



# Agenda

## PUBLIC PROTECTION COMMITTEE

May 24, 2021

10:30 A.M.

### VIRTUAL MEETING

The public may observe and participate in the virtual Zoom meeting by using this link:

<https://cccouny-us.zoom.us/j/85864665976>

Meeting ID: 858 6466 5976

Or by dialing: (214) 765-0478  
or  
(888) 278-0254 (US Toll Free)

Conference code: 507994

Supervisor Candace Andersen, Chair  
Supervisor Federal D. Glover, Vice Chair

#### Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. APPROVE Record of Action from the April 26, 2021 meeting. **(Page 4)**
4. CONSIDER interviewing applicants for one seat on the Community Corrections Partnership reserved for the Community Based Organization Representative member, and RECOMMEND a candidate for the vacant seat identified above to the Board of Supervisors for appointment consideration. **(Paul Reyes, Senior Deputy County Administrator) (Page 7)**
5. CONSIDER the applicants for one vacant at-large community member on the Juvenile Justice Coordinating Council; CONDUCT interviews; and NOMINATE one at-large community member to the Board of Supervisors for appointment consideration. **(Esa Ehmen-Krause, Chief Probation Officer) (Page 23)**
6. ACCEPT and APPROVE the FY 2021-2022 Division of Juvenile Justice Realignment Interim Plan for the Juvenile Justice Realignment Block Grant Annual Plan for the Juvenile Justice Coordinating Council and as recommended by the Chief Probation Officer. **(Esa Ehmen-Krause, Chief Probation Officer) (Page 66)**

7. RECIEVE an update on the implementation of Assembly Bill 2911 and the local impacts of the CAL Fire Subdivision Review Program. **(Lewis T. Broschard III, Fire Chief) (Page 79)**
8. The next meeting is currently scheduled for June 28, 2021.
9. Adjourn

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*The Public Protection Committee will provide reasonable accommodations for persons with disabilities planning to attend Public Protection Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.*

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*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Public Protection Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours.*

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*Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.*

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For Additional Information Contact:

Paul Reyes, Committee Staff  
Phone (925) 655-2049, Fax (925) 655-2066  
paul.reyes@cao.cccounty.us

## Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

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AB	Assembly Bill	HIV	Human Immunodeficiency Syndrome
ABAG	Association of Bay Area Governments	HOV	High Occupancy Vehicle
ACA	Assembly Constitutional Amendment	HR	Human Resources
ADA	Americans with Disabilities Act of 1990	HUD	United States Department of Housing and Urban Development
AFSCME	American Federation of State County and Municipal Employees	Inc.	Incorporated
AICP	American Institute of Certified Planners	IOC	Internal Operations Committee
AIDS	Acquired Immunodeficiency Syndrome	ISO	Industrial Safety Ordinance
ALUC	Airport Land Use Commission	JPA	Joint (exercise of) Powers Authority or Agreement
AOD	Alcohol and Other Drugs	Lamorinda	Lafayette-Moraga-Orinda Area
ARRA	American Recovery and Reinvestment Act	LAFCo	Local Agency Formation Commission
BAAQMD	Bay Area Air Quality Management District	LLC	Limited Liability Company
BART	Bay Area Rapid Transit District	LLP	Limited Liability Partnership
BCDC	Bay Conservation & Development Commission	Local 1	Public Employees Union Local 1
BGO	Better Government Ordinance	LVN	Licensed Vocational Nurse
BOS	Board of Supervisors	MAC	Municipal Advisory Council
CALTRANS	California Department of Transportation	MBE	Minority Business Enterprise
CalWIN	California Works Information Network	M.D.	Medical Doctor
CalWORKS	California Work Opportunity and Responsibility to Kids	M.F.T.	Marriage and Family Therapist
CAER	Community Awareness Emergency Response	MIS	Management Information System
CAO	County Administrative Officer or Office	MOE	Maintenance of Effort
CCHP	Contra Costa Health Plan	MOU	Memorandum of Understanding
CCTA	Contra Costa Transportation Authority	MTC	Metropolitan Transportation Commission
CCP	Community Corrections Partnership	NACo	National Association of Counties
CDBG	Community Development Block Grant	OB-GYN	Obstetrics and Gynecology
CEQA	California Environmental Quality Act	O.D.	Doctor of Optometry
CIO	Chief Information Officer	OES-EOC	Office of Emergency Services-Emergency Operations Center
COLA	Cost of living adjustment	ORJ	Office of Reentry & Justice
ConFire	Contra Costa Consolidated Fire District	OSHA	Occupational Safety and Health Administration
CPA	Certified Public Accountant	Psy.D.	Doctor of Psychology
CPI	Consumer Price Index	RDA	Redevelopment Agency
CSA	County Service Area	RJOB	Racial Justice Oversight Body
CSAC	California State Association of Counties	RJTF	Racial Justice Task Force
CTC	California Transportation Commission	RFI	Request For Information
dba	doing business as	RFP	Request For Proposal
EBMUD	East Bay Municipal Utility District	RFQ	Request For Qualifications
EIR	Environmental Impact Report	RN	Registered Nurse
EIS	Environmental Impact Statement	SB	Senate Bill
EMCC	Emergency Medical Care Committee	SBE	Small Business Enterprise
EMS	Emergency Medical Services	SWAT	Southwest Area Transportation Committee
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	TRANSPAC	Transportation Partnership & Cooperation (Central)
et al.	et ali (and others)	TRANSPLAN	Transportation Planning Committee (East County)
FAA	Federal Aviation Administration	TRE or TTE	Trustee
FEMA	Federal Emergency Management Agency	TWIC	Transportation, Water and Infrastructure Committee
F&HS	Family and Human Services Committee	UCC	Urban Counties Caucus
First 5	First Five Children and Families Commission (Proposition 10)	VA	Department of Veterans Affairs
FTE	Full Time Equivalent	vs.	versus (against)
FY	Fiscal Year	WAN	Wide Area Network
GHAD	Geologic Hazard Abatement District	WBE	Women Business Enterprise
GIS	Geographic Information System	WCCTAC	West Contra Costa Transportation Advisory Committee
HCD	(State Dept of) Housing & Community Development		
HHS	Department of Health and Human Services		
HIPAA	Health Insurance Portability and Accountability Act		

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# Contra Costa County Board of Supervisors

## Subcommittee Report

### PUBLIC PROTECTION COMMITTEE

3.

**Meeting Date:** 05/24/2021

**Subject:** RECORD OF ACTION - April 26, 2021

**Department:** County Administrator

**Referral No.:** N/A

**Referral Name:** RECORD OF ACTION - April 26, 2021

**Presenter:** Paul Reyes, Committee Staff      **Contact:** Paul Reyes, (925) 655-2049

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#### **Referral History:**

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

#### **Referral Update:**

Attached for the Committee's consideration is the Record of Action for the Committee's April 26, 2021 meeting.

#### **Recommendation(s)/Next Step(s):**

APPROVE Record of Action from the April 26, 2021 meeting.

#### **Fiscal Impact (if any):**

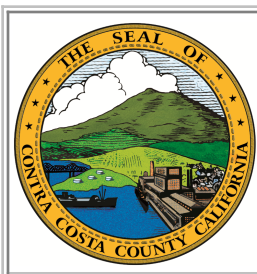
No fiscal impact. This item is informational only.

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#### **Attachments**

Record of Action - April 26, 2021

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## PUBLIC PROTECTION COMMITTEE

RECORD OF ACTION FOR  
April 26, 2021

Supervisor Candace Andersen, Chair  
Supervisor Federal D. Glover, Vice Chair

Present: Candace Andersen, Chair  
Federal D. Glover, Vice Chair

Staff Paul Reyes, Committee Staff  
Present:

1. Introductions

***Convene - 10:33 am***

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

***No public comment.***

3. APPROVE Record of Action from the March 22, 2021 meeting.

***Approved as presented.***

AYE: Chair Candace Andersen  
Vice Chair Federal D. Glover

4. 1. RECEIVE an update on the County's moratorium on certain criminal justice fees and the impacts of AB 1869 (Criminal Fees); and
2. PROVIDE direction to staff regarding the outstanding balances for the Victim Restitution Administrative Fee and Drug Diversion Fee totaling approximately \$7.5 million.

***Approved as presented with staff directed to forward to the full Board of Supervisors the recommendation to discharge the outstanding balances for the Victim Restitution Administrative Fee and the Drug Diversion Fee.***

AYE: Chair Candace Andersen  
Vice Chair Federal D. Glover

5. ACCEPT a report from the Sheriff's Office regarding the Inmate Welfare Fund, telecommunications, and visitation.

***Assistant Sheriff presented an update on this topic. This was an informational item only, no vote taken.***

6. The next meeting is currently scheduled for May 24, 2021.
7. Adjourn

***Adjourned - 10:58 am***

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For Additional Information Contact:

Paul Reyes, Committee Staff  
Phone (925) 335-1096, Fax (925) 646-1353  
paul.reyes@cao.cccounty.us



# Contra Costa County Board of Supervisors

## Subcommittee Report

### PUBLIC PROTECTION COMMITTEE

4.

**Meeting Date:** 05/24/2021

**Subject:** Community Corrections Partnership Applicants for CBO Representative Seat

**Submitted For:** PUBLIC PROTECTION COMMITTEE,

**Department:** County Administrator

**Referral No.:** n/a

**Referral Name:** Community Corrections Partnership CBO Representative

**Presenter:** Paul Reyes, Senior Deputy County  
Administrator

**Contact:** Melissa Crockett, (925)  
655-2048

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### **Referral History:**

In 2011, the California Legislature passed Realignment legislation addressing public safety (AB 109). This law transferred responsibility for supervising and housing individuals convicted of certain low-level felonies to counties and tasked local county government with developing a new approach to reducing future involvement in criminal activity for this population. Among the major changes to the local criminal justice system created by AB 109:

1) The incarceration of people convicted of certain low-level felonies (specified nonviolent, non-serious, non-sex offenses) to terms in local county jails, instead of state prisons, possibly followed by a mandatory term of supervision by Probation;

2) the local county supervision by Probation, instead of state parole, of people convicted of certain lower-level felonies (non-violent, non-serious, and non-sex offense) after their release from state prison under a new category of supervision called Post-Release Community Supervision (PRCS); and

3) the incarceration of individuals in local jails, instead of state prison, for violations and revocations of both parole supervision and PRCS.

AB 109 also created an Executive Committee of the local Community Corrections Partnership (CCP) and tasked it with recommending a Realignment Plan to the county Board of Supervisors for implementation of the criminal justice realignment. The Community Corrections Partnership is identified in statute as the following:

1. Chief Probation Officer (Chair)
2. Presiding Judge (or designee)
3. County supervisor, County Administrative Officer, or a designee of the Board of Supervisors
4. District Attorney
5. Public Defender

6. Sheriff
7. Chief of Police
8. Head of the County department of social services
9. Head of the County department of mental health
10. Head of the County department of employment
11. Head of the County alcohol and substance abuse programs
12. Head of the County Office of Education
13. Community Based Organization (CBO) representative with experience in rehabilitative services for criminal offenders
14. Victims' representative Community Corrections Partnership Victims' Representative.

At the March 22, 2021 PPC meeting, the Board was asked to recommend appointments for the 2021 CCP, which included Patrice Guillory as the CBO Representative. However, at the same meeting it was announced by the Chief Probation Officer that Ms. Guillory had accepted the staff position of Director of the Office of Reentry and Justice effective May 1, so she was not appointed to serve in the CBO representative seat. Attachment A lists the CCP members that were approved at the March meeting. The PPC then directed staff to proceed with a recruitment process for the vacant seat.

### **Referral Update:**

The County Administrator's Office issued a Press Release on April 7, 2021 (Attachment B) to recruit for one (1) vacant Community Based Organization Representative on the CCP. Two applications were received prior to the May 10, 2021 deadline, see Attachment C for the applications with personal contact information redacted. A summary of the applicants information is included as Attachment D. Both applicants were invited to participate in public interviews scheduled for this PPC meeting.

### **Recommendation(s)/Next Step(s):**

1. CONSIDER interviewing applicants for one seat on the Community Corrections Partnership reserved for the Community Based Organization Representative member, and
2. RECOMMEND candidate for the vacant seat identified above to the Board of Supervisors for appointment consideration.

