

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2021 HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2021

AS OF NOVEMBER 2021

DESCRIPTION	NOVEMBER YTD Actual	Total Budget	Remaining Budget	83% %YTD
a. PERSONNEL	\$ 3,697,738	\$ 4,236,938	\$ 539,200	87%
b. FRINGE BENEFITS	2,419,197	2,898,950	479,753	83%
c. TRAVEL	-	22,060	22,060	0%
d. EQUIPMENT	12,552	30,000	17,448	0%
e. SUPPLIES	265,862	213,000	(52,862)	125%
f. CONTRACTUAL	2,897,630	4,069,324	1,171,694	71%
g. CONSTRUCTION	-	338,440	338,440	0%
h. OTHER	2,153,369	5,545,028	3,391,659	39%
I. TOTAL DIRECT CHARGES	\$ 11,446,349	\$ 17,353,740	\$ 5,907,391	66%
j. INDIRECT COSTS	470,581	805,197	334,616	58%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 11,916,930	\$ 18,158,937	\$ 6,242,007	66%
<i>In-Kind (Non-Federal Share)</i>	\$ 2,979,232	\$ 4,402,022	\$ 1,422,789	68%

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BUDGET PERIOD JANUARY - DECEMBER 2021

AS OF NOVEMBER 2021

1	2	3	4	5	6
	Actual Nov-21	Total YTD Actual	Total Budget	Remaining Budget	83% % YTD
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	368,287	3,530,920	4,044,656	513,736	87%
Temporary 1013	10,066	166,818	192,282	25,464	87%
a. PERSONNEL (Object class 6a)	378,352	3,697,738	4,236,938	539,200	87%
b. FRINGE BENEFITS (Object Class 6b)					
Fringe Benefits	269,702	2,419,197	2,898,950	479,753	83%
b. FRINGE (Object Class 6b)	269,702	2,419,197	2,898,950	479,753	83%
c. Travel (Object Class 6c)					
HS Staff	-	-	22,060	22,060	-
c. TRAVEL (Object Class 6c)	-	-	22,060	22,060	-
d. EQUIPMENT (Object Class 6d)					
2. Classroom/Outdoor/Home-based/FCC	-	-	15,000	15,000	-
4. Other Equipment	-	12,552	15,000	2,448	12,552
d. EQUIPMENT (Object Class 6d)	-	12,552	30,000	17,448	12,552
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	6,623	69,038	70,000	962	99%
2. Child and Family Services Supplies (Includesclassroom Supplies)	445	54,878	65,000	10,122	84%
4. Other Supplies					
Health and Safety Supplies	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacement	-	139,858	60,000	(79,858)	233%
Health/Safety Supplies	-	965	2,500	1,535	39%
Mental helath/Diasabilities Supplies	-	-	500	500	-
Miscellaneous Supplies	-	3	9,500	9,497	0%
Emergency Supplies	-	-	500	500	0%
Employee Morale	137	583	3,000	2,417	19%
Household Supplies	537	537	1,000	463	54%
TOTAL SUPPLIES (6e)	7,742	265,862	213,000	(52,862)	125%
f. CONTRACTUAL (Object Class 6f)					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	1,789	46,753	115,000	68,247	41%
2. Health/Disabilities Services	-	-	-	-	-
Health Consultant	5,120	54,760	56,520	1,760	97%
5. Training & Technical Assistance - PA11					
One Solution	-	15,418	15,500	83	99%
Diane Godard	-	8,612	8,700	88	99%
Josephine Lee	1,035	5,031	4,600	(431)	109%
St John Maria/Nalo Ayannakai/Tandem/McClendon	-	15,746	15,800	54	100%
7. Delegate Agency Costs					
First Baptist Church Head Start PA22	-	1,494,171	2,313,753	819,582	65%
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%
8. Other Contracts					
First Baptist/Fairgrounds Wrap	-	204,726	286,641	81,915	71%
First Baptist/Fairgrounds Enhance	-	108,829	137,818	28,989	79%
Martinez ECC	23,400	131,340	160,472	29,132	82%
Tiny Toes	5,616	69,317	87,412	18,095	79%
YMCA of the East Bay	56,576	742,928	859,108	116,180	86%
f. CONTRACTUAL (Object Class 6f)	93,535	2,897,630	4,069,324	1,171,694	71%
g. CONSTRUCTION (Object Class 6g)					
1. New Kitchen Facility	-	-	338,440	338,440	0%
g. CONSTRUCTION (6g)	-	-	338,440	338,440	0%
h. OTHER (Object Class 6h)					
2. Bldg Occupancy Costs/Rents & Leases (Rents & Leases/Other Income)	76,032	290,764	535,000	244,236	54%
4. Utilities, Telephone	28,013	157,282	218,000	60,718	72%
5. Building and Child Liability Insurance	-	2,312	4,100	1,789	56%
6. Bldg. Maintenance/Repair and Other Occupancy	15,353	160,223	267,000	106,777	60%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	676	4,615	25,875	21,260	18%
9. Nutrition Services					
Child Nutrition Costs	24,324	163,080	280,000	116,920	58%
(CCFP & USDA Reimbursements)	-	(20,771)	(107,000)	(86,229)	19%
13. Parent Services					
Parent Conference Registration - PA11	-	-	500	500	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	200	200	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	500	500	0%
Policy Council Activities	-	-	2,000	2,000	0%
Male Involvement Activities	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	4,543	4,543	9,300	4,757	49%
Child Care/Mileage Reimbursement	-	275	5,500	5,225	5%
14. Accounting & Legal Services					
Auditor Controllers	-	3,173	4,100	927	77%
Data Processing/Other Services & Supplies	3,416	18,330	18,500	170	99%
15. Publications/Advertising/Printing					
Outreach/Printing	-	-	1,500	1,500	0%
Recruitment Advertising (Newspaper, Brochures)	-	5,833	6,000	167	97%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, etc.)	2,046	10,758	8,800	(1,958)	122%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	3,619	122,681	112,684	(9,997)	109%
17. Other					
Site Security Guards	2,574	8,443	13,000	4,557	65%
Dental/Medical Services	-	-	1,000	1,000	0%
Vehicle Operating/Maintenance & Repair	7,784	95,424	113,600	18,176	84%
Equipment Maintenance Repair & Rental	5,164	69,833	73,500	3,667	95%
Dept. of Health and Human Services-data Base (CORD)	833	8,333	10,000	1,667	83%
Other Operating Expenses (Facs Admin/Other admin)	11,260	99,646	751,169	651,523	13%
Other Departmental Expenses	680,587	940,222	3,189,700	2,249,478	29%
h. OTHER (6h)	866,222	2,153,369	5,545,028	3,391,659	39%
I. TOTAL DIRECT CHARGES (6a-6h)	1,615,554	11,446,349	17,353,740	5,907,391	66%
j. INDIRECT COSTS	126,298	470,581	805,197	334,616	58%
k. TOTALS (ALL BUDGET CATEGORIES)	1,741,853	11,916,930	18,158,937	6,242,007	66%
Non-Federal Share (In-kind)	435,463	2,979,232	4,402,022	1,422,789	68%