of the Board of Supervisors, in coordination with the Public Works Director, or designee, to fix a public hearing on the resolution of application and publish notice of the hearing in accordance with Government Code, § section 56824.12, subdivision (c)(1).

FISCAL IMPACT:

There will be no impact on the General Fund. The cost of preparation of an application to LAFCO will be funded with CSA R-7, Zone A, funds.

-
- APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Cameron Collins, (925) 655-2300

By: , Deputy

cc:

BACKGROUND:

Assessment District 1979-3 (LL-2), Zone 36 (“Zone 36”) was formed in 1991 in the Alamo area to provide future park and recreational facilities and their associated operation and maintenance, and special services, described as tree care programs, street litter pickup, and sidewalk and jogging path cleanup for Danville Boulevard, Livorna Road, Miranda Avenue, and Stone Valley Road. Funding for the services provided by Zone 36 is derived from assessments on parcels located in Zone 36. Along with funding the special services enumerated above, Zone 36 assessment revenues are used to maintain approximately 855 trees, about 800 of which were planted along Danville Boulevard from 1987 to 2005 in the “Boulevard of Trees” project. Currently, Public Works reports that Zone 36 only has enough funding to do limited maintenance of the trees and the primary focus is on removing dead trees.

Zone 36 assessments generate approximately \$50,700 in annual assessment revenues. While Public Works keeps its expenditures at approximately \$50,000 per year, Public Works staff has advised the District II Supervisor that these revenues are not sufficient to cover the cost of needed tree maintenance and replacement, and as a result, there is a growing backlog of deferred maintenance work. A 2021 tree inventory and management plan for Zone 36 (“Zone 36 Tree Plan”) indicates that of an inventory of 855 trees that the County maintains in Zone 36, 300 of which are part of the Boulevard of Trees, nearly 20 percent could pose a potential risk to people and property if no routine maintenance is performed. The Zone 36 Tree Plan estimates that an additional \$40,000 is needed each year for at least the next five years to maintain the trees properly, and an additional \$10,000 a year is needed to replace trees that have been removed due to their poor condition and to maintain the new trees. According to Public Works staff, continued funding at the same level will be required beyond the next five years as the trees age and require additional maintenance.

A funding shortfall also exists with regard to the Alamo MAC. Created by the Board of Supervisors in 2009 in accordance with Government Code, § section 31010, the Alamo MAC is an advisory body consisting of seven Board-appointed members, all of whom reside in Alamo. Among other things, the Alamo MAC is authorized to advise the Board on services that are or may be provided to the Alamo community by the County or other local government agencies, including parks and recreation, lighting and landscaping, land use and code enforcement, public safety, transportation and other infrastructure. The Alamo MAC receives an annual General Fund allocation of \$3,000 to cover the costs of rent of its meeting site and other expenses, including office supplies. The cost of renting its current meeting location at the Alamo Women’s Club has increased from \$3,600 in 2019 to \$4,375 in 2022. An additional \$3,000 is sought to cover this increase in costs for rentals and office supplies.

CSA R-7 funds are currently used for the maintenance of community facilities at Hap Magee Ranch Park, which is jointly owned by Contra Costa County and the Town of Danville. It is anticipated that additional community facilities may be acquired, constructed, maintained, or operated in future years. While no new project is imminent, the power to acquire, construct, improve, maintain, or operate a community facility should be explicitly authorized to ratify current expenditures and to allow for future projects.

County Service Area R-7, Zone A (“CSA R-7A”) has been identified as a potential provider of additional funding for the additional tree maintenance in Zone 36, additional funding of the Alamo MAC, and the acquisition, construction, improvement, maintenance, and operation of community facilities. CSA R-7 was formed in 1974 to provide extended park and recreation services in the San Ramon Valley area. In 1984, the Board of Supervisors established the Alamo area of CSA R-7 as Zone A and the area east of San Ramon as Zone B. Zone B has been dissolved. CSA R-7A is funded primarily through an allocation of a portion of the 1 percent ad valorem property tax levied by the County on parcels located within CSA R-7A. In Fiscal Year 2020/21, the amount allocated to CSA R-7A was \$1,352,000, forming the bulk of its total revenues of \$1,360,069. But CSA R-7A expenditures have historically been less than its revenues. In Fiscal Year 2020/2021, CSA R-7A expenditures were \$814,940 – approximately 60 percent of its revenues, consistent with prior years. There is currently a CSA R-7A fund balance of approximately \$5.9 million.