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### **Attachments**

Attachment A - CCP Membership

Attachment B - CCP CBO Rep Press Release

Attachment C - CBO Rep Redacted Applications

Attachment D - CBO Rep Applicant Overview

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**COMMUNITY CORRECTIONS PARTNERSHIP MEMBERSHIP AS OF MARCH 22, 2021**

<b><u>Seat</u></b>	<b><u>Appointee</u></b>	<b><u>Term Expiration</u></b>
Chief Probation Officer ( <i>Chair</i> )	Esa Ehmen-Krause	<i>ex-officio</i>
Presiding Judge ( <i>or designee</i> )	Kate Bieker ( <i>designee of Presiding Judge</i> )	<i>ex-officio</i>
County supervisor, CAO, or a designee of the BOS	Monica Nino, County Administrator	<i>ex-officio</i>
District Attorney	Diana Becton	<i>ex-officio</i>
Public Defender	Robin Lipetzky	<i>ex-officio</i>
Sheriff	David O. Livingston	<i>ex-officio</i>
Chief of Police	Bisa French, City of Richmond	<i>ex-officio</i>
Head of the County department of social services	Kathy Gallagher, Employment and Human Services Director	<i>ex-officio</i>
Head of the County department of mental health	Suzanne Tavano, Director of Behavioral Health Services	<i>ex-officio</i>
Head of the County department of employment	Patience Ofodu, Interim Executive Director-Workforce Development Board	<i>ex-officio</i>
Head of the County alcohol and substance abuse programs	Fatima Matal Sol, Director of Alcohol and Other Drugs	<i>ex-officio</i>
Head of the County Office of Education	Lynn Mackey, County Superintendent of Schools	<i>ex-officio</i>
CBO representative with experience in rehabilitative services for criminal offenders	VACANT	December 31, 2021
Victim's Representative	Shannon Mahoney, DA Victim/Witness Services Program	December 31, 2021



## Contra Costa County

County Administrator's Office • 1025 Escobar Street • Martinez, CA 94553 • [www.contracosta.ca.gov](http://www.contracosta.ca.gov)

### NEWS RELEASE

April 07, 2021

Contact: Paul Reyes, 925-655-2049

[paul.reyes@cao.cccounty.us](mailto:paul.reyes@cao.cccounty.us)

### **County Seeks Applicants for Community Based Organization Representative Vacancy on Contra Costa County Community Corrections Partnership (CCP)**

(Martinez, CA) – The Contra Costa County Board of Supervisors is seeking residents who may be interested in serving as a Community Based Organization (CBO) representative on its 14-member Contra Costa County Community Corrections Partnership (CCP) for the remainder of calendar year 2021.

In 2011, the California Legislature passed Realignment legislation addressing public safety (AB 109). This law transferred responsibility for supervising and housing individuals convicted of certain low-level felonies to counties and tasked local county government with developing a new approach to reducing future involvement in criminal activity for this population. Among the major changes to the local criminal justice system created by AB 109:

- 1) The incarceration of people convicted of certain low-level felonies (specified non-violent, non-serious, non-sex offenses) to terms in local county jails, instead of state prisons, possibly followed by a mandatory term of supervision by Probation; and
- 2) The local county supervision by Probation, instead of state parole, of people convicted of certain lower-level felonies (non-violent, non-serious, and non-sex offense) after their release from state prison under a new category of supervision called Post-Release Community Supervision (PRCS); and
- 3) The incarceration of individuals in local jails, instead of state prison, for violations and revocations of both parole supervision and PRCS.

The Community Corrections Partnership is identified in statute as the following:

1. Chief Probation Officer (Chair)
2. Presiding Judge (or designee)
3. County supervisor, County Administrative Officer, or a designee of the Board of Supervisors
4. District Attorney
5. Public Defender
6. Sheriff
7. Chief of Police
8. Head of the County department of social services
9. Head of the County department of mental health

10. Head of the County department of employment
11. Head of the County alcohol and substance abuse programs
12. Head of the County Office of Education
13. Community Based Organization (CBO) representative with experience in rehabilitative services for criminal offenders
14. Victims' representative

The Board is now seeking applications for the vacant seat of a CBO representative. The CBO representative applicant should reflect experience in community-based rehabilitative services for criminal offenders. Applicants will be interviewed by the Board of Supervisors' Public Protection Committee (PPC): Supervisors Candace Andersen, District II, and Federal Glover, District V. The nomination for the CCP CBO representative seat will then be forwarded to the full Board of Supervisors for appointment.

This CBO representative appointment to the CCP will be from the date of Board approval through December 31, 2021. The CCP is expected to meet on a quarterly basis. Members will serve without compensation, stipends, or reimbursement of expenses.

Below is a timeline of the recruitment process for the vacancy:

- April 7: Issue press release and conduct outreach
- **May 10: Application Deadline**
- May 24: PPC Meeting Interviews at 10:30 am via Zoom
- June 8 (tentative): Board of Supervisors' consideration of PPC nominations

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000 or visiting the County webpage at [www.contracosta.ca.gov/3418/](http://www.contracosta.ca.gov/3418/). Completed applications can be submitted online or by email to [ClerkoftheBoard@cob.cccounty.us](mailto:ClerkoftheBoard@cob.cccounty.us). Applications can also be mailed to the Clerk of the Board of Supervisors Office at 1025 Escobar Street, 1st Floor, Martinez, CA 94553.

# # #

**Application Form**

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**Profile**

Tytiana

First Name

L

Middle Initial

Demings

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

**Which supervisorial district do you live in?**☒ District 3

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**Education****Select the option that applies to your high school education \***☒ High School Diploma**College/ University A****Name of College Attended****Degree Type / Course of Study / Major****Degree Awarded?**☐ Yes ☐ No**College/ University B****Name of College Attended****Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other schools / training completed:**

**Course Studied**

**Hours Completed**

**Certificate Awarded?**

☐ Yes ☐ No

**Board and Interest**

**Which Boards would you like to apply for?**

Contra Costa Community Corrections Partnership - All Members: Submitted

**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If you have attended, how many meetings have you attended?**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I've always been passionate about social issues, educating myself as well as anyone near me, and aside from being openly opinionated, I remain open minded and driven to help others grow. I want to be informed and apart of positive changes. Especially for my son.

**Qualifications and Volunteer Experience**

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

☐ Yes ☒ No

List any volunteer or community experience, including any advisory boards on which you have served.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I

Upload a Resume

### Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

**Please Agree with the Following Statement**

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**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

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☒ **I Agree**

**Application Form**

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**Profile**

Pat

First Name

Mims

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

**Which supervisorial district do you live in?**☒ District 1

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**Education****Select the option that applies to your high school education \***☒ G.E.D. Certificate**College/ University A****Name of College Attended**

Patten University

**Degree Type / Course of Study / Major**

Associate of Arts/Sociology

**Degree Awarded?**☒ Yes ☐ No

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**College/ University B****Name of College Attended**

San Francisco State University



**Degree Type / Course of Study / Major**

Sociology

**Degree Awarded?**

☐ Yes ☒ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other schools / training completed:**

**Course Studied**

Certified Drug and Alcohol Counselor II

**Hours Completed**

10,000

**Certificate Awarded?**

☒ Yes ☐ No

**Board and Interest**

**Which Boards would you like to apply for?**

Contra Costa Community Corrections Partnership - All Members: Submitted

**Seat Name**

Community Based Organization Representative

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If you have attended, how many meetings have you attended?**

15-20

**Please explain why you would like to serve on this particular board, committee, or commission.**

I would like to serve on the Community Protections Partnership because I feel that I bring unique perspective to the work of reentry in Contra Costa County. For the past 7 years I have worked in the County serving returning residents. First as a Field Operations Coordinator with the Network and currently as the Director for the Reentry Success Center, the hub of reentry services for West County. In addition, I am formerly incarcerated and have experienced first-hand the necessity of providing stabilization and supportive services to aid in one's acclimation back into the community. My experience both professional and personal will be an asset to this committee.

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### **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

☐ Yes ☒ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

☒ Yes ☐ No

**List any volunteer or community experience, including any advisory boards on which you have served.**

Community Advisory Board (CAB)

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**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I am employed by a community based organization, Rubicon, whose mission is: To transform East Bay communities by equipping people to break the cycle of poverty. I currently serve as a Division Director for the Reentry Success Center and have been instrumental maximizing AB109 funding to create new opportunities for Returning Residents.

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Upload a Resume

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### **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

☒ Yes ☐ No

**If Yes, please identify the nature of the relationship:**

My employer, Rubicon Programs, based in Contra Costa County has economic relations with the County in the form of grants.

**Please Agree with the Following Statement**

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

## Professional Experience:

### Reentry Success Center, Director

2018 to Present

- Administration
- Center Operations
- Implementing Strategic Plan
- Program Development
- Fund Development
- Marketing
- Community Outreach
- Staff Development

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### Rubicon Programs, Inc., Impact Coach/Site Manager

2016 to 2018

- Intensive case management
- Service Coordination and Navigation
- Coaching
- Reentry presentations
- Reentry case coordination with Probation
- Maintained Data systems
- Men's Group Facilitator
- Facilitator of Foundations workshops

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### The Network Management Team/Field Operations Coordinator

2014 to 2016

- Managed Network operations for reentry services In Central Contra Costa County
- Collaborated with community based organizations and designed MOUs for "No Wrong Door site
- Managed and coordinated communications between NWD sites
- Managed and supervised Mentor/Navigator program
- Designed supervision for Mentor Navigators
- Supported coordination of partner relationships for reentry services
- Point person for Probation In the field
- Community outreach presentations

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### Bay Area Women Against Rape

2009 to 2014

- Program Director for the Sexually Exploited Minors Program
- Created and Implemented a complex "First Responder" model to combat human trafficking
- Managed 24 hour crisis response team
- Managed communication with community based organizations
- Prepared timely monthly and quarterly reports; adhering to contractual agreements
- Created community events for fundraising
- Community presentations
- Volunteer coordinator and trainer
- Funds Development
- Developed and maintained relationships with FBI, local law enforcement, D.A., Probation and Public Defender

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### Addiction Recovery Counseling, Program Manager

2005 to 2009

- Managed daily operations
- Created processes and procedures for the program to ensure seamless service
- Created and implemented treatment curriculum
- Created program evaluation process to sustain treatment protocols



- Chaired staff supervision meetings
- Coordinated with the Officer of the Day to maintain stability of the treatment center regardless of crisis
- Organized staff schedules driven by resources loss or gains

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## Education

San Francisco State University, San Francisco, CA      Bachelor of Art Degree 2022 (Expected)  
Major: Sociology      GPA: 3.83

Patten University, Oakland CA      Associate of Arts Degree 2001

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## Certifications & Relevant Expertise

California State Certified Drug and Alcohol Counselor II (CADC II)  
California State Certified Rape Crisis Counselor  
Trained Dialogue for Peaceful Change facilitator  
Trained In Restorative Justice Circles  
Trained In Victim Offender Reconciliation groups

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## Awards and Recognition

- National Medal of Humanities medalist (Prison University Project)      2016
- District Attorney of Alameda County, Nancy O'Malley "My Hero" award      2014
- Freedom House "Stewardship" award      2014
- FBI Director's Community Leadership award      2014

Supervisor Mary Nejedly Piepho, Contra Costa County, District III      2016  
"For your hard work, dedication and compassion as a field operations coordinator.  
Your support continues to enhance the quality of life in Central Region."

Assemblywoman Susan A. Bonilla, California State Assembly, 14<sup>th</sup> District      2015  
"In appreciation of exceptional service and leadership to the people of  
Contra Costa County and an extraordinary record of community service."

Assemblyman Jim Frazier, California State Assembly, 11<sup>th</sup> District      2015  
"Your commitment to the public welfare is deserving of the highest commendations  
from the people of the State of California. The esteem, gratitude, congratulations, and  
best wishes of the public are hereby extended."

**Community Corrections Partnership Applicants**

Vacancy: CBO Representative Member

- Tytiana Demings

Antioch resident

Parent, passionate about social issues, interested in contributing to positive changes

No employment, qualifications or volunteer experiences indicated

- Pat Mims

San Pablo resident

Employed by Rubicon as Division Director for the Reentry Success Center

Extensive experience working with vulnerable populations



# Contra Costa County Board of Supervisors

## Subcommittee Report

### PUBLIC PROTECTION COMMITTEE

5.

**Meeting Date:** 05/24/2021  
**Subject:** Juvenile Justice Coordinating Council Applicants for vacant  
Community-Based At-Large seat  
**Submitted For:** Esa Ehmen-Krause, County Probation Officer  
**Department:** Probation  
**Referral No.:** n/a  
**Referral Name:** Juvenile Justice Coordinating Council Interviews  
**Presenter:** Esa Ehmen-Krause      **Contact:** Deborah Caldwell 925-313-4188

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#### **Referral History:**

The Juvenile Justice Coordinating Council (JJCC) is a multiagency advisory body that informs the development and implementation of a countywide juvenile justice plan composed of several critical parts, including, but not limited to an assessment of existing law enforcement, probation, education, mental health, health, social services, drug and alcohol and youth services resources which specifically target both at-risk as well as system-involved youth, and their families. The JJCC also coordinates on a countywide basis the work of those governmental and non-governmental organizations engaged in activities designed to reduce the incidence of juvenile crime and delinquency in the greater community, develop information and intelligence-sharing systems to ensure that county actions are fully coordinated, and provide data and appropriate outcome measures.

The Juvenile Justice Coordinating Council is composed of 20 members. Ten (10) Ex-Officio Members include the Chief Probation Officer (Chair), District Attorney's Office representative, Public Defender's Office representative, Sheriff's Office representative, Board of Supervisors' representative, Employment and Human Services Department representative, Behavioral Health Services representative, Alcohol and Other Drugs Division representative, Public Health representative, Juvenile Justice Commission Chair. Ten (10) additional JJCC members are appointed by the Board of Supervisors as follows: City Police Department representative, County Office of Education or a School District representative, four (4) At-Large community members, residing or working within Contra Costa County, two (2) Community-Based Organization representatives, and two (2) At-Large youth, fourteen to twenty-five years old and residing or working within Contra Costa County.

On March 23, 2021, your Board accepted the resignation of D'Ana Clark, (Youth Representative 1), Journey Horacek-Lee (Youth Representative 2), and Ledamien Flowers (At-Large Representative 2) and declared three seats vacant from the JJCC Council, directing the Clerk of the Board to post the vacancies as recommended by the County Probation Officer.

A list of current JJCC members can be found in Attachment A.

