

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF OCTOBER 2021**

<b>DESCRIPTION</b>	<b>OCTOBER YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>83% %YTD</b>
a. PERSONNEL	\$ 3,319,386	\$ 4,236,938	\$ 917,552	78%
b. FRINGE BENEFITS	2,149,495	2,898,950	749,455	74%
c. TRAVEL	-	22,060	22,060	0%
d. EQUIPMENT	12,552	30,000	17,448	0%
e. SUPPLIES	258,120	213,000	(45,120)	121%
f. CONTRACTUAL	2,804,095	4,069,324	1,265,229	69%
g. CONSTRUCTION	-	338,440	338,440	0%
h. OTHER	1,287,147	5,545,028	4,257,881	23%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 9,830,794</b>	<b>\$ 17,353,740</b>	<b>\$ 7,522,946</b>	<b>57%</b>
j. INDIRECT COSTS	344,283	805,197	460,914	43%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 10,175,077</b>	<b>\$ 18,158,937</b>	<b>\$ 7,983,860</b>	<b>56%</b>
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 2,543,769</i>	<i>\$ 4,402,022</i>	<i>\$ 1,858,252</i>	<i>58%</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU					
2021 HEAD START PROGRAM					
BUDGET PERIOD JANUARY - DECEMBER 2021					
AS OF OCTOBER 2021					
1	2	3	4	5	6
	Actual Oct-21	Total YTD Actual	Total Budget	Remaining Budget	83% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	310,308	3,162,633	3,974,656	812,023	80%
Temporary 1013	17,041	156,752	262,282	105,530	60%
<b>a. PERSONNEL (Object class 6a)</b>	<b>327,350</b>	<b>3,319,386</b>	<b>4,236,938</b>	<b>917,552</b>	<b>78%</b>
<b>b. FRINGE BENEFITS (Object Class 6b)</b>					
Fringe Benefits	202,487	2,149,495	2,898,950	749,455	74%
<b>b. FRINGE (Object Class 6b)</b>	<b>202,487</b>	<b>2,149,495</b>	<b>2,898,950</b>	<b>749,455</b>	<b>74%</b>
<b>c. Travel (Object Class 6c)</b>	-	-	-	-	-
HS Staff	-	-	22,060	22,060	-
<b>c. TRAVEL (Object Class 6c)</b>	<b>-</b>	<b>-</b>	<b>22,060</b>	<b>22,060</b>	<b>-</b>
<b>d. EQUIPMENT (Object Class 6d)</b>					
2. Classroom/Outdoor/Home-based/FCC	-	-	15,000	15,000	-
4. Other Equipment	-	12,552	15,000	2,448	12,552
<b>d. EQUIPMENT (Object Class 6d)</b>	<b>-</b>	<b>12,552</b>	<b>30,000</b>	<b>17,448</b>	<b>12,552</b>
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	3,238	62,415	63,000	585	99%
2. Child and Family Services Supplies (Includesclassroom Supplies)	391	54,433	72,000	17,567	76%
4. Other Supplies					
Health and Safety Supplies	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacement	64,237	139,858	60,000	(79,858)	233%
Health/Safety Supplies	72	965	2,500	1,535	39%
Mental helath/Diasabilities Supplies	-	-	500	500	
Miscellaneous Supplies	-	3	9,500	9,497	0%
Emergency Supplies	-	-	500	500	0%
Employee Morale	-	445	3,000	2,555	15%
Household Supplies	-	-	1,000	1,000	0%
<b>TOTAL SUPPLIES (6e)</b>	<b>67,939</b>	<b>258,120</b>	<b>213,000</b>	<b>(45,120)</b>	<b>121%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	8,348	44,964	115,000	70,036	39%
2. Health/Disabilities Services	-	-	-	-	
Health Consultant	5,120	49,640	53,000	3,360	94%
5. Training & Technical Assistance - PA11					
One Solution	-	15,418	15,500	83	99%
Diane Godard	-	8,612	8,700	88	99%
Josephine Lee	-	3,996	4,600	604	87%
St John Maria/Nalo Ayannakai/Tandem/McClendon	-	15,746	15,800	54	100%
7. Delegate Agency Costs					
First Baptist Church Head Start PA22	191,686	1,494,171	2,313,753	819,582	65%