The 1974 resolution that approved the formation of CSA R-7 did not authorize it to provide funding for services of a municipal advisory council, to maintain street trees or parkways, or to acquire, construct, improve, maintain, or operate a community facility. However, the list of services and facilities that an existing county service area provides may be expanded through the activation of latent powers process. Under the County Service Area Law (Government Code, § 25210 et seq.), a “latent power” is a service or facility that a county service area is authorized to provide under the law, but was not authorized to provide prior to January 1, 2009, as determined by the local agency formation commission. (See Government Code, § 25210.2, subdivision (g)). County service areas are authorized to provide any governmental services and facilities within the county service area that a county is authorized to perform but does not perform to the same extent on a countywide basis, including a number of facilities and services enumerated in Government Code, § section 25213.

The latent powers proposed to be activated are set forth in Government Code sections, § 25213, subdivision (j) (maintenance of landscaping on County property, County rights-of-way and County easements), subdivision (o) (funding for the services of the Alamo MAC) and subdivision (w) (acquire, construct, improve, maintain, or operate community facilities). These services would be in addition to and not supplant the basic maintenance services provided by Zone 36 and the basic funding provided to the Alamo MAC from the General Fund. Facilities at Hap Magee Park, jointly owned by Contra Costa County and the Town of Danville, are currently being improved and maintained using R-7A funds, and this activated power would allow for there to be additional community facilities acquired, constructed, maintained, or operated within the R-7A area in future years. Proposed services for CSA R-7A would exceed what is typically provided for County rights-of-way, where maintenance focusses only on trees that pose an imminent risk to the public, have already fallen, or that have caused damage to vehicles, and would exceed but not supplant services provided by Zone 36.

The proposed activation of latent powers would not interfere with the original purpose of CSA R-7A, which is to provide extended parks and recreation services. The annual cost of the proposed services is only ten percent of the annual revenue of the CSA.

Latent powers of CSA R-7A may be activated only with the approval of LAFCO. The first step in the process is preparation of a plan for services, a resolution of application, and other required application materials, which must conform to LAFCO requirements and statutory provisions under Government Code, § sections 56652-56654 and 56824.12, and environmental review of the proposal. The Board would be required to hold a public hearing on the proposed resolution of application. After the hearing, if the Board approves the proposal, the plan for services, resolution of application and other application materials would be submitted to LAFCO for its consideration and another public

hearing. If LAFCO approves the application, the Board may then adopt a resolution authorizing CSA R-7A to exercise the new powers.

CONSEQUENCE OF NEGATIVE ACTION:

The process to activate the latent powers of CSA R-7A would not be initiated.



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: October 4, 2022

Subject: Ratify the Public Works Director's execution of a facility use agreement with the San Ramon Valley United Methodist Church

RECOMMENDATION(S):

RATIFY the Public Works Director's execution of a facility use agreement with the San Ramon Valley United Methodist Church for the County's use of a meeting hall on September 8, 2022, for an Envision Contra Costa 2040 town hall meeting.

FISCAL IMPACT:

The total cost to the County for the use of the church meeting hall was \$640, 100% Land Development Fund.

BACKGROUND:

Envision Contra Costa 2040 is a comprehensive update of the Contra Costa County General Plan, Zoning Code, Climate Action Plan, and Housing Element. As part of the Envision Contra Costa 2040 process, the County has been holding community-focused meetings and town halls in various unincorporated communities throughout the County.

On September 8, 2022, the County held an Envision Contra Costa 2040 town hall meeting at the San Ramon Valley United Methodist Church, 902 Danville Boulevard in Alamo. As authorized by Ordinance Code section 1108-10.002(a), the Public Works Director executed a facility use agreement on August 29 allowing the County to use the church meeting hall for the town hall meeting.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Cameron Collins, (925) 655-2300

By: , Deputy

cc:

BACKGROUND: (CONT'D)

This Board order ratifies the Public Works Director's execution of the facility use agreement between the County and the church pursuant to Ordinance Code section 1108-10.004(b).