**Referral Update:**

The Probation Department issued a Press Release on April 1, 2021 (Attachment B) to recruit for two (2) vacant at-large youth (ages 14-25) seats and one (1) vacant at-large community seat on the JJCC. Probation received a total of eight (8) applications for the at-large community seat prior to the deadline, however one applicant notified the Department that they had moved outside of the County. Seven (7) applications are included as Attachment C with personal contact information and signatures redacted. All applicants were invited to participate in public interviews scheduled for this Public Protection Committee meeting. A summary of the information provided by the seven applicants is included as Attachment D, organized by the applicant's last name.

There were no applications received for the two at-large youth seats.

**Recommendation(s)/Next Step(s):**

1. CONSIDER interviewing applicants for a seat on the Juvenile Justice Coordinating Council reserved for one at-large community member,
2. RECOMMEND candidate for the vacant seat identified above to the Board of Supervisors for appointment consideration; and
3. PROVIDE direction to staff regarding the youth representative seat.

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**Attachments**

Attachment A-JJCC Membership

Attachment B-Recruitment Press Release

Attachment C-JJCC Applications

Attachment D-JJCC Applicants Summary

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## Attachment A

Contra Costa County  
Juvenile Justice Coordinating Council Membership  
As of May 14, 2021

Seat	Incumbent	Representing
Chief Probation Officer, as Chair	Esa Ehmen-Krause	Probation Department
District Attorney's Office	Andrea Tavenier	District Attorney's Office
Public Defender's Office	Jonathan Laba	Public Defender's Office
Sheriff's Department	Brian Vanderlind	Sheriff's Office
Board of Supervisors	Candace Andersen	Board of Supervisors - District II
Department of Social Services	Roslyn Gentry	Employment and Human Services Department
Department of Mental Health	Steven Blum	Behavior Health - Health Services Department
Community-based Drug and Alcohol Program	Fatima Matal Sol	County Alcohol and Other Drugs
City Police Department	Trevor Schnitzius	Antioch Police Department
County Office of Education or a School District	Lynn Mackey	Contra Costa Office of Education
Public Health	Daniel Peddycord	Public Health - Health Services Department
At-large Community Representative #1	Jonathan Bean	District 3
At-large Community Representative #2	Vacant	District 1
At-large Community Representative #3	Stephanie Medley	District 1
At-large Community Representative #4	Tamisha Walker	District 3
Nonprofit Community-based Organization #1	Denise Mills	CBO
Nonprofit Community-based Organization #2	Julius VanHook	CBO
At-large Youth Representative #1	Vacant	District 1
At-large Youth Representative #2	Vacant	District 3
Chair of the Juvenile Justice Commission	Ri Scott	Juvenile Justice Commission

Probation Department Offices

**Martinez Office**

50 Douglas Drive, Suite 200  
Martinez, CA 94553  
925-313-4000



Esa Ehmen-Krause  
CHIEF PROBATION OFFICER

IMMEDIATE RELEASE

March 30, 2021

Contact: Esa Ehmen-Krause, Chief Probation Officer  
925-313-4188  
[esa.ehmen@prob.cccounty.us](mailto:esa.ehmen@prob.cccounty.us)

**Contra Costa County Seeks Applicants for  
Racial Justice Oversight Body Community Representatives Seats**

(Martinez, CA) - The Contra Costa County Board of Supervisors is seeking applicants who are interested in serving on its 20-member Juvenile Justice Coordinating Council (JJCC). The JJCC currently has vacancies for two (2) At-Large Youth and one (1) At-Large Community-Member Representatives.

The JJCC is a multiagency advisory body that informs the development and implementation of a countywide juvenile justice plan composed of several critical parts, including, but not limited to an assessment of existing law enforcement, probation, education, mental health, health, social services, drug and alcohol and youth services resources which specifically target both at-risk as well as system-involved youth, and their families. The JJCC will also coordinate on a countywide basis the work of those governmental and non-governmental organizations engaged in activities designed to reduce the incidence of juvenile crime and delinquency in the greater community, develop information and intelligence-sharing systems to ensure that county actions are fully coordinated, and provide data and appropriate outcome measures.

The Juvenile Justice Coordinating Council is composed of the following 20 members:

*Ten (10) Ex-Officio Members:*

- Chief Probation Officer, as Chair
- District Attorney's Office representative
- Public Defender's Office representative
- Sheriff's Office representative
- Board of Supervisors' representative
- Employment and Human Services Department representative
- Behavioral Health Services representative

- Alcohol and Other Drugs Division representative
- Public Health representative
- Juvenile Justice Commission Chair

*Ten (10) Additional Members, appointed by the Board of Supervisors, as follows:*

- City Police Department representative
- County Office of Education or a School District representative
- Four (4) At-Large members, residing or working within County of Contra Costa
- Two (2) Community-Based Organization representatives
- Two (2) At-Large youth, fourteen to twenty-five years old and residing or working within County of Contra Costa

Appointments to the Juvenile Justice Coordinating Council will be for a term of two years ending June 30, 2023. The JJCC meets monthly October through April, and bi-monthly the remainder of the year. Members have the option to serve on three (3) subcommittees that each currently meet on a monthly basis.

Applications will be due by 5p.m. on May 10, 2021, and all timely applicants will be invited to the public interview process conducted by the Board of Supervisors' Public Protection Committee: Supervisors Candace Andersen, District II, and Federal Glover, District V. This committee will then recommend a selection of applicants for Board of Supervisors to appoint to the Racial Justice Oversight Body.

Below is a complete timeline of this recruitment process to fill the three (3) vacant JJCC seats:

- May 10: Final Day of the Application Period, due by 5:00 p.m.
- May 24: Public Protection Committee Meeting: Interviews
- June 8: Board of Supervisors Appointments

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000 or by visiting the County webpage at <http://www.contracosta.ca.gov/3418/>. Completed applications should be emailed to [ClerkoftheBoard@cob.cccounty.us](mailto:ClerkoftheBoard@cob.cccounty.us). Applications can also be mailed to the Clerk of the Board of Supervisors Office at 1025 Escobar Street, 1st Floor, Martinez, CA 94553.

###

## Attachment C

Contra Costa County Boards & Commissions

Submit Date: Apr 13, 2021

### Application Form

---

#### Profile

Tytiana

First Name

L

Middle Initial

Demings

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

Which supervisorial district do you live in?

☒ District 3

---

#### Education

Select the option that applies to your high school education \*

☒ High School Diploma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

**Degree Awarded?**

☐ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other schools / training completed:**

**Course Studied**

**Hours Completed**

**Certificate Awarded?**

☐ Yes ☐ No

**Board and Interest**

**Which Boards would you like to apply for?**

Juvenile Justice Coordinating Council: Submitted

**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If you have attended, how many meetings have you attended?**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I've always been passionate about social issues, educating myself as well as anyone near me, and aside from being openly opinionated, I remain open minded and driven to help others grow. I want to be informed and apart of positive changes. Especially for my son.

**Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

☒ Yes ☐ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

☐ Yes ☒ No

**List any volunteer or community experience, including any advisory boards on which you have served.**

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I

[Upload a Resume](#)

---

### **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

---

**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

**Application Form****Profile**

Conrad

First Name

Escandon

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

**Which supervisorial district do you live in?**☒ District 4**Education****Select the option that applies to your high school education \***☒ G.E.D. Certificate**College/ University A****Name of College Attended**

California State University East Bay

**Degree Type / Course of Study / Major**

Bs Computer Science

**Degree Awarded?**☒ Yes ☐ No**College/ University B****Name of College Attended****Degree Type / Course of Study / Major**



**Degree Awarded?**

☐ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other schools / training completed:**

**Course Studied**

**Hours Completed**

**Certificate Awarded?**

☐ Yes ☐ No

**Board and Interest**

**Which Boards would you like to apply for?**

Juvenile Justice Coordinating Council: Submitted

**Seat Name**

At-Large

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☐ No

**If you have attended, how many meetings have you attended?**

1

**Please explain why you would like to serve on this particular board, committee, or commission.**

It is my desire to serve on this board so that I may have a positive impact on the local youth community. I will like to collaborate with the board members and other community resources to increase the prospect of a quality life, but also to encourage positive decision making under difficult individual circumstances. This opportunity is unique because the focus is the juvenile population which are still impressionable and we can guide them for success with action, reinforcement, and accountability.

---

### **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

☒ Yes ☐ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

☐ Yes ☒ No

**List any volunteer or community experience, including any advisory boards on which you have served.**

Church community outreach to the unsheltered in Antioch, CA.

---

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I have experience in mentoring youth while in service with the U.S. Navy. This experience broadened my ability to listen to frustrations, challenges in growth, and also in developing solutions. My experience with the higher education network allowed me to initiate a path for juveniles that were unaware or unsure of how to access public and private resources. Besides my work qualifications, personally I have learned to be resourceful, disciplined, and agile in achieving victories during my own struggles. Some struggles I received help from others and I look forward to having an opportunity to pay it forward.

---

[Upload a Resume](#)

---

### **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

---

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---

**Please Agree with the Following Statement**

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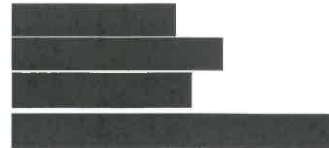
**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree

## Conrad Escandon

Seeking an at-large board position on the Juvenile Justice Coordinating Council for Contra Costa County.



### SUMMARY OF QUALIFICATIONS

- Evaluated the implications of system designs and procedures
- Contributed technical support to programming projects
- Communicated functional specifications in a team environment
- Executed research of industry best standards and developing technologies

### EDUCATION

**Cal State East Bay**, Hayward, CA — *BS in Computer Science*

May 2020 Earned BS

Executed system analyses and documented technical requirements

Collaborated on mobile apps built on Android

Performed in agile methodology using Git hub for version control

Implemented cyber security practices in software design and network configurations

### EXPERIENCE

**Kaiser Permanente**, Antioch, CA — *IT Volunteer*

Mar 2017 - Sep 2017

- Reimaged computers with programs specific to departmental needs
- Investigated errors caused by hardware or software
- Executed daily tasks and trouble calls to maintain a continuous operation
- Demonstrated responsibility of configuring network printers, user accounts, and access keys to private networks

**U.S Navy**, Dublin, CA — *Intelligence*

Jan 2013 - Current

- Performed advanced measurements on communication and non-communication signals using various tactical data processing equipment
- Evaluated, disseminated, and reported electronic intelligence
- Interacted with senior leadership

### SKILLS

Analytical

Collaborative

Agile

### PLATFORMS

Kali Linux

Debian

CentOS

### LANGUAGES

C++ - 4 years

Java – 2 years

Python - 2years

MySQL – 2 years

HTML – 3 years

**Application Form**

**Profile**

Sara A Feinberg  
First Name Middle Initial Last Name

[Redacted] Suite or Apt

[Redacted] 94582  
City State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Email Address

**Which supervisorial district do you live in?**

☒ District 2

**Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

**College/ University A**

**Name of College Attended**

University of Nevada- Reno

**Degree Type / Course of Study / Major**

BS in Human Development and Family Studies

**Degree Awarded?**

☒ Yes ☐ No

**College/ University B**

**Name of College Attended**

University of San Francisco

**Degree Type / Course of Study / Major**

MA in Counseling Psychology with an emphasis in School counseling (PPS and LPCC certification obtained)

**Degree Awarded?**

☒ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other schools / training completed:**

**Course Studied**

**Hours Completed**

**Certificate Awarded?**

☐ Yes ☐ No

**Board and Interest**

**Which Boards would you like to apply for?**

Juvenile Justice Coordinating Council: Submitted

**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If you have attended, how many meetings have you attended?**

N/A

**Please explain why you would like to serve on this particular board, committee, or commission.**

As an undergraduate, I held an intern position at Jan Evans Juvenile Facility in Reno, NV. During my time there, I assisted their Community Outreach Work Programs to implement new programming that would allow juveniles the opportunity to give back to the community. Additionally, I was able to shadow the Youth Advisors in the back, attend check-in's, and conduct school visits with P.O. Preciado. During my time there, I began to question where the adults were in these kids lives prior to a sentence. Thus, the reason I went back to grad school to become a School Counselor. I have always had a passion to work with at-risk adolescents and now, as a high school counselor, I see many of the driving factors that cause our youth to spiral. I would like to serve on this council because I have a passion to make a difference with our at-risk youth and would like to return to the Juvenile Justice Realm in the near future.

