

CALENDAR FOR THE BOARD OF SUPERVISORS
CONTRA COSTA COUNTY
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD
BOARD CHAMBERS, ADMINISTRATION BUILDING, 1025 ESCOBAR STREET
MARTINEZ, CALIFORNIA 94553-1229

KAREN MITCHOFF, *CHAIR*, 4TH DISTRICT
FEDERAL D. GLOVER, *VICE CHAIR*, 5TH DISTRICT
JOHN GIOIA, 1ST DISTRICT
CANDACE ANDERSEN, 2ND DISTRICT
DIANE BURGIS, 3RD DISTRICT

MONICA NINO, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 655-2075

To slow the spread of COVID-19, in lieu of a public gathering, the Board meeting will be accessible via television and live-streaming to all members of the public as permitted by Government Code section 54953(e). Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov.

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA MAY CALL IN DURING THE MEETING BY DIALING **888-278-0254** FOLLOWED BY THE ACCESS CODE **843298#**. To indicate you wish to speak on an agenda item, please push "#2" on your phone. Access via Zoom is also available via the following link: <https://ccccounty-us.zoom.us/j/87344719204>. To indicate you wish to speak on an agenda item, please "raise your hand" in the Zoom app. To provide your contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000.

Meetings of the Board are closed-captioned in real time. Public comment generally will be limited to two minutes. Your patience is appreciated. A Spanish language interpreter is available to assist Spanish-speaking callers.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

Special Meeting
AGENDA
February 22, 2022

9:00 A.M. Convene, call to order and opening ceremonies.

Closed Session

A. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

Agency Negotiators: Monica Nino.

Employee Organizations and Unrepresented Employees: Public Employees Union, Local 1;

AFSCME Locals 512 and 2700; California Nurses Assn.; SEIU Locals 1021 and 2015; District Attorney Investigators' Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters I.A.F.F., Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Contra Costa County Defenders Assn.; Contra Costa County Deputy District Attorneys' Assn.; Prof. & Tech. Engineers IFPTE, Local 21; Teamsters Local 856; and all unrepresented employees.

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))

1. *Diane Wilson, et al. v. Town of Danville, et al.*; United States District Court, Northern District of California, Case No. 3:21-cv-02440 TSH

C. PUBLIC EMPLOYEE APPOINTMENT

Title: Employment and Human Services Director

Inspirational Thought- *"We did not come to fear the future. We came here to shape it."* ~ President Barack Obama

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.73 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

PRESENTATIONS (5 Minutes Each)

- PR.1** PRESENTATION recognizing the 2021 Combined Charity Campaign efforts of all County Departments. (Brian Balbas, Public Works Director)

DISCUSSION ITEMS

- D.1** CONSIDER adopting Resolution No. 2021/375 pledging to follow best practices of civility and civil discourse. (Supervisor Burgis)
- D.2** CONSIDER adopting additional Measure X sales tax funding allocations; and CONSIDER adopting associated appropriation adjustments. (Lisa Driscoll, County Finance Director)
- D.3** ACCEPT update on COVID-19; and PROVIDE direction to staff. (Anna Roth, Health Services Director)
- D.4** CONSIDER returning to in-person meetings of the Board of Supervisors and provide direction to staff. (Supervisor Mitchoff)

D. 5 CONSIDER Consent Items previously removed.

D. 6 PUBLIC COMMENT (2 Minutes/Speaker)

D. 7 CONSIDER reports of Board members.

ADJOURN

CONSENT ITEMS

Road and Transportation

- C. 1** ADOPT Resolution No. 2022/54 ratifying the prior decision of the Public Works Director, or designee, to fully close a portion of McAvoy Road on February 8, 2022 and February 9, 2022 from 8:00 a.m. through 4:00 p.m., for the purpose of replacing ties under Burlington Northern Santa Fe rail crossing, Bay Point area. (No fiscal impact)
- C. 2** ADOPT Traffic Resolution No. 2022/4516 to establish speed limits on Olympic Boulevard, as recommended by the Public Works Director, Walnut Creek area. (No fiscal impact)

Special Districts & County Airports

- C. 3** APPROVE and AUTHORIZE the Director of Airports to terminate the Tiedown Permit with Faride Khalaf at Buchanan Field Airport, and AUTHORIZE County Counsel to pursue legal action. (No Fiscal Impact)
- C. 4** ADOPT Resolution No. 2022/56 establishing a rate of \$30 per Equivalent Runoff Unit for Stormwater Utility Area 17 (Unincorporated County) for Fiscal Year 2022–2023 and requesting that the Contra Costa County Flood Control and Water Conservation District adopt annual parcel assessments for drainage maintenance and the National Pollutant Discharge Elimination System Program, as recommended by the Public Works Director, Countywide. (100% Stormwater Utility Area 17 Funds)
- C. 5** APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Blake Hammerquist for a north-facing hangar at Buchanan Field Airport effective February 4, 2022, in the monthly amount of \$380, Pacheco area. (100% Airport Enterprise Fund)
- C. 6** APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with EW Pegasus, LLC., for a north-facing hangar at Buchanan Field Airport effective February 1, 2022, in the monthly amount of \$380, Pacheco area. (100% Airport Enterprise Fund)

Statutory Actions

- C. 7 APPROVE Board meeting minutes for January 2022, as on file with the Office of the Clerk of the Board.
- C. 8 ACCEPT Board members meeting reports for January 2022.

Appointments & Resignations

- C. 9 REAPPOINT Susan Heckly to the District II seat on the Fish & Wildlife Committee for a term ending February 28, 2026, as recommended by Supervisor Andersen.
- C. 10 ACCEPT the resignation of Michael Hudson, DECLARE a vacancy in the District IV Consumer Seat on the Mental Health Commission for a term ending June 30, 2024, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Mitchoff.
- C. 11 ACCEPT the resignation of Kira Serna, DECLARE a vacancy in the District 3 At-Large seat on the Mental Health Commission for a term ending June 30, 2022 and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Burgis.
- C. 12 REAPPOINT Gregory McLendon to the Appointee 1 Seat, Joseph Selby to the Appointee 3 Seat, and Richard Kane to the Appointee 5 Seat on the Discovery Bay P-6 Citizen Advisory Committee for terms ending December 31, 2023, as recommended by Supervisor Burgis.
- C. 13 APPOINT Joanne Ions to the Martinez Local Committee seat on the Advisory Council on Aging for a term ending September 30, 2023, as recommended by the Employment and Human Services Director.
- C. 14 ACCEPT the resignation of Thomas Weber, DECLARE a vacancy in the District IV Seat on the Aviation Advisory Committee for a term ending March 1, 2023, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Mitchoff.
- C. 15 APPOINT Heather Lurvey to the District IV Alternate Seat on the County Library Commission for a term ending June 30, 2023, as recommended by Supervisor Mitchoff.
- C. 16 ACCEPT the resignation of Joe Sarapochillo, DECLARE a vacancy in the Appointee Seat 2 on the El Sobrante Municipal Advisory Council for a term ending December 31, 2022, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Gioia.

- C. 17 ACCEPT the resignation of Sara Gurdian, DECLARE a vacancy in the Environmental Justice Representative seat on the Hazardous Materials Commission, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Health Services Director.
- C. 18 APPOINT Michaela Straznicka to the Alternate Seat on the Alamo Municipal Advisory Council to fill the remainder of a term ending December 31, 2024, as recommended by Supervisor Andersen.
- C. 19 APPOINT Tim Bancroft to the General Public seat on the Hazardous Materials Commission to complete the unexpired term ending on December 31, 2023; DECLARE vacant the General Public Alternate seat and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Internal Operations Committee.

Personnel Actions

- C. 20 ADOPT Position Adjustment Resolution No. 25897 to reassign one Senior Public Health Nutritionist (represented) position and its incumbent from the Contra Costa Regional Medical Center & Ambulatory Care Centers budget unit to the Public Health budget unit in the Health Services Department. (100% Regional Breastfeeding Liaison Grant)
- C. 21 ADOPT Position Adjustment Resolution No. 25906 to reassign one vacant Administrative Services Assistant III (represented) position from the Public Health budget unit to the Personnel Unit within the Contra Costa Regional Medical Center & Ambulatory Care Centers budget unit of the Health Services Department. (100% Hospital Enterprise Fund I)

Leases

- C. 22 APPROVE and AUTHORIZE the County Librarian, or designee, to execute the Library Lease and Service Agreement with the Town of Moraga to authorize the County's operation of the library located at 1500 St. Mary's Road in Moraga, as recommended by the Public Works Director. (No fiscal impact)

Grants & Contracts

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

- C. 23** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to accept one-time funds in an amount not to exceed \$135,535 from the California Department of Education Emergency Operational Costs Reimbursement Program for child nutrition program support for the period March 1, 2020 through June 30, 2020. (65% State, 35% Federal)
- C. 24** APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept a grant in an amount of up to \$40,000 from the Metropolitan Transportation Commission (MTC) for the provision of safe walking and biking education for Contra Costa County residents under the Bicycle and Pedestrian Safety Project for the period July 1, 2022 through June 30, 2023, and ADOPT Resolution No. 2022/55 as required for grant submission to the MTC. (70% MTC, 30% County match)
- C. 25** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute an amendment with the California Department of Public Health, Immunization Branch, to increase the amount payable to the County by \$8,454,901 to a new amount of up to \$10,339,816 for continuation of childhood immunizations and Coronavirus Disease 2019 response services with no change in the original term July 1, 2017 through June 30, 2022. (No County match)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

- C. 26** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Jaison James, M.D, in an amount not to exceed \$400,000 to provide orthopedic services at Contra Costa Regional Medical Center and Contra Costa Health Centers for the period February 1, 2022 through January 31, 2023. (100% Hospital Enterprise Fund I)
- C. 27** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Public Health Foundation Enterprises, Inc., dba Heluna Health, to provide additional administrative, technical and medical services for the County's Public Health Division with no change to the payment limit of \$795,096 or term July 1, 2021 through June 30, 2022. (46% grants, 18% Public Health Laboratory, 15% Overdose Prevention Initiative, 11% Hospital Preparedness Program, 10% Environmental Health Food Program permit fees)
- C. 28** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with East Bay Integrated Care, Inc. (dba Hospice of the East Bay), in an amount not to exceed \$1,950,000 to provide hospice and palliative care services to Contra Costa Health Plan members for the period January 1, 2022 through December 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

- C. 29** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Nova Care Home Health Services, in an amount not to exceed \$600,000 to provide home health care services for Contra Costa Health Plan members for the period January 1, 2022 through December 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 30** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Young Men’s Christian Association of the East Bay, effective January 1, 2022, to increase the payment limit by \$287,610 to a new payment limit of \$1,405,482 for COVID-19 related enhancements for Head Start and Early Head Start programs and to extend the term date from June 30, 2022 to March 31, 2023. (100% Federal)
- C. 31** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Availity, LLC, in an amount not to exceed \$1,100,000 to provide electronic claims processing services for the Contra Costa Health Plan to reimburse providers for services provided to CCHP members for the period March 1, 2022 through February 28, 2023. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 32** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Modesto Residential Living Center, Inc., to increase the payment limit by \$9,197 to a new payment limit of \$315,764, to provide additional augmented board and care services to mentally ill adults with no change in the term September 1, 2021 through August 31, 2022. (100% Mental Health Realignment)
- C. 33** APPROVE and AUTHORIZE the Sheriff – Coroner, or designee, to execute a contract with AT&T Corp., in the amount not to exceed \$598,009 to provide field engineer services to support the Office of the Sheriff’s Technical Services Division for period January 1, 2022 through December 31, 2023. (100% Sheriff Budgeted)
- C. 34** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Prohealth Home Care, Inc., to revise the compensation rates in accordance with the California Advancing and Innovating Medi-Cal Program with no increase in the payment limit of \$300,000, and no change in the original term of August 1, 2021 through July 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 35** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Wheelcare Express, Inc., in an amount not to exceed \$600,000 for the provision of non-emergency medical transportation services for Contra Costa Health Plan Medi-Cal members for the period December 1, 2021 through November 30, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

- C. 36** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Philips Holding USA Inc., in an amount not to exceed \$253,686 to provide preventative equipment maintenance and repair services at Contra Costa Regional Medical Center for the period November 1, 2021 through December 31, 2026. (100% Hospital Enterprise Fund I)
- C. 37** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with James Pak MD Incorporated, in an amount not to exceed \$780,000 to provide anesthesiology services to Contra Costa Regional Medical Center and Contra Costa Health Centers for the period March 1, 2022 through February 28, 2025. (100% Hospital Enterprise Fund I)
- C. 38** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Baltic Sea Manor, LLC, to increase the payment limit by \$13,000 to a new payment limit of \$262,000 for additional augmented board and care services for the period April 1, 2021 to March 31, 2022. (100% Hospital Enterprise Fund I)
- C. 39** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Health Link, dba Health Link Home Health Agency, in an amount not to exceed \$450,000 to provide home health care services for Contra Costa Health Plan members for the period February 1, 2022 through January 31, 2025. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 40** APPROVE and AUTHORIZE the Human Resources Director, or designee, to execute a contract amendment with Segal Company (Western States), Inc. to increase the payment limit by \$120,000 to a new payment limit of \$640,000 for additional employee benefit consulting services for the period March 1, 2022 through February 28, 2023. (100% Benefits Administration Fee)
- C. 41** APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract with Bay Area Community Resources Incorporated, in an amount not to exceed \$250,000 to continue to provide Juvenile Reentry Services in East and Central Contra Costa County to youth who have been, or soon will be, released from the Youthful Offender Treatment Program, the Girls in Motion program, or the Orin Allen Youth Rehabilitation Facility for the period of July 1, 2021 through June 30, 2022. (100% State Revenue)
- C. 42** APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract amendment with Interfaith Council of Contra Costa County to increase the payment limit by \$166,700 to a new payment limit of \$316,700 to provide additional counseling and chaplaincy services for the youth at Juvenile Hall and the Orin Allen Youth Rehabilitation Facility, with no extension in the term of the contract. (100% General Fund)

- C. 43** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with BM Behavioral Center LLC, in an amount not to exceed \$300,000 to provide applied behavioral analysis services to Contra Costa Health Plan members for the period February 1, 2022 through January 31, 2025. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 44** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Marina Garden Nursing Center, Inc. in an amount not to exceed \$600,000 to provide skilled nursing facility services to Contra Costa Health Plan members for the period February 1, 2022 through January 31, 2025. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 45** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Full Court Press Communications Incorporated, in an amount not to exceed \$300,000 to provide consulting, technical support and strategic planning for the County's Community Connect Program for the period January 1, 2022 through December 31, 2022. (50% California Advancing and Innovating Medi-Cal, 50% American Rescue Plan Act)
- C. 46** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with California Institute of Behavior Analysis, Inc., dba Leafwing Center, in an amount not to exceed \$300,000 to provide applied behavioral analysis services to Contra Costa Health Plan members for the period February 1, 2022 through January 31, 2025. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 47** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Falcon Critical Care Transport, in an amount not to exceed \$375,000 to provide non-emergency medical transportation services for Contra Costa Health Plan members for the period February 1, 2022 through January 31, 2025 (100% Contra Costa Health Plan Enterprise Fund II)
- C. 48** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Bellaken Health Group, Inc. (dba Bellaken Skilled Nursing Center), in an amount not to exceed \$600,000 to provide skilled nursing facility services to Contra Costa Health Plan members for the period February 1, 2022 through January 31, 2025. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 49** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Concord Lodging, LLC, effective January 10, 2022, to increase the 15-day rate from \$71,400 plus applicable taxes to \$92,400 plus applicable taxes for additional emergency shelter rooms at the Premier Inn in Concord for homeless individuals. (100% American Rescue Plan Act)

- C. 50** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Ronald L. Leon, M.D., Inc., in an amount not to exceed \$222,144 to provide outpatient psychiatric services for County patients in East County and the Juvenile Detention Facility for the period April 1, 2022 through March 31, 2023. (100% Mental Health Realignment)
- C. 51** APPROVE and AUTHORIZE the Health Services Director, or designee to execute a contract with Bridge Hospice East Bay, LLC, in an amount not to exceed \$1,000,000 to provide hospice services to Contra Costa Health Plan members for the period September 1, 2021 through August 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 53** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with PerformRx, LLC, in an amount not to exceed \$40,000,000 to provide pharmacy administration services for the Contra Costa Health Plan for the period January 1, 2022 through December 31, 2022. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 54** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Contra Costa Interfaith Transitional Housing, Inc., dba Hope Solutions, to increase the payment limit by \$100,000 to a new payment limit of \$715,282 with no change in the term July 1, 2021 through June 30, 2022 for additional housing navigation services to individuals and families in Contra Costa County. (100% State)
- C. 55** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Pittsburg Skilled Nursing Group, Inc., dba Pittsburg Skilled Nursing Center, in an amount not to exceed \$600,000 to provide skilled nursing facility services to Contra Costa Health Plan members for the period February 1, 2022 through January 31, 2025. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 56** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Leica Microsystems, Inc., in an amount not to exceed \$259,135 to procure emergency equipment for the Pathology Department at Contra Costa Regional Medical Center for the period May 1, 2021 through June 30, 2022. (100% Health Resources and Services Administration)

Other Actions

- C. 57** AUTHORIZE the Auditor-Controller to issue a refund of overpayment of documentary transfer tax totaling \$4,190.45 to specified parties, as recommended by the Clerk-Recorder. (100% General Fund)

- C. 58** ADOPT Resolution No. 2022/59 authorizing postponement of the Annual Property Tax Sale approved December 7, 2021, by Board Order C.110, to be delayed two months, as recommended by the Treasurer-Tax Collector.
- C. 59** ADOPT a County policy regarding evaluation and participation in Enhanced Infrastructure Financing Districts, as recommended by the Finance Committee.
- C. 60** APPROVE and AUTHORIZE the Health Service Director, or designee to execute a contract amendment with the City of Antioch, to include a termination date of June 30, 2022 and continue to allow the City of Antioch to provide stipends to youth and young adults participating in the County's COVID-19 Youth/Young Adults Ambassadors Program. (No fiscal impact)
- C. 61** APPROVE the response from the Board of Supervisors to the Civil Grand Jury Report No. 2105, entitled "Improving Animal Services in Contra Costa County," and DIRECT the Clerk of the Board to transmit the Board's response to the Superior Court following Board action, as recommended by the County Administrator. (No fiscal impact)
- C. 62** ACCEPT quarterly report of the Post-Retirement Health Benefits Trust Agreement Advisory Body, as recommended by the Post-Retirement Health Benefits Trust Agreement Advisory Body.
- C. 63** ACCEPT the 2021 Annual Report submitted by the Contra Costa County Public Law Library, as recommended by the County Administrator.
- C. 64** DIRECT the Department of Conservation and Development to terminate the green waste collection exemption program and all existing green waste service exemptions in the Crockett Garbage Service franchise area effective February 28, 2022, as recommended by the Conservation and Development Director. (100% Solid waste/recycling collection franchise fees)
- C. 65** APPROVE the list of providers recommended by Contra Costa Health Plan's Peer Review Credentialing Committee and the Health Services Director, and as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.
- C. 66** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with California State University, Dominguez Hills to provide supervised field instruction in the County's Public Health Division to nursing students for the period March 1, 2022 through February 28, 2025. (No fiscal impact)

- C. 67 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Chamberlain University to provide supervised field instruction in the County's Public Health Division to nursing students for the period March 1, 2022 through December 31, 2023. (No fiscal impact)
- C. 68 ACCEPT the 2021 Annual Report for the Bethel Island Municipal Advisory Council, as recommended by Supervisor Burgis.
- C. 69 ACCEPT the 2021 Annual Report for the Byron Municipal Advisory Council, as recommended by Supervisor Burgis.
- C. 70 ACCEPT the 2021 Annual Report for the Knightsen Town Advisory Council, as recommended by Supervisor Burgis.
- C. 71 ACCEPT the 2021 Annual Report for the Discovery Bay P-6 Citizen Advisory Committee, as recommended by Supervisor Burgis.
- C. 72 ACCEPT the 2021 Annual Report from the Economic Opportunity Council Advisory Board, as recommended by the Employment and Human Services Director.
- C. 73 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Regis College School of Nursing, to provide supervised field instruction to nursing students at Contra Costa Regional Medical Center and Health Centers for the period February 1, 2022 through January 31, 2023. (No fiscal impact)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After

persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000. An assistive listening device is available from the Clerk, First Floor.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 655-2000, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

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www.contracosta.ca.gov

STANDING COMMITTEES

To slow the spread of COVID-19 and in lieu of a public gathering, if the Board's STANDING COMMITTEES meet they will provide public access either telephonically or electronically, as noticed on the agenda for the respective STANDING COMMITTEE meeting.

The **Airport Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets quarterly on the second Wednesday of the month at 11:00 a.m. at the Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors Diane Burgis and Candace Andersen) meets on the fourth Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Finance Committee** (Supervisors John Gioia and Karen Mitchoff) meets on the first Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors John Gioia and Federal D. Glover) meets quarterly on the first Monday at 10:30 a.m.. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Internal Operations Committee** (Supervisors Diane Burgis and Candace Andersen) meets on the second Monday of the month at 10:30 a.m. in Room 110, County Administration Building,

1025 Escobar Street, Martinez.

The **Legislation Committee** (Supervisors Diane Burgis and Karen Mitchoff) meets on the second Monday of the month at 1:00 p.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Public Protection Committee** (Supervisors Federal D. Glover and Candace Andersen) meets on the fourth Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Sustainability Committee** (Supervisors Federal D. Glover and John Gioia) meets on the fourth Monday of the month at 1:00 p.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Diane Burgis and Candace Andersen) meets on the second Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

Airports Committee	March 9, 2022	11:00 a.m.	See above
Family & Human Services Committee	February 28, 2022	9:00 a.m.	See above
Finance Committee	March 7, 2022 Canceled Next Meeting April 4, 2022	9:00 a.m.	See above
Hiring Outreach Oversight Committee	March 7, 2022	10:30 a.m.	See above
Internal Operations Committee	March 14, 2022	10:30 a.m.	See above
Legislation Committee	March 14, 2022	1:00 p.m.	See above
Public Protection Committee	February 28, 2022	10:30 a.m.	See above
Sustainability Committee	March 28, 2022	1:00 p.m.	See above
Transportation, Water & Infrastructure Committee	March 14, 2022	9:00 a.m.	See above

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials

associated with Board meetings:

AB Assembly Bill

ABAG Association of Bay Area Governments

ACA Assembly Constitutional Amendment

ADA Americans with Disabilities Act of 1990

AFSCME American Federation of State County and Municipal Employees

AICP American Institute of Certified Planners

AIDS Acquired Immunodeficiency Deficiency Syndrome

ALUC Airport Land Use Commission

AOD Alcohol and Other Drugs

ARRA American Recovery & Reinvestment Act of 2009

BAAQMD Bay Area Air Quality Management District

BART Bay Area Rapid Transit District

BayRICS Bay Area Regional Interoperable Communications System

BCDC Bay Conservation & Development Commission

BGO Better Government Ordinance

BOS Board of Supervisors

CALTRANS California Department of Transportation

CalWIN California Works Information Network

CalWORKS California Work Opportunity and Responsibility to Kids

CAER Community Awareness Emergency Response

CAO County Administrative Officer or Office

CCE Community Choice Energy

CCCPFD (ConFire) Contra Costa County Fire Protection District

CCHP Contra Costa Health Plan

CCTA Contra Costa Transportation Authority

CCRMC Contra Costa Regional Medical Center

CCWD Contra Costa Water District

CDBG Community Development Block Grant

CFDA Catalog of Federal Domestic Assistance

CEQA California Environmental Quality Act

CIO Chief Information Officer

COLA Cost of living adjustment

ConFire (CCCFPD) Contra Costa County Fire Protection District

CPA Certified Public Accountant

CPI Consumer Price Index

CSA County Service Area

CSAC California State Association of Counties

CTC California Transportation Commission

dba doing business as

DSRIP Delivery System Reform Incentive Program

EBMUD East Bay Municipal Utility District

ECCFPD East Contra Costa Fire Protection District

EIR Environmental Impact Report

EIS Environmental Impact Statement

EMCC Emergency Medical Care Committee

EMS Emergency Medical Services

EPSDT Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
F&HS Family and Human Services Committee
First 5 First Five Children and Families Commission (Proposition 10)
FTE Full Time Equivalent
FY Fiscal Year
GHAD Geologic Hazard Abatement District
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HIPAA Health Insurance Portability and Accountability Act
HIV Human Immunodeficiency Virus
HOME Federal block grant to State and local governments designed exclusively to create affordable housing for low-income households
HOPWA Housing Opportunities for Persons with AIDS Program
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IHSS In-Home Supportive Services
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
LVN Licensed Vocational Nurse
MAC Municipal Advisory Council
MBE Minority Business Enterprise
M.D. Medical Doctor
M.F.T. Marriage and Family Therapist
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
OB-GYN Obstetrics and Gynecology
O.D. Doctor of Optometry
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
ORJ Office of Reentry and Justice
OSHA Occupational Safety and Health Administration
PACE Property Assessed Clean Energy

PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
Psy.D. Doctor of Psychology
RDA Redevelopment Agency
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
RN Registered Nurse
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
VA Department of Veterans Affairs
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCHD West Contra Costa Healthcare District
WCCTAC West Contra Costa Transportation Advisory Committee

Contra
Costa
County



To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: February 22, 2022

Subject: In the matter of adopting a resolution pledging to following best practices of civility and civil discourse.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Teresa Gerringer 925-252-4500

By: , Deputy

cc:

ATTACHMENTS

Resolution

2021/375

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2021/375

**ADOPTING A RESOLUTION REGARDING BEST PRACTICES FOR CIVILITY AND CIVIL DISCOURSE IN
PUBLIC MEETINGS**

WHEREAS, We the Contra Costa County Board of Supervisors, desire to encourage civility and civil discourse in our meetings and to encourage County elected officers, staff and advisory bodies to follow best practices for civility and civil discourse at their meetings, and

WHEREAS, Best practices for fostering civility and civil discourse include:

- 1) respecting the right of all people to hold different opinions; and
- 2) avoiding rhetoric intended to humiliate, malign, or question the motivation of those whose opinions are different from ours; and
- 3) striving to understand differing perspectives; and
- 4) choosing words carefully and avoiding personal attacks; and
- 5) speaking truthfully without accusation and avoiding distortion of facts; and
- 6) speaking out against violence, prejudice, and incivility should they occur in our meetings, while also recognizing First Amendment rights, including the public's right to criticize programs, procedures, policies or services of the County or the acts or omissions of the County's Board of Supervisors, elected officials, advisory bodies, and staff; and

WHEREAS, this Board of Supervisors desires to build a civil political community in which each person is respected, and spirited public and political debate is aimed at the betterment of Contra Costa County and its people and not at the disparagement of those with whom we may disagree.

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors and all County elected officers, advisory bodies and staff shall endeavor to adhere to and promote the best practices for civility and civil discourse in conducting business at all public meetings.

KAREN MITCHOFF

Chair, District IV Supervisor

JOHN GIOIA

District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: February 22, 2022

Subject: Measure X Sales Tax Revenue Allocation Discussion, Recommendation, and Direction

RECOMMENDATION(S):

1. Adopt additional expenditure plans for one-time funds in the amount of \$8.8 million and fiscal year 2022/23 on-going funds in the amount of \$6.734 million,
2. Acknowledge that on-going expenditures will be included in the FY 2022/23 budget,
3. Adopt attached appropriations adjustments for one-time funding, and
4. Direct staff on next steps.

FISCAL IMPACT:

The recommendations included in this report have the following impact: a one-time cost of \$8.8 million, and a fiscal year 2022-23 cost of \$6.734 million. All of these recommendations will be funded with sales tax revenues generated through Measure X, which are general purpose revenues.

BACKGROUND:

On November 3, 2020, voters in Contra Costa County approved Measure X, a Countywide, 20-year, half-cent sales tax. The ballot measure language stated the intent of Measure X as “to keep Contra Costa’s regional hospital open and staffed; fund community health centers, emergency response; support crucial safety-net services; invest in early childhood services; protect vulnerable populations; and for other essential county services.”

The Measure X Community Advisory Board was established on February 2, 2021, to advise the Board of Supervisors on the use of Measure X funds. The Advisory Board consists of 17 members, comprising 10 Supervisorial District appointees (2 per Supervisorial District) and 7 At-Large members.

APPROVE
 OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County Finance Director (925) 665-2047

By: , Deputy

BACKGROUND: (CONT'D)

The Advisory Board began meeting on April 13, 2021 and spent countless hours in 25 meetings receiving and reviewing information regarding unmet community needs, hearing from and listening to a multitude of organizations and individuals, and considering and developing processes to develop funding recommendations that aligned with their Vision Statement and conformed to their Operating Principles.

On October 12, 2021, the Measure X Community Advisory Board presented their report to the Board of Supervisors to summarize the work of the Advisory Board over the previous six months (attached). The Advisory Board specifically recognized that the need for a strong hospital and clinic system was a key element in the Measure X ballot measure language. The Contra Costa Regional Medical Center and Health Centers (and related clinics) provide critical services to the most vulnerable members of our community, and it is imperative that they remain financially viable. As noted in the Operating Principles of the Advisory Board, “Sustaining a strong social safety net is important for the health and prosperity of all.” In addition, the “Healthy Communities,” goal specifies: “We strive to be a community in which all residents have access to affordable, timely, culturally-responsive healthcare; adequate housing; high-quality childcare; and nutritious food, all of which has become more urgent as we address the ravages of the pandemic.”

On November 16, 2021, the Board adopted the first recommendations regarding Measure X, a reserve of \$20 million, one-time allocations of \$53,030,200 and on-going appropriations of \$71,481,000. The initial on-going funding cycle is April 1, 2022 through June 30, 2023. The Board of Supervisors delayed allocating \$75 million in hospital capital projects, which were subsequently allocated on December 14, 2021 (full Board reports are attached). This brought the total one-time allocation up to \$128,030,200. The programs included in the adopted allocations identified below are categorized by the five goals of the Measure X Community Advisory Board. As noted by the Advisory Board, many programs fall into multiple goal areas (we’ve identified the main area).

- **Goal #1: Mental Well-Being:** We strive to be a community that supports the mental and behavioral health and well-being of all residents through prevention, crisis response services, intersectional supports, and innovative cross-sector approaches.
- **Goal #2: Equity in Action:** We strive to be a community that prioritizes equity and removes structural barriers that cause inequities and poverty, so that all residents can thrive.
- **Goal #3: Healthy Communities:** We strive to be a community in which all residents have access to affordable, timely, culturally responsive healthcare; adequate housing; high-quality childcare; and nutritious food, all of which have become more urgent as we address the ravages of the pandemic.
- **Goal #4: Intergenerational Thriving:** We strive to be a community that intentionally strengthens and provides support for all residents and for family members of all generations, including children, youth, and older adults.
- **Goal #5: Welcoming & Safe Community:** We strive to be a community where all residents feel safe and welcome and receive emergency help when they need it.

Program Area	One-Time	4/1/2022 through 6/30/2023	Total Allocation	On-Going FY 2023-2024
Goal #1: Mental Well Being:				
CCRCM Psychiatric Emergency Services - 3,000 square feet Expansion	\$ 5,000,000		\$ 5,000,000	
A3 Contra Costa Community Crisis Initiative	\$ 5,000,000	\$ -	\$ 5,000,000	\$ 20,000,000
EPSDT Leverage Fund for Children’s Mental Health Services	\$ 3,250,000		\$ 3,250,000	
San Ramon Valley FPD Behavioral Health Crisis Response Pilot Program	\$ 740,200		\$ 740,200	
Goal #2: Equity in Action:				
Innovation Fund (Pilots and Innovative Projects)	\$ 2,000,000		\$ 2,000,000	
Racial Equity and Social Justice	\$ -	\$ 600,000	\$ 600,000	\$ 1,200,000
Arts and Culture Programs	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
Language Access Equity for Measure X Meetings	\$ 50,000	\$ 25,000	\$ 75,000	\$ 25,000
Measure X Needs Assessment Report Writer	\$ 20,000		\$ 20,000	
Goal #3: Healthy Communities:				
Contra Costa Regional Medical Center		\$ 40,000,000	\$ 40,000,000	\$ 40,000,000
CCRCM Medical Clinic and Office Complex - 40,000 square feet Expansion	\$ 30,000,000		\$ 30,000,000	
New Public Health Lab - 15,000 square feet	\$ 25,000,000		\$ 25,000,000	
CCRCM Parking Structure - 325 spaces	\$ 15,000,000		\$ 15,000,000	
CCRCM Interventional Radiology - 5,000 square feet Suite	\$ 5,000,000		\$ 5,000,000	
Local Housing Trust Fund (Including Funding for Homeless Housing/Services)	\$ -	\$ 10,000,000	\$ 10,000,000	\$ 12,000,000
Permanent Supportive Housing (Net of Match)	\$ 5,200,000		\$ 5,200,000	
Contra Costa CARES - Expanded/Comprehensive Healthcare for Uninsured	\$ -	\$ 750,000	\$ 750,000	\$ 750,000
Goal #4: Intergenerational Thriving:				
County Youth Centers - East and Central County	\$ 10,000,000	\$ 1,750,000	\$ 11,750,000	\$ 3,500,000
Accessible Transportation Strategic Plan Implementation	\$ -	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
Master Plan for Aging/Local Community Based Aging Services	\$ 250,000	\$ 1,000,000	\$ 1,250,000	\$ 2,000,000
Goal #5: Welcoming & Safe Community:				
East County Fire – Build/Reopen and Staff Fire Stations (via annexation)	\$ 17,200,000		\$ 17,200,000	\$ 3,500,000
Contra Costa County Fire - Reopen and Staff Fire Stations	\$ 1,600,000	\$ 3,500,000	\$ 5,100,000	\$ 3,500,000
Fire/Wildland Mitigation/Fuel Reduction	\$ -	\$ 4,500,000	\$ 4,500,000	\$ 4,500,000
Pinole Fire – Increase Service (via contract or annexation)	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Body Worn and In-Car Cameras - Sworn Staff	\$ 720,000	\$ 1,841,000	\$ 2,561,000	\$ 1,841,000
Climate Sustainability-Sustainability Trust Public Works Projects	\$ -	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Climate Equity and Resilience Investment in Conservation and Development	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
Community Based Restorative Justice	\$ 2,000,000		\$ 2,000,000	
Illegal Dumping Initiative		\$ 600,000	\$ 600,000	\$ 600,000
Sales Tax Consulting Administrative Expense	\$ -	\$ 265,000	\$ 265,000	\$ 200,000
Totals	\$ 128,030,200	\$ 71,481,000	\$ 199,511,200	\$ 100,266,000

Balance of Resources Unallocated

Note that since the November 16, 2021, report, the reserved monies have been set at \$20 million and the FY 2020-21 revenues have been changed (for tracking/accounting purposes) from collected to received. Also note that the on-going allocation of \$71,481,000 for these recommendations total \$100,266,000, beginning July 1, 2023.

Revenues	
FY 2020/21 Revenues Received	\$24,078,616
FY 2021/22 Projected	\$104,000,000
FY 2022/23 Projected	\$107,000,000
Total Resources	\$235,078,616
Allocations	
Reserve Allocation	\$20,000,000
One-Time Allocation	\$128,030,200
On-Going Allocation	\$71,481,000
Total Allocations	\$219,511,200
Unallocated Resources	
On-Going (\$107 million - \$100.266 million)	\$6,734,000
One-Time	\$8,833,000
Total Unallocated (rounded)	\$15,567,000

Program Priorities

On November 16, 2021, staff requested that the Board provide additional direction regarding these remaining funds in a future meeting. As detailed above, a total of \$15,567,000 million remains available for allocation. Of this amount, \$8.833 million is one-time and \$6.734 million is on-going.

Individual Board members requested follow-up information on the following programs, which is included in the attachments identified:

1. Family Navigators in each Board of Supervisor District (Attachment A.1)
2. Early Childhood Education/Childcare (Attachment A.2)
3. Development of Additional Childcare Providers (Attachment A.3)
4. Early Childhood Mental Health (Attachment A.4)
5. Children with Disabilities/Provider Support (Attachment A.5)
6. Library Building Improvements (Attachment A.6)
7. Library Literacy Program (Attachment A.7)
8. Library Foundation (Attachment A.8)
9. County Facility Deferred Maintenance in high foot traffic buildings (Attachment A.9)
10. Refugee Resettlement Resources (Attachment A.10)
11. Northern Waterfront Initiative/Ferry Service (Attachment A.11)
12. Assistance to Crime Victims (Attachment A.12)
13. Stand Together Contra Costa (Attachment A.13)

The MXCAB met on January 31, 2022, reviewed the unallocated funds available, and using their existing priority list, recommended using the unallocated one-time funds to 1) add to the existing Innovation Fund; 2) set aside funds for the guaranteed income pilot project; and 3) add funds to the Contra Costa Cares program to expand services. And recommended using the unallocated on-going funds for: Community Based Mental Health for At-Risk Populations Including AAPI, Latino, LGBTQ+, and African Americans; Services for Children with Disabilities; Tenant Legal Services and Support; Subsidized Childcare; Substance Abuse Treatment; Community Based Aging Services; Public Defender Front End-Advocacy Teams; and Stand Together Contra Costa - removal defense, social services.

The majority of these priorities were funded in previous allocations and/or are recommended in this action. MXCAB's letter of February 3 is attached.

Recommendations

In the current funding cycle, allocating Measure X resources for all of these programs is not feasible due to insufficient funding. In consideration of the interest shared within the MXCAB membership, these proposals which reflect the Board's values and goals, are included for consideration for remaining allocations. A summary of each of the proposals is attached, as identified above. The associated appropriation adjustments for the one-time recommendations, totaling \$8.8 million, is attached. The on-going appropriations will be included in the Recommended Budget for FY 2022/23.

Program Area	Request	Recommended Total	On-Going FY 2022/23	One-Time FY 2021/22	Attachment
Goal #2: Equity in Action:					
Family Navigators	\$80,000	\$584,000	\$584,000		A.1
Library Literacy Program	\$200,000	\$200,000	\$200,000		A.7
Startup cost for the Library Foundation	\$50,000	\$50,000		\$50,000	A.8
Goal #3: Healthy Communities:					
Development of Additional Childcare Providers	\$1,600,000	\$1,500,000	\$1,500,000		A.3
Library Building Improvements	\$8,300,000	\$4,000,000		\$4,000,000	A.6
Goal #4: Intergenerational Thriving:					
Early Childhood Education/Childcare	\$4,500,000	\$4,000,000	\$4,000,000		A.2
Children with Disabilities/Childcare Provider Support	\$2,000,000	\$450,000	\$450,000		A.5
Goal #5: Welcoming & Safe Community:					
County Facilities Deferred Maintenance	\$10,000,000	\$3,750,000		\$3,750,000	A.9
Refugee Resettlement Resources	\$1,000,000	\$1,000,000		\$1,000,000	A.10
Total Board Priorities:	\$27,730,000	\$15,534,000	\$6,734,000	\$8,800,000	
Unallocated Resources:		\$15,567,000	\$6,734,000	\$8,833,000	
Resources Remaining:		\$33,000	\$0	\$33,000	

CONSEQUENCE OF NEGATIVE ACTION:

Delay in providing additional services to the residents of Contra Costa County.

ATTACHMENTS

- Attachment A.1 - Family Navigators
- Attachment A.2 - Early Childhood Education/Childcare
- Attachment A.3 - Development of Additional Childcare Providers
- Attachment A.4 - Early Childhood Mental Health
- Attachment A.5 - Children with Disabilities/Provider Support
- Attachment A.6 - Library Building Improvements
- Attachment A.7 - Library Literacy Program
- Attachment A.8 - Library Foundation
- Attachment A.9 - County Facility Deferred Maintenance
- Attachment A.10 - Refugee Resettlement Resources
- Attachment A.11 - Northern Waterfront/Ferry Service
- Attachment A.12 - Assistance to Crime Victims
- Attachment A.13 - Stand Together Contra Costa
- Attachment B - Appropriation Adjustment (one-time monies)
- Attachment C - Link to Board Order of 11-16-21
- Attachment D - Link to Board Order of 12-14-21
- Attachment D - MXCAB Recommendation Letter of 2-3-22

Family Navigators

Five Family Navigator positions are requested to be used in high needs school areas. Each County Supervisor will be allocated one navigator for assignment and need not allocate the position within their Supervisorial District. An existing model for the Family Navigator program, which was adopted by the Board of Supervisors on May 2, 2017, will support a position at DeJean Middle School as part of the Neighborhood Transformation Partnership Agreement.

The Family Navigators would be used to improve the lives of students and their families and to ensure successful learning and improved academic performance by the students. Initially, the navigators would be used to develop an Action Plan and protocols for an Integrated Services Team (IST) to work with families to achieve these goals.

ESHD presently has 4 FTEs serving as navigators in the Workforce Services Bureau. Their classification is Social Service Program Assistant (SSPA). These positions are co-located at the Family Justice Centers. The "4 Our Families Navigator Team" started as a part of a strategic initiative with four SSPA positions and were funded in the 2017-2018 budget year. Although the Board has expressed interest in adding additional positions for this function, no additional positions have been funded. These positions are funded through the CalWORKs Single Allocation. Their total annual cost is \$514,574. These navigators provide intensive support in accessing a variety of social services, both internal to EHSB as well as in the community, for individuals and households that have significant barriers and needs. Clients are referred by internal staff, health services, and community organizations.

Support includes direct assistance through application processes, warm handoffs to community resources, and follow up as needed. Depending on the needs of the family, navigators connect these families with housing programs, food assistance, financial support, legal and immigration assistance, transportation, medical (physical and behavioral health) services. The 4 existing navigators are insufficient to serve the high needs areas of the County.

Five additional navigators would be used to provide the essential catalyst to effectively coordinate and integrate human services to improve outcomes for children and their families, which has been demonstrated for decades by the County Pilot Projects in North Richmond and West Pittsburg Bayview.

The Employment and Human Services Department is prepared to improve outcomes for children and families by integrating services with Family Navigators. The Head Start program has significant similarities to Neighborhood Transformation because of the focus on working with parents to develop family plans and integrate services.

For more details on the potential of navigator programs, attached is the 2017 Neighborhood Transformation Partnership Agreement between Contra Costa County, the City of Richmond, the West Contra Costa Unified School District, the Richmond Community Foundation, and the California Emerging Technology Fund.

Recommendation

An on-going allocation of \$584,000 is recommended to fund five navigator positions, one for each County Board member's assignment. Under the 2017 Neighborhood Transformation Partnership Agreement, the Family Navigator will work with staff from the City of Richmond and the WCCUSD to support an integrated model of service delivery to families. They will also work to support the development of integrated family plans for each household receiving social service assistance.

NEIGHBORHOOD TRANSFORMATION PARTNERSHIP AGREEMENT
Contra Costa County
City of Richmond
West Contra Costa Unified School District
Richmond Community Foundation
California Emerging Technology Fund

PURPOSE

This Neighborhood Transformation Partnership Agreement is by and between the following Partners: Contra Costa County, City of Richmond, West Contra Costa Unified School District, and the California Emerging Technology Fund. The purpose of this Partnership Agreement is to set forth the good faith commitments of the Partners individually and collectively to work together to improve the lives of the residents in the neighborhoods surrounding Lovonya DeJean Middle School in Richmond in the West Contra Costa Unified School District (the “DeJean Community”). This Partnership Agreement shall initially cover the period of time from September 15, 2017 to September 14, 2018 and has been extended by mutual agreement of the Partners.

Whereas, Contra Costa County provides a range of health and human services to the residents of the priority community, including social services, public health, mental health, substance abuse prevention, workforce development, and probation; and the County of Contra Costa is committed to its work in the DeJean Community to improve the lives of residents; and

Whereas, the City of Richmond provides a range of municipal services to the residents of the priority community, including land use planning and economic development, law enforcement and other public safety support, recreation, and workforce development; and the City of Richmond is committed to its work in the DeJean Community, and

Whereas, the West Contra Costa Unified School District is committed to improving student achievement and overall academic performance in all schools and supports the use of computing and broadband technologies to achieve that objective; and Lovonya DeJean Middle School is a Full-Service School Engaging Students, Families and the Community, including dedicating resources to provide technology equipment and support with significant parent engagement to drive improvement in student achievement; and

Whereas, the Richmond Community Foundation is a respected civic leadership organization effectively engaging and mobilizing private-sector resources to address community challenges and promote economic prosperity; and is partnering with the California Emerging Technology Fund to: increase Digital Inclusion, and foster Neighborhood Transformation for Lovonya DeJean Middle School families; and

Whereas, the California Emerging Technology Fund (CETF) is a statewide nonprofit organization, with the mission to close the Digital Divide in California, that recognizes that the Digital Divide is another manifestation of the Opportunity Divide and the Economic Divide and understands that the challenges of concentrated, persistent poverty need to be addressed in an effective Digital Inclusion strategy to have optimal impact and sustained success; and CETF is sponsoring and funding implementation of School2Home at Lovonya DeJean Middle School to close both the Digital Divide and the Achievement Gap; and CETF is partnering with the Richmond Community Foundation to foster Neighborhood Transformation in the DeJean Community because a child's ability to thrive and succeed in school is affected by the health and well-being of the family and community;

Now, Therefore, the Partners hereby agree to the commitments set forth below and accept the responsibilities delineated herein and pledge to one another to work together in good faith to coordinate and align available resources to improve the lives of the residents in the DeJean Community and to ensure successful learning and improved academic performance by the students attending Lovonya DeJean Middle School.

COMMITMENTS

The Partners, in good faith, commit their time and energies to support a planning process that would assist with the following actions:

- Establish a Leadership Team co-chaired by the County Supervisor, a Richmond City Council Member, and a West Contra Costa School Board Member and including government representatives, other partners contributing funding and dedicating resources, community stakeholders, and representatives of the DeJean Community residents as determined appropriate and appointed by the co-chairs.
 - Convene regular meetings of the Leadership Team in the DeJean Community, anticipated to be approximately quarterly, with agendas posted for public information.
 - Prepare and post succinct written notes about decisions reached by the Leadership Team.
 - Report regularly to the Partners.

- Identify the major challenges and opportunities to improve the lives and futures of the residents in the DeJean Community, including determining whether processes and protocols for timely sharing of demographic and caseload data (to the extent feasible and allowed by law) for public services being provided to the DeJean Community can be developed, which would include:
 - Sharing data to determine baseline demographic for the population in the DeJean Community and the status of each household receiving public services.
 - Developing a process for tracking improvement in outcomes for each household receiving services and changes in demographic data for the population in the DeJean Community.
 - Mapping the community assets that can be engaged to support the purpose of the partnership.

- Develop an Action Plan to improve the lives and futures of the residents in the DeJean Community with School2Home as the “centerpiece” of Neighborhood Transformation:
 - Commitment to the values embedded in simultaneously striving to achieve the 3 “Es” of sustainable communities: Prosperous Economy; Quality Environment; Community Equity.
 - Recognition that strategies to improve neighborhoods must embrace and build upon community assets (strengths) instead of addressing only deficits (needs) and must be: people-focused, place-based, and linked to regional economy to achieve “5 Big Outcomes” as key indicators of improving the lives and futures of the residents: Improving Education; Increasing Jobs; Decreasing Crime; Decreasing Poverty; Improving Health.
 - Promotion of Digital Inclusion by accelerating the deployment of broadband infrastructure and achieving at least 80% broadband adoption (home use of high-speed Internet access).

- Coordinate and align existing and any available new resources, to the maximum extent feasible, in implementing the Action Plan that focuses on improving the lives of the residents with specific and explicit planned outcomes and results:
 - Develop a plan for programmatic components of service integration. Study models that are efficient and effective in aligning efforts and strategy across departments, agencies and partners. Support a multi-disciplinary County-City-School-Community integrated service approach to coordinated planning and delivery of services. Integrated services could be comprised of existing personnel where feasible and include, at a minimum, the following expertise: social services, public health, mental health, alcohol and other drug abuse prevention services, housing, probation and any workforce development and/or training services from the County; law enforcement, recreation services, and any workforce development and/or training services from the City; and education support services from the School (and School District) and community services. Convene periodically key services administrators to monitor progress and identify additional opportunities for collaboration.

- Support development and implementation of coordinated family plans for households receiving social services assistance in order to help them become more self-sufficient consistent with the 5 Big Outcomes.
- Collaborate to seek and secure additional resources to augment public services, including philanthropic foundations, government grants; and private-sector contributions. **For West Contra Costa Unified School District, such additional funds should be explicitly targeted to supporting WCCUSD's Full Service Community Schools Initiatives and WCCUSD's Kennedy Family Initiative including teacher retention and school climate strategies.**

- Evaluate and publish results for transparency and accountability:
 - Monitor progress on outcomes for each household for which a coordinated family plan has been developed and compile periodic reports on the aggregated data.
 - Track the collective overall results in the DeJean Community with respect to 5 Big

- Outcomes and publish a public report at least annually.
- Participate in a “learning community” with leaders in other similar initiatives in the state to address common challenges, share best practices, and inform public policy.

RESPONSIBILITIES

A. Responsibilities of the California Emerging Technology Fund The California Emerging Technology Fund shall be responsible for and agrees to provide the following support and services pursuant to this Agreement:

1. Delineate the overall Neighborhood Transformation Framework and assist the Richmond Community Foundation in convening and staffing the Leadership Team.
2. Support and assist the Richmond Community Foundation in coordinating efforts by the County, City and School District to develop a plan to compile and share data pursuant to this Agreement.
3. Participate in the development, adoption and implementation by Partners of an Action Plan with School2Home as the “centerpiece” of Neighborhood Transformation, including partnering with the West Contra Costa Unified School District to implement School2Home at Lovonya DeJean Middle School. Assist the Richmond Community Foundation and Partners in seeking additional public and private resources as needed and agreed to by all Partners.
4. Provide guidance to Partners in the formation of multi-disciplinary County-City-School-Community integrated services model and development of a template for consolidated family plans.
5. Support and assist the Richmond Community Foundation in monitoring progress, tracking results with respect to the 5 Big Outcomes, and ensuring public reports are published. Organize and facilitate a “learning community” among Leadership Teams for other communities in the state where a Neighborhood Transformation Partnership Agreement exists.

B. Responsibilities of Richmond Community Foundation

The Richmond Community Foundation shall be responsible for and agrees to provide the following support and services pursuant to this Agreement:

1. Designate a representative to serve on the Leadership Team and assign personnel to staff the meetings of the Leadership Team, including preparing and distributing to stakeholders and posting publicly available agendas, informational materials, and notes on decisions.
2. Coordinate efforts by the County, City and School District to develop a plan to identify the feasibility of compiling and sharing data pursuant to this Agreement, including

facilitating any requisite legal agreements to allow and assist the sharing of such data among the Partners. Ensure data is compiled in a coherent format and presented to the Leadership Team to inform development of an Action Plan.

3. Facilitate development, adoption and implementation by Partners of an Action Plan. Facilitate discussion and exploration among Partners and support efforts to seek additional public and private resources as needed and agreed to by all Partners.

4. Foster formation of a multi-disciplinary County-City-School-Community integrated services model and ensure that coordinated family plans for each household served are developed and implemented and that the impacts are monitored and assessed to generate aggregated data that can be reported publicly to the extent feasible and allowed by law.

5. Coordinate ongoing monitoring of progress in the completion of consolidated family plans and assessment of impacts, tracking of collective overall results in the DeJean

Community with respect to the 5 Big Outcomes, and ensuring a public report is published at least annually.

C. Responsibilities of the West Contra Costa Unified School District

West Contra Costa Unified School District shall be responsible for and agrees to provide the following support and services pursuant to this Agreement:

1. Designate the School Board Member elected to represent the DeJean Community as cochair of the Leadership Team and receive regular reports on progress.

2. Direct appropriate administrative and other personnel to compile and share data about academic performance and other indicators of learning success by the students at Lovonya DeJean Middle School including entering into any requisite legal agreements to allow and facilitate the sharing of such data among the Partners.

3. Partner with CETF to support implementation of the adopted Action Plan. Join with Partners to seek additional public and private resources as needed and agreed to by all Partners.

4. Assign appropriate West Contra Costa Unified School District education support services personnel to serve on the Integrated Services Team(s). Ensure that consolidated family plans for each household are developed and implemented and that impacts are monitored and assessed to generate aggregated data.

5. Cooperate in ongoing monitoring of progress in the completion of consolidated family plans and assessment of impacts, tracking of collective overall results in the DeJean Community with respect to the 5 Big Outcomes, and ensuring a public report is published at least annually.

D. Responsibilities of the City of Richmond

The City of Richmond shall be responsible for and agrees to provide the following support and services pursuant to this Agreement:

1. Designate the Councilmember to represent the DeJean Community as co-chair of the Leadership Team and receive regular reports on progress.
2. Direct appropriate administrative and other personnel to compile and share data about the City services provided in the DeJean Community, including entering into any requisite legal agreements to allow and facilitate the sharing of such data among the Partners.
3. Support implementation of the adopted Action Plan with appropriate dedication of available existing resources to the extent possible and join with Partners to seek additional public and private resources as needed and agreed to by all Partners.
4. Assign City personnel to serve on the Integrated Services Team(s), including at least law enforcement (to foster community policing), recreation, and any workforce development and/or training services, to help drive the 5 Big Outcomes. Ensure that consolidated family plans for each household are developed and implemented and that impacts are monitored and assessed to generate aggregated data.
5. Cooperate in ongoing monitoring of progress in the completion of consolidated family plans and assessment of impacts, tracking of collective overall results in the community with respect to the 5 Big Outcomes, and ensuring a public report is published at least annually.

E. Responsibilities of Contra Costa County

Contra Costa County shall be responsible for and agrees to provide the following support and services pursuant to this Agreement:

1. Designate the District One County Supervisor to represent the DeJean Community as co-chair of the Leadership Team and receive regular reports on progress.
2. Work with partners to identify what data is needed to support development of integrated family plans. Actively support efforts to compile and share data about the County services provided in the DeJean Community (to the maximum extent feasible and allowed by law), including health status and health trends and based on identified outcomes to be achieved. Support gathering and reporting of aggregate data to assist in monitoring impacts of the strategies and initiatives that are part of the DeJean Neighborhood Transformation Partnership.
3. Support implementation of the adopted Action Plan with appropriate dedication of available existing resources to the extent possible and join with Partners to seek additional public and private resources as needed and agreed to by all Partners.

4. In good faith and within available resources, support an integrated model of service delivery. Assign as feasible, County personnel from social services, public health, mental health, alcohol and other drug abuse prevention services, and housing, probation, and workforce development and/or training services, to help drive the 5 Big Outcomes. Under the rubric of a multi-disciplinary team, support the development of integrated family plans for each household receiving social service assistance, noting full regard for informed consent, client privacy, Health Insurance Portability and Accountability Act (HIPAA) requirements, and both legal and professional standards of service and/or care.

5. Support Institutional Review Board (IRB) vetting for any research and all publications that use county supplied data.

6. Cooperate in ongoing monitoring of progress in the completion of consolidated family plans and assessment of impacts, tracking of collective overall results in the DeJean Community with respect to the 5 Big Outcomes, and ensuring a public report is published at least annually.

IN WITNESS WHEREOF, the Partners hereto on the day and year written below have executed this Partnership Agreement.

Accepted on behalf of Contra Costa County by:

John Gioia, County Supervisor *John Gioia*
Date September 11, 2017

Accepted on behalf of the City of Richmond by:

City Councilmember *Edmunds Mantony*
Date September 11, 2017

Accepted on behalf of the West Contra Costa Unified School District by:

School Board Member *Dry of Link M. Henderson*
Date August 9, 2017

Accepted on behalf of Richmond Community Foundation by:

President and CEO *Patricia*
Date September 13, 2017

Accepted on behalf of the California Emerging Technology Fund by:

Sunne Wright McPeak, President and CEO *Sunne Wright McPeak* *LP Best*
Date September 11, 2017

Early Childhood Education/Childcare

At the May 26, 2021 MXCAB meeting, First 5 Contra Costa, Cocokids, and staff from the Community Services Bureau of the Employment and Human Services Department requested allocations towards early childhood supports, providers and systems. The shortage of childcare slots, including those for children ages 0-5 who are eligible for subsidized childcare, and the lack of early care and education providers has only worsened during the COVID-19 pandemic.

At the November 16, Board of Supervisors meeting the proposal was included in the County Administrators' staff report, as a program Board members had requested follow-up information on, but was not feasible due to insufficient funding after addressing other MXCAB and Board of Supervisors' priorities. The proposal was included in the Childcare Slots proposal of Attachment D, and for informational purposes should future allocation opportunities arise.

This proposal goes hand in hand with the Development of Additional Childcare Providers proposal, since access and availability of quality childcare is contingent on the availability of a stable early childhood workforce. However, this is being presented independently due to the limited unallocated Measure X funding available at this time.

This proposal requests Measure X allocations to fund up to 500 childcare slots through a voucher program, primarily for infants and toddlers, for families who are over-income and do not currently qualify for a childcare subsidy. Partnerships between CocoKids (the resource and referral agency for the County) and the Employment and Human Services, Community Services and Workforce Services bureau have existing mechanisms in place to support this effort without a need for additional facilities to administer this program.

The annual estimated cost of planning, implementing, and administering the voucher program for non-subsidized families is approximately \$4.5 million.

Approval of this proposal as ongoing Measure X funding would guarantee families obtaining quality child care they cannot afford otherwise, and lay the foundation for the establishment of universal access to early care and education.

Attached is a letter of support from the Early Learning Leadership Group (ELLG) that provides additional information regarding the need for early childhood education and childcare in Contra Costa County.

Recommendation

An on-going allocation of \$4 million is recommended to support quality, affordable childcare in Contra Costa County.



February 14, 2022

Supervisor Mitchoff, Chair
 Supervisor Burgis
 Supervisor Andersen
 Supervisor Gioia
 Supervisor Glover

Dear Contra Costa County Board of Supervisors,

We were very pleased to see the Measure X Community Advisory Board include funding for subsidized child care in their recommendations for Measure X on-going funding. As you well know, child care is essential for families to be able to work and for children to grow and thrive. We do understand that the entire amount available is limited and tough decisions will have to be made.

That said, child care, especially for infants and toddlers is of critical importance and we hope you will give strong consideration to the Early Learning Leadership Group’s request: funding for infant and toddler spaces and retention stipends to ensure that we have a workforce to take care of our children!

Although there are child care funds coming from the state, these funds will focus on 4-year-olds, leaving an even bigger necessity for infant and toddler care and for support for providers to stay in the field. The members of the ELLG provide a wide range of services including child care consultation, coaching, developmental screening, professional development, literacy supports and family strengthening resources for families and will continue to leverage existing funds to support the field; however, given the urgency of this crisis, and the reality of First 5 Contra Costa’s declining Prop 10 funding, we need additional county-wide support to give our youngest children the care they need, allow families to work, and to retain providers in the field.

Given the limited amount of funding currently available and the competing priorities you must consider, we offer a scaffolded approach to consider with Measure X funds:

Infant and Toddler Spaces	Retention supports to providers	Total *Does not include administrative costs
\$3,120,000 (200 spaces)	\$2,240,000 (support to 400 family child care providers and lead teachers)	\$5,360,000
\$1,560,000 (100 spaces)	\$1,120,000 (support to 200 family child care providers and lead teachers)	\$2,260,000

\$780,000 (50 spaces)	\$560,000 (support to 100 family child care providers and lead teachers)	\$1,340,000
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We appreciate the Measure X CAB’s lead in supporting child care in their recommendations, and in so doing, also validating the expectations of voters when they considered Measure X on the ballot. Contra Costa County depends on child care today and the future. We encourage you to partner with us and allocate funding to demonstrate the county’s commitment to quality child care as an essential investment for economic recovery. Caring and supporting our youngest children is simply the right thing to do.

Thank you for your consideration.

Ruth Fernández, Ed.D.

Executive Director
First 5 Contra Costa

Lynn Mackey

Contra Costa County Superintendent of Schools
Contra Costa County Office of Education

John Jones

Executive Director
CocoKids, Inc.

Ali Uscilka

Program Director
Healthy and Active Before 5

Brenda Brown

Executive Director
Concord Child Care Center/LPC Member

Crystal McClendon-Gourdine, Ph.D.

LPC Chair
Local Planning & Advisory Council for Early Care & Education

Dr. Aaron Alarcon-Bowen

CSB Director
Community Services Bureau (CSB)
Employment and Human Services Department

Cc: Monica Nino, County Administrator; Lisa Driscoll, County Finance Director, County Administrator’s Office



Development of Additional Childcare Providers

At the May 26, 2021 MXCAB meeting, First 5 Contra Costa, Cocokids, and staff from the Community Services Bureau of the Employment and Human Services Department requested allocations towards early childhood supports, providers and systems. The shortage of childcare slots, including those for children ages 0-5 who are eligible for subsidized childcare, and the lack of early care and education providers has only worsened during the COVID-19 pandemic.

