



AIRPORTS COMMITTEE

RECORD OF ACTION FOR
March 9, 2022

Supervisor Karen Mitchoff, Chair
Supervisor Diane Burgis, Vice Chair

Present: Karen Mitchoff, Chair
Diane Burgis, Vice Chair

Staff Present: Monica Nino, County Administrator; David Twa, Interim Director of Airports; Mark Goodwin, Chief of Staff District III; Anne O, Chief of Staff District IV; Steve Kowleski, Chief Deputy Director, Public Works; Russell Milburn, Assistant Director of Airports, Operations; Beth Lee, Assistant Director of Airports, Administration; Elise Schilling, Administrative Services Assistant II; Daniel Barrios, Department of Conservation and Development; Will Nelson, Department of Conservation and Development

Attendees: Emily Barnett

1. Introductions

Meeting called to order 11:01 a.m.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

Russel Millburn recognized Byron Airport Lead Airport Safety Officer Steve Callahan for his 28 years of service to the county and notified the supervisors of his retirement on March 3, 2022

3. Interview Candidates for AAC Member-At-Large position and determine recommendation for the Board of Supervisors consideration

Supervisor Mitchoff motions to recommend Emily Barnett for the Position and Supervisor Burgis seconds. Emily Barnett has been selected to serve a second term as Member-At- Large for the Aviation Advisory Committee

Supervisor Burgis and Supervisor Mitchoff Interviewed three candidates for the position.

1. Emily Barnett
2. Donald Davidson
3. Michael McCarthy

AYE: Chair Karen Mitchoff
Vice Chair Diane Burgis

4. Review and Approve record of meeting for September 8, 2021 (Chair)

AYE: Chair Karen Mitchoff
Vice Chair Diane Burgis

5. Receive update from the Aviation Advisory Committee Chair (Emily Barnett)

Emily Barnett Reported:

- Increased public participation in the Aviation Advisory Committee meetings.
- Airport Operations increase
- Aviation gas costs have increased
- Compared costs of fuel at Buchanan Field and Byron Airport to other airports in the area.
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6. Discuss progress regarding the Byron Airport General Plan Amendment (Daniel Barrios, Department of Conservation and Development)

Daniel Barrios reported:

- Department of Conservation and Development staff met with Wilton Rancheria Tribal Council staff on September 22, 2021 and staff concluded consultation with Wilton Rancheria on January 21, 2022
- Staff were able to move forward on completing comments on the draft final Environmental Impact Review components
- Staff has been pushing to meet the March 2022 deadline, the project goes to hearing at County Planning Commission on March 9, 2022
- Staff anticipates submitting to County Board of Supervisors April 12, 2022

7. Discuss partnership between Contra Costa County and CCTA/GoMentum

David Twa reported:

- Meetings have occurred at the
- Develop a master agreement with CCTA to cover activities at the Naval Station property, subsequent agreements to cover activities at Byron and Buchanan field
- Master agreement by June sub agreements is Dec 2022

8. Discuss the Bay Area Test Site (BATS) Program, Buchanan Field and Byron Airport

- Bats has significantly expanded, and multiple entities have reached out for testing
- Six total tenants between two airports that are directly related to BATS program
- Urban Air mobility in process of building 3 hangars in the development
- BATs standard operations procedures are being adjusted to accommodate larger testing aircrafts
- Certificate of Authorization completed on 2/10/22

9. Discuss Airport's Project Development Update

a. Discuss Proposed Development of 4.1-acre aeronautical use at, Byron Airport

- Urban Air Mobility nearing completion on Phase 1
- Second phase of project has begun with construction of 1 large hanger
- Tenants already identified for phase 1 hangars
- Phase three will begin once tenants move in

b. Discuss 4.6 acre Self Storage Project, Buchanan Field

- Lease executed on 2/1/2022
- With City of Concord for building permits
- Construction expected to begin in April

c. Discuss Con Fire Station 9 to Airport property, Buchanan Field

David Twa reported:

- In January the FAA advised that Airports could receive a categorical exclusion that would allow construction
- Public works is looking at options that are related to the scope and cost of the project

d. Discuss 16-acres non-aeronautical use development, Buchanan Field

- Primary tenant has withdrawn interest in the project
- Development team has decided to reconfigure the project and is finalizing site plan
- Environmental, entitlements, and general plan amendment on track to be completed by end of 2022
- Goal is to begin construction in early 2023

e. Discuss 0.86-acre Development at Buchanan Field

- Aviation use Development
- Entered into exclusive negotiating rights with the development team
- A tenant has yet to be identified

f. Discuss Terminal/ARFF Building development, Buchanan Field

- The FAA AT&T phone line was relocated last week
- Pouring of footings continues this week
- Sanitary sewer and water main had to be relocated for the project
- Design aspects are still being developed including PG&E line
- JSX is happy with temporary housing, they are sharing what their needs are for the new building and have increased their flights at CCR
- Summer 2023 is an estimated move-in timeframe

10. Discuss Security project, Buchanan Field

Russell Milburn reported:

- County in Nov 2021 applied for a grant for the security project, initial bids came in over 100% more than expected.
- FAA pulled funding for the project
- 1/20/2022 FAA called Airports staff and asked for new bids on the project by 3/1/2022
- Public works was able to put out bid package and were returned
- Airports will proceed with the packages and it will be a cost saving measure for the project
- Expected start date is summer 2022

11. The next meeting is currently scheduled for - June 8th 2022

12. Adjourn

Meeting Adjourned at 12:11 PM

For Additional Information Contact:

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