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Memorandum of Agreement Amendment #28-944-6 with City of Antioch

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee to execute Amendment to Memorandum of Agreement (MOA) #28-944-6 with the City of Antioch, to allow the Health Services Department to continue to use the City’s Nick Rodriguez Community Center for COVID-19 testing and immunizations through January 14, 2023.

FISCAL IMPACT:

This is a non-financial agreement, with no cost impact to the County associated with this MOA.

BACKGROUND:

On January 5, 2021, an MOA between Contra Costa County and City of Antioch was established for mutual aid assistance in response to the COVID-19 pandemic, authorizing COVID-19-related services to occur at the City’s Nick Rodriguez Community Center, for the period from December 28, 2021, through July 31, 2021.

On July 1, 2021, the parties entered into an amendment agreement to extend the term of the MOA through August 31, 2021.

On August 31, 2021, the parties entered into an amendment agreement to extend the term of the MOA through December 31, 2021.

On December 14, 2021, the parties entered into an amendment agreement to extend the term date of the MOA through June 30, 2022.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Anna Roth, 925-957-2670

By: , Deputy

cc: Marcy Wilhelm

BACKGROUND: (CONT'D)

On June 21, 2022, the Board of Supervisors approved and authorized execution of an amendment agreement to extend the term of the MOA through July 31, 2022, and authorized the County Administrator to approve successive monthly amendments to further extend the term, through September 30, 2022. An amendment agreement was subsequently executed to extend the MOA through August 31, 2022.

The parties now wish to extend the term of the MOA through January 14, 2023, to maintain this East County community testing and immunization site as needed through the end of the Public Health Emergency.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the Health Services Department will not be able to provide additional COVID-19 testing and immunization services at this facility for East County residents.



Contra
Costa
County

To: Board of Supervisors
From: Robert Campbell, Auditor-Controller
Date: October 4, 2022

Subject: Annual Report on Revolving and Cash Difference Funds, Overage Fund, and Shortages for fiscal year 2021-2022

RECOMMENDATION(S):

ACCEPT the Annual Report on Revolving and Cash Difference Funds, Overage Fund, and Shortages for fiscal year 2021-2022 from the County Auditor-Controller.

FISCAL IMPACT:

None.

BACKGROUND:

Provisions of Government Code Sections 29321.1 and 29370.1 and Contra Costa County Board of Supervisors Resolution No. 92/525 authorize the County Auditor-Controller to establish, increase, reduce, or discontinue Revolving Funds and Cash Difference Funds. Provisions of Government Code Sections 29380.1 and 29390.1 and Contra Costa County Board of Supervisors Resolution No. 83/1062 authorize the County Auditor-Controller to replenish the Cash Difference Funds and to transfer money in the Overage Fund to the General Fund. With respect to those authorities and to conform with Government Code Sections 29321.1, 29370.1, 29380.1, and 29390.1, the County Auditor-Controller submits this report showing the officers and details of the balances of the Revolving and Cash Difference Funds, Overage Fund, and Shortages for fiscal year 2021-2022.

CONSEQUENCE OF NEGATIVE ACTION:

The County Auditor-Controller would not comply with Government Code Sections 29321.1, 29370.1, 29380.1, and 29390.1.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Joanne Bohren, 925-608-9310

By: , Deputy

cc:

ATTACHMENTS

Annual
Report_2022

Office of the Auditor-Controller
Contra Costa County

Robert R. Campbell
Auditor-Controller



Harjit S. Nahal
Assistant Auditor-Controller

625 Court Street
Martinez, California 94553-1282
Phone (925) 608-9300
Fax (925) 646-2649

September 20, 2022

TO: Honorable Board of Supervisors

FROM: Robert R. Campbell, Auditor-Controller

A handwritten signature in blue ink, appearing to be "R", enclosed in a blue circle.

SUBJECT: Annual Report on Revolving and Cash Difference Funds, Overage Fund, and Shortages

Provisions of California Government Code Sections 29321.1 and 29370.1 and the Contra Costa County Board of Supervisor's Resolution No. 92/525 authorize the County Auditor-Controller to establish, increase, reduce or discontinue Revolving Funds and Cash Difference Funds.