At the November 16, Board of Supervisors meeting the proposal was included in the County Administrators' staff report, as a program Board members had requested follow-up information on, but was not feasible due to insufficient funding after addressing other MXCAB and Board of Supervisors' priorities. The proposal was included in the Childcare Slots proposal of Attachment D, and for informational purposes should future allocation opportunities arise.

This proposal goes hand in hand with the Early Childhood Education/Childcare proposal, since access and availability of quality childcare is contingent on the availability of a stable early childhood workforce. However, this is being presented independently due to the limited unallocated Measure X funding available at this time.

The proposal requests Measure X allocations to provide additional compensation to providers who hold non-traditional hours of care such as weekends and evenings and those who care for infants, children with special needs and other special populations. It will support an immediate retention strategy to help keep the workforce afloat until a more permanent solution to the issue of compensation is created.

Partnerships between CocoKids (the resource and referral agency for the county) and the Employment and Human Services, Community Services and Workforce Services Bureaus (administrators of the CalWorks programs) have existing mechanisms in place to support the oversight of this program. The Early Learning and Leadership Group (ELLG), comprised of the core early childhood services entities throughout the County, would support the planning and implementation of a local childcare voucher model.

The annual estimated cost to fully fund the proposal is \$1.6 million. This funding would support families obtaining quality child care and boost the childcare work industry with fair wages.

Recommendation

An on-going allocation of \$1.5 million is recommended for funding the development and retention of childcare providers.

Early Childhood Mental Health Services

At the May 26, 2021 MXCAB meeting, First 5 Contra Costa presented a proposal to implement a Request for Applications (RFA) process to support the Early Childhood Prevention and Intervention Coalition (ECPIC), a local coalition of early intervention and prevention service partners.

At the November 16 Board of Supervisors meeting the proposal was included in the County Administrators' staff report as a program Board members had requested follow-up information on, but was not feasible due to insufficient funding after addressing other MXCAB and Board of Supervisors' priorities. The proposal was included in Attachment D and for informational purposes, should future allocation opportunities arise.

The proposal specifically builds supports for children birth to six years old, who experience emotional, relational, or behavioral disturbances that require mental health intervention. Measure X funding would provide First 5 Contra Costa the opportunity to implement an RFA process for grants to community-based service providers. The funding would leverage existing programs and funds dedicated to supporting mental health services for children and families in Contra Costa County.

The annual estimated cost to fully fund the proposal is \$2 million and would be used to address the immediate and unmet early childhood mental health needs of children in Contra Costa, which is estimated at 7,000 to 10,000 children.

Excluding expenditures for PES and inpatient psychiatric care for youth, the following information reflects projected FY 2021/22 children's' outpatient services for mental health.

Contracted Programs			
Programs serving children/families 0-5	\$	4,784,540	
School Based Mental Health Services	\$	11,961,350	
Residential based services	\$	4,306,086	
Crisis Support	\$	3,324,851	
Other Outpatient Support	\$	23,468,573	
Total	\$	47,845,400	71%
County Operated Programs	\$	19,554,600	29%
Children's Total Projected Expenses	\$	67,400,000	100%

- Serving children & families 0-5:
 - dyadic therapy, family therapy, parent support and education, care coordination
- School Based Mental Health:
 - school based mental supports K-12 in districts with high mental health needs and high proportion of students with free or reduced lunch. Services include individual-, group-, family therapy, care coordination, behavioral supports in classrooms
- Residential therapy
 - Mental health services for youth placed in Short Term Residential Treatment Programs (STRTP).
- Crisis Supports
 - Mobile Response Team. Mobile (family-, school-, field-based) crisis intervention for minors experiencing mental health crises. Intensive supports for minors (and their families) at risk of hospitalization or re-hospitalization.

- Other outpatient supports:
 - Wraparound
 - Therapeutic Behavior Therapy
 - Intensive Home Based Services
 - Family-and clinic based counseling support
 - Family based treatment for youth involved with Juvenile Justice and/or struggling with co-occurring substance and mental health disorders
- County-operated programs:
 - Three regional clinics that offer therapy and care coordination, including evidence-based programs for minors experiencing trauma, eating disorders, and severe emotions dysregulation
 - Wraparound
 - Intensive Care Coordination
 - Services for youth in juvenile detention
 - County-wide assessment team for youth referred by Child Welfare and exiting psychiatric hospitals
 - Emergency Foster Care: support for youth entering foster care.

Recommendation

Due to limited resources, no additional Measure X funding is recommended directly for these services; however, some of the EPSDT leverage funding (\$3,250,000) allocated on November 16, 2021, may support these services. The Health Services Department received funding to pay for future Cost of Living Adjustment (COLA) for Early and Periodic Screening, Diagnostic and Treatment (EPSDT) providers. The revolving fund account will use funding from Measure X in conjunction with the 2011 Realignment Growth funds to secure federal matching dollars.

Measure X funds will be used as match to fund the COLA for EPSDT providers in the year awarded. The EPSDT funding is specifically for Medi-Cal eligible children under age 21 and therefore, the \$3.25 M in Measure X funding for EPSDT leverage is specifically targeted to EXPAND children's mental health services. Once the Realignment Growth funds become available, they will be used to replenish the revolving fund account. In years when the state economy is trending upward, there will be sufficient Realignment Growth distribution to replenish the fund and repeat the process. In the event that Realignment Growth is insufficient to fully replenish the revolving fund account, there will be less funding in the account to pay for COLAs for the upcoming year.

Supporting Children with Disabilities

At the May 26, 2021 Measure X Community Advisory Body (MXCAB) meeting, First 5 Contra Costa, Cocokids, and staff from the Community Services Bureau of the Employment and Human Services Department requested allocations towards supporting children with disabilities. As described in the report to the MXCAB, there is a service gap in services for children ages birth to 3 with disabilities.

At the November 16, Board of Supervisors meeting the proposal was included in the County Administrators' staff report, as a program Board members had requested follow-up information on, but was not feasible due to insufficient funding after addressing other MXCAB and Board of Supervisors' priorities. The proposal was included in Attachment D and for informational purposes, should future allocation opportunities arise.

The proposal stated approximately 783 infant and toddlers and 2,371 preschool children have a diagnosed disability in Contra Costa County, and this number may be undercounted. According to the Health Services Department, developmental screenings for children 0-11 fell from approximately 62% in January 2020 to approximately 55% in April 2021. This lack of screening compounded by decreased well-child visits present a highly significant barrier to preventive care and families' access to an entire system of early childhood resources.

The proposal requests a total of \$2.45M Measure X funding.

- \$2 million would be allocated as grants to providers, on behalf of families, for necessary disability support services.
- \$450,000 would provide consultation and guidance services to childcare providers in support of service and program modifications to build on inclusivity of all children.

On-going Measure X allocations would support efforts to improve access to comprehensive services that support children with disabilities as needed to be independent and included in society. The funding proposal would leverage existing programs and funds dedicated to supporting disabilities services for families.

Attached is a letter of support from the Early Learning Leadership Group (ELLG) that provides additional information regarding the need to provide consultation and guidance services to childcare providers in support of service and program modifications to build on inclusivity of all children.

Recommendation

An on-going allocation of \$450,000 is recommended to provide consultation and guidance services to childcare providers in support of service and program modifications to build on inclusivity of all children.

February 16, 2022

Supervisor Mitchoff, Chair
Supervisor Burgis
Supervisor Andersen
Supervisor Gioia
Supervisor Glover

Dear Contra Costa County Board of Supervisors,

We represent the Contra Costa Interagency Care Collaborative, a group of agencies who serve children ages 0-5 with disabilities and their families. We urge the Board of Supervisors to support the recommendations of the Measure X CAB regarding services for children with disabilities.

As described in the Measure X report, there is an ever present gap in services for children ages birth to 3 with disabilities. Currently there are 783 infant and toddlers and 2,371 preschool children with a diagnosed disability, yet this number is surely an undercount. According to Contra Costa Health Services, developmental screenings for children 0-11 fell from approximately 62% in January 2020 to approximately 55% in April 2021. This lack of screening compounded by decreased well-child visits present a highly significant barrier to preventive care and has further delayed families' access to an entire system of early intervention and childhood resources. This delay in accessing early intervention resources leads to additional delays in getting connected with special education services from Contra Costa school districts, and in getting connected with parent support services.

In addition, in 2019, over 22,000 Contra Costa students ages 3-21 were enrolled in special education. These students were negatively impacted by school and related services moving online in March 2020 and continuing for 15 months. For many students with disabilities the impact has been significant, including learning loss; inadequate progress toward IEP (Individual Education Plan) goals; common core standards, graduation requirements; and in some cases, skill loss that puts them further behind where they were when the pandemic began.

Now more than ever is the time to expand these services. The prolonged disruption of face-to-face education both with distance learning, and school interruptions due to COVID-19 cases, has shown the critical role that parents play in children's learning. The transition to online education relied heavily on parents and caregivers to support their children. Yet not all parents have the skills or resources to do so. Many have lost jobs and the means to take care of their families. Others may have limited time to care for their children due to work and other family responsibilities. Many have never received support in facilitating play-based learning or helping their children to develop skills in

literacy and math. This is particularly true for parents of children with disabilities, ethnic and linguistic minorities, and other marginalized groups, as guidance on supporting children’s meaningful learning and development has been inadequate.

Parents and caregivers themselves have faced high levels of stress and isolation during the pandemic, while also being called on to support their children’s mental well-being.

As indicated in the original Measure X proposal, there are existing entities such as First 5 Contra Costa, Care Parent Network, and other community based organizations in this Collaborative that have existing mechanisms in place to partner and already provide these essential services to children with disabilities and their families. These programs are equipped to expand services to meet this immediate, critical need.

It is going to take years of consistent support and intervention to help families adequately recover from the pandemic, and this is especially true for families of children with disabilities. We are fortunate that our county has systems in place to provide the supports necessary now.

We strongly urge the Board of Supervisors to seize this unique opportunity and accept the recommendations of the Measure X CAB to fund these essential services for some of our most vulnerable students and families.

Sincerely,

Aaron Alarcon-Bowen, PhD
Executive Director
Community Services Bureau

Hannah Michaelson
Program Director
Care Parent Network

Ruth Fernández, Ed.D.
Executive Director
First 5 Contra Costa

Christine Sedlack Rottger
Director of Children’s Services
VistAbility

Heather Coleman, PhD
Early Childhood Mental Health Therapist
Early Childhood Mental Health Program

Stacy Frauwirth
Director of Child Development Services
Through the Looking Glass

Lori Belhumeur, LCSW
ABCD Center, Mental Health Clinical Specialist

Cc: Monica Nino, County Administrator; Lisa Driscoll, County Finance Director, County Administrator’s Office.

Library Building Improvements

Most Contra Costa County Library facilities are owned by the cities in which they are located. Those cities are responsible for facility maintenance costs. However, libraries in unincorporated areas (El Sobrante, Kensington and Rodeo) and the following three cities are owned by the county: Antioch, Pinole, and Ygnacio Valley. Apart from the El Sobrante Library, the county-owned library facilities have a significant amount of deferred maintenance as a result of the Library needing to choose between funding extremely expensive facility repairs and upgrades or funding library services and open hours. The Library has always chosen to prioritize services and open hours with its very limited funding.

The following basic data points show how much deferred maintenance is estimated for each facility compared to their annual maintenance costs along with a snapshot of how many items are borrowed from each facility in a typical non-COVID year.

Branch	Year Built	Square Feet	Deferred Maintenance Estimate	Annual Maintenance	items borrowed annually
Antioch	1968	11,000	\$2,607,500	\$474,861	80,000
Kensington	1965	5,094	\$1,748,750	\$120,156	65,000
Pinole	1974	17,098	\$1,918,750	\$114,053	68,000
Ygnacio Valley	1975	13,202	\$1,665,000	\$292,339	267,000
Rodeo	1920	864	\$160,000	\$25,718	4,800

A one-time allocation of \$8.1 million will address much-needed and long-overdue facility repairs and upgrades, such as installing air conditioning at the Kensington Library and upgrading the HVAC systems at the Pinole, Ygnacio Valley and Rodeo Libraries. Aging, out-of-date plumbing, data and electrical systems will be replaced at all of the above facilities, which will be more energy and water efficient and also result in long-term cost savings. HVAC improvements will enable libraries to act as cooling centers during extreme heat events and ensure the libraries can stay open during those extreme heat events. Upgraded data and electrical systems will increase the capacity for modern technology and allow patrons and staff the flexibility to use devices where they are needed for public events or personal computing.

Addressing these deferred maintenance needs will create more uplifted and inviting spaces, put into place systems, fixtures and technology that will use the public's money more efficiently, ensure the long-term stability of the facilities, and support library patrons' current technology needs.

Recommendation

A one-time allocation of \$4 million is recommended to support these highly used libraries. This allocation will not only improve the user experience but will also free-up resources for other library use.

Early Literacy Outreach Services

In November of 2021, the Bella Vista Foundation granted the Library \$150,000 to establish an early literacy outreach program. The grant funds will be used for one-time purchases, such as a specially equipped outreach vehicle and educational kits and books to give away. The purpose of establishing this program is to provide mobile, early literacy services to the following socio-economically disadvantaged communities: Antioch, Bay Point, Bethel Island, Byron, Concord, El Sobrante, Knightsen, Monument Corridor in Concord, North Richmond, Oakley, Pinole, Pittsburg, Rodeo and San Pablo.

An annual allocation of \$200,000 is proposed to establish dedicated staffing to operate the early literacy outreach program. With dedicated funding for staff, the Library will have the capacity to be able to address some of the unmet early childhood education needs that were identified in the 2020 Sales Tax Working Group's Needs Assessment. Additionally, only 27% of socio-economically disadvantaged third graders in Contra Costa County are reading at grade level. * The Library is a critical part of the early childhood education infrastructure, most importantly by introducing and reinforcing the early literacy practices of talking, singing, reading, writing, and playing that are so essential to early childhood development.

Recommendation

On on-going allocation of \$200,000 in Measure X funding is recommended to support early literacy.

*[CA Reading Report Card \(careads.org\)](http://careads.org)

Contra Costa County Library Foundation

In early 2021, the county librarian brought together an informal group of library supporters so that they could begin the work of establishing a countywide library foundation. Once established, the goal of the Contra Costa Library Foundation will be to secure additional funding for the library in order to further support its strategic priorities. Foundation funding will enhance public revenue and will be used to address opportunity and equity gaps in services, programs, and facilities; and provide funds for services that cannot be attained through existing revenue sources that will benefit the entirety of the county's residents.

The foundation will be an independent nonprofit organization that works with the community to raise funds for critically-needed programs and services delivered by the library system. The foundation's initial priorities will include raising funds for electronic resources that can be used by all county residents; strengthening the capacity of local library "Friends" groups through an affiliate program; and supporting capital projects in low-income communities.

A one-time allocation of \$50,000 in seed money will allow the Foundation Organizing Committee to:

- Enlist professional legal and financial expertise to assist with creating the foundation's fiscal and organizational structure and registration as a CA 501(c)(3) nonprofit organization
- Create a website presence and fund online hosting costs associated with a website

Contra Costa County is the only library system in the Bay Area without a county-wide foundation. \$50,000 in seed funding would signal the Board of Supervisors' endorsement for its creation and in so doing, would provide a powerful lever to attract strong board leadership and private funds for ongoing support and program development.

Attached is the \$300,000 proposal submitted by the Contra Costa Library Foundation Organizing Committee.

Recommendation

A one-time allocation of \$50,000 is recommended to support the establishment of the Foundation.

Proposal for One-Time Measure X Funds to Establish the Contra Costa Library Foundation

Request: \$300,000 in Measure X one-time funds to establish the foundation and provide the capacity to raise additional funds for library programs and services

Our county library system has always done more with less. Its funding is vastly disproportionate to the scale of need and lags far behind other Bay Area counties per capita. The County Library serves *all members* of our diverse population, but, given its current funding structure, it cannot do so in *equitable* measure to all residents and communities. We therefore recognize the call for revenue streams that can go above and beyond what public funding provides to bring more robustness and parity to our library system.

We are **the only county library system in the Bay Area** without a county-wide foundation that can serve to enhance public revenue. Funding support for our proposal will leverage the foundation's ability to attract donations from philanthropic organizations, corporations, and other contributors.

The Contra Costa Library Foundation is a "step-up" initiative whose seeds were sown when the Library Commission itemized extensive countywide disparities in a 2016 report, disparities that have only intensified since the report's publication and, especially, during the pandemic. The foundation's seeds have since grown, and we are now asking the **county to step up** to help us close the equity gap and build an organizational framework for more robust library support. We are requesting \$300,000 in one-time funding to cover start-up costs to establish the foundation.

Goal

The goal of the Contra Costa Library Foundation is to secure additional funding for the library system and to act as a catalyst to execute its strategic priorities. Through foundation funding, we hope to (1) address opportunity and equity gaps in services, programs, and facilities, and (2) provide money for services that cannot be attained through existing revenue sources to benefit the entirety of the county's residents. We intend for the foundation to be an independent nonprofit that works with the community to raise funds for critically-needed programs and services for the library system. To do so, the foundation will endeavor to solicit support for the library administration's funding priorities and will seek opportunities for coordination, potential collaboration, and organizational development with our local library foundations and friends groups. The foundation's initial priorities include funding for electronic resources and lendable technology that can be used by all county residents; strengthening capacity of library support

groups, particularly friends groups, through an affiliate program; and developing capital projects in impacted communities.

Over the past year, the foundation's organizing committee has conducted outreach to numerous community stakeholders and foundations both inside and outside of Contra Costa County; consolidated its mission, objectives, and strategy; and coordinated efforts with library administration to ensure that funding will be allocated responsibly and strategically in alignment with the Library's targets and community needs.

Funding Priorities

The seed money requested would be utilized to support the following aspects of the foundation's start-up operations:

- Identification of and agreement with fiscal sponsor
- Enlistment of professional legal and financial expertise to assist with creating the foundation's fiscal and organizational structure and registration as a CA 501(c)(3) nonprofit organization
- Board recruitment and development
- Digital branding; website creation, design, and hosting; and marketing efforts
- Continued outreach to branch libraries; local friends and foundation groups; and externally, to the broader philanthropic community and civic organizations to identify partnerships, needs, and priorities
- Employment of a contract-based part-time executive director and coverage for expenses related to virtual office equipment and other needs
- Definition and implementation of programs to fulfill our mission to benefit county libraries, which may include:
 - funding the purchase of technology/software to benefit all patrons
 - supporting capital projects for developing branch libraries
 - providing opportunities to share best practices and resources through an affiliate program

A Dual Focus on Equity

Contra Costa County is as much characterized by its pockets of immense wealth as it is by its areas of deprivation. The library system serves *all members* of this diverse population, but, given its current funding structure, it cannot and does not do so in equitable measure to all residents and communities. We are the only county library system in the Bay Area without a county-wide foundation that can serve to enhance public funding. Measure X offers a unique opportunity for the County to spearhead the development of the Contra Costa Library

Foundation, and its support will be multiplied many times over and yield significant dividends to our community.

Two hinges inform the foundation's rationale and structure: (1) Contra Costa County Library's insufficient funding, particularly relative to other Bay Area counties, and (2) the systemic disparities that result from the uneven contributions of friends and foundation groups and cities to particular libraries, which manifest in differences in open hours, programming quantity and quality, and other outcomes.

Comparative Funding of Contra Costa County Library Relative to Other Bay Area Counties

The Library is allocated dedicated funding of 1.5% of the 1% ad valorem property tax and does not receive any other general fund monies from the County. The Library's budget for FY 21-22 is \$36.1 million, less than 1% of the County's entire budget. In looking at other Bay Area counties with comparable funding mechanisms and governance, Contra Costa County is funded at the lowest level on a per capita basis. The chart below shows the relative funding levels, population served, and branch coverage for Bay Area county library systems.

Library	Funding per Person	Population of Service Area	Number of Libraries	Library Budget FY 19-20
Contra Costa	\$32.89	1,042,344	26	\$35,714,141
Alameda	\$49.54	613,679	10	\$35,234,732
Solano	\$55.96	389,856	9	\$22,745,956
Sonoma	\$57.84	488,863	14	\$36,272,703
Napa	\$77.85	133,015	4	\$11,213,195
San Mateo	\$105.55	283,997	13	\$61,546,698
Santa Clara	\$120.22	444,238	8	\$60,902,127
Marin	\$122.83	142,424	10	\$19,993,341

In comparison to other East Bay libraries, many of which are familiar to and used by Contra Costa residents, our county also ranks the lowest in funding per capita. Notably, it also receives less funding per capita than the Richmond Public Library, the only other library system in Contra Costa County:

Library	Funding per Person	Population of Service Area	Number of Libraries	Library Budget FY 19-20
Contra Costa	\$32.89	1,042,344	26	\$35,714,141
Richmond	\$47.68	111,217	3	\$5,903,333
Pleasanton	\$51.17	79,464	1	\$4,124,212
Alameda City	\$59.93	81,312	3	\$4,897,331
Livermore	\$63.16	91,861	3	\$5,903,294
Oakland	\$97.41	433,697	18	\$42,619,842
Berkeley	\$166.67	122,580	5	\$20,734,529

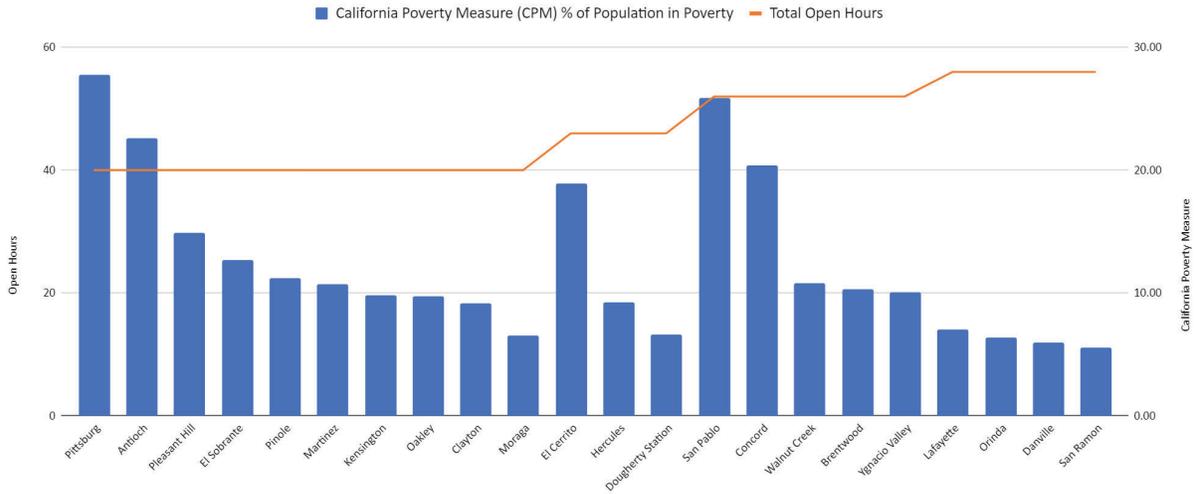
In addition to lower funding per capita, Contra Costa County is also relatively distinguished by the fact that all other counties in the Bay Area have a countywide library foundation that provides an additional revenue source to support the Library’s mission. The chart below displays the net assets of these countywide foundations and other relevant information.

Library	Foundation Net Assets	Population of Service Area	Number of Libraries	Library Budget FY 19-20
Contra Costa	None	1,042,344	26	\$35,714,141
Napa	\$1,396,223	133,015	4	\$11,213,195
Alameda	\$1,246,839	613,679	10	\$35,234,732
Marin	\$707,073	142,424	10	\$19,993,341
Sonoma	\$365,347	488,863	14	\$36,272,703
Solano	\$319,649	389,856	9	\$22,745,956
San Mateo	\$244,151	283,997	13	\$61,546,698
Santa Clara	\$45,563	444,238	8	\$60,902,127

By any measure, the Contra Costa County library system is significantly underfunded. As a result, many residents have limited access to the library facilities and services they need and deserve. This inequity tracks across vectors of privilege: the branches that receive the largest

funding boost from their local governments and/or support groups are housed within high-income communities and have the lowest percentage of residents who are Black, Indigenous, and/or People of Color (BIPOC). The following four figures illuminate these disparities and impacts.

Library Open Hours By % of Population in Poverty

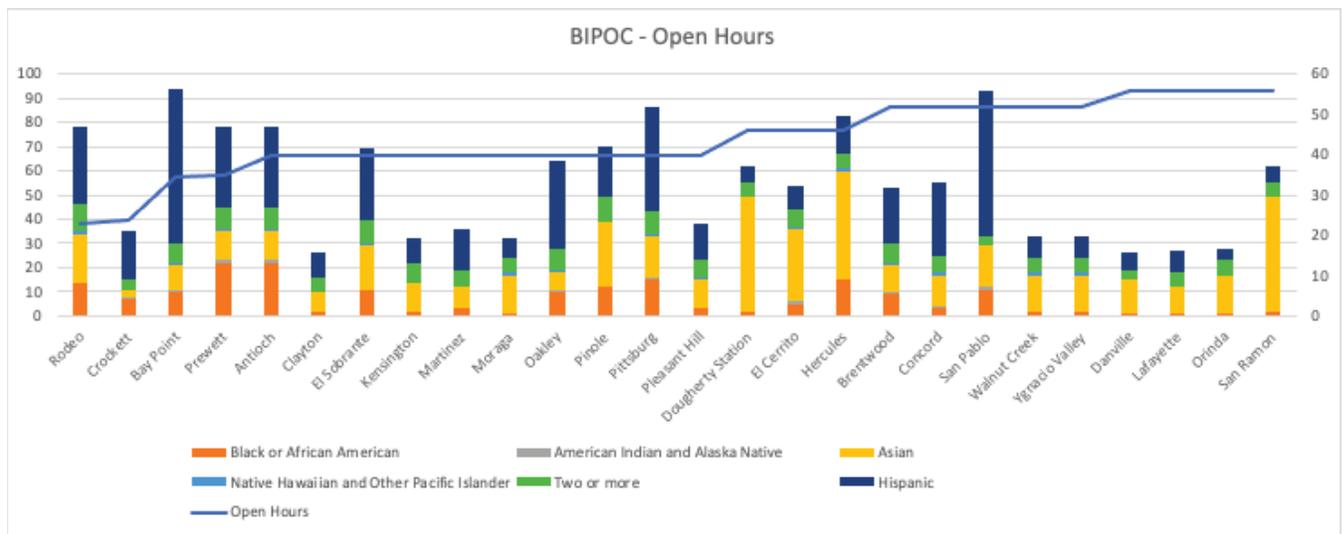


California Poverty Measure (CPM) % of Population in Poverty by Contra Costa Library Branch

Location	District	California Poverty Measure (CPM) % of Population in Poverty	Total Open Hours
Pittsburg	5	27.80	40
San Pablo	1	25.89	52
Antioch	5	22.62	40
Concord	4	20.40	52
El Cerrito	1	18.87	46
Pleasant Hill	4	14.91	40
El Sobrante	1	12.70	40
Pinole	1	11.21	40
Walnut Creek	4	10.77	52
Martinez	5	10.70	40
Brentwood	3	10.34	52
Ygnacio Valley	4	10.03	52
Kensington	1	9.79	40
Oakley	3	9.74	40

Hercules	5	9.21	46
Clayton	4	9.19	40
Lafayette	2	6.99	56
Dougherty Station	2	6.63	46
Moraga	2	6.55	40
Orinda	2	6.40	56
Danville	2	5.93	56
San Ramon	2	5.56	56

Only full service libraries included



Summary Of Funding Provided by Existing Library Foundation and Friends' Groups to Branch Libraries By District

District	Population	Number of CCC Libraries	Foundation/ Friends Groups	Annual Revenue	Annual Expenses	Total Net Assets
1	224,726	5	5	\$29,575	\$4,807	\$366,632
2	243,565	6	7	\$1,919,389	\$1,694,482	\$29,983,161
3	239,825	3	2	\$417,475	\$417,475	\$230,177
4	229,384	5	6	\$567,415	\$476,297	\$2,580,720
5	228,463	7	6	\$73,875	\$36,865	\$168,317

Data from most recent public tax filing from Guidestar

Commitment to Foundation Success

Contra Costa County libraries are already embedded in the community and are trusted and valued institutions that are uniquely positioned to improve and enhance the lives of our county's most vulnerable populations. Measure X funding allocated to a foundation supporting the Library would have an exponential impact for all Contra Costa County residents.

The County's commitment would signal the Board of Supervisors' endorsement of the creation of a Contra Costa Library Foundation, and in so doing would provide a powerful lever to attract strong board leadership and private funds for ongoing support and program development. We understand that you have many requests for impactful services. We hope that you will consider funding support for this important and impactful effort.

Please step up to help us launch and leverage this foundation that will afford tremendous opportunity and resources for county residents.

Contra Costa Library Foundation Organizing Committee

Members:

Nicole Gemmer (Chair)
District 2

Katherine Bracken
District 4

Kathleen Gilcrest
District 2

Susan Hildreth
District 2

Alison McKee
County Librarian

Rachel Rosekind
District 1

Peter Wilson
District 5

County Facility Deferred Maintenance

As presented during the Board Retreat on January 25, 2022, the County has over \$500 million in deferred maintenance needs in the next 5 years across the County portfolio. Looking at the preliminary data from the Facilities Condition Assessment shows multiple areas of need. Both the medical complex facilities and the detention facilities in the County dominate much of the deferred maintenance needs. This request of funds is targeted to other County facilities that serve either multiple departments or are part of the Employment and Human Services Department (EHSD) facilities serving significant numbers of Contra Costa residents. During the last few years we have seen an acceleration in the shift from primarily in person service provision to a hybrid model of in person, internet and call center provision of services. The monies in this request are targeted towards facilities that have both in person and remote service provision or, in the case of 30 Douglas where DoIT maintains one of their main server rooms, provide the infrastructure to facility service delivery throughout the County.

The Douglas Drive complex of buildings in Martinez (10, 30, and 50 Douglas Drive) house many County departments including Veterans Services, CCTV, DoIT, EHSD, Child Support Services and Probation. Each of these three buildings have significant maintenance items that need to be addressed especially in regards to the air handling (HVAC) and electrical systems which will improve both employee and customer experience. Similarly, County owned facilities used by EHSD are also in need of similar attention. Specifically, buildings at 4545 Delta Fair Boulevard in Antioch and 151 Linus Pauling Drive in Hercules both have over \$5 million in deferred maintenance needs.

The preliminary estimates of the deferred maintenance for each building are as follows:

50 Douglas	\$19.15 million
(Multiple departments, Child Support Services customer service counter upgrade, parking for customers)	
30 Douglas	\$ 8.20 million
(DoIT main server room electrical system and fire prevention, serves all County departments/services)	
10 Douglas	\$ 5.20 million
(Veterans Services main service counter, CCTV studio, Vital records counter)	
4545 Delta Fair	\$12.48 million
(HVAC and electrical upgrades for EHSD district in person service center in east County)	
151 Linus Pauling	\$ 7.00 million
(HVAC and electrical upgrades for EHSD district in person service center in west County)	
Total 5 buildings	\$52.03 million

The total outstanding deferred maintenance across the County portfolio is more than any one funding source can provide. However, it is important to begin addressing the deferred maintenance needs from all sources that are available and the initial contribution of \$3.75 million from Measure X funds will start addressing needs at five important buildings that provide both in person and infrastructure for remote service provision in the County portfolio. The facilities identified are geographically distributed throughout the County, each have a large deferred maintenance need and serve a broad section of departments and County residents. We are specifically targeting HVAC and electrical system needs at County owned buildings that serve multiple departments or provide County wide services to other departments and County residents in person and remotely.

Recommendation

A one-time allocation of \$3.75 million from Measure X funds is recommended.

Refugee Resettlement Resources

Contra Costa County provides limited eligibility determination and case maintenance for Refugee Cash Assistance (RCA) program and a Cash Assistance Program for Immigrants (CAPI). Refugee Cash Assistance provides cash aid to refugees and other qualified immigrants with time-limited cash assistance to assist the refugee in becoming self-sufficient. CAPI is a State funded program that provides cash assistance for aged, blind, and disabled legal immigrants who do not qualify for Federal Supplemental Security Income/State Supplemental Program (SSI/SSP). In FY 2019-20, General Assistance staff processed 161 CAPI applications, and 4,384 individuals were served by CAPI. The current year program allocation is \$589,000.

As a result of the US military withdrawal from Afghanistan, 235 Afghan individuals from 90 families have been resettled by the Jewish Family and Community Services (JFCS) East Bay with anticipation of up to 500 additional refugees. The attached proposal from JFCS East Bay further elaborates the current situation.

Recommendation

A one-time allocation of \$1 million is recommended to support efforts to improve access to comprehensive services. These funds are recommended for allocation directly to JFCS East Bay due to the County's existing relationship with the organization. The funding will be used with state and federal funds to meet the current and urgent needs of our community. The allocation is not limited specifically to Afghan refugees.



**JEWISH FAMILY &
COMMUNITY SERVICES
EAST BAY**

COMPASSION IN ACTION. COMMITMENT TO ALL.

Welcoming Newly Arriving Afghan Families to Contra Costa County

Refugee Resettlement

JFCS East Bay is an affiliate of HIAS, an international refugee resettlement humanitarian organization. As an affiliate, we provide mandated resettlement and placement services over a 90-day time period for newly arriving refugees who seek to rebuild their lives in Contra Costa County. This is minimally funded through the US government's Office of Refugee Resettlement.

These refugee resettlement services are also extended to Afghans arriving as humanitarian parolees and special immigrant visa holders who have fled their homes and country as a result of the August 2021 US military withdrawal from Afghanistan. As part of the withdrawal, the United States also committed to evacuating Afghans who served our country's interests working alongside US military personnel, along with their family members.

From August 1, 2021 through January 31, 2022, 463 Afghan individuals from 173 families have been resettled by JFCS East Bay, including 235 Afghan individuals from 90 families in Contra Costa County. We anticipate resettling a total of 650 Afghans by July 2022, with up to 500 people resettling in Contra Costa County. In the last six months, JFCS East Bay has resettled more than four times the number of people we usually resettle in one full year. The majority of new arrivals have come to the East Bay to reunite with their family members who are already a part of the established East Bay Afghan community.

To provide the above services, we receive federal funding of \$2,275 per person, with \$1,225 going directly to the new arrival to pay for initial living expenses and the remaining \$1,050 to JFCS East Bay for service administration. We also raise private funds, solicit in-kind donations of goods and services from the community, and organize large numbers of community volunteers to meet the demand.

Additional Needs for Newly Arriving Contra Costa County Residents

However, with the massive and complex migration of Afghans to the East Bay, self-sufficiency for most newly arriving families cannot be achieved within the 90-day period. As a result of multiple compounding factors such as the large volume of new arrivals in a short period of time and federal government delays in processing work permits, **there is a gap in direct assistance funding and services to support the basic needs of newly resettled families to Contra Costa County.**

JFCS East Bay's Role

JFCS East Bay has committed to welcome, resettle, and provide support and assistance to the maximum number of newly arrived Afghans possible. We partner with them to restart their lives in their new homes, with access to fundamental health, social, mental, legal, educational and employment services.

JFCS East Bay mobilizes community support for our resettlement efforts through partnerships with community and civic leaders, donors and funders, nonprofits, faith-based organizations, businesses and public agencies, and individuals and groups of volunteers. We prioritize partnerships with the established Afghan community of the East Bay.

To support family reunification, JFCS East Bay continues to serve members of the East Bay Afghan community whom we previously resettled.

For each evacuated Afghan family arriving as a result of the withdrawal, JFCS East Bay provides the following resettlement services:

- A. Arranges for the **reception and placement** of evacuees in Contra Costa County and offers appropriate **assistance during their initial resettlement**;
- B. Provides evacuees with **basic necessities** and **core services** during their initial period of resettlement; and
- C. In coordination with publicly supported evacuee service and assistance programs, assists evacuees in achieving economic **self-sufficiency through employment** as soon as possible after their arrival in Contra Costa County.

Additionally, JFCS East Bay provides legal services to all new arrivals who need to secure **permanent legal status** and coordinates with public agencies and community-based organizations seeking to **support the health, well-being, social and educational opportunities** of new arrivals.

Addressing the Need

JFCS East Bay requests **\$2000 per person for all Afghan evacuees who arrive in Contra Costa County between August 1, 2021 and July 31, 2022, up to 500 people or \$1 million. These funds will contribute to closing the gap between the original federal funding investment and state support scheduled to arrive later in the year.** Assistance from Contra Costa County will be utilized for direct financial assistance, community-based services, case management and legal services, according to the following outline.

Afghan New Arrivals: approximately 500 people resettled in Contra Costa County from August 2021 - July 2022	
Goal: self-sufficiency and positive community contributors	
Total Investment: \$1 million or \$2000/person	
Direct Assistance: housing/rental subsidies, utility subsidies, food assistance, transportation, home goods, technology, etc.	\$1,000
Community-Based Services: provided by JFCS East Bay and other CBOs, including job training and job search coaching, ESL classes, childcare, psychosocial education, etc.	500
Case Management: JFCS East Bay provides extended and comprehensive case management to set self-sufficiency goals and build and implement self-sufficiency plans and connect clients with a range of benefits and services to meet their goals.	300
Legal Services: JFCS East Bay and legal partners to provide legal services for Afghan asylum applications.	200

Direct Assistance

Funds that pass through JFCS East Bay to pay basic expenses of Afghan new arrivals. No administrative fees are withheld. \$1000/person will contribute to **basic household costs** so that families will not be evicted from their homes nor go hungry while transitioning to work and self-sufficiency.

Community-Based Services

JFCS East Bay mobilizes community support for our newly resettled Afghan clients to become self-sufficient through partnerships with community and civic leaders, donors and funders, nonprofits, faith-based organizations, businesses and public agencies, and individuals and groups of volunteers. We prioritize partnerships with the established Afghan community of the East Bay. Funds will be utilized to increase **availability of and access to** needed physical and mental health, language, employment and other **critical services**, either offered directly by JFCS East Bay or through civic and community partners in Contra Costa County.

Case Management

JFCS East Bay's extended case management services include additional support for clients on how to **navigate a range of social services**, including culturally responsive mental health services, ESL classes, childcare resources, and employment opportunities. As new arrivals gain employment, case managers assist them in navigating health insurance options in order to stay linked to medical care despite changes in coverage. As additional needs arise, we continue to assist and support our clients even after they have been in the country for some time, helping to ensure that they integrate successfully. Case management funds contribute to maintaining case managers on staff at JFCS East Bay. \$300/person represents 4-5 hours of a case manager's time for extended case management.

Legal Services

Due to the rapid pace and chaotic circumstances of the evacuations, most Afghan evacuees have arrived in Contra Costa County without permanent legal status. JFCS East Bay's Immigration Legal Services team is developing **new legal services** to specifically address the acute legal needs of our new Afghan clients. \$200/person contributes 6-10% of the total cost of legal representation per client.

About JFCS East Bay

Rooted in Jewish values and historical experiences, and inspired by the strengths of the diverse communities we serve, JFCS East Bay promotes the well-being of individuals and families by providing essential mental health and social services through every stage of life.

We are proud to serve and support Alameda and Contra Costa county residents of all ages, races, and religions.

JFCS East Bay was founded in 1877 as the Daughters of Israel Relief Society, with a focus on helping vulnerable women, children, and community members. Early on in our history, we developed expertise in resettling refugees in the East Bay: Jews coming from Eastern Europe in the late nineteenth century, earthquake survivors coming across the bay from San Francisco in 1906, Jews escaping Nazi Germany in the 1930s, Holocaust survivors after the war, and Jews fleeing anti-Semitism in the former Soviet Union during the 1970s, 80s, and 90s. In the mid-1990s, as the wave of Russian Jewish emigration subsided, we began to apply our refugee resettlement expertise to others fleeing religious and ethnic persecution in Afghanistan, Iran, Bosnia, and elsewhere.

Northern Waterfront Economic Development Initiative/Ferry Service

The Northern Waterfront Economic Development Initiative™ is a regional cluster-based economic development strategy with the goals of creating more good jobs closer to home, reducing congestion and emissions, and making communities more vibrant. There are five target industries: Advanced Manufacturing, Biosciences, Agriscience & Specialty Foods, Transportation Technologies, and Clean Tech.

The Initiative is a collaboration between the County and seven partner cities, who work together on diverse actions to enhance the economic vitality of the region. The eight partners have signed a Memorandum of Understanding to implement the Initiative as a team. The Initiative has been formalized in a Strategic Action Plan, adopted by the County Board of Supervisors in 2019.

An annual allocation of \$500,000 was requested to implement the Strategic Action Plan. The slate of example actions below is aligned with the Strategic Action Plan and illustrate a potential preliminary work plan that would require approximately \$500,000 (some actions would take up to two years to complete; new actions would be launched with subsequent funding while these actions were completed). Cultivating new industries as part of a broader strategy to retain and expand the County's jobs base during the transition away from fossil fuels will be a key priority for this work for many years to come.

- Acquire and compile current post-pandemic business data with industry trends and impacts (countywide);
- Complete market research, economic feasibility, and business plan for establishing a bioscience incubator, on a County-owned site in Hercules, to further stimulate commercialization within the region's bioscience cluster;
- Develop a regional Northern Waterfront target industry-oriented marketing program-including unified website, branding, and collateral;
- Support advance transportation technology cluster support at one or both of two sites in the Northern Waterfront area to foster an environment that can retain and attract such businesses in future regional development: GoMentum Station (privately owned vehicle technology testing site) on the Concord Naval Weapons Station and Buchanan Airport (publicly owned commercial airport with aviation technology space available);
- Implement and/or expand on the findings of the Water Emergency Transport Agency Strategic Business Plan/Feasibility Study as they relate to ferry service along the Northern Waterfront corridor.

The District V Supervisor strongly supports this initiative.

The Northern Waterfront Initiative (now called the Just Transition Economic Revitalization Plan Project) is currently included at \$750,000 in the list of Community Project Funding requests for inclusion in the federal fiscal year 2022 appropriations bills. Although not yet approved by Congress, the project has the support of Congressman DeSaulnier and the Appropriations Committee in the House of Representatives.

Recommendation

In anticipation of receiving federal funding combined with the limited resources of Measure X funds, no Measure X funds are recommended at this time.

Assistance to Crime Victims

Programs to support the underserved population of crime victims in Contra Costa County has been identified as a current service area gap in our criminal justice system. The following information was gathered from a proposal provided to the County by the non-profit "getVOCAL for Victims" (getVocal) and can serve as a program example to address this service gap.

Historically, the criminal justice system in the United States has sought to balance the constitutional rights of criminal defendants versus the constitutional rights of victims of crime through the participation of the District Attorney and defense attorneys. In this system, the District Attorney's Office represents the People of the State of California. Criminal defendants who cannot afford their own legal representation are represented by court-appointed, fee-free attorneys to protect their constitutional rights. However, victims of crime, who have guaranteed constitutional rights co-equal to those of the defendants, are the only party in the criminal justice process who do not have the right to fee-free legal representation. Unless a victim of crime has the financial means to hire an attorney to represent them, crime victims' constitutional rights in the criminal justice may be overlooked.

In 2008, California voters enacted "Marsy's Law", which amended the California State Constitution to create constitutional rights for victims and families of victims to be heard throughout the criminal justice system. The majority of crime victims come from economically disadvantaged, underserved communities and cannot afford to hire a victims' rights attorney to represent them. For those victims fortunate enough to have the means to hire an attorney, there are few attorneys who practice victims' rights law. With the lack of attorneys to represent them, victims' voices are frequently not heard in the criminal justice process.

Crime victims have access to Victim Witness Advocates who work inside the District Attorney's Office and assist victims throughout the pendency of the prosecution. The advocates assist victims in obtaining counseling and services, they accompany victims to court, they assist victims compiling evidence for a restitution order, and often provide a bridge between the prosecutor and the victim.

Victim Witness Advocates are not lawyers and are not able to provide legal assistance to victims or to advocate for them in court or to file legal documents on their behalf. Furthermore, prosecutors may have interests which are contrary to the interests of the victim. Consequently, providing an attorney who will appear for the victim in court and who works in collaboration with Victim Witness Advocates and the District Attorney would support efforts to ensure no victim is left unheard in the criminal justice system.

A victims' rights lawyer may not change the outcome of a criminal prosecution, access to one empowers a victim throughout the process and guarantees that their voices will be heard. This will allow the District Attorney to focus on the prosecution of the case with the knowledge that the victim's rights are being protected by the victim's rights attorney. The Court would also benefit as judges will know that the victim's constitutional rights are being protected at every stage of the proceeding. Ultimately, our community would benefit as victims are empowered throughout the criminal prosecution resulting in true justice for all parties involved in the process.

Recommendation

No Measure X funding is recommended for this program at this time.

Stand Together Contra Costa

Stand Together Contra Costa ("STCC") is a collaborative legal services and public education partnership between the County (through the Public Defender's Office) and local community-based organizations. STCC provides immigrant legal services, community outreach, and public education. STCC aims to ensure that immigrant families have access to accurate and trusted information about the rapidly evolving immigration legal landscape and that they are provided due process through no-cost legal representation in deportation proceedings before the immigration court.

In 2017, the Board of Supervisors voted to commit \$500,000 annually in AB109 Public Safety Realignment funds to the project for FY 2017/18 and FY 2018/19. At that time, multiple private charitable foundations expressed their intention to financially support the program in the amount of \$585,000, which was contingent on the County's agreement to contribute \$500,000 annually for STCC. The FY 2018/19 operating budget of approximately \$1.1 million was funded relatively equally between County and philanthropic funding.

Subsequently, the philanthropic funding has reduced to approximately \$150,000 in FY 2021/22. In response to the reduced funding, the Public Defender's Office requested and received an increased AB109 Public Safety Realignment funds allocation of approximately \$965,000 to maintain the current level of service.

For FY 2022/23, the Public Defender's Office has requested approximately \$1.1 million in AB109 Public Safety Realignment funds. This request is currently included in the Community Corrections Partnership's FY 2022/23 funding recommendations. This funding recommendation will be presented to the Board of Supervisors for approval, as part of the County budget process.

As philanthropic funding reduced, additional County funds have been allocated to sustain STCC's level of service. Consequently, Stand Together Contra Costa receives County funding to sustain the program's core functions. The County looks to the private charitable foundations to recommit their resources towards the program. The sustainability of the program will be reevaluated during the next fiscal year, taking into consideration the level of financial support provided by the private charitable foundations.

Recommendation

No Measure X funding is recommended for this program.

CONTRA COSTA COUNTY
 APPROPRIATION ADJUSTMENT /
 ALLOCATION ADJUSTMENT
T/C 27

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
- COUNTY ADMINISTRATOR
- AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: Measure X General Purpose Allocation (0013), Facility Lifecycle Improvement (0085), Plant Acquisition-Library Fund (0113), EHSD-Workforce Services(0504), Library-Admin & Support Services (0620)			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
0013	5016	Interfund Transfers-Gov Fund/Gov Fund (A.6 and A.8)			4,050,000 00
0113	4470	Undesignated Capital Projects (A.6)			4,000,000 00
3732	2479	Other Special Departmental Expense (A.8)			50,000 00
4110	4470	Undesignated Capital Projects (A.9)			3,750,000 00
5422	2310	Non-County Specialized Professional Svcs (A.10)			1,000,000 00
0990	6301	Reserve for Contingencies	8,800,000	00	
0990	6301	Appropriable New Revenue			8,800,000 00
TOTALS			8,800,000	00	21,650,000 00

APPROVED

AUDITOR-CONTROLLER:

BY: Analiza Pinlac

2/17/2022

COUNTY ADMINISTRATOR:

BY: Monica Nino

2/17/2022

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST:

Recommended Allocation of one-time Measure X monies for various projects.

Lisa Driscoll County Finance Director 2/17/2022

SIGNATURE TITLE DATE

APPROPRIATION APOO 5035

ADJ. JOURNAL NO.

**CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT/
ALLOCATION ADJUSTMENT
T/C 24**

FINAL APPROVAL NEEDED BY:

BOARD OF SUPERVISORS

COUNTY ADMINISTRATOR

AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: General Purpose Revenue (0005), Plant Acquisition-Library Fund (0113), Library-Admin & Support Services (0620)			
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>
0005	9046	Sales Tax Measure X	8,800,000	00	00
3732	9956	Interfund Transfers Gov Fund/Gov Fund (A.8)	50,000	00	
0113	9956	Interfund Transfers Gov Fund/Gov Fund (A.6)	4,000,000	00	
TOTALS			12,850,000	00	0 00

APPROVED

AUDITOR-CONTROLLER:
BY: Analiza Pinlac DATE 2/2/22

COUNTY ADMINISTRATOR:
BY: Monica Nino 2/2/2022

BOARD OF SUPERVISORS:
YES:
NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST:
Recommended Allocation of one-time Measure X monies for various projects.

Lisa Driscoll County Finance Director 2/2/2022
SIGNATURE TITLE DATE

REVENUE ADJ. RAOO 5035
JOURNAL NO. _____

Link to Measure X Sales Tax Revenue Allocation Discussion, Recommendation, and Direction Board Order of November 16, 2021 – Discussion Item D.5

http://64.166.146.245/agenda_publish.cfm?id=&mt=ALL&get_month=11&get_year=2021&dsp=ag&seq=1834

Link to Measure X Sales Tax Revenue Allocation – Follow-up on Hospital Capital Projects Board Order of December 14, 2021 – Discussion Item D.1

http://64.166.146.245/agenda_publish.cfm?id=&mt=ALL&get_month=12&get_year=2021&dsp=ag&seq=1838

February 3, 2022

TO: Karen Mitchoff, Chair, and members of the Contra Costa Board of Supervisors
FROM: Mariana Moore, Chair, and BK Williams, Vice Chair, on behalf of the Measure X
Community Advisory Board
RE: Recommendations for allocation of remaining Measure X funds

Dear Chair Mitchoff and Supervisors,

Thank you for extending an invitation to the Measure X Community Advisory Board to provide recommendations to you on how to invest the remaining unallocated Measure X funds, which include \$6.7 million in ongoing funding and \$8.8 million in one-time funding.

At our meeting on January 31, following significant discussion, the Advisory Board adopted the following two motions unanimously:

Motion #1:

Recommend using the **unallocated one-time funds** to 1) add to the existing Innovation Fund; 2) set aside funds for the guaranteed income pilot project; and 3) add funds to the Contra Costa Cares program to expand services.

Motion #2:

Recommend using the **unallocated on-going funds** to fund the following top priorities from the previous MXCAB priority list:

1. Community-based Mental Health for At-Risk Populations Including AAPI, Latino, LGBTQ+, and African Americans;
2. Services for Children with Disabilities;
3. Tenant Legal Services and Support;
4. Subsidized Child Care;
5. Substance Abuse Treatment;
6. Community Based Aging Services;
7. Public Defender Front End-Advocacy Teams; and
8. Stand Together Contra Costa - removal defense, social services

The Advisory Board also discussed, and wishes to convey to the Board of Supervisors, the importance of funding and implementing programs in a way that honors the [Operating Principles](#) developed by the Advisory Board, with a particular focus on embodying the values of equity, justice, inclusion, and compassion. Other important principles include prioritizing prevention, seeking transformative solutions, and fostering economic opportunity for residents and families in our community who most need our support, including those harmed by racism and economic injustice.

Thank you again for the opportunity to provide these recommendations.

cc: Monica Nino, County Administrator
Lisa Driscoll, County Finance Director
Measure X Community Advisory Board members



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: February 22, 2022

Subject: Update on COVID -19

RECOMMENDATION(S):

ACCEPT update on COVID 19 and PROVIDE direction to staff.

FISCAL IMPACT:

Administrative Reports with no specific fiscal impact.

BACKGROUND:

The Health Services Department has established a website dedicated to COVID-19, including daily updates. The site is located at:
<https://www.coronavirus.cchealth.org/>

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Monica Nino

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: February 22, 2022

Subject: Ratify the prior decision to fully close a portion of McAvoy Road, Feb. 8, 2022 & Feb. 9, 2022, to replace ties under BNSF rail crossing, Bay Point.

RECOMMENDATION(S):

ADOPT Resolution No. 2022/54 ratifying the prior decision of the Public Works Director, or designee, to fully close a portion of McAvoy Road, on February 8, 2022 and February 9, 2022 from 8:00 a.m. through 4:00 p.m., for the purpose of replacing ties under Burlington Northern Santa Fe rail crossing, Bay Point area. (District V)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Burlington Northern Santa Fe railroad needs to replace the rail ties at the McAvoy Road rail crossing as part of their track maintenance and safety program. Applicant shall follow guidelines set forth by the Public Works Department.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will not have Board approval for completed road closure.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Bob Hendry, (925) 374-2136

By: , Deputy

ATTACHMENTS

Resolution No.

2022/54

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 02/22/2022 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2022/54

IN THE MATTER OF: Ratifying the prior decision of the Public Works Director, or designee, to fully close a portion of McAvoy Road, on February 8, 2022 and February 9, 2022 from 8:00 a.m. through 4:00 p.m., for the purpose of replacing ties under Burlington Northern Santa Fe rail crossing, Bay Point area. (District V)

RC22-1

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Superior Barricades to fully close a portion of McAvoy Road, except for emergency traffic, on February 8, 2022 and February 9, 2022 for the period of 8:00 a.m. through 4:00 p.m., subject to the following conditions:

1. Traffic will be detoured per plan reviewed by Public Works.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Superior Barricades shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Bob Hendry, (925) 374-2136

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Bob Hendry, CHP, Sheriff's Dept., Larry Gossett- Engineering Services, Randolph Sanders- Engineering Services



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: February 22, 2022

Subject: Establish speed limits on portions of Olympic Boulevard (Road No. 3441), Walnut Creek area.

RECOMMENDATION(S):

RESCIND Traffic Resolution No. 1969/1582, and ADOPT Traffic Resolution No. 2022/4516, to establish speed limits on Olympic Boulevard (Road No. 3441), as recommended by the Public Works Director, Walnut Creek area. (District II)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Olympic Boulevard is classified as a major arterial roadway by the Federal Highway Administration. Such a classification requires that the speed limit be set according to standards established in the California Manual on Uniform Traffic Control Devices (CA MUTCD) and California Vehicle Code (CVC) Sec 22358, if the speed limit is to be set lower than the prima facie speed limit of 65 mph. This requires an Engineering and Traffic Survey (E&TS) be performed in order to establish the appropriate speed limit. The E&TS was conducted according to established traffic engineering standards covering distinct sections of Olympic Boulevard.

This action will allow law enforcement agencies to enforce the speed limits on Olympic Boulevard.

CONSEQUENCE OF NEGATIVE ACTION:

Law enforcement would not be able to enforce speed limits on Olympic Boulevard.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Monish Sen, 925.313.2187

By: , Deputy

cc:

ATTACHMENTS

Traffic Resolution
2022/4516

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

Adopted this Traffic Resolution on February 22, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RESOLUTION NO. 2022/4516
Supervisorial District II

SUBJECT: Establish speed limits on Olympic Boulevard (Road 3441), Walnut Creek area.

The Contra Costa County Board of Supervisors RESOLVES that:

On the basis of an Engineering and Traffic Survey and recommendations thereon by the County Public Works Department’s Transportation Engineering Division and pursuant to County Ordinance Code Sections 46-2.002 – 46-2.012, the following traffic regulation is established (and other action taken, as indicated):

Pursuant to Section 22358(a) and Section 627 of the California Vehicle Code, no vehicle shall travel in excess of 40 miles per hour on a portion of Olympic Boulevard (Road No. 3441), beginning at a point 435 feet west of Newell Court (Road No. 3845B) and extending westerly to the city limits of Lafayette.

THENCE, no vehicle shall travel in excess of 35 miles per hour on a portion of Olympic Boulevard (Road No. 3441), beginning west of the city limits of Walnut Creek and extending westerly to a point 435 feet west of Newell Court (Road No. 3845B).

Traffic Resolution 1969/1582, pertaining to speed limits on Olympic Boulevard, is hereby rescinded.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

JS:sr

Orig. Dept.: Public Works (Traffic)
Contact: Monish Sen (925-313-2187)

c: California Highway Patrol
Sheriff’s Department

ATTESTED: _____
Monica Nino, Clerk of the Board of Supervisors and
County Administrator

By _____,
Deputy



Contra
Costa
County

To: Board of Supervisors
From: Director of Airports
Date: February 22, 2022

Subject: APPROVE AND AUTHORIZE TERMINATION OF TIEDOWN PERMIT WITH FARIDE KHALAF, PACHECO AREA

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports to terminate the Tiedown Permit with Faride Khalaf at Buchanan Field Airport.

AUTHORIZE County Counsel to pursue legal action.

FISCAL IMPACT:

There is no negative impact on the General Fund. The Airport Enterprise Fund will cover the cost of any legal action.

BACKGROUND:

On May 2, 2000, the County entered into a Tiedown Permit (Permit) with Faride Khalaf (Tenant) for use of Tiedown K-05, which is located at Buchanan Field. Because of his failure to pay rent in full, Tenant is currently in default under the Permit.

A Termination letter was mailed to Tenant on January 27, 2022. The letter informed Tenant that to avoid termination of the Agreement, payment in full of all past due rents and fees be delivered to the County by February 3, 2022.

Airport staff is requesting authority to terminate the

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Beth Lee, 925-681-4200

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Permit and to pursue legal action against Tenant through County Counsel. Such actions are consistent with adopted Airport policies.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to terminate the Agreement and pursue legal action against Tenant would result in the Airport being unable to enforce adopted Airport policies and procedures.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: February 22, 2022

Subject: Adopt Resolution Requesting that the Flood Control District Adopt Annual Parcel Assessments for the County’s Watershed Program. Project #7517-6W7091

RECOMMENDATION(S):

ADOPT Resolution No. 2022/56 establishing a rate of \$30 per Equivalent Runoff Unit (ERU) for Stormwater Utility Area 17 (Unincorporated County) for Fiscal Year 2022–2023 and requesting that the Contra Costa County Flood Control and Water Conservation District (FC District) adopt annual parcel assessments for drainage maintenance and the National Pollutant Discharge Elimination System Program, Countywide.

FISCAL IMPACT:

The 2022–2023 rate per ERU is the same as that set for fiscal year 2021–2022. Therefore, there will be no change in rate for Unincorporated County property owners. The unincorporated area of Contra Costa County will produce approximately \$3,479,000, which will be used to implement the Unincorporated County’s Watershed Program. All associated costs funded 100% by Stormwater Utility Area 17 Funds.

BACKGROUND:

The Clean Water Program consists of the County, Contra Costa cities, and the FC District working together to prevent, reduce, or eliminate the discharge of pollutants into the storm drain system, including creeks and other natural waterways. The Clean Water Program was

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Michele Mancuso, (925) 313-2236

By: , Deputy

BACKGROUND: (CONT'D)

established in response to changes in the Federal Clean Water Act. The Program is known at the federal level as the National Pollutant Discharge Elimination System (NPDES) Program. In order to be in compliance with the current NPDES permit, Clean Water Program participants implement a Stormwater Management Plan stipulating a set of activities and a performance or service level. The Stormwater Management Plan is a major component of the Joint Municipal NPDES Stormwater Permit with the California Regional Water Quality Control Boards and is paid for with stormwater utility fee assessments. Adoption of the attached resolution will begin the annual process of assessment adoption.

The Board of Supervisors is being asked to set a rate of \$30 for one ERU in the Unincorporated County areas and to request that the FC District adopt the stormwater utility assessment. (The FC District is the only entity under state law with legal authority to assess this particular assessment.)

The Public Works Department coordinates the County Watershed Program for the County. Examples of how the assessment is being spent in the current year include:

1. General drainage maintenance to remove debris and sediment from County storm drain systems, flood control channels, and creeks.
2. Targeted street sweeping throughout the County.
3. Work with County Building Inspection and Public Works inspectors and construction companies/contractors to reduce construction contaminants, such as paint, cement, oil/fuels, and soil erosion from entering storm drains and creeks.
4. Encourage Planners and the development community to use new designs that will reduce contaminated stormwater runoff.
5. Educate the public on the benefits of reducing pesticides and other toxic household product use and their proper disposal.
6. Educate County Engineers and Maintenance staff on flood control design, construction, and maintenance practices that protect water quality and preserve natural watershed habitats.
7. Inspection of industrial and commercial businesses for evidence that spill prevention, equipment maintenance and cleaning, waste handling and disposal, and other business practices are done in a manner that minimizes stormwater contamination.
8. Educate marina operators and their marina users through a marina program.