---

## **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

☒ Yes ☐ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

☐ Yes ☒ No

**List any volunteer or community experience, including any advisory boards on which you have served.**

Alpha Phi Gamma National Board (2014-2018)

---

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

See Resume

Upload a Resume

---

## **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

---

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---

**Please Agree with the Following Statement**

---

**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ I Agree



## Sara Feinberg

### Education:

University of San Francisco

Graduation Date: May 2018

Master of Arts in Counseling Psychology with an emphasis in School Counseling (PPS) *and* Licensed Professional Clinical Counseling (LPCC) Certification

University of Nevada- Reno

Graduation Date: December 2013

Bachelor of Science, Human Development and Family Studies (Major)

CASAT Substance Abuse (Minor)

Seisen International School (Tokyo, Japan)

Graduation Date: May 2009

High School Diploma, International Baccalaureate Certificates

### Work Experience:

0.2 Academic Counselor- Walnut Creek, CA

August 2020- Present

**Acalanes Center for Independent Study (AUHSD)**

0.8 Academic Counselor- Orinda, CA

August 2018- Present

**Miramonte High School (AUHSD)**

Substitute Counselor (Maternity Leave)- Orinda, CA

January 2018- June 2018

**Miramonte High School (AUHSD)**

Nanny- Alamo, CA

January 2016- July 2018

**Pick-up and Homework Help- Two Boys, age 4 & 6**

YMCA- Danville, CA & San Ramon, CA

November 2015- July 2018

**Preschool and After School Teacher**

**(Substitute as of July 2016)**

Kindercare- Danville, CA

June 2014- November 2015

**Preschool Teacher**

Adventures of Reno- Reno, NV

January 2014- May 2014

**Activity/ Event Planner**

Jan Evans Juvenile Facility- Reno, NV  
**Internship in Probation Department**

June 2013- December 2013

Squaw Valley Adventure Center- Squaw Valley, CA  
**Supervisor/ Training Staff**

May 2009- August 2013

**Internship Opportunities:**

Miramonte High School- Orinda, CA

January 2018- June 2018

Black Diamond High School- Pittsburg, CA

August 2017- December 2017

Pittsburg High School - Pittsburg, CA

August 2017- December 2017

Stone Valley Middle School- Alamo, CA

August 2016- June 2017

**Board Leadership Positions:**

- Alpha Phi Gamma National Board- National Expansion Chair (2016-2018 Term)
- Alpha Phi Gamma National Board- National Sisterhood Chair (2015-2016 Term)
- Alpha Phi Gamma National Board- West Coast Senator (2014-2015 Term)

**Volunteer, Mentorship & Community Service:**

- Miramonte Varsity Softball Head Coach (2019- Present)
- Alpha Phi Gamma Sorority Inc. (2012- 2019)
  - Philanthropy: The Fight Against Domestic Violence
- Juvenile Work Program through Jan Evans Juvenile Facility (2013)
- Big Brothers Big Sisters of Northern Nevada
  - Paired with little brother for one year (2010-2012)
- “Feed the Homeless” at Shelter located in Downtown Reno
- Circle K in collaboration with The Food Bank of Northern Nevada



**Contra  
Costa  
County**



**Print Form**

Please return completed applications to:

Clerk of the Board of Supervisors

1025 Escobar Street, 1st Floor

Martinez, CA 94559

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**First Name**

Margaret (Meg)

**Last Name**

Keeley

**Home Address - Street**

**City**

**Zip Code**

94595

**Phone (best number to reach you)**

**Email**

**Resident of Supervisorial District:**

**EDUCATION**

*Check appropriate box if you possess one of the following:*

☒ High School Diploma

☐ CA High School Proficiency Certificate

☐ G.E.D. Certificate

**Colleges or Universities Attended**

**Course of Study/Major**

**Degree Awarded**

Ursinus College

English

☒ Yes ☐ No

College of New Jersey

Developmental Reading

☒ Yes ☐ No

☐ Yes ☐ No

**Other Training Completed:**

Certificate in Training and Development

**Board, Committee or Commission Name**

Juvenile Justice Coordinating Council

**Seat Name**

At-Large Community Member Representative

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ No

☒ Yes

If yes, how many?

around 20

**Please explain why you would like to serve on this particular board, committee, or commission.**

I have been attending JJCC meetings for the past year and would like to become an active participant. I serve on a committee of the Interfaith Council of Contra Costa County that is in the process of developing a mentoring program with Rev. Van Hook for young adults at Juvenile Hall and the Ranch. I enjoy attending JJCC meetings and have learned a great deal about the work of the various agencies serving our juvenile justice community and have developed great appreciation for the current members of the JJCC and for their expertise and care for the youth in our county. I would see my involvement on the committee as a continuation of my interest in trying to prevent involvement and also to provide support and optimal opportunities for youth to envision and be empowered to live full and productive lives and to prevent further involvement in the justice system. It would be an honor to serve on the JJCC.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

Before my retirement, I was the Assistant Director of Education at De La Salle Vocational, a day treatment program for adjudicated youth that was run by the Christian Brothers in the Philadelphia area (the Saint Gabriel's System has been closed recently). Previous to that position I was a teacher and later, a job developer for that organization. I have also worked in community based programs and in the community college environment, both developing and coordinating educational and job training programs. I worked locally at Martinez Adult Education as part-time Career Counselor. Now in full retirement, I am working on a committee with the Interfaith Council, developing a mentoring program with the Chaplaincy of Juvenile Hall. I have continued researching and identifying the needs of both incarcerated and reentering youth. I have also delved into preventative measures and restorative justice practices. I feel that this background along with my current interest in serving youth qualifies me as a person with great passion for the field and interest in continuing to serve this population.

**I am including my resume with this application:**

Please check one:

☒ Yes

☐ No

**I would like to be considered for appointment to other advisory bodies for which I may be qualified.**

Please check one:

☐ Yes

☒ No

THIS FORM IS A PUBLIC DOCUMENT

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

List any volunteer and community experience, including any boards on which you have served.

Elected Council of the Interfaith Council of Contra Costa County and Steering Committee for ICHANGE  
Elder, Presbyterian Church  
Member, SURJ - Showing Up for Racial Justice, Education Committee  
Volunteer, Volunteers in Teaching Alternatives

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

*Margaret Kelsey*

Date:

*4/12/21*

Submit this application to: [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us) OR Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)

#### Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

THIS FORM IS A PUBLIC DOCUMENT

## Margaret E. Keeley



Professional educator with over 20 years experience in serving diverse youth and adult student populations. Committed to providing instruction and support services that empower learners to identify strengths, enhance skills, and successfully transition to continued training/higher education, the workplace, and life.

### Skills and Qualifications:

Instructor/Reading Specialist: Reading comprehension, study skills, life and employability skills, high school equivalency and test preparation, work-based applied learning (reading and math). Individual and group assessment and development of customized instructional plans and materials.

Advisor/Student Support: Self-assessment, personal decision making, career assessment, job search strategies including resume development and interview techniques, and college enrollment/strategies for success.

Curriculum Developer: Work-based instructional materials and teacher's manuals for US Army's "Read to Lead" program; Study Skills and Math for Amtrak Training/Track Workers and Building and Bridge Workers. Developed materials for web site to support learning and study skills at Bucks County Community College.

Trainer/Consultant: Development and presentation of workshops on effective instructional strategies for teaching underserved youth and adult learners; program and curriculum design for work-based instruction.

Program Development/Coordinator: Needs assessment; program design and development; grant writing; marketing materials and promotion; staff hiring, training, and supervision; collaboration with partnering organizations/departments; supervision of budget; ongoing problem resolution; program evaluation; reporting.

### Professional Experience

#### ***Career Counselor – Part time contract position for East Bay Works/ California Jobs Center***

Martinez Adult Education, Martinez, CA

2018- 2020

#### ***Tech Prep Coordinator – Contract position through Carl D. Perkins Act***

Peralta Community College District, Oakland, CA

2010- 2011

#### ***Assistant Director of Education***

De La Salle Vocational, Bensalem, PA

2001 –2010

#### ***Adult Student Recruitment and Retention/Developmental Education/Special Populations Coordinator***

Bucks County Community College, Newtown, PA

1996- 2001

**Other Experience:**

***Learning Consultant,*** Keytech Consultants, Bensalem, PA

***Coordinator of Adult Education,*** Lutheran Settlement House for Women

***Job Developer/Advisory Council Coordinator,*** De La Salle Vocational

***Coordinator of Learning Center,*** Philadelphia Youth Service Corps

***Reading and GED Instruction,*** De La Salle Vocational

**Education and Certificates:**

***Master of Arts, Developmental Reading,*** College of New Jersey

***Bachelor of Arts, English Literature,*** Ursinus College

***Certificate in Training and Development,*** Bucks County Community College



M Heeley

RECEIVED  
APR 15 2021  
CLERK BOARD OF SUPERVISORS  
CONTRA COSTA CO.

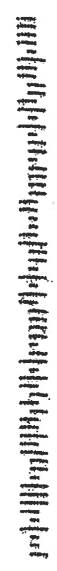
OAKLAND CA 945

13 APR 2021 PM 6 L



Clerk of the Board of Supervisors  
1025 Escobar St. 1st Floor  
Martinez, CA 94553

94553-122325



**Application Form**

**Profile**

Stefanie \_\_\_\_\_ Monge \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt  
Home Address

\_\_\_\_\_ 94513  
City State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Email Address

**Which supervisorial district do you live in?**  
☒ District 3

**Education**

**Select the option that applies to your high school education \***  
☒ High School Diploma

**College/ University A**  
**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**  
☐ Yes ☐ No

**College/ University B**  
**Name of College Attended**

**Degree Type / Course of Study / Major**



**Degree Awarded?**

☐ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other schools / training completed:**

**Course Studied**

**Hours Completed**

**Certificate Awarded?**

☐ Yes ☐ No

**Board and Interest**

**Which Boards would you like to apply for?**

Juvenile Justice Coordinating Council: Submitted

**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If you have attended, how many meetings have you attended?**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I work for the Housing Authority of the County of Contra Costa and manage the largest Public Housing development in the County. I am seeing many of our youth take wrong turns in their lives and would like to be able to assist in recommending programs and ideas to help the youth not just in my community but throughout the County.

**Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

☐ Yes ☒ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

☐ Yes ☒ No

**List any volunteer or community experience, including any advisory boards on which you have served.**

Volunteered at HeadStart Volunteered at Shepherd's Gate

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I currently work in partnership with the Sheriff's Department, John Swett School District, LifeLong Medical, HeadStart to assist my families in my community.

[Upload a Resume](#)

---

## **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

---

**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

☒ **I Agree**

# Stefanie Monge

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## WORK EXPERIENCE

---

### **HOUSING AUTHORITY OF THE COUNTY OF CONTRA COSTA, Rodeo, CA**

*Asset Manager, Mar 2014 - Present*

- Inspect grounds, facilities, and equipment routinely to determine necessity of repairs or maintenance.
- Plan, schedule, and coordinate general maintenance, major repairs, and remodeling or construction projects for residential properties.
- Manage and oversee operations, maintenance, administration, and improvement of residential properties.
- Maintain records of rental or usage activity, special permits issued, maintenance and operating costs, or property availability.
- Determine and certify the eligibility of prospective tenants, following government and agency regulations.
- Prepare detailed budgets and financial reports for properties.
- Direct and coordinate the activities of staff and contract personnel and evaluate their performance.
- Maintain contact with insurance carriers, fire and police departments, and other agencies to ensure protection and compliance with codes and regulations.
- Review rents to ensure that they are in line with HUD regulations.

### **CMG REAL ESTATE, San Rafael, CA**

*Asset Manager, Sep 2011 - Apr 2014*

- Meet with prospective tenants to show properties, explain terms of occupancy, and provide information about local areas.
- Direct collection of monthly assessments, rental fees, and deposits and payment of insurance premiums, mortgage, taxes, and incurred operating expenses.
- Inspect grounds, facilities, and equipment routinely to determine necessity of repairs or maintenance.
- Negotiate the sale, lease, and complete or review appropriate documents and forms.
- Maintain records of sales, rental, maintenance and operating costs, or property availability.
- Market vacant space to prospective tenants through leasing agents, advertising, or other methods.
- Review rents to ensure that they are in line with rental markets.

### **LEGACY REAL ESTATE GROUP, Walnut Creek , CA**

*Realtor, Mar 2009 - Present*

- Present purchase offers to sellers for consideration.
- Act as an intermediary in negotiations between buyers and sellers, generally representing one or the other.
- Compare a property with similar properties that recently sold to determine its competitive market price.
- Advise clients on market conditions, prices, mortgages, legal requirements and related matters.
- Promote sales of properties through advertisements, open houses, and participation in MLS
- Prepare documents such as representation contracts, purchase agreements, closing statements, and leases.
- Coordinate property closings, overseeing signing of documents and disbursement of funds.
- Appraise properties to determine loan values.

## EDUCATION

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### **LAS POSITAS COLLEGE, Livermore, CA**

## ADDITIONAL SKILLS

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- HQS certified
- Rent Calculation certified
- Certified Manager of Maintenance
- Capital Fund certified
- PBV and RAD certified
- Purchasing and Procurement certified

- Asset Manager certified

**Application Form****Profile**

Anita

First Name

Pereira-Sekhon

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

**Which supervisorial district do you live in?**☒ District 5**Education****Select the option that applies to your high school education \***☒ High School Diploma**College/ University A****Name of College Attended**

University of Connecticut

**Degree Type / Course of Study / Major**

Bachelor's of Science in Pathology

**Degree Awarded?**☒ Yes ☐ No**College/ University B****Name of College Attended**

University of Connecticut School of Law

**Degree Type / Course of Study / Major**

Juris Doctorate

**Degree Awarded?**

☒ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other schools / training completed:**

**Course Studied**

Reiki Master Teacher & Yog Teacher

**Hours Completed**

1,000

**Certificate Awarded?**

☒ Yes ☐ No

**Board and Interest**

**Which Boards would you like to apply for?**

Juvenile Justice Coordinating Council: Submitted

**Seat Name**

Ani Pereira-Sekhon

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If you have attended, how many meetings have you attended?**

12

**Please explain why you would like to serve on this particular board, committee, or commission.**

My passion is the well being of minors. I am interested in ensuring that local governmental monies are properly used to procure contractors committed to mitigating child abuse and neglect.

---

### **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

☒ Yes ☐ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

☒ Yes ☐ No

**List any volunteer or community experience, including any advisory boards on which you have served.**

I served on the Executive Board at a diverse cooperative preschool for 8 years, School Site Council for 6 years and currently Diversity, Equity & Inclusion council for less than 1 year. I volunteer reiki and energy healing to my local community. Previously, I volunteered for the Permanent Commission for the Status of Women, Attorney General's Office and Housing Court. I currently serve on the FACT Committee.

