

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 EARLY HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF OCTOBER 2021**

<b>DESCRIPTION</b>	<b>OCTOBER YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>83% %YTD</b>
a. PERSONNEL	\$ 507,050	\$ 496,100	\$ (10,950)	102%
b. FRINGE BENEFITS	317,750	307,515	(10,235)	103%
c. TRAVEL	-	2,000	2,000	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	36,295	17,389	(18,906)	209%
f. CONTRACTUAL	1,300,008	1,891,976	591,968	69%
g. CONSTRUCTION	-	514,825	514,825	0%
h. OTHER	394,823	1,114,151	719,328	35%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 2,555,926</b>	<b>\$ 4,343,956</b>	<b>\$ 1,788,030</b>	<b>59%</b>
j. INDIRECT COSTS	49,563	94,292	44,729	53%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 2,605,489</b>	<b>\$ 4,438,248</b>	<b>\$ 1,832,759</b>	<b>59%</b>
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 651,372</i>	<i>\$ 969,283</i>	<i>\$ 317,911</i>	<i>67%</i>

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**2021 EARLY HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF OCTOBER 2021**

1	2	3	4	5	6
	Actual Oct-21	Total YTD Actual	Total Budget	Remaining Budget	83% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	53,014	487,308	478,071	(9,237)	102%
Temporary 1013	3,113	19,742	18,011	(1,731)	110%
<b>a. PERSONNEL (Object class 6a)</b>	<b>56,127</b>	<b>507,050</b>	<b>496,100</b>	<b>(10,950)</b>	<b>102%</b>
<b>b. FRINGE (Object Class 6b)</b>	<b>33,334</b>	<b>317,750</b>	<b>307,515</b>	<b>(10,235)</b>	<b>103%</b>
<b>c. Travel (Object Class 6c)</b>					
1. Out-of-Town Travel	-	-	2,000	2,000	-
<b>c. TRAVEL (Object Class 6c)</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	-	14,565	5,000	(9,565)	291%
2. Child and Family Services Supplies (Includes classroom Supplies	39	11,534	8,000	(3,534)	144%
4. Other Supplies					
Computer Supplies, Software Upgrades, Computer Replacemen	-	9,436	3,500	(5,936)	270%
Health/Safety Supplies	-	-	89	89	0%
Household Supplies	-	759	800	41	95%
<b>TOTAL SUPPLIES (6e)</b>	<b>39</b>	<b>36,295</b>	<b>17,389</b>	<b>(18,906)</b>	<b>209%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	4,160	23,000	18,840	18%
2. Health/Disabilities Services					
Health Consultant	1,280	12,410	14,000	1,590	89%
5. Training & Technical Assistance - PA11					
Leadership Trainings/Seminars/Worshops	-	1,894	2,000	106	95%
Demogtaphic/Data Research	-	4,318	4,580	262	94%
Practice Based Coaching/Classroom Observation	-	3,200	3,200	-	100%
Family Development Credential/Reflective Practice	-	13,120	13,120	-	100%
8. Other Contracts					
First Baptist/Fairgrounds and Lone Tree	19,760	87,840	118,560	30,720	74%
First Baptist/East Leland and Kids Castle	31,200	134,790	187,200	52,410	72%
Aspiranet	69,680	623,100	948,860	325,760	66%
Crossroads	14,560	130,200	193,040	62,840	67%
KinderCare	8,320	49,600	119,840	70,240	41%
Martinez ECC	8,320	79,400	99,840	20,440	80%
YMCA of the East Bay	13,728	155,976	164,736	8,760	95%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>166,848</b>	<b>1,300,008</b>	<b>1,891,976</b>	<b>591,968</b>	<b>69%</b>
<b>g. CONSTRUCTION (Object Class 6g)</b>					
1. New Kitchen Facility	-	-	514,825	514,825	0%
<b>g. CONSTRUCTION (6g)</b>	<b>-</b>	<b>-</b>	<b>514,825</b>	<b>514,825</b>	<b>0%</b>
<b>h. OTHER (Object Class 6h)</b>					
1. Depreciation/Use Allowance	-	-	-	-	
2. Bldg Occupancy Costs/Rents & Leases	-	3,345	35,000	31,655	10%
(Rents & Leases/Other Income)	-	-	-	-	
4. Utilities, Telephone	-	1,143	5,000	3,857	23%
5. Building and Child Liability Insurance	-	-	500	500	0%
6. Bldg. Maintenance/Repair and Other Occupancy	-	2,120	5,500	3,380	39%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	-	-	8,000	8,000	0%
13. Parent Services					
Parent Conference Registration - PA11	-	-	3,000	3,000	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	4,000	4,000	0%
Policy Council Activities	-	-	1,000	1,000	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	2,000	2,000	0%
Child Care/Mileage Reimbursement	-	34	800	766	4%
14. Accounting & Legal Services					
Auditor Controllers	-	-	300	300	0%
Data Processing/Other Services & Supplies	-	4,926	6,200	1,274	79%
Recruitment Advertising (Newspaper, Brochures)	-	1,458	2,200	742	66%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC,	-	591	1,000	409	59%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	3,375	5,621	50,044	44,423	11%
17. Other					
Site Security Guards	-	55	1,000	945	5%
Vehicle Operating/Maintenance & Repair	378	2,329	12,000	9,671	19%
Equipment Maintenance Repair & Rental	-	300	2,500	2,200	12%
Dept. of Health and Human Services-data Base (CORD)	-	-	1,000	1,000	0%
Other Operating Expenses (Facs Admin/Other admin)	-	7,606	123,107	115,501	6%
Other Departmental Expenses	-	365,295	850,000	484,705	43%
<b>h. OTHER (6h)</b>	<b>3,753</b>	<b>394,823</b>	<b>1,114,151</b>	<b>719,328</b>	<b>35%</b>
<b>i. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>260,101</b>	<b>2,555,926</b>	<b>4,343,956</b>	<b>1,788,030</b>	<b>59%</b>
<b>j. INDIRECT COSTS</b>	<b>-</b>	<b>49,563</b>	<b>94,292</b>	<b>44,729</b>	<b>53%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>260,101</b>	<b>2,605,489</b>	<b>4,438,248</b>	<b>1,832,759</b>	<b>59%</b>
<b>Non-Federal Share (In-kind)</b>	<b>65,025</b>	<b>651,372</b>	<b>969,283</b>	<b>317,911</b>	<b>67%</b>