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%
8. Other Contracts					
First Baptist/Fairgrounds Wrap	55,737	204,726	440,161	235,435	47%
First Baptist/Fairgrounds Enhance	33,743	108,829	137,818	28,989	79%
Martinez ECC	11,700	107,940	160,472	52,532	67%
Tiny Toes	7,470	63,701	87,412	23,711	73%
YMCA of the East Bay	56,576	686,352	709,108	22,756	97%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>370,380</b>	<b>2,804,095</b>	<b>4,069,324</b>	<b>1,265,229</b>	<b>69%</b>
<b>g. CONSTRUCTION (Object Class 6g)</b>					
1. New Kitchen Facility	-	-	338,440	338,440	0%
<b>g. CONSTRUCTION (6g)</b>	<b>-</b>	<b>-</b>	<b>338,440</b>	<b>338,440</b>	<b>0%</b>
<b>h. OTHER (Object Class 6h)</b>					
2. Bldg Occupancy Costs/Rents & Leases	13,693	214,732	535,000	320,268	40%
(Rents & Leases/Other Income)	-	8,369	-	(8,369)	
4. Utilities, Telephone	2,439	129,269	218,000	88,731	59%
5. Building and Child Liability Insurance	-	2,312	4,100	1,789	56%
6. Bldg. Maintenance/Repair and Other Occupancy	1,486	144,871	267,000	122,129	54%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	2,040	3,939	25,875	21,936	15%
9. Nutrition Services					
Child Nutrition Costs	26,454	138,756	280,000	141,244	50%
(CCFP & USDA Reimbursements)	-	(20,771)	(107,000)	(86,229)	19%
13. Parent Services					
Parent Conference Registration - PA11	-	-	500	500	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	200	200	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	500	500	0%
Policy Council Activities	-	-	2,000	2,000	0%
Male Involvement Activities	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	10,300	10,300	0%
Child Care/Mileage Reimbursement	-	275	5,500	5,225	5%
14. Accounting & Legal Services					
Auditor Controllers	897	3,173	3,100	(73)	102%
Data Processing/Other Services & Supplies	-	14,915	16,500	1,585	90%
15. Publications/Advertising/Printing					
Outreach/Printing	-	-	1,500	1,500	0%
Recruitment Advertising (Newspaper, Brochures)	-	5,833	6,000	167	97%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, etc.)	610	8,712	8,800	88	99%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	28,004	119,062	112,684	(6,378)	106%
17. Other					
Site Security Guards	-	5,870	8,000	2,130	73%
Dental/Medical Services	-	-	1,000	1,000	0%
Vehicle Operating/Maintenance & Repair	7,831	87,639	103,600	15,961	85%
Equipment Maintenance Repair & Rental	6,401	64,669	63,500	(1,169)	102%
Dept. of Health and Human Services-data Base (CORD)	833	7,500	10,000	2,500	75%
Other Operating Expenses (Facs Admin/Other admin)	-	88,386	778,169	689,783	11%
Other Departmental Expenses	-	259,635	3,189,700	2,930,065	8%
<b>h. OTHER (6h)</b>	<b>90,688</b>	<b>1,287,147</b>	<b>5,545,028</b>	<b>4,257,881</b>	<b>23%</b>
<b>I. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>1,058,843</b>	<b>9,830,794</b>	<b>17,353,740</b>	<b>7,522,946</b>	<b>57%</b>
<b>j. INDIRECT COSTS</b>	<b>-</b>	<b>344,283</b>	<b>805,197</b>	<b>460,914</b>	<b>43%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>1,058,843</b>	<b>10,175,077</b>	<b>18,158,937</b>	<b>7,983,860</b>	<b>56%</b>
<b>Non-Federal Share (In-kind)</b>	<b>264,711</b>	<b>2,543,769</b>	<b>4,402,022</b>	<b>1,858,252</b>	<b>58%</b>