CONSEQUENCE OF NEGATIVE ACTION:

If the rate per ERU is not set for the coming fiscal year, funds will not be available for the County's Watershed Program to comply with the Joint Municipal NPDES Stormwater Permit. The Regional Water Quality Control Boards have the authority to issue fines of up to \$10,000 per day against those municipalities that do not comply with the Permit and fail to implement their Stormwater Management Plans.

ATTACHMENTS

Resolution No. 2022/56

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 02/22/2022 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2022/56

In The Matter of: ESTABLISH the rate per Equivalent Runoff Unit (ERU) for Stormwater Utility Area 17 (Unincorporated County) for Fiscal Year 2022–2023 and request that the Contra Costa County Flood Control and Water Conservation District (FC District) ADOPT an annual parcel assessment for drainage maintenance and the National Pollutant Discharge Elimination System (NPDES) Program, Countywide.

The Board of Supervisors of Contra Costa County RESOLVES THAT;

WHEREAS, under the Federal Water Pollution Control Act, prescribed discharges of stormwater require a permit from the appropriate California regional water quality board under the NPDES Program; and

WHEREAS, the COUNTY of CONTRA COSTA (County) did apply for, and did receive, an NPDES permit, which requires the implementation of selected Best Management Practices (BMPs) to minimize or eliminate pollutants from entering stormwaters; and

WHEREAS, it is the intent of the County to utilize funds received from its Stormwater Utility Area (SUA) for implementation of the NPDES Program and drainage maintenance activities; and

WHEREAS, at the request of the County, the FC District has completed the process for formation of an SUA, including the adoption of the Stormwater Utility Assessment Drainage Ordinance NO. 93-47; and

WHEREAS, the SUA and Program Group Costs Payment agreement between the County and the FC District requires that the County determine the rate to be assessed to a single ERU for the forthcoming fiscal year in the Unincorporated County; and

NOW, THEREFORE BE IT RESOLVED, that the County Board of Supervisors does determine that the rate to be assigned to a single ERU for Fiscal Year 2022–2023 shall be set at \$30.

BE IT FURTHER RESOLVED, that the County Board of Supervisors does hereby request the FC District to adopt SUA 17 levies based on said amount.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Michele Mancuso, (925) 313-2236

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Laura Strobel, County Administrator's Office, Mary Ann McNett Mason, County Counsel, Bob Campbell, County Auditor–Controller, Dorothy Lim, County Auditor-Controller's Office, Tim Jensen, Flood Control, Michelle Cordis, Flood Control, Michele Mancuso, County Watershed Program, Melinda Harris, County Watershed Program, Michael Taylor, Flood Control, Catherine Windham, Flood Control



Contra
Costa
County

To: Board of Supervisors
From: Director of Airports
Date: February 22, 2022

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Blake Hammerquist for a north-facing hangar at Buchanan Field Airport effective February 4, 2022, in the monthly amount of \$380.00, Pacheco area (District IV).

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,560.00 annually.

BACKGROUND:

On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large East Ramp Hangars.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Beth Lee, 925-681-4200

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements"). The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Rental Agmt pg 4-5_Blake Hammerquist

CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT
5671`4
T-HANGAR AND SHADE HANGAR RENTAL AGREEMENT

1. **PARTIES:** **February 4, 2022** (“**Effective Date**”), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California (“**Airport**”), **Blake Hammerquist** (“**Renter**”), hereby mutually agree and promise as follows:

2. **RENTER AND AIRCRAFT INFORMATION:** Simultaneous with the execution of this T-Hangar and Shade Hangar Rental Agreement (“**Rental Agreement**”) by Renter, Renter shall complete the Renter and Aircraft Information Form. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit “A” and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current Aircraft Registration or, if the aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below.

3. **PURPOSE:** The purpose of this Rental Agreement is to provide for the rental of a T-Hangar or Shade Hangar space at the Contra Costa County - Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form (“**Renter’s Aircraft**”).

4. **PREMISES:** For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that T-Hangar or Shade Hangar shown as # **C-15** on the T-Hangar and Shade Hangar Site Plan, attached hereto as Exhibit B and incorporated herein. This T-Hangar or Shade Hangar is part of the T-Hangar and Shade Hangar Site (“**T-Hangar Site**”) and shall hereinafter be described as the “**T-Hangar.**”

Renter has inspected the T-Hangar and hereby accepts the T-Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the T-Hangar.

5. **USE:** The T-Hangar shall be exclusively by Renter for the storage of Renter’s Aircraft. In addition to the storage of Renter’s Aircraft, Renter may use the T-Hangar for (1) the homebuilding, restoration and/or maintenance of Renter’s Aircraft, provided that such homebuilding, restoration and/or maintenance is performed by Renter only and in conformance with all applicable statutes, ordinances, resolutions, regulations, orders, circulars (including but not limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States, the State of California, the County of Contra Costa and other government agencies with jurisdiction over Buchanan Field Airport; (2) the storage of and materials directly

related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft; (3) the storage of one boat, or one recreational vehicle, or one motorcycle, or one automobile, provided that Renter first provides to Airport proof of Renter's ownership and original registration of any stored boat or vehicle, for inspection and copying; and/or (4) the storage of comfort items (such as a couch, small refrigerator, etc.) that the Director of Airports, in his sole discretion, determines will not impede the use of the hangar for the storage of Renter's Aircraft, and are not prohibited by applicable building and fire codes. The T-Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the T-Hangar for the storage of aircraft not owned or leased by Renter is prohibited. ("Aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the T-Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not registered as of the Effective Date, upon completion of construction, Renter shall register and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. **TERM:** This Rental Agreement shall be from month to month commencing **February 4, 2022**, and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

7. **RENT:**

A. **Monthly Rent and Additional Rent.** Renter shall pay \$ **380.00** in rent per month ("**Monthly Rent**") due and payable in advance on the first day of each calendar month, beginning on the commencement date of this Rental Agreement. Unless directed to do otherwise by Airport, Renter shall pay rent only in cash or by personal check, certified check, or money order. If the term of this Rental Agreement begins on a day other than the first day of the month, the Monthly Rent stated above for the first month shall be prorated



Contra
Costa
County

To: Board of Supervisors
From: Director of Airports
Date: February 22, 2022

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with EW Pegasus, LLC., for a north-facing hangar at Buchanan Field Airport effective February 1, 2022, in the monthly amount of \$380.00, Pacheco area (District IV).

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,560.00 annually.

BACKGROUND:

On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large East Ramp Hangars.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Beth Lee, 925-681-4200

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements"). The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Rental Agmt pg 4-5_EW Pegasus, LLC

CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT

T-HANGAR AND SHADE HANGAR RENTAL AGREEMENT

1. **PARTIES: February 1, 2022** (“Effective Date”), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California (“Airport”), **EW Pegasus LLC** (“Renter”), hereby mutually agree and promise as follows:

2. **RENTER AND AIRCRAFT INFORMATION:** Simultaneous with the execution of this T-Hangar and Shade Hangar Rental Agreement (“**Rental Agreement**”) by Renter, Renter shall complete the Renter and Aircraft Information Form. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit “A” and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current Aircraft Registration or, if the aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below.

3. **PURPOSE:** The purpose of this Rental Agreement is to provide for the rental of a T-Hangar or Shade Hangar space at the Contra Costa County - Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form (“**Renter’s Aircraft**”).

4. **PREMISES:** For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that T-Hangar or Shade Hangar shown as # **D-11** on the T-Hangar and Shade Hangar Site Plan, attached hereto as Exhibit B and incorporated herein. This T-Hangar or Shade Hangar is part of the T-Hangar and Shade Hangar Site (“**T-Hangar Site**”) and shall hereinafter be described as the “**T-Hangar.**”

Renter has inspected the T-Hangar and hereby accepts the T-Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the T-Hangar.

5. **USE:** The T-Hangar shall be exclusively by Renter for the storage of Renter’s Aircraft. In addition to the storage of Renter’s Aircraft, Renter may use the T-Hangar for (1) the homebuilding, restoration and/or maintenance of Renter’s Aircraft, provided that such homebuilding, restoration and/or maintenance is performed by Renter only and in conformance with all applicable statutes, ordinances, resolutions, regulations, orders, circulars (including but not limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States, the State of California, the County of Contra Costa and other government agencies with jurisdiction over Buchanan Field Airport; (2) the storage of and materials directly

related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft; (3) the storage of one boat, or one recreational vehicle, or one motorcycle, or one automobile, provided that Renter first provides to Airport proof of Renter's ownership and original registration of any stored boat or vehicle, for inspection and copying; and/or (4) the storage of comfort items (such as a couch, small refrigerator, etc.) that the Director of Airports, in his sole discretion, determines will not impede the use of the hangar for the storage of Renter's Aircraft, and are not prohibited by applicable building and fire codes. The T-Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the T-Hangar for the storage of aircraft not owned or leased by Renter is prohibited. ("Aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the T-Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not registered as of the Effective Date, upon completion of construction, Renter shall register and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. **TERM:** This Rental Agreement shall be from month to month commencing **February 1, 2022**, and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

7. **RENT:**

A. Monthly Rent and Additional Rent. Renter shall pay \$ **380.00** in rent per month ("**Monthly Rent**") due and payable in advance on the first day of each calendar month, beginning on the commencement date of this Rental Agreement. Unless directed to do otherwise by Airport, Renter shall pay rent only in cash or by personal check, certified check, or money order. If the term of this Rental Agreement begins on a day other than the first day of the month, the Monthly Rent stated above for the first month shall be prorated



Contra
Costa
County

To: Board of Supervisors
From:
Date: February 22, 2022

Subject: APPROVE the Board meeting minutes for January 2022

RECOMMENDATION(S):

APPROVE Board meeting minutes for January 2022, as on file with the Office of the Clerk of the Board.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Government Code Section 25101(b) requires the Clerk of the Board to keep and enter in the minute book of the Board a full and complete record of the proceedings of the Board at all regular and special meetings, including the entry in full of all resolutions and of all decisions on questions concerning the allowance of accounts. The vote of each member on every question shall be recorded. Districts I, IV and V have nothing to report for January 2021.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

, County Administrator and Clerk of the Board of Supervisors

Contact: Joellen Bergamini 925.655.2000

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: February 22, 2022

Subject: ACCEPT Board members meeting reports for January 2022

RECOMMENDATION(S):

ACCEPT Board members meeting reports for January 2022.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Government Code section 53232.3(d) requires that members of legislative bodies report on meetings attended for which there has been expense reimbursement (mileage, meals, lodging ex cetera). The attached reports were submitted by the Board of Supervisors members in satisfaction of this requirement. Districts I and V have nothing to report.

CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors will not be in compliance with Government Code 53232.3(d).

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

, County Administrator and Clerk of the Board of Supervisors

Contact: Joellen Bergamini 925.655.2000

By: , Deputy

cc:

ATTACHMENTS

District I January 2022 Report

District II January 2022

District III January 2022 Report

District IV January 2022 Report

Supervisor John Gioia

January – 2022 Monthly Meeting Statement

Government Code section 53232.3(d) requires that members of legislative bodies report on meetings attended for which there has been expense reimbursement (mileage, meals, lodging, etc.).

Supervisor Gioia did not seek reimbursement from the County for any meetings that he attended in his capacity as a County Supervisor during the month of January 2022.

Supervisor Candace Andersen – Monthly Meeting Report *January 2022*

tDate	Meeting	Location
5	Staff meeting	Zoom Meeting
5	Mental Health Comm	Zoom meeting
4	EBRCSA	Zoom meeting
7	Town Talk SR Mayor	Zoom meeting
10	SWAT	Zoom Meeting
11	Board of Supervisors	Zoom Meeting
12	CCCERA	Zoom Meeting
12	MH Crisis Response Report	Zoom Meeting
13	East Bay EDA	Zoom meeting
14	ABAG	Zoom meeting
18	Board of Supervisors	Zoom meeting
18	TRAFFIX	Zoom meeting
19	Healthy Checkout Campaign	Zoom meeting
19	JJC	Zoom meeting
20	CCCTA	Zoom meeting
20	ABAG	Zoom meeting
24	Lafayette Liaison	Zoom meeting
25	Board of Supervisors	Zoom meeting
26	CCCERA	Zoom meeting
27	CCCSWA	Zoom meeting
31	TVTC	Zoom meeting

Report

bodies report on meetings
meals, lodging, etc).

Purpose

Community Outreach

Meeting

Meeting

Meeting

Meeting

Meeting

Meeting

Meeting

Meeting

Meeting

**Supervisor Karen Mitchoff
January 2022**

DATE	MEETING NAME	LOCATION	PURPOSE
01/04/22	CCTV Recording	Martinez	Recording for upcoming virtual event



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: February 22, 2022

Subject: APPOINTMENT TO THE FISH & WILDLIFE COMMITTEE

RECOMMENDATION(S):

REAPPOINT Susan Heckly to the District II seat on the Fish & Wildlife Committee for a four-year term with an expiration date of February 28, 2026, as recommended by Supervisor Candace Andersen.

FISCAL IMPACT:

NONE

BACKGROUND:

The Fish and Wildlife Committee advises the Contra Costa County Board of Supervisors on fish and wildlife issues that may affect the County. It makes recommendations to the Board for the expenditure of funds from the Fish and Wildlife Propagation Fund pursuant to Fish and Game Code Section 13103. It addresses issues surrounding the enforcement of fish and game laws and regulations in the County.

The Fish and Wildlife Committee has ten regular positions, five nominated by individual members of the Board of Supervisors, four "At-Large" positions and one "Alternate to At-Large" position nominated by the Internal Operations Committee of the Board of Supervisors. The Internal Operations Committee

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jill Ray, 925-957-8860

By: , Deputy

BACKGROUND: (CONT'D)

considers applications from all interested individuals even when an existing At-Large member or an existing Alternate to At-Large member seeks reappointment. The Internal Operations Committee requests recommendations from the Fish and Wildlife Committee on appointments to At-Large and Alternate to At-Large positions.

Supervisor Andersen is pleased with the work that Ms. Heckly has been doing on the Fish & Wildlife Committee and would like her to continue for another term.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will be vacant.

CHILDREN'S IMPACT STATEMENT:

NONE



**Contra
Costa
County**

To: Board of Supervisors
From: Karen Mitchoff, District IV Supervisor
Date: February 22, 2022

Subject: Accept Resignation of Michael Hudson from the District IV Consumer Seat on the Mental Health Commission

RECOMMENDATION(S):

ACCEPT the resignation of Michael Hudson, DECLARE a vacancy in the District IV Consumer Seat on the Mental Health Commission for a term ending June 30, 2024, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Mitchoff.

FISCAL IMPACT:

none

BACKGROUND:

Mr. Michael Hudson was originally appointed July 27, 2021 to a term ending June 30, 2024. Mr. Hudson has submitted his letter of resignation. The Contra Costa County Mental Health Commission was established by order of the Contra Costa County Board of Supervisors on June 22, 1993, pursuant to the Welfare & Institution Code 5604, also known as the Bronzan-McCorquodale Act, Stats. 1992, c. 1374 (A.B. 14). The primary purpose of the Commission is to serve in an advisory capacity to the Board of Supervisors from each of the five districts for a term of three years. Each district has a consumer of mental health services, family member and an at-large representative on the Commission, for a total of 15 members plus a representative from the Board of Supervisors .

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Colleen Awad, 925-521-7100

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The vacancy will not be recognized and the seat will not be filled with an eligible representative.



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: February 22, 2022

Subject: VACANCY ON MENTAL HEALTH COMMISSION

RECOMMENDATION(S):

ACCEPT the resignation of Kira Serna, DECLARE a vacancy in the the District 3 At-Large seat on the Mental Health Commission for a term ending June 30, 2022 and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

Ms. Serna notified MHC staff of her resignation to the Commission effective immediately.

CONSEQUENCE OF NEGATIVE ACTION:

District 3 would be unable to make an appointment.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lea Castleberry 925-252-4500

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: February 22, 2022

Subject: APPOINTMENT TO DISCOVERY BAY P-6 CAC

RECOMMENDATION(S):

REAPPOINT the following individuals to the Discovery Bay P-6 Citizen Advisory Committee, as recommended by Supervisor Diane Burgis.

Appointee 3 seat
Joseph Selby
Discovery Bay, CA 94505
Term Expiration: December 31, 2023

Appointee 1 seat
Gregory McLendon
Discovery Bay, CA 94505
Term Expiration: December 31, 2023

Appointee 5 seat
Richard Kane
Discovery Bay, CA 94505
Term Expiration: December 31, 2023

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lea Castleberry 925-252-4500

By: , Deputy

cc:

FISCAL IMPACT:

None.

BACKGROUND:

Seats 3, 1, and 5 terms expired December 31, 2021. Applications were accepted and the recommendation to reappoint the above individuals was then determined.

CONSEQUENCE OF NEGATIVE ACTION:

The seats would remain vacant on the committee.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: February 22, 2022

Subject: Advisory Council on Aging Appointment

RECOMMENDATION(S):

APPOINT Joanne Ions to the Martinez Local Committee seat on the Advisory Council on Aging as recommended by the Employment and Human Services Department Director.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

Appoint Joanne Ions as the Martinez Local Committee representative on the Advisory Council on Aging (Council) for a term ending September 30, 2023. The seat is currently vacant. Ms. Ions is a resident of Martinez.

The Council provides for countywide planning, cooperation, and coordination for individuals and groups interested in improving and developing services and opportunities for residents of the County. The Council provides leadership and advocacy on behalf of older persons as a channel of communication and information on aging.

CONSEQUENCE OF NEGATIVE ACTION:

The Advisory Council on Aging may not be able to conduct routine business.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Elaine Burres 608-4960

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Karen Mitchoff, District IV Supervisor
Date: February 22, 2022

Subject: Accept the resignation of Thomas Weber from District IV Seat on the Aviation Advisory Committee

RECOMMENDATION(S):

ACCEPT the resignation of Thomas Weber, DECLARE a vacancy in the District IV Seat on the Aviation Advisory Committee to complete the term with an expiration date of March 1, 2023.

FISCAL IMPACT:

none

BACKGROUND:

Mr. Thomas Weber was originally appointed to a term ending Jan. 1, 2007. On Feb. 3, 2022, Mr. Weber submitted his letter of resignation.

The Aviation Advisory Committee (AAC) was established by the Board of Supervisors to provide advice and recommendations to the Board of Supervisors on the aviation issues related to the economic viability and security of airports in Contra Costa County. The AAC is mandated to cooperate with local, state, and national aviation interests for the safe and orderly operation of airports; advance and promote the interests of aviation; and protect the general welfare of the people living and working near the airport and the County in general. The AAC may initiate discussions, observations, or investigations and may hear comments on airport and aviation matters from the public or other agencies in order to formulate recommendations to the Board. In conjunction with all of the above, the Aviation Advisory Committee provides a forum for the Director of Airports regarding policy matters at and around the airport.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Colleen Awad, 925-521-7100

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The AAC comprises 11 members who must be County residents: one appointed by each Supervisor; one from and nominated to the Board by the City of Concord; one from and nominated to the Board by the City of Pleasant Hill; one from and nominated to the Board by the Contra Costa County Airports Business Association; three at large to represent the general community, to be nominated by the Internal Operations Committee. At least one of the above shall be a member of the Airport Land Use Commission. Terms for AAC seats are three years ending each March 1.

CONSEQUENCE OF NEGATIVE ACTION:

The vacancy will not be recognized and the seat will not be filled with an eligible representative.



**Contra
Costa
County**

To: Board of Supervisors
From: Karen Mitchoff, District IV Supervisor
Date: February 22, 2022

Subject: APPOINT Heather Lurvey to the District IV Alternate Seat on the County Library Commission

RECOMMENDATION(S):

APPOINT the following individual to the District IV alternate seat on the County Library Commission to a term ending on June 30, 2023, as recommended by Supervisor Karen Mitchoff:

Heather Lurvey
Walnut Creek, CA

FISCAL IMPACT:

none

BACKGROUND:

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Colleen Awad, 925-521-7100

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The Library Commission was established in 1991 to serve in an advisory capacity to the Board of Supervisors and the County Librarian; to provide a community linkage to the County Library; to establish a forum for the community to express its views regarding goals and operations of the County Library; to assist the Board of Supervisors and the County Librarian to provide library services based on assessed public needs; and to develop and recommend proposals to the Board of Supervisors and the County Librarian for the betterment of the County Library including, but not limited to, such efforts as insuring a stable and adequate funding level for the libraries in the County.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant



**Contra
Costa
County**

To: Board of Supervisors
From: John Gioia, District I Supervisor
Date: February 22, 2022

Subject: ACCEPT the resignation of Joe Sarapochillo from Appointed Seat 2 of the El Sobrante Municipal Advisory Council

RECOMMENDATION(S):

Accept the resignation of Joe Sarapochillo from Appointee Seat 2 of the El Sobrante Municipal Advisory Council. Declare Appointed Seat 2 vacant.

FISCAL IMPACT:

None

BACKGROUND:

Mr. Sarapochillo has been serving successfully and now wishes to resign.

CONSEQUENCE OF NEGATIVE ACTION:

The seat would remain vacant.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: James Lyons, 510-942-2222

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Declare Vacancy on the Hazardous Materials Commission

RECOMMENDATION(S):

ACCEPT the resignation of Sara Gurdian, DECLARE a vacancy in the Environmental Justice Representative seat on the Hazardous Materials Commission, and DIRECT the Clerk of the Board to post the vacancy with a term ending December 31, 2024.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

The Hazardous Materials Commission was established in 1986 to advise the Board, County staff and the mayor’s council members, and staff of the cities within the County, on issues related to the development, approval, and administration of the County Hazardous Waste Management Plan. Specifically, the Board charged the Commission with drafting a hazardous materials storage and transportation plan and ordinance, coordinating the implementation of the hazardous materials release response plan and inventory program, and to analyze and develop recommendations regarding hazardous materials issues with consideration to broad public input, and report back to the Board-on-Board referrals. The bylaws of the Commission provide that the Environmental Justice seat be appointed by the Board of Supervisors.

Ms. Gurdian vacated the seat due to personal reasons and the Department wishes to fill the vacancy.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Michael Kent, (925) 250-3227

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain unfilled, and this will potentially make it more difficult to achieve a quorum and will potentially lessen the viewpoint of communities impacted by environmental justice concerns in commission deliberations.



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: February 22, 2022

Subject: APPOINTMENT TO THE ALAMO MUNICIPAL ADVISORY COUNCIL

RECOMMENDATION(S):

APPOINT the following individual to the Alternate Seat of the Alamo Municipal Advisory Council to fill the remainder of a term with an expiration date of December 31, 2024, as recommended by Supervisor Candace Andersen:

Michaela Straznicka
Alamo, CA 94507

FISCAL IMPACT:

NONE

BACKGROUND:

The Alamo MAC may advise the Board of Supervisors on services that are or may be provided to the Alamo community by Contra Costa County or other local government agencies. Such services include, but are not limited to, parks and recreation, lighting and landscaping, public

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jill Ray, 925-957-8860

By: , Deputy

cc: District 2 Supervisor, Maddy Book, Alamo MAC, Appointee

BACKGROUND: (CONT'D)

health, safety, welfare, public works, code enforcement, land use and planning, transportation and other infrastructure. The Council may also provide input and reports to the District Supervisor, Board of Supervisors, County staff or any County hearing body on issues of concern to the community. The Council may represent the Alamo community before the Board of Supervisors, County Planning Commission and the Zoning Administrator. The Council may also represent the Alamo community before the Local Agency Formation Commission on proposed boundary changes effecting the community. The Council may advocate on parks and recreation issues to the Town of Danville and the San Ramon Valley Unified School District.

Supervisor Andersen has advertised the seat, recieved one applicant to date.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant.

CHILDREN'S IMPACT STATEMENT:

NONE



Contra
Costa
County

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: February 22, 2022

Subject: RECOMMENDATION FOR APPOINTMENT TO THE HAZARDOUS MATERIALS COMMISSION

RECOMMENDATION(S):

1. APPOINT Tim Bancroft to the General Public seat on the Hazardous Materials Commission to complete the unexpired term ending on December 31, 2023.
2. DECLARE vacant the General Public Alternate seat and DIRECT the Clerk of the Board to post the vacancy.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

In 2013, IOC reviewed Board Resolution Nos. 2011/497 and 2011/498, which stipulate that applicants for At Large/Non Agency-Specific seats on specified bodies are to be interviewed by a Board Committee. The IOC made a determination that it would delegate the screening and nomination of Hazardous Materials Commission candidates to the Commission, for review by the IOC.

The Hazardous Materials Commission was established in 1986 to advise the Board, County Staff and the mayor's council members, and staffs of the cities within the County, on issues related to the development, approval and administration of the County Hazardous Waste Management Plan. Specifically, the Board charged the Commission with drafting a Hazardous Materials Storage and Transportation Plan and Ordinance, coordinating the implementation of the Hazardous Materials Release Response Plan and inventory program, and to analyze and develop recommendations regarding hazards materials issues with consideration to broad public input, and report back to the Board on Board referrals.

The General Public seat was declared vacant by the Board of Supervisors on September 7, 2021 (item C. 45) due to the resignation of the seat holder, Audrey Comeaux. The term for the seat expires on December 31, 2023. The bylaws of the Commission provide for one representative of the general public, appointed by the Board of Supervisors.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022**
 APPROVED AS RECOMMENDED
 OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Michael Kent (925) 313-6712

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The Hazardous Materials Commission advertised for the open seat via the County's web site, social media and other venues. The Commission received two applications for the seat, one from the current alternate for the seat, Tim Bancroft, and one from another member of the general public, who eventually withdrew his nomination. The Hazardous Materials Commission met on January 27, 2022 and voted unanimously to recommend that the Board of Supervisors appoint Tim Bancroft to the General Public seat. The term for the seat will expire on December 31, 2023. Mr. Bancroft's application and resume are attached.

ATTACHMENTS

Tim Bancroft Application

Tim Bancroft Resume



Contra Costa County

Print Form

Please return completed applications to:
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name **Middle Initial** **Last Name**

Home Address - Street **City** **State** **Postal Code**

Primary Phone (best number to reach you) **Email Address**

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? Yes No **If Yes, in which District do you work?**

Current Employer **Job Title** **Length of Employment**

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission **Seat Name**

Have you ever attended a meeting of the advisory board for which you are applying?
Please check one: Yes No **If Yes, how many?**

EDUCATION

Check appropriate box if you possess one of the following:

High School Diploma CA High School Proficiency Certificate G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
San Jose State University	Chemical Engineering BS	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
California State University Chico	Chemistry BS	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Modesto Junior College	Physical Science AS	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed: **Certificate Awarded for Training?**
 Yes No
 Yes No

Do you have any obligations that might affect your attendance at scheduled meetings? Yes No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? Yes No

Are you a veteran of the U.S. Armed Forces? Yes No

Please explain why you would like to serve on this particular board, committee, or commission.

I wish to serve my local community in the area of Hazardous Materials, Environmental Justice, and the protection of the public.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I have over twenty years of Environmental, Hazardous Materials, and related Chemical Engineering experience including an extensive regulatory background focusing on hazardous materials handling, waste treatment, and code compliance in the Biopharmaceutical, Semiconductor and Renewal Energy industries.

I am including my resume with this application:

Please check one: Yes No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

Hazardous Materials Commission Alternate to General Public Seat

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

None

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: Yes No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: [Redacted Signature] Date: 9/23/2021

Submit this application to: ClerkofTheBoard@cob.cccounty.us OR Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

Important Information

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

TIMOTHY BANCROFT, P.E.

Principal

Chemical Engineering

PROFESSIONAL EXPERIENCE

Mr. Bancroft has over twenty years of Environmental, Hazardous Materials and related Chemical Engineering experience, including an extensive regulatory background focusing on hazardous materials handling, waste treatment and code compliance (e.g., California & International Building, Fire and Mechanical Codes.). His experience has involved conducting compliance audits, developing regulatory guidelines, and performing building occupancy and related chemical process plan reviews. He has actively participated on code rewrite and adoption committees. In addition, Mr. Bancroft has engineering design experience in hazardous materials and specialty process piping systems, as well as planning and design for biopharmaceutical laboratories and manufacturing facilities.

PROJECT EXPERIENCE

Regulatory Experience

Consultant to various authorities having jurisdictions, providing plan review and inspection services as well as providing Hazardous Materials program management for CUPA compliance for the cities of Burlingame, Fremont, Hayward Livermore/Pleasanton, Santa Rosa, and Tracy California. Mr. Bancroft also provides specialized forensic consulting to the environmental crimes team for the police department.

Hazardous Locations & Equipment

Provided engineering designs, specifications and consulting services for specifying and certifying rated (classified) electrical areas and equipment, as well as explosion control and mitigation. This comprises various systems for dust handling applications, flammable gases and flammable solvents, including cannabis extraction skids utilizing volatile solvents.

Professional Engineer Certification (PE)

As a California Registered Professional Engineer; provided 3rd part certification per 22 CCR 66265.192 for hazardous waste tank assessment. Qualified Industrial Stormwater Practitioner (QISP- CBPELSG). Cannabis Odor mitigation plan, 3rd party and standards (Non UL-listed equipment) extraction equipment both Non-flammable and Flammable closed loop Cannabis Manufacturing systems. Provided consulting services for a carbon dioxide enrichment system for an indoor cannabis cultivation facility.

Consulting Subject Matter Expert (SME)

Consultant to Major Corporations: Applied Materials, Intel, Apple, Amgen, Abbott, Novartis, Genentech, Roche, Headway Technology, California State and UC Systems, Princeton University, Bayer, Gallo Winery, & Tesla Motors.

Permitting

Permitting and regulatory requirements for SPCC plans, HMBPs, HMIS, RMPs, USTs, ASTs, SWPPP, wastewater discharge permits, air quality discharge permits, the Toxic Gas Ordinance (TGO), Building, Fire, and Mechanical codes, Air District (BAAQMD, Valley Air), EPA, DTSC, RCRA, Microbiological, biomedical laboratories (CDC Levels), CAL-OSHA and GMP standards.

Design & Controls

Mechanical design of process piping distribution systems, instrumentation and controls, P&ID's, PLC's, & HMIs. Extensive experience with analytical laboratory equipment, Liquid & Gas chromatography, HPLC, GC, MS. Lab planning and layout of custom laboratory space, equipment, casework, flow, exiting, and safety equipment (eye-wash/shower).



EDUCATION

B.S. Chemical Engineering
San Jose State University
B.S. Chemistry
California State University, Chico

PROFESSIONAL REGISTRATION

State of California Registered Professional Engineer, Chemical, License No. CH6225, NCEES record #46770.
40-Hour Hazardous Waste Site Worker CFR Section 1910.120(e)(9), Management and Supervision of Hazardous Waste Operators per CFR 1910.120(e)(4), and as a Qualified Trainer per CFR 1910.120(e)(5).
State of California Qualified Industrial Storm Water Practitioner (QISP)

YEARS AT IES

Principal in 2001

PROFESSIONAL AFFILIATIONS

National Fire Protection Association (NFPA)
International Society Pharmaceutical Engineering (ISPE)
Contra Costa County Hazardous Materials Commission, (Public Seat, Alternate Commissioner)

ABOUT IES

Founded in Silicon Valley in 1995, Integrated Engineering Services (IES) is an engineering and design firm specializing in innovative designs for the Microelectronics, Green Tech, and Life Sciences industries. Our experienced team of professionals provides cost-effective and timely solutions that meet our clients' engineering and business objectives—from project inception through completion and on-going operations.

IESEngineering.net



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: February 22, 2022

Subject: Reassign one (1) Senior Public Health Nutritionist position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25897 to reassign one (1) full-time Senior Public Health Nutritionist (V9TE) position #8626 and its incumbent at salary plan and grade TC5-1526 (\$6,140 - \$7,463) from Department 0540 (Contra Costa Regional Medical Center & Ambulatory Care Centers) to Department 0450 (Public Health) in the Health Services Department. (Represented)

FISCAL IMPACT:

This action will result in an annual salary and benefit cost increase of approximately \$154,073 in the Contra Costa Regional Medical Center & Ambulatory Care Centers Department (0540) and a salary and benefit cost decrease to the Public Health Department (0450). This position is fully funded in 0540 by Federal NSA/WIC grant revenues, Nutritionist line-item (Regional Breastfeeding Liaison fund).

BACKGROUND:

The Health Services Department is requesting to reassign one (1) Senior Public Health Nutritionist (V9TE) position #8626 from Hosp Enterprise/School Based Clinics (Department 0540, Cost Center 6418) to Public Health (Department 0450, Cost Center 5828).

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Larita Clow, (925) 957-5244

By: , Deputy

cc: Larita Clow, Cheryl Shipley, Sherry Martija

BACKGROUND: (CONT'D)

The Public Health Women, Infants, and Children's (WIC) department does not have a Senior Public Health Nutritionist position to support the program. School Based Clinics had one (1) vacant position with no plans to fill. This position was vacant for the past three (3) years. The WIC Program needed to meet the California Department of Public Health's (CDPH) request for an official Regional Breastfeeding Liaison. In order to meet the request, the program filled the position. In order to maximize available positions within Public Health, the department is requesting that the position be moved to a program that will utilize it permanently. The funding for this position is restrictive to specific work that falls under the scope of a Senior Public Health Nutritionist. This position is needed to fully implement the role of the Regional Breastfeeding Liaison within the state funded WIC Program.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, this position will not be properly allocated to the Women, Infants, and Children's (WIC) program and will negatively affect program activities.

ATTACHMENTS

P300 No. 25897 HSD

POSITION ADJUSTMENT REQUEST

NO. 25897
DATE 12/1/2021

Department Health Services
Department No./ Budget Unit No. 0450 Org No. 5828 Agency No. 18

Action Requested: Reassign one (1) full-time Senior Public Health Nutritionist (V9TE) position #8626 at salary plan and grade TC5-1526 (\$6,139.53 - \$7,462.64) from Department 0540 to Department 0450 in the Health Services Department. (Represented)

Proposed Effective Date: 2/23/2022

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [] No [x]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$154,073.01 Net County Cost \$0.00
Total this FY \$64,197.09 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Federal

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Larita Clow

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

02/01/22

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.
[] (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

2/17/2022

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[x] Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date: _____

No. xxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: February 22, 2022

Subject: Reassign One (1) Administrative Services Assistant III in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25906 to reassign one (1) vacant Administrative Services Assistant III (APTA) position #17726, at salary plan and grade ZB5 - 1631 (\$6,812 - \$8,280), from Department 0450 (Public Health - Org Code 5842) to Department 0540 (Personnel - Org Code 6547) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will result in an annual cost saving to Public Health (5842) of \$168,994, including \$65,536 in pension already included. This cost will be absorbed by Health Services Personnel (6547), which is funded by Contra Costa Regional Medical Center & Ambulatory Care Centers funding sources. (100% Hospital Enterprise Fund I)

BACKGROUND:

With COVID vaccination mandates for healthcare workers in addition to increased employee safety regulatory compliance, there is a critical need to add an additional permanent staff member to support our Safety Team. The ASA III will provide administrative support to the HSA-C Level (Manager). The ASA III will support the day-to-day operations of the Safety team by reviewing, implementing, and updating various Safety programs.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sylvia Elizarraraz, 925-957-5258

By: , Deputy

cc: Jo-Anne Linares, Kathi Caudel, Cheryl Shipley, Sylvia Elizarraraz, Rebecca Reynolds

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, Personnel won't have sufficient staff to maintain operations.

ATTACHMENTS

P300 No. 25906 HSD

POSITION ADJUSTMENT REQUEST

NO. _____
DATE 1/14/2022

Department Health Services Department No./
Budget Unit No. 0540 Org No. 6547 Agency No. A18
Action Requested: Reassign one (1) vacant Administrative Services Assistant III (APTA) position #17726 from Public Health to Personnel in the Health Services Department. (Represented)

Proposed Effective Date: 2/23/2022

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$168,994.26 Net County Cost \$0.00
Total this FY \$70,414.28 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Hospital Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Rebecca Reynolds

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

2/16/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

2/17/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the Department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

Adjustment is APPROVED DISAPPROVED

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: February 22, 2022

Subject: Approval of Library Lease and Service Agreement with the Town of Moraga.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Librarian, or designee, to execute a Library Lease and Service Agreement between the County and the Town of Moraga, for the operation of the Moraga Library (Library) located at 1500 St. Mary’s Road, Moraga.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The County and the Town of Moraga (Town) entered into a Use and Maintenance Agreement effective July 1, 1993, for the County to provide library services from the building. The County and the Town are replacing the existing agreement with the new standard form Library Lease and Service Agreement. The County’s standard form Library Lease and Service Agreement was approved by the Board of Supervisors in 2010 and amended in 2020.

Under the terms of the new Library Lease and Service Agreement with the Town, the County will perform library services and related activities at the Library. The Town will pay for and provide all maintenance, utilities, and janitorial services to the Library. No rent is due or payable by the County.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Stacey Sinclair, 925. 957-2464

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the Library Lease and Service Agreement with the Town of Moraga may reduce library services in the Town of Moraga.

ATTACHMENTS

Library Lease & Service Agreement

LIBRARY LEASE

and

SERVICE AGREEMENT

Between

COUNTY OF CONTRA COSTA

and

THE TOWN OF MORAGA

February 9, 2022

LIBRARY LEASE AND SERVICE AGREEMENT

BETWEEN

COUNTY OF CONTRA COSTA AND THE TOWN OF MORAGA

1. DEFINITIONS..... 1

2. EFFECTIVENESS..... 2

3. LEASE OF LIBRARY 2

4. CONSIDERATION 2

5. TERM 3

 A. Automatic Renewal 3

 B. Termination 3

6. USE..... 3

 A. County’s Use of Library..... 3

 B. Town’s Use of Library 3

 C. County’s Use of Meeting Rooms..... 3

 D. County’s Use of Parking Lot..... 3

7. MAINTENANCE AND REPAIRS 3

 A. Exterior..... 4

 B. Interior..... 4

 C. Fixtures and Furnishings 4

 D. Custodial services..... 4

8. CAPITAL IMPROVEMENTS 4

9. ALTERATIONS; FIXTURES; SIGNS 4

10. OPERATIONS: HOURS; COSTS 4

 A. Initial Period..... 4

 B. Annual Modifications..... 4

 C. Town Election: Extra Hours..... 7

 D. Invoices; Payment 5

11. OPERATIONS: COST OF UTILITIES 7

12. OPERATIONS: TECHNOLOGY AND EQUIPMENT; COSTS 7

 A. Components..... 7

 B. Voice Communication 7

 C. Data Communication System..... 8

 D. Miscellaneous Equipment..... 8

E.	Obsolence Avoidance	8
13.	OWNERSHIP OF CONTENTS	9
A.	County	9
B.	Town	9
C.	Replacement of FF&E.....	9
D.	Public Art	9
14.	INSURANCE.....	9
A.	Liability Insurance.....	9
B.	Property Insurance	10
C.	Workers Compensation and Employers Insurance.....	10
15.	INDEMFICATION	10
A.	By County	10
B.	By Town.....	10
16.	HAZARDOUS MATERIALS.....	11
17.	DEFAULT	9
A.	By County	9
B.	By Town.....	10
18.	REMEDIES	11
A.	By County.....	11
B.	By County.....	11
19.	MISCELLANEOUS	10
A.	Use of Volunteers.....	10
B.	Assignment and Sublease.....	10
C.	Quiet Enjoyment	12
D.	Waste.....	10
E.	Surrender of Premises	10
F.	Holding Over.....	10
G.	Notices.....	10
H.	Time is of the Essence.....	11
I.	Governing Law.....	11
J.	Severability	11
K.	Entire Agreement; Construction; Modification	12

EXHIBITS

Exhibit A Form of Lease Supplement

**LIBRARY LEASE
And
SERVICE AGREEMENT**

This lease and service agreement (“**Lease**”) is dated February 9, 2022 (the “**Effective Date**”), and is between the Town of Moraga, California, a municipal corporation (the “**Town**”), and the County of Contra Costa, a political subdivision of the State of California (the “**County**”).

Recitals

- A. The Town owns that certain property located at 1500 St. Mary’s Road in Moraga, California (the “**Property**”).
- B. The Property has been improved with a building (the “**Building**”), a parking lot, and landscaping.
- C. A portion of the Building is used to provide Library Services, as defined below, (and is the “**Library**” or the “**Premises**”). The Premises includes the meeting room and the Friends of the Library Bookshop. Excluded from the Premises is a single room in the Building that is used by the Moraga Historical Society.
- D. The Town and County are parties to a lease dated July 1, 1993, under which the County leases the Premises from the Town (the “**1993 Lease**”). The Town and the County desire to replace the 1993 Lease with this lease. Upon commencement of this lease, the 1993 Lease will terminate.
- E. The Town and the County agree that the presence of a public library in a community enhances the quality of life in that community. The Town and the County therefore desire to work cooperatively to permit the County to operate the Library as a public library. Toward this end, the Town desires to lease the Library to the County and the County desires to lease the Library from the Town on the terms set forth herein.

The parties therefore agree as follows:

AGREEMENT

1. **DEFINITIONS**. The following terms have the following meanings:

“**Actual Hours**” means the number of hours of Library Services that the County will provide each week in a Fiscal year at the Library and is the sum of Base Hours and Extra Hours.

“**Base Hours**” means the number of hours of Library Services that the County will provide each week in a Fiscal Year to all County-operated libraries. The County is responsible for the cost of providing Library Services during Base Hours.

“**Community Library Manager**” means the person designated as the on-site manager by the Librarian.

“**Components**” means computers, charging stations (e.g., laptop kiosks), mobile devices, printers, scanners, monitors, keyboards, and related equipment and software used in the Library by the public and staff.

“**Data Communication Equipment**” means routers, switches, servers, uninterrupted power supply (UPS) and wireless access points.

“**Data Communication Services**” means broadband and wireless access.

“**Extra Hours**” means the number of hours of Library Services that the Town elects to obtain from the County each week at the Library that are in excess of Base Hours. The Town is responsible for the cost of Extra Hours.

“**Fiscal Year**” means a twelve-month period beginning July 1.

“**Lease Supplement**” means a supplement to this Lease in substantially the form of Exhibit A – Form of Lease Supplement.

“**Librarian**” means the person designated by the County as the County Librarian.

“**Library Services**” includes lending books and other media to the public, offering programs to the public, and providing collection management and technical services in the course of operating a library. Except as otherwise provided herein, Library Services does not include maintenance of the Building.

“**Meeting Rooms**” are rooms in the Library that are used for meetings and/or events. Meeting Rooms may be used for library and other Town business; and may be reserved by community groups in accordance with Town guidelines.

“**Specialized Equipment**” means equipment that supports library operations that is not otherwise defined in this Lease, including, but not limited to, book security gates, self-check machines, remote lockers, self-service library access system (e.g., Open+) and any automated material handling equipment used at the Library.

2. **EFFECTIVENESS**. This lease supersedes and replaces the 1993 Lease.
3. **LEASE OF LIBRARY**. The Town hereby leases to the County and the County hereby leases from the Town, the Library.
4. **CONSIDERATION**. In exchange for the use of the Library, the County shall perform Library Services and related activities at the Library during the Term of this Lease. No rent is due or payable from the County to the Town during the Term of this Lease.

5. **TERM.** The “**Initial Term**” of this lease begins on July 1, 2021 and ends on June 30, 2022.

A. Automatic Renewal. The Lease will automatically renew on a yearly basis unless written notice is given by either party of their intent to terminate the Lease at least one year in advance in accordance with Section 5.B., Termination, below. Each annual renewal period is a “**Renewal Term.**” Each Renewal Term will automatically commence on the day following the last day of the prior Term. Upon commencement of a Renewal Term, the “Term” of this Lease will be deemed to mean the Initial Term and each Renewal Term.

B. Termination. Either party may terminate this Lease at any time by giving the other party written notice at least one year prior to the proposed termination date. In the event of termination, the County shall leave the Premises and all Town Materials, as defined in Section 11.B below, in good working order, and shall remove only County Materials, as defined in Section 11.A below.

6. **USE.**

A. County’s Use of Library. The County may use the Library for the purpose of providing Library Services for the public and related activities.

B. Town’s Use of Library. The Town may use the Library (including Meeting Rooms) during and outside the Library’s normal operating hours, so long as such use does not interfere directly with normal community library functions. The Town is entirely responsible for any use of the Library that it schedules and shall hold harmless and indemnify the County, its officers, agents and employees for such use as provided for in Section 13, Indemnification. The Town shall establish use guidelines for the use of Meeting Rooms, schedule use of the Meeting Rooms, and collect and retain any fees.

Any use of the Library scheduled by the Town is subject to the Town’s guidelines and the Town’s rules and regulations. The Town may not close the Library during its normal operating hours without the prior written consent of the Librarian.

C. County’s Use of Meeting Rooms. Town staff will work cooperatively to schedule use of the Meeting Rooms. Library sponsored programs are to be given priority use of Meeting Rooms during library hours of operation, provided that a Library program may not displace a previously scheduled use of a Meeting Room. The County will have an opportunity to place Meeting Room reservations before the Town takes general reservations. At no time will the County be charged for use of Meeting Rooms for Library programs.

D. County’s Use of Parking Lot. Town may designate Library staff parking areas. Alternately, Library staff may park within designated library parking areas subject to the same provisions or restrictions that apply to the general public.

7. **MAINTENANCE AND REPAIRS.** The Town shall provide the maintenance and repairs described below in order to keep and maintain the Building in good order, condition, and repair. Maintenance and repairs are to be carried out in a manner that is at least consistent with the caliber

of maintenance and repairs applied by the Town to other Town facilities, or as mutually agreed by the Town and the County. Town responsibilities for maintenance and repair include:

A. Exterior. All exterior building maintenance including but not limited to the roof, landscaping, hardscape, grounds, pest control, lighting and parking.

B. Interior. All interior building maintenance including but not limited to mechanical and electrical systems, including gas, electrical, water, plumbing, elevators, voice and data communication systems infrastructure, heating, ventilating, air-conditioning (HVAC) systems, pest control, and all interior lighting systems, including the replacement of all fixtures and bulbs.

C. Fixtures and Furnishings. Maintenance and replacement of Building fixtures and furnishings including shelving, lighting, furniture, carpeting, window treatments, and appliances.

D. Custodial Services. Town shall notify the Community Library Manager prior to selecting a contractor to provide custodial services. Alternately, Town may provide such service using Town staff.

8. **CAPITAL IMPROVEMENTS**. If the Town and County agree that capital improvements to the Building or the Property are necessary (such improvements, “**Capital Improvements**”), then (i) the Town shall provide the Capital Improvements at its sole cost and expense, and (ii) the Town shall coordinate the schedule associated with the construction of all Capital Improvements with the Librarian.

9. **ALTERATIONS; FIXTURES; SIGNS**. The County may make any lawful and proper minor alterations to the Library and may attach fixtures and signs in or upon the Property with the Town’s prior written approval. The County is responsible for the cost of such alterations and attachments. All alterations and attachments must comply with existing code requirements.

10. **OPERATIONS; HOURS; COSTS**.

A. Initial Period. For the Initial Term (i) the number of Base Hours the County will provide, (ii) the number of Extra Hours the Town elects to obtain from the County, (iii) the resulting number of Actual Hours, and (iii) the cost to the Town of the Extra Hours (such cost, the “**Town’s Obligation**”) are set forth in Lease Supplement No. 1, which supplement is substantially in the form of Exhibit B.

B. Annual Modifications. For each Renewal Term, the Librarian will provide a Lease Supplement to the Town in substantially the form of Exhibit B by March 31 of each year. The Lease Supplement will set forth (i) the number of Base Hours the County will provide in the upcoming Fiscal Year, (ii) the number of Extra Hours of Library Services the County anticipates that the Town will elect to obtain from the County at the Library in the upcoming Fiscal Year (in the absence of more current information from the Town, the County will assume the number of Extra Hours in the upcoming Fiscal Year will be equal to the number of Extra Hours then in effect), (iii) the resulting number of Actual Hours during which Library Services will be conducted at the Library in the upcoming Fiscal Year, and (iv) the cost of the Town’s Obligation.

C. Town Election: Extra Hours. Within 60 days of receiving the Lease Supplement, the Town shall notify the Librarian in writing if it intends to modify the number of Extra Hours at the Library in the upcoming Fiscal Year. Such modification may be based on fiscal or other considerations identified by the Town.

1. Change in Extra Hours from Prior Fiscal Year. If the County receives a notice modifying the number of Extra Hours desired in the upcoming Fiscal Year within the time allotted, the parties shall use good faith efforts to finalize a revised Lease Supplement for the upcoming Fiscal Year before the July 1 start of that Fiscal Year. If the Town fails to make a final determination regarding the number of Extra Hours before the start of the upcoming Fiscal Year, the Lease Supplement issued by the Librarian for the upcoming Fiscal Year will be effective until the Town makes its final determination and a revised Lease Supplement for that Fiscal Year is executed. The final, revised, Lease Supplement will be effective upon its execution by the County and the Town.

2. No Change in Extra Hours from Prior Fiscal Year. If the County does not receive a notice modifying the number of Extra Hours desired in the upcoming Fiscal Year within the time allotted, the County and the Town shall each execute the original Lease Supplement issued by the Librarian for the upcoming Fiscal Year, which Lease Supplement will become effective on July 1 of the Fiscal Year to which it applies.

D. Invoices; Payment. If the Town elects, Extra Hours, pursuant to Subsection C, the County will invoice the Town quarterly for the cost of Extra Hours incurred in the prior quarter. The Town shall pay the County the amount due to the County within thirty (30) days of receipt of the invoice. In no event is the Town obligated to pay an amount greater than the amount identified as the Town's Obligation in the Lease Supplement in effect for that Fiscal Year.

11. **OPERATIONS: COST OF UTILITIES**. The Town shall pay for all utilities provided to the Premises, including gas, electrical, phone line, water, sewer, fire alarm, intrusion alarm, garbage, and recycling.

12. **OPERATIONS: TECHNOLOGY AND EQUIPMENT; COSTS**. The County and the Town shall share responsibility for providing and maintaining technological equipment and services as follows:

A. Components. The County shall provide technology support at the Library, including determining the quantity, type, configuration, and location of all Components used in the Library. The County shall acquire Components for use in the Library and maintain them in good working order. The County is responsible for the cost of obtaining and maintaining Components in the Library.

B. Voice Communication System. The Town, at its expense, shall acquire and provide voice communication equipment and on-going voice services to the Library.

C. Data Communication System. The County shall acquire and configure the Data Communication Equipment and select Data Communication Services for the Library to create the Library's data communication system. The Town is responsible for the actual cost of obtaining and maintaining the Data Communication Equipment. To ensure the Town is able to properly budget for the cost of the Data Communication Equipment, prior to placing an order for Data Communication Equipment, (i) the County will provide a written estimate of the cost of the Data Communication Equipment to the Town, and (ii) must receive the Town's written consent to the acquisition. At the parties' discretion, such writings may be in the form of emails. The Town acknowledges that it is responsible for the actual cost of the Data Communication Equipment, even if it varies from the estimate through no fault of the County's.

1. Connection. The County will connect the Library's data communication system to the County Library wireless network. It is expressly understood and agreed that such wireless network is for the exclusive use of the County in providing Library Services. The Town shall provide CAT5 or better Ethernet cabling throughout the Library and replace or upgrade as needed.

2. Monthly Cost. The County is responsible for the cost of the monthly usage fee for Data Communication Services.

D. Miscellaneous Equipment.

1. Specialized Equipment. The County shall acquire any Specialized Equipment used in the Library. The Town is responsible for the actual cost of obtaining and maintaining any Specialized Equipment. To ensure the Town is able to properly budget for the cost of any Specialized Equipment, prior to placing an order for Specialized Equipment, (i) the County will provide a written estimate of the cost of the Specialized Equipment to the Town, and (ii) must receive the Town's written consent to the acquisition. At the parties' discretion, such writings may be in the form of emails between the Town and County employees for purchases at the Library. The Town acknowledges that it is responsible for the actual cost of the Specialized Equipment, even if it varies from the estimate through no fault of the County's.

2. Copiers. The County shall provide, at its sole cost and expense, one or more copy machines for use by library staff at the Library. The County may provide, at its sole cost and expense, one or more copy machines for use by the public at the Library. The County shall also obtain, at its sole cost and expense, a maintenance contract for each such copy machine. Any revenue collected for the use of copy machines will be retained by the County.

3. Audio Visual Equipment. Should the Town elect to procure any audio-visual equipment for use, either by the Town or County, at the Library, the Town shall provide such equipment, at its sole cost and expense. The Town shall also maintain, at its sole cost and expense, any audio-visual equipment it procures. All such audio-visual equipment will be Town Materials, as defined in Section 13(B) of this Lease.

E. Obsolescence Avoidance. The Town and County are both responsible and shall work together in good faith to ensure that all equipment and technology services at the Library, including the voice communication system, the data communication System, Data Communication Services,

and Specialized Equipment, and excluding copiers and Components, are adequate for the Library's needs and that costs that are the responsibility of the Town are within the Town's fiscal parameters and approved by the Town in advance.

13. **OWNERSHIP OF CONTENTS.**

A. County. All books, furnishings, fixtures, equipment, and materials purchased by the County, or foundations or private or public fundraising efforts on behalf of the County, are owned by the County. Together, these books, materials, furnishings, fixtures, and equipment are the "**County Materials.**"

B. Town. All books, furnishings, fixtures, equipment and materials purchased by the Town, or foundations or private or public fundraising efforts on behalf of the Town, are owned by the Town. Together, these books, materials, furnishings, fixtures, and equipment are the "**Town Materials.**" Town Materials will be identified in the County's Integrated Library System.

C. Replacement of FF&E. From time to time, Town and County will jointly determine if Town-owned furnishings, fixtures and equipment ("**FF&E**") need repair or replacement, or, if applicable, a schedule for replacing Town-owned FF&E. The Town shall carry out, and bear the cost of, such repair or replacement as soon as is practically and fiscally possible.

D. Public Art. The Town is responsible for the selection, cost, maintenance, installation, and removal of, and any liability for, all interior and exterior public art displayed at the Library.

14. **INSURANCE**

A. Liability Insurance

1. County. Throughout the Term, the County shall maintain in full force and effect, at its sole expense, either (i) comprehensive general liability insurance in commercially reasonable amounts, but in no event in an amount less than \$3,000,000 per occurrence, protecting and insuring against claims for bodily injury, death, property damage, and personal injury occurring within or resulting from use of the Property, or (ii) a general self-insurance program covering bodily injury, death, property damage, and personal injury occurring within or resulting from use of the Property. Any policy of insurance obtained by the County must (i) name the Town, its officers, agents, and employees, as additional insureds, (ii) be endorsed to provide that the insurance is primary to and non-contributory to insurance carried by the Town with respect to liability imposed on the County under this agreement, and (iii) contain a severability of interest clause.

2. Town. Throughout the Term, the Town shall maintain in full force and effect, at its sole expense, either (i) comprehensive general liability insurance in commercially reasonable amounts, but in no event in an amount less than \$3,000,000 per occurrence, protecting and insuring against claims for bodily injury, death, property damage, and personal injury occurring within or resulting from use of the Property, or (ii) a general self-insurance program covering bodily injury, death, property damage, and personal injury occurring within or resulting from use of the Property. Any policy of insurance obtained by the Town must (i) name the County, its officers, agents, and

employees, as additional insureds thereunder, (ii) be endorsed to provide that the insurance is primary to and non-contributory to insurance carried by the County with respect to liability imposed on the Town under this agreement, and (iii) contain a severability of interest clause.

B. Property Insurance.

1. County. Throughout the Term, the County shall maintain in full force and effect, at its sole expense, fire insurance and a standard “all risk” policy covering the County-owned property within the Library, and any other personal property owned by the County located at the Property. Such coverage must (i) contain a waiver of subrogation endorsement in favor of the Town, and (ii) cover loss or damage to the County-owned property in the amount of the full replacement value. Covered perils are to include fire, all risk, vandalism, malicious mischief, and sprinkler leakage.

2. Town. Throughout the Term, the Town shall maintain in full force and effect, at its sole expense, fire insurance and a standard “all risk” policy covering all structures and improvements at the Property and any personal property owned by the Town located at the Property. Such coverage must contain a waiver of subrogation endorsement in favor of the County. Covered perils are to include fire, all risk, vandalism, malicious mischief and sprinkler leakage.

C. Workers Compensation and Employers Liability. Both parties shall maintain in full force and effect Workers Compensation Insurance or self-insurance, and Employers Liability Insurance or self-insurance with limits that conform to legal requirements.

15. **INDEMNIFICATION**

A. By County. County shall indemnify, defend and hold the Town harmless from the County’s share of any and all claims, costs and liability for any damage, injury or death of or to any person or the property of any person, including attorneys’ fees, caused by the willful misconduct or the negligent acts, errors, or omissions of the County, its officers, agents or employees in using the Property pursuant to this Lease, except to the extent caused or contributed to by (i) the structural, mechanical, or other failure of buildings owned or maintained by the Town, (ii) the design of the Library, (iii) Town-owned fixtures in the Library, and/or (iv) the negligent acts, errors, or omissions of the Town, its officers, agents or employees.

B. By Town. The Town shall indemnify, defend and hold the County harmless from Town’s share of any and all claims, costs and liability for any damage, injury or death of or to any person or the property of any person, including attorneys’ fees, caused by the willful misconduct or the negligent acts, errors or omissions of the Town, its officers, agents or employees with respect to the Property, or the Town’s performance under this Lease, the Town’s use of the Property, the structural, mechanical or other failure of buildings owned or maintained by the Town, the design of the Library, or Town-owned fixtures in the Library, except to the extent caused or contributed to by the negligent acts, errors, or omissions of the County, its officers, agents, or employees. The Town is responsible for all claims that result from the design of the Library and from Town-owned fixtures in the Library, except for any claims resulting from a change in the design of the Library

that is requested by the County and approved by the Board of Supervisors after the date of this Lease.

16. **HAZARDOUS MATERIAL**. The Town warrants to the County that the Town does not have any knowledge of the presence of Hazardous Material (as defined below) or contamination of the Building or Property in violation of environmental laws. The Town shall defend, save, protect and hold the County harmless from any loss arising out of the presence of any Hazardous Material on the Property that was not brought to the Property by or at the request of the County, its agents, contractors, invitees or employees. The Town acknowledges and agrees that the County has no obligation to clean up or remediate, or contribute to the cost of clean-up or remediation, of any Hazardous Material unless such Hazardous Material is released, discharged or spilled on or about the Property by the County or by any of County's agents, employees, contractors, invitees or other representatives. The obligations of this Section shall survive the expiration or earlier termination of this Lease.

"Hazardous Material" means any substance, material or waste, including lead based paint, asbestos and petroleum (including crude oil or any fraction thereof), that is or becomes designated as a hazardous substance, hazardous waste, hazardous material, toxic substance, or toxic material under any federal, state or local law, regulation, or ordinance.

17. **DEFAULT**. The occurrence of any of the following events is a default ("**Default**") under this Lease:

A. **By County**. If the County fails to operate the Library as a public library and such failure continues for thirty (30) days after receipt of a written notice of failure from the Town to the Librarian with a copy to the County Administrator; **provided, however**, that the County will have additional time, up to an additional one hundred twenty (120) days, if its failure is due to circumstances beyond its reasonable control, including, without limitation, failure of the County's Board of Supervisors to adopt a budget, work stoppages, and acts of God.

B. **By Town**. The Town's failure to perform any of its obligations under this Lease if such failure is not remedied within thirty (30) days after receipt of a written notice of failure from the County to the Town specifying the nature of the breach in reasonably sufficient detail; **provided, however**, if such breach cannot reasonably be remedied within such thirty (30) day period, then a Default will not be deemed to occur until the occurrence of the Town's failure to perform within the period of time that may be reasonably required to remedy the breach, up to an aggregate of one hundred twenty (120) days, **provided** the Town commences curing such breach within thirty (30) days after receipt of the notice of the breach and thereafter diligently proceeds to cure such breach.

18. **REMEDIES**

A. **By County**. Upon the occurrence of a Default by the Town, the County may (i) terminate this Lease and quit the Premises, or (ii) suspend operation of Library Services until the default is cured.

To County: County Librarian
Contra Costa County
777 Arnold Drive, Suite 210,
Martinez, CA 94553
Phone: (925) 608-7700

With a copy to: Real Estate Manager
Contra Costa County
Public Works Department
255 Glacier Drive
Martinez, CA 94553
Phone: (925) 313-2000

Either party may at any time designate in writing a substitute address for that set forth above, and thereafter notices are to be directed to such substituted address. If sent in accordance with this Section, all written notices will be deemed effective (i) the next business day, if sent by overnight courier, and (ii) three days after being deposited in the United States Postal system, if sent by registered or certified mail.

H. Time is of the Essence. Time is of the essence in fulfilling all terms and conditions of this Lease.

I. Governing Law. The laws of the State of California govern all matters arising out of this Lease.

J. Severability. In the event that any provision herein contained is held to be invalid or unenforceable in any respect, the validity and enforceability of the remaining provisions of this Lease will not in any way be affected or impaired.