Provisions of California Government Code Sections 29380.1 and 29390.1 and the Contra Costa County Board of Supervisor's Resolution No. 83/1062 authorize the County Auditor-Controller to replenish the Cash Difference Funds and to transfer money in the Overage Fund to the General Fund.

With respect to those authorities and to conform to California Government Code Sections 29321.1, 29370.1, 29380.1, and 29390.1, this report is submitted to show the details of the following balances as of and for the year ended June 30, 2022.

Revolving and Cash Difference Funds within General Fund 100300	\$ 301,660.00
Other Revolving Funds	34,104.68
Overages	1,160.79
Shortages	458.85

Balances of Revolving Funds and Cash Difference Funds Within General Fund 100300

Account #	Title	Officer	Amount
0020-0004	Building Inspection	John Kopchik, Director	\$ 1,600.00
0020-0005	Probation	Esa Ehmen-Krause, Probation Officer	4,050.00
0020-0008	Sheriff-Coroner	David O. Livingston, Sheriff-Coroner	16,000.00
0020-0009	Social Services	Marla Stuart, Director	15,700.00
0020-0011	In Home Support Services	Marla Stuart, Director	500.00
0020-0012	Public Works Petty Cash	Brian Balbas, Director	3,640.00
0020-0013	Personnel Petty Cash	Ann Elliott, Director	700.00
0020-0014	Agriculture Petty Cash	Matthew Slattengren, Commissioner-Director	450.00
0020-0016	Treasurer-Tax Collector	Russell V. Watts, Treasurer-Tax Collector	895.00
0020-0017	County Counsel	Mary Ann McNett Mason, County Counsel	50.00
0020-0023	County Clerk-Recorder	Deborah Cooper, Clerk-Recorder	3,050.00
0020-0027	Health Services	Anna Roth, RN, MS, MPH, Director	640.00
0020-0032	Auditor-Controller	Robert R. Campbell, Auditor-Controller	200.00
0020-0037	District Attorney	Diana Becton, District Attorney	50,000.00
0020-0039	Public Defender	Ellen McDonnell, Public Defender	1,000.00
0020-0041	Office of Emergency Services	David O. Livingston, Sheriff-Coroner	100.00
0020-0043	Animal Services	Beth Ward, Director	700.00
0020-0045	Veterans' Resources Center	Nathan D. Johnson, Veteran's Services Officer	50.00
0020-0046	Assessor	Gus S. Kramer, Assessor	160.00
0020-0049	EHS Immediate Need Imprest	Marla Stuart, Director	200,000.00
0020-0051	Public Administrator	Anna Roth, RN, MS, MPH, Director	2,000.00
0020-0053	MAC Bay Point	Federal D. Glover, Supervisor, District V	100.00
0020-0058	Risk Management	Karen Caoile, County Risk Manager	<u>75.00</u>
		Total	<u>\$ 301,660.00</u>

Balances of Revolving Funds and Cash Difference Funds Other Than General Fund

Fund & Account #	Title	Officer	Amount
113100-0020	DA Forfeiture-Fed DOJ	Diana Becton, District Attorney	\$ 3,500.00
113400-0020	CCC Dept. Child Spprt Svcs	Lori Cruz, Director	600.00
120600-0020	County Library	Alison McKee, County Librarian	2,710.00
131100-0010	Treasurer-Tax Collector	Russell V. Watts, Treasurer-Tax Collector	(23,755.32)
140100-0020	Airport Enterprise	Brian Balbas, Director	400.00
145000-0020	Hospital Enterprise	Anna Roth, RN, MS, MPH, Director	37,000.00
202000-0020	CCC Fire Protection	Chief Lewis Broschard	500.00
248900-0020	County Service Area M-17	Brian Balbas, Director	5,000.00
275800-0020	County Service Area R-7	Brian Balbas, Director	5,000.00
276000-0020	County Service Area R-10	Brian Balbas, Director	3,000.00
816100-0020-0048	Law Library Trust	Carey Rowan, Director	<u>150.00</u>
		Total	<u>\$ 34,104.68</u>

Overages

Overage Fund 810900

Account #	Title	Amount
OF 5000355	Recorder's Office	\$ 1,038.50
OF 5001000	Treasurer-Tax Collector's Office	100.00
OF 5001200	County Administrator	19.79
OF 5001600	Assessor's Office	1.00
OF 5002601	Conservation and Development	1.00
OF 5004500	Public Works	<u>0.50</u>
	Total	<u>\$ 1,160.79</u>

Overages were transferred to General Fund Revenue on July 15, 2022, as permitted by California Government Code Section 29380.1.

