

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2021 EARLY HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2021

AS OF NOVEMBER 2021

DESCRIPTION	NOVEMBER YTD Actual	Total Budget	Remaining Budget	92% %YTD
a. PERSONNEL	\$ 570,195	\$ 496,100	\$ (74,095)	115%
b. FRINGE BENEFITS	362,263	307,515	(54,748)	118%
c. TRAVEL	-	2,000	2,000	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	37,502	17,389	(20,113)	216%
f. CONTRACTUAL	1,432,536	1,891,976	459,440	76%
g. CONSTRUCTION	-	514,825	514,825	0%
h. OTHER	461,423	1,114,151	652,728	41%
I. TOTAL DIRECT CHARGES	\$ 2,863,919	\$ 4,343,956	\$ 1,480,037	66%
j. INDIRECT COSTS	73,812	94,292	20,480	78%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 2,937,732	\$ 4,438,248	\$ 1,500,516	66%
<i>In-Kind (Non-Federal Share)</i>	\$ 734,433	\$ 980,855	\$ 246,422	75%

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BUDGET PERIOD JANUARY - DECEMBER 2021

AS OF NOVEMBER 2021

1	2	3	4	5	6
	Actual Nov-21	Total YTD Actual	Total Budget	Remaining Budget	92% % YTD
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	60,142	547,450	478,071	(69,379)	115%
Temporary 1013	3,003	22,745	18,011	(4,734)	126%
a. PERSONNEL (Object class 6a)	63,145	570,195	496,100	(74,095)	115%
b. FRINGE (Object Class 6b)	44,513	362,263	307,515	(54,748)	118%
c. Travel (Object Class 6c)					
1. Out-of-Town Travel	-	-	2,000	2,000	-
c. TRAVEL (Object Class 6c)	-	-	2,000	2,000	-
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	934	15,499	5,000	(10,499)	310%
2. Child and Family Services Supplies (Includes classroom Supplies)	273	11,808	8,000	(3,808)	148%
4. Other Supplies					
Computer Supplies, Software Upgrades, Computer Replacemen	-	9,436	3,500	(5,936)	270%
Health/Safety Supplies	-	-	89	89	0%
Household Supplies	-	759	800	41	95%
TOTAL SUPPLIES (6e)	1,207	37,502	17,389	(20,113)	216%
f. CONTRACTUAL (Object Class 6f)					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	4,160	23,000	18,840	18%
2. Health/Disabilities Services					
Health Consultant	1,280	13,690	14,000	310	98%
5. Training & Technical Assistance - PA11					
Leadership Trainings/Seminars/Worshops	-	1,894	2,000	106	95%
Demogtaphic/Data Research	-	4,318	4,580	262	94%
Practice Based Coaching/Classroom Observation	-	3,200	3,200	-	100%
Family Development Credential/Reflective Practice	-	13,120	13,120	-	100%
8. Other Contracts					
First Baptist/Fairgrounds and Lone Tree	-	87,840	118,560	30,720	74%
First Baptist/East Leland and Kids Castle	-	134,790	187,200	52,410	72%
Aspiranet	69,680	692,780	948,860	256,080	73%
Crossroads	14,560	144,760	193,040	48,280	75%
KinderCare	16,640	66,240	99,840	33,600	66%
Martinez ECC	16,640	96,040	99,840	3,800	96%
YMCA of the East Bay	13,728	169,704	184,736	15,032	92%
f. CONTRACTUAL (Object Class 6f)	132,528	1,432,536	1,891,976	459,440	76%
g. CONSTRUCTION (Object Class 6g)					
1. New Kitchen Facility	-	-	514,825	514,825	0%
g. CONSTRUCTION (6g)	-	-	514,825	514,825	0%
h. OTHER (Object Class 6h)					
1. Depreciation/Use Allowance	-	-	-	-	
2. Bldg Occupancy Costs/Rents & Leases (Rents & Leases/Other Income)	1,765	5,110	35,000	29,890	15%
4. Utilities, Telephone	241	1,384	5,000	3,616	28%
5. Building and Child Liability Insurance	-	-	500	500	0%
6. Bldg. Maintenance/Repair and Other Occupancy	793	2,913	5,500	2,587	53%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	250	250	8,000	7,750	3%
13. Parent Services					
Parent Conference Registration - PA11	3,138	3,138	4,000	862	78%
PC Orientation, Trainings, Materials & Translation - PA11	1,131	1,131	2,000	869	57%
Policy Council Activities	-	-	1,000	1,000	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	1,000	1,000	0%
Child Care/Mileage Reimbursement	-	34	800	766	4%
14. Accounting & Legal Services					
Auditor Controllers	-	-	300	300	0%
Data Processing/Other Services & Supplies	1,128	6,054	7,200	1,146	84%
Recruitment Advertising (Newspaper, Brochures)	-	1,458	2,200	742	66%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	225	816	2,000	1,184	41%
-	-	5,621	50,044	44,423	11%
17. Other					
Site Security Guards	-	55	1,000	945	5%
Vehicle Operating/Maintenance & Repair	223	2,552	12,000	9,448	21%
Equipment Maintenance Repair & Rental	-	300	2,500	2,200	12%
Dept. of Health and Human Services-data Base (CORD)	-	-	1,000	1,000	0%
Other Operating Expenses (Facs Admin/Other admin)	(769)	6,836	123,107	116,271	6%
Other Departmental Expenses	58,475	423,770	850,000	426,230	50%
h. OTHER (6h)	66,600	461,423	1,114,151	652,728	41%
i. TOTAL DIRECT CHARGES (6a-6h)	307,993	2,863,919	4,343,956	1,480,037	66%
j. INDIRECT COSTS	24,249	73,812	94,292	20,480	78%
k. TOTALS (ALL BUDGET CATEGORIES)	332,242	2,937,732	4,438,248	1,500,516	66%
Non-Federal Share (In-kind)	83,061	734,433	980,855	246,422	75%