---

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

My background is in law and mediation. I have always been drawn to helping the community and previously worked for the United States Department of Agriculture (USDA) where I helped run the National School Lunch Program and procure contractors, the United States Department of Labor (DOL) where I helped protect employee health and pension plans and United States Department of State where I protected derivative citizenship. I left government service to be a full time mother to my four children and spent the last several years pursuing mindfulness, meditation, yoga, and reiki.

[Upload a Resume](#)

---

### **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**



**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☒ I Agree

**Application Form****Profile**

Ahmad

First Name

J

Middle Initial

Walai

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

**Which supervisorial district do you live in?**☒ District 3**Education****Select the option that applies to your high school education \***☒ High School Diploma**College/ University A****Name of College Attended**

California State University, East Bay

**Degree Type / Course of Study / Major**

BS in Criminal Justice Administration and Minor in Sociology

**Degree Awarded?**☒ Yes ☐ No**College/ University B****Name of College Attended**

Los Medanos College

**Degree Type / Course of Study / Major**

AA - Administration of Justice

**Degree Awarded?**

☒ Yes ☐ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No

**Other schools / training completed:**

**Course Studied**

Paralegal Studies

**Hours Completed**

360

**Certificate Awarded?**

☒ Yes ☐ No

**Board and Interest**

**Which Boards would you like to apply for?**

Juvenile Justice Coordinating Council: Submitted

**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

☐ Yes ☒ No

**If you have attended, how many meetings have you attended?**

**Please explain why you would like to serve on this particular board, committee, or commission.**

Having lived and worked in Contra Costa County for almost 25 years now I have seen a lot of changes. Based on my educational and employment background, I have worked with people of all socioeconomic backgrounds. Specifically, I have worked with children who have had autism and mentally ill inmate/patients in the California state prison system. I have succeeded in each place of employment I have worked at. Currently, I am working as a paralegal in a law firm in Pacheco that deals with individuals, both adults and children with special needs. I would like to contribute my life experience, work history, and educational background with my community and help where I can.

---

## **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

☒ Yes ☐ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

☐ Yes ☒ No

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

See attached.

[Upload a Resume](#)

---

## **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

**Please Agree with the Following Statement**

---

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

☒ I Agree

# AHMAD WALAI

## Paralegal/Legal Assistant

[REDACTED]  
[REDACTED]  
[REDACTED]

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I most recently have obtained my Paralegal Studies Certificate from UC Davis. I have been working in a Estate Planning, Trust Administration, Probate, Conservatorship, and Civil Litigation Law Firm for over 2 years now. Also, I am a Criminal Justice Administration graduate from CSU East Bay where I maintained an overall 3.93 GPA. I have worked in a Law Enforcement role within the California Department of Corrections & Rehabilitation. I have over 4 years of supervisory experience with Wells Fargo and have worked in various professional settings. I work great under pressure, provide excellent customer service, pay great attention to detail, and have great organizational skills.

#readytowork

Authorized to work in the US for any employer

## WORK EXPERIENCE

### Administrative Legal Assistant

[REDACTED] [REDACTED]

July 2018 to Present

I work in the Probate, Trust Administration, Conservatorship, and Civil Litigation department of our law firm. I am the only non-attorney staff member in my department where I work directly with 4 attorneys on a regular basis. Due to COVID-19, some of our attorneys work remotely so I am in constant communication with them to ensure no detail is left behind in the tasks I complete. I prepare documents to be filed with superior courts. I have prepared documents for mediations, depositions, and trials. I lodge wills for our trust administration matters. I reach out to our clients for documents and updates with their active matters. I maintain and manage the calendar where I update consultations, hearings, mediations, and trials for the 4 attorneys that I work with. I prepare correspondence that I mail to clients and opposing counsel. I setup and maintain both electronic and hard files for active matters we are currently working on. I scan in all documents coming in from the courts as well as opposing counsel, and any client submitted documents. I am familiar with AbacusLaw which I use on a daily basis. Furthermore, I am a Notary Public and my commission expires in 2023.

### Administrative Assistant

[REDACTED] [REDACTED]

July 2018 to April 2019

I worked primarily for a Probate and Trust Administration law office. I was in charge of setting up new files and performing caller intakes. I scanned in documents received from the courts and other law firms. I worked with a total of 3 attorneys.

### Behavior Technician

Autism Intervention Professionals - Petaluma, CA

May 2018 to August 2018

Work one on one with children towards individualized goals using play and other activities. Implement individualized programs for children and young adults based on ABA principles that increase communication, self-help, social and play skills. Utilize positive reinforcement and antecedent modification to increase appropriate behaviors over time. Constantly keep children motivated to learn and improve.

---

### **Medical Technical Assistant (Correctional Peace Officer)**

November 2011 to January 2015

Maintained safety and security within a California state prison. Supervised chow halls and yard time. Worked with and overlooked rehabilitation groups with counselors and therapists. Escorted inmates to and from appointments. Wrote incident reports following violations of the Title 15 and any CDCR violations. Responded to medical and emergency alarms. Assessed and monitored inmate behaviors. Have conducted cell and dorm searches looking for contraband. Inspected inmate mail and other personal property.

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### **Lead Teller Operations Specialist**

August 2004 to May 2009

Provided customer service to clients and their families. Maintained and balanced a cash drawer. Ordered biweekly cash shipments to fulfill employee and customer needs. Trained new employees. Resolved customers complaints and provided answers to their questions. Made monthly schedules for up to ten employees. Stayed current with federal and company regulations.

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## **EDUCATION**

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### **Bachelor's in Criminal Justice Administration**

California State University-East Bay - Hayward, CA

September 2016 to March 2018

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### **Associate's degree in Criminal Justice Administration**

Los Medanos College - Pittsburg, CA

August 2014 to May 2016

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## **SKILLS**

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- Microsoft Office (5 years)
- Legal Drafting
- Autism Experience
- Law Enforcement (3 years)
- Transcription (2 years)
- Typing (10+ years)
- Microsoft Outlook (7 years)

## CERTIFICATIONS AND LICENSES

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### Paralegal Certificate

October 2019 to April 2020

I have successfully completed the Paralegal Certificate program with UC Davis.

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### Notary Public

February 2019 to March 2023

I am an active Notary Public.

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### Licensed Vocational Nurse

February 2011 to May 2022

My licensure is active and without any disciplinary actions.

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## ASSESSMENTS

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### Legal Skills — Proficient

April 2020

Assisting practicing attorneys in the preparation for litigation proceedings.

Full results: [Proficient](#)

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### Written Communication — Proficient

April 2020

Best practices for writing, including grammar, style, clarity, and brevity.

Full results: [Proficient](#)

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Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.



Attachment D

JUVENILE JUSTICE COORDINATING COUNCIL APPLICANTS SUMMARY					
Last	First	District	City	Current Employer	Interest
Demings	Tytiana	3	Antioch	N/A	Passionate about social issues.
Escandon	Conrad	3	Oakley	•U.S Navy, Dublin, CA— Intelligence	Desire to serve on this board to have a positive impact on the local youth community.
Feinberg	Sara	2	San Ramon	•2 Academic Counselor- Walnut Creek, CA August 2020- Present •Acalanes Center for Independent Study (AUHSD) 0.8 Academic Counselor- Orinda, CA August 2018- Present	Assisted their Community Outreach Work Programs. Passion to work with at-risk adolescents.
Keeley	Margaret	4	Walnut Creek	•Retired	Feels that this background along with current interest in serving youth qualifies as a person with great passion for the field and interest in continuing to serve this population.
Monge	Stephanie	3	Brentwood	•Housing Authority of the County of Contra Costa, Rodeo, CA	Works in partnership with the Sheriff's Department, John Swett School District, LifeLong Medical, HeadStart to assist families in the community.
Pereira-Sekhon	Anita	5	Lafayette	N/A	Passionate about the well being of minors. Interested in ensuring that local governmental monies are properly used to procure contractors committed to mitigating child abuse and neglect.
Walai	Ahmad	3	Antioch	•Estate Planning, Trust Administration, Probate, Conservatorship, and Civil Litigation Law Firm	Would like to contribute life experience, work history, and educational background with community and help where they can.



# Contra Costa County Board of Supervisors

## Subcommittee Report

### PUBLIC PROTECTION COMMITTEE

6.

**Meeting Date:** 05/24/2021  
**Subject:** FY 2021-2022 Division of Juvenile Justice Realignment Interim Plan  
**Submitted For:** Esa Ehmen-Krause, County Probation Officer  
**Department:** Probation  
**Referral No.:** n/a  
**Referral Name:** Division of Juvenile Justice Realignment Subcommittee  
**Presenter:** Esa Ehmen-Krause      **Contact:** Deborah Caldwell 925-313-4188

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#### **Referral History:**

On September 30, 2020, Senate Bill 823 was signed into law. This bill closes the Division of Juvenile Justice (DJJ), within the Department of Corrections and Rehabilitation, effective July 1, 2021. Commencing July 1, 2021, the responsibility for all youth adjudged a ward of the court will be shifted to county governments. The state will be providing annual funding for county governments to fulfill this new responsibility. Welfare & Institutions Code Section(s) 1990-1995 established the Juvenile Justice Realignment Block Grant program for the purpose of providing county-based care, custody, and supervision of youth who are realigned from the state Division of Juvenile Justice or who would otherwise be eligible for commitment to the Division of Juvenile Justice prior to its closure. To be eligible for funding allocations associated with this grant program, counties shall create a subcommittee of the multiagency juvenile justice coordinating council to develop a plan describing the facilities, programs, placements, services, supervision and reentry strategies that are needed to provide appropriate rehabilitative services for realigned youth. County plans are to be submitted and revised in accordance with WIC 1995, and may be posted, as submitted, to the Office of Youth and Community Restoration website. On October 14, 2020, the Probation Department established a Juvenile Justice Coordinating Council subcommittee to look at the DJJ realignment and the first meeting was on October 29, 2020. The committee is composed of 10 members representing the Chief Probation Officer, Juvenile Presiding Judge, Public Defender, District Attorney, Office of Education, Children & Family Services, Behavioral Health, Juvenile Justice Commission Chair and two Community Representatives.

#### **Referral Update:**

On April 15, 2021 the Department of Juvenile Justice Realignment Subcommittee approved the FY 2021-2022 Division of Juvenile Justice Realignment Interim Plan. Contra Costa County intends to use the block grant funds to support the total population of youth who, prior to the promulgation of Senate Bill 823, were eligible for commitment to the California Department of Juvenile Justice (DJJ). This includes not only youth currently committed to DJJ, but also youth currently housed and supported by programming in two facilities maintained and operated by the

Probation Department: (1) the Youthful Offender Treatment Program (YOTP), and (2) the Girls in Motion (GIM) program. Both YOTP and GIM are phased residential programs that offer robust programming to serve mental, behavioral, and cognitive needs as well as to provide education, job, and life skills. The County plans to apply a percentage of the grant funds to support services that promote healthy adolescent development. This includes allocating funds to support Behavioral Health, Office of Education, and community-based organizations providing services to the realigned population, as well as offering evidence-based programming to the realigned population. The Probation Department is proposing a treatment program intended to be viewed in its totality as a tiered program where residential placements are the most restrictive phase with a step-down approach to allow youth an opportunity to progress through levels and to gain access to greater incentives and less restrictive opportunities. Programming will include evidence-based cognitive behavioral treatment classes, life-skills development, postsecondary coursework, vocational and career technical education, as well as exposure to programs, services and activities that encourage positive youth development. Upon a youth's reentry into the community, post-release community supervision and community-based services will be utilized by the county to reduce a youth's risk of recidivism.

**Recommendation(s)/Next Step(s):**

ACCEPT and APPROVE the FY 2021-2022 Interim Plan for the Division of Juvenile Justice (DJJ) Realignment Block Grant, as approved by the Contra Costa County DJJ Realignment Planning Subcommittee and as recommended by the Chief Probation Officer.

**Fiscal Impact (if any):**

For the 2021-22 fiscal year, thirty-nine million nine hundred forty-nine thousand dollars (\$39,949,000) shall be appropriated from the General Fund to provide appropriate rehabilitative and supervision services based on a projected average daily population of 177.6 wards. The by-county distribution shall be based on 30 percent of the per-county percentage of the average number of wards committed to the Department of Corrections and Rehabilitation, Division of Juvenile Justice, as of December 31, 2018, June 30, 2019, and December 31, 2019, 50 percent of the by-county distribution of juveniles adjudicated for certain violent and serious felony crime categories per 2018 Juvenile Court and Probation Statistical System data, updated annually based on the most recently available data, and 20 percent of the by-county distribution of all individuals between 10 and 17 years of age, inclusive, from the preceding calendar year.

For Contra Costa County, the amount is estimated to be \$1,461,598.

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**Attachments**

2021-2022 DJJ Realignment Plan

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## Juvenile Justice Realignment Block Grant Annual Plan

**Date:** April 1, 2021

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**County Name:** Contra Costa County

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**Contact Name:** Chief Probation Officer Esa Ehmen-Krause

---

**Telephone Number:** 925-313-4000

---

**E-mail Address:** Esa.Ehmen@prob.cccounty.us

---

### Background and Instructions:

Welfare & Institutions Code Section(s) 1990-1995 establish the Juvenile Justice Realignment Block Grant program for the purpose of providing county-based care, custody, and supervision of youth who are realigned from the state Division of Juvenile Justice or who would otherwise be eligible for commitment to the Division of Juvenile Justice prior to its closure.