Shortages

Fund and Account #	Title	Amount
100300-0355	Clerk-Recorder	\$ 95.95
100300-0466	Alcohol & Other Drugs Services	<u>362.90</u>
	Total	<u>\$ 458.85</u>

Shortages were replenished during fiscal year 2021-2022 in accordance with California Government Code Section 29390.1.



Contra
Costa
County

To: Board of Supervisors
From: Nathan Johnson, Veterans Services Officer
Date: October 4, 2022

Subject: County-sponsored Veterans Day Softball Event

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Veterans Service Director, or designee, to execute a contract with Concord Recreation and Park District in an amount not to exceed \$700 to provide for the rental fee of five softball fields on November 11, 2022 with approximately 200 members of the public for the purposes of commemorating Veterans Day.

FISCAL IMPACT:

The fiscal impact of this action will not exceed \$700 and is funded by donations from the community. No funds within the Department's budget will be utilized.

BACKGROUND:

Since 2012, the Contra Costa Veterans Service Office, in cooperation with the City of Concord, Concord Vet Center, and various community non-profits holds an annual Veterans Day softball tournament. This event has regional recognition and is a healthy and safe way for the community to participate in an activity that honors the service of our Veterans.

The Concord Park contract includes indemnification language which states "User agrees to release and hold harmless the City of Concord, its officers, employees, volunteers, agents, successors in interest, insurers, contractors, suppliers, vendors, assigns, and any persons or entities with which/whom the City is affiliated, from any and all liability, lawsuits, or claims for injuries, death, or property damage resulting from, arising out of, or in any way connected with the users use of the Parks and Recreation Facility, including but not limited to Claims arising out of or in any way related to any emergency medical care administered, any illness, or infection or disease, and COVID-19 related health issue or exposure. This waiver and release shall apply even in the event that such personal injury, death, or property damage is caused or contributed to in whole or part through the passive or active negligence of the City (with the exception of sole, active negligence). The user agrees to defend, hold harmless, and indemnify the City from and against any and all claims (including attorney's fees) arising out of, or in any way related to the users rental and/or use of the Parks and Recreation facility, any actual

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Nathan Johnson, (925) 313-1481

By: , Deputy

cc:

BACKGROUND: (CONT'D)

or alleged negligence of the user, any emergency medical care administered, any illness or infection or disease, and/or COVID-19 related health issue or exposure.”

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Department will not be able to extend its appreciation to the community that it serves.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Memorandum of Agreement Amendment #28-949-6 with City of Antioch

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee to execute Memorandum of Agreement (MOA) Amendment #28-949-6 with the City of Antioch, to allow the Health Services Department and the California Department of Public Health and its contractors to continue use of the Antioch Community Center parking lot to provide COVID-19 testing and vaccinations through December 31, 2022.

FISCAL IMPACT:

This is a non-financial agreement, and there is no cost to the County associated with this MOA.

BACKGROUND:

On February 4, 2021, the County and City of Antioch (City) entered into MOA #28-949 with the City of Antioch to allow the Health Services Department and California Department of Public Health and its contractors to provide COVID-19 testing and vaccinations at the Antioch Community Center parking lot, for the period February 4, 2021, through July 31, 2021.

On July 1, 2021, the County and City entered into an agreement to extend the term of the MOA through August 31, 2021.

On September 7, 2021, the County and City entered into an agreement to extend the term of the MOA through December 31, 2021.

On December 14, 2021, the County and City entered into an agreement to extend the term of the MOA through June 30, 2022.

