




To: Monica Nino, Contra Costa County Administrator
From: Kathy Gallagher, EHSD Director
Subject: Community Services Monthly Report
Date: November 2021

News /Accomplishments

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- CSB staff participated in an all-day staff self-care, team-building, and wellness day on Wednesday, November 17. Staff joined a four-hour virtual training on Culturally Responsive Self-Care Practices for Early Childhood Educators presented by author Julie Kurtz and consultant, Crystal Gourdine. Staff also participated in a hands-on wellness and movement activity to strengthen their relationship with each other, and to build teams that are more effective. Staff also completed the provided journal/workbook entries in an effort to commit to improving self-care and wellness.
- CSB hosted a Fall Health and Nutrition Services Advisory Committee meeting on November 4, 2021. The group welcomed many community agencies to meet Dr. Aaron Alarcon, CSB Executive Director, and to share in a discussion about community health trends.
- The Community Services Bureau (CSB) and the Economic Opportunity Council (EOC) finalized the 2022-2023 Request for Interest (RFI) for Community Services Block Grant (CSBG) funding. Community agencies will be allowed to submit proposals for CSBG funding to support in the following four priority areas: Housing/Shelter, Food/Nutrition, Mental Health Access, and Employment/Job-Training. CSB staff and EHSD Contract and Grants unit analyst will provide an RFI information session for community agencies to attend. The RFI will remain open until December 20, 2021.
- CSB in collaboration with the EOC held its first Community Services Block Grant (CSBG) partner meeting. Nine partner agencies were in attendance and shared program updates and challenges. Subcontractors and CSB staff shared resources and information on our most vulnerable population. This is a new series of monthly meetings where subcontractors will have the opportunity to share resources and hear from guest speakers. The next CSBG Partner meeting will be in January 2022.
- The Economic Opportunity Council appointed two new members to the board. Sofia Navarro was appointed to represent Supervisor Glover's district on the EOC, and Alison McKee to represent the Private/Non-Profit sector on the EOC. CSB staff and the EOC are excited to begin working closely with Sofia Navarro and Alison McKee to help our most vulnerable residents in the community.

I. Status Updates:

a. Caseloads, workload (all programs)

- Head Start enrollment: 57.7%
- Early Head Start enrollment: 92.3%
- Early Head Start Child Care Partnership enrollment: 74.8%
- Head Start Average Daily attendance: 75.1%



- o Early Head Start Average Daily attendance: 70.8%
- o Early Head Start Child Care Partnership attendance: 79.7%
- o Stage 2: 322 children
- o CAPP: 468 children
- o Emergency Childcare: 56
 - In total: 846 children
 - Incoming transfers from Stage 1: 3 children
- o LIHEAP: 119 households have been assisted
- o ARPA LIHEAP *: 202 households served
- o Weatherization: 10 households served

b. Staffing:

- o During November, CSB filled one Child Nutrition Assistant position, processed two upgrades from substitute to permanent positions, and filled two temporary upgrades for a Division Manager and Assistant Director positions. For all other vacancies, the Bureau is working through the established process to fill vacancies permanently or by TU with support from EHSD Personnel and HR.

II. Emerging Issues and Hot Topics:

- There are no emerging issues and hot topics to report.

* ARPA LIHEAP is a new contract that was executed in October for clients impacted by COVID-19 with large past due energy bills.

cc: Policy Council Chair, Jasmine Cisneros
 Administration for Children and Families
 Program Specialist, Chris Pflaumer