To be eligible for funding allocations associated with this grant program, counties shall create a subcommittee of the multiagency juvenile justice coordinating council to develop a plan describing the facilities, programs, placements, services, supervision and reentry strategies that are needed to provide appropriate rehabilitative services for realigned youth.

County plans are to be submitted and revised in accordance with WIC 1995, and may be posted, as submitted, to the Office of Youth and Community Restoration website.

## **Contents:**

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**Part 1: Subcommittee Composition**

**Part 2: Target Population**

**Part 3: Programs and Services**

**Part 4: Juvenile Justice Realignment Block Grant Funds**

**Part 5: Facility Plan**

**Part 6: Retaining the Target Population in the Juvenile Justice System**

**Part 7: Regional Efforts**

**Part 8: Data**

**Part 1: Subcommittee Composition (WIC 1995 (b) )**

List the subcommittee members, agency affiliation where applicable, and contact information:

<b>Agency</b>	<b>Name and Title</b>	<b>Email</b>	<b>Phone Number</b>
Chief Probation Officer (Chair)	Esa Ehmen-Krause Chief Probation Officer	Esa.Ehmen@prob.cccounty.us	
District Attorney's Office Representative	Andrea Tavenier	ATavenier@contracostada.org	
Public Defender's Office Representative	Jonathan Laba	Jonathan.Laba@pd.cccounty.us	
Department of Social Services Representative	Roslyn Gentry	gentrr@ehsd.cccounty.us	
Department of Mental Health	Dan Batiuchok	Daniel.Batiuchok@cchealth.org	
Office of Education Representative	Lynn Mackey	LMackey@cccoe.k12.ca.us	
Court Representative	Judge Barbara Hinton	bhint@contracosta.courts.ca.gov	
Community Member (Co- Chair)	Stephanie Medley Director of Education & Justice RYSE	stephanie@rysecenter.org	
Community Member	Tamisha Walker Executive Director The Safe Return Project	tamisha@safereturnproject.org	
Community Member	Ri Scott Chair of Juvenile Justice Commission	ri.m.scott@gmail.com	

## Part 2: Target Population (WIC 1995 (C)(1) )

Briefly describe the County's realignment target population supported by the block grant:

Contra Costa County intends to use the block grant funds to support the total population of youth who, prior to the promulgation of Senate Bill 823, were eligible for commitment to the California Department of Juvenile Justice (DJJ). This includes not only youth currently committed to DJJ, but also youth currently housed and supported by programming in two facilities maintained and operated by the Probation Department: (1) the Youthful Offender Treatment Program (YOTP), and (2) the Girls in Motion (GIM) program. Both YOTP and GIM are phased residential programs that offer robust programming to serve mental, behavioral, and cognitive needs as well as to provide education, job, and life skills.

Demographics of identified target population, including anticipated numbers of youth served, disaggregated by factors including age, gender, race or ethnicity, and offense/offense history:

The County anticipates serving a youth population very similar to the population currently under its custodial care. At present, 19 youth are committed to DJJ facilities, in addition to 2 youth in GIM and 15 youth in YOTP, for a total of 36 young people. Across these three programs, the population can be described by the following demographics:

**Age.** At intake, two (2) young people (5%) were aged 15 years; ten (10) young people (27%) were aged 16 years; fourteen (14) young people (39%) were aged 17 years; five (5) young people (14%) were aged 18 years; and five (5) young people (14%) were between the ages of 19 and 25.

**Sex.** Of the thirty-six (36) young people, thirty-four (34; 94%) are male and two (2; 6%) are female.

**Racialization.** Nineteen (19) young people (52%) identified as Black; twelve (12) young people (33%) identified as Hispanic; three (3) young people (8%) identified as Asian or Pacific Islander; and, two (2) young people (5%) identified as White.

**Offense.** Thirty-Three (33) young people (92%) were adjudicated for person offenses; two (2) young people (5%) were adjudicated for property offenses; and one (1) young person (3%) was adjudicated for other offenses. Of the person offenses, fourteen (14) cases involved Robbery or Carjacking; seven (7) cases involved Assault or Battery; five (5) cases involved Murder or Attempted Murder; five (5) cases involved sex offenses; and, two (2) cases involved shooting into inhabited dwellings.

\*There are two young people currently pending DJJ intake who were excluded from the above data set as their intake date is unknown.

In a lookback from present to the beginning of 2018 of all commitment data, the County served a youth population of 184 who were committed as follows: thirty-five (35) youth were committed to

DJJ, one-hundred three (103) youth were committed to YOTP, and forty-six (46) youth were committed to GIM. Notably, the lookback data includes ten (10) male youth who were committed twice to YOTP, one (1) female youth who was committed twice to GIM, and one (1) female youth who was committed three (3) times to GIM. Across these three programs, the population can be described by the following demographics:

**Age.** At intake, four (4) young people (2%) were aged 14 years; nineteen (19) young people (10%) were aged 15 years; forty-eight (48) young people (26%) were aged 16 years; sixty-four (64) young people (34%) were aged 17 years; thirty-three (33) young people (18%) were aged 18 years; fourteen (14) young people (8%) were between the ages of 19 and 25. Two (2) young people are currently pending delivery to DJJ, therefore their age at intake is unknown.

**Sex.** Of the one hundred eighty-four (184) young people, forty-six (46; 25%) are female and one hundred thirty-eight (138, 75%) are male.

**Racialization.** Ninety-Seven (97) young people (53%) identified as Black; fifty-five (55) young people (30%) identified as Hispanic; twenty (20) young people (11%) identified as White; seven (7) young people (4%) identified as Asian or Pacific Islander; five (5) young people (3%) were unknown or other.

**Offense.** One hundred thirty (130) young people (70%) were adjudicated for person offenses; thirty-seven (37) young people (20%) were adjudicated for property offenses; and seventeen (17) young people (9%) were adjudicated for other offenses, including weapons related offenses. Of the person offenses, fifty-five (55) cases involved Assault or Battery; fifty-four (54) cases involved Robbery or Carjacking; one (1) case involved Extortion; one (1) case involved Elder Abuse; eight (8) cases involved various sexual offenses; one (1) case involved False Imprisonment; two (2) cases involved threats against an executive officer; six (6) cases involved Murder or Attempted Murder; and two (2) cases involved shooting into an inhabited dwelling.

Describe any additional relevant information pertaining to identified target population, including programs, placements and/or facilities to which they have been referred.

N/A



### **Part 3: Programs and Services (WIC 1995 (c)(2) )**

Provide a description of the facilities, programs, placements, services and service providers, supervision, and other responses that will be provided to the target population:

The County has created a treatment program roadmap to serve the needs of the target population. This program includes the following three components following disposition:

- 1) Orientation
- 2) Pathway
- 3) Reentry

During orientation, the following assessments will be completed:

- Ohio Youth Assessment System (OYAS)
- Youth Outcomes Questionnaire (YOQ)
- Criminal Thinking Scale (CTS)
- Choices
- Case Planning
- Career Aptitude Test

These assessments will be utilized to inform the youth's individualized rehabilitation plan, developed collaboratively within a multidisciplinary team (MDT.)

An individualized "Pathway" will be developed based on a youth's unique, and specific needs. The Pathway is developed collaboratively within the MDT. The MDT will include the youth, Deputy Probation Officer, Juvenile Institutional Officer, Behavioral Health, Medical, Education, and supportive individuals. These supportive individuals may include any person or persons the youth identifies as supportive, such as mentors, coaches, faith leaders, and/or family members; the Department will also work with the young person to ensure that they have a mentor to work with him/her in that capacity. In addition to plan development, the MDT will meet regularly to check-in on the youth's progress. Following best practice, the MDT includes only stakeholders relevant to the actual and current needs of the youth while in-custody. Research also illustrates the connection between meaningful engagement and participation of youth within the decision-making and treatment plan and successful plan completion.

Programming will include evidence-based cognitive behavioral treatment classes, life-skills development, postsecondary coursework, vocational and career technical education, as well as exposure to programs, services and activities that encourage positive youth development. Additional program considerations include off-site schooling, employment, recreational activities, day home passes, overnight furloughs and also collaboration with community-based organizations. All youth within the program will initially be housed on the Aspen Unit until they have amassed the appropriate amount of points, and reached specified personal goals and benchmarks to transition into the Tamalpais Unit. The Tamalpais Unit is a less restrictive environment and program goals will prepare the youth for reentry.

#### **Part 4: Juvenile Justice Realignment Block Grant Funds (WIC 1995 (3)(a) )**

Describe how the County plans to apply grant funds to address the mental health, sex offender treatment, or related behavioral or trauma-based needs of the target population:

Contra Costa County does not intend to operate a sex offender treatment program for youth during Fiscal Year 2021/2022. The County is committed to pursuing alternatives for youth to ensure retention within the juvenile justice system, including committing the youth to DJJ (which can be used in special cases) or partnering with another county. In the next phase of realignment planning, the County will explore the possibility of establishing a sex offender treatment program for youth.

In order to meet the needs of the realigned population, there is a clear need to expand current capacity of behavioral and mental health within juvenile hall, especially to meet the needs of young people with severe and persistent mental illness (SPMI). In particular, the County should consider:

- 1) Hiring a mental health supervisor for better and more effective clinical oversight of the population;
- 2) Extending the hours psychiatric services are available – currently, a psychiatrist is only available for 10-12 hours weekly, but there will likely be an increase in demand for services.

SPMI often emerges in transitional aged youth (TAY), which is a large part of the County's realigned population. If a young person presents symptoms while in-custody, it is substantially more challenging to transition into therapeutic care. The increase in staffing will expand the County's mental health professionals to provide better services to these young people.

In order to ensure all related behavioral or trauma-based needs are met, juvenile hall staff should undergo formal training and development opportunities so that interactions are consistent with mental health best practices. Intake assessments should also include a clinician to ensure mental health needs are not being missed.

Additionally, the County is committed to exploring partnerships with appropriate community-based organizations for services, including those with early intervention in psychosis and sex behavior treatment programs.

Describe how the County plans to apply grant funds to address support programs or services that promote healthy adolescent development for the target population: (WIC 1995 (3)(B) )

The County plans to apply a percentage of the grant funds to support services that promote healthy adolescent development. This includes allocating funds to support Behavioral Health, Office of Education, and community-based organizations providing services to the realigned population, as well as offering evidence-based programming to the realigned population.

Describe how the County plans to apply grant funds to address family engagement in programs for the target population: (WIC 1995 (3)(C) )

Contra Costa County is committed to prioritizing family and community engagement. Research demonstrates that strong bonds with family and/or community support is essential for positive youth development and successful reintegration. The County will also work to remove financial or logistical barriers in place to ensure that these relationships are maintained while the youth is in-custody, such as considering more flexibility in family visitation hours or providing support to help families with youth detained in out-of-county facilities. Family engagement will also begin at the earliest possible stage of the youth's incarceration. In Fiscal Year 2021/2022, this will primarily happen through the MDT; families are encouraged to be involved in the youth's treatment through the MDT.

The County also recognizes the critical role family plays in supporting the youth during the reentry process and might need additional support or coaching to help them in the process. The County is committed to exploring the possibility of providing skill or navigation classes for families.

Describe how the County plans to apply grant funds to address reentry, including planning and linkages to support employment, housing and continuing education for the target population: (WIC 1995 (3)(D) )

The County plans to partner with community-based organizations as well as utilize dedicated reentry staff to work with young people reentering the community. Reentry and reintegration planning will begin at the earliest possible stage of a youth's commitment. In order to ensure the reentry planning, families, and out-of-custody community-based providers should also be engaged at the earliest possible stage.

In addition to the options already available within Juvenile Hall, the County will also expand education and technical training programs, including partnering with local colleges and trade unions, as well as offering skill development courses such as advanced manufacturing and safe food handling.

The County, through collaborations between the Probation Department and the community, will also utilize a step-down approach to provide less restrictive housing options to youth as they progress through the phases of the programming. Upon transferring into the Tamalpais unit, the youth will have transitional living programming to prepare them for reentry.

Describe how the County plans to apply grant funds to address evidence-based, promising, trauma-informed and culturally responsive services for the target population: (WIC 1995 (3)(E) )

Contra Costa County's Probation Department is committed to providing trauma-sensitive and culturally cognizant services and programs to youth, as well as training staff in these areas.

In addition to relying on evidence-based, promising, trauma-informed, and culturally responsive services, the County intends to develop a feedback loop to reflect and review whether the plan is meeting the needs of the County, the realigned youth, and amending the plan, as necessary. The County is working with outside evaluators to measure the plan's impact and disseminate information on a regular basis.

Describe whether and how the County plans to apply grant funds to include services or programs for the target population that are provided by nongovernmental or community-based providers: (WIC 1995 (3)(F) )

The County is committed to awarding a percentage of funding to community-based providers to support the realigned youth. In order to ensure reentry planning and continuity of services, community-based providers should be included at the earliest possible stage of a youth's commitment.

In Fiscal Year 2021/2022, the County is committed to exploring the role of community-providers in the realignment and identifying the specific services, programs, or components to handle. Additionally, the County recognizes the need to allocate resources towards capacity-building for community-providers to better serve the realigned population and will explore this more in the next phase.