On June 21, 2022, the Board of Supervisors approved an agreement to extend the term of the MOA through July 31, 2022, and authorized the County Administrator to approve successive monthly amendments to further extend the term through September 30, 2022. The County and City subsequently executed an agreement to extend the MOA through August 31, 2022.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Anna Roth, 925-957-2670

By: , Deputy

cc: Marcy Wilhelm

BACKGROUND: (CONT'D)

The County and City now wish to extend the term of the MOA through December 31, 2022, to maintain this East County State funded Test-to-Treat site as needed through the end of the Public Health Emergency.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, COVID-19 testing and vaccinations under the MOA will no longer be available at this site.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Memorandum of Agreement Amendment #28-974-5 with Contra Costa Community College District

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director or designee to execute Memorandum of Agreement (MOA) Amendment #28-974-5 with the Contra Costa Community College District, to allow the Health Services Department and the California Department of Public Health and its contractors to continue use of the District's Diablo Valley College overflow parking lot for COVID-19 testing and vaccinations through December 31, 2022.

FISCAL IMPACT:

This is a non-financial agreement, and there is no cost to the County associated with the signing of this MOA.

BACKGROUND:

On September 7, 2021, the Board of Supervisors approved MOA #28-974 with the Contra Costa Community College District (District) for mutual aid assistance in response to the COVID-19 pandemic to allow the Health Services Department to use the District's Diablo Valley College overflow parking lot for drive-through COVID-19 testing and vaccinations, for the period July 31, 2021, through December 31, 2021.

On December 14, 2022, the Board of Supervisors approved MOA Amendment #28-974-1 with the District to extend the term of the MOA to June 30, 2022 and authorize the California Department of Public Health and its contractors to provide COVID-19 services at the site along with the Health Services Department.

On June 21, 2022, the Board of Supervisors approved MOA Amendment #28-974-2 with District to extend the term through July 31, 2022, and authorized execution of subsequent monthly amendments to extend the MOA term, through September 30, 2022, with approval of the County Administrator Office's. Agreement amendments have been executed to extend the term of the MOA through September 30, 2022.

The department has determined that it is necessary to extend the term of the MOA through December 31, 2022, to maintain this Central County testing and immunization site as needed through the end of the Public Health Emergency.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Anna Roth, 925-957-2670

By: , Deputy

cc: Marcy Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, COVID-19 testing and vaccinations under the MOA will not be available at this site after September 30, 2022.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Memorandum of Agreement Amendment #28-997-4 with Contra Costa Community College District

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee to execute Amendment to Memorandum of Agreement (MOA) #28-997-4 with the Contra Costa Community College District, to allow the California Department of Public Health and its contractors to continue use of the Contra Costa College campus in San Pablo for COVID-19 testing through December 31, 2022.

FISCAL IMPACT:

This is a non-financial agreement, there is no cost to the County associated with this MOA.

BACKGROUND:

On May 24, 2022, the Board of Supervisors approved an MOA with Contra Costa Community College District (District) to allow the California Department of Public Health and its contractors to provide COVID-19 testing at Contra Costa College in San Pablo, for the period May 31, 2022, through June 30, 2022, and authorized the County Administrator to approve monthly amendments to extend the term of the MOA through September 30, 2022. The County and District subsequently executed amendments to extend the MOA through September 30, 2022.

The County and District now wish to extend the term of the MOA through December 31, 2022, to maintain this West County testing site as needed through the end of the Public Health Emergency.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, COVID-19 testing under the MOA at this West County location will not be available to the public through December 31, 2022.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/04/2022 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Anna Roth, 925-957-2670

By: , Deputy

cc: Marcy Wilhelm



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 4, 2022

Subject: Amendment #74-650-2 with Lincoln

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #74-650-2 with Lincoln, a non-profit corporation, effective October 1, 2022, to amend Contract #74-650-1 to modify the payment provisions with no change in the original payment limit of \$475,334 or term of July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

Approval of this amendment will not result in additional expenditures.

BACKGROUND:

This contract meets the social needs of the County’s population by providing school based mental health services to middle school students and their families on site at Antioch Middle School and Dallas Ranch Middle School in Antioch. This contractor has been providing these services to the County since April 2022.

In May 2022, the County Administrator approved, and Purchasing Agent executed Contract #74-650 with Lincoln, in the amount of \$72,000 for the provision of school based mental health services at Antioch Middle School and Dallas Ranch Middle School in Antioch, for the period from April 1, 2022 through June 30, 2022.

On July 26, 2022, the Board of Supervisors approved Contract #74-650-1 with Lincoln, in an amount not to exceed \$475,334 to provide school based mental health services at Antioch Middle School and Dallas Rach Middle School in Antioch for the period July 1, 2022 through June 30, 2023.