[Remainder of Page Intentionally Left Blank]

K. Entire Agreement; Construction; Modification. Neither party has relied on any promise or representation not contained in this Lease. All previous conversations, negotiations, and understandings are of no further force or effect.

This Lease is not to be construed as if it has been prepared by one of the parties, but rather as if both parties have prepared it. This Lease may be modified only by a writing signed by both parties.

The parties are executing this Lease as of the date set forth in the introductory paragraph.

COUNTY

COUNTY OF CONTRA COSTA, a political subdivision of the State of California

By: _____
Alison McKee
County Librarian

RECOMMENDED FOR APPROVAL:

By: _____
Brian M. Balbas
Public Works Director

By: _____
Jessica L. Dillingham
Principal Real Property Agent

APPROVED AS TO FORM:

MARY ANN McNETT MASON, COUNTY COUNSEL

By: _____
Kathleen M. Andrus
Deputy County Counsel

TOWN

TOWN OF MORAGA, a municipal corporation of the State of California

By: _____
Cynthia Battenberg
Town Manager

APPROVED AS TO FORM:

By: _____
Michelle Marchetta Kenyon
Town Attorney

EXHIBIT A

Form of Lease Supplement

SUPPLEMENT No. []

This Lease Supplement No. [] is dated _____ and supplements the Lease dated _____ (the “**Lease**”) between the Town of _____, a municipal corporation of the State of California (the “**Town**”), and the County of Contra Costa, a political subdivision of the State of California (the “**County**”).

Unless otherwise defined herein, capitalized terms have the meanings given to such terms in the Lease.

1. The number of Base Hours to be provided by the County in the Fiscal Year beginning July 1, 20__ is __.
2. The number of Extra Hours to be provided in the Fiscal Year beginning July 1, 20__ is __.
3. The number of Actual Hours to be provided in the Fiscal Year beginning July 1, 20__ is __.
4. The Town’s Obligation for the Fiscal Year beginning July 1, 20__ is \$_____.
5. This Lease Supplement No. [] is effective in accordance with the terms of the Lease.

COUNTY

COUNTY OF CONTRA COSTA, a
a
political subdivision of the State of
California

TOWN

TOWN OF _____,
municipal corporation of the State of
California

By: _____
Name
County Librarian

By: _____
Name
Town Manager



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: February 22, 2022

Subject: California Child and Adult Food Program one-time emergency operations reimbursement

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Director, or designee, to accept one-time funds in an amount not to exceed \$135,535 from the California Department of Education Child and Adult Care Food Program for emergency operational cost reimbursement for the period March 1, 2020 to June 30, 2020.

FISCAL IMPACT:

65% State (California Department of Education)
35% Federal (Department of Health and Human Services) [CFDA No. 93.600]
No County Match

This board order is to accept one-time funds for reimbursement of food costs expended during the Covid-19 public health emergency.

BACKGROUND:

The Community Services Bureau of the Employment and Human Services Department participates in the State of California’s Child and Adult Care Food Program (CACFP) to provide daily nutritious meals and snacks for the Department’s 13 early care and education centers. The department applies for the grant funds on an annual basis. On December 22, 2021, the department received notification from the California Department of Education about the County's eligibility to receive one-time funding from the Emergency Operational Costs Reimbursement (ECR) Program related to the Covid-19 public health emergency.

The CACFP ECR funds will reimburse expenses including central kitchen food preparation equipment, classroom cooking supplies, and an expansion of the nutritional cooking program for families. This reimbursement is aligned with the January 26, 2021 USDA Food and Nutrition Service (FNS)

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: CSB (925) 681-6389

By: , Deputy

BACKGROUND: (CONT'D)

Policy Memorandum SP-06, CACFP-05-2021, CNP Emergency Operating Costs During COVID-19: Implementation Guidance for State Agencies. The Consolidated Appropriations Act of 2021 (the Act), made federal funds available through state agencies to program operators of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and CACFP for the purposes of covering emergency costs incurred from March 1, 2020 to June 30, 2020 due to the COVID-19 public health emergency.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Department will be unable to seek reimbursement for food program costs.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Food Services program supports two of Contra Costa County's community outcomes: "Children Ready for and Succeeding in School" and "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Grant Agreement #28-640-10 from Metropolitan Transportation Commission

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept on behalf of the County Grant Agreement #28-640-10 and ADOPT Resolution No. 2022/55 authorizing the County to request an allocation from Metropolitan Transportation Commission, in an amount not to exceed \$40,000, for the County’s Bicycle and Pedestrian Safety Project for the period July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

Acceptance of this agreement will result in a total grant of \$40,000 for FY 2022/2023 from Metropolitan Transportation Commission. (\$14,450 County match)

BACKGROUND:

Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrian and bicyclists. The Metropolitan Transportation Commission (MTC),

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

, County Administrator and Clerk of the Board of Supervisors

Contact: Ori Tzvieli, M.D., 925-608-5267

By: , Deputy

cc: Marcy Wilhelm

BACKGROUND: (CONT'D)

as the regional transportation planning agency of the San Francisco Bay region, has adopted MTC Resolution No. 875, which delineates procedures and criteria for submission of requests for the allocations of TDA Article 3 countywide coordinated claim is required to submit a resolution from its governing body to MTC requesting an allocation of TDA Article 3 funds.

The County's Bicycle and Pedestrian Safety Project goal is to provide safe walking and biking education by providing classroom education; assemblies, information tables, and school events; bicycle helmet distribution; educational materials; and facilitated bicycling and walking events.

Contra Costa County has been applying for and receiving funds for this Grant since 1999. On January 14, 2020, the Board of Supervisors approved Grant Agreement #28-640-10 with Metropolitan Transportation Commission, in an amount of \$40,000 for the Bicycle Pedestrian Safety Project, for the period July 1, 2020 through June 30, 2021. Due to staffing and COVID-19 emergency worker assignments the County did not meet the deadline for the FY 21-22 grant.

Approval of the Grant Agreement #28-640-12 will allow the County to provide bicycle and pedestrian education services through June 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this grant agreement is not accepted, additional bicycle and pedestrian safety projects would be delayed or not carried out.

ATTACHMENTS

Resolution 2022/55

Attachment A

Attachment B

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 02/22/2022 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2022/55

In The Matter of: Request to the Metropolitan Transportation Commission for the allocation of Fiscal Year 2022-2023 Transportation Development Act Article 3 Pedestrian/Bicycle project funding.

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 4108, entitled "Transportation Development Act, Article 3, Pedestrian and Bicycle Projects", which delineates procedures and criteria for submission of requests for the allocation of "TDA Article 3" funding; and

WHEREAS, MTC Resolution No. 4108 requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, County of Contra Costa wishes to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists;

NOW, THEREFORE, BE IT RESOLVED: that the County of Contra Costa declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code, and furthermore, be it RESOLVED, that there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this resolution, or that might impair the ability of the County of Contra Costa to carry out the project; and furthermore, be it RESOLVED, that the project has been reviewed by the countywide Bicycle Advisory Committee and has been approved by MTC to use the countywide BAC and the countywide BAC provides for expanded representation of County of Contra Costa and the designated representative are Ori Tzvieli, M.D., Public Health Director familiar with the bicycle and pedestrian needs of County of Contra Costa that the project has been reviewed by the countywide Bicycle Advisory Committee and has been approved by MTC to use the countywide Bicycle Advisory Committee (BAC) and the countywide BAC provides for expanded representation of County of Contra Costa and the designated representative is familiar with the bicycle and pedestrian needs of County of Contra Costa; and furthermore, be it RESOLVED, that the County of Contra Costa attests to the accuracy of and approves the statements in Attachment A to this resolution; and furthermore, be it RESOLVED, that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of Contra Costa County for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Ori Tzvieli, M.D., 925-608-5267

ATTESTED: February 22, 2022

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Marcy Wilhelm

Resolution No. **2022-55**
Attachment A

Re: Request to the Metropolitan Transportation Commission for the Allocation of **Fiscal Year 22-23** Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding

Findings

Page 1 of 1

1. That the **County of Contra Costa** is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the **County of Contra Costa** legally impeded from undertaking the project(s) described in “Attachment B” of this resolution.
2. That the **County of Contra Costa** has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or design engineering; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the **County of Contra Costa** within the prior five fiscal years.
8. That the project(s) described in Attachment B is included in a locally approved bicycle, pedestrian, transit, multimodal, complete streets, or other relevant plan.
9. That any project described in Attachment B that is a bikeway meets the mandatory minimum safety design criteria published in Chapter 1000 of the California Highway Design Manual.
10. That the project(s) described in Attachment B will be completed before the funds expire.
11. That the **County of Contra Costa** agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

TDA Article 3 Project Application Form

Fiscal Year of this Claim: 2022/23 Applicant Contra Costa Health Services

Contact person: Luz Gomez

Mailing Address: 597 Center Ave. Suite 110

E-Mail Address: Luz.Gomez@cchealth.org Telephone: (925) 313-6813

Secondary Contact (in event primary not available) Brianna Jones

E-Mail Address: Brianna.Jones@cchealth.org Telephone: (925) 313-6808

Short Title Description of Project: Bicycle and Pedestrian Safety Education Project

Amount of claim: \$ 40,000.00

Functional Description of Project:
CCHS will provide bicycle and pedestrian safety education online, in schools and in community settings throughout Contra Costa County

Financial Plan:

List the project elements for which TDA funding is being requested (e.g., planning, engineering, construction, contingency). Use the table below to show the project budget for the phase being funded or total project. Include prior and proposed future funding of the project. Planning funds may only be used for comprehensive bicycle and pedestrian plans. Project level planning is not an eligible use of TDA Article 3.

Project Elements: Education

Funding Source	All Prior FYs	Application FY	Next FY	Following FYs	Totals
TDA Article 3	\$935,677.45	\$40,000.00			\$975,677.45
list all other sources:					
1. CCHS	\$342,748.37	\$14,449.20			\$357,197.57
2.					
3.					
4.					
Totals	\$1,278,425.82	\$54,449.20			\$1,332,875.02

Project Eligibility:	YES?/NO?
A. Has the project been approved by the claimant's governing body? (If "NO," provide the approximate date approval is anticipated).	No, see comments
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on a separate page.	Yes, see comments
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	N/A
D. Has the project been reviewed by a Bicycle Advisory Committee (BAC)? (If "NO," provide an explanation). Enter date the project was reviewed by the BAC: _____	No, see comments
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (required only for projects that include construction).	N/A
F. Will the project be completed before the allocation expires? Enter the anticipated completion date of project (month and year) June 2023 _____	Yes
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	N/A

Additional Comments

- A. Anticipated Resolution approval by County Board of Supervisors by February 2022.
- B. Contra Costa Health Services has implemented the Bicycle and Pedestrian Safety Education Project with TDA funding since 1999
- D. Reviewed by the Countywide Bicycle Advisory Committee on 12/13/21



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Amendment Agreement #29-208-86 with the California Department of Public Health, Immunization Branch

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Amendment Agreement #29-208-86 (#17-10316, A03), with the California Department of Public Health, Immunization Branch, to amend Agreement #29-208-83, as amended by #29-208-84 and #29-208-85, to increase the amount payable to the County by \$8,454,901, from \$1,884,915 to a new amount payable of \$10,339,816 with no change in the original term of July 1, 2017 through June 30, 2022.

FISCAL IMPACT:

Approval of this amendment agreement by the California Department of Public Health will reflect a change in the Immunization Branch State local assistance general funds to increase the amount by \$8,454,901 for FY 2021-22. No county match required.

BACKGROUND:

The County's Immunization Program makes immunizations available to all persons in need of such service in order to prevent the occurrence and transmission of childhood diseases; and under the terms of this contract, the State provides free vaccine to the County. The Program monitors the compliance of preschools, elementary schools, and secondary schools in meeting State-mandated immunization requirements through in-service programs and limited technical assistance.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ori Tzvieli, M.D., 925-608-5267

By: , Deputy

cc: Marcy Wilhelm

BACKGROUND: (CONT'D)

An adverse reaction monitoring system and outbreak control team are also included in the Program.

On March 27, 2018, the Board of Supervisors approved Grant Agreement #29-208-83 with the California Department of Public Health, Immunization Assistance Program, for the period from July 1, 2017 through June 30, 2022 for continuation of the Immunization Assistance Program. On December 10, 2019, the Board of Supervisors approved Amendment Agreement #29-208-84 to decrease funds by \$57,360, from \$1,593,320 to a new amount of \$1,535,960 through June 30, 2022. On March 2, 2021, the Board of Supervisors approved Amendment Agreement #29-208-85 to increase the amount payable to the county by \$348,955 to a new amount of \$1,884,915 through June 30, 2022.

Approval of Amendment Agreement #29-208-86 will allow the California Department of Public Health, Immunization Assistance Program to increase funds payable to the County to provide immunizations against childhood diseases and provide more of the same Coronavirus Disease 2019 services in response to the CARES Act, through June 30, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment agreement is not approved, the County will not receive additional funds from the California Department of Public Health, Immunization Assistance Program to prevent the occurrence and transmission of childhood diseases.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #26-700-15 with Jaison James, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-700-15 with Jaison James, M.D., an individual, in an amount not to exceed \$400,000, to provide orthopedic services for Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Center patients, for the period February 1, 2022 through January 31, 2023.

FISCAL IMPACT:

Approval of this contract will result in budgeted annual expenditures of up to \$400,000 and will be funded 100% by Hospital Enterprise Fund I revenues. (Rate Increase)

BACKGROUND:

The County has been contracting with Jaison James, M.D., since August 2011 to provide orthopedic services, including consultation, training, medical and surgical procedures for CCRMC and Contra Costa Health Centers patients.

On February 2, 2021, the Board of Supervisors approved Contract #26-700-14 with Jaison James, M.D., in an amount not to exceed \$880,000, to provide orthopedic services for CCRMC and Contra Costa Health Centers patients for the period from February 1, 2021 through January 31, 2022.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Samir Shah, M.D., 925-370-5525

By: , Deputy

BACKGROUND: (CONT'D)

Approval of Contract #26-700-15 will allow the contractor to continue to provide orthopedic services through January 31, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's patients will not have access to this contractor's services.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Amendment Agreement #22-806-33 with Public Health Foundation Enterprises, Inc. (dba Heluna Health)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #22-806-33 with Public Health Foundation Enterprises, Inc. (dba Heluna Health), a corporation, effective January 1, 2022, to amend Contract #22-806-32, to provide additional administrative, technical and medical services for the County's Public Health Division with no change in the payment limit of \$795,096 or term of July 1, 2021 through June 30, 2022.

FISCAL IMPACT:

No change in the payment limit of \$795,096 which is funded by 30% Medication Assisted Treatment grant, 18% Public Health Laboratory funding, 15% Overdose Prevention Initiative, 11% Hospital Preparedness Program, 10% John Muir Oral Health grant, 10% Environmental Health Food Program permit fees, and 6% Immunization grants. (New rates added)

BACKGROUND:

This contract meets the social needs of the County's population by providing organization services including, but not limited to, administrative, technical, medical, dental, mental health and substance abuse for the Public Health's Health Emergency Unit and Health Services Emergency Medical Service Unit. Services provided by this contract also include leadership and public health advocacy training.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ori Tzvieli, M.D., 925-608-5267

By: , Deputy

BACKGROUND: (CONT'D)

The contractor has been providing consulting and technical assistance services to the County under this contract since April 2001.

On September 21, 2021, the Board of Supervisors approved Contract #22-806-32 with Public Health Foundation Enterprises, Inc. (dba Heluna Health) in an amount not to exceed \$795,096 to provide consulting and technical assistance on community health promotion for Public Health's Health Emergency Unit and Health Services Emergency Medical Service Unit for the period from July 1, 2021 through June 30, 2022.

Approval of Amendment Agreement #22-806-33 will allow the contractor to provide additional services through June 30, 2022. This contract includes services provided by represented classifications and the County has met its obligations with the respective labor partner(s).

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the County will not receive additional consulting and technical assistance services from this contractor.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-412 with East Bay Integrated Care, Inc. (dba Hospice of the East Bay)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract #77-412 with East Bay Integrated Care, Inc. (dba Hospice of the East Bay), a corporation, in an amount not to exceed \$1,950,000, to provide hospice and palliative services for Contra Costa Health Plan (CCHP) members, for the period from January 1, 2022 through December 31, 2024.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$1,950,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II allocations.

BACKGROUND:

CCHP has an obligation to provide certain specialized hospice and palliative care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. Members are provided with applicable services when authorized by CCHP, including, but not limited to: physician visits, registered nurse visits and social worker services. This contractor has been a part of the CCHP Provider Network for several years, formerly under a Memorandum of Understanding (MOU) and required to convert to a County contract.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

BACKGROUND: (CONT'D)

Under Contract #77-412, the contractor will provide hospice and palliative care services including, but not limited to, physician visits, registered nurse visits and social worker services for CCHP members, through December 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized hospice and palliative care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-265-1 with Nova Care Home Health Services, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-265-1 with Nova Care Home Health Services, Inc., a corporation, in an amount not to exceed \$600,000, to provide home health care services for Contra Costa Health Plan (CCHP) members, for the period from January 1, 2022 through December 31, 2024.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$600,000 over three years and will be funded 100% by CCHP Enterprise Fund II allocations. (Rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized home health care services including, but not limited to: certified home health care aide, medical social worker visits, speech and physical therapy visits according to the terms of their Individual and Group Health Plan membership contracts with the County. This contractor has been providing home health care services to CCHP members as part of the CCHP Provider Network since January 1, 2020.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

BACKGROUND: (CONT'D)

On November 19, 2019, the Board of Supervisors approved Contract #77-265 in an amount not to exceed \$280,000, for the provision of home health care services for CCHP members for the period January 1, 2020 through December 31, 2021.

Approval of Contract #77-265-1 will allow the contractor to continue to provide home health care services for CCHP members through December 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized home health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: February 22, 2022

Subject: Amend FY 2021-2022 YMCA of the East Bay Childcare Services Contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Young Men’s Christian Association (YMCA) of the East Bay, effective January 1, 2022, to increase the payment limit by \$287,610 to a new payment limit of \$1,405,482 to provide funding for expenses related to the COVID-19 pandemic and enhancements to support staff, families and children returning to Head Start and Early Head Start programs as set forth by the Administration for Children and Families (ACF), and to extend the term date from June 30, 2022 to March 31, 2023.

FISCAL IMPACT:

\$1,405,482: Funded entirely by the Administration for Children and Families (ACF) through the Office of Head Start (OHS). These supplemental childcare funds are part of the American Rescue Plan (ARP) Act and the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act. (100% Federal) CFDA# 93.600

BACKGROUND:

This amendment is to reimburse Young Men’s Christian Association (YMCA) of the East Bay for costs incurred related to the COVID-19 pandemic and enhancements to support

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: V. Kaplan, (925) 608-5052

By: , Deputy

cc:

BACKGROUND: (CONT'D)

staff, families and children returning to Head Start and Early Head Start programs.

Contra Costa County receives funds from the Administration for Children and Families (ACF) to provide Head Start/Early Head Start and Early Head Start-Childcare Partnership Program services to program eligible County residents. The County, in turn, contracts with a number of community-based organizations to provide a wider distribution of services.

Both the ARP and CRRSA Acts expand flexibility to provide child care assistance to families and children, support child care providers, and provide lead agencies with additional funds to prevent, prepare for, and respond to COVID-19. Use of funds are to continue supporting children and families and investing in safe and high-quality early childhood learning opportunities for children. Expenditures to be reimbursed must be related to COVID-19.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will not be able to fund additional support to a community based agency partner in response to COVID-19.

CHILDREN'S IMPACT STATEMENT:

This agreement supports three of Contra Costa County Employment and Human Services Department Community Services Bureau's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-317-1 with Availity, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-317-1 with Availity, LLC, a limited liability company, in an amount not to exceed \$1,100,000, to provide electronic claims processing services for the Contra Costa Health Plan (CCHP) to reimburse providers for services provided including behavioral health services to CCHP members, for the period March 1, 2022 through February 28, 2023.

FISCAL IMPACT:

This contract will result in annual contractual service expenditures of up to \$1,100,000 and will be funded 100% by CCHP Enterprise Fund II revenues. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized claim processing services for its Providers under the terms of the Individual and Group Health Plan membership contracts with the County. CCHP

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

BACKGROUND: (CONT'D)

requires the most current electronic claims processing services to CCHP Providers for expedient and accurate claims processing services for reimbursement to CCHP Providers for services rendered to CCHP members. This contractor has been providing these services since March 1, 2021.

On March 9, 2021, the Board of Supervisors approved Contract #77-317 with Availity, LLC, in an amount not to exceed \$1,100,000, for the provision of electronic claims processing services for CCHP Providers for reimbursement of services rendered to CCHP members for the period March 1, 2021 through February 28, 2022.

Approval of Contract #77-317-1 will allow the contractor to continue providing electronic claims processing services through February 28, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, electronic claims processing services will not be provided to CCHP Providers under contract with the County.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract Amendment Agreement #24-681-82(18) with Modesto Residential Living Center, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #24-681-82(18) with Modesto Residential Living Center, Inc., a corporation, effective September 1, 2021, to amend Contract #24-681-82(17) to increase the payment limit by \$9,197, from \$306,567 to a new payment limit of \$315,764, with no change in the term of September 1, 2021 through August 31, 2022.

FISCAL IMPACT:

Approval of this contract will result in additional expenditures of up to \$9,197 and will be funded 100% by Mental Health Realignment revenues. (Rate increase)

BACKGROUND:

The County relies on contracts to provide necessary specialty health services to their patients and has contracted with Modesto Residential Living Center, Inc. for board and care services since September 1, 2007.

This contract meets the social needs of the County's population by augmenting room and board and providing twenty-four hour emergency residential care and supervision to eligible mentally disordered clients, who are specifically referred by the Mental Health Program Staff and who are served by County Mental Health Services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, PH.D.,
925-370-5212

By: , Deputy

cc: Alaina Floyd, marcy.wilham

BACKGROUND: (CONT'D)

On September 21, 2021, the Board of Supervisors approved Contract #24-681-82(17), with Modesto Residential Living Center, Inc., in the amount of \$306,567 to provide augmented board and care services for mentally ill adults for the period from September 1, 2021 through August 31, 2022.

Approval of Contract Amendment Agreement #24-681-82(18) will allow the Contractor to provide additional augmented board and care services through August 31, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, additional patients requiring augmented board and care services will not have access to this contractor's services.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: February 22, 2022

Subject: AT&T Corp.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff – Coroner, or designee, to execute a contract with AT&T Corp., in the amount not to exceed \$598,009 to provide field engineer services to support the Office of the Sheriff's Technical Services Division for period January 1, 2022 through December 31, 2023.

FISCAL IMPACT:

\$598,009, 100% Sheriff Budgeted.

BACKGROUND:

Network security products were purchased as part of the new Administration building at 1850 Muir Road in Martinez. These security products were partially implemented, however, the Sheriff's Office Technical Services still has many products that are not fully implemented. Field engineer support services from AT&T are necessary provide knowledge to support full implementation of these products.

CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the Sheriff's Office network service, including contract agencies services could be subject to network security compromises, ransomware, malware attacks, server and application failures.

CHILDREN'S IMPACT STATEMENT:

None.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Chrystine Robbins, 925-655-0008

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Amendment #77-083-4 with Prohealth Home Care, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #77-083-4, with Prohealth Home Care, Inc., a corporation, effective February 1, 2022, to amend Contract #77-083-3, to revise the compensation rates in accordance with the California Advancing and Innovating Medi-Cal Program (CalAIM), with no increase in the payment limit of \$300,000, and no change in the original term of August 1, 2021 through July 31, 2024.

FISCAL IMPACT:

This amendment will result in no additional contractual service expenditures over three-years and will be funded 100% by Contra Cost Health Plan (CCHP) Enterprise Fund II. (Additional rates)

BACKGROUND:

CCHP has an obligation to provide certain specialized home health care and hospice services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. Members are provided with applicable services when authorized by CCHP, including, but not limited to: physical and speech therapy, home health aides, medical social services and social worker services. and as needed basis; visits from registered nurses, counseling, palliative radiation, custodial care, and in-home physicians.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

cc: K Cyr, M Wilhelm

BACKGROUND: (CONT'D)

This contactor has been a part of the CCHP Provider Network since August 1, 2017.

On August 10, 2021 the Board of Supervisors approved Contract #77-083-3 with Prohealth Home Care, Inc., in the amount of \$300,000, for the provision of home health and hospice care services for CCHP members for the period August 1, 2021 through July 31, 2024.

Approval of Contract Amendment Agreement #77-083-4 will allow the contractor to continue to provide home health and hospice care services under the CalAIM Program from the Department of Health Care Services for CCHP members through July 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the rates will not be in accordance with implementation of the CalAIM Program.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-140-2 with Wheelcare Express, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-140-2 with Wheelcare Express, Inc. a corporation, in an amount not to exceed \$600,000, to provide non-emergency medical transportation services for Contra Costa Health Plan (CCHP) Medi-Cal members for the period from December 1, 2021 through November 30, 2024.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$600,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized non-emergency medical health care transportation services, for its Medi-Cal members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor has been a part of the CCHP Provider Network since December 1, 2017.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

BACKGROUND: (CONT'D)

In December 2019, the County Administrator approved and the Purchasing Services Manager executed Contract #77-140-1 Wheelcare Express, Inc., in an amount not to exceed \$80,000, for the provision of non-emergency medical health care transportation services, for CCHP Medi-Cal members for the period December 1, 2019 through November, 2021.

Approval of Contract #77-140-2 will allow the contractor to continue to provide non-emergency medical transportation services for CCHP Medi-Cal members through November 30, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized non-emergency medical health care transportation services for CCHP Medi-Cal members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #76-757 with Philips Holding USA Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #76-757 with Philips Holding USA Inc., a corporation, in an amount not to exceed \$253,686 for preventative maintenance and repair services for ultrasound and transducer equipment in the Echocardiology Unit at Contra Costa Regional Medical Center (CCRMC), for the period from November 1, 2021 through December 31, 2026.

FISCAL IMPACT:

Approval of this contract will result in contractual services expenditures of up to \$253,686 over a 5-year period and will be funded 100% by Hospital Enterprise Fund I.

BACKGROUND:

This contract will provide full coverage preventative maintenance and repair services for ultrasound and transducer equipment. including reviewing safety, image quality, calibrations, equipment cleaning, performance trials and any additional planned services required for ultrasound systems at CCRMC. Securing a contract is more cost effective than paying for each repair individually. The contractor provides 24-hour a day phone support, training, overnight shipping, and prioritized access to loaner equipment.

Due to staffing challenges at CCRMC the documentation took much longer to get submitted for the contract process than usual. CCRMC staff requested the Contractor to provide maintenance on equipment in November 2021 therefore the retroactive effective date is required.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Samir Shah, M.D., 925-370-5525

By: , Deputy

cc: Marcy Wilhelm

BACKGROUND: (CONT'D)

Under Contract #76-757, the contractor will provide annual maintenance and repair to ultrasound and transducer equipment located at CCRMC for the period November 1, 2021 through December 31, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCRMC and Contra Costa Health Centers will not have an agreement in place for required preventative maintenance and repair services to ultrasound and transducer equipment.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #76-580-10 with James Pak MD Incorporated

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #76-580-10 with James Pak MD Incorporated, a professional corporation, in an amount not to exceed \$780,000, to provide anesthesiology services for Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from March 1, 2022 through February 28, 2025.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$780,000 over a three-year period and will be funded 100% by Hospital Enterprise Fund I. (Rate increase)

BACKGROUND:

CCRMC and Contra Costa Health Centers rely on contracts to provide necessary specialty health services to their patients. CCRMC has contracted with James Pak, M.D. Incorporated for anesthesiology services, including clinic coverage, consultation, training, medical procedures, and on-call coverage since May 1, 2017.

In December

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

cc: Noel Garcia, Marcy Wilhelm

BACKGROUND: (CONT'D)

2020, the County Administrator approved and the Purchasing Services Manager executed Contract #76-580-8 (as amended by Contract Amendment Agreement #76-580-9) with James Pak MD Incorporated, in an amount not to exceed \$150,000, for the provision anesthesiology services at CCRMC and Contra Costa Health Centers, for the period March 1, 2021 through February 28, 2022.

On October 5, 2021, the Board of Supervisors approved Contract Amendment Agreement #76-580-9 with James Pak MD Incorporated, to increase the payment limit by \$90,000 to a new payment limit of \$240,000, to provide additional hours of anesthesiology services at CCRMC and Contra Costa Health Centers, with no change in the original term of March 1, 2021 through February 28, 2022.

Approval of Contract #76-580-10 will allow the contractor to continue to provide anesthesiology services at CCRMC and Contra Costa Health Centers through February 28, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring anesthesiology services at CCRMC and Contra Costa Health Centers will not have access to the contractor's services.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Amendment #76-537-8 with Baltic Sea Manor, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #76-537-8 with Baltic Sea Manor, LLC, a limited liability company, effective February 1, 2022, to amend Contract #76-537-6, to increase the payment limit by \$13,000, from \$249,000 to a new payment limit of \$262,000, with no change in the original term of April 1, 2021 through March 31, 2022.

FISCAL IMPACT:

Approval of this amendment will result in additional annual expenditures of up to \$13,000 and will be funded as budgeted by the department in FY 2021-2022, by 100% Hospital Enterprise Fund I. (No Rate increase)

BACKGROUND:

This contract meets the social needs of the County’s population by providing augmented board and care services for discharged mental health consumers. Baltic Sea Manor, LLC has been contracting with the County to provide augmented board and care services since April 1, 2016.

On April 20, 2021, the Board of Supervisors approved Contract #76-537-6 with Baltic Sea Manor, LLC, in an amount not to exceed \$249,000 for the provision of augmented board and care services for the period from April 1, 2021 through March 31, 2022.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Samir Shah, 925-370-5525

By: , Deputy

BACKGROUND: (CONT'D)

On November 23, 2021, the Board of Supervisors approved Contract Amendment Agreement #76-537-7 with Baltic Sea Manor, LLC, to modify the rates with no change in the term April 1, 2021 through March 31, 2022 to continue to provide additional augmented board and care services.

Approval of Contract Amendment Agreement #76-537-8 will allow the contractor to provide additional augmented board and care services through March 31, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, patients requiring augmented board and care services will not have access to this contractor's services.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-433 with Health Link (dba Health Link Home Health Agency)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-433 with Health Link, (dba Health Link Home Health Agency), a corporation, in an amount not to exceed \$450,000, to provide home health care services for Contra Costa Health Plan (CCHP) members, for the period from February 1, 2022 through January 31, 2025.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$450,000 over three years and will be funded 100% by CCHP Enterprise Fund II allocations. (Rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized home health care services including, but not limited to: certified home health care aide, medical social worker visits, speech and physical therapy visits according to the terms of their Individual and Group Health Plan membership contracts with the County.

Under new Contract #77-433, the contractor will provide home health care services for CCHP members through January 31, 2025.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized home health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Ann Elliott, Human Resources Director
Date: February 22, 2022

Subject: Contract Extension of Consulting Services with Segal Consulting for the County’s Health and Welfare Benefit programs

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Human Resources Director, or designee, to execute a contract amendment with Segal Consulting including modified indemnification language, to extend the term from March 1, 2022 through February 28, 2023, and increase the payment limit by \$120,000 to a new payment limit of \$640,000 .

FISCAL IMPACT:

The cost of this contract is fully funded through the Benefits Administration Fee which is charged to the Departments.

BACKGROUND:

Segal Consulting provides the following Health and Welfare consulting services: 1) strategic review of all current health and welfare benefit programs including advice on industry best practices, trends and developments and benchmarking; 2) Benefits education and training to staff and committees as required by the County; 3) Technical review of all the County's employee benefits communications; 4) Negotiation of all annual vendor and insurance carrier renewals; 5) Actuarial services including budget projections; 6) Employee contribution strategies, Medicare Part

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Salma Sadiq, 925-655-2176

By: , Deputy

cc:

BACKGROUND: (CONT'D)

D attestation, and reserve projections for self-funded plans; 7) Compliance assistance; 8) Employee benefits communications assistance; 9) Assistance with preparation of materials for labor negotiations; 10) Vendor management, including coordination of periodic meetings and resolution of service issues; 11) Negotiation and evaluation of Health Plan performance guarantees; 12) RFP preparation and evaluation of responses for all health and welfare benefit plans; 13) Attendance at meetings, presentations, negotiation sessions and formal presentations to the County Board of Supervisors; and 14) Monitoring utilization data.

Under the contract extension, Segal's competitive pricing is locked in for an additional year.

CONSEQUENCE OF NEGATIVE ACTION:

If this extension is not approved, the County will be not be able to access the expertise and support of Segal Consulting to assist the County in providing the most appropriate benefits to employees and maintain compliance with all applicable legal requirements



**Contra
Costa
County**

To: Board of Supervisors
From: Esa Ehmen-Krause, County Probation Officer
Date: February 22, 2022

Subject: Contract with Bay Area Community Resources (BACR) Incorporated

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract with Bay Area Community Resources (BACR) Incorporated, in an amount not to exceed \$250,000 to continue to provide Juvenile Reentry Services in East and Central Contra Costa County to youth who have been, or soon will be, released from the Youthful Offender Treatment Program (YOTP), the Girls in Motion program (GIM), or the Orin Allen Youth Rehabilitation Facility (OAYRF) for the period of July 1, 2021 through June 30, 2022.

FISCAL IMPACT:

100% Juvenile Justice Crime Prevention Act (JJCPA) funds

BACKGROUND:

In 2000, the California state legislature passed the Schiff-Cardenas Crime Prevention Act, which authorized funding for county juvenile justice programs and designated the Board of State Community Corrections (BSCC) to distribute the funds. In 2001, the Juvenile Justice Crime Prevention Act (JJCPA) was created by passage of California's Crime Prevention Act of 2000 to provide a stable funding source for local juvenile justice programs aimed at curbing crime and delinquency among at-risk youth.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Danielle Fokkema, 925-313-4195

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Contra Costa County has historically used, and continues to use, this funding for programs that have been previously shown to have promising positive outcomes. In the May 2018 Consolidated Plan submitted to the BSCC, Probation proposed using JJCPA funding to enhance juvenile reentry services in all regions of the county. Probation released an RFP in June 2018 and BACR was awarded the contract to provide Juvenile Reentry services for East and Central Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

The Probation Department will be unable to continue to offer Juvenile Reentry services to youth in East and Central Contra Costa County.

CHILDREN'S IMPACT STATEMENT:

Reentry Services for Probation youth support three of the community outcomes established in the Children's Report Card: 1) "Children and Youth Healthy and Preparing for Productive Adulthood"; 2) "Families that are Safe, Stable and Nurturing"; and 3) "Communities that are Safe and Provide a High Quality of Life for Children and Families."



Contra
Costa
County

To: Board of Supervisors
From: Esa Ehmen-Krause, County Probation Officer
Date: February 22, 2022

Subject: Contract Amendment with Interfaith Council of Contra Costa County

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract amendment with Interfaith Council of Contra Costa County, to increase the payment limit by \$166,700 to a new payment limit of \$316,700 to provide additional counseling and chaplaincy services for the youth at Juvenile Hall and the Orin Allen Youth Rehabilitation Facility (OAYRF), with no extension in the term of the contract.

FISCAL IMPACT:

\$166,700 100% General Fund

BACKGROUND:

The Interfaith Council of Contra Costa County provides chaplaincy services on behalf of the Probation Department. In order to expand counseling and chaplaincy services offered, Interfaith is adding two new positions to support their mission and work done at Juvenile Hall and OAYRF. This amendment will allow Interfaith to add a Spiritual Care Administrative Program Manager and a Spiritual Care Volunteer Training Coordinator and Facilitator to their staff and help ensure the success of spiritual care programs

CONSEQUENCE OF NEGATIVE ACTION:

The Interfaith Council of Contra Costa County will not be able to provide additional counseling and chaplaincy services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Danielle Fokkema, 925-313-4195

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

Chaplaincy Services for Probation youth support three of the community outcomes established in the Children's Report Card: 1) "Children and Youth Healthy and Preparing for Productive Adulthood"; 2) "Families that are Safe, Stable and Nurturing"; and 3) "Communities that are Safe and Provide a High Quality of Life for Children and Families."



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-441 with BM Behavioral Center LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-441 with BM Behavioral Center LLC, a limited liability company, in an amount not to exceed \$300,000, to provide applied behavioral analysis (ABA) services for Contra Costa Health Plan (CCHP) members, for the period February 1, 2022 through January 31, 2025.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$300,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II allocations. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized ABA services for its members under the terms of their Individual and Group Health Plan membership contracts with the County, providing services for members with pervasive developmental disorders or autism including, but not limited to, treatment plans and staff to provide services in the following licensed categories: licensed family therapy, social work, speech and language pathology, educational psychology, and audiology to improve the functioning of members.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

BACKGROUND: (CONT'D)

Under new Contract #77-441, the contractor will provide ABA services for CCHP members for the period February 1, 2022 through January 31, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized ABA health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-426 with Marina Garden Nursing Center, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-426 with Marina Garden Nursing Center, Inc., a corporation, in an amount not to exceed \$600,000 to provide skilled nursing facility (SNF) services for Contra Costa Health Plan (CCHP) members, for the period from February 1, 2022 through January 31, 2025.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$600,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II.

BACKGROUND:

CCHP has an obligation to provide certain specialized SNF health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. Members are released from the hospital to recover at an SNF until they are well enough to be sent home. These services include, but are not limited to: twenty-four (24) hour medical care, social service and case management coordination, wound care, respiratory therapy, nasogastric and gastric tube feeding, physical and speech therapy services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

BACKGROUND: (CONT'D)

Under new Contract #77-426, the contractor will provide SNF services for CCHP members for the period February 1, 2022 through January 31, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized SNF health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #72-131-2 with Full Court Press Communications Incorporated

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #72-131-2 with Full Court Press Communications Incorporated, a corporation, in an amount not to exceed \$300,000, to provide consulting, technical support and strategic planning for the County’s Community Connect Program, for the period from January 1, 2022 through December 31, 2022.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$300,000 and will be funded by 50% California Advancing and Innovating Medi-Cal (\$150,000) and 50% American Rescue Plan Act (\$150,000) revenues.

BACKGROUND:

This contractor has been providing consulting, technical support and strategic planning for the County’s Community Connect Program since August 1, 2019. The renewal will allow the contractor to assist the County with communication or marketing needs that may arise for the COVID-19 operations unit and Public Information Office. The PIO worked with Full Court Press in 2021 and is requesting to continue this relationship into 2022 to support future vaccine/testing/isolation or other communication needs that may

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ori Tzvieli, M.D., 925-608-5267

By: , Deputy

BACKGROUND: (CONT'D)

arise.

Full Court Press (FCP) has been supporting the State's Whole Person Care waiver program at the Health Services Department for the past three years. This contractor's services will also support the Department's moves into the CalAIM (California Advancing Innovations to Medi-Cal) initiative, which started on January 1, 2022 and will continue for a couple of years. For the Whole Person Care project, FCP has provided strategic design of the Department's internal communication plans. Approval of this contract will allow the Department to utilize this contractor in a similar manner for CalAIM services; ensuring understanding of the program across the Department's system of care via trainings, brochures, screen savers, etc.

On July 23, 2019, the Board of Supervisors approved Contract #72-131 (as amended by Contract Amendment/Extension Agreement #72-131-1) with Full Court Press Communications Incorporated, in the amount of \$1,050,000 to provide consulting, technical support and strategic planning for County's Community Connect Program, for the period from August 1, 2019 through December 31, 2021.

On November 17, 2020, the Board of Supervisors approved Contract Amendment Extension Agreement #72-131-1 with Full Court Press Communications Incorporated, in the amount of \$1,050,000 to provide consulting, technical support and strategic planning for the County's Community Connect Program, and to extend the termination date from February 28, 2021 to December 31, 2021.

Approval of Contract #72-131-2 will allow the contractor to continue to provide consulting, technical support and strategic planning services through December 31, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Health Services Department will not have access to this contractor's consulting, technical support and strategic planning services for the CalAIM project.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-422 with California Institute of Behavior Analysis, Inc. (dba Leafwing Center)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-422 with California Institute of Behavior Analysis, Inc. (dba Leafwing Center), in an amount not to exceed \$300,000, to provide applied behavioral analysis (ABA) services for Contra Costa Health Plan (CCHP) members for the period February 1, 2022 through January 31, 2025.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$300,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II allocations. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized ABA services for CCHP’s members under the terms of their Individual and Group Health Plan membership contracts with the County, providing services for members with pervasive developmental disorders or autism including, but not limited to, treatment plans and staff to provide services in the following licensed categories: licensed family therapy, social work, speech and language pathology, educational psychology, and audiology to improve the functioning of members.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

cc: K Cyr, M Wilhelm

BACKGROUND: (CONT'D)

Under new Contract #77-422, the contractor will provide ABA services for CCHP members for the period February 1, 2022 through January 31, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized ABA health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-407 with Falcon Critical Care Transport

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Service Director, or designee, to execute on behalf of the County Contract #77-407 with Falcon Critical Care Transport, a limited liability partnership, in an amount not to exceed \$375,000, to provide non-emergency medical transportation services for Contra Costa Health Plan (CCHP) members, for the period from February 1, 2022 through January 31, 2025.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$375,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized transportation services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor has been a CCHP Network Provider for several years under a Memorandum of Understanding (MOU) and was required to convert to a County contract.

Under new Contract #77-407, the contractor will provide non-emergency medical transportation services for CCHP members for the period February 1, 2022 through January 31, 2025.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, non-emergency transportation services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-424 with Bellaken Health Group, Inc. (dba Bellaken Skilled Nursing Center)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-424 with Bellaken Health Group, Inc. (dba Bellaken Skilled Nursing Center), in an amount not to exceed \$600,000 to provide skilled nursing facility (SNF) services for Contra Costa Health Plan (CCHP) members, for the period from February 1, 2022 through January 31, 2025.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$600,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II.

BACKGROUND:

CCHP has an obligation to provide certain specialized SNF health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. Members are released from the hospital to recover at an SNF until they are well enough to be sent home. These services include, but are not limited to: twenty-four (24) hour medical care, social service and case management coordination, wound care, respiratory therapy, nasogastric and gastric tube feeding, physical and speech therapy services.

Under new Contract #77-424, the contractor will provide SNF services for CCHP members for the period February 1, 2022 through January 31, 2025.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

cc: K Cyr

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized SNF health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Amendment #25-087-2 with Concord Lodging, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute an amendment #25-087-2 to an emergency occupancy agreement between Contra Costa County and Concord Lodging, LLC, effective January 10, 2022, for emergency shelter for homeless persons at Premier Inn in Concord, to increase the number of rooms made available and increase the rate by \$21,000 from \$71,400 plus applicable taxes for each 15-day period to \$92,400 plus applicable taxes for each 15-day period, and to make other minor changes.

FISCAL IMPACT:

Under the emergency occupancy agreement as amended, the County will spend an additional \$21,000 plus applicable taxes for each 15-day period until the agreement is terminated. The cost is funded 100% by American Rescue Plan Act (ARPA) funds. (Rate increase)

BACKGROUND:

On April 14, 2020, the Board of Supervisors approved and ratified an emergency occupancy agreement (#25-087) with Concord Lodging, LLC, under which the contractor agreed to provide emergency shelter to homeless individuals at Premier Inn at 1581 Concord Avenue, Concord, in response to the Coronavirus Disease 2019 (COVID-19) pandemic.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lavonna Martin, 925-608-6701

By: , Deputy

BACKGROUND: (CONT'D)

Under the agreement, commencing on April 6, 2020, the County has been paying \$71,400 plus applicable taxes for 68 guest rooms, based on a room rate of \$70 per day, and use of common areas, for each 15-year period. In January, at the County's request, the contractor agreed to provide an additional 20 rooms at the same room rate. Under the proposed amendment, the cost of the additional rooms will increase the County's payment to \$92,400 plus applicable taxes for each 15-day period, commencing on January 10, 2022. The amendment will also include several minor changes to the agreement, including an update to the notice provision, replacement of exhibits and clarifications of several provisions.

Since the Department does not anticipate a need for these emergency occupancy rooms past March 4, 2022, the County Administrator, at the request of the Department, notified the contractor that the County will terminate the emergency occupancy agreement effective March 4, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, unsheltered County residents will not have access to additional emergency shelter services through March 4, 2022.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #74-394-15 with Ronald L. Leon, M.D., Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-394-15 with Ronald L. Leon, M.D, Inc., a corporation, in an amount not to exceed \$222,144, to provide outpatient psychiatric services to County patients in east County and at the Juvenile Detention Facility, for the period from April 1, 2022 through March 31, 2023.

FISCAL IMPACT:

Approval of this contract will result in annual expenditures of up to \$222,144 and will be funded by 100% Mental Health Realignment revenues. (No rate increase)

BACKGROUND:

This contract meets the social needs of the County’s population by providing psychiatric services for mentally ill adults three days per week in East County and providing psychiatric services to clients in Juvenile Hall. Dr. Leon has been providing psychiatric services for mentally ill patients in East County, psychiatric services to clients in the Juvenile Detention Facility, and Spanish speaking psychiatric services to clients since April 1, 2010.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, 925-957-5212

By: , Deputy

BACKGROUND: (CONT'D)

On March 2, 2021, the Board of Supervisors approved Contract #74-394-14 with Ronald L. Leon, M.D., Inc., in an amount of \$222,144, to provide outpatient psychiatric services, including diagnosing, counseling, and evaluating, and providing medical and therapeutic treatment for County patients in east county, for the period April 1, 2021 through March 31, 2022.

Approval of Contract #74-394-15 will allow the contractor to continue providing outpatient psychiatric services through March 31, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients in East County and the Juvenile Detention Facility requiring outpatient psychiatric services will not have access to this contractor's services, which may result in a reduction in levels of service to the community.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Rescind Prior Board Action Pertaining to Contracted Services with Bridge Hospice East Bay, LLC

RECOMMENDATION(S):

RESCIND Board action from September 21, 2021 (Item C.48), which pertained to a contract with Bridge Hospice East Bay, LLC; and APPROVE and AUTHORIZE the Health Services Director, or designee, to execute Contract #77-375 with Bridge Hospice East Bay, LLC, a limited liability company, in an amount not to exceed \$1,000,000 to provide hospice services for Contra Costa Health Plan (CCHP) members for the period September 1, 2021 through August 31, 2024.

FISCAL IMPACT:

Approval of this amendment will result in additional budgeted expenditures of up to \$1,000,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II revenues.

BACKGROUND:

CCHP has an obligation to provide certain specialized hospice health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. Services include, on an as needed basis, but are not limited to: visits from registered nurses, certified home health aides, medical social workers, counseling, palliative radiation, custodial care, and in-home physicians. This

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

BACKGROUND: (CONT'D)

contractor will provide hospice services to CCHP members as part of the CCHP Provider Network.

On September 21, 2021, the Board of Supervisors approved Item C.48 to approve Contract #77-375, however, the payment limit on the Board Order was incorrect. This Board Order will rescind that incorrect Board Order and allow the Department to increase the funds for the three year term from \$300,000 to \$1,000,000. This will allow the contract to be executed in accordance with the verbal agreement between CCHP staff and the contractor and allow the contractor to provide hospice services to CCHP members, through August 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If the recommendation is not approved, the prior incorrect Board action will stand and the department will not have enough money in the contract to pay for hospice services provided to CCHP members for the three year term of the agreement.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #27-633-21 with PerformRX, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County contract #27-633-21 containing mutual indemnification, with PerformRx, LLC, a limited liability company, in an amount not to exceed \$40,000,000, to provide pharmacy administration services for Contra Costa Health Plan (CCHP), for the period from January 1, 2022 through December 31, 2022.

FISCAL IMPACT:

This contract will result in annual service expenditures of up to \$40,000,000 and will be funded 100% by CCHP Enterprise Fund II.

BACKGROUND:

Both the State Department of Health Services and the Federal Centers for Medicare and Medicaid Services (CMS) require a Pharmacy Benefits Manager that can develop, maintain, and manage a large pharmacy network and monitor the correct dispensing of drug benefits, co-pays under multiple group product lines adhering to the required Health Plan Formulary and Health Plan Prior authorization protocol.

On January 5, 2021, the Board of Supervisors approved Contract #27-633-18 with PerformRx, LLC, in the amount of \$119,000,000 to provide pharmacy administration services for CCHP members, including drug utilization review and management, prior authorization

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

cc: Amber Forsythe

BACKGROUND: (CONT'D)

procedures, account management, member pharmacy call center, analysis and reporting services, and developing partnerships with prescribers and pharmacies, for the period from January 1, 2021 through December 31, 2021.

On April 20, 2021, the Board of Supervisors approved a contract amendment on agreement #27-633-19 with PerformRx, LLC, to include Medi-Cal reimbursement language with no change in the payment limit of \$119,000,000 and no change in the term of January 1, 2021 through December 31, 2021.

Approval of contract #27-633-21 will allow the contractor to continue providing pharmacy administration services for CCHP through December 31, 2022. This contract includes mutual indemnification.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the contractor will not provide pharmacy administration services to CCHP.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Amendment #25-077-11 with Contra Costa Interfaith Transitional Housing, Inc. (DBA Hope Solutions)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #25-077-11 with Contra Costa Interfaith Transitional Housing, Inc. (DBA Hope Solutions), a non-profit corporation, effective February 1, 2022, to amend Contract Amendment Agreement #25-077-10, to increase the payment limit by \$100,000, from \$615,282 to a new total payment limit of \$715,282, with no change in the term of July 1, 2021 through June 30, 2022.

FISCAL IMPACT:

This amendment will result in additional expenditures up to \$100,000 for FY 2021/2022 and is funded 100% by State Housing Security funds. (No rate increase)

BACKGROUND:

This contract meets the social needs of the County’s population by providing support services to Contra Costa County families that are homeless, including case management, day shelter services, transportation needs, mental health assessment and crisis intervention. Contra Costa Interfaith Transitional Housing, Inc. (DBA Hope Solutions) has been providing case management and housing navigation services for the County’s CE system since November 2016.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lavonna Martin, 925-608-6701

By: , Deputy

BACKGROUND: (CONT'D)

On July 27, 2021, the Board of Supervisors approved Contract #25-077-9 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), in an amount not to exceed \$460,000 to provide housing navigation services for the Coordinated Assessment Referral and Engagement (CARE) Centers and CARE Capable Centers for the Homeless Coordinated Entry (CE) System, for the period from July 1, 2021 through June 30, 2022.

On December 14, 2021, the Board of Supervisors approved Amendment Agreement #25-077-10 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), to increase the payment limit by \$155,282 to a new total payment limit of \$615,282 with no change in the term July 1, 2021 through June 30, 2022 to provide additional housing navigation services to individuals and families.

Approval of Amendment Agreement #25-077-11 will allow the contractor to provide additional housing support services through June 30, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, some individuals and families will not receive navigation services from this contractor.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Contract #77-425 with Pittsburg Skilled Nursing Group, Inc. (dba Pittsburg Skilled Nursing Center)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-425 with Pittsburg Skilled Nursing Group, Inc. (dba Pittsburg Skilled Nursing Center), a corporation, in an amount not to exceed \$600,000 to provide skilled nursing facility (SNF) services for Contra Costa Health Plan (CCHP) members, for the period from February 1, 2022 through January 31, 2025.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$600,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II.

BACKGROUND:

CCHP has an obligation to provide certain specialized SNF health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. Members are released from the hospital to recover at an SNF until they are well enough to be sent home. These services include, but are not limited to: twenty-four (24) hour medical care, social service and case management coordination, wound care, respiratory therapy, nasogastric and gastric tube feeding, physical and speech therapy services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

cc: Amber Forythe

BACKGROUND: (CONT'D)

Under new Contract #77-425, the contractor will provide SNF services for CCHP members for the period February 1, 2022 through January 31, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized SNF health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Payment For Equipment Provided by Leica Microsystems, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a Purchase Order with Leica Microsystems Inc., in the amount not to exceed \$259,135 to procure emergency equipment for the Pathology Department at Contra Costa Regional Medical Center (CCRMC) for the period May 1, 2021 through June 30,2022.

FISCAL IMPACT:

Approval of this action would result in a one-time expenditure of up to \$259,135 and will be fully funded by Health Resources and Services Administration (HRSA) revenues.

BACKGROUND:

CCRMC Clinical Laboratory uses the HistoCore (Microtome) to obtain sections from paraffin embedded tissue blocks that can be mounted on glass slides. The ASP6025 Tissue Processor is utilized for processing surgical tissue specimens received from operating rooms and clinics. The tissue goes through a cycle of chemical changes such as dehydration and infiltration with paraffin. This process allows the tissue to be embedded in paraffin and subsequently to be sliced on the microtome. The ST5020 Stainer is used in staining the glass slides with mounted surgical tissue. This step enables the tissue to be viewed under the microscope. This Stainer provides consistent high-quality results for routine and special stains and eliminates manual steps. These three instruments as listed above are needed in processing surgical specimens for microscopic examination by the pathologists. The requested purchase order will allow the department to procure these instruments.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Shweta Das 925-370-5401

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, CCRMC's Pathology Department will be unable to analyze surgical specimens from patients and render a diagnosis, as requested by hospital physicians, thus impacting patient care and health.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: Deborah R. Cooper, Clerk-Recorder
Date: February 22, 2022

Subject: Refund Overpayment of Documentary Transfer Tax

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller to issue a refund of overpayment of documentary transfer tax totaling \$4,190.45 to parties as specified below:

Edwin Chow 1867 17th Avenue San Francisco, CA 94122	DOC 2020-0269350	\$1,919.50
<hr/>		
eRecording Partners Network ATTN: Melissa Gerson 400 Second Avenue South Minneapolis, MN 55401	DOC 2021-0138225	\$665.50
<hr/>		
eRecording Partners Network ATTN: Melissa Gerson 400 Second Avenue South Minneapolis, MN 55401	DOC 2021-0187179	\$814.00
<hr/>		
Simplifile LLC 5072 N 300 W Provo, UT 84604	DOC 2021-0297514	\$791.45
<hr/>		

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Joseph Barton, 925-335-7928

By: , Deputy

cc:

FISCAL IMPACT:

The recommendation will result in a reduction of \$4,190.45 to the County General Fund: \$3,399.00 is from the 2020-2021 fiscal year and \$791.45 is from the 2021-2022 fiscal year.

BACKGROUND:

The County Clerk-Recorder received duplicate payment of documentary transfer taxes from the specified parties.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to reimburse the parties would cause them to pay more than legally required for documentary transfer tax.



Contra
Costa
County

To: Board of Supervisors
From: Russell Watts, Treasurer-Tax Collector
Date: February 22, 2022

Subject: Postponed Property Tax Sale by the County Tax Collector

RECOMMENDATION(S):

ADOPT Resolution No. 2022/59 authorizing postponement of the Annual Property Tax Sale approved December 7, 2021, by Board Order C.110, to be delayed two months, as recommended by the Treasurer-Tax Collector.

FISCAL IMPACT:

All costs will be recovered from the proceeds of the sale. Property or property interests that have been offered for sale at least once and where no acceptable bids have been received at the minimum price, the tax collector may offer that same property or those interests at the same or next scheduled sale at a minimum price that may be less than the amount of defaulted taxes, delinquent and redemption penalties as specified in R&T §3698.5(a)(1). Should the final selling price at public auction be less than the amount as specified in R&T §3698.5(a)(1), proceeds shall be distributed as specified in R&T §4673.1 & R&T §4674 and any remaining balance to satisfy the amounts as specified in R&T §3698.5(a)(1) may be transferred from the Tax Loss Reserve Fund. (R&T § 4703.2(c).)

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ronda Boler (925) 608-9506

By: , Deputy

cc:

BACKGROUND:

The Tax Collector has the authority to sell tax-defaulted property that is subject to the power of sale (R&T §3691). Written approval of the Board of Supervisors (R&T § 3694 and 3698) is required to sell property at public auction (R&T §3692) to the highest bidder at the time and place fixed for sale (R&T §3706). Property that has been tax-defaulted for five or more years and is subject to the Tax Collector's power to sell may be sold. All or any portion of a property may be offered for sale, without regard to its boundaries when it became subject to sale (R&T §3691).

The purpose of the sale is to collect unpaid taxes. Offering property for sale achieves this, either by collecting the unpaid taxes from the proceeds of the sale or through redemption by the assessee. Any person or entity, including cities, taxing agencies, revenue districts and the State may purchase property at a public auction (R&T § 3691 and 3705). The only exception to eligible purchasers is the Tax Collector, who conducts the sale, or his/her employees (California Government Code § 1090).

If a parcel is redeemed before the close of business on the last business day, prior to the date of sale, the power to sell is automatically nullified and the parcel will be withdrawn from the sale. If a parcel is redeemed within 90 days of the scheduled sale, \$150 will be collected to reimburse the County for costs incurred in preparing to conduct the sale (R&T § 4112). Where property or property interests have been offered for sale at least once and no acceptable bids therefore have been received at the minimum price, the tax collector may, in his or her discretion and with the approval of the board of supervisors, offer that same property or those interests at the same or next scheduled sale at a minimum price that the tax collector deems appropriate in light of the most current assessed valuation of that property or those interests, or any unique circumstance with respect to that property or those interests. (R&T § 3698.5(c)) Any parcel remaining unsold may be reoffered within a 90-day period and any new parties of interest shall be notified in accordance with R&T §3706.

The Tax Sale had to be delayed two months. The revised list includes additional two months of accrued interest in the minimum price of each property.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Annual Tax Collector's Public Auction will not proceed and property taxes will not be collected.

ATTACHMENTS

Resolution 2022/59

48500_2022 PA SCO Form

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 02/22/2022 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2022/59

Postponed Property Tax Sale by the County Tax Collector

Whereas, the Board, pursuant to §3698 of the Revenue and Taxation code, having been notified by the County Tax Collector of his intent to sell certain tax-defaulted property at public auction and having been provided with a description and minimum purchase price for which each will be sold, and the notice of intended sale of the aforementioned properties be posted or published in accordance with §3702 and §3703 of the California Revenue and Taxation Code.

