

County and Non-County Sponsored Events Participation

County Sponsored Event Non-County Sponsored Event

Department: Department of Conservation and Development

EVENT/ACTIVITY: Contra Costa County Fish and Wildlife Committee 20th Annual Fall Forum

Sponsor/Organizer: Contra Costa County Fish and Wildlife Committee

Description: The Fall Forum is an annual event for law enforcement agencies to discuss fish and wildlife conservation and enforcement of fish and wildlife regulations in CCC.

Purpose and Benefit to County: Improves coordination of enforcement issues and provides information on the valuable fish and wildlife resources in CCC; it is a means of identifying opportunities to improve the regulatory process to protect fish and wildlife; and participants see the value of the grants funded by the Fish and Wildlife Propagation fund.

Date(s): September 22, 2022

Duration: 5 P.M. - 7 P.M.

Location: an outdoor location to be determined

County Resources Requested:

of Employees 1 (4 hours on the day of event) Estimated Cost: \$ \$600

County/Rental Equipment Used Possible costs include a park reservation fee and tables, chairs and screen rentals.
(Including vehicles)
Estimated Cost: \$ \$800

Additional Expenditures: Food, beverages, charcoal, plasticware for ~ 100 attendees Estimated Cost: \$ 1,600
(Attach itemized list)

Total Estimated Cost: \$ \$3,000

Funding Source(s)/Reasons: CCC Fish and Wildlife Propagation Fund/ State law defines how money in this fund may be spent. The recommended expenditure is for the purpose of education and outreach on wildlife protection issues, which is consistent with the criteria for funds use established by State law.

I certify this to be an event/activity that benefits the County and all estimated costs to be paid by County funds, regardless of funding source, are within my departments budget.

[Signature]
(Department Head or Designee)

7-14-22
(Date)

APPROVAL FOR NON-COUNTY EVENTS

LESS THAN \$2,500

County Administrator

- Approved
- Not Approved

County Administrator Date

ABOVE \$2,500

Board of Supervisors

- Approved
- Not Approved

Authorized Signature Date