## **Part 5: Facility Plan**

Describe in detail each of the facilities that the County plans to use to house or confine the target population at varying levels of offense severity and treatment need, and improvements to accommodate long-term commitments. Facility information shall also include information on how the facilities will ensure the safety and protection of youth having different ages, genders, special needs, and other relevant characteristics. (WIC 1995 (4) )

Contra Costa County will utilize its Juvenile Hall, a 290-bed, maximum security detention facility located in Martinez. There are ten (10) housing units and residents are classified and assigned to units based on gender, age, offense, and special needs.

The treatment program developed by Contra Costa County is intended to be viewed in its totality as a tiered program where residential placements are its most restrictive phase. Within its facilities, youth may progress through levels to gain access to greater incentives. Post-release community supervision and community-based services also fall within the County's conceptualization of its tiered programming, but these facilities are outside the County's direct control.

In Fiscal Year 2021/2022, there is no present intention to use the Orin Allen Youth Rehabilitation Center for the realigned population, but the Committee may reevaluate as it moves forward in the planning process.

## **Part 6: Retaining the Target Population in the Juvenile Justice System**

Describe how the plan will incentivize or facilitate the retention of the target population within the jurisdiction and rehabilitative foundation of the juvenile justice system, in lieu of transfer to the adult criminal justice system: (WIC 1995 (5) )

Contra Costa County is committed to the retention of youth within the juvenile justice system, in lieu of transfer to the adult criminal justice system, and appropriate steps to avoid net widening. As illustrated in the above sections, in Fiscal Year 2021/2022, the County is prepared to serve all youth who would have otherwise been committed to DJJ, apart from youth committed for sex offenses. For these cases, the County will exhaust every possible option, such as committing the youth to DJJ or partnering with another county, to ensure the youth is not transferred to the adult criminal justice system.

## **Part 7: Regional Effort**

Describe any regional agreements or arrangements supported by the County's block grant allocation: (WIC 1995 (6) )

The County has no regional agreements or arrangements to support the realigned population but is exploring the possibility of pursuing regional agreements or arrangements with other Bay Area counties.

## **Part 8: Data**

Describe how data will be collected on youth served by the block grant: (WIC 1995 (7) )

The data collected will utilize existing and emerging databases. This data will be utilized to drive future decision-making and be reviewed on a semi-annual basis.

Describe outcome measures that will be utilized to determine the results of the programs and interventions supported by block grant funds: (WIC 1995 (7) )

Through our contracted partnership with Impact Justice, we will be developing performance and outcome measures to determine the results of the program. These outcome measures will be reviewed on a regular basis.



# Contra Costa County Board of Supervisors

## Subcommittee Report

### PUBLIC PROTECTION COMMITTEE

7.

**Meeting Date:** 05/24/2021

**Subject:** AB 2911

**Submitted For:** PUBLIC PROTECTION COMMITTEE,

**Department:** County Administrator

**Referral No.:** N/A

**Referral Name:** N/A

**Presenter:** Fire Chief Lewis Broschard      **Contact:** Paul Reyes, 925-655-2049

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#### **Referral History:**

In September 2018, the California Governor signed into law Assembly Bill (AB) 2911. AB 2911 makes various changes to fire safety planning efforts, defensible space requirements, and electrical transmission or distribution lines' vegetation clearance requirements with the intent to improve the fire safety of California communities. One specific change is that this bill would require, on or before July 1, 2021, and every 5 years thereafter, the State Board of Forestry and Fire Protection, in consultation with the State Fire Marshal, to survey local governments and fire districts to identify existing subdivisions, in either a state responsibility area or a very high fire hazard severity zone, without secondary egress routes, that are at significant fire risk. The bill would also require the State Board of Forestry and Fire Protection, in consultation with the State Fire Marshal and the local governments, to develop recommendations to improve the subdivision's fire safety.

#### **Referral Update:**

In response to AB 2911, CAL FIRE has implemented a Subdivision Review Program. The intent of this program is to identify existing subdivisions located in the State Responsibility Area (SRA) or a Very High Fire Hazard Severity Zone identified pursuant to Government Code 51178, without a secondary means of egress route that are at significant fire risk. And provide recommendations in creating a secondary access to the subdivision, improvements to existing access roads, and other fire safety measures. A presentation from CAL FIRE on AB 2911 and the Subdivision Review Program is attached as Attachment B.

The Fire Chief of the Contra Costa County Fire Protection District will provide an update on AB 2911 and potential impacts to the County.

#### **Recommendation(s)/Next Step(s):**

RECIEVE an update on the implementation of Assembly Bill 2911 (2018) and the local impacts of the CAL Fire Subdivision Review Program and PROVIDE additional direction to staff as necessary.

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**Attachments**

Attachment A - AB 2911

Attachment B - CAL FIRE Presentation

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## **Assembly Bill No. 2911**

### **CHAPTER 641**

An act to amend Sections 51179, 51189, and 65302.5 of, and to add Section 65040.21 to, the Government Code, and to amend Sections 4291 and 4291.3 of, and to add Sections 4290.5 and 4295.5 to, the Public Resources Code, relating to fire safety.

[Approved by Governor September 21, 2018. Filed with  
Secretary of State September 21, 2018.]

#### **LEGISLATIVE COUNSEL'S DIGEST**

AB 2911, Friedman. Fire safety.

(1) Existing law requires a local agency to designate, by ordinance, very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the Director of Forestry and Fire Protection and exempts a local agency, as defined, from that requirement if ordinances of the local agency, adopted on or before December 31, 1992, impose standards that are equivalent to, or more restrictive than, specified state standards. Existing law authorizes a local agency, at its discretion, to exclude from specified requirements governing fire risk reduction an area identified as a very high fire hazard severity zone by the director within the jurisdiction of the local agency, following a specified finding supported by substantial evidence that those requirements are not necessary for effective fire protection within the area.

This bill would eliminate the above-described exemption and exclusion and would require a local agency to transmit a copy of any ordinance adopted pursuant to these provisions to the State Board of Forestry and Fire Protection within 30 days of adoption. By imposing new responsibilities on local agencies with regard to the adoption of fire safety ordinances, the bill would impose a state-mandated local program.

(2) Existing law requires, no later than January 1, 2005, the State Fire Marshal, in consultation with the Director of Forestry and Fire Protection and the Director of Housing and Community Development, to recommend building standards that provide for comprehensive site and structure fire risk reduction to protect structures from fires spreading, as provided.

This bill would require the State Fire Marshal, no later than January 31, 2020, in consultation with the Director of Forestry and Fire Protection and the Director of Housing and Community Development, to recommend updated building standards that provide for comprehensive site and structure fire risk reduction to protect structures from fires spreading, as specified, based on lessons learned from the wildfires of 2017 and to develop a list of low-cost retrofits that provide for comprehensive site and structure fire risk reduction, as provided.

(3) Existing law requires each planning agency to prepare and the legislative body of each county and city to adopt a comprehensive, long-term general plan, including a safety element, for the physical development of the county or city, as provided. Existing law requires the draft element of or draft amendment to the safety element of a county or city's general plan to be submitted to the State Board of Forestry and Fire Protection and to every local agency that provides fire protection to territory in the city or county at least 90 days prior to specified events.

Existing law requires a county that contains state responsibility areas and a city or county that contains a very high fire hazard severity zone to submit for review the safety element of its general plan to the board and every local agency that provides fire protection to territory in the city or county in accordance with a specified schedule based on location, as provided.

This bill would delete the latter submission requirement.

Existing law requires the State Board of Forestry and Fire Protection and authorizes a local agency to review and recommend changes to the safety element, as provided. Existing law requires the board of supervisors or the city council to consider the changes made by the board.

This bill would authorize the State Board of Forestry and Fire Protection to request a consultation with the board of supervisors or city council if the local agency decides not to adopt the board's recommendations, as provided. Because the bill would require local officials to consult with the board, this bill would impose a state-mandated local program.

(4) Existing law requires the Office of Planning and Research, when it adopts its next edition of the general plan guidelines, to include specified information related to fire hazards and fire safety.

This bill would require the office, by July 1, 2020, to update its guidance document entitled "Fire Hazard Planning, General Plan Technical Advice Series" in consultation with the Department of Forestry and Fire Protection, the state board, and other fire and safety experts, as provided.

(5) Existing law requires the State Board of Forestry and Fire Protection to adopt regulations implementing minimum fire safety standards related to defensible space applicable to state responsibility area lands, as provided.

This bill would require, on or before July 1, 2021, and every 5 years thereafter, the board, in consultation with the State Fire Marshal, to survey local governments and fire districts to identify existing subdivisions, as defined, in either a state responsibility area or a very high fire hazard severity zone, without secondary egress routes, that are at significant fire risk. The bill would require the board, in consultation with the State Fire Marshal and the local governments identified above, to develop recommendations to improve the subdivision's fire safety, as provided. The bill would require the board to provide final recommendations to the identified local governments.

(6) Existing law requires the Department of Forestry and Fire Protection to develop, periodically update, and post on its Internet Web site a guidance document on fuels management. Existing law requires the guidance to

include, but not be limited to, regionally appropriate vegetation management suggestions that preserve and restore native species.

This bill would limit these native species, for purposes of the guidance document, to those that are fire resistant or drought tolerant, or both.

(7) Existing law authorizes a state or local fire official to authorize an owner of property or his or her agent to construct a firebreak, or implement appropriate vegetation management techniques, to ensure that defensible space is adequate for the protection of a hospital, adult residential care facility, school, aboveground storage tank, hazardous materials facility, or similar facility on the property.

This bill would authorize the director of the Department of Forestry and Fire Protection to authorize an owner of any other property not listed above to construct a firebreak, or implement appropriate vegetation management techniques, as provided, if it is determined by the director as necessary to protect life, property, and natural resources from unreasonable risks associated with wild land fires.

(8) Existing law requires a person that owns, controls, operates, or maintains an electrical transmission or distribution line upon mountainous land, or in forest-covered land, brush-covered land, or grass-covered land, to maintain certain clearances between all vegetation and all conductors that are carrying electric current during those times and in those areas determined to be necessary by the Director of Forestry and Fire Protection or the agency with primary responsibility for the fire protection of those areas.

Existing law requires dead trees, old decadent or rotten trees, trees weakened by decay or disease, and trees or portions of the trees that are leaning toward a line that may contact the line from the side or may fall on the line to be felled, cut, or trimmed so as to remove the hazard.

This bill would authorize any person who owns, controls, operates, or maintains any electrical transmission or distribution line to traverse land as necessary, regardless of land ownership or express permission to traverse land from the landowner, after providing notice and an opportunity to be heard to the landowner, to prune trees to maintain clearances, and to abate, by pruning or removal, any hazardous, dead, rotten, diseased, or structurally defective live trees. The bill would provide that these provisions do not exempt any person who owns, controls, operates, or maintains any electrical transmission or distribution line from liability for damages for the removal of vegetation that is not covered by any easement granted to him or her for the electrical transmission or distribution line.

(9) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that with regard to certain mandates no reimbursement is required by this act for a specified reason.

With regard to any other mandates, this bill would provide that, if the Commission on State Mandates determines that the bill contains costs so

mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

*The people of the State of California do enact as follows:*

SECTION 1. (a) The Legislature finds and declares all of the following:

(1) The 2017 fire season was devastating. Over 1.3 million acres burned in high-severity wildfires and over 10,000 structures were destroyed from wildfires across the state.

(2) Forty-four people died in the 2017 fire season, higher than the last 10 years combined.

(3) During 2017 and 2018 California experienced the largest fires ever recorded in its history.

(4) CAL FIRE and the State Board of Forestry and Fire Protection have recognized that California now often experiences a year-round fire season, with an increase in both the number and the intensity of large, damaging wildfires.

(5) The increase in frequency and intensity of large wildfires is due to a century of fire exclusion and the impacts of climate change.

(6) Governor Brown has declared these wildfire threats as the “new normal” in California.

(b) It is therefore the intent of the Legislature to strengthen requirements that improve defensible space protections, increase the use of fire-resistant building materials, and improve the fire safety of California communities.

(c) The Legislature intends that the Public Utilities Commission and the Department of Forestry and Fire Protection encourage the use of the concept “right tree right place” to reduce the need for utility vegetation management, reduce fire risk, and provide appropriate vegetation below energized electrical facilities that create carbon sequestration, air quality, and habitat benefits. “Right tree right place” is the selection of vegetation including trees, shrubs, or other plants that can grow under energized electrical facilities for their entire lives and would not come in contact with the line’s conductors.

SEC. 2. Section 51179 of the Government Code is amended to read:

51179. (a) A local agency shall designate, by ordinance, very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the director pursuant to subdivisions (b) and (c) of Section 51178.

(b) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the director, as very high fire hazard severity zones following a finding supported by substantial evidence in the record that the requirements of Section 51182 are necessary for effective fire protection within the area.

(c) The local agency shall transmit a copy of an ordinance adopted pursuant to subdivision (a) to the State Board of Forestry and Fire Protection within 30 days of adoption.

(d) Changes made by a local agency to the recommendations made by the director shall be final and shall not be rebuttable by the director.

(e) The State Fire Marshal shall prepare and adopt a model ordinance that provides for the establishment of very high fire hazard severity zones.

(f) Any ordinance adopted by a local agency pursuant to this section that substantially conforms to the model ordinance of the State Fire Marshal shall be presumed to be in compliance with the requirements of this section.

(g) A local agency shall post a notice at the office of the county recorder, county assessor, and county planning agency identifying the location of the map provided by the director pursuant to Section 51178. If the agency amends the map, pursuant to subdivision (b) or (c) of this section, the notice shall instead identify the location of the amended map.