Now, Therefore, Be It Resolved by the Board that the County Tax Collector's proposed sale of tax-defaulted properties listed in Exhibit A attached hereto and made a part hereof, at or above the minimum price indicated is APPROVED pursuant to §3698 of the Revenue and Taxation Code, and the notice of intended sale be posted or published in accordance with §3702 and §3703 of the Revenue and Taxation Code.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ronda Boler (925) 608-9506

By: , Deputy

cc:

EXHIBIT "A"

**WITH APPROVAL OF THE BOARD OF SUPERVISORS, BY RESOLUTION 2021/xxx DATED
FEBRUARY XX, 2022**

Item #	Assessor's Parcel Number (APN) Assessee(s)	Minimum Bid Amount	Default Number
			Power to Sell Notice Rec. #
1	410-276-016-4 ZEPEDA MAURO	33,769.82	2015-03058 2021-0284378
2	540-190-017-9 TEALER WILLIAM H & JESSIE TRE	56,622.30	2015-02467 2021-0284381
3	401-333-002-4 TAYLOR STEWART A P EST OF STEWART ALAN PIRIE JR.	31,755.81	2015-01490 2021-0284383
4	208-410-073-0 TAPPIN SHARON	58,734.97	2015-03518 2021-0284384
5	203-850-006-8 TAPPIN KENNETH	225,094.27	2015-04402 2021-0284385
6	052-014-006-2 STANGER WILLIAM L CANNON NICKI	27,302.31	2015-00247 2021-0284387
7	430-151-001-4 SPILLER NEFERAE C	6,960.48	2015-04769 2021-0284391
8	530-330-006-4 RODRIGUEZ ALEJANDRO	10,316.34	2015-01969 2021-0284388
9	273-083-031-8 ROACH MICHAEL F & CHRISTINE H	13,315.98	2015-03870 2021-0284389
10	273-083-032-6 ROACH MICHAEL F & CHRISTINE H	12,658.77	2015-03871 2021-0284390
11	273-083-033-4 ROACH MICHAEL F & CHRISTINE H	12,001.14	2015-03872 2021-0284392
12	164-030-008-1 PLEASANT HILL FREE METH CHURCH	3,222.47	2015-03300 2021-0284393
13	210-401-008-3 ORTIZ ESTELA	37,275.83	2015-03678 2021-0284360
14	056-280-045-8 MILLER JAMES	53,090.62	2015-00216 2021-0284361
15	112-033-024-4 LITTLE THOMAS & REBECCA	30,054.10	2015-00779 2021-0284362
16	540-091-018-7 LIBERAL CATHOLIC CHURCH OF SF TAMI STEELMAN-GONZALES	87,767.72	2015-02152 2021-0284363
17	417-162-009-1 LI ANDREW	47,711.75	2015-03117 2021-0284364
18	095-092-007-4 KHAN FOZIA	25,704.57	2015-04923 2021-0284366
19	095-092-010-8 KHAN FOZIA	13,294.20	2015-04924 2021-0284367
20	071-012-030-4 JAUREGUI JAIME R & ISABEL	6,332.99	2015-00426 2021-0284368
21	516-210-009-2 HOLLEY KAY DEL CARMEN	56,668.07	2015-02325 2021-0284369
22	029-072-016-8 GREER LAVERN F & JUDY M TRE	4,763.64	2015-04643 2021-0284373
23	093-091-008-8 GONZALEZ ALEJANDRO & MARIA	3,854.78	2015-04573 2021-0284374
24	408-011-023-4 GALLOWAY DORIS JOHNSON JAMES R	108,227.95	2015-02061 2021-0284375
25	161-301-025-3 FONG EDWARD	1,820.69	2015-01435 2021-0284377
26	558-242-008-8 FOCUS GROUP VENTURES LLC	108,930.89	2015-01990 2021-0284348
27	561-181-013-5 FIERRO JUAN & SILVIA	81,958.82	2015-02250 2021-0284349
28	260-320-062-3	24,336.65	2015-03804

WITH APPROVAL OF THE BOARD OF SUPERVISORS, BY RESOLUTION 2021/xxx DATED
FEBRUARY XX, 2022

Item #	Assessor's Parcel Number (APN) Assessee(s)	Minimum Bid Amount	Default Number
			Power to Sell Notice Rec. #
	FECADU ADAMU		
	SHEAKENA LEMLEM		2021-0284295
29	426-243-039-2	21,085.25	2015-04765
	EDWARDS JOSEPH J		
	EDWARDS LAURA J		2021-0284350
30	402-021-039-1	84,061.35	2015-01534
	EASLEY EDY		2021-0284351
31	142-153-016-1	158,326.17	2015-02711
	EASLEY EDY		
	CONTRERAS NELSON A		2021-0284352
32	093-022-033-0	39,018.09	2015-04566
	CASTANON FRANCISCO		2021-0284336
33	152-352-027-6	6,752.88	2015-03202
	C G C LIMITED PARTNERSHIP		
	SIDNEY CORRIE JR		2021-0284337
34	088-482-003-6	30,459.07	2015-01747
	BELLUS MARY ELIZABETH TRE		2021-0284343
35	430-162-003-7	53,396.98	2015-04771
	BEACH PARK LLC		2021-0284344
36	032-470-045-9	12,304.07	2015-04064
	BASALLO TED & LIAN GABRIEL		2021-0284345
37	140-372-002-0	43,230.80	2015-02762
	ANDERSON LORI S		2021-0284346
38	527-011-010-8	12,246.24	2011-03742
	FREEMAN CARLOS S TRE		
	FREEMAN SYLVIA D TRE		2021-0284303
39	550-152-020-8	10,084.05	2014-02460
	WALTON MARY V TRE		
	CLARENCE MARTIN		2021-0284306
40	410-210-042-9	22,395.35	2014-02960
	BREWER DAVID		
	LIPE DEBRA		2021-0284307
41	119-530-006-4	22,507.88	2014-03222
	CASTANEDA JUAN F TRE		2021-0284308
42	035-311-012-5	7,439.60	2014-03824
	MARTINEZ JOSEPH & MARY H		
	ANTHONY R MARTINEZ		2021-0284309
43	032-420-040-1	12,660.67	2014-03899
	SCHRIEBER KRISTIAN & TRINITY		2021-0284310
44	365-010-013-8	128,111.64	2014-04305
	MEJIA-MENDEZ MARCOS		
	MEJIA NORA		2021-0284311
45	159-391-017-5	27,493.56	2014-04476
	HAKES ERIC		2021-0284312
46	425-013-019-4	28,949.25	2014-04590
	IRIGOYEN DIEGO		2021-0284313
47	523-023-023-6	63,335.56	2015-01899
	PYLANT GARY		2021-0284314
48	508-131-005-3	8,719.57	2014-01960
	BUNDRUM DIANA J		
	ETCHISON MARIE B EST OF		2021-0284316
49	052-430-030-8	45,131.82	2014-00022
	EVONIUK SUZANNE		2021-0284317
50	528-280-009-2	46,409.54	2012-01943
	FRENCH MICHAEL		
	FRENCH SALIM A		2021-0284320



Contra
Costa
County

To: Board of Supervisors
From: FINANCE COMMITTEE
Date: February 22, 2022

Subject: REPORT FROM FINANCE COMMITTEE REGARDING COUNTY POLICY ON ENHANCED INFRASTRUCTURE FINANCING DISTRICTS

RECOMMENDATION(S):

ADOPT a County policy regarding evaluation and participation in Enhanced Infrastructure Financing Districts (EIFDs).

FISCAL IMPACT:

No fiscal impact from adoption of the policy. Fiscal impacts to the County from project proposals submitted consistent with the EIFD policy to the County for evaluation will be determined and presented to the Board separately as needed by the Conservation and Development Department.

BACKGROUND:

In 2015, Senate Bill 628 (Chapter 785, Statutes of 2014) created Enhanced Infrastructure Financing Districts (EIFDs) effectively modifying the structure of already existing Infrastructure Financing Districts (EIFDs). Following the dissolution of redevelopment, EIFDs serve as a financing mechanism to use tax-increment financing, similar to former redevelopment projects, but with greater collaboration between cities and counties for economic development, housing and other large-scale projects throughout the State. Subsequent to the creation in 2015, statutes authorizing EIFDs have been modified on a regular basis, including broadening the list of eligible project types and modifying the process for the EIFD to issue bonds to fund those projects.

Similar to financial impacts from former redevelopment agencies, the County's share of the ad valorem property tax is impacted by a redirection of those revenues from the County to an EIFD. The difference is that the County must opt-in to become a partner in the EIFD formation process and pre-negotiate the share of ad valorem property tax to be reallocated to the EIFD along with other terms of participation. Due to the size of the County and the number of cities within the County there is potential for significant requests of County participation

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, (925) 655-2047

By: , Deputy

cc:

BACKGROUND: (CONT'D)

in EIFD development at a commensurate financial cost to the County. As an example, the County Administrator's Office has been approached by the cities of Pittsburg and Brentwood to gauge interest in the participation of the County in EIFDs located within each city. Both cities are in the exploratory phase of EIFD development.

On September 7, 2021, the Board of Supervisors referred to the Finance Committee the development of a policy related to evaluation of EIFD proposals submitted for review from jurisdictions within the County. Recall that the County took a similar approach to evaluation of Compensation Agreements being requested by cities as part of the redevelopment dissolution process. Adopting and subsequently distributing a policy sets a minimum bar for cities to meet when submitting proposals to the County for review and evaluation. It also communicates what projects the County is interested in partnering on, consistent with stated Board of Supervisors policy goals, and acceptable rates of financial participation for such projects by the County.

At the September 13, 2021 Finance Committee meeting, the County Administrator's Office presented staff's recommended policy on the evaluation of EIFDs. The Committee discussed the draft policy, recognized the lack of depth in the few existing EIFD policies around the State and believed that the draft Contra Costa policy was appropriately thorough. The Committee gave direction to add elements to the policy favoring certain types of jobs that would benefit residents and help address the County's unfavorable jobs/housing balance. Staff was directed to announce the new draft to the Public Managers Association (PMA) and to distribute it to City Managers allowing for comments prior to returning to the Finance Committee on November 1, 2021.

At the November 1, 2021 Finance Committee meeting, staff reported that the County attended the September 16, 2021 meeting of the PMA to introduce the reasoning behind development of the EIFD policy and announce that the County would be circulating to cities for a four-week public comment period. The draft policy was distributed to the PMA on September 22, 2021 with a request for responses no later than October 22, 2021.

The County received public comments from three cities: Brentwood, Concord and Walnut Creek. The most significant comments received related to the proposed inclusion of a 50% affordable housing requirement for County participation in the policy. Specifically, Section 3(b)(ii)(4) of the Policy contemplates residential projects within an EIFD project area should be composed of 50% affordable housing; however, a lower percentage would be acceptable in cases where housing for 50% of Area Median Income (AMI) residents were to be developed. In no case would the affordable housing component of the EIFD project area be lower than 20%.

The policy logic for this approach had been that cities are most likely to be the agencies initiating development of EIFD projects with the County. In return for the public investment of County general purpose ad valorem revenue to a City's proposed project, an aggressive approach to affordable housing creation would be required. Not only is this consistent with the County's desire to prioritize affordable housing development for residents, but also helps to achieve regional goals outlined in the Regional Housing Needs Allocation (RHNA) process facilitated by the Association of Bay Area Governments (ABAG).

Cities had suggested an alternative approach, which allowed for a portion of the EIFD ad valorem property tax revenue to be deposited into a housing trust fund annually. Over time, the balance in the trust would increase and allow for eventual development of affordable housing development. The difficulty with this approach is twofold: 1) affordable housing construction is most economical when it is a portion of a larger subdivision or neighborhood development project where planning and materials costs can be leveraged to achieve cost efficiencies; and 2) modern affordable housing development uses an inclusionary approach where units are planned alongside with market rate housing achieving socially diverse neighborhood development. Funding an affordable housing trust fund to construct one-off projects does not allow for cost efficiencies, which could lead to construction of more housing units, or the appropriate neighborhood balance sought in contemporary land use and housing development projects.

Staff presented issues raised by the cities at the November 1, 2021 Committee meeting and the Conservation and Development Department was directed to reach out to the City of Concord regarding the policy and its potential impact on the Concord Naval Weapons Station reuse project. In addition, the Committee requested the County Administrator's Office to provide information about composition of the governing board of future EIFD Districts.

On February 7, 2022, staff provided a follow up report to the Committee. The Committee ultimately approved the EIFD policy as proposed with no modifications and directed staff to list on the February 22, 2022 consent calendar for consideration by the full Board. Today's action would formally adopt the EIFD policy for future administration by the Department of Conservation and Development.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not have an adopted policy in place to evaluate submissions requesting County participation in Enhanced Infrastructure Financing Districts, which could delay participation and lead to inconsistent implementation.

ATTACHMENTS

Contra Costa County Enhanced Infrastructure Financing District (EIFD) Policy, as proposed by the Finance Committee (2/7/2022)



CONTRA COSTA COUNTY
POLICY ON PARTICIPATION IN
ENHANCED INFRASTRUCTURE FINANCING DISTRICTS

Contra Costa County supports economic development projects benefiting the residents of the County and will review proposals from cities seeking financial partnership with the County through an Enhanced Infrastructure Financing Districts (EIFD), pursuant to this Policy. The County will prioritize Commercial and Industrial development that promotes creation of above minimum wage jobs within the region. In addition, projects that offer private investment to complement investment of public funds will be viewed favorably by the County.

Proposals shall be submitted to the Department of Conservation and Development and include the following components for County review:

1. Contribution of Tax Increment

- a. Minimum City Contribution. The City shall contribute at least the same percentage share of tax increment that the County, excluding Affected Taxing Entities as defined by Government Code section 53398.51(a) governed by the County Board of Supervisors.
- b. Maximum County Contribution. The County will contribute no more than 50% of the County share of future *ad valorem* property tax increment generated in the proposed geographic area of the EIFD, as defined further in Section 1(d) below.
- c. Correlation of Contributions. In the case that the actual dollar amount share of the percent contributions outlined in Section 1 (a) and (b) above result in the City contributing a lower dollar amount than the County, then the City will increase its dollar amount contribution to be at least equal the County dollar amount contribution.
- d. Limitations on Tax increment. The County tax increment contribution to the EIFD will only be composed of future *ad valorem* property tax increment growth within the proposed geographic area of the EIFD (the "Future Increment"), excluding the base tax increment of the area (the "Base Increment"). The Base Increment is equal to the *ad valorem* property tax increment of the EIFD area for the fiscal year property tax assessment roll in which the EIFD was created.

2. Term of County Participation in EIFD

- a. Maximum term. The County will participate in joint EIFDs for a period not longer than 25 years. This allows consistency with County policy on the issuance of municipal securities for a period not longer than 20 years, but also includes an additional five-years for project development and closeout over the life of the EIFD.

as proposed by the Finance Committee (2/7/2022)

b. Procedures for Extension.

- i. The County plans to enter into partnerships with cities for specific projects requiring a regional funding approach best suited for an EIFD model with a duration consistent with Section 2(a) above with the assumption that future extensions will be unnecessary.
- ii. The County will review scenarios for extending its participation in an existing EIFD, at the discretion of the Board of Supervisors, upon receipt of an updated proposal from a City as outlined in Section 3 below and may decide to extend its participation in the EIFD for a period longer than the term in Section 2(a) on a case-by-case basis.

c. Termination Prior to End of Term.

- i. Non-Performance. If project construction has not commenced within two-years following creation of a joint EIFD, then the County, City and EIFD Governing Board shall identify whether the project is likely to commence within one-year. If project construction has not commenced within three-years following creation of a joint EIFD, then the County, City and EIFD Governing Board shall immediately begin proceedings to dissolve the EIFD.
- ii. Change in Project Feasibility. If following creation of an EIFD and prior to the timeline established in Section 2(c)(i) above the County and the City determine that the project is no longer feasible, then the County, City and EIFD Governing Board shall immediately begin proceedings to dissolve the EIFD.
- iii. Mandatory Acknowledgement. The City agrees to the terms set forth in Section 2(c)(i-ii) above as a condition of submitting its project proposal to the County for review.

3. Required Elements for City Proposals

- a. Executive Summary. This section should provide an overview of the City's proposal in a summary form easily understood by members of the public outlining the proposed project, including financial impacts and social benefits to the community, as outlined further below.
- b. Project Description. This section should provide details related to the proposed project, including at least the following aspects:
 - i. Proposed Project Details.
 1. Discuss Commercial, Industrial and Residential aspects of the project
 2. Related metrics, including number of permanent jobs above the minimum wage, access points to public transit, number and type of housing units (affordable and market rate), business park square footage, etc.

3. Stage of current planning efforts (status of approved entitlements or Disposition and Development Agreements (DDAs) with developers, actions taken by the City Council, etc.)

ii. Demonstration of Social Benefits.

1. Qualitative analysis of why a joint EIFD model is the best approach to implement the City's proposed project within the City limits, such as:
 - a. Why City and developer finances alone are insufficient to finance the project
 - b. Why the County is best suited to partner with the City on the proposed project
 2. How are the project goals of the City consistent with the stated goals of the County Board of Supervisors in one or more policy areas, such as:
 - a. Workforce development/job creation
 - b. Transportation improvements
 - c. Homeless Prevention
 - d. Sustainability
 3. To be considered favorably relative to workforce development / job creation benefits, proposed projects should generate new permanent jobs that cover a range of job types and industries, serve the workforce characteristics of County residents (ideally residents local to the immediate sub-region of the project), and require skills and knowledge at a variety of levels. Permanent jobs generated by proposed projects should be career-track and pay above minimum wage. Furthermore, to be favorably considered in this category, proposed projects should contribute significantly toward addressing the County's overall jobs-housing balance, which as of 2021 has far more homes than jobs for its residents. Job generation in areas of the County with the fewest employment opportunities for local residents is particularly important.
 4. Projects including a Residential development component should include an affordable housing commitment of 50%; however, a lower percentage may be considered for units made available to households with an Area Median Income (AMI) of 50% or lower, in which case the commitment shall be no less than 20%.
- c. Financial Analysis. This section should provide a comprehensive analysis of the project economics, including financial impacts to the County and the City over the course of the project life and beyond, including at least the following aspects:

i. Financial Details Related to Project

1. Summary of assumptions, including backup context for selecting those assumptions

as proposed by the Finance Committee (2/7/2022)

2. Anticipated net growth in *ad valorem* property tax in the EIFD area, both with and without development of the proposed project
3. Proposed tax increment contributions from each jurisdiction (as percentage and dollar amount)
4. Plan of finance for any municipal securities to be used for the project
5. Assessment of other one-time revenue sources being used to finance the project
6. Related Transient Occupancy Tax (TOT), Sales Tax or other revenues to be generated from proposed project
7. Estimated new ongoing expenditures related to the project area for the provision of municipal services, including a sustainable plan of finance
8. Sensitivity analysis illustrating how market forces may change the above analyses
 - a. Impacts of cost escalation
 - b. Impacts of other assumptions of project feasibility that may not materialize over the term of the EIFD project and beyond

ii. *Ongoing Administrative Responsibilities*

1. Proposed budget to staff the EIFD over the life of the District
2. Continuing disclosure responsibilities related to the issuance of municipal securities or other loan instruments
3. Ongoing grant reporting responsibilities

iii. *Positive Net Impact to the County*. The project proposal must determine that there is a positive net financial impact to County finances.

4. County Analysis of City Proposal. In the course of evaluating the City's proposal, it may be necessary for the County to hire consultants to assist in the evaluation. The City shall compensate the County for reasonable costs of outside consultants assisting the County with its evaluation of the City's proposal.

5. Miscellaneous Provisions.

- a. The County shall not participate in any EIFD that uses eminent domain on inhabited residential properties.
- b. For projects with an affordable housing component, the County will be interested to explore crediting some of the new housing toward the County's Regional Housing Needs Allocation.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Clarification of Board Order from March 23, 2021 (Item C.84), and Amendment #28-952-1 with City of Antioch

RECOMMENDATION(S):

(1) APPROVE and ACKNOWLEDGE that, by its terms, the Memorandum of Agreement (MOA) between the County and City of Antioch, pertaining to stipends for youth and young adults participating in County’s COVID-19 Youth/Young Adults Ambassadors Program, and initially approved by the Board on March 23, 2021 (Item C.84), does not terminate on September 30, 2021, the date previously specified in the Board action and instead, will continue until it is terminated by mutual consent or by the Health Services Director, or designee, upon thirty days written notice; and

(2) APPROVE and AUTHORIZE the Health Services Director, or designee to execute Amendment Agreement #28-952-1 with City of Antioch, including indemnification, to include a termination date of June 30, 2022 and allow the City of Antioch to provide stipends to youth and young adults participating in County’s COVID-19 Youth/Young Adults Ambassadors Program.

FISCAL IMPACT:

There is no fiscal impact for this action.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ori Tzvieli, M.D., 925-608-5267

By: , Deputy

BACKGROUND:

This is a nonfinancial MOA between Contra Costa Health Services and the City of Antioch. The agreement allows the City of Antioch to pay Antioch youth and young adults stipends for participating in the County's COVID-19 Youth/Young Adults Ambassadors Program where the County provides the participants, who will be trained to educate other youth and young adults about COVID-19. The ambassadors will get \$525 each to be in the six-month program, where they will work in focus groups to create messages that will be resonate with people their age. The youth will then target social media to spread the word. This MOA includes the County agreeing to indemnify the city for any claims arising out of the County's performance under the agreement.

On March 23, 2021, the Board of Supervisors approved MOA #28-952 with City of Antioch pertaining to youth and young adults' stipends for participating in county's COVID-19 Youth/Young Adults Ambassadors Program for the period of March 1, 2021 through September 30, 2021. This MOA included the County agreeing to indemnify the City for any claims arising out of county's performance under the agreement. Though the Board Order stated at term end date of September 30, 2021, the agreed upon MOA language stated the agreement would continue until terminated by mutual consent or by the Health Services Director, or designee, upon thirty days written notice.

This Board Order clarifies the correct term to match the intent of the MOA, and approval of the amendment will allow the MOA to include a termination date of June 30, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this Board action is not approved, the prior Board action will stand and will be inconsistent with the contract term agreed upon in the original contract.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in the number of healthy children within the city.



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: February 22, 2022

Subject: Response to Civil Grand Jury Report No. 2105 - Animal Services

RECOMMENDATION(S):

APPROVE the Board of Supervisors' response to Civil Grand Jury Report No. 2105, entitled "Improving Animal Services in Contra Costa County," and DIRECT the Clerk of the Board to forward the response to the Superior Court immediately following Board action.

FISCAL IMPACT:

No fiscal impact. This is an informational report.

BACKGROUND:

On November 30, 2021, the 2020/2021 Contra Costa County Civil Grand Jury filed the above-referenced and attached report, which was reviewed by the Board of Supervisors and subsequently referred to the Animal Services Department and County Administrator's Office. Per the Board's direction, the appropriate staff reviewed the report and provided the Board of Supervisors with the attached response report that clearly specifies:

1. Whether there is agreement, partial disagreement, or complete disagreement with each finding, and detailed responses to those with partial or complete disagreement responses;
2. Whether recommendations have been, will be, or will not be implemented, as well as whether recommendations require further analysis, and an explanation for such responses.

The California Penal Code specifies that the Board of Supervisors must forward its response to the Superior Court no later than February 28, 2022 (90 days from receipt).

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sarah Shkidt - Senior Management Analyst,
(925)655-2052

By: , Deputy

cc:

BACKGROUND: (CONT'D)

CONSEQUENCE OF NEGATIVE ACTION:

In order to comply with statutory requirements, the Board of Supervisors must provide a response to the Superior Court within ninety days of submission of the report.

ATTACHMENTS

GJ Report No. 2105 "Improving Animal Services in Contra Costa County"

Response to Civil Grand Jury Report No. 2105 "Improving Animal Services in Contra Costa County"

Grand Jury

**Contra
Costa
County**

725 Court Street
P.O. Box 431
Martinez, CA 94553-0091



November 30, 2021

Monica Nino
Contra Costa County
1025 Escobar Street
Martinez, CA 94553

Dear Monica Nino:

Attached is a copy of Grand Jury Report No. 2105, "Improving Animal Services in Contra Costa County" by the 2020-2021 Contra Costa County Grand Jury.

Sincerely,

A handwritten signature in blue ink that reads "Samil Beret".

Samil Beret, Foreperson
2020-2021 Contra Costa County Civil Grand Jury

Enclosure

A REPORT BY

THE 2020-2021 CONTRA COSTA COUNTY CIVIL GRAND JURY

725 Court Street
Martinez, California 94553

Report 2105

Improving Animal Services in Contra Costa County

APPROVED BY THE GRAND JURY

Date 11/30/2021



SAMIL BERET
GRAND JURY FOREPERSON

ACCEPTED FOR FILING

Date 11/30/21



JILL C. FANNIN
JUDGE OF THE SUPERIOR COURT

Contra Costa County Grand Jury Report 2105
Improving Animal Services in Contra Costa County

**TO: Contra Costa County Board of Supervisors
City Council of Antioch**

SUMMARY

Currently, Contra Costa County (County) Animal Services are centralized in one facility located at the northern edge of this large County, which creates logistical barriers to providing efficient service. The County can improve animal services by sharing resources and geographically distributing animal services.

Public and private animal shelters are experiencing pressure from the explosive growth in the homeless animal and abandoned pet populations. Community outreach and education are high priorities for both Contra Costa and Antioch Animal Services, the two public animal shelters within the County.

Wildlife retrieval provided by the County Animal Services is one of its most valuable services, especially in those areas of the County that border large open spaces. Recent funding restrictions have severely undermined the ability of Animal Services to retrieve live, wounded, or dead animals.

The Grand Jury recommends that Contra Costa Animal Services (CCAS) engage a consulting firm for guidance on the possible redistribution of animal services that could be achieved by a gradual process of cost-sharing and shelter co-ordination. A comparable consolidation currently underway between Monterey County and the City of Salinas Animal Shelters provides a possible model for the integration of Contra Costa and Antioch Animal Shelter services (CCAS and AAS). An example of countywide cooperative agreement already exists. The County Sheriff's Office has a model for distributed services throughout the County. The Grand Jury recommends that CCAS consider specific, tailored regional service agreements between the cities and the County for animal services rather than a common countywide contract.

The Grand Jury further recommends that both public animal shelters enhance their emphasis on community outreach to confront homeless animal overpopulation. The full array of services available can be communicated to the public including the existing inexpensive spay and neuter and vaccination programs. Increased staffing is necessary to implement expanded educational programs.

The Grand Jury recommends that CCAS selectively enhance community outreach to the contracted cities. Responses from the contracted cities stated that their residents are unaware of the broad range of field services provided by CCAS. The Grand Jury also recommends that CCAS increase public awareness of the importance of proper pet medical attention such as vaccination and spay and neuter procedures.

METHODOLOGY

The Grand Jury used the following investigative methods:

- Reviewed compliance with the two previous Grand Jury investigations of the Antioch Animal Shelter (GJ Reports 1205 and 1708).
- Received twenty-three Requests for Information.
- Conducted nine personal interviews.
- Visited AAS.
- Conducted an online search of available databases, news articles, and web sites of regional and national rescue organizations and shelters.
- Contacted personnel managing animal shelters in other jurisdictions.

BACKGROUND

Two facilities provide public animal services in Contra Costa County: the Contra Costa Animal Shelter (CCAS) located in Martinez and the Antioch Animal Shelter (AAS) managed by the Antioch Police Department. These facilities provide a broad range of services such as licensing, wildlife retrieval, live and dead animal pickup, and spay and neuter clinics. The facilities offer community education and outreach programs, which emphasize responsible pet care.

The County shelter is on the northern edge of the County removed from the main population centers. This imbalance results in logistical difficulties for residents and CCAS personnel. For example, traffic congestion sometimes delays response times for live animal retrieval and noisy animal complaints.

The City of Antioch voted in 1978 to establish its own shelter. In recent years, public concern about pet overpopulation at the Antioch Animal Shelter led to a 2017 Grand Jury investigation (Report 1708) that outlined deficiencies in shelter management, operations, and the physical facility. The current Grand Jury investigated the Shelter's compliance with those previous recommendations and concluded that improvements in the management, facility, and operating procedures have successfully addressed the earlier concerns. Notably, a private rescue facility assisted the City of Antioch in the implementation of the recommended changes.

However, the current Grand Jury noted that one difficulty, cited in the earlier Grand Jury report, remains. Based on Grand Jury interviews, the proximity of Antioch to the underserved eastern areas of the County leads to persistent problems with animal abandonment at the Antioch Shelter from residents outside the City of Antioch. Although there is an informal working relationship between CCAS and AAS personnel on this issue, a more formal agreement between AAS and CCAS would facilitate abandoned pet retrieval at both shelters.

As noted above, information collected by the Grand Jury identified the importance of wildlife retrieval by both animal services, especially in those parts of the County that border open space. Indeed, this function is often cited by cities with CCAS contracts as the most significant role of County animal services since it is a general service and not necessarily linked to pet ownership.

CCAS receives funding from the County's General Fund and has the responsibility to provide animal services in the unincorporated communities in the County. CCAS also provides services to eighteen incorporated cities and towns through individual contracts. These contracts stipulate that the funding increase permitted to CCAS be based upon the Consumer Price Index percentage and the individual municipality's population growth. If this total funding is insufficient, then service restrictions might result and were indeed realized in September 2020. These countywide service changes were

- the number of officers allocated to Field Services decreased from sixteen to ten
- CCAS's Field Services reduced its operating hours
- On-call coverage was eliminated
- Deceased wild animal retrieval on private property was stopped
- All live wildlife calls were referred to the California Department of Fish and Wildlife.

Animal shelters currently face conflicting demands. Public opinion increasingly opposes euthanasia, but abandoned pets lead to animal shelter overpopulation. Overpopulation is the primary reason cited for euthanasia at shelters nationwide.¹ According to the American Humane Society's position statement,² all cats and dogs adopted from public or private animal care should be spayed or neutered to reduce euthanasia rates most effectively. Furthermore, the statement emphasizes that public awareness and cooperation with this approach is crucial. Information gathered by the Grand Jury corroborated these statements for both public animal shelters.

The cost of spaying and neutering pets can be a contributing factor to pet abandonment. AAS charges a flat fee of \$90 for feline spay and neuter and \$150 for canine spay and neuter operations. CCAS fees range between \$50 and \$74 for felines and \$121 to \$172 for canines. Although these fees compare favorably to private veterinarian fees, they still present a financial obstacle for many pet owners. No quantitative survey data on the possible efficacy of subsidized spay and neuter clinics within the County exists. Data from subsidized pilot programs in several other states (Massachusetts, New Hampshire, and Texas) correlate with increased spay and neuter rates and declines in shelter populations.

DISCUSSION

Service Distribution

Geographic separation presents obstacles to efficient CCAS service. As the schematic map in Figure 1 highlights, the two public animal shelters are in the northern portion of the County. The County Board of Supervisors approved the closure of the Pinole facility, which was never designed for long-term animal housing, in September 2020.

¹ A. Kleinfeldt, "Overview of Animal Euthanasia", <https://www.animallaw.info/article/overview-animal-euthanasia>.

² <https://www.americanhumane.org/position-statement/animal-population-control>.

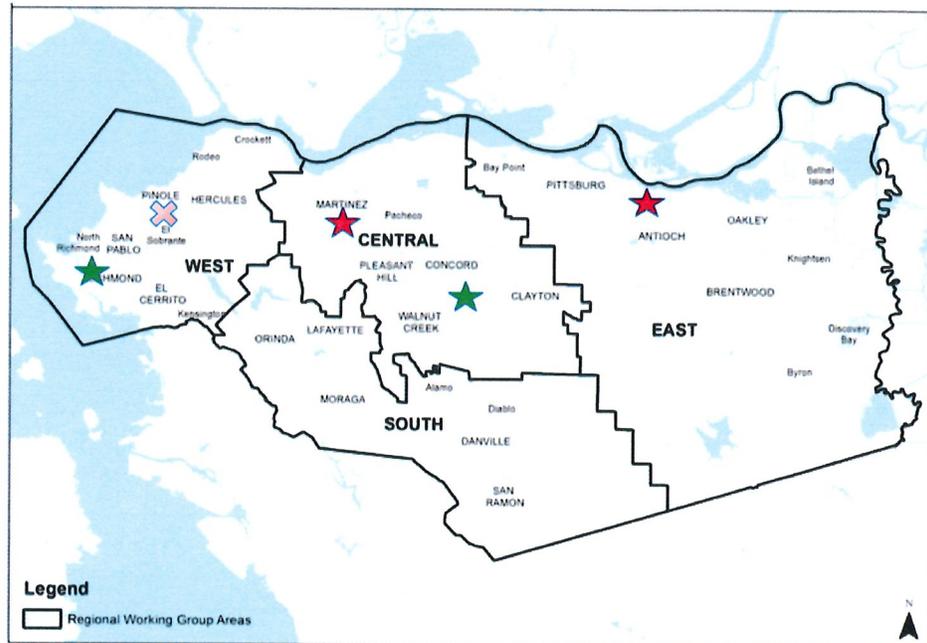


Figure 1 The two public animal shelters (★) and two private shelters (★) in Contra Costa County. The Pinole facility (✕) has recently closed.

A single large facility, CCAS, is located far from the eastern and southern portions of the County increasing the commute time for resident’s access to public services. The recent closure of the Pinole facility reduces ready access to CCAS in-person services for the western part of the County. By comparison, Alameda County has seven public shelters serving an area nearly comparable (739 square miles) to Contra Costa County (716 square miles). These public shelters are listed in Table 1.

Table 1

Bay Area government shelters in Contra Costa and Alameda Counties. The Pinole facility closed in September 2020.

Public Shelter Name	City	Owner pet surrenders?
Contra Costa County		
Antioch Animal Shelter	Antioch	Y
Contra Costa County Animal Services	Martinez	Y
Contra Costa County Animal Services	Pinole (closed)	NA
Alameda County		
Alameda Animal Shelter	Alameda	Y
Berkeley City Animal Shelter	Berkeley	Y
East County Animal Shelter	Dublin	Y
Fairmont Animal Shelter	San Leandro	Y
Hayward Animal Control	Hayward	Y
Oakland Animal Shelter	Oakland	Y
Tri-City Animal Shelter	Fremont	Y

Table 2

Bay Area nonprofit animal shelters in Contra Costa and Alameda and Alameda Counties.

Organization Name	City	Owner pet surrenders?
Contra Costa County		
Animal Rescue Foundation	Walnut Creek	N
Milo Foundation	Point Richmond	Call
Contra Costa Humane Society	Pleasant Hill	N
Contra Costa SPCA	Concord	Call
Alameda County		
Berkeley Humane Society	Berkeley	Y
East Bay SPCA - Tri-Valley	Dublin	Y
Oakland East Bay SPCA	Oakland	Y
Ohlone Humane Society	Fremont	N

The nonprofit animal shelters in both counties are listed in Table 2. Although Alameda County's population of 1.67 million is approximately 45% larger than Contra Costa's, the per capita access to public animal services in Alameda County is more evenly distributed than in Contra Costa County.

Both Tables include a column indicating whether the shelter accepts owner-surrendered pets -- that is, pets whose owners are relinquishing ownership of an animal to the shelter. The centrally located Animal Rescue Foundation (ARF) nonprofit, animal shelter in Contra Costa County, does not accept owner-surrendered animals. In the western part of the County, the Milo Foundation nonprofit animal shelter will accept and hold selected owner-surrendered pets. The Point Richmond Adoption Center, operated by the Milo Foundation, has existing physical resources for animal sheltering including a small 5,000 square foot physical space in Point Richmond. The Milo Foundation also manages a large, 283-acre, animal sanctuary in Mendocino County.

Resource Sharing

There is an existing instance of a decentralized countywide resource. The County Sheriff's Office maintains a Patrol Division that operates from five station houses throughout the County to patrol unincorporated areas and a Special Operations Division which leverages County assets to support several incorporated municipalities (Danville, Lafayette, and Orinda). Each station house has its own Lieutenant with a variable number of deputies and staff support. The incorporated municipalities contract with the Sheriff's Office but retain local control over police operation. This contractual arrangement leads to standardized training and the sharing of staff resources.

The decentralized structure of the County Sheriff's services suggests that a similar redistribution of CCAS services might be possible and result in more efficient service. Such an approach need not require construction of additional facilities. Animal service personnel could be stationed at suitable existing County and city buildings to improve response times. The cities in the County have different needs so the additional flexibility in requested animal services might be beneficial and cost-effective. CCAS currently has an identical contract agreement with each of the municipalities. This contract structure might be modified to maintain universal basic services to all contracted cities but offer enhanced services for those cities with differing needs ranging from noise complaints to roaming feral pigs. Increased communication between CCAS management and the individual city managers is necessary to explore these possibilities.

In the special case of the City of Antioch, information gathered by the Grand Jury also suggests that resource sharing between CCAS and AAS could be beneficial. Establishing a partnership between AAS and CCAS for a low-cost spay and neuter clinic was cited as an example. This service would help control the pet and community cat population in the eastern part of the County. More extensive cooperation between the two public shelters, such as operating both shelters as one program, was

recommended but would require agreement from the management of both shelters to fund a comprehensive feasibility study.

A similar precedent for merging county and city animal services is the ongoing consolidation of animal services between the City of Salinas and Monterey County who contracted an independent consulting firm, Management Partners, in 2015, to provide options for the consolidation of services. The resulting comprehensive report outlined four options, one of which recommended the formation of a Joint Powers Agreement (JPA) between the County of Monterey and the City of Salinas. The selection of the JPA option facilitated the gradual merging of the two shelters in April 2020. Similarly, CCAS could engage a consulting firm to assist in determining how to proceed.

In Contra Costa County, the Antioch Animal Shelter has a proportionally larger animal intake than CCAS. See Table 3.

Table 3

Total live animal intake population by AAS and CCAS per year.

Year	AAS	CCAS
2018	2,786	8,454
2019	2,577	8,673
2020	1,366	5,015

Although CCAS handles about three times the total number of animals as AAS, the Antioch shelter has a disproportionately large live animal intake given its much smaller resident population.

This additional animal intake burden on AAS is reflected in the higher cost per capita, \$15.44, for animal services for the residents of Antioch. As noted in Table 4, the overall per capita cost, \$12.02, for CCAS services is comparable to other selected public animal shelters, but the individual fee rate for those cities that contract with CCAS is \$6.54, less than half of the City of Antioch rate. The lower CCAS rate for the contracted cities is possible due to distributed base funding through the County's General Fund and User Fee Revenue. Interviews conducted by the Grand Jury suggested that CCAS and AAS could share personnel and facility space to provide more access to low-cost rabies vaccination and spay and neutering services for East County residents.

Table 4
Per capita cost for selected public animal shelters.

Public Shelter	FY 20/21 Per Capita Rate
Solano County	\$11.11
Sacramento County	\$13.10
City of Oakland	\$12.09
City of Antioch	\$15.44
Contra Costa County (total)	\$12.02
Contra Costa County (Cities)	\$6.54

Partnership with nonprofit animal rescue organizations might also be an effective means of distributing resources. As noted in Table 2, there are two nonprofit shelters in Contra Costa County, ARF in Walnut Creek and the Milo Foundation in Point Richmond. ARF was historically instrumental in providing oversight in the reorganization of AAS and, according to information supplied to the Grand Jury, it has maintained a favorable working relationship with both AAS and CCAS. Further coordination and expansion of mutual animal services can be beneficial.

Another nonprofit animal shelter located in Dublin is operated by East Bay SPCA (Table 2). Although this facility is within Alameda County, its stated mission is to provide services to both Alameda and Contra Costa Counties. Its proximity to the southern and eastern parts of Contra Costa County suggests that CCAS management could promote an enhanced working relationship between CCAS and East Bay SPCA. Similarly, CCAS management should consider resource sharing with the Milo Foundation, which maintains a 5,000 square foot facility in Point Richmond.

Funding

A possible new funding source available to CCAS is Measure X. County voters approved this measure in November 2020, increasing the sales tax in Contra Costa County by 0.5% for twenty years, which will generate an estimated \$81 million per year for essential services. Allocation of these funds is overseen by an Advisory Board, which creates a detailed priority list of the top ten service gaps and submits a recommended list to the Board of Supervisors.

Current cost increases are placing a greater burden on some of the contracted cities given CCAS's per capita cost structure. Effective July 1, 2022, the CCAS service fee will increase from \$6.79 to \$9.11 per capita. Measure X funding could supply funding to

offset this rate increase. Additional CCAS funding might also restore sick and wildlife animal retrieval and support distributed low-cost veterinarian services.

Community Outreach

Based on information gathered from Requests for Information and interviews, both AAS and CCAS struggle with community outreach and education. Outreach programs are essential to address the underlying cause of stress on animal services due to the increasing homeless pet population. Personnel at both facilities are aware of this deficiency but are hampered by lack of adequate staffing. Beyond staffing concerns, low-cost options for pet medical treatment would lead to a decrease in abandoned pets for those owners unable to afford proper pet care. Community awareness of the importance of spaying and neutering pets is also a key component of outreach programs.

Information collated from a Grand Jury survey indicated that most cities were “satisfied” (40%) or “somewhat satisfied” (40%) with existing CCAS services. However, there were common complaints from the cities responding as “unsatisfied” (20%). For example, existing CCAS services to some of the contracted cities are not adequately communicated to residents. Therefore, increased communication with the community would be beneficial especially concerning wildlife management and the availability of veterinary services.

The CCAS response to reports of dangerous, deceased, or distressed animals is considered by some of the contracted cities to be inadequate despite the recent (January 7, 2020) fee increase to the city contracts approved by the Board of Supervisors. Many municipality respondents noted that deceased and diseased animal retrieval is of special importance throughout the County due to public health and traffic safety concerns.

Volunteers

Based on interviews and site visits, assistance from volunteers is essential to animal care at CCAS and AAS due to the limited funding received by each facility. At CCAS, volunteers receive formal and practical training from experienced volunteers and staff. Although AAS has created a Volunteer Coordinator / Community Outreach position, it is unfilled due to lack of funding. In many instances, volunteers are not assigned specific tasks and are left to establish their own work schedules. A redistribution of animal shelter services throughout the County would also increase the pool of potential volunteers in the County. The need to travel to Martinez could be an impediment to volunteering at the CCAS for people residing in the eastern, western, or southern parts of the county.

FINDINGS

- F1. There is a need for improved animal services throughout the County.
- F2. CCAS facilities are concentrated in the northern part of the County.
- F3. AAS volunteers are often not assigned specific tasks and lack direction.
- F4. AAS does not have funding for a Volunteer Coordinator / Community Outreach staff position.
- F5. In some of the contracted municipalities, residents are not aware of CCAS-provided services, especially wildlife retrieval.
- F6. Funding reductions to the CCAS budget have hindered live wildlife retrieval and rescue.
- F7. A satisfaction survey of the 18 CCAS-contracted cities revealed 40% satisfied, 40% somewhat satisfied, and 20% unsatisfied with the quality of overall CCAS services supplied.
- F8. All CCAS contracts with municipalities provide identical services at the same cost per capita.
- F9. Additional vaccination and spay and neuter clinics would reduce the number of homeless and surrendered animals in the shelters.
- F10. There are private animal shelter facilities, The Milo Foundation and ARF, in the western and central parts of the County, respectively.
- F11. A private animal shelter in Alameda County, East Bay SPCA, is located near the southern part of Contra Costa County.
- F12. Measure X funding has not been allocated for CCAS operations.

RECOMMENDATIONS

The Grand Jury recommends that the following be implemented by June 2022:

- R1. The Antioch City Council allocate funding to fill the staff position of Volunteer Coordinator / Community Outreach at AAS.
- R2. AAS improve volunteer training.
- R3. The County Board of Supervisors allocate additional funding to provide outreach to educate residents about available CCAS services.

- R4. CCAS explore embedding Animal Control Officers at selected police stations to expand services, such as wildlife retrieval, throughout the county.
- R5. CCAS engage a consulting firm to obtain guidance on the possible redistribution of animal services within the County.
- R6. CCAS pursue a Memorandum of Understanding with ARF to coordinate resource sharing.
- R7. CCAS pursue a Memorandum of Understanding with the Milo Foundation to coordinate resource sharing.
- R8. CCAS pursue a Memorandum of Understanding with East Bay SPCA to coordinate resource sharing.
- R9. CCAS management and City Managers pursue customization of the Animal Services contracts to include basic service plus extended services for an additional fee.
- R10. AAS and CCAS explore sharing of resources for low-cost animal care clinics in the eastern part of the County.
- R11. The County Board of Supervisors request that CCAS apply for Measure X funding to lower the projected increased financial cost to CCAS-contracted cities and to support additional low-cost spay and neuter services.

REQUIRED RESPONSES

	Findings	Recommendations
City Council of Antioch	F1, F3, F4, F9	R1, R2, and R10
Contra Costa County Board of Supervisors	F1, F5-F12	R3-R11

These responses must be provided in the format and by the date set forth in the cover letter that accompanies this report. An electronic copy of these responses in the form of a Word document should be sent by e-mail and a hard (paper) copy should be sent to:

Civil Grand Jury – Foreperson
 725 Court Street
 P.O. Box 431
 Martinez, CA 94553-0091



CONTRA COSTA COUNTY CIVIL GRAND JURY REPORT NO. 2105

"Improving Animal Services in Contra Costa County"

BOARD OF SUPERVISORS' RESPONSE

FINDINGS – *California Penal Code Section 933.05(a) requires a response to the designated findings of the Grand Jury.*

F1. There is a need for improved animal services throughout the County.

Response: Agree. The County plans to implement a new service agreement with the cities in Fiscal Year 2022/23. The County anticipates that under the new city agreements, there will be a greater level of service throughout the County.

F5. In some of the contracted municipalities, residents are not aware of CCAS provided services, especially wildlife retrieval.

Response: Agree. Based on a 2021 survey provided to the County's 18 contracted cities and the standard customer service surveys provided to patrons of Contra Costa Animal Services (CCAS), there is a need for increased community outreach and education about all services provided.

F6. Funding reductions to the CCAS budget have hindered live wildlife retrieval and rescue.

Response: Partially disagree. The retrieval and rescue of wildlife is not a locally mandated service, nor is local funding provided by the State for this function. Although the County provided this service in the past, the service has been discontinued as it placed undue stress on mandated services. As retrieval and rescue of live wildlife falls under the jurisdiction of the California Department of Fish and Wildlife, the County is unable to speak to the State's ability to provide this service.

F7. A satisfaction survey of the 18 CCAS-contracted cities revealed 40% satisfied, 40% somewhat satisfied, and 20% unsatisfied with the quality of

overall CCAS services supplied.

Response: Agree.

- F8. All CCAS contracts with municipalities provide identical services at the same cost per capita.**

Response: Agree.

- F9. Additional vaccination and spay and neuter clinics would reduce the number of homeless and surrendered animals in the shelters.**

Response: Agree.

- F10. There are private animal shelter facilities, The Milo Foundation and ARF, in the western and central parts of the County, respectively.**

Response: Agree.

- F11. A private animal shelter in Alameda County, East Bay SPCA, is located near the southern part of Contra Costa County.**

Response: **Agree.** It should be noted the EBSPCA serves Alameda and Contra Costa Counties.

- F12. Measure X funding has not been allocated for CCAS operations.**

Response: Agree.

RECOMMENDATIONS - *California Penal Code Section 933.05(b) requires a response to the designated recommendations of the Grand Jury.*

- R3. The County Board of Supervisors allocate additional funding to provide outreach to educate residents about available CCAS services.**

Response: **The recommendation will not be implemented because it is not warranted or is not reasonable.** Additional funding will not be provided because funding for other mandated services takes precedence over funding of discretionary services.

- R4. CCAS explore embedding Animal Control Officers at selected police stations to expand services, such as wildlife retrieval, throughout the county.**

Response: **The recommendation will not be implemented because it is not warranted or is not reasonable.** Based on the cost and logistical complexities, it is not feasible to implement this. Additionally, it would be

difficult to identify appropriate locations for facilities to house animals and provide adequate veterinary care. The department cannot function without a multidisciplinary facility (e.g., field services, husbandry, medical care, animal enrichment programs, etc.).

R5. CCAS engage a consulting firm to obtain guidance on the possible redistribution of animal services within the County.

Response: The recommendation will not be implemented because it is not warranted or is not reasonable. The County completed a consulting engagement within the last 5 years with findings that supported the County's current efforts, including the needed rate increases to cities.

R6. CCAS pursue a Memorandum of Understanding with ARF to coordinate resource "sharing".

Response: The recommendation requires further analysis. By June 2022, the County will evaluate if such an arrangement would be mutually beneficial. Partnerships may affect the County's limited resources and impact existing operations. It should be noted that as a nonprofit in Contra Costa County, ARF currently has an important role within the animal adoption system. ARF assists by placing animals from CCAS into their adoption programs.

R7. CCAS pursue a Memorandum of Understanding with the Milo Foundation to coordinate resource sharing.

Response: The recommendation requires further analysis. By June 2022, the County will evaluate if such an arrangement would be mutually beneficial.

R8. CCAS pursue a Memorandum of Understanding with East Bay SPCA to coordinate resource sharing.

Response: The recommendation requires further analysis. By June 2022, the County will evaluate if such an arrangement would be mutually beneficial.

R9. CCAS management and City Managers pursue customization of the Animal Services contracts to include basic service plus extended services for an additional fee.

Response: The recommendation will not be implemented because it is not warranted or is not reasonable. The County is developing animal services agreement with our contract cities that will provide improved services. We disagree that individual cities should be able to contract for services that are beyond the scope of the service provided to all contracted cities. Over the last two years, CCAS administration has been working with the City Managers and Police Chiefs from the 18 contracted cities to develop a more equitable and sustainable service agreement. The proposed new

agreement will reflect and clearly define the services that our contract cities have identified as priorities. The process has gone through various stages of review and feedback and will be adopted for Fiscal Year 2022/23.

R10. AAS and CCAS explore sharing of resources for low-cost animal care clinics in the eastern part of the County.

Response: **The recommendation requires further analysis.** By June 2022, the county will evaluate if this feasible. There is a need for low-cost animal care clinics in the eastern part of the County. The County would need to identify additional funding to partner with the City of Antioch for resource sharing and to provide low-cost animal care clinics in the eastern part of the County. The Contra Costa Animal Services Director plans to discuss these services with the City of Antioch.

R11. The County Board of Supervisors request that CCAS apply for Measure X funding to lower the projected increased financial cost to CCAS-contracted cities and to support additional low-cost spay and neuter services.

Response: **The recommendation will not be implemented.** The Board of Supervisors has already allocated Measure X funding and did not allocate Measure X funding to Animal Services.



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: February 22, 2022

Subject: Quarterly Report of the Post-Retirement Health Benefits Trust Agreement Advisory Body

RECOMMENDATION(S):

ACCEPT quarterly report of the Post Retirement Health Benefits Trust Agreement Advisory Body.

FISCAL IMPACT:

No specific fiscal impact. This is a quarterly report of the County's assets in the Public Agency Retirement Services (PARS) Public Agencies Post-Retirement Health Care Plan Trust.

BACKGROUND:

On December 14, 2010, the Board of Supervisors directed the formation of a Post-Retirement Health Benefits Trust Agreement Advisory Body (consisting of the County Administrator, County Finance Director, Treasurer-Tax Collector, Auditor-Controller, and Health Services Finance Director).

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County Finance Director (925) 665-2047

By: , Deputy

cc: Robert Campbell, Auditor-Controller, Russell Watts, Treasurer-Tax Collector, Patrick Godley, HSD Chief Financial Officer

BACKGROUND: (CONT'D)

At its meeting of August 4, 2011, the body discussed and reviewed final report formats with HighMark Capital Management and made recommendations regarding a final standardized quarterly report. The attached report is in the standardized format.

The following is the investment summary for the period ending December 31, 2021:

Investment Summary	Fourth 2021
Beginning Value	\$440,550,910.60
Net Contributions/Withdrawals	4,973,142.43
Fees Deducted	-53,015.34
Income Received	10,532,910.12
Market Appreciation	5,886,000.59
Net Change in Accrued Income	35,264.67
Market Value	\$461,925,213.07

Additional Materials -

A Post-Retirement Health Benefits Trust Agreement Advisory Body web-page can be found at the following address: <http://ca-contracostacounty.civicplus.com/index.aspx?NID=2915>. The page describes the function of the Body, posts quarterly meeting materials, and all pertinent trust and plan documents.

ATTACHMENTS

Quarterly Report (Q4, 2021)

PARS: County of Contra Costa

Fourth Quarter 2021

**Presented by
Andrew Brown, CFA**

This presentation has been prepared for the sole use of the intended recipient. While the information contained herein has been obtained from sources believed to be accurate and reliable, any other reproduction or use of this information may necessitate further disclosures in order to ensure that the presentation is accurate, balanced, and conforms to all applicable regulatory requirements.

Discussion Highlights

U.S. Economic and Market Overview

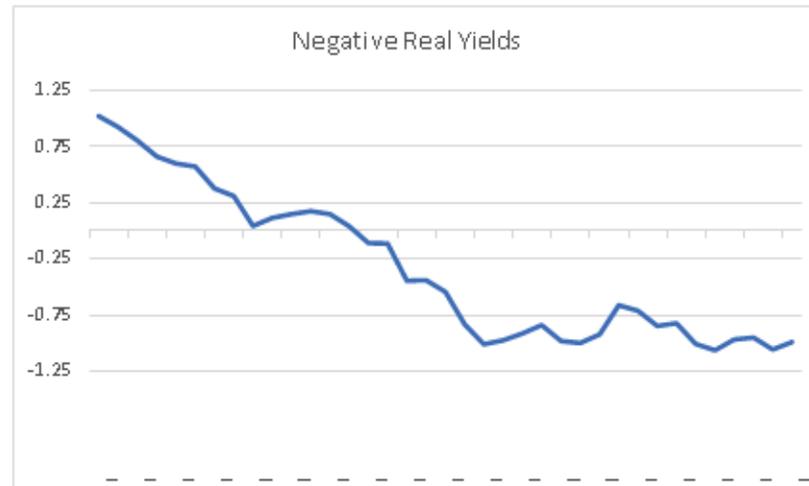
As a new year begins, we see three key investment themes to watch going forward: the Federal Reserve's pivot to reverse 2020's unprecedented monetary stimulus measures; inflation soaring to a 40-year high; and the challenge of maintaining the recovery even as the economy faces various headwinds, such as an overstimulated economy.

The Big Unwinding

The Fed's intention to end its bond-buying program late in the first quarter of 2022 marks the beginning of a cycle of tightening the monetary reins. We expect that the Fed will raise short-term rates by 50 to 75 basis points over the course of two or three hikes in 2022 to tame building inflationary pressures.

Quantitative tightening--shrinking the Fed's balance sheet through slowing the reinvestment of maturing securities--should also commence in 2022. Central banks around the world also might cut back on aggressive monetary stimulus programs and consider rate hikes of their own.

- A return to positive real yields¹ may be a welcome change for investors whose income depends on risk-free U.S. Government bonds. The inflation adjusted yield on the 10-Year U.S. Treasury has been negative since the beginning of 2020.



Source: Federal Reserve Bank of St. Louis; Market Yield on U.S. Treasury Securities at 10-Year Constant Maturity, Inflation-Indexed

¹ The inflation adjusted yield on the 10-Year U.S. Treasury has been negative since the beginning of 2020.

- A significant move higher in longer maturity interest rates could be tempered by investor demand abroad. Specifically, demand from Asian and European investors for U.S. government bonds with higher yields than their domestic equivalents might put a ceiling on our interest rates if both U.S. and foreign rates don't move in tandem.
- The removal of monetary accommodation, especially during a lingering pandemic, could dampen economic recovery prospects if done too aggressively.

A Tale of Two Inflations

A nearly 40-year peak in inflation rattled investors during 2021.² Looking beneath the headlines, however, the primary sources of inflation—pandemic-related supply chain and production constraints as well as demand for goods and demand for services—followed different paths. Flush with stimulus cash and built-up savings during the pandemic, shoppers went on a buying spree while demand for services actually declined versus prior periods.³

But the worst of goods-driven inflation may be behind us if supply chains and production constraints normalize and consumer-savings levels continue to decline⁴, while cheap credit due to low interest rates slowly wanes.

- We expect core inflation to have run its course and settle lower by the end of 2022 to an annual rate of around 2.5%⁵.
- Supply chain disruptions should ease in 2022 although the timing and extent is uncertain.

Looking for Goldilocks

The Fed faces a daunting challenge and inflection point as it attempts to begin a tightening regime while simultaneously seeking to deliver on its two mandates of maximum employment and price stability. Too much tightening too soon could choke economic growth and, potentially, lead to recession. But tepid rate hikes could do too little to reduce inflation while leaving the Fed with a too small supply of “dry powder” to fight future downturns.

² CPI inflation was measured as increasing 6.8% year-on-year as of November 2021, the largest increase since 1982. Source: U.S. Bureau of Labor Statistics

³ For example, the energy and vehicle price segments of the CPI rose 33.3% and 21.1% respectively for twelve months ending November 2021 while prices for services including education and medical care each increased by only 1.7%. Source: U.S. Bureau of Labor Statistics.

⁴ The annual personal savings rate fell from 33.8% in April 2020 to 6.9% for the period ending November 2021. Source: U.S. Bureau of Economic Analysis

⁵ As measured by the Core PCE

A “Goldilocks”⁶ monetary approach will be a challenge given the Fed’s narrow range of policy options. Complicating matters further, data the Fed relies on to make decisions have been whipsawed by the pandemic.

- Regardless of how rapidly the Fed seeks to tighten economic conditions, COVID-era stimulus measures will impact the economy for some time before they are washed out.
- The potential for a Fed policy misjudgment, such as too rapidly draining bank reserves built up during quantitative easing, could be high going forward.
- The Fed is expected to keep close tabs on bond market reactions to its changes and is more aware than ever that a change of course may be required if markets view its moves as too harsh too soon or, conversely, not enough or too slow.

Looking Ahead

U.S. equities, as measured by the S&P 500 Index, ended the year on a record high. We believe that corporate earnings growth rates will remain positive in 2022, but rising rates might put a damper on stock valuations and earnings-per-share growth. Similar to prior record equity market peaks, we expect 2022 to be marked by more moderate advances.⁷

Fiscal stimulus uncertainty, particularly the on-again, off-again Build Back Better legislation, could continue to perplex markets in 2022 as will the ongoing pandemic. The knock-on effects of a more hawkish Fed may be another headwind as rate hikes are often seen as negative for stocks.

- As global central banks let the air out of ballooning balance sheets, volatility across asset classes might increase, but we expect above-average global economic momentum to continue despite the headwinds of the pandemic and an overly-stimulated global economy.
- The continuing rise of positive COVID-19 infections as the Omicron variant spreads is akin to two steps forward, one step back and represents an additional headwind to risk asset performance. But reports indicate that Omicron’s less deadly effects on those vaccinated may help bring us closer to herd immunity and the end of the worst of the pandemic.⁸
- Equity valuations will be scrutinized and we anticipate a shift from the growth names that dominated 2021’s 28.7 percent total return for the S&P 500⁹ to more cyclically-sensitive stocks that underperformed during the pandemic, including small capitalization value and international equities.

⁶ “Not too hot, not too cold, just right” according to the three bears fairy tale.

⁷ For example, the S&P 500 Index was essentially flat, closing at 2,137 on July 11, 2016 after peaking at 2,131 on May 21, 2015. Source: FactSet

⁸ The discovery of additional COVID-19 variants could create new headwinds.

⁹ Source: FactSet

Market Overview/Performance Discussion

Total Plan

The County of Contra Costa OPEB Plan gained 3.67% net of investment fees in the fourth quarter, which trailed the County's Plan benchmark target of 3.94%. On the surface, the gains from the equity segment were encouraging, with the stocks in the Plan higher by 6.46%. On the positive side, REIT equity continued to generate strong returns with the Vanguard REIT ETF gaining 15.0% in the fourth quarter. Further, two of the three developed international equity managers outperformed the MSCI-EAFE Index in the quarter. Additionally, the small cap segment outperformed (2.97% vs. Russell 2000 Index 2.14%), solely on the performance of the Undiscovered Managers Behavioral Value Fund, which gained 7.31%, and ranked in the 28th percentile of small cap value managers as measured by the Morningstar US Fund Small Value Universe. However, our small cap growth manager, the Victory RS Small Cap Growth Fund generated another disappointing quarter, declining -0.55%, and ranking in the 73rd percentile of the Morningstar US Fund Small Growth Universe. As well, the fund ended the calendar year in the 98th percentile of the same universe. The Fund has been on our watch list for several quarters. At the end of the quarter, we sold out of the Fund, replacing it in the interim, with the Vanguard Small Cap Growth ETF.

The biggest disappointment in the fourth quarter came from our large cap managers. In the quarter only one manager, the Vanguard Growth & Income Fund (+11.43%), outperformed the Russell 1000 Index. Our two growth managers, T. Rowe Price Large Cap Growth (+4.77%) and the Harbor Capital Appreciation Fund (+5.02%) trailed both the Russell 1000 Index, and also lagged their style benchmark, the Russell 1000 Growth Index (+11.64%). A challenge that large cap growth managers faced in 2021, was that over 50% of the returns in the Russell 1000 Growth Index came from Apple, Nvidia, Tesla, Google, and Microsoft. In the case of the T. Rowe Price Fund, the managers were underweight Apple, Nvidia, and Microsoft. In the case of Tesla in which the fund did not have a position at all, the stock being higher by 36.2%, and being the fourth largest holding in the benchmark, was a drag on performance (understatement!). The disappointment of the large cap segment was magnified by our large cap value manager, the Dodge & Cox Stock Fund which gained only +5.85%, and ranked in the 91st percentile of investment managers in the Morningstar US Fund Large Value Universe. Despite the disappointing fourth quarter for the Fund, it was the best performing fund for the Plan in the large cap segment for the calendar year 2021, gaining +31.73%, and ranking in the 10th percentile of the Large Value Universe. A stellar year, somewhat tarnished by the last three months.

Rounding out Plan performance was the fixed income and the alternative segments which generated performance closely in-line with the Plan's underlying benchmark targets. The fixed income segment declined -0.08% versus the Bloomberg US Aggregate Index return of 0.01%. And the alternative segment gained 0.24% vs. the Wilshire Liquid Alternative Index return of 0.62%.

Domestic Equity

The Santa Claus rally was in full force in the fourth quarter with stocks rallying on the back of a November market sell-off, based on fears of the Omicron variant of the coronavirus. Aside from Omicron, investors also seemed to cast aside risks related to the Federal Reserve indicating that they were poised to hike interest rates in the upcoming year. Further, with supply chains still in disarray, and inflation readings at multi-year highs (Core CPI December 7.0% & Core PPI December 9.7%), the market proved adept in climbing the proverbial wall of worry. In this environment large cap equities provided strong returns for the quarter as the Russell 1000 Index gained 9.78%. Small cap equities struggled, 'only' posting gains of 2.14%, as measured by the Russell 2000 Index. The performance of value vs. growth varied based on market capitalization. Within large cap equities, the Russell 1000 Growth Index outperformed the Russell 1000 Value by almost 4% (11.64% vs. 7.77%). However, within the small cap segment, value outperformed with the Russell 2000 Value Index gaining 4.36% and the Russell 2000 Growth Index flat at 0.01%.