Approval of Contract Amendment Agreement #74-650-2 will allow the contractor to modify the payment provisions from cost basis to fee for service reimbursements and allow this contractor to continue providing services through June 30, 2023.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, Ph.D,
925-957-5169

By: , Deputy

cc: Marcy Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the contractor will not be able to bill on a fee for services basis as has been negotiated by County staff and the contractor.

CHILDREN'S IMPACT STATEMENT:

The recommendation supports the following children's outcome(s): (1) Children Ready for and Succeeding in School; (2) Children and Youth Healthy and Preparing for Productive Adulthood; (3) Families that are Safe, Stable and Nurturing; and (4) Communities that are Safe and Provide a High Quality of Life for Children and Families.



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: October 4, 2022

Subject: Revised Local Match Funding Amount Required For Clean California Local Grant Program

RECOMMENDATION(S):

ACKNOWLEDGE an additional \$5,000 in local match funding (for a maximum of \$700,000) will be needed for the Clean California Local Grant Program (CCLGP) administered by the California Department of Transportation (CalTrans) to augment programs to address illegal dumping and enhance Montalvin Park in Montalvin Manor.

FISCAL IMPACT:

Contra Costa County will be required to provide a Local Match of \$700,000 of the total project funding (\$1,395,000). (64.3% Measure X Funds); (12.9% Community Development Block Grant funds); (11.4% Prop 68 funds); (8.6% Solid Waste Franchise fees); (1.4% General Fund); (1.4% County Service Area M-17 funds).

BACKGROUND:

On February 1, 2022, the Board of Supervisors adopted Resolution No. 2022/41 approving and authorizing the Director of Public Works and Conservation and Development Director, or their designee, to execute all documents necessary to implement and secure payment for CCLGP administered by the California Department of Transportation (Caltrans). The Board of Supervisors also approved \$695,000 in required local match funding. Due to further feedback from CalTrans regarding how local match funds are calculated, the County's local match amount must be revised to \$700,000. The additional \$5,000 will be allocated from County Service Area M-17 funds.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jo-Anmarie Ricasata,
925-655-2913

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Additional History:

The County often seeks state funding to augment our local funds, stretching local dollars to implement improvements that would not be possible otherwise. Assembly Bill 149 (Section 16) created the CCLGP in 2021, and was codified under the Streets and Highway Code §91.41 et al. On December 1, 2021, Caltrans announced the Call for Projects for the CCLGP, which is a competitive statewide program, to local communities to beautify and improve local streets and roads, tribal lands, parks, pathways, and transit centers to clean and enhance public spaces. Through the combination of adding beautification measures and art installations in public spaces along with the removal of litter and debris, this effort will enhance communities and improve spaces for walking and recreation.

The intent of the CCLGP is to achieve the following goals:

1. Reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.
2. Enhance, rehabilitate, restore, or install measures to beautify and improve public spaces and mitigate the urban heat island effect.
3. Enhance public health, cultural connections, and community placemaking by improving public spaces for walking and recreation.
4. Advance equity for underserved communities.

The Project consists of the following infrastructure and non-infrastructure tasks:

- Task 1 - Montalvin Park Sports Court Renovation, Phase 1
- Task 2 – 6-month Countywide Public Outreach Campaign
- Task 3 – 2-year Countywide Graffiti Abatement/Abandoned and Derelict RV/Boat Abatement
- Task 4 – Proper Waste Collection, Prevention and Report Illegal Dumping signage
- Task 5 – Countywide Community Clean Up Event (Nine locations – three each in West, Central and East County)
- Task 6 – Grant Administration/Staff Time
- Task 7 – Wireless high-definition surveillance cameras for illegal dumping hotspot monitoring

On March 1, 2022, Governor Gavin Newsom announced that underserved communities throughout the state will receive \$296 million in Clean California grants to remove litter and transform public spaces into points of pride. 329 project applications were received, and 105 projects, or approximately 30%, were awarded. Contra Costa County was awarded \$695,000 to continue implementation of the Illegal Dumping Initiative and complete Phase 1 of the Montalvin Park Sports Court Renovation Project.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will be unable to obtain CCLGP funding for the Project. This may delay implementation of the Project.