

# **CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION**



February 8, 2021

## **MEMO**

**To:** Transportation Water and Infrastructure Committee

**From:** Michael Kent, Executive Assistant to the Hazardous Materials Commission

**Re:** Letter of Support for Alamo Improvement Association Grant Application

The Hazardous Materials Commission voted unanimously at their meeting on January 28, 2021 to recommend that the Board of Supervisors write a letter of support for a Technical Assistance grant proposal being submitted to the Pipeline and Hazardous Materials Safety Administration (PHMSA) by the Alamo Improvement Association concerning pipeline safety information and education. The Hazardous Materials Commission worked successfully with the Alamo Improvement Association on implementing two previous grants it received from PHMSA, primarily by co-sponsoring public workshops on pipeline safety. The Commission also supported many of the recommendations that were in the two reports the previous grants commissioned from the Pipeline Safety Trust concerning pipeline safety.

The scope of work that the Alamo Improvement Association is proposing for the grant application will focus on preparing a survey, a needs assessment and a report:

- 1) Needs survey based on the Pipeline Information Center website Stakeholders Needs Survey
- 2) Assessment and Analysis of the Needs Survey data
- 3) Development of a website template that would address identified needs
- 4) A summary report for presentation, review and determination of follow-up

For the needs assessment, a County Department staff person(s) will be requested to complete an on-line survey. Once other stakeholders, including Industry and Community Organizations staff person(s), have completed the survey as well, the analysis and assessment of the data will be completed. The survey results, assessment and template would then be presented to the County Hazardous Materials Commission, TWIC and then the Board of Supervisors for the review. If there is support, a second grant will be applied for to create a Pipeline Information Center website or other identified needed public information and education platforms or materials.

*Members: Fred Glueck, Chair, Rick Alcaraz, Jonathan Bash, Marielle Boortz, Don Bristol, Audrey Comeaux, Sara Gurdian, Mark Hughes, Steven Linsley, Jim Payne, Gabe Quinto, Mark Ross, George Smith,*

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