- **The Plan's large cap equity segment returned 8.45% in the quarter, which trailed the Russell 1000 Index return of 9.78%.**
 - The Columbia Contrarian Core Fund returned 8.34% in the quarter, which lagged the benchmark. The Fund ranked in the 77th percentile of the Morningstar U.S. Large Cap Blend Universe.
 - The Harbor Capital Appreciation Fund returned 5.02% in the quarter, which trailed the Russell 1000 Growth Index's return of 11.64%. The Fund ranked in the 74th percentile of the Morningstar U.S. Large Growth Universe.
 - The T. Rowe Price Growth Stock Fund returned 4.77% in the quarter, which trailed the Russell 1000 Growth Index. The Fund ranked in the 76th percentile of the Morningstar U.S. Large Growth Universe.
 - The Dodge and Cox Stock Fund gained 5.85% in the quarter and underperformed the Russell 1000 Value Index's return of 7.77%. The Fund ranked in the 91st percentile of the Morningstar U.S. Large Value Universe.
 - The iShares S&P500 Value ETF returned 8.28%, which outperformed the Russell 1000 Value Index.
 - The Russell 1000 ETF returned 9.74% in the quarter.
- **The mid cap equity segment returned 6.47% in the quarter, which was in-line with the Russell Mid Cap Index return of 6.44%.**
 - The iShares Russell Mid Cap ETF returned 6.40% in the quarter.
- **The small cap equity segment returned 2.97% in the quarter, which outperformed the Russell 2000 Index return of 2.14%.**
 - The Victory RS Small Cap Growth Fund returned -0.55% in the quarter, which trailed the Russell 2000 Growth Index return of 0.01%. The fund ranked in the 73rd percentile of the Morningstar U.S. Small Growth Universe. ***We eliminated the Fund in the last week of December.***
 - The Undiscovered Managers Behavioral Value Fund gained 7.31% in the quarter, which outperformed the Russell 2000 Value Index's return of 4.36%. The Fund ranked in the 27th percentile of Morningstar's U.S. Small Value Universe.
 - The iShares Russell 2000 Index ETF returned 2.10% in the quarter.

Real Estate Equity

Real estate equity completed an incredible year, gaining 17.14% in the quarter, as measured by the Wilshire REIT Index. For the year, the index returned 46.18%. With respect to the S&P500 GICS sectors, REIT equity returns were second only to energy, which gained 55% for the year. Demand for real estate continues to be strong, with interest rates low, and supply in most segments constrained. In the quarter, performance was positive across all segments. Notable strength came from industrial (33.9%), self-storage (29.1%), regional mall (22.6%), and apartment/residential (15.3%). As we saw in the previous quarter, lodging & leisure (3.75%) demand was hampered by the continued presence of Covid. In this case, the Omicron variant negatively impacted demand in hotels and travel related stocks. In general, demand from tenants for a variety of property types are anticipated to be strong in 2022, and if there is continued progress with respect to the continuous battle with Covid, laggard sectors such as retail, office and lodging & leisure should perform well.

- **The Plan's REIT equity returned 15.0% in the quarter, which trailed the Wilshire REIT Index return of 17.14%**

International/Global Equity

Global equity markets were less successful than U.S. domestic equity markets in shrugging off the prevailing risks of inflation, rising interest rates, the Omicron variant, and increased geopolitical issues. The MSCI-EAFE Index gained 2.69%, while the MSCI-Emerging Market Index declined -1.31%. Gains in developed markets came primarily on the strength of corporate earnings and the continuation of governmental stimulus measures. The emerging markets were hampered primarily by China, where both Omicron related issues combined with the continued problems surrounding both heavily indebted property developers as well as significant regulatory pressures from the government led to the Chinese market declining -6% for the quarter. Other emerging market equity markets which also struggled in the quarter included Russia (-9.2%), Chile (-10.2%), and Brazil (-6.5%).

Gains from developed international markets were led by European markets in the quarter with France up 7.1%, Italy 5.6%, and Switzerland 12.8%. The combination of an increase in vaccine rollouts and massive government stimulus spurred some growth in the region in the quarter. Most sectors posted gains supported by consumer demand and a modest rebound in manufacturing activity. Conversely Japan was the most significant drag on international markets, declining by -4%. The Bank of Japan announced plans to taper their corporate debt purchases, but agreed to maintain their loose monetary policies. This placed downward pressure on the Yen, which impacted equities.

Similar to what we witnessed with the US Federal Reserve in the quarter, other global central banks also either hinted towards more restrictive monetary policies, or outright raised interest rates in the quarter. The Bank of England raised rates in the quarter. With inflation reading in the U.S. of 7% (CPI) and Eurozone inflation readings of 5%, interest rate hikes are on the table for global central bankers. Fears of a policy mistake are front and center in the minds of global equity investors.

International/Global Equity (Cont.)

- **The Plan's international/global equity segment returned 4.21% in the quarter, outperforming the MSCI EAFE Index return of 2.69% and the MSCI Emerging Market Index return of -1.31%. However, the gain was less than the MSCI-ACWI Index return of 6.68%.**
 - The iShares Core MSCI EAFE Index ETF returned 2.79% in the quarter.
 - The Dodge & Cox International Stock Fund returned 2.40% in the quarter and underperformed the MSCI EAFE Index. The Fund ranked in the 48th percentile of the Foreign Large Value Universe as measured by Morningstar.
 - The MFS International Growth Fund returned 4.94% in the quarter which beat the MSCI EAFE Index. The Fund ranked in the 22nd percentile for foreign large growth managers as measured by Morningstar.
 - The DFA Large Cap International Fund returned 3.32%, which outgained the benchmark and ranked in the 29th percentile of the Morningstar Foreign Large Blend Universe.
 - The iShares MSCI ACWI Index ETF returned 6.84% in the quarter.
 - The American Funds New Perspective Fund gained 6.72% in the quarter, which was slightly lower than the MSCI ACWI Index and ranked in the 26th percentile within the Morningstar World Large Stock Universe
 - The MFS Global Equity R6 Fund returned 6.0%, which lagged the benchmark and ranked in the 72nd percentile of the Morningstar World Large Stock Universe.
 - The Hartford Schroders Emerging Market Equity Fund returned -2.93% during the quarter and trailed the decline of the MSCI Emerging Market benchmark return of -1.31%. The Fund ranked in the 80th percentile of the Morningstar Diversified Emerging Market Universe.

Fixed Income

The fourth quarter of 2021 was characterized by a hawkish policy pivot by the FOMC, increased covid concerns amidst virus mutations, a strong yet decelerating US economic recovery, persistent inflation and a flattening of the yield curve. Long maturity US government bond interest rates ended the quarter moderately lower while intermediate rates and credit spreads generally ended the quarter modestly higher.

The Fed pivoted to a more hawkish stance given the broader labor market recovery and more persistent inflationary pressures. Inflation data remained stubbornly high given continued global supply chain disruptions, rising oil and natural gas prices, elevated shelter costs, wage pressures and low base level price comparisons versus the year earlier period. Renewed Covid concerns could intensify price pressures further in the short term. Fed Chairman Powell surprised the financial markets in late November by announcing an accelerated taper timeline and by dropping his transitory stance on inflation in an acknowledgment that price pressures will last longer than previously anticipated. As such, in the December FOMC release, the Fed median forecast became decidedly more hawkish, showing 3 hikes in 2022, 3 hikes in 2023 and 2 more in 2024. In addition, the potential for quantitative tightening (QT), the process of reducing the Fed's balance sheet, will be a discussion point at coming meetings. As a result, QE tapering is expected to conclude by March 2022, with a notably wide forecast range amongst FOMC participants regarding the timing, amount, and pace of interest rate hikes forthcoming. The hawkish FOMC forecast as well as the consideration of QT helped reprice short maturity interest rates in two-year and five-year US Treasuries higher due to more aggressive Fed policy assumptions. Further, this increased hawkishness also contributed to the decline in 30-year maturity interest rates as the market began pricing less future inflation and potentially slower economic growth prospects.

Short maturity interest rates rose significantly in the fourth quarter, with 2-year Treasury rates increasing 46 basis points to 0.73%, 3-year rates up 45 basis points to 0.96% and 5-year rates advancing 30 bps to 1.26%, reflecting the FOMC pivot to a more aggressive policy stance. Further out the curve, 10-year Treasury rates rose 2 basis points to 1.51% while the 30-year bond fell 15 bps to 1.90%. The market tends to price in the interest rate hiking cycle well in advance, which was clearly evident during the fourth quarter as the yield curve flattened. This translated to returns of 0.70% and +4.70% for 10 and 30-year US Treasuries respectively. The inflation expectations component of interest rates, TIPS break-evens, rose modestly during the quarter although declined from its mid-November peak reflecting the hawkish FOMC pivot.

The Bloomberg Aggregate Bond Index returned a modest 0.1%, and while Investment Grade corporate bond returns were up modestly during the quarter, they did underperform similar duration Treasuries by 29 basis points. For the year, corporate bond total returns remained negative at -1.0%, however outperforming similar duration US Treasuries by +161 basis points on an excess return basis. Despite Investment grade corporate bond index credit spreads widening +8 basis points during the quarter to +92 basis points, they remain near the post financial crisis credit spread low of +80 achieved on 6/30/2021.

Fixed Income (Cont.)

Outlook:

Heading into 2022, we expect the Federal Reserve to conclude tapering by the end of the first quarter, begin a steady interest rate hiking campaign, and potentially commence quantitative tightening as another tool to remove excess monetary accommodation. Despite currently elevated inflation we believe core inflation pressures will begin to ease by mid-2022 and year over year inflation readings will likely peak during Q1 2022. We expect intermediate to longer maturity interest rates to resume their trend higher across developed market economies as the global glut of liquidity slowly declines. Further, we believe the flattening yield curve bias will continue as short maturity interest rates react more unfavorably to Fed actions. As a result, we continue to target a short duration position relative to the index and a barbelled curve position.

The individual fixed income portfolio returned -0.11% in the quarter, underperforming the Bloomberg Aggregate Index by 12 basis points, while for the year, outperformed the benchmark by 24 basis points. During the fourth quarter, the portfolio's underperformance was primarily due to the slight overweight to investment grade bonds relative to the index as corporate bonds lagged. In terms of duration positioning, the portfolio remained 10% short of the index during the quarter, and this provided a positive contribution to overall performance as interest rates backed up. Lower quality investment grade corporate bonds outperformed. In particular, companies that benefit from higher rates and post Covid re-opening were notable performers during the quarter such as Financials, Insurance, Energy and Airlines. During the period, we added exposure to areas of the market that offered attractive relative value, including Financials, select Airline Equipment Trusts (EETC's), Insurance, US banks and short duration Auto ABS.

- **The Plan's fixed income segment returned -0.08% in the quarter, which trailed the Bloomberg US Aggregate Index return of 0.01%.**
 - The separately managed fixed income portfolio returned -0.11% which trailed the benchmark. The portfolio would have ranked approximately in the 30th percentile of the Morningstar U.S. Intermediate Term Core Bond Universe.
 - The PIMCO Total Return Bond Fund posted a 0.16% return in the quarter, which ranked in the 40th percentile of Morningstar's U.S. Intermediate-Term Core-Plus Bond Universe. The Fund outperformed the Index.
 - The PGIM Total Return Bond Fund returned 0.29% in the quarter. This ranked in the 6th percentile of Morningstar's U.S. Intermediate-Term Core-Plus Bond Universe and outperformed the benchmark.
 - The Pimco High Yield Bond Fund gained 0.68% in the quarter, which ranked in the 33rd percentile of the Morningstar US Fund High Yield Bond Universe. The Fund was in-line with the ICE BofA High Yield Master II Index return of 0.66%.

Alternatives

The Alternatives portion of the Plan gained 0.24% which trailed the Wilshire Liquid Alternative Index return of 0.62%. The only alternative manager to post a negative return was the Blackrock Strategic Income Fund, which declined a modest -0.19%. For the Fund, sectors that detracted in the quarter included Asian credit, European credit, and absolute return strategies. Duration positioning (current duration 1.13 years) and high yield credit were modest positives in the quarter. The strategy is currently short the Euro, while net long most foreign currencies relative to the US dollar. The team trimmed emerging market debt exposure in the quarter on Omicron related risks, but maintained their 5% long position in bank loans. The Blackrock Event Driven Fund gained 0.71% in the quarter. Hard catalyst strategies represented most of the gains in the quarter (82 bps), while soft catalyst opportunities contributed 21 basis points. Credit strategies detracted slightly from returns in the fourth quarter. The three largest positions remain the S&P Global/HIS Market, Microsoft/Nuance Communications, and Veolia/Suez deals. The Western Asset Global Macro Fund returned 0.48%, based on a very strong month of December where the fund was up over 2%. Duration and yield curve positioning was the most significant contributor to performance. Emerging market holdings detracted from performance. A long position in the Australian Dollar supported the modest gains in the quarter. The managers believe that 2022 will be a year where both growth and inflation moderate. The team is overweight spread product domestically, and as well emerging market debt, due to relative attractive pricing.

- **The alternative investment segment returned 0.24% in the quarter, which slightly trailed the Wilshire Liquid Alternatives Index return of 0.62%.**
 - The BlackRock Strategic Income Opportunity Fund returned -0.19%, which lagged the benchmark, and ranked in the 48th percentile of Morningstar's Non-Traditional Bond Universe.
 - The BlackRock Event Driven Equity Fund returned 0.71% in the quarter and ranked in the 38th percentile of the Morningstar U.S. Fund Market Neutral Universe, which outperformed the benchmark
 - The Western Asset Global Macro Fund gained 0.48%, which ranked in the 18th percentile of the Morningstar Non-Traditional Bond Fund Universe. The Fund slightly trailed the benchmark.

Asset allocation/Manager Changes

We ended the quarter with a target asset allocation of 58.5% stocks, 38.25% bonds, 2.5% alternatives, and 0.75% cash.

We reduced our international equity exposure by -0.75% in the quarter and decreased our cash exposure by -0.25% and increased our small cap equity allocation by +1.0%.

In late December, we eliminated the Victory RS Small Cap Growth Fund from the Plan. The decision was based on performance criteria.

Economic and Market Forecasts – January 2022

	2021	2022
	Assumptions	Assumptions
GDP	5.5% - 6.5%	3.4% - 4.1%
S&P500 earnings	\$190 - \$210	\$215 - \$225
Unemployment	4.9% - 5.4%	3.7% - 4.5%
Core PCE Inflation	3.2% - 3.7%	2.6% - 3.1%
Fed Funds Target	0.0% - 0.25%	0.25% - 0.75%

Selected Period Performance
PARS/COUNTY OF CONTRA COSTA PRHCP
Account 6746038001
Period Ending: 12/31/2021

	3 Months	Year to Date (1 Year)	3 Years	5 Years	10 Years	Inception to Date 02/01/2011
Cash Equivalents	.00	.02	.81	.98	.53	.48
<i>Lipper Money Market Funds Index</i>	.00	.00	.79	.93	.48	.44
Fixed Income ex Funds	-.11	-1.30	5.06	3.74	3.17	3.67
Total Fixed Income	-.08	-1.14	5.27	3.96	3.43	3.79
<i>Bloomberg US Aggregate Bd Index</i>	.01	-1.54	4.79	3.57	2.90	3.35
Total Equities	6.46	19.60	21.32	14.63	12.99	11.13
Large Cap Funds	8.45	25.24	25.42	18.07	16.33	14.15
<i>Russell 1000 Index</i>	9.78	26.45	26.21	18.43	16.54	14.96
Mid Cap Funds	6.47	22.48	22.94	14.88	13.58	11.95
<i>Russell Midcap Index</i>	6.44	22.58	23.29	15.10	14.91	13.19
Small Cap Funds	2.97	12.76	19.91	12.87	14.16	12.50
<i>Russell 2000 Index</i>	2.14	14.82	20.02	12.02	13.23	11.65
International Equities	4.21	12.14	16.96	12.28	9.70	7.26
<i>MSCI AC World Index</i>	6.68	18.54	20.38	14.4	11.85	9.88
<i>MSCI EAFE Index</i>	2.69	11.26	13.54	9.55	8.03	5.84
<i>MSCI EM Free Index</i>	-1.31	-2.54	10.94	9.87	5.49	3.34
RR: REITS	15.00	40.42	19.69	11.11		
<i>Wilshire REIT Index</i>	17.14	46.18	19.19	10.92	11.47	11.00
Alternatives	.24	3.03	4.87	1.88		
<i>Dynamic Alternatives Index</i>	.62	4.72	4.85	3.01	1.69	.97
Total Managed Portfolio	3.68	10.57	14.09	9.65	8.37	7.47
Total Account Net of Fees	3.67	10.52	14.02	9.58	8.28	7.37
<i>Contra Costa Policy Benchmark</i>	3.94	11.09	14.08	9.65	8.51	7.83

Inception Date: 02/01/2011

* Benchmark from February 1, 2011 to June 30, 2013: 18% Russell 1000 Index, 6% Russell Midcap Index, 8% Russell 2000 Index, 8% MSCI ACWI Index, 10% MSCI EAFE Index, 45% Barclays Aggregate Index, 4% DJ Wilshire REIT Index, 1% Citigroup 3 Month T Bill Index. From July 1, 2013 to June 30, 2015: 17% Russell 1000 Index, 6% Russell Midcap Index, 8% Russell 2000 Index, 7% MSCI AC World US Index, 9% MSCI EAFE Index, 38% Barclays Aggregate Index, 4% DJ Wilshire REIT Index, 10% HFRI FOF Market Defensive Index, 1% Citigroup 3 Month T-Bill Index. From July 1, 2015 to September 30, 2019: 17% Russell 1000 Index, 6% Russell Midcap Index, 8% Russell 2000 Index, 7% MSCI AC World Index, 9% MSCI EAFE Index, 38% Barclays Aggregate Index, 4% DJ Wilshire REIT Index, 10% Wilshire Liquid Alternative Index, 1% Citigroup 3 Month T-Bill Index. From October 1, 2019: 43% BBG Barclays US Aggregate Bd Index, 1% FTSE 3 Month T-Bill Index, 8% MSCI AC World Index, 10% MSCI EAFE Index, 19% Russell 1000 Index, 9% Russell 2000 Index, 6% Russell Midcap Index, 4% Wilshire REIT Index. ** Dynamic Alternatives Index represents the HFRI FOF Market Defensive Index from 07/01/2013 until 06/30/2015, and then the Wilshire Liquid Alternatives Index from 07/01/2015 forwards. Returns are gross-of-fees unless otherwise noted. Returns for periods over one year are annualized. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured, have no bank guarantee, and may lose value.

Manager Watch List

Name of Fund	Date on watch list	Date exiting watch list	Recommendation	Rationale
Victory RS Small Cap Growth Fund	3Q 2021	4Q 2021	Removed from Watch List (Eliminated from Plan)	We eliminated the managers based on performance related issues encountered over the last 5 quarters.

Investment Strategy As of December 31, 2021

Tactical Asset Allocation

Asset Class	% Portfolio Weighting			Rationale
	Target	Current Portfolio	Over/Under Weighting	
Cash	1.0%	0.75%	-0.25%	<ul style="list-style-type: none"> Money market yields are at 0.01%. We maintain a low/neutral allocation to cash
Fixed Income	43.0%	38.25%	-4.75%	<ul style="list-style-type: none"> Increasing growth and inflation expectations, combined with Fed tapering of quantitative easing (QE), is likely to drive longer term interest rates higher, putting downward pressure on bond prices. We are forecasting the Fed may raise rates to 0.75% in calendar year 2022.
Alternatives	0.0%	2.5%	+2.5%	<ul style="list-style-type: none"> Alternatives offer a reasonable diversification benefit with respect to the 95% of the portfolio which is invested in fixed income and equities.
Real Estate (REITS)	4.0%	4.0%	-	<ul style="list-style-type: none"> Interest rates are likely headed higher in 2022, which may put some pressure on REIT returns, but still the absolute low levels of rates should not be too challenging to REIT returns. The pandemic has secularly altered some REIT sectors such as office, industrial, and regional malls. REIT equity was the top performing equity segment in the Plan in 2021. The rollout of the vaccines has led to an improvement in consumer demand as the economy has re-opened. Apartment REITs have been aided by surging demand and high occupancy rates. Industrial REITs have been supported by eCommerce. With the REIT sector up over 40% in 2021 as measured by the Wilshire REIT Index, earnings and adjusted funds from operations (AFFO) will need to catch up to price gains. We remain neutral to the sector.
Global Equity	8.0%	7.5%	-0.5%	<ul style="list-style-type: none"> The recovery in global equity is based on improved vaccination rates and strong fiscal support in Europe. Challenges to global equity gains have come from supply chain issues, inflation fears, the coronavirus, geopolitical issues, and the potential impact to the end of QE in the United States. It is our belief that while both supply chain issues and inflationary effects will last for the next several quarters, both will prove to be temporary in nature.
International (Developed)	10.0%	9.5%	-0.5%	<ul style="list-style-type: none"> The MSCI-ACWI ex-U.S. Index trades at 14.3X next year's earnings, relative to the 20 year average PE ratio of 13.3X. With respect to emerging market equities, long-term these economies will likely provide much of the gains in global growth. However, with the present concerns surrounding China (which represents roughly 35% of the emerging market equity index) for both slowing growth and increased regulatory scrutiny, has tempered our allocation to this region. With the MSCI-Emerging Market Index trading at 12.2X next year's earnings, we maintain a 1% allocation to this segment.
International (Emerging)	0.0%	1.0%	+1.0%	
Total Domestic Equity	34.0%	36.5%	+2.5%	
Large Cap	19.0%	20.0%	+1.0%	<ul style="list-style-type: none"> We expect the economy to show sustainable growth in 2022, with a current forecast of 3.4% to 4.1% GDP. With this forecasted growth, corporate earnings should likely show strong year over year gains. While the S&P500 trading at 21.2X next year's earnings is expensive, it is our desire given the extremely low interest rate environment, to be slightly overweight large cap equities.
Mid Cap	6.0%	6.5%	+0.5%	<ul style="list-style-type: none"> Mid-cap equities currently trade at 19.4X next year's earnings, which compel us to maintain a slight overweight allocation.
Small Cap	9.0%	10.0%	+1.0%	<ul style="list-style-type: none"> We maintain our neutral allocation due to a belief that small caps will continue to perform in a pro-cycle environment. Valuations are at a 25X forward PE level, but if the recovery proves to be robust, earnings will grow into this valuation level.

Asset Allocation

Period Ending December 31, 2021

Asset Allocation	9/30/2021 Market Value	9/30/2021 % of Total	12/31/2021 Market Value	12/31/2021 % of Total	Target Allocation
Large Cap Equities					
Columbia Contrarian Core Inst3	13,143,592	3.0%	13,863,183	3.0%	--
iShares Russell 1000 ETF	39,137,441	8.9%	41,389,641	9.0%	--
Vanguard Growth & Income Adm	6,655,810	1.5%	6,944,523	1.5%	--
Dodge & Cox Stock	8,824,096	2.0%	9,340,548	2.0%	--
iShares S&P 500 Value ETF	6,602,359	1.5%	7,111,315	1.5%	--
Harbor Capital Appreciation Retirement	6,386,518	1.5%	6,903,203	1.5%	--
T. Rowe Price Growth Stock I	6,423,469	1.5%	6,939,381	1.5%	--
Total Large Cap Equities	\$ 87,173,284	19.8%	\$ 92,491,794	20.0%	19.0%
		<i>Range</i>		<i>Range</i>	<i>13-32%</i>
Mid Cap Equities					
iShares Russell Mid-Cap ETF	28,186,108	6.4%	30,075,436	6.5%	--
Total Mid Cap Equities	\$ 28,186,108	6.4%	\$ 30,075,436	6.5%	6.0%
		<i>Range</i>		<i>Range</i>	<i>2-10%</i>
Small Cap Equities					
iShares Russell 2000 ETF	17,298,531	3.9%	22,368,237	4.8%	--
Undiscovered Managers Behavioral Val R6	11,203,346	2.5%	12,021,927	2.6%	--
Vanguard Small-Cap Growth ETF	11,203,346	2.5%	11,096,045	2.4%	--
Victory RS Small Cap Growth R6	10,707,406	2.4%	--	--	--
Total Small Cap Equities	\$ 39,209,283	8.9%	\$ 45,486,209	9.9%	9.0%
		<i>Range</i>		<i>Range</i>	<i>4-12%</i>
International Equities					
DFA Large Cap International I	10,847,669	2.5%	11,501,305	2.5%	--
iShares Core MSCI EAFE ETF	17,540,375	4.0%	18,397,864	4.0%	--
Dodge & Cox International Stock	7,770,207	1.8%	7,010,614	1.5%	--
MFS International Growth R6	7,655,116	1.7%	6,927,701	1.5%	--
Hartford Schrodgers Emerging Mkts Eq F	5,440,932	1.2%	4,568,840	1.0%	--
Total International Equities	49,254,298	11.2%	\$ 48,406,325	10.5%	10.0%
		<i>Range</i>		<i>Range</i>	<i>4-20%</i>
Global Equities					
iShares MSCI ACWI ETF	17,551,947	4.0%	18,581,315	4.0%	--
American Funds New Perspective R6	7,727,431	1.8%	8,246,917	1.8%	--
MFS Global Equity R6	7,619,920	1.7%	8,077,049	1.8%	--
Total Global Equities	\$ 32,899,298	7.5%	\$ 34,905,280	7.6%	8.0%
		<i>Range</i>		<i>Range</i>	<i>4-12%</i>

Asset Allocation

Period Ending December 31, 2021

Asset Allocation	9/30/2021 Market Value	9/30/2021 % of Total	12/31/2021 Market Value	12/31/2021 % of Total	Target Allocation
Real Estate					
Vanguard Real Estate ETF	17,434,507	4.0%	19,102,903	4.1%	--
	\$ 17,434,507	4.0%	\$ 19,102,903	4.1%	4.0%
		<i>Range</i>		<i>Range</i>	<i>0-8%</i>
Fixed Income					
Core Fixed Income Holdings	120,929,899	27.5%	126,355,227	27.4%	--
PIMCO Total Return Instl	21,293,181	4.8%	22,034,383	4.8%	--
PGIM Total Return Bond R6	21,292,176	4.8%	22,041,656	4.8%	--
PIMCO High Yield Instl	5,610,622	1.3%	5,648,566	1.2%	--
Total Fixed Income	\$ 169,125,878	38.4%	\$ 176,079,833	38.2%	43.0%
		<i>Range</i>		<i>Range</i>	<i>30-50%</i>
Alternatives					
BlackRock Event Driven Equity Instl	4,473,487	1.0%	4,505,279	1.0%	--
BlackRock Strategic Income Opps K	4,456,130	1.0%	4,627,048	1.0%	--
Western Asset Macro Opportunities IS	2,234,708	0.5%	2,245,413	0.5%	--
Total Alternatives	\$ 11,164,326	2.5%	\$ 11,377,740	2.5%	0.0%
		<i>Range</i>		<i>Range</i>	<i>0-10%</i>
Cash					
Money Market	5,533,361	1.3%	3,393,861	0.7%	--
Total Cash	\$ 5,533,361	1.3%	\$ 3,393,861	0.7%	1.0%
		<i>Range</i>		<i>Range</i>	<i>0-5%</i>
TOTAL	\$ 439,980,343	100.0%	\$ 461,319,381	100.0%	100.0%

Investment Summary

Period Ending December 31, 2021

Investment Summary	Fourth Quarter 2021	Year to Date 2021
Beginning Value	440,550,910.60	\$ 399,003,595.89
Net Contributions/Withdrawals	4,973,142.43	19,843,141.52
Fees Deducted	-53,015.34	-210,342.25
Income Received	10,532,910.12	15,435,766.55
Market Appreciation	5,886,000.59	27,877,829.44
Net Change in Accrued Income	35,264.67	-24,778.08
Ending Market Value*	\$ 461,925,213.07	\$ 461,925,213.07

Investment Summary	Fourth Quarter 2020	Year to Date 2020
Beginning Value	356,424,651.75	\$ 331,392,093.14
Net Contributions/Withdrawals	5,039,008.87	20,931,386.28
Fees Deducted	-50,980.92	-200,372.92
Income Received	6,874,330.21	11,744,886.38
Market Appreciation	30,709,382.62	35,210,754.50
Net Change in Accrued Income	7,203.36	-75,151.49
Ending Market Value*	\$ 399,003,595.89	\$ 399,003,595.89

*Ending Market Value differs from total market value on the previous page due to differences in reporting methodology. The above ending market value is reported as of trade date and includes accruals. The Asset Allocation total market value is reported as of settlement date.

COUNTY OF CONTRA COSTA

December 31, 2021

LARGE CAP EQUITY FUNDS

Fund Name	Inception	3-Month Return	Rank	YTD Return	Rank	1-Year Return	Rank	3-Year Return	Rank	5-Year Return	Rank	10-Year Return	Rank
Columbia Contrarian Core Inst3	(7/13)	8.34	77	24.45	75	24.45	75	26.57	15	17.65	41	16.55	10
Vanguard Growth & Income Adm	(12/16)	11.43	18	29.11	18	29.11	18	25.54	36	17.92	34	16.55	9
Dodge & Cox Stock	(10/14)	5.85	91	31.73	10	31.73	10	20.78	18	14.14	16	15.57	2
iShares S&P 500 Value ETF	(12/19)	8.28	53	24.67	69	24.67	69	18.46	40	11.72	47	13.10	31
T. Rowe Price Growth Stock I		4.77	76	20.18	62	20.18	62	29.23	53	23.41	40	19.24	20
Harbor Capital Appreciation Retirement		5.02	74	15.74	79	15.74	79	33.63	17	26.43	12	20.04	11
Russell 1000 TR USD		9.78	--	26.45	--	26.45	--	26.21	--	18.43	--	16.54	--
iShares Russell 1000 ETF	(3/15)	9.74	56	26.27	56	26.27	56	26.04	23	18.27	24	16.39	18

MID CAP EQUITY FUNDS

iShares Russell Mid-Cap ETF	(3/15)	6.40	72	22.38	69	22.38	69	23.08	20	14.92	18	14.73	15
Russell Mid Cap TR USD		6.44	--	22.58	--	22.58	--	23.29	--	15.10	--	14.91	--

SMALL CAP EQUITY FUNDS

Undiscovered Managers Behavioral Val R6	(9/16)	7.31	27	34.50	33	34.50	33	19.79	24	10.60	19	14.08	5
Russell 2000 Value TR USD		4.36	--	28.27	--	28.27	--	17.99	--	9.07	--	12.03	--
Victory RS Small Cap Growth R6	Sold (12/21)	-0.55	73	-10.74	98	-10.74	98	19.55	90	16.42	62	15.00	54
Vanguard Small-Cap Growth ETF	(12/21)	0.58	70	5.71	73	5.71	76	23.82	56	16.90	56	14.83	58
Russell 2000 Growth TR USD		0.01	--	2.83	--	2.83	--	21.17	--	14.53	--	14.14	--
iShares Russell 2000 ETF	(3/15)	2.10	92	14.62	95	14.62	95	19.90	52	11.95	39	13.22	41

INTERNATIONAL EQUITY FUNDS

Dodge & Cox International Stock		2.40	48	11.03	58	11.03	58	11.65	25	7.19	34	7.58	15
MFS International Growth R6		4.94	22	9.65	46	9.65	46	17.37	77	14.35	40	10.09	43
MFS Global Equity R6	(3/15)	6.00	72	17.45	67	17.45	67	20.58	33	14.50	32	13.08	16
iShares Core MSCI EAFE ETF	(3/15)	2.79	51	11.29	37	11.29	37	14.01	40	9.96	35	--	--
iShares MSCI ACWI ETF	(3/15)	6.84	49	18.38	52	18.38	52	20.40	36	14.55	30	12.01	35
American Funds New Perspective R6	(3/15)	6.72	26	18.10	27	18.10	27	27.28	28	20.28	22	15.81	15
DFA Large Cap International I	(12/18)	3.32	29	12.81	19	12.81	19	14.18	38	9.88	38	8.02	44
MSCI EAFE NR USD		2.69	--	11.26	--	11.26	--	13.54	--	9.55	--	8.03	--
MSCI ACWI NR USD		6.68	--	18.54	--	18.54	--	20.38	--	14.40	--	11.85	--
Hartford Schroders Emerging Mkts Eq F	(11/12)	-2.93	80	-4.93	78	-4.93	78	12.91	32	11.41	24	6.50	31
MSCI EM NR USD		-1.31	--	-2.54	--	-2.54	--	10.94	--	9.87	--	5.49	--

Data Source: Morningstar, SEI Investments

Returns less than one year are not annualized. Past performance is not indicative of future returns. The information presented has been obtained from sources believed accurate and reliable. Securities are not FDIC insured, have no bank guarantee and may lose value.

COUNTY OF CONTRA COSTA

December 31, 2021

REIT EQUITY FUNDS													
Fund Name	Inception	3-Month Return	Rank	YTD Return	Rank	1-Year Return	Rank	3-Year Return	Rank	5-Year Return	Rank	10-Year Return	Rank
Vanguard Real Estate ETF	(6/17)	14.89	74	40.38	65	40.38	65	19.91	49	11.22	49	11.50	33
Wilshire REIT Index		17.14	--	46.18	--	46.18	--	19.19	--	10.92	--	11.47	--
BOND FUNDS													
Core Fixed Income Portfolio		-0.11	30	-1.30	32	-1.30	32	5.06	36	3.74	32	3.17	33
PIMCO Total Return Instl		0.16	40	-0.61	50	-0.61	50	5.42	55	4.20	39	3.70	39
PGIM Total Return Bond R6	(5/16)	0.29	6	-1.16	68	-1.16	68	5.89	32	4.71	15	4.44	11
Bloomberg US Agg Bond TR USD		0.01	--	-1.54	--	-1.54	--	4.79	--	3.57	--	2.90	--
PIMCO High Yield Instl	(5/16)	0.68	33	4.05	68	4.05	68	8.00	43	5.62	35	6.17	35
ICE BofA US High Yield Mstr II Index		0.66	--	5.36	--	5.36	--	8.57	--	6.10	--	6.76	--
ALTERNATIVE FUNDS													
BlackRock Event Driven Equity Instl	(3/19)	0.71	38	1.94	56	1.94	56	5.15	48	5.61	32	8.49	10
BlackRock Strategic Income Opps K	(7/13)	-0.19	48	1.06	56	1.06	56	5.35	22	4.08	19	4.06	16
Western Asset Macro Opportunities IS	(3/21)	0.48	18	-0.45	75	-0.45	75	7.55	5	6.27	2	--	--
Dynamic Alternatives Index		0.62	--	4.72	--	4.72	--	4.85	--	3.01	--	1.69	--

Data Source: Morningstar, SEI Investments

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COUNTY OF CONTRA COSTA

For Period Ending December 31, 2021

LARGE CAP EQUITY FUNDS															
Fund Name	Inception	2021 Return	Rank	2020 Return	Rank	2019 Return	Rank	2018 Return	Rank	2017 Return	Rank	2016 Return	Rank	2015 Return	Rank
Columbia Contrarian Core Inst3	(7/13)	24.45	74	22.44	11	33.08	11	-8.81	85	21.89	31	8.77	75	3.25	10
Vanguard Growth & Income Adm	(12/16)	29.11	18	18.08	44	29.77	57	-4.61	33	20.80	60	12.12	28	2.03	19
Dodge & Cox Stock	(10/14)	31.73	10	7.16	25	24.83	62	-7.07	35	18.33	28	21.28	6	-4.49	72
iShares S&P 500 Value ETF	(12/19)	24.67	68	1.24	65	31.71	6	-9.09	60	15.19	66	17.17	30	-3.24	51
T. Rowe Price Growth Stock I		20.18	62	37.09	40	30.98	66	-0.89	42	33.84	17	1.58	66	10.93	6
Harbor Capital Appreciation Retirement		15.74	79	54.56	11	33.39	43	-0.96	43	36.68	6	-1.04	87	10.99	5
Russell 1000 Index		26.45	--	20.96	--	31.43	--	-4.78	--	21.69	--	12.05	--	0.92	--
iShares Russell 1000 ETF	(3/15)	26.27	56	20.80	20	31.26	34	-4.91	41	21.53	42	11.91	33	0.82	39
MID CAP EQUITY FUNDS															
iShares Russell Mid-Cap ETF	(3/15)	22.38	68	16.91	23	30.31	25	-9.13	38	18.32	34	13.58	66	-2.57	45
Russell Midcap Index		22.58	--	17.10	--	30.54	--	-9.06	--	18.52	--	13.80	--	-2.44	--
SMALL CAP EQUITY FUNDS															
Undiscovered Managers Behavioral Val R6	(9/16)	34.50	32	3.62	47	23.34	35	-15.20	51	13.53	12	20.97	75	3.52	1
Russell 2000 Value Index		28.27	--	4.63	--	22.39	--	-12.86	--	7.84	--	31.74	--	-7.47	--
Victory RS Small Cap Growth R6	Sold (12/21)	-10.74	98	38.32	47	38.38	9	-8.66	77	37.05	4	0.88	96	0.09	27
Vanguard Small-Cap Growth ETF	(12/21)	5.71	69	35.29	55	32.75	32	-5.68	59	21.90	52	10.74	50	-2.51	57
Russell 2000 Growth Index		2.83	--	34.63	--	28.48	--	-9.31	--	22.17	--	11.32	--	-1.38	--
iShares Russell 2000 ETF	(3/15)	14.62	95	19.89	15	25.42	37	-11.02	44	14.66	28	21.36	49	-4.33	52
INTERNATIONAL EQUITY FUNDS															
Dodge & Cox International Stock		11.03	58	2.10	44	22.78	11	-17.98	81	23.94	40	8.26	22	-11.35	92
DFA Large Cap International I	(12/18)	12.81	19	8.12	61	22.04	47	-14.14	49	25.37	52	3.16	28	-2.86	75
MFS International Growth R6		9.65	46	15.82	78	27.31	68	-8.79	11	32.58	32	2.79	16	0.40	51
MFS Global Equity R6	(3/15)	17.45	66	14.25	50	30.66	6	-9.51	46	24.04	35	7.43	36	-1.34	53
iShares Core MSCI EAFE ETF	(3/15)	11.29	37	8.55	54	22.67	38	-14.20	50	26.42	41	1.36	48	0.53	30
iShares MSCI ACWI ETF	(3/15)	18.38	52	16.38	28	26.70	41	-9.15	41	24.35	31	8.22	26	-2.39	75
American Funds New Perspective R6	(3/15)	18.10	28	33.81	35	30.48	52	-5.56	32	29.30	55	2.19	48	5.63	16
MSCI EAFE Index		11.26	--	7.82	--	22.01	--	-13.79	--	25.03	--	1.00	--	-0.81	--
MSCI AC World Index		18.54	--	16.25	--	26.60	--	-9.41	--	23.97	--	7.86	--	-2.36	--
Hartford Schroders Emerging Mkts Eq F	(11/12)	-4.93	78	23.78	26	22.32	33	-15.42	44	40.96	21	10.41	44	-12.68	39
MSCI EM Free Index		-2.54	--	18.31	--	18.42	--	-14.57	--	37.28	--	11.19	--	-14.92	--

Data Source: Morningstar, SEI Investments

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COUNTY OF CONTRA COSTA

For Period Ending December 31, 2021

REIT EQUITY FUNDS															
Fund Name	Inception	2021 Return	Rank	2020 Return	Rank	2019 Return	Rank	2018 Return	Rank	2017 Return	Rank	2016 Return	Rank	2015 Return	Rank
Vanguard Real Estate ETF	(6/17)	40.38	60	-4.72	45	28.91	32	-5.95	61	4.95	66	8.53	17	2.37	61
Wilshire REIT Index		46.18	--	-7.90	--	25.76	--	-4.84	--	4.18	--	7.24	--	4.23	--
BOND FUNDS															
Fixed Income ex Funds		-1.30	--	7.60	--	9.20	--	0.14	--	3.49	--	3.63	--	0.78	--
PIMCO Total Return Instl		-0.84	51	8.88	35	8.26	76	-0.26	30	5.13	21	2.60	82	0.73	15
PGIM Total Return Bond R6	(5/16)	-1.15	67	8.10	53	11.13	7	-0.63	46	6.71	5	4.83	22	0.09	41
Bloomberg US Aggregate Bd Index		-1.54	--	7.51	--	8.72	--	0.01	--	3.54	--	2.65	--	0.55	--
PIMCO High Yield Instl	(5/16)	4.05	69	5.34	49	14.93	24	-2.49	44	7.01	42	12.70	61	-1.85	29
ICE BofA US High Yield Mstr II Index		5.36	0	6.17	0	14.41	0	-2.27	0	7.48	0	17.49	0	-4.64	0
ALTERNATIVE FUNDS															
BlackRock Strategic Income Opps K	(7/13)	1.05	56	7.29	23	7.82	35	-0.47	52	4.97	40	3.65	79	-0.30	34
BlackRock Event Driven Equity Instl	(3/19)	1.94	56	6.30	36	7.29	35	5.49	9	7.14	11	4.29	41	-1.56	66
Western Asset Macro Opportunities IS	(2/19)	-0.45	75	6.99	25	16.80	1	-5.42	95	15.21	1	6.57	34	1.57	13
Dynamic Alternatives Index		4.72	--	3.19	--	6.66	--	-4.24	--	5.07	--	2.29	--	-5.19	--

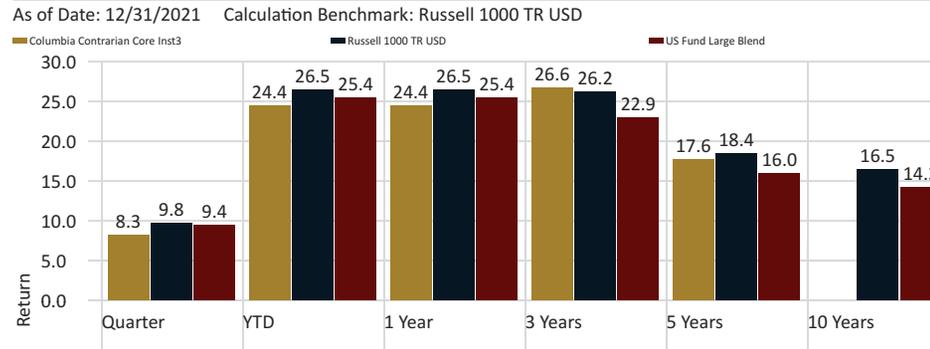
Data Source: Morningstar, SEI Investments

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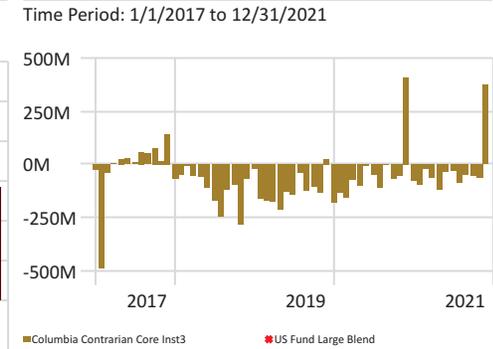
Key Information

Morningstar Category	US Fund Large Blend
Morningstar Rating Overall	★★★
Inception Date	11/8/2012
Expense Ratio	0.63
Fund Size (Mil)	12,925.75
Portfolio Date	12/31/2021
Manager Name	Guy W. Pope

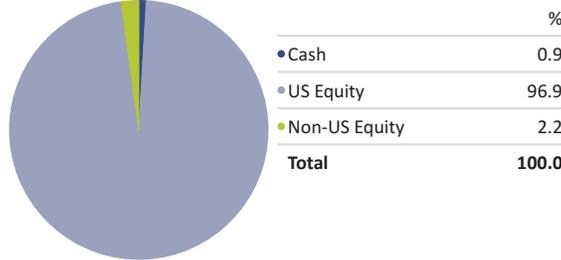
Returns



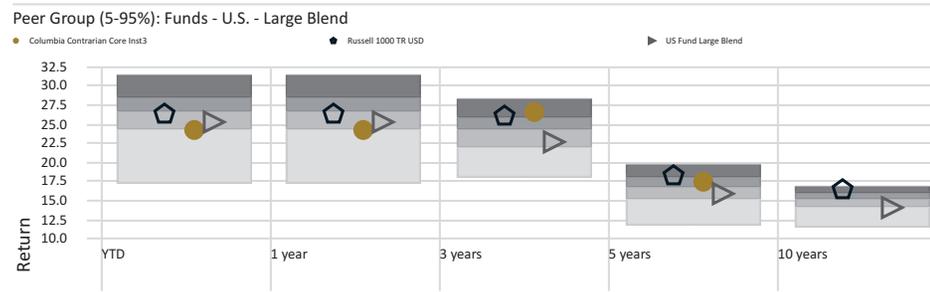
Monthly Estimated Fund-Level Net Flow



Asset Allocation

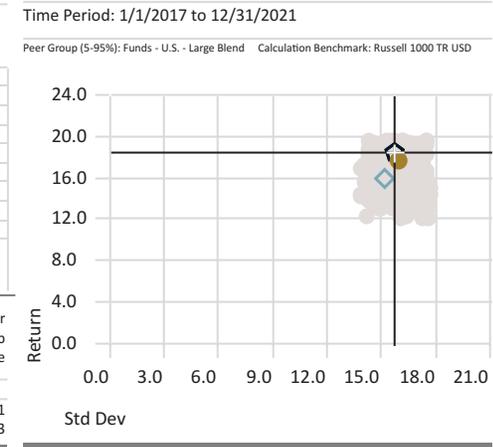


Performance Relative to Peer Group

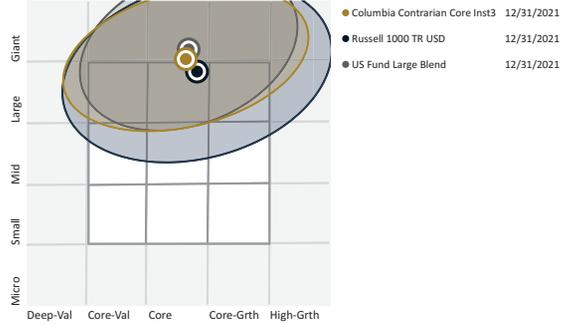


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
Columbia Contrarian Core Inst3	24.45	3	24.45	3	26.57	1	17.65	2		
Russell 1000 TR USD	26.45	3	26.45	3	26.21	1	18.43	1	16.54	1
US Fund Large Blend	25.37	3	25.37	3	22.90	3	15.96	3	14.27	3

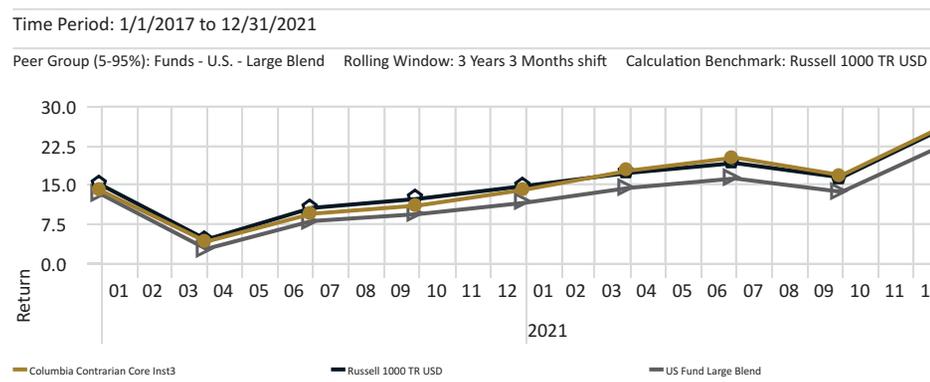
Risk-Reward



Holdings-Based Style Map



Rolling Returns



Risk - Columbia Contrarian Core Inst3

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: Russell 1000 TR USD

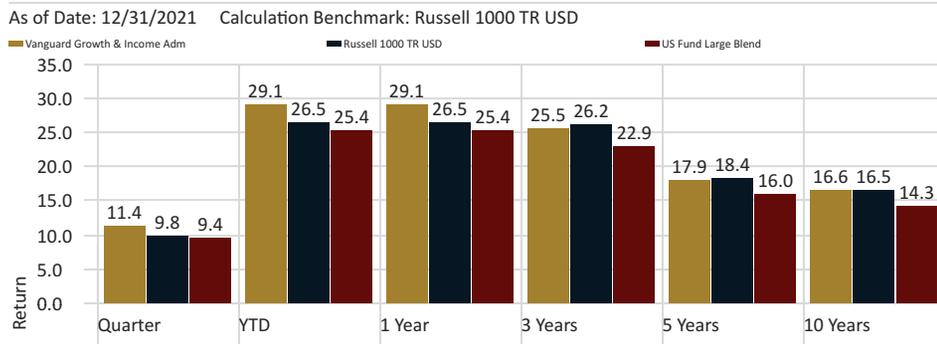
	Inv	Bmk1
Return	17.65	18.43
Std Dev	15.91	15.77
Downside Deviation	1.64	0.00
Alpha	-0.63	0.00
Beta	1.00	1.00
R2	97.98	100.00
Sharpe Ratio (arith)	1.04	1.10
Tracking Error	2.27	0.00

Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

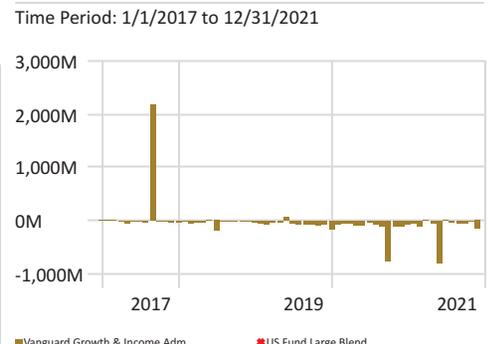
Key Information

Morningstar Category: US Fund Large Blend
 Morningstar Rating Overall: ★★★★★
 Inception Date: 5/14/2001
 Expense Ratio: 0.22
 Fund Size (Mil): 14,213.71
 Portfolio Date: 6/30/2021
 Manager Name: Multiple

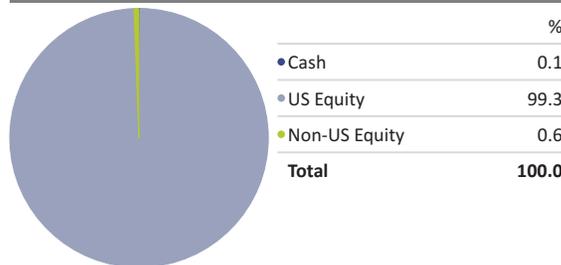
Returns



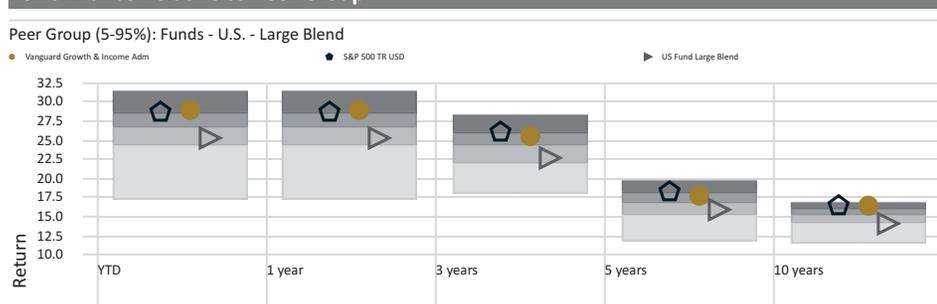
Monthly Estimated Fund-Level Net Flow



Asset Allocation

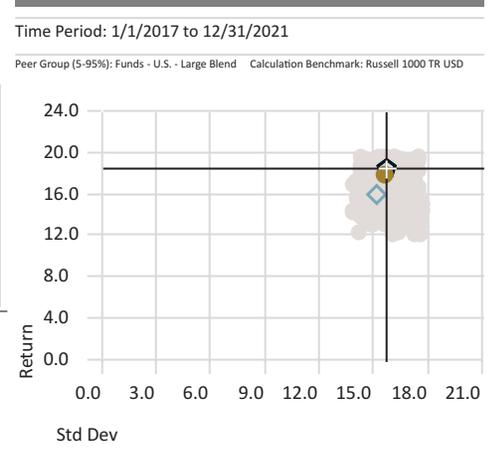


Performance Relative to Peer Group

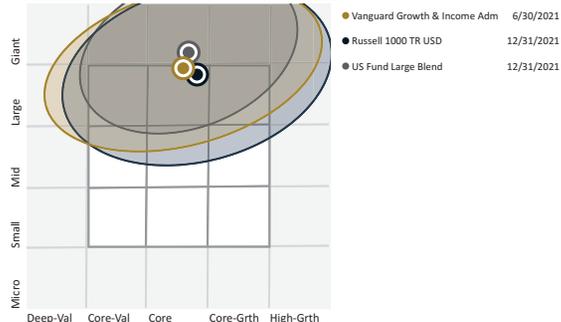


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
Vanguard Growth & Income Adm	29.11	1	29.11	1	25.54	2	17.92	2	16.55	1
Russell 1000 TR USD	26.45	3	26.45	3	26.21	1	18.43	1	16.54	1
US Fund Large Blend	25.37	3	25.37	3	22.90	3	15.96	3	14.27	3

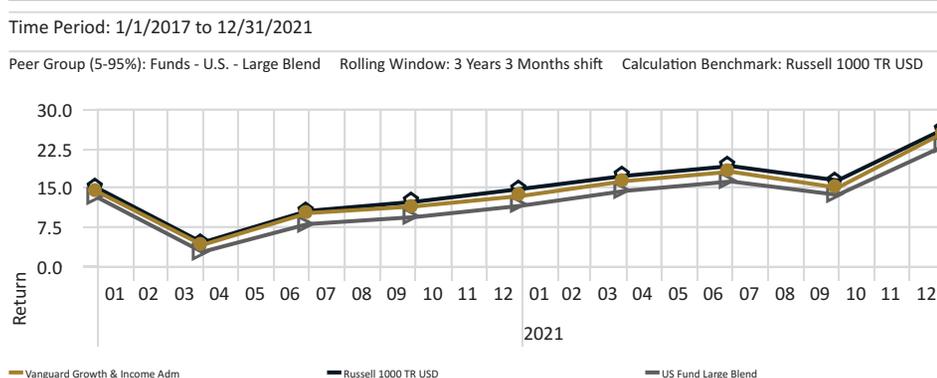
Risk-Reward



Holdings-Based Style Map



Rolling Returns



Risk - Vanguard Growth & Income Adm

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: Russell 1000 TR USD

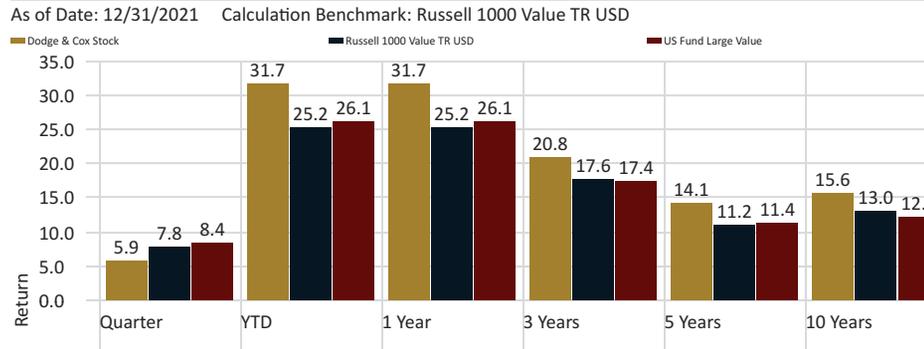
	Inv	Bmk1
Return	17.92	18.43
Std Dev	15.62	15.77
Downside Deviation	0.85	0.00
Alpha	-0.25	0.00
Beta	0.99	1.00
R2	99.40	100.00
Sharpe Ratio (arith)	1.08	1.10
Tracking Error	1.23	0.00

Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

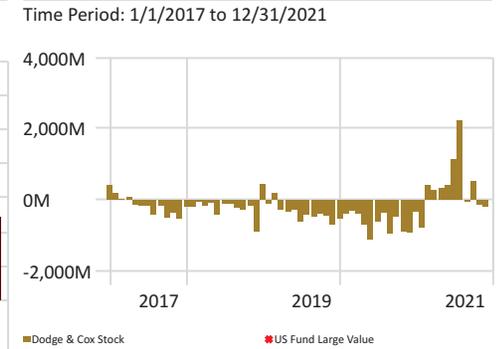
Key Information

Morningstar Category: US Fund Large Value
 Morningstar Rating Overall: ★★★★★
 Inception Date: 1/4/1965
 Expense Ratio: 0.52
 Fund Size (Mil): 96,695.29
 Portfolio Date: 12/31/2021
 Manager Name: Multiple

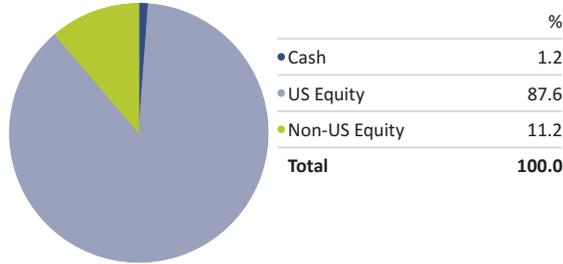
Returns



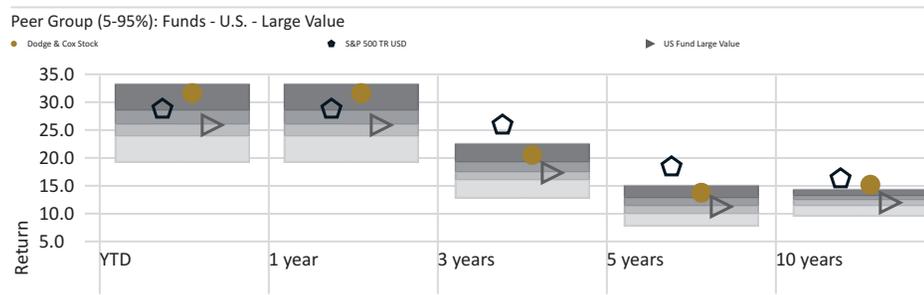
Monthly Estimated Fund-Level Net Flow



Asset Allocation

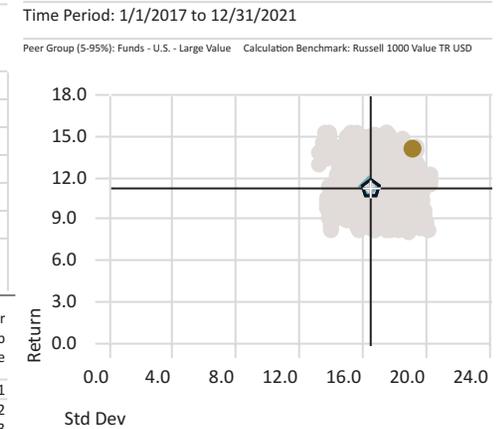


Performance Relative to Peer Group

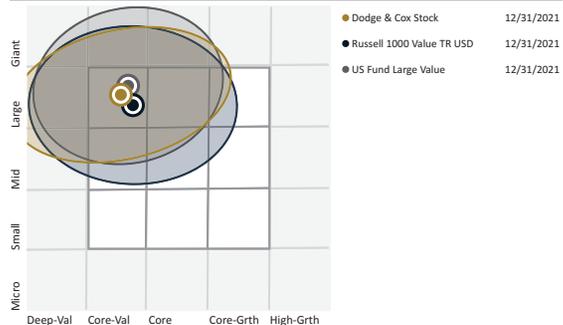


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
Dodge & Cox Stock	31.73	1	31.73	1	20.78	1	14.14	1	15.57	1
Russell 1000 Value TR USD	25.16	3	25.16	3	17.64	2	11.16	3	12.97	2
US Fund Large Value	26.08	2	26.08	2	17.40	3	11.41	3	12.06	3

Risk-Reward



Holdings-Based Style Map



Rolling Returns



Risk - Dodge & Cox Stock

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: Russell 1000 Value TR USD

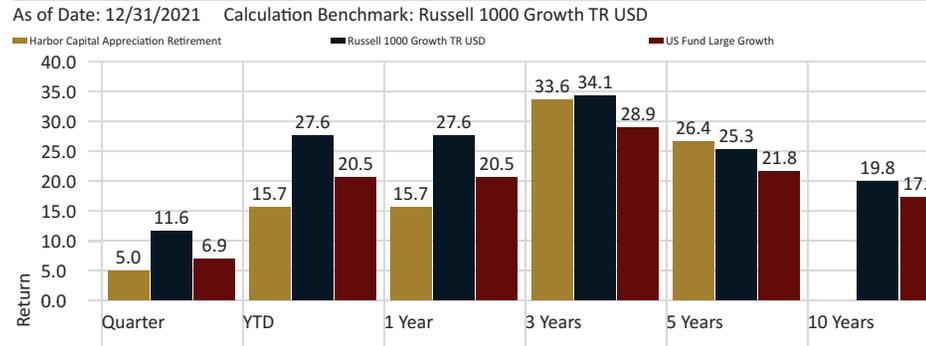
	Inv	Bmk1
Return	14.14	11.16
Std Dev	19.14	16.51
Downside Deviation	2.38	0.00
Alpha	1.66	0.00
Beta	1.13	1.00
R2	95.86	100.00
Sharpe Ratio (arith)	0.68	0.61
Tracking Error	4.49	0.00

Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

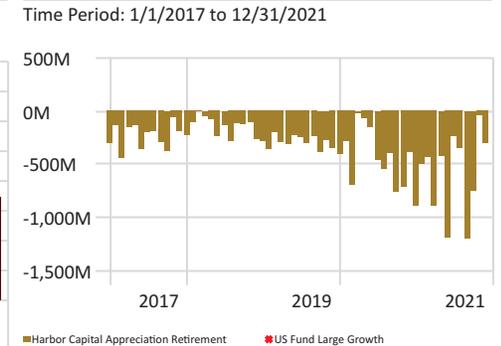
Key Information

Morningstar Category	US Fund Large Growth
Morningstar Rating Overall	★★★★
Inception Date	3/1/2016
Expense Ratio	0.59
Fund Size (Mil)	36,286.03
Portfolio Date	9/30/2021
Manager Name	Multiple

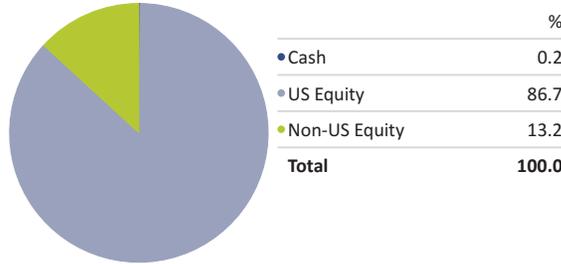
Returns



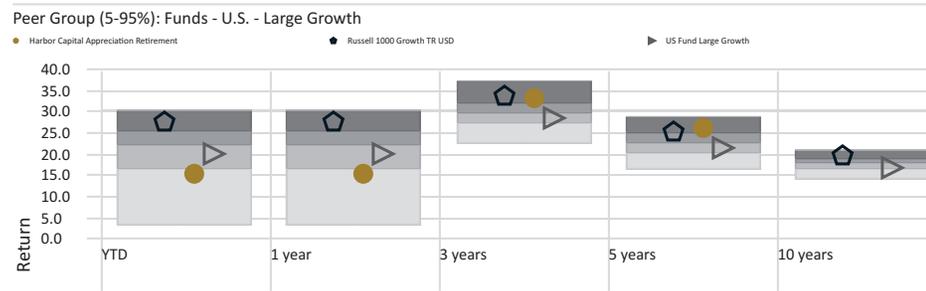
Monthly Estimated Fund-Level Net Flow



Asset Allocation

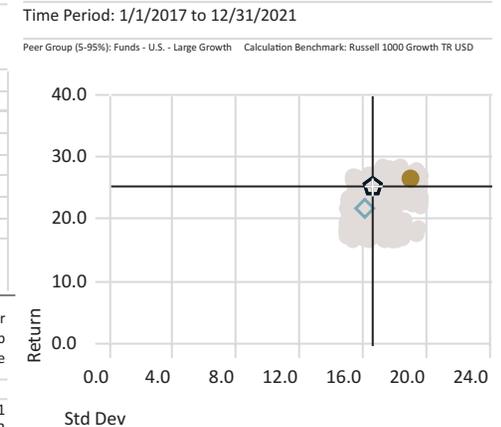


Performance Relative to Peer Group

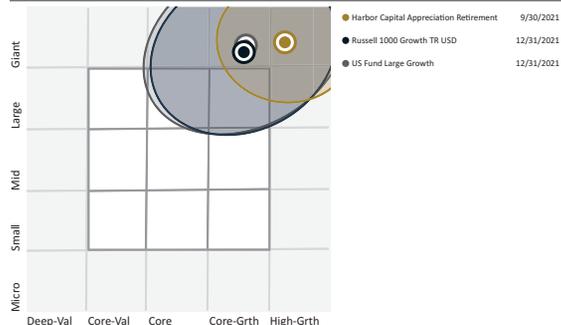


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
Harbor Capital Appreciation Retirement	15.74	4	15.74	4	33.63	1	26.43	1		
Russell 1000 Growth TR USD	27.60	1	27.60	1	34.08	1	25.32	1	19.79	1
US Fund Large Growth	20.49	3	20.49	3	28.86	3	21.76	3	17.12	3

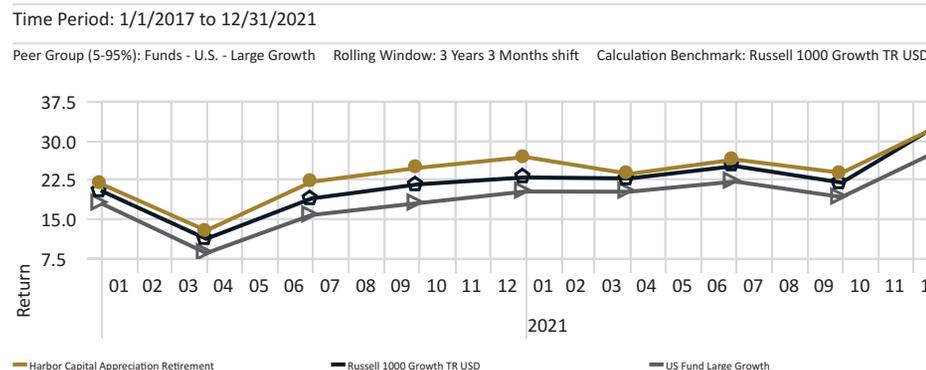
Risk-Reward



Holdings-Based Style Map



Rolling Returns



Risk - Harbor Capital Appreciation Retirement

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: Russell 1000 Growth TR USD

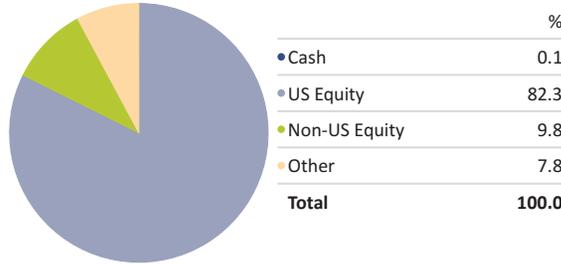
	Inv	Bmk1
Return	26.43	25.32
Std Dev	18.95	16.57
Downside Deviation	3.68	0.00
Alpha	-1.11	0.00
Beta	1.10	1.00
R2	93.39	100.00
Sharpe Ratio (arith)	1.34	1.46
Tracking Error	5.19	0.00

Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

Key Information

Morningstar Category	US Fund Large Growth
Morningstar Rating Overall	★★★
Inception Date	8/28/2015
Expense Ratio	0.52
Fund Size (Mil)	67,497.90
Portfolio Date	9/30/2021
Manager Name	Joseph B. Fath

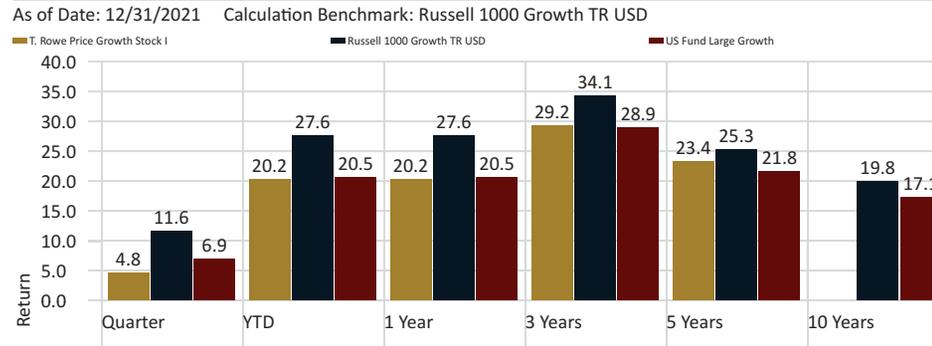
Asset Allocation



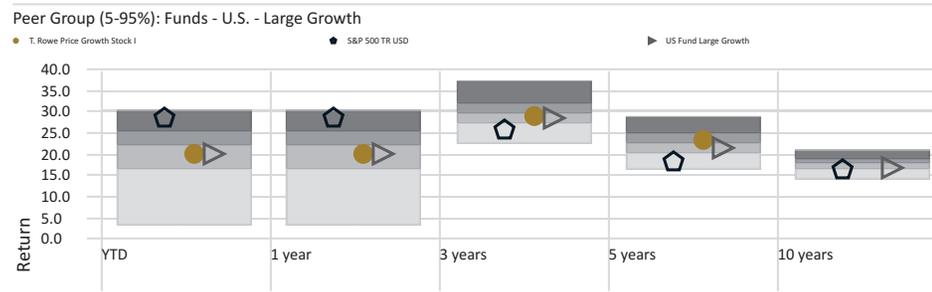
Holdings-Based Style Map



Returns

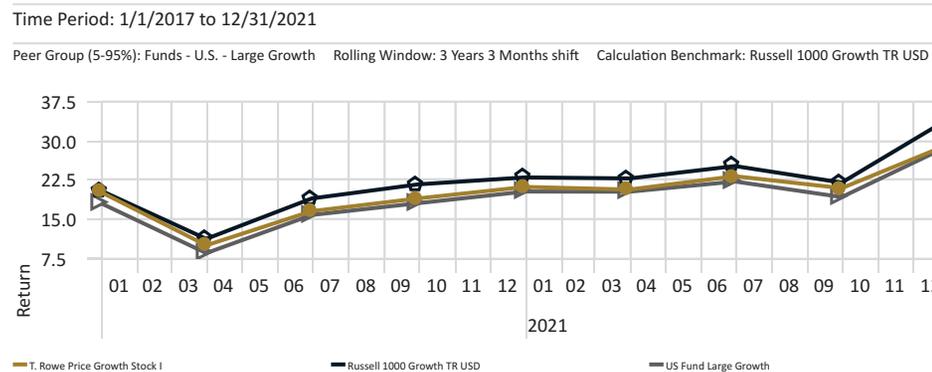


Performance Relative to Peer Group

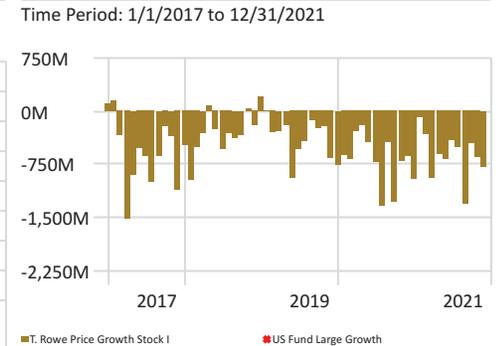


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
T. Rowe Price Growth Stock I	20.18	3	20.18	3	29.23	3	23.41	2		
Russell 1000 Growth TR USD	27.60	1	27.60	1	34.08	1	25.32	1	19.79	1
US Fund Large Growth	20.49	3	20.49	3	28.86	3	21.76	3	17.12	3

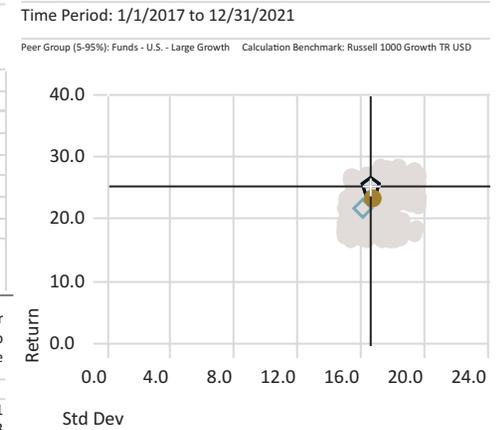
Rolling Returns



Monthly Estimated Fund-Level Net Flow



Risk-Reward



Risk - T. Rowe Price Growth Stock I

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: Russell 1000 Growth TR USD

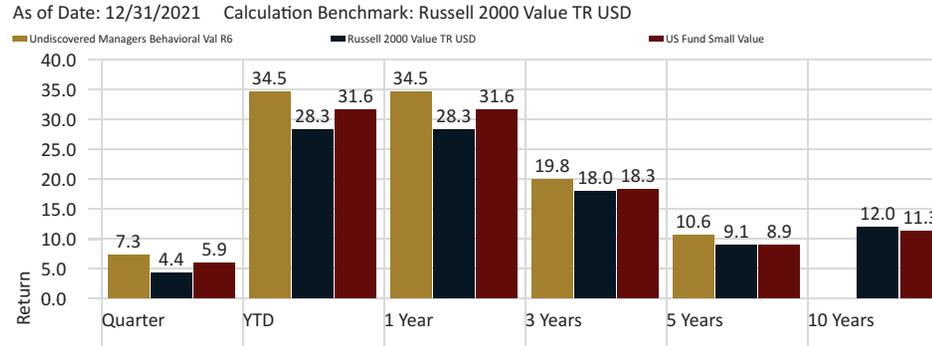
	Inv	Bmk1
Return	23.41	25.32
Std Dev	16.72	16.57
Downside Deviation	2.98	0.00
Alpha	-1.13	0.00
Beta	0.98	1.00
R2	94.81	100.00
Sharpe Ratio (arith)	1.33	1.46
Tracking Error	3.83	0.00

Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

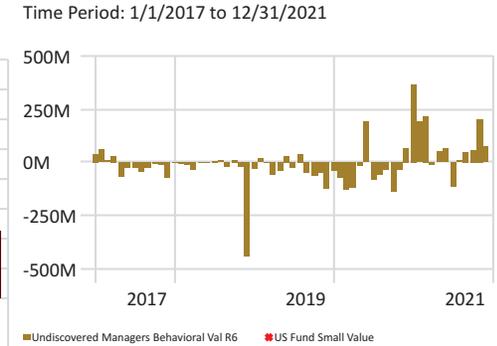
Key Information

Morningstar Category	US Fund Small Value
Morningstar Rating Overall	★★★
Inception Date	4/30/2013
Expense Ratio	0.80
Fund Size (Mil)	8,272.85
Portfolio Date	11/30/2021
Manager Name	Multiple

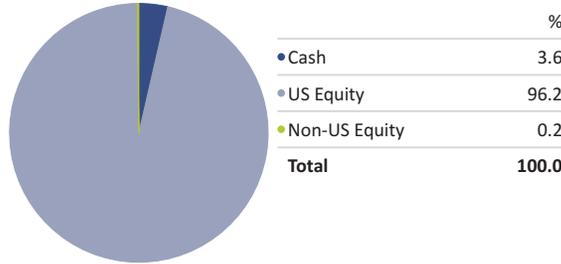
Returns



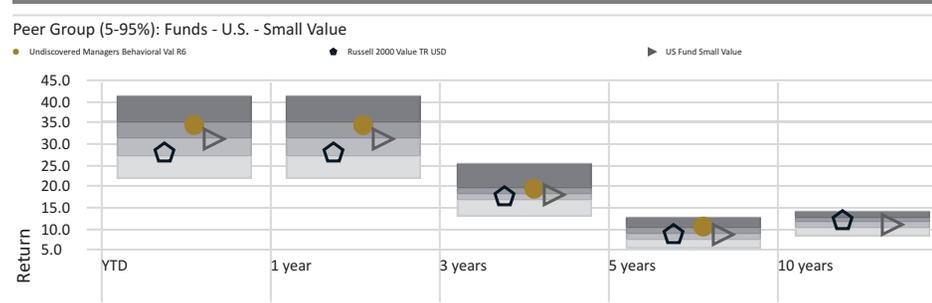
Monthly Estimated Fund-Level Net Flow



Asset Allocation

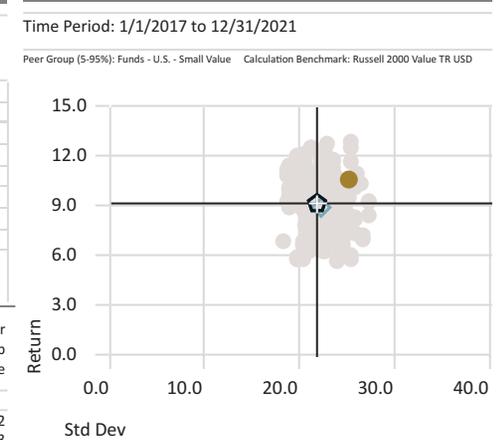


Performance Relative to Peer Group

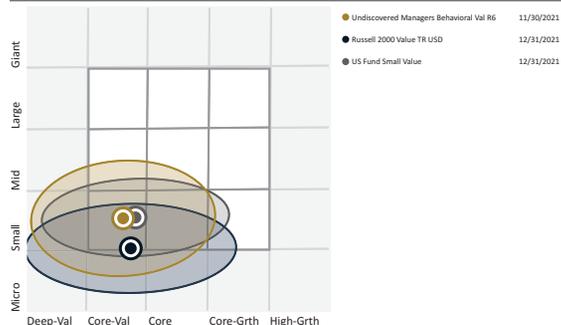


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
Undiscovered Managers Behavioral Val R6	34.50	2	34.50	2	19.79	2	10.60	1		
Russell 2000 Value TR USD	28.27	3	28.27	3	17.99	3	9.07	2	12.03	2
US Fund Small Value	31.62	2	31.62	2	18.33	3	8.87	3	11.31	3

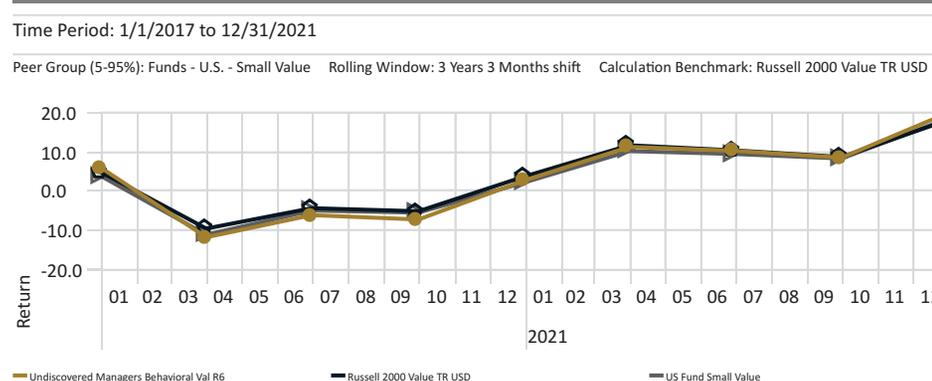
Risk-Reward



Holdings-Based Style Map



Rolling Returns



Risk - Undiscovered Managers Behavioral Val R6

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: Russell 2000 Value TR USD

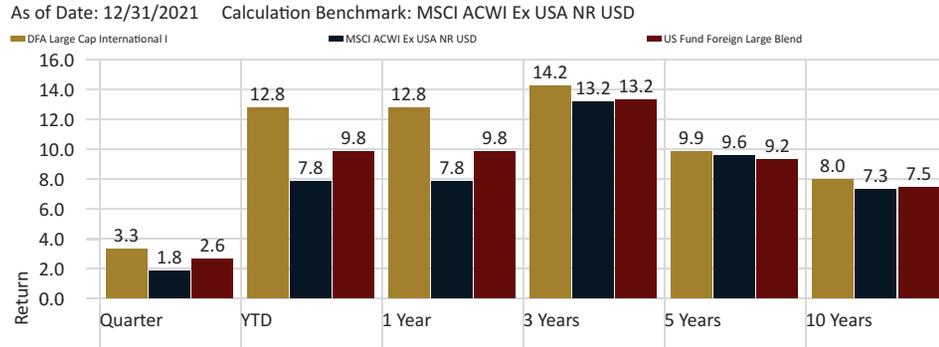
	Inv	Bmk1
Return	10.60	9.07
Std Dev	25.22	21.74
Downside Deviation	3.72	0.00
Alpha	0.88	0.00
Beta	1.14	1.00
R2	96.39	100.00
Sharpe Ratio (arith)	0.38	0.37
Tracking Error	5.67	0.00

Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

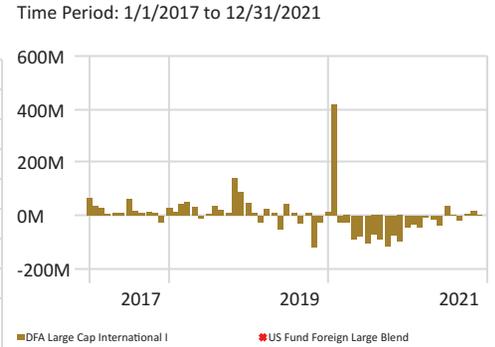
Key Information

Morningstar Category	US Fund Foreign Large Blend
Morningstar Rating Overall	★★★
Inception Date	7/17/1991
Expense Ratio	0.18
Fund Size (Mil)	6,120.62
Portfolio Date	11/30/2021
Manager Name	Multiple

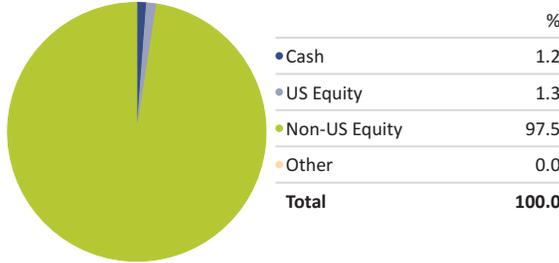
Returns



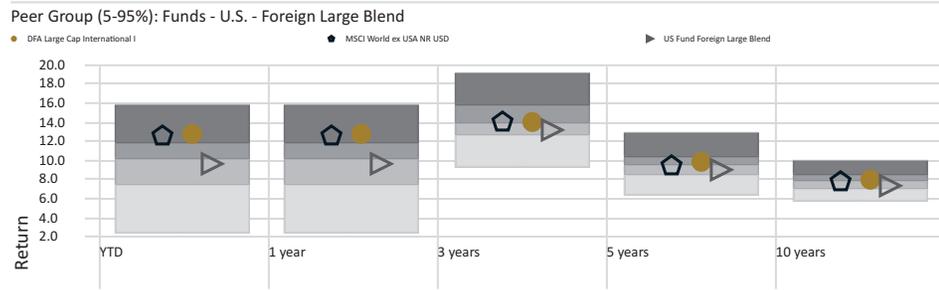
Monthly Estimated Fund-Level Net Flow



Asset Allocation

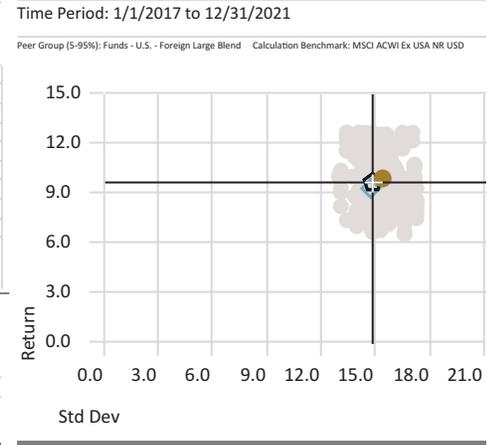


Performance Relative to Peer Group

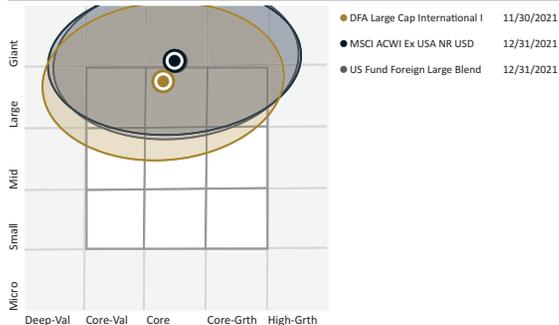


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
DFA Large Cap International I	12.81	1	12.81	1	14.18	2	9.88	2	8.02	2
MSCI ACWI Ex USA NR USD	7.82	3	7.82	3	13.18	3	9.61	2	7.28	3
US Fund Foreign Large Blend	9.79	3	9.79	3	13.24	3	9.24	3	7.50	3

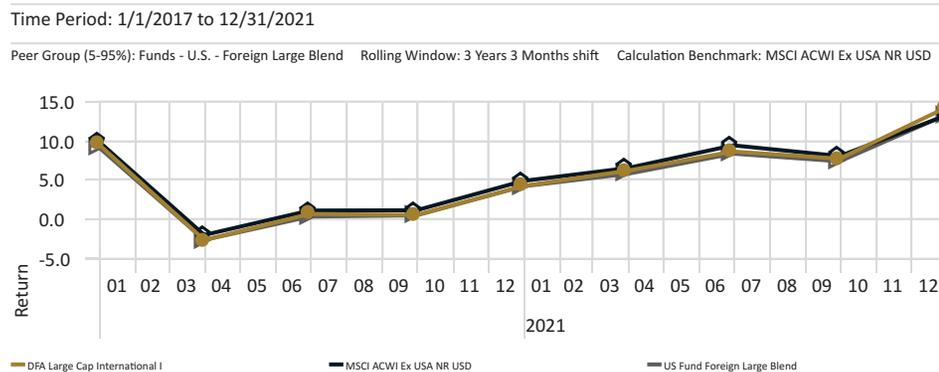
Risk-Reward



Holdings-Based Style Map



Rolling Returns



Risk - DFA Large Cap International I

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: MSCI ACWI Ex USA NR USD

	Inv	Bmk1
Return	9.88	9.61
Std Dev	15.45	14.81
Downside Deviation	2.03	0.00
Alpha	0.14	0.00
Beta	1.02	1.00
R2	96.22	100.00
Sharpe Ratio (arith)	0.57	0.57
Tracking Error	3.03	0.00

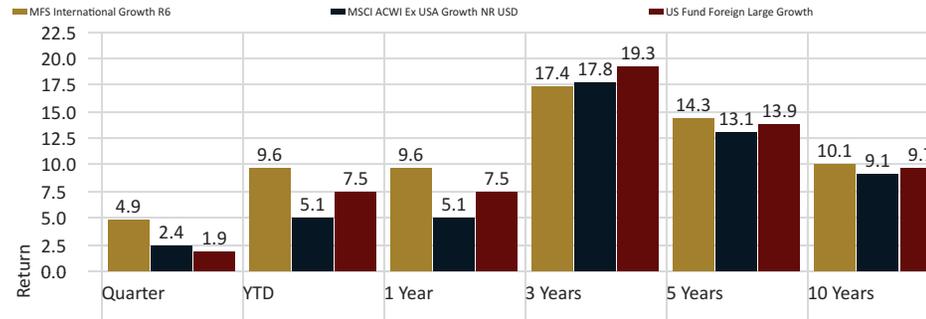
Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

Key Information

Morningstar Category	US Fund Foreign Large Growth
Morningstar Rating Overall	★★★
Inception Date	5/1/2006
Expense Ratio	0.72
Fund Size (Mil)	14,506.51
Portfolio Date	11/30/2021
Manager Name	Multiple

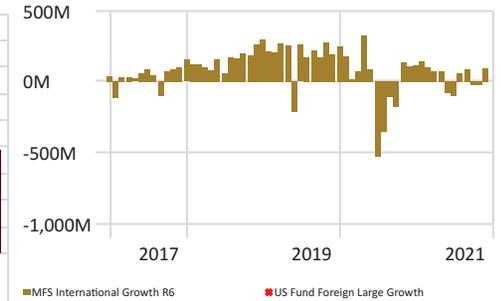
Returns

As of Date: 12/31/2021 Calculation Benchmark: MSCI ACWI Ex USA Growth NR USD

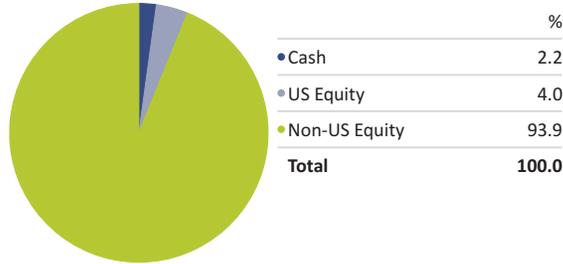


Monthly Estimated Fund-Level Net Flow

Time Period: 1/1/2017 to 12/31/2021

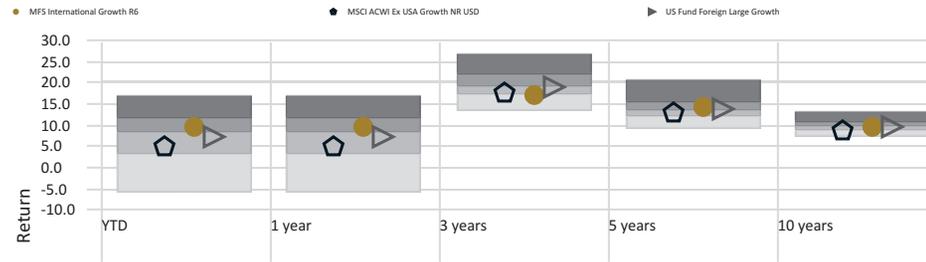


Asset Allocation



Performance Relative to Peer Group

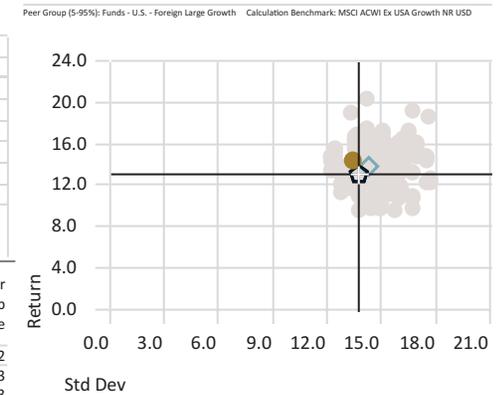
Peer Group (5-95%): Funds - U.S. - Foreign Large Growth



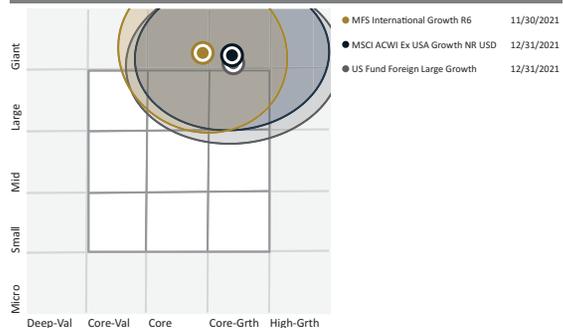
	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
MFS International Growth R6	9.65	2	9.65	2	17.37	4	14.35	2	10.09	2
MSCI ACWI Ex USA Growth NR USD	5.09	3	5.09	3	17.82	3	13.06	3	9.13	3
US Fund Foreign Large Growth	7.51	3	7.51	3	19.30	2	13.85	2	9.68	3

Risk-Reward

Time Period: 1/1/2017 to 12/31/2021



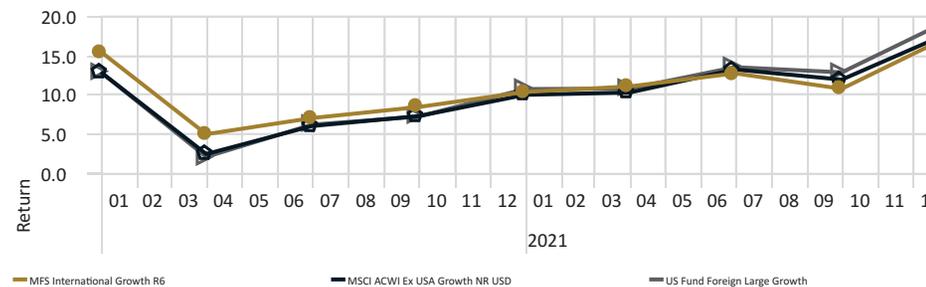
Holdings-Based Style Map



Rolling Returns

Time Period: 1/1/2017 to 12/31/2021

Peer Group (5-95%): Funds - U.S. - Foreign Large Growth Rolling Window: 3 Years 3 Months shift Calculation Benchmark: MSCI ACWI Ex USA Growth NR USD



Risk - MFS International Growth R6

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: MSCI ACWI Ex USA Growth NR USD

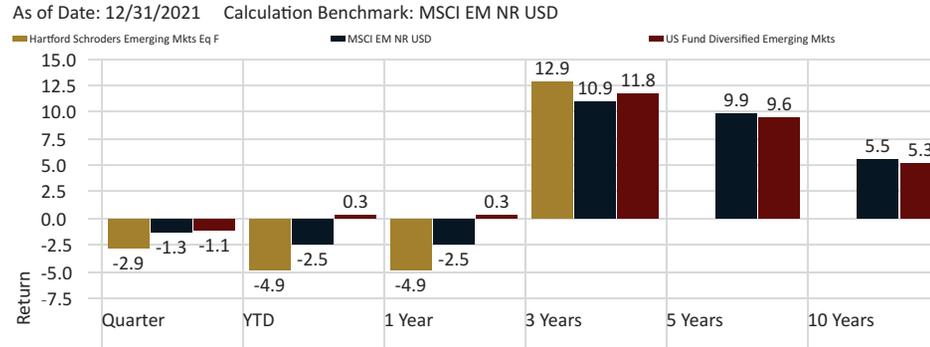
	Inv	Bmk1
Return	14.35	13.06
Std Dev	13.43	13.78
Downside Deviation	2.29	0.00
Alpha	1.76	0.00
Beta	0.95	1.00
R2	94.17	100.00
Sharpe Ratio (arith)	0.99	0.87
Tracking Error	3.34	0.00

Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

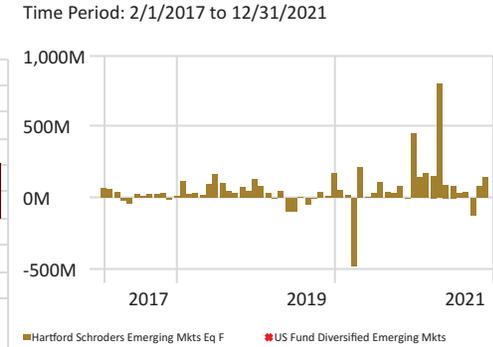
Key Information

Morningstar Category: US Fund Diversified Emerging Mkts
 Morningstar Rating Overall: ★★★★★
 Inception Date: 2/28/2017
 Expense Ratio: 1.08
 Fund Size (Mil): 7,000.40
 Portfolio Date: 11/30/2021
 Manager Name: Multiple

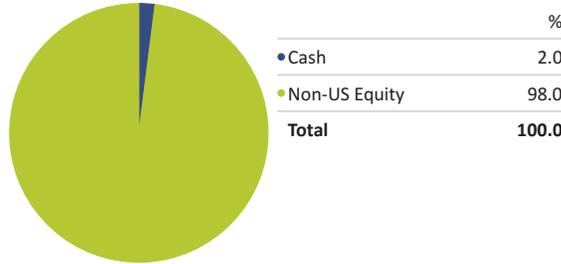
Returns



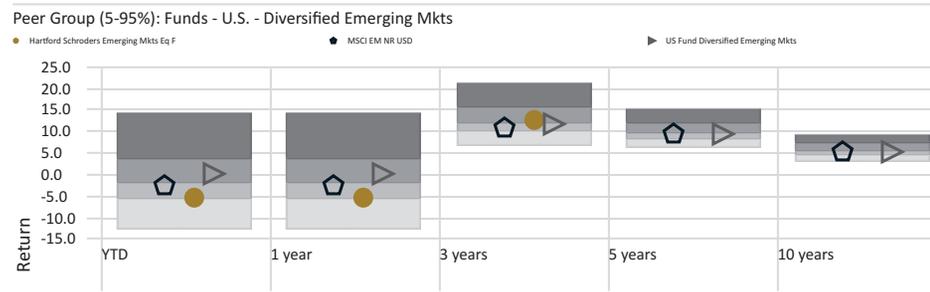
Monthly Estimated Fund-Level Net Flow



Asset Allocation

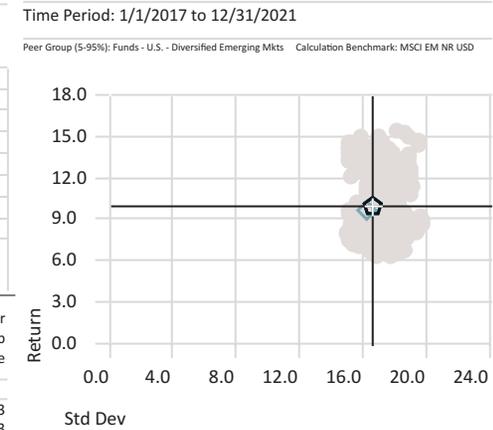


Performance Relative to Peer Group

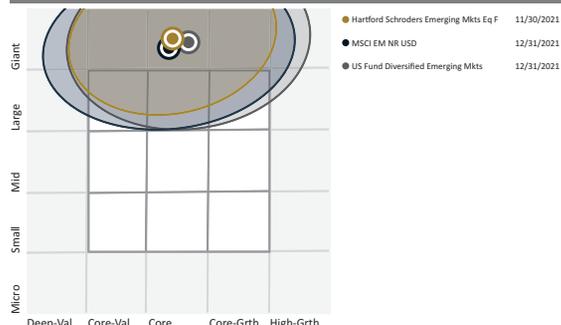


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
Hartford Schroders Emerging Mkts Eq F	-4.93	3	-4.93	3	12.91	2				
MSCI EM NR USD	-2.54	3	-2.54	3	10.94	3	9.87	2	5.49	3
US Fund Diversified Emerging Mkts	0.26	2	0.26	2	11.83	2	9.58	2	5.30	3

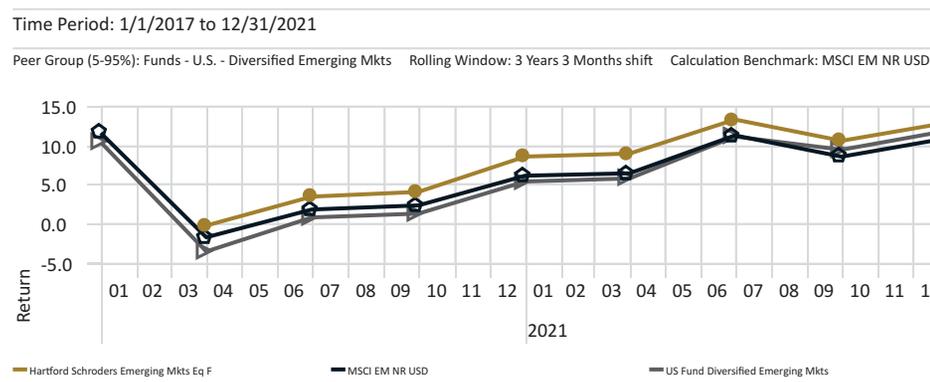
Risk-Reward



Holdings-Based Style Map



Rolling Returns



Risk - Hartford Schroders Emerging Mkts Eq F

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: MSCI EM NR USD

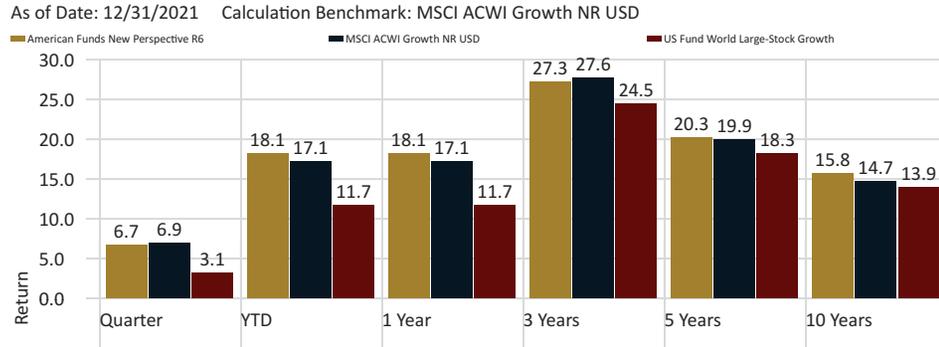
	Inv	Bmk1
Return		9.87
Std Dev		16.63
Downside Deviation		0.00
Alpha		0.00
Beta		1.00
R2		100.00
Sharpe Ratio (arith)		0.53
Tracking Error		0.00

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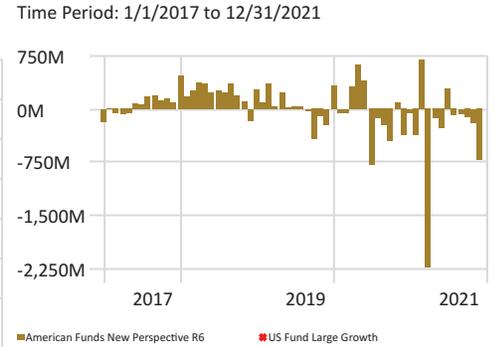
Key Information

Morningstar Category	US Fund World Large-Stock Growth
Morningstar Rating Overall	★★★★
Inception Date	5/1/2009
Expense Ratio	0.41
Fund Size (Mil)	139,295.71
Portfolio Date	12/31/2021
Manager Name	Multiple

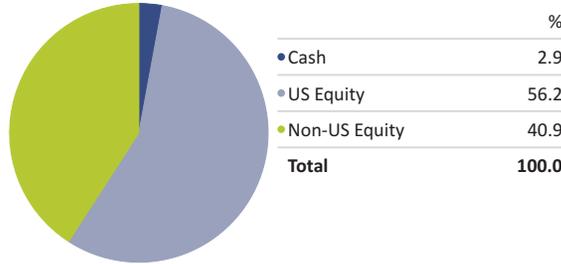
Returns



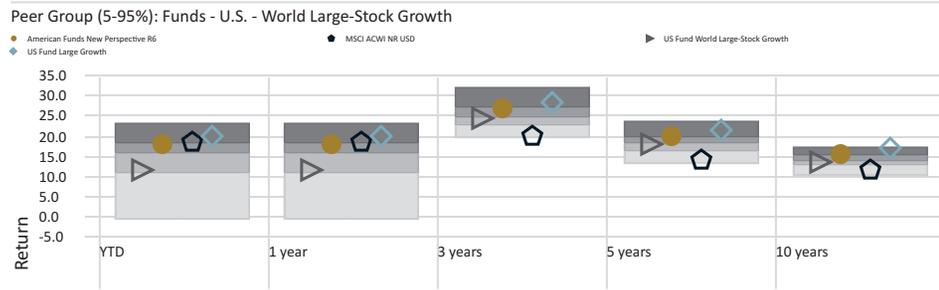
Monthly Estimated Fund-Level Net Flow



Asset Allocation

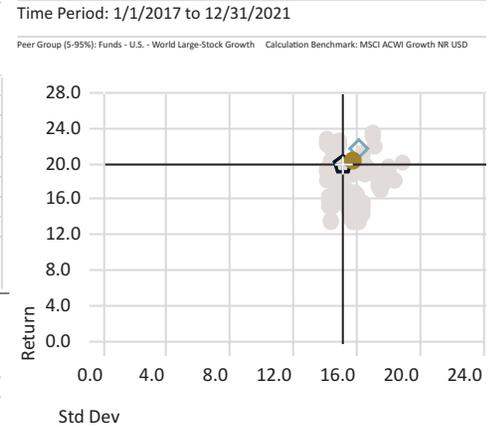


Performance Relative to Peer Group

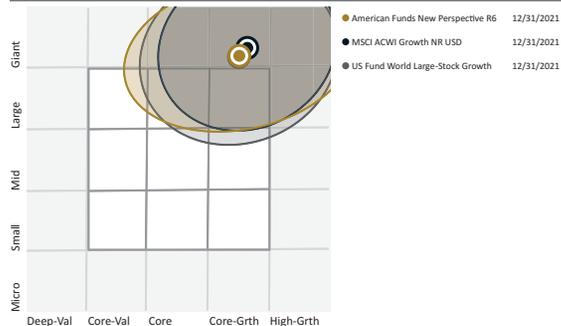


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
American Funds New Perspective R6	18.10	1	18.10	1	27.28	2	20.28	1	15.81	1
MSCI ACWI Growth NR USD	17.10	2	17.10	2	27.58	1	19.92	1	14.70	2
US Fund World Large-Stock Growth	11.66	3	11.66	3	24.48	3	18.27	3	13.92	3

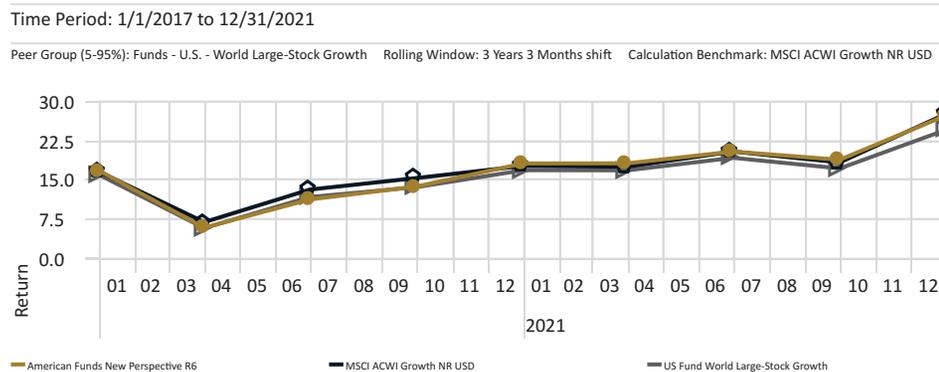
Risk-Reward



Holdings-Based Style Map



Rolling Returns



Risk - American Funds New Perspective R6

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: MSCI ACWI Growth NR USD

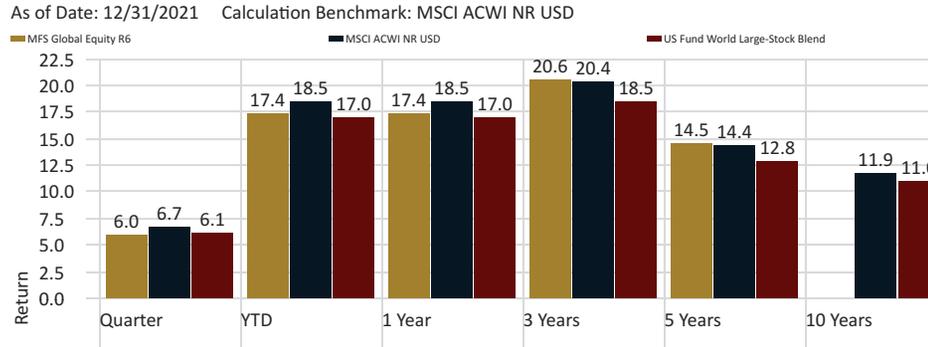
	Inv	Bmk1
Return	20.28	19.92
Std Dev	15.76	15.07
Downside Deviation	2.00	0.00
Alpha	-0.11	0.00
Beta	1.03	1.00
R2	96.66	100.00
Sharpe Ratio (arith)	1.22	1.25
Tracking Error	2.92	0.00

Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

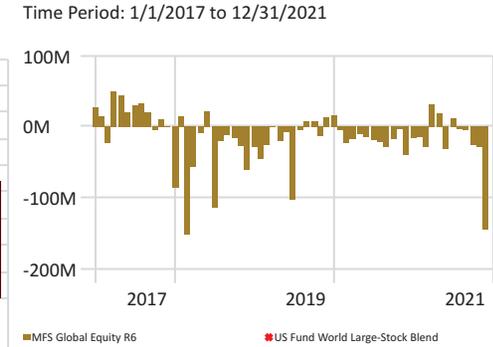
Key Information

Morningstar Category: US Fund World Large-Stock Blend
 Morningstar Rating Overall: ★★ ★
 Inception Date: 6/1/2012
 Expense Ratio: 0.82
 Fund Size (Mil): 3,602.82
 Portfolio Date: 11/30/2021
 Manager Name: Multiple

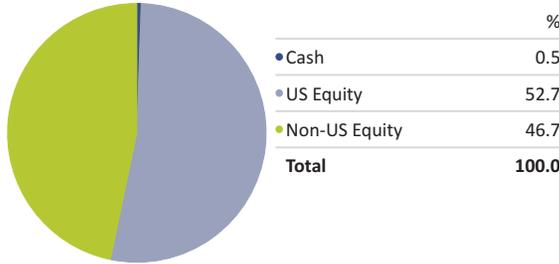
Returns



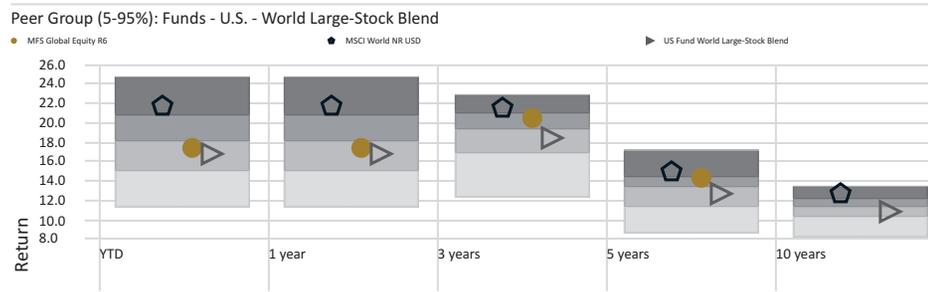
Monthly Estimated Fund-Level Net Flow



Asset Allocation

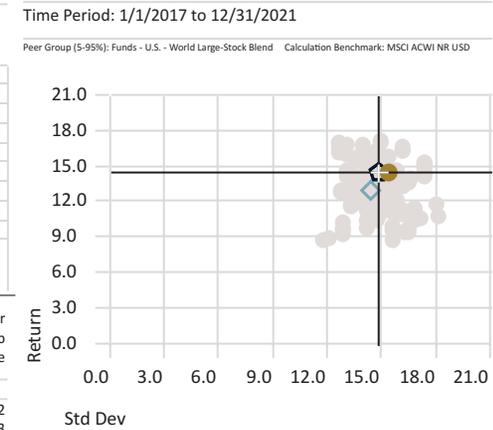


Performance Relative to Peer Group

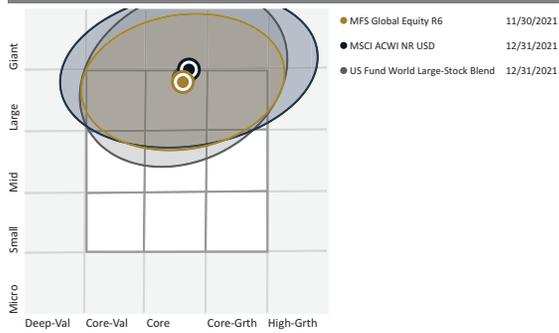


	YTD	Peer group quartile	1 year	Peer group quartile	3 years	Peer group quartile	5 years	Peer group quartile	10 years	Peer group quartile
MFS Global Equity R6	17.45	3	17.45	3	20.58	2	14.50	2		
MSCI ACWI NR USD	18.54	2	18.54	2	20.38	2	14.40	2	11.85	2
US Fund World Large-Stock Blend	16.95	3	16.95	3	18.51	3	12.85	3	11.04	3

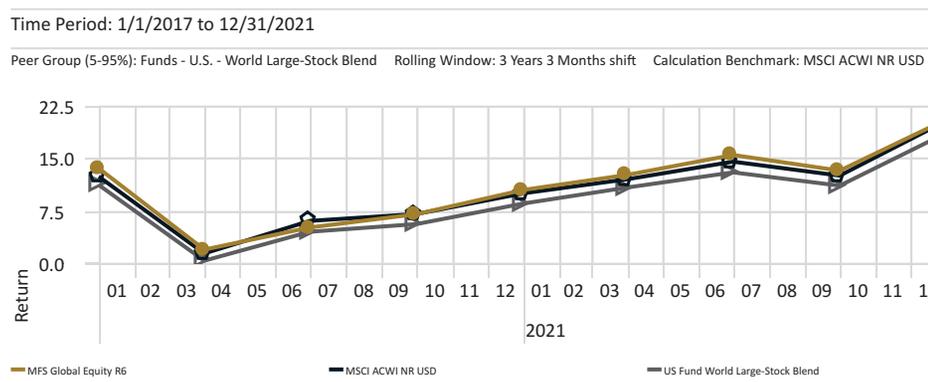
Risk-Reward



Holdings-Based Style Map



Rolling Returns



Risk - MFS Global Equity R6

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: MSCI ACWI NR USD

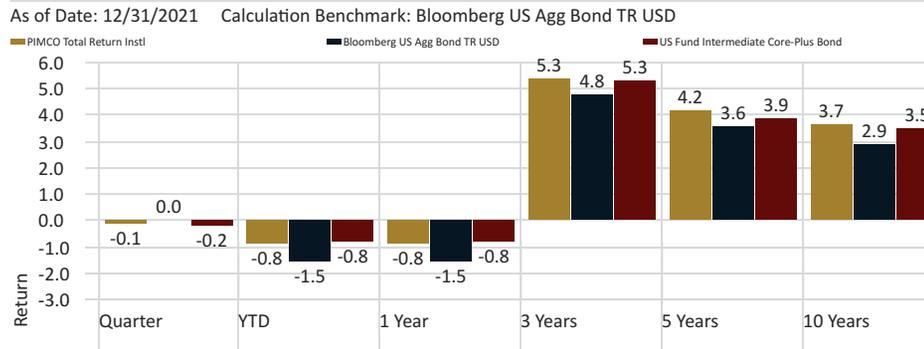
	Inv	Bmk1
Return	14.50	14.40
Std Dev	15.42	14.84
Downside Deviation	2.60	0.00
Alpha	0.07	0.00
Beta	1.01	1.00
R2	94.14	100.00
Sharpe Ratio (arith)	0.87	0.90
Tracking Error	3.74	0.00

Source: Morningstar Direct, as of December 31, 2021 Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

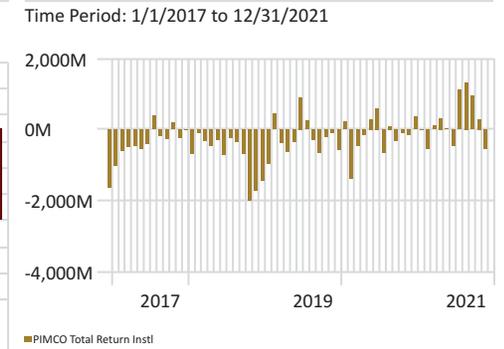
Key Information

Morningstar Category US Fund Intermediate Core-Plus Bond
 Morningstar Rating Overall **★★★**
 Inception Date 5/11/1987
 Expense Ratio 0.47
 Fund Size (Mil) 71,892.90
 Portfolio Date 9/30/2021
 Manager Name Multiple

Returns

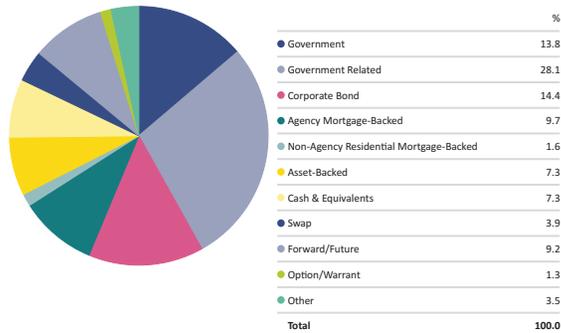


Monthly Estimated Fund-Level Net Flow

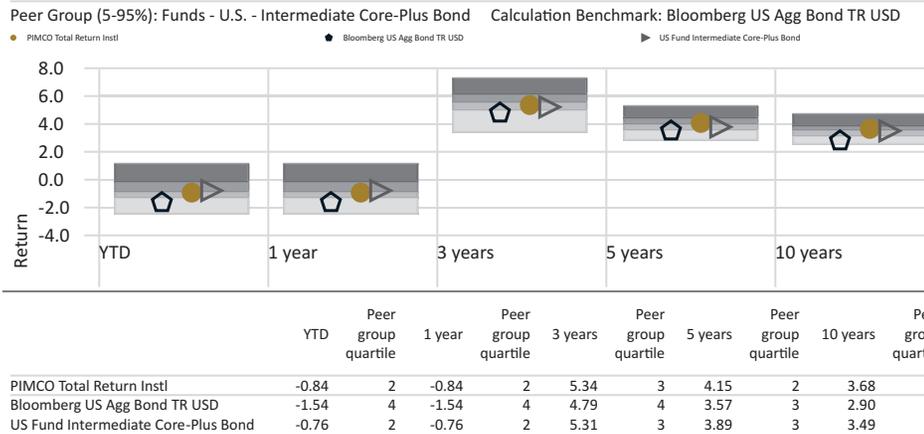


Fixed-Inc Sectors (Morningstar) - PIMCO Total Return Instl

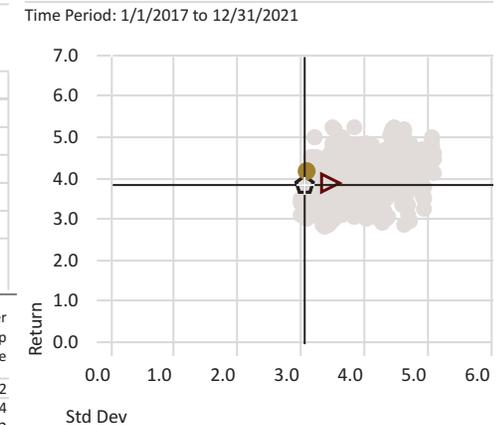
Portfolio Date: 9/30/2021



Performance Relative to Peer Group



Risk-Reward



Morningstar Style Box - PIMCO Total Return Instl

Portfolio Date: 9/30/2021

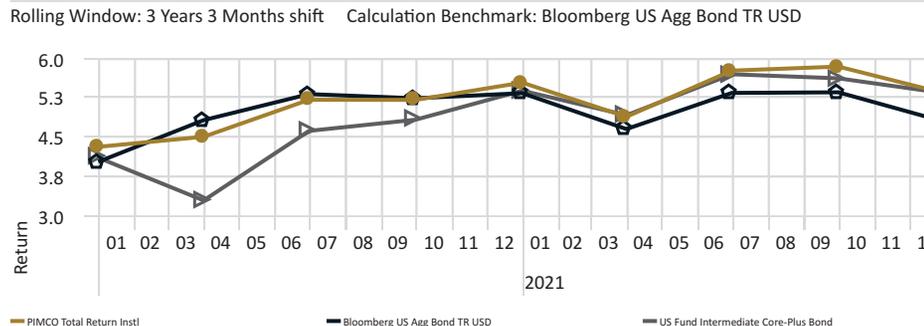
Morningstar Fixed Income Style Box™ Fixed-Income Stats

Not Available

Average Eff Duration Survey	5.6
Average Eff Maturity Survey	7.8
Average Coupon	2.7
Average Price	106.1

Rolling Returns

Time Period: 1/1/2017 to 12/31/2021



Risk - PIMCO Total Return Instl

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: Bloomberg US Agg Bond TR USD

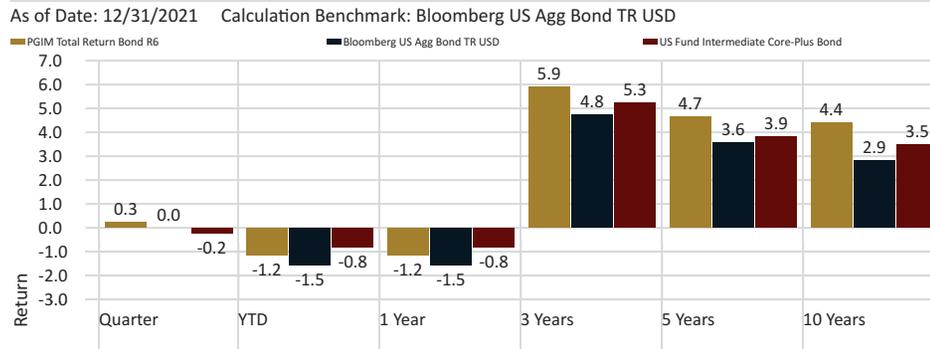
	Inv	Bmk1
Return	4.15	3.57
Std Dev	3.09	3.06
Downside Deviation	0.73	0.00
Alpha	0.67	0.00
Beta	0.96	1.00
R2	88.82	100.00
Information Ratio (geo)	0.54	
Tracking Error	1.03	0.00

Source: Morningstar Direct, as of December 31, 2021. Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

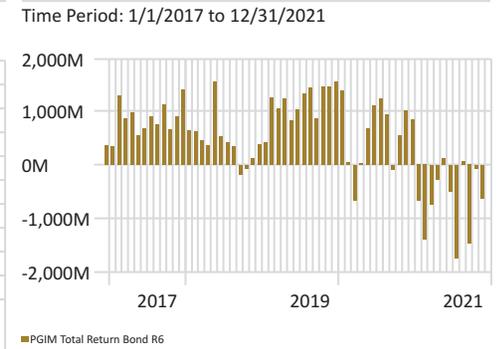
Key Information

Morningstar Category US Fund Intermediate Core-Plus Bond
 Morningstar Rating Overall ★★★★★
 Inception Date 12/27/2010
 Expense Ratio 0.39
 Fund Size (Mil) 54,873.01
 Portfolio Date 11/30/2021
 Manager Name Multiple

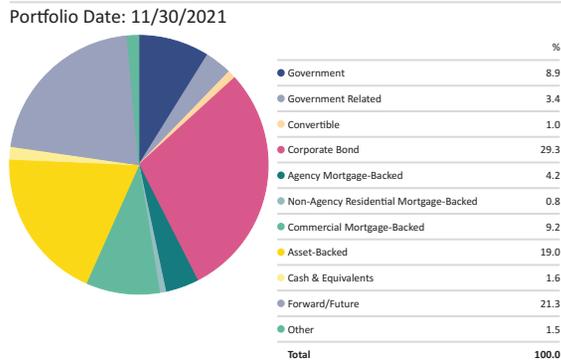
Returns



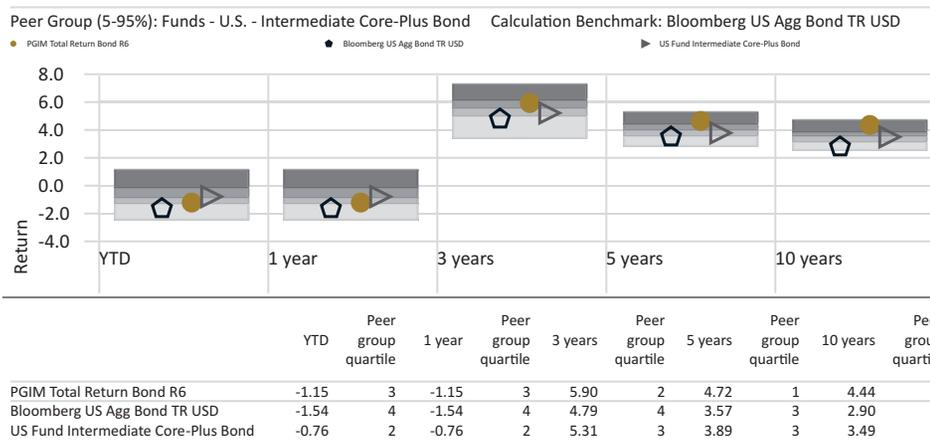
Monthly Estimated Fund-Level Net Flow



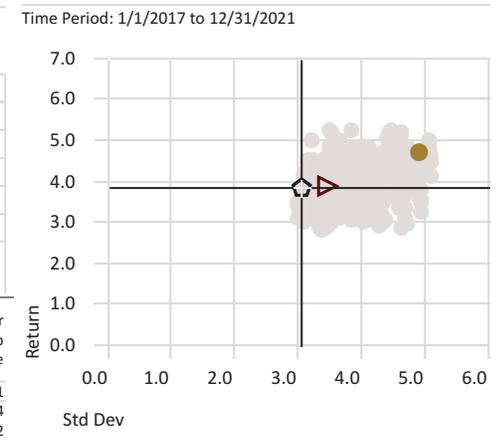
Fixed-Inc Sectors (Morningstar) - PGIM Total Return Bond R6



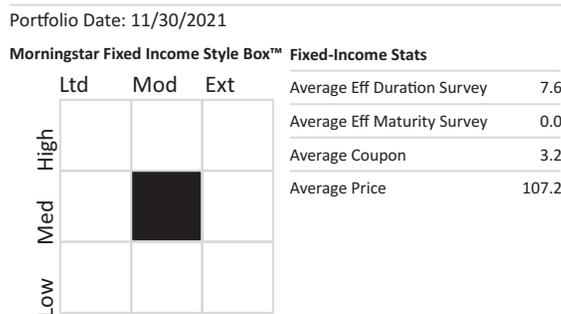
Performance Relative to Peer Group



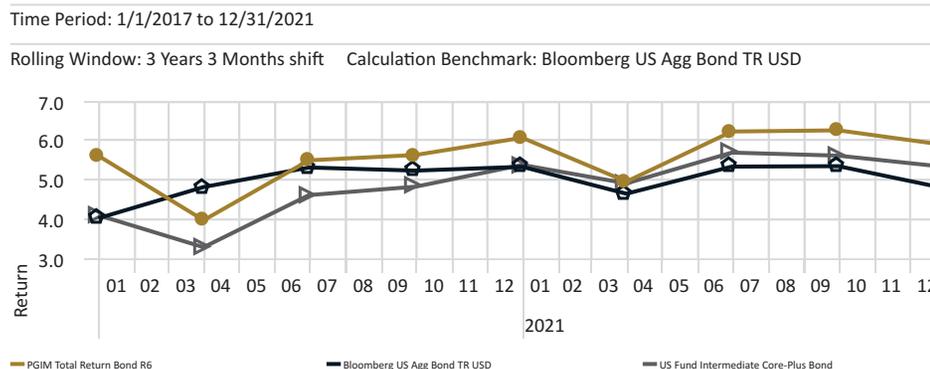
Risk-Reward



Morningstar Style Box - PGIM Total Return Bond R6



Rolling Returns



Risk - PGIM Total Return Bond R6

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: Bloomberg US Agg Bond TR USD

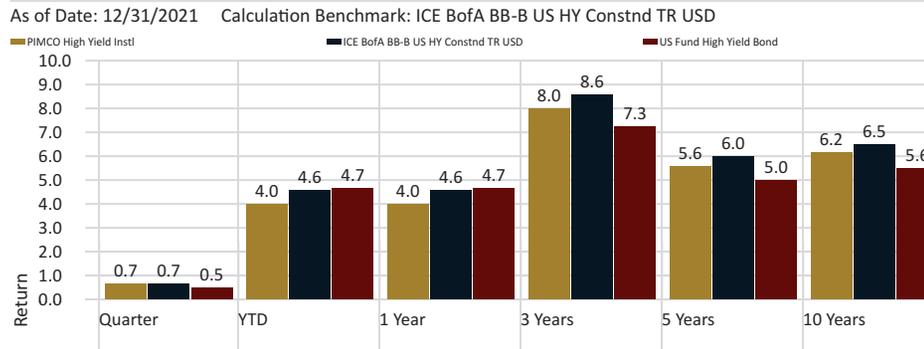
	Inv	Bmk1
Return	4.72	3.57
Std Dev	4.92	3.06
Downside Deviation	2.69	0.00
Alpha	0.47	0.00
Beta	1.29	1.00
R2	63.39	100.00
Information Ratio (geo)	0.36	
Tracking Error	3.09	0.00

Source: Morningstar Direct, as of December 31, 2021. Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

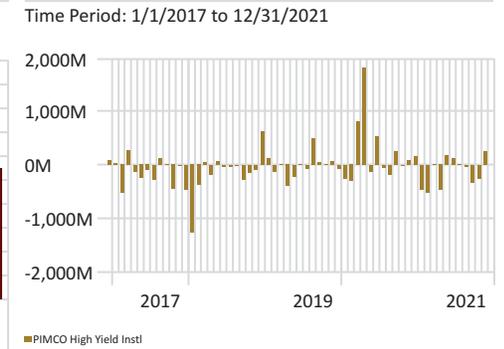
Key Information

Morningstar Category: US Fund High Yield Bond
 Morningstar Rating Overall: ★★★★★
 Inception Date: 12/15/1992
 Expense Ratio: 0.56
 Fund Size (Mil): 10,908.20
 Portfolio Date: 9/30/2021
 Manager Name: Multiple

Returns

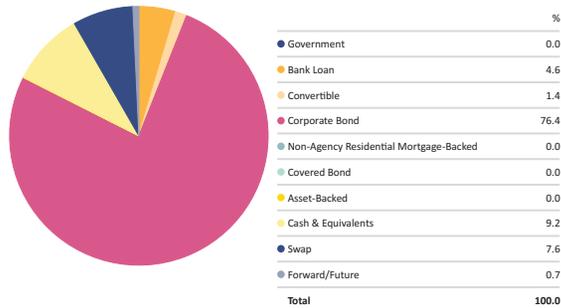


Monthly Estimated Fund-Level Net Flow

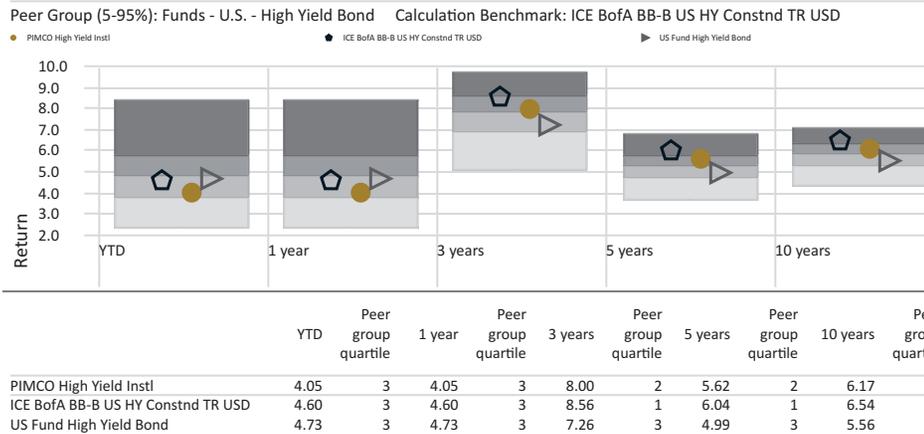


Fixed-Inc Sectors (Morningstar) - PIMCO High Yield Instl

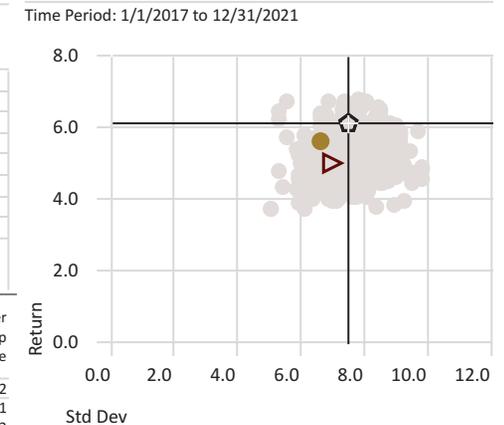
Portfolio Date: 9/30/2021



Performance Relative to Peer Group



Risk-Reward



Morningstar Style Box - PIMCO High Yield Instl

Portfolio Date: 9/30/2021

Morningstar Fixed Income Style Box™ Fixed-Income Stats

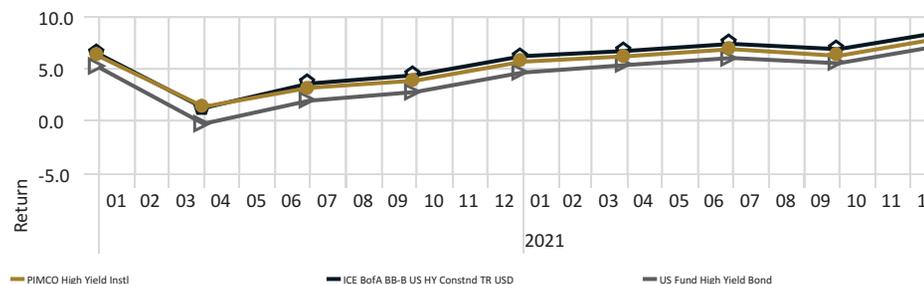
Average Eff Duration Survey: 3.7
 Average Eff Maturity Survey: 5.7
 Average Coupon: 5.3
 Average Price: 104.9

Not Available

Rolling Returns

Time Period: 1/1/2017 to 12/31/2021

Rolling Window: 3 Years 3 Months shift Calculation Benchmark: ICE BofA BB-B US HY Constnd TR USD



Risk - PIMCO High Yield Instl

Time Period: 1/1/2017 to 12/31/2021

Calculation Benchmark: ICE BofA BB-B US HY Constnd TR USD

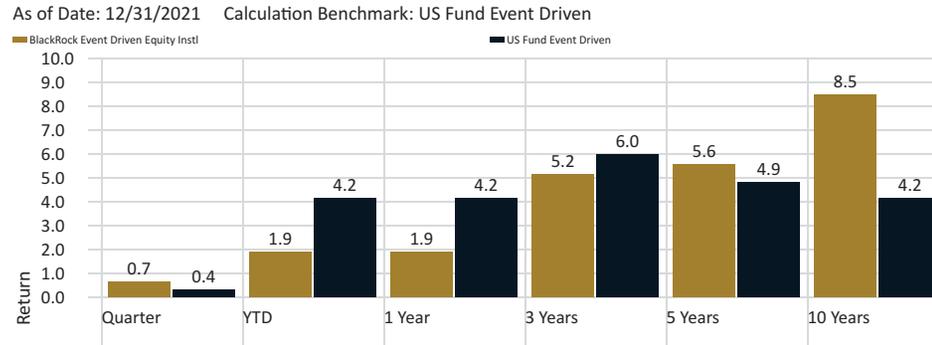
	Inv	Bmk1
Return	5.62	6.04
Std Dev	6.62	7.00
Downside Deviation	0.52	0.00
Alpha	-0.14	0.00
Beta	0.94	1.00
R2	99.19	100.00
Information Ratio (geo)	-0.55	
Tracking Error	0.72	0.00

Source: Morningstar Direct, as of December 31, 2021. Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

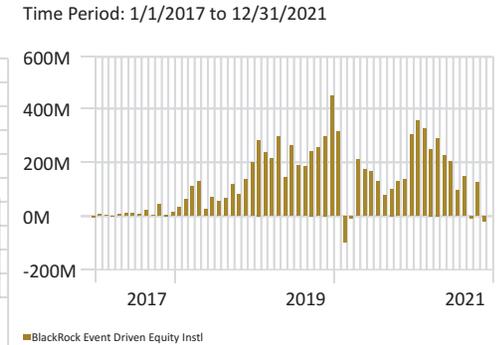
Key Information

Morningstar Category	US Fund Event Driven
Morningstar Rating Overall	★★★★
Inception Date	12/19/2007
Expense Ratio	1.32
Fund Size (Mil)	8,602.88
Portfolio Date	11/30/2021
Manager Name	Mark McKenna

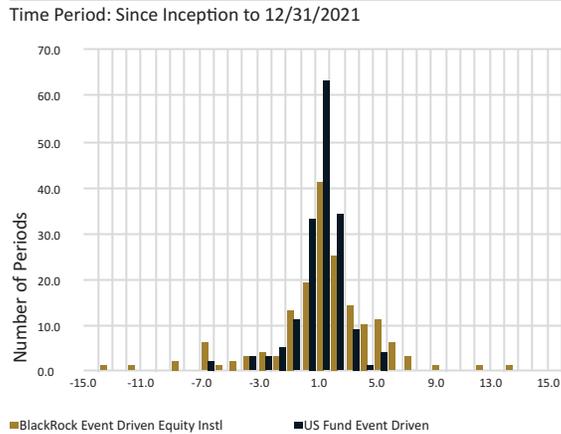
Returns



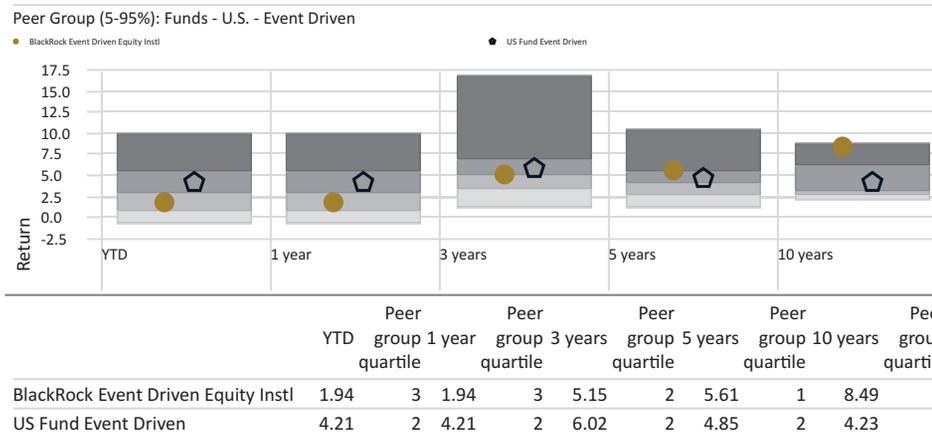
Monthly Estimated Fund-Level Net Flow



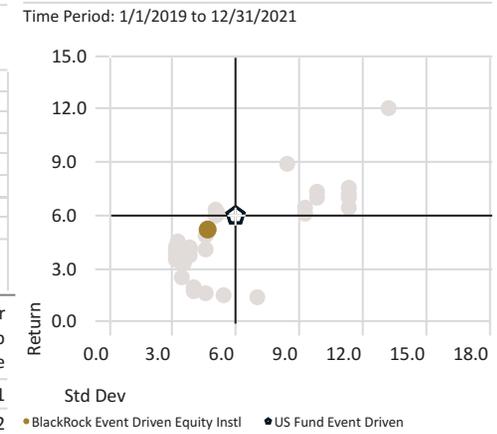
Return Distribution - BlackRock Event Driven Equity Instl



Performance Relative to Peer Group



Risk-Reward

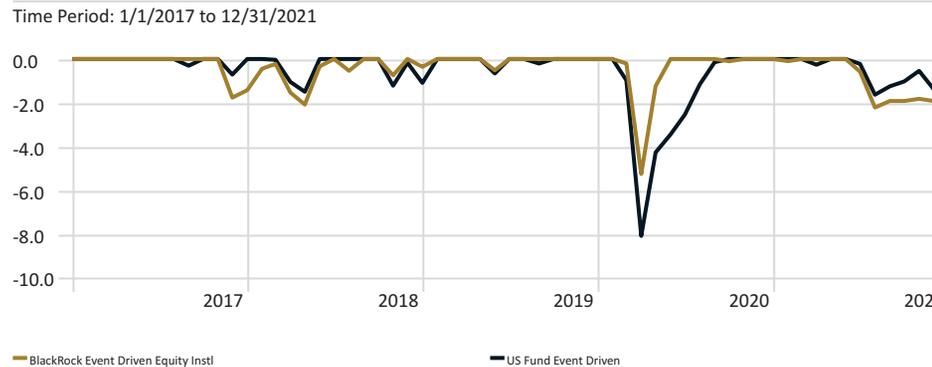


Correlation Matrix

Time Period: 1/1/2008 to 12/31/2021

	1	2	3
1 BlackRock Event Driven Equity Instl	1.00		
2 Bloomberg US Agg Bond TR USD	0.02	1.00	
3 S&P 500 TR (1989)	0.78	0.04	1.00

Drawdown



Risk - BlackRock Event Driven Equity Instl

Time Period: Since Inception to 12/31/2021

Calculation Benchmark: US Fund Event Driven

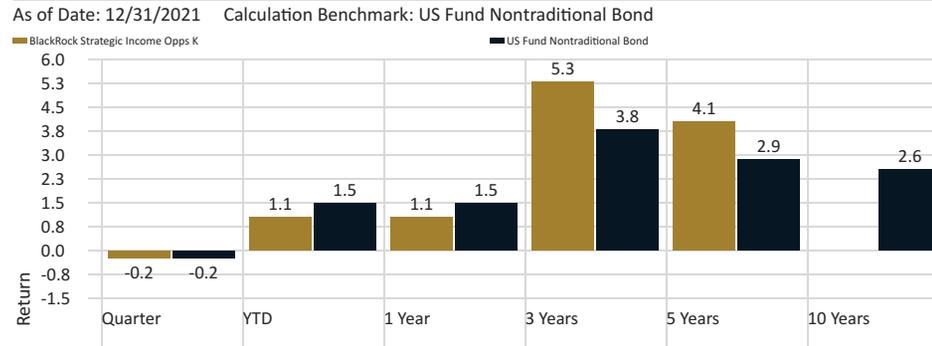
	Inv	Bmk1	+/- Bmk1
Return	5.46	3.27	2.19
Std Dev	12.83	5.80	7.03
Downside Deviation	5.93	0.00	5.93
Alpha	0.40	0.00	0.40
Beta	1.84	1.00	0.84
R2	69.48	100.00	-30.52
Sharpe Ratio (arith)	0.38	0.47	-0.08
Tracking Error	8.63	0.00	8.63

Source: Morningstar Direct, as of December 31, 2021, Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

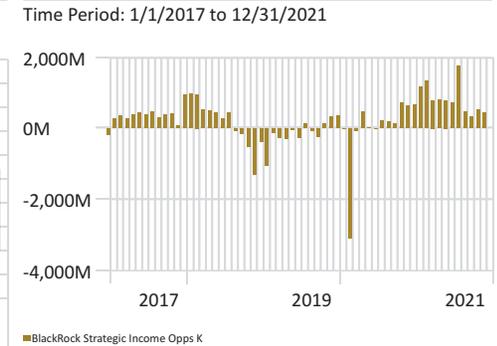
Key Information

Morningstar Category	US Fund Nontraditional Bond
Morningstar Rating Overall	★★★★
Inception Date	3/28/2016
Expense Ratio	0.67
Fund Size (Mil)	45,323.09
Portfolio Date	10/31/2021
Manager Name	Multiple

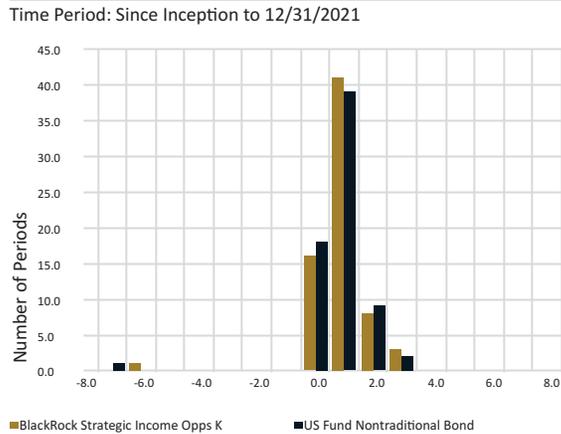
Returns



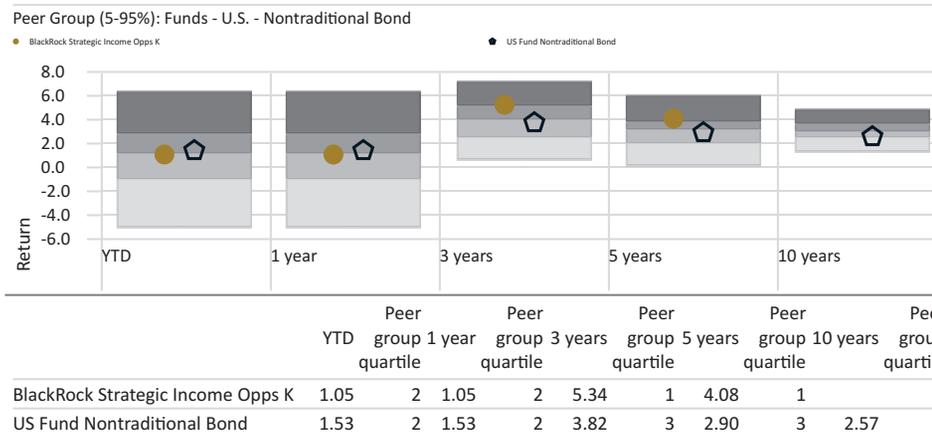
Monthly Estimated Fund-Level Net Flow



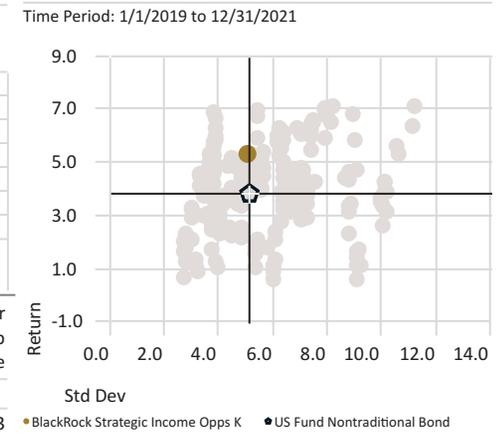
Return Distribution - BlackRock Strategic Income Opps K



Performance Relative to Peer Group



Risk-Reward



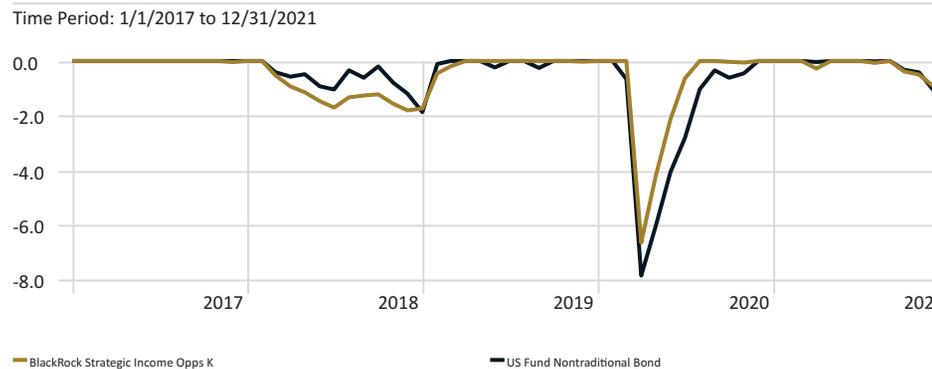
Correlation Matrix

Time Period: 4/1/2016 to 12/31/2021

	1	2	3
1 BlackRock Strategic Income Opps K	1.00		
2 Bloomberg US Agg Bond TR USD	0.30	1.00	
3 S&P 500 TR (1989)	0.68	0.02	1.00

Legend: 1.00 to 0.80 (dark blue), 0.80 to 0.60 (medium blue), 0.60 to 0.40 (light blue), 0.40 to 0.20 (very light blue), 0.20 to 0.00 (white), 0.00 to -0.20 (light orange), -0.20 to -0.40 (medium orange), -0.40 to -0.60 (dark orange), -0.60 to -0.80 (red-orange), -0.80 to -1.00 (red)

Drawdown



Risk - BlackRock Strategic Income Opps K

Time Period: Since Inception to 12/31/2021

Calculation Benchmark: US Fund Nontraditional Bond

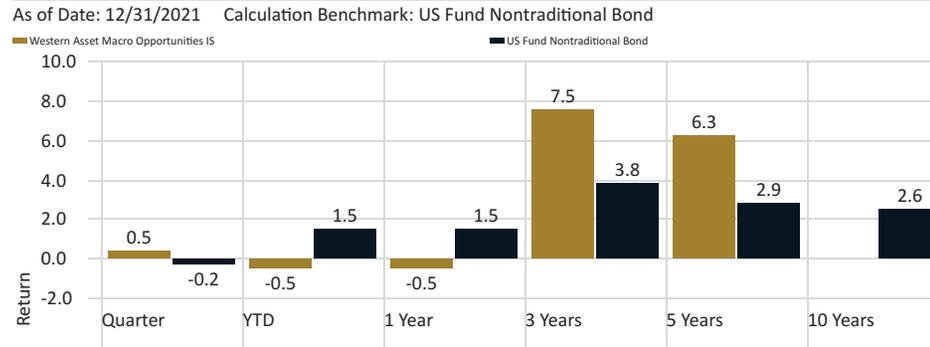
	Inv	Bmk1	+/- Bmk1
Return	4.29	3.33	0.96
Std Dev	3.78	3.90	-0.12
Downside Deviation	0.59	0.00	0.59
Alpha	1.09	0.00	1.09
Beta	0.93	1.00	-0.07
R2	91.48	100.00	-8.52
Sharpe Ratio (arith)	0.87	0.59	0.27
Tracking Error	1.15	0.00	1.15

Source: Morningstar Direct, as of December 31, 2021, Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.

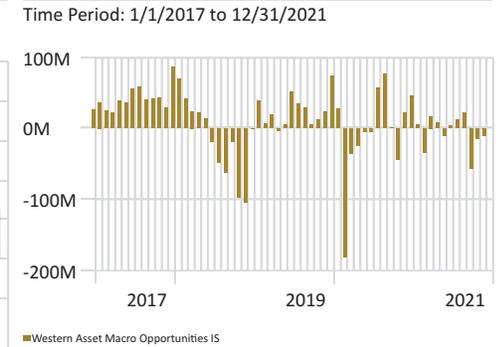
Key Information

Morningstar Category	US Fund Nontraditional Bond
Morningstar Rating Overall	★★★★★
Inception Date	8/30/2013
Expense Ratio	1.22
Fund Size (Mil)	1,623.41
Portfolio Date	11/30/2021
Manager Name	Multiple

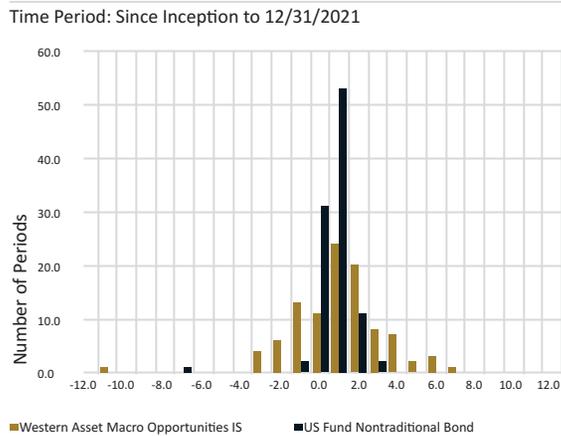
Returns



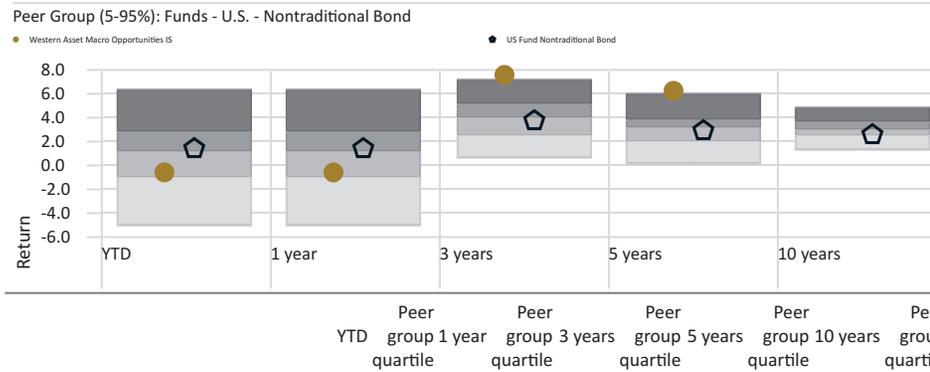
Monthly Estimated Fund-Level Net Flow



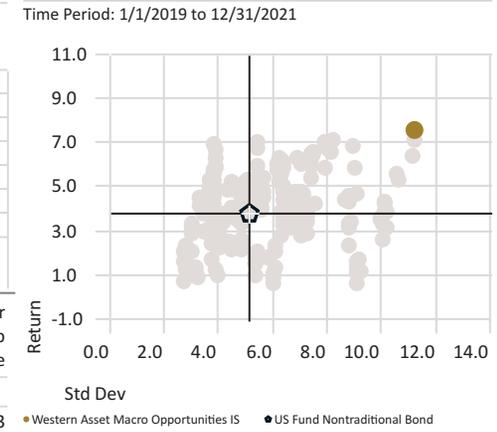
Return Distribution - Western Asset Macro Opportunitie



Performance Relative to Peer Group



Risk-Reward

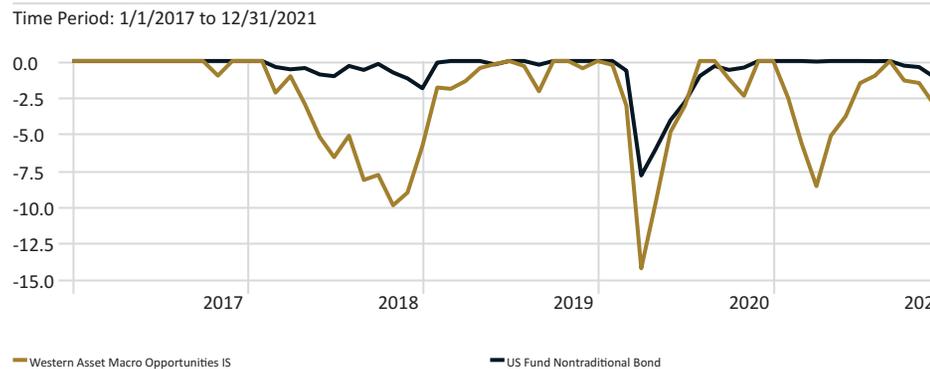


Correlation Matrix

Time Period: 9/1/2013 to 12/31/2021

	1	2	3
1 Western Asset Macro Opportunities IS	1.00		
2 Bloomberg US Agg Bond TR USD	0.33	1.00	
3 S&P 500 TR (1989)	0.60	0.00	1.00

Drawdown



Risk - Western Asset Macro Opportunities IS

Time Period: Since Inception to 12/31/2021

Calculation Benchmark: US Fund Nontraditional Bond

	Inv	Bmk1	+/- Bmk1
Return	6.39	2.38	4.01
Std Dev	8.23	3.46	4.77
Downside Deviation	3.48	0.00	3.48
Alpha	2.54	0.00	2.54
Beta	1.94	1.00	0.94
R2	67.19	100.00	-32.81
Sharpe Ratio (arith)	0.69	0.48	0.21
Tracking Error	5.75	0.00	5.75

Source: Morningstar Direct, as of December 31, 2021, Information provided herein was obtained from third-party sources deemed reliable. HighMark and its affiliates make no representations or warranties with respect to the timeliness, accuracy, or completeness of the information and bear no liability for any loss arising from its use.



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: February 22, 2022

Subject: Contra Costa County Public Law Library 2021 Annual Report

RECOMMENDATION(S):

ACCEPT the Contra Costa County Public Law Library Board of Trustees' 2021 Annual Report.

FISCAL IMPACT:

None.

BACKGROUND:

On January 7, 2020, the Board of Supervisors adopted Resolution No. [2020/1](#), which requires that each regular and ongoing board, commission, or committee annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training, certification programs, and proposed work plan or objectives for the following year.

CONSEQUENCE OF NEGATIVE ACTION:

The Public Law Library would be out of compliance with Resolution No. 2020/1.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lauren Hull, (925) 655-2007

By: , Deputy

cc:

ATTACHMENTS

Public Law Library 2021 Annual
Report



ADVISORY BODY ANNUAL REPORT

Advisory Body Name: _____
Advisory Body Meeting Time/Location: _____
Chair (during the reporting period): _____
Staff Person (during the reporting period): _____
Reporting Period: _____

I. Activities

(estimated response length: 1/2 page)

Describe the activities for the past year including areas of study, work, special events, collaborations, etc.

II. Accomplishments

(estimated response length: 1/2 page)

Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.

III. Attendance/Representation

(estimated response length: 1/4 page)

Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.

IV. Training/Certification

(estimated response length: 1/4 page)

Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: February 22, 2022

Subject: Termination of the Green Waste Exemption Program in Crockett and Port Costa

RECOMMENDATION(S):

DIRECT the Department of Conservation and Development to terminate the green waste collection exemption program and all existing green waste service exemptions in the Crockett Garbage Service franchise area effective February 28, 2022.

FISCAL IMPACT:

No impact to the County General Fund. The costs for County staff time spent administering the Franchise Agreement and any related services are covered by solid waste/recycling collection franchise fees.

BACKGROUND:

On November 5, 1996, the County entered into an "Agreement for assignment and assumption of Franchise Agreement between Contra Costa County and Crockett Garbage Company" allowing Crockett Garbage Service to assume the Franchise Agreement between Crockett Garbage Company and Contra Costa County (Crockett Franchise). The Crockett Franchise Agreement governs the solid waste and recycling collection services provided in the communities of Crockett, Port Costa and Tormey.

In March 2001, the Board of Supervisors approved the following changes regarding the recycling collection services in this Franchise service area: (1) monthly collection of greenwaste in 64 gallon carts; (2) exemptions (up to 20%) for greenwaste service based on specified criteria; and (3) a mandatory greenwaste container per multiple units unless there is an approved exemption in place.

The Crockett Franchise Area is the only franchise where a greenwaste exemption program was established.

In September 2016, Governor Brown signed into law SB 1383 (Lara, Chapter 395, Statutes of 2016), establishing targets to reduce the statewide disposal of organics by 75% by 2025; and requires that not less than 20% of edible food that is currently disposed be recovered for human consumption. The state has adopted comprehensive regulations as a result of the passage of SB 1383, which impose a wide range of requirements on local jurisdictions (hereinafter referred to as the SB 1383 Regulations). The SB 1383 Regulations require Cities, Counties, and Special Districts providing solid waste collection services to provide an organics waste collection service to each of their residents and businesses.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Justin Sullivan, (925) 655-2914

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The regulations also require jurisdictions to adopt an enforceable ordinance (or other enforceable mechanism) that would require generators to subscribe to and participate in the organics curbside collection service. Residents will be required to properly sort their organic waste into the correct containers or self-haul in a manner consistent with requirements.

The original exemptions were only intended to apply to greenwaste service. The current organics service includes other organic waste, like food and food-soiled paper. In order to comply with the SB 1383 regulations, the County must eliminate the greenwaste exemption program and all associated exemptions granted in the Crockett Franchise area.

CONSEQUENCE OF NEGATIVE ACTION:

If the County does not terminate this green waste exemption program, the County will not be in compliance with state regulations and potentially subject to penalties.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Approve New and Recredentialing Providers in Contra Costa Health Plan’s Community Provider Network

RECOMMENDATION(S):

Approve the list of providers recommended by Contra Costa Health Plan's Peer Review Credentialing Committee and the Health Services Director on January 11, 2022, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

The National Committee on Quality Assurance (NCQA) requires that evidence of Board of Supervisors approval must be contained within each Contra Costa Health Plan (CCHP) provider’s credentials file. Approval of this list of providers as recommended by the CCHP Medical Director will enable the Contra Costa Health Plan to comply with this requirement.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Contra Costa Health Plan’s Providers would not be appropriately credentialed and not be in compliance with the NCQA.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sharron Mackey, 925-313-6104

By: , Deputy

ATTACHMENTS

List

**Contra Costa Health Plan
Providers Approved by PRCC
January 11, 2022**

CREDENTIALING PROVIDERS JANUARY 2022	
Name	Specialty
Brown, Heather, MFT	Mental Health Services
Cabrera, Alliza Anne, BCBA	Qualified Autism Provider
Christiansen, Mark, MD	Endocrinology
Cordle, Heather, NP	Mid-Level Family Planning
Davis, Kristy, MFT	Mental Health Services
Elder, Mahr, DDS	Surgery - Oral & Maxillofacial
Hsu, Jennifer, MD	Pediatrics
Hsu, John, DO	Surgery - Plastic
Jiang, Joanne, OT	Occupational Therapy
Kamnikar, Jennifer, PA	Mid-Level Wound Care
Kamrath, Richard, MD	Endocrinology
Kaplan, Daniel, MD	Endocrinology
Li, Cathy, OT	Occupational Therapy
Morten, Rene, HAD	Hearing Aid Dispensing
Rodriguez, Geoffrey, MD	Ophthalmology
Ruddy, John, MD	Sleep Medicine
Schramm, Emily, MFT	Mental Health Services

Contra Costa Health Plan
 Providers Approved by PRCC
 January 11, 2022

CREDENTIALING PROVIDERS JANUARY 2022	
Name	Specialty
Villarreal, Mersayde, BCBA, M.Ed.	Qualified Autism Provider
Wise, Angelica, BCBA, MS	Qualified Autism Provider

RE-CREDENTIALING PROVIDERS JANUARY 2022	
Name	Specialty
Bapat, Manasi, MD	Nephrology
Bavishi, Payal, OD	Optometry
Beatts, Samantha, BCBA, M.Ed.	Qualified Autism Provider
Belo, Daniela, BCBA, MA	Qualified Autism Provider
Blanton, Crystal, LCSW	Mental Health Services
Callister, Devin, MD	Infectious Disease
Cheung, Ka Ling, MD	Pulmonary Disease
Chichili, Sudhathi, MD	Hematology/Oncology
Crider, Jessica, BCBA	Qualified Autism Provider
Diaz Flores, Rafael, MD	Surgery – General/ Surgical Critical Care

Contra Costa Health Plan
 Providers Approved by PRCC & Medical Director
 January 11, 2022

RECREREDENTIALING PROVIDERS JANUARY 2022	
Name	Specialty
Ewing, Elizabeth, NP	Mid-Level Family Planning
Fershtman, Sandra, MFT	Mental Health Services
Florente, Richard, PTA	Physical Therapy
Fox, Jennifer, NP	Mid-Level Family Planning
Golden, Bethany, CNM	Midwife
Grant, Douglas, MD	Pain Medicine
Hatch, Dennis, DC	Chiropractic Medicine
He, Wanyi, L.Ac	Acupuncture
Heal, Heidi, PA	Mid-Level Allergy & Immunology
Heller, Bruce, MD	Family Planning
Hufbauer, Ellen, MD	Family Planning
Jones, Sharon, MD	Primary Care Internal Medicine
Kamlot, Andreas, MD	Surgery – Cardiothoracic
Ketcham, Adryon, BCBA	Qualified Autism Provider
Klinger, Cindy, RD	Dietitian

Contra Costa Health Plan
 Providers Approved by PRCC
 January 11, 2022

RECREREDENTIALING PROVIDERS JANUARY 2022	
Name	Specialty
Lipschultz, Erica, NP	Primary Care Mid-Level Family Medicine
Maher, Terry, MD	Nephrology
Majid, Abid, MD	Pulmonary Disease/ Sleep Medicine
Malik, Bhavna, MD	Infectious Disease
Mazolewski, Peter, MD	Surgery – General
McKeller, Armand, DNP	Diabetes Education/ Lifestyle Coach
Melnyk, Ostap, MD	Hematology/Oncology
Morales, Milciades, LCSW	Mental Health Services
Patel, Bimal, MD	Hematology/Oncology
Raees, Muhammad, MD	Pulmonary Disease/ Sleep Medicine
Rao, Deepak, MD	Psychiatry
Rassai, Hamid Reza, MD	Surgery – General
Richman, Kristin, CNM	Midwife
Rouche, Lynde, PA	Mid-Level Nephrology
Rubin, Hope, PA	Mid-Level OB/GYN

Contra Costa Health Plan
 Providers Approved by PRCC & Medical Director
 January 11, 2022

RECREREDENTIALING PROVIDERS JANUARY 2022	
Name	Specialty
Salazar, Amy, BCBA, M.Ed.	Qualified Autism Provider
Shuer-Chaney, Mery, LCSW	Mental Health Services/Bariatric Evaluations
Sieu, Katherine, NP	Mid-Level Hematology/Oncology
Smith, Sheila, LCSW	Mental Health Services
Spahr, Madeline, CNM	Midwife
Spielvogel, Brianna, BA, BCaBA	Qualified Autism Professional
Straznicka, Michaela, MD	Surgery – Cardiothoracic
Tang, Michele, MD	HIV/AIDS
Tsai, Clark, MD	Ophthalmology
Unger, Richard, MD	Psychiatry
Wallach, Andrew, MD	Primary Care Family Medicine
Warren, Adam, MD	Orthopaedics/ Surgery – Orthopaedic
Weil, Lawrence, MD	Pain Medicine
Welborn, John, MD	Surgery – Orthopaedic
Zimmerman, Daniel, MD	OB/GYN

Contra Costa Health Plan
 Providers Approved by PRCC
 January 11, 2022

RECREREDENTIALING ORGANIZATIONAL PROVIDERS JANUARY 2022		
Provider Name	Provide the Following Services	Location
Comprehensive Care of Oakland, LP dba Bay Area Healthcare Center	Skilled Nursing Facility	Oakland
Continuum Care Hospice, LLC, dba: Continuum Care Hospice, LLC	Hospice/ Palliative Care	Concord
ManorCare Health Services of Walnut Creek, CA, LLC	Skilled Nursing Facility	Walnut Creek
St. Helena Hospital - Adventist Health Vallejo	Mental Health	Vallejo
Vale Healthcare Center	Skilled Nursing Facility	San Pablo

Bopl-January 11, 2022



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Unpaid Student Training Agreement #72-179 with California State University, Dominguez Hills

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Unpaid Student Training Agreement #72-179 with California State University, Dominguez Hills, an educational institution, to provide supervised field instruction in the County's Public Health Division to nursing students, for the period from March 1, 2022 through February 28, 2025.

FISCAL IMPACT:

This is a nonfinancial agreement.

BACKGROUND:

The purpose of this agreement is to provide California State University, Dominguez Hills, nursing students with the opportunity to integrate academic knowledge with applied skills at progressively higher levels of performance and responsibility. Supervised fieldwork experience for students is considered to be an integral part of both educational and professional preparation. The Health Services Department can provide the requisite field education, while at the same time, benefitting from the students' services to patients.

Under Contract #72-179, the contractor will provide supervised fieldwork instruction experience with Health Services, for the period from March 1, 2022 through February 28, 2025.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ori Tzvieli, M.D., 925 608-5267

By: , Deputy

cc: Alaina Floyd, marcy.wilham

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the students will not receive supervised fieldwork instruction experience in the County's Public Health Division.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Unpaid Student Training Agreement #72-178 with Chamberlain University

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Unpaid Student Training Agreement #72-178 with Chamberlain University, an educational institution, to provide supervised field instruction in County’s Public Health Division to nursing students, for the period from March 1, 2022 through December 31, 2023.

FISCAL IMPACT:

This is a nonfinancial agreement.

BACKGROUND:

The purpose of this agreement is to provide Chamberlain University nursing students with the opportunity to integrate academic knowledge with applied skills at progressively higher levels of performance and responsibility. Supervised fieldwork experience for students is considered to be an integral part of both educational and professional preparation. The Health Services Department can provide the requisite field education, while at the same time, benefitting from the students’ services to patients.

Under Contract #72-178, this contractor will provide supervised fieldwork instruction experience with Health Services, for the period from March 1, 2022 through December 31, 2023.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Ori Tzvieli, M.D., 925 608-5267

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the students will not receive supervised fieldwork instruction experience in the County's Public Health Division.



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: February 22, 2022

Subject: BETHEL ISLAND MAC WORKPLAN

RECOMMENDATION(S):

ACCEPT the 2021 Annual Report for the Bethel Island Municipal Advisory Council, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

NONE.

BACKGROUND:

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, on the second Tuesday of December.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lea Castleberry 925-252-4500

By: , Deputy

cc:

ATTACHMENTS

2021 Annual Report for Bethel Island
MAC

**Bethel Island
Municipal Advisory Council**



Phil Kammerer, Chair

**Supervisor Diane Burgis,
District III**

Lea Castleberry, Deputy Chief of Staff
3361 Walnut Blvd., Ste 140
Brentwood, CA 94513
(925) 252-4500
Lea.Castleberry@bos.cccounty.us

*The Bethel Island Municipal Advisory Council serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

2021 Annual Report to the Board of Supervisors

Prepared by:
Office of Supervisor Diane Burgis, Lea Castleberry

Submitted by:
Phillip Kammerer, Chairperson

Activities and Accomplishments

The primary goals of the Bethel Island MAC in 2021 were to increase community awareness and participation at the monthly MAC meetings and to represent the community's interests, concerns and voice for the Board of Supervisors.

Although some annual events were cancelled due to Covid-19, the MAC's activities and efforts have resulted in improvements and changes in 2021:

- A successful Community Clean-Up Day was held October 2, 2021. Mount Diablo Resource Recovery donated dumpster bins and staff time for the event and Bethel Island Municipal Improvement District provided the location and staff resources to make the event run smoothly. The community cleanup was free of charge to all rate paying Bethel Island residents.
- Continuing to work on projects for the community with the PG&E Mitigation Funds.
- Continuing to promote and expand the Heart Safe Communities program.
- Continuing to work with the Sheriff's Department, East Contra Costa Fire Protection District and California Highway Patrol on safety concerns within the Bethel Island community.
- Covid-19 Education and Outreach

The MAC receives monthly reports from the following agencies:

- California Highway Patrol – Officer Donnie Thomas
- Contra Costa Sheriff's Department – Lt. Mark Johnson

Bethel Island MAC
2021 Annual Report and 2022 Work Plan

- East Contra Costa Fire Protection District – Battalion Chief, Ross Macumber and Director Stephen Smith
- Office of Supervisor Diane Burgis – Lea Castleberry, Deputy Chief of Staff

The MAC has become a place where Bethel Island residents can receive updated information on services provided by Contra Costa County and/or other local agencies such as public health, safety, welfare, public works and planning.

2021 Membership

Chair, Phil Kammerer
Vice Chair, Belinda Bittner
Councilmember, Pam Allen
Councilmember, Rob Brunham
Councilmember Mark Whitlock

Attendance in 2021

January – No Absences
February – No Absences
March – No Absences
April – No Absences
May – No Absences
June – Belinda Bittner and Rob Brunham
July – No Absences
August – Mark Whitlock
September – Belinda Bittner
October – No Absences
November – No Absences
December – Meeting Cancelled

MAC Work Plan and Objectives for 2022

The Bethel Island MAC priorities for 2022 will continue to provide the community with the opportunity to communicate with the various County Departments.

We will work to schedule pertinent and informative speak presentations at the monthly meetings.

We will continue to work on items including:

1. Code Enforcement Priorities
2. Outreach to the local mobile home parks
3. Heart Safe Communities Program
4. Transportation Outreach
5. Public Safety Outreach
6. Repairs to Utility Poles

The Bethel Island MAC is scheduled to meet on the 2nd Tuesday of the month at 6:00p.m. at the Bethel Island Municipal Improvement District Office located at 3085 Stone Road or virtually due to Covid-19.



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: February 22, 2022

Subject: BYRON MAC ANNUAL REPORT

RECOMMENDATION(S):

ACCEPT the 2021 Annual Report for the Byron Municipal Advisory Council, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, on the second Tuesday of December.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lea Castleberry 925-252-4500

By: , Deputy

cc:

ATTACHMENTS

2021 Annual Report for Byron
MAC

**Byron
Municipal Advisory Council**



Linda Thuman, Chair

**Supervisor Diane Burgis,
District III**

Lea Castleberry, Deputy Chief of Staff
3361 Walnut Blvd., Ste 140
Brentwood, CA 94513
(925) 252-4500
Lea.Castleberry@bos.cccounty.us

*The Byron Municipal Advisory Council serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

2022 Annual Report to the Board of Supervisors

Prepared by:
Office of Supervisor Diane Burgis, Lea Castleberry

Submitted by:
Linda Thuman, Chairperson

Activities and Accomplishments

The primary goal of the Byron MAC in 2021 was to continue to be the connection between the residents of Byron with the County.

During 2020 the Byron MAC activities and efforts included:

- A successful Community Clean-Up Day held on October 30, 2021. The Mt. Diablo Recovery Resources company brought multiple dumpsters and the event was free of charge to all rate paying residents of Byron.
- Byron MAC continued to send a representative to the monthly Code Enforcement meetings held at the Supervisor's office to discuss and set code enforcement priorities for the Byron community. Significant improvement in enforcement and compliance was completed throughout the year.

Members in 2020

- Linda Thuman, Chair
- Mike Nisen, Vice Chair
- Councilmember Dennis Lopez
- Councilmember Steve Larsen
- Councilmember Ron Schmit

Attendance in 2021

January- All members present
February- All members present
March- Meeting cancelled
April- All members present
May- Absent: Councilmember Lopez
June- Absent: Councilmembers Lopez and Nisen
July- Absent: Councilmember Lopez
August- Absent: Meeting cancelled
September- Absent: Councilmember Schmit
October- All members present
November- Absent: Councilmember Lopez
December- Meeting cancelled

Work Plan and Objectives for 2022

The Byron MAC's priorities for 2022 will continue to provide the Byron community with the opportunity to communicate with the various County Departments.

We will work to schedule pertinent and informative speaker presentations at the monthly meetings.

We will continue to work on:

- 1.) Code Enforcement Priorities
- 2.) Promote Community Identity
- 3.) Annual Clean-Up Day

The Byron MAC is scheduled to meet on the 4th Tuesday of the month at 6:00p.m. at St. Anne's Church or virtually due to Covid-19.



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: February 22, 2022

Subject: KNIGHTSEN TAC ANNUAL REPORT

RECOMMENDATION(S):

ACCEPT the 2021 Annual Report for the Knightsen Town Advisory Council, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

none.

BACKGROUND:

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, on the second Tuesday of December.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lea Castleberry 925-252-4500

By: , Deputy

cc:

ATTACHMENTS

2021 Annual Report for Knightsen

TAC

**Knightsen
Town Advisory Council**



Andrew Steudle, Chair

**Supervisor Diane Burgis,
District III**

Lea Castleberry, Deputy Chief of Staff
3361 Walnut Blvd., Ste 140
Brentwood, CA 94513
(925) 252-4500
Lea.Castleberry@bos.cccounty.us

*The Knightsen Town Advisory Council serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

2021 Annual Report to the Board of Supervisors

Prepared by:
Office of Supervisor Diane Burgis, Lea Castleberry

Submitted by:
Andrew Steudle, Chairperson

Activities and Accomplishments

The primary goals of the Knightsen TAC in 2021 were to increase community awareness and participation at the monthly TAC meetings and to represent the community's interests, concerns and voice to the Board of Supervisors.

The TAC's activities and efforts have resulted in improvements and changes in 2021:

- A successful Community Clean-Up Day was held September 11, 2021. The Mount Diablo Resource and Recovery donated dumpster bins and staff time for the event. The community cleanup was free of charge to all rate paying residents of Knightsen.
- Downtown Knightsen Beautification Project which includes solar lighting for community welcome sign and portable landscaping.
- Continuing to work with the Sheriff's Department, East Contra Costa Fire Protection District and California Highway Patrol on safety concerns within the Knightsen community.

The TAC receives monthly reports from the following agencies:

- California Highway Patrol – Officer Donnie Thomas
- Contra Costa Sheriff's Department – Lt. Mark Johnson
- East Contra Costa Fire Protection District – Battalion Chief Ross Macumber and Director Stephen Smith
- Knightsen Community Services District – Chair, Trish Bello-Kunkel
- Office of Supervisor Diane Burgis – Lea Castleberry, Deputy Chief of Staff

Knightsen TAC
2021 Annual Report and 2022 Work Plan

The TAC has become a place where Knightsen residents can receive updated information on services provided by Contra Costa County and/or other local agencies such as public health, safety, welfare, public works and planning.

2021 Membership

Chair, Andrew Steudle
Vice Chair, Karen Reyna
Councilmember, Kim Carone
Councilmember, Erin Clancy-Mathias
Councilmember, Maria Jehs

Attendance in 2021

January – All Members Present
February – All Members Present
March – Meeting Cancelled
April – Meeting Cancelled
May – All Members Present
June – Maria Jehs Absent
July – Kim Carone, Absent
August – Andrew Steudle, Absent
September – All Members Present
October – Andrew Steudle, Absent
November – All Members Present
December – Meeting Cancelled

TAC Work Plan and Objectives for 2022

The Knightsen TAC priorities for 2022 will be to increase community awareness and participation at the monthly TAC meetings and to represent the community's interests, concerns and voice to the Board of Supervisors.

We will continue to work on items including:

1. Code Enforcement Priorities
2. Transportation Outreach
3. Public Safety Outreach
4. Downtown Beautification
5. Knightsen Community Events
6. Continue to work with County agencies to address illegal events

The Knightsen TAC is scheduled to meet on the 3rd Tuesday of the month at 7:30p.m. at the Knightsen Farm Bureau located at 3020 Second Street in Knightsen or virtually due to Covid-19.



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: February 22, 2022

Subject: DISCOVERY BAY P-6 CAC ANNUAL REPORT

RECOMMENDATION(S):

ACCEPT the 2021 Annual Report for the Discovery Bay P-6 Citizen Advisory Committee, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

NONE.

BACKGROUND:

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, on the second Tuesday of December.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lea Castleberry 925-252-4500

By: , Deputy

cc:

ATTACHMENTS

2021 Annual Report for Discovery Bay P-6

CAC

**Discovery Bay P-6 Zone
Citizen Advisory Committee**



Joseph Selby, Chair

**Supervisor Diane Burgis
District III**

Lea Castleberry, Deputy Chief of Staff
3361 Walnut Blvd., Ste 140
Brentwood, CA 94513
(925) 252-4500
Lea.Castleberry@bos.cccounty.us

*The Discovery Bay Citizen Advisory Committee serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

2021 Annual Report to the Board of Supervisors

Prepared by:
Office of Supervisor Diane Burgis, Lea Castleberry

Submitted by:
Joseph Selby, Chairperson

Activities and Accomplishments

The primary goal of the Discovery Bay P-6 Zone Citizen Advisory Committee (DB P-6 CAC) in 2021 was to continue to be the connection between the residents of Discovery Bay with the County regarding Sheriff's services.

During 2021 the Discovery Bay P-6 Zone CAC activities and efforts included:

- Discussed the Discovery Bay P-6 Zone Expenditure Plans and the Current Fund Balance.
- The committee requested and the Sheriff approved funding for 24 License Plate Readers at all entrances of Discovery Bay.
- The Discovery Bay P-6 Zone CAC members continued to work with the Sheriff's Office and Crime Specialist regarding benefits for the Discovery Bay community.
- The committee continued to serve as an outlet for residents to discuss concerns regarding public safety in the community.

Members in 2021

- Chair, Joseph Selby
- Vice Chair, Bob Mankin
- Committee Member, Richard Kane
- Committee Member, Gregory McLendon
- Committee Member, Gaylin Zeigler

Attendance in 2020

January – All members present
June – Bob Mankin absent

Discovery Bay P-6 Zone Citizen Advisory Committee Objectives for 2022

The Discovery Bay P-6 Zone Citizen Advisory Committee's priorities for 2022 will continue to be to provide the Discovery Bay community with the opportunity to communicate with the Sheriff's Department.

We will continue to work on:

- 1.) Work with the Sheriff's Department to make public safety a priority in the community.
- 2.) Serve as an outlet for residents to discuss concerns regarding public safety in the community.
- 3.) Work to increase programs to educate youth regarding public safety and expand youth programs in the community.

The Discovery Bay P-6 Zone CAC is currently scheduled to meet in January and June on the 2nd Wednesday of the month at 6:00 located at the Discovery Bay Community Center at 1601 Discovery Bay Blvd. in Discovery Bay or via Zoom.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: February 22, 2022

Subject: 2021 Economic Opportunity Council Advisory Body Annual Report

RECOMMENDATION(S):

ACCEPT the 2021 Annual Report from the Economic Opportunity Council (EOC) Advisory Board for the period January 1, 2021 through December 31, 2021 as recommended by the Employment and Human Services Director.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1, which requires that each regular and ongoing board, commission, or committee annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training, certification programs, and proposed work plan or objectives for the following year.

The attached report was approved by the Economic Opportunity Council (EOC) at its January 13, 2022 regular business meeting.

CONSEQUENCE OF NEGATIVE ACTION:

The EOC Advisory Board would be out of compliance with Resolution No. 2020/1.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: C. Youngblood 925-608-4964

By: , Deputy

ATTACHMENTS
2021 Advisory Body
Report



ADVISORY BODY ANNUAL REPORT

Advisory Body Name: _____
Advisory Body Meeting Time/Location: _____
Chair (during the reporting period): _____
Staff Person (during the reporting period): _____
Reporting Period: _____

I. Activities

(estimated response length: 1/2 page)

Describe the activities for the past year including areas of study, work, special events, collaborations, etc.

II. Accomplishments

(estimated response length: 1/2 page)

Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.

III. Attendance/Representation

(estimated response length: 1/4 page)

Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.

IV. Training/Certification

(estimated response length: 1/4 page)

Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 22, 2022

Subject: Unpaid Student Training Agreement #76-773 with Regis College School of Nursing

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Unpaid Student Training Agreement #76-773 with Regis College School of Nursing, an educational institution, to provide supervised field instruction at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers to nursing students, for the period from February 1, 2022 through January 31, 2023.

FISCAL IMPACT:

This is a nonfinancial agreement.

BACKGROUND:

The purpose of this agreement is to provide Regis College School of Nursing students with the opportunity to integrate academic knowledge with applied skills at progressively higher levels of performance and responsibility. Supervised fieldwork experience for students is considered to be an integral part of both educational and professional preparation. The Health Services Department can provide the requisite field education, while at the same time, benefitting from the students' services to patients.

Under Unpaid Student Training Agreement #76-773, Regis College School of Nursing students will receive supervised fieldwork instruction experience, at CCRMC and Contra Costa Health Centers through January 31, 2023.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/22/2022** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 22, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jaspreet Benepal, 925-370-5151

By: , Deputy

cc: Alaina Floyd, marcy.wilham

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the students will not receive clinical field experience and instruction at CCRMC and Contra Costa Health Centers.