SEC. 3. Section 51189 of the Government Code is amended to read:

51189. (a) The Legislature finds and declares that site and structure defensibility is essential to reduce the risk of structure ignition as well as for effective fire suppression by firefighters. This need to establish defensibility extends beyond the site fuel management practices required by this chapter, and includes, but is not limited to, measures that increase the likelihood of a structure to withstand ignition, such as building design and construction requirements that use fire resistant building materials, and provide standards for reducing fire risks on structure projections, including, but not limited to, porches, decks, balconies and eaves, and structure openings, including, but not limited to, attic, foundation, and eave vents, doors, and windows.

(b) No later than January 31, 2020, the State Fire Marshal, in consultation with the Director of Forestry and Fire Protection and the Director of Housing and Community Development, shall, pursuant to Section 18930 of the Health and Safety Code, recommend updated building standards that provide for comprehensive site and structure fire risk reduction to protect structures from fires spreading from adjacent structures or vegetation and to protect vegetation from fires spreading from adjacent structures, based on information learned from the 2017 wildfire season.

(c) (1) No later than January 31, 2020, the State Fire Marshal, in consultation with the Director of Forestry and Fire Protection and the Director of Housing and Community Development, shall develop a list of low-cost retrofits that provide for comprehensive site and structure fire risk reduction to protect structures from fires spreading from adjacent structures or vegetation and to protect vegetation from fires spreading from adjacent structures. The department shall incorporate the list in its fire prevention education and outreach efforts.

(2) In addition to the requirements of paragraph (1), the list shall include a guidance document, including regionally appropriate vegetation management suggestions that preserve and restore native plant species that are fire resistant or drought tolerant, or both.

SEC. 4. Section 65040.21 is added to the Government Code, to read:

65040.21. By July 1, 2020, the office shall, in consultation with the Department of Forestry and Fire Protection, the State Board of Forestry and Fire Protection, and other fire and safety experts, update the guidance document entitled “Fire Hazard Planning, General Plan Technical Advice Series.” The guidance document shall include specific land use strategies to reduce fire risk to buildings, infrastructure, and communities. The office shall, on and after July 1, 2020, update the guidance document not less than once every eight years.

SEC. 5. Section 65302.5 of the Government Code is amended to read:

65302.5. (a) At least 45 days prior to adoption or amendment of the safety element, each county and city shall submit to the California Geological Survey of the Department of Conservation one copy of a draft of the safety element or amendment and any technical studies used for developing the safety element. The division may review drafts submitted to it to determine whether they incorporate known seismic and other geologic hazard information, and report its findings to the planning agency within 30 days of receipt of the draft of the safety element or amendment pursuant to this subdivision. The legislative body shall consider the division’s findings prior to final adoption of the safety element or amendment unless the division’s findings are not available within the above prescribed time limits or unless the division has indicated to the city or county that the division will not review the safety element. If the division’s findings are not available within those prescribed time limits, the legislative body may take the division’s findings into consideration at the time it considers future amendments to the safety element. Each county and city shall provide the division with a copy of its adopted safety element or amendments. The division may review adopted safety elements or amendments and report its findings. All findings made by the division shall be advisory to the planning agency and legislative body.

(b) (1) The draft element of or draft amendment to the safety element of a county or a city’s general plan shall be submitted to the State Board of Forestry and Fire Protection and to every local agency that provides fire protection to territory in the city or county at least 90 days prior to either of the following:

(A) The adoption or amendment to the safety element of its general plan for each county that contains state responsibility areas.

(B) The adoption or amendment to the safety element of its general plan for each city or county that contains a very high fire hazard severity zone as defined pursuant to subdivision (i) of Section 51177.

(2) The State Board of Forestry and Fire Protection shall, and a local agency may, review the draft or an existing safety element and recommend changes to the planning agency within 60 days of its receipt regarding both of the following:

(A) Uses of land and policies in state responsibility areas and very high fire hazard severity zones that will protect life, property, and natural resources from unreasonable risks associated with wild land fires.

(B) Methods and strategies for wild land fire risk reduction and prevention within state responsibility areas and very high fire hazard severity zones. These methods and strategies shall reflect accepted best practices in the most recent guidance document entitled “Fire Hazard Planning, General Plan Technical Advice Series,” as identified in Section 65040.21.

(3) (A) Prior to the adoption of its draft element or draft amendment, the board of supervisors of the county or the city council of a city shall consider the recommendations, if any, made by the State Board of Forestry and Fire Protection and any local agency that provides fire protection to territory in the city or county. If the board of supervisors or city council determines not to accept all or some of the recommendations, if any, made by the State Board of Forestry and Fire Protection or local agency, the board of supervisors or city council shall communicate in writing to the State Board of Forestry and Fire Protection or the local agency, its reasons for not accepting the recommendations.

(B) If the board of supervisors or city council proposes not to adopt the board’s recommendations concerning its draft element or draft amendment, the board, within 15 days of receipt of the board of supervisors’ or city council’s written response, may request in writing a consultation with the board of supervisors or city council to discuss the board’s recommendations and the board of supervisors’ or city council’s response. The consultation may be conducted in person, electronically, or telephonically. If the board requests a consultation pursuant to this subparagraph, the board of supervisors or city council shall not approve the draft element or draft amendment until after consulting with the board. The consultation shall occur no later than 30 days after the board’s request.

(4) If the State Board of Forestry and Fire Protection’s or local agency’s recommendations are not available within the time limits required by this section, the board of supervisors or city council may act without those recommendations. The board of supervisors or city council shall take the recommendations into consideration the next time it considers amendments to the safety element.

SEC. 6. Section 4290.5 is added to the Public Resources Code, to read:

4290.5. (a) On or before July 1, 2021, and every five years thereafter, the board, in consultation with the State Fire Marshal, shall survey local governments, including counties, cities, and fire districts to identify existing subdivisions located in a state responsibility area or a very high fire hazard severity zone, identified pursuant to Section 51178 of the Government Code, without a secondary egress route that are at significant fire risk.

(b) (1) The board, in consultation with the State Fire Marshal and the local government that identified the subdivision, shall develop recommendations to improve the subdivision’s fire safety. The recommendations may include, but are not limited to, the following:

- (A) Creating secondary access to the subdivision.
- (B) Improvements to the existing access road.
- (C) Other additional fire safety measures.

(2) The board shall provide the final recommendations developed pursuant to this subdivision to the local government that identified the subdivision and to the residents of the subdivision.

(c) The board may enter into contracts with an independent group to conduct the survey required in subdivision (a).

(d) For purposes of this section, “subdivision” means an existing residential development of more than 30 dwelling units.

(e) The board shall maintain a list of the subdivisions identified in subdivision (a) and the status of the implementation of the recommendations provided pursuant to subdivision (b).

SEC. 7. Section 4291 of the Public Resources Code is amended to read:

4291. (a) A person who owns, leases, controls, operates, or maintains a building or structure in, upon, or adjoining a mountainous area, forest-covered lands, brush-covered lands, grass-covered lands, or land that is covered with flammable material, shall at all times do all of the following:

(1) Maintain defensible space of 100 feet from each side and from the front and rear of the structure, but not beyond the property line except as provided in paragraph (2). The amount of fuel modification necessary shall take into account the flammability of the structure as affected by building material, building standards, location, and type of vegetation. Fuels shall be maintained in a condition so that a wildfire burning under average weather conditions would be unlikely to ignite the structure. This paragraph does not apply to single specimens of trees or other vegetation that are well-pruned and maintained so as to effectively manage fuels and not form a means of rapidly transmitting fire from other nearby vegetation to a structure or from a structure to other nearby vegetation. The intensity of fuels management may vary within the 100-foot perimeter of the structure, the most intense being within the first 30 feet around the structure. Consistent with fuels management objectives, steps should be taken to minimize erosion. For the purposes of this paragraph, “fuel” means any combustible material, including petroleum-based products and wildland fuels.

(2) A greater distance than that required under paragraph (1) may be required by state law, local ordinance, rule, or regulation. Clearance beyond the property line may only be required if the state law, local ordinance, rule, or regulation includes findings that the clearing is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structure, and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of wildfire to the structure. Clearance on adjacent property shall only be conducted following written consent by the adjacent landowner.

(3) An insurance company that insures an occupied dwelling or occupied structure may require a greater distance than that required under paragraph (1) if a fire expert, designated by the director, provides findings that the clearing is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structure, and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of



wildfire to the structure. The greater distance may not be beyond the property line unless allowed by state law, local ordinance, rule, or regulation.

(4) Remove that portion of a tree that extends within 10 feet of the outlet of a chimney or stovepipe.

(5) Maintain a tree, shrub, or other plant adjacent to or overhanging a building free of dead or dying wood.

(6) Maintain the roof of a structure free of leaves, needles, or other vegetative materials.

(7) Prior to constructing a new building or structure or rebuilding a building or structure damaged by a fire in an area subject to this section, the construction or rebuilding of which requires a building permit, the owner shall obtain a certification from the local building official that the dwelling or structure, as proposed to be built, complies with all applicable state and local building standards, including those described in subdivision (b) of Section 51189 of the Government Code, and shall provide a copy of the certification, upon request, to the insurer providing course of construction insurance coverage for the building or structure. Upon completion of the construction or rebuilding, the owner shall obtain from the local building official, a copy of the final inspection report that demonstrates that the dwelling or structure was constructed in compliance with all applicable state and local building standards, including those described in subdivision (b) of Section 51189 of the Government Code, and shall provide a copy of the report, upon request, to the property insurance carrier that insures the dwelling or structure.

(b) A person is not required under this section to manage fuels on land if that person does not have the legal right to manage fuels, nor is a person required to enter upon or to alter property that is owned by any other person without the consent of the owner of the property.

(c) (1) Except as provided in Section 18930 of the Health and Safety Code, the director may adopt regulations exempting a structure with an exterior constructed entirely of nonflammable materials, or, conditioned upon the contents and composition of the structure, the director may vary the requirements respecting the removing or clearing away of flammable vegetation or other combustible growth with respect to the area surrounding those structures.

(2) An exemption or variance under paragraph (1) shall not apply unless and until the occupant of the structure, or if there is not an occupant, the owner of the structure, files with the department, in a form as the director shall prescribe, a written consent to the inspection of the interior and contents of the structure to ascertain whether this section and the regulations adopted under this section are complied with at all times.

(d) The director may authorize the removal of vegetation that is not consistent with the standards of this section. The director may prescribe a procedure for the removal of that vegetation and make the expense a lien upon the building, structure, or grounds, in the same manner that is applicable to a legislative body under Section 51186 of the Government Code.

(e) The department shall develop, periodically update, and post on its Internet Web site a guidance document on fuels management pursuant to this chapter. Guidance shall include, but not be limited to, regionally appropriate vegetation management suggestions that preserve and restore native species that are fire resistant or drought tolerant, or both, minimize erosion, minimize water consumption, and permit trees near homes for shade, aesthetics, and habitat; and suggestions to minimize or eliminate the risk of flammability of nonvegetative sources of combustion such as woodpiles, propane tanks, decks, and outdoor lawn furniture.

(f) As used in this section, “person” means a private individual, organization, partnership, limited liability company, or corporation.

SEC. 8. Section 4291.3 of the Public Resources Code is amended to read:

4291.3. (a) Subject to any other applicable law, a state or local fire official, at his or her discretion, may authorize an owner of property, or his or her agent, to construct a firebreak, or implement appropriate vegetation management techniques, to ensure that defensible space is adequate for the protection of a hospital, adult residential care facility, school, aboveground storage tank, hazardous materials facility, or similar facility on the property. The firebreak may be for a radius of up to 300 feet from the facility, or to the property line, whichever distance is shorter.

(b) The director may authorize an owner of a property not listed in subdivision (a) to construct a firebreak, or implement appropriate vegetation management techniques, within a radius of up to 300 feet from a structure, or to the property line, whichever distance is shorter, if it is determined by the director as necessary to protect life, property, and natural resources from unreasonable risks associated with wild land fires.

SEC. 9. Section 4295.5 is added to the Public Resources Code, to read:

4295.5. (a) Notwithstanding any other law, including Section 4295, any person who owns, controls, operates, or maintains any electrical transmission or distribution line may traverse land as necessary, regardless of land ownership or express permission to traverse land from the landowner, after providing notice and an opportunity to be heard to the landowner, to prune trees to maintain clearances pursuant to Section 4293, and to abate, by pruning or removal, any hazardous, dead, rotten, diseased, or structurally defective live trees. The clearances obtained when the pruning is performed shall be at the full discretion of the person that owns, controls, operates, or maintains any electrical transmission or distribution line, but shall be no less than what is required in Section 4293. This section shall apply to both high fire threat districts, as determined by the California Public Utilities Commission pursuant to its rulemaking authority, and to state responsibility areas.

(b) Nothing in subdivision (a) shall exempt any person who owns, controls, operates, or maintains any electrical transmission or distribution line from liability for damages for the removal of vegetation that is not covered by any easement granted to him or her for the electrical transmission or distribution line.

SEC. 10. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution for certain costs that may be incurred by a local agency or school district because, in that regard, this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

However, if the Commission on State Mandates determines that this act contains other costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

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**AB 2911 improves the fire safety of communities  
in high fire risk severity zones**

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**Subdivision Review Program**

## **Subdivision Review Program Mission**

To identify existing subdivisions located in the State Responsibility Area (SRA) or a Very High Fire Hazard Severity Zone identified pursuant to GC 51178, without a secondary means of egress route that are at significant fire risk. And provide recommendations in creating a secondary access to the subdivision, improvements to existing access roads, and other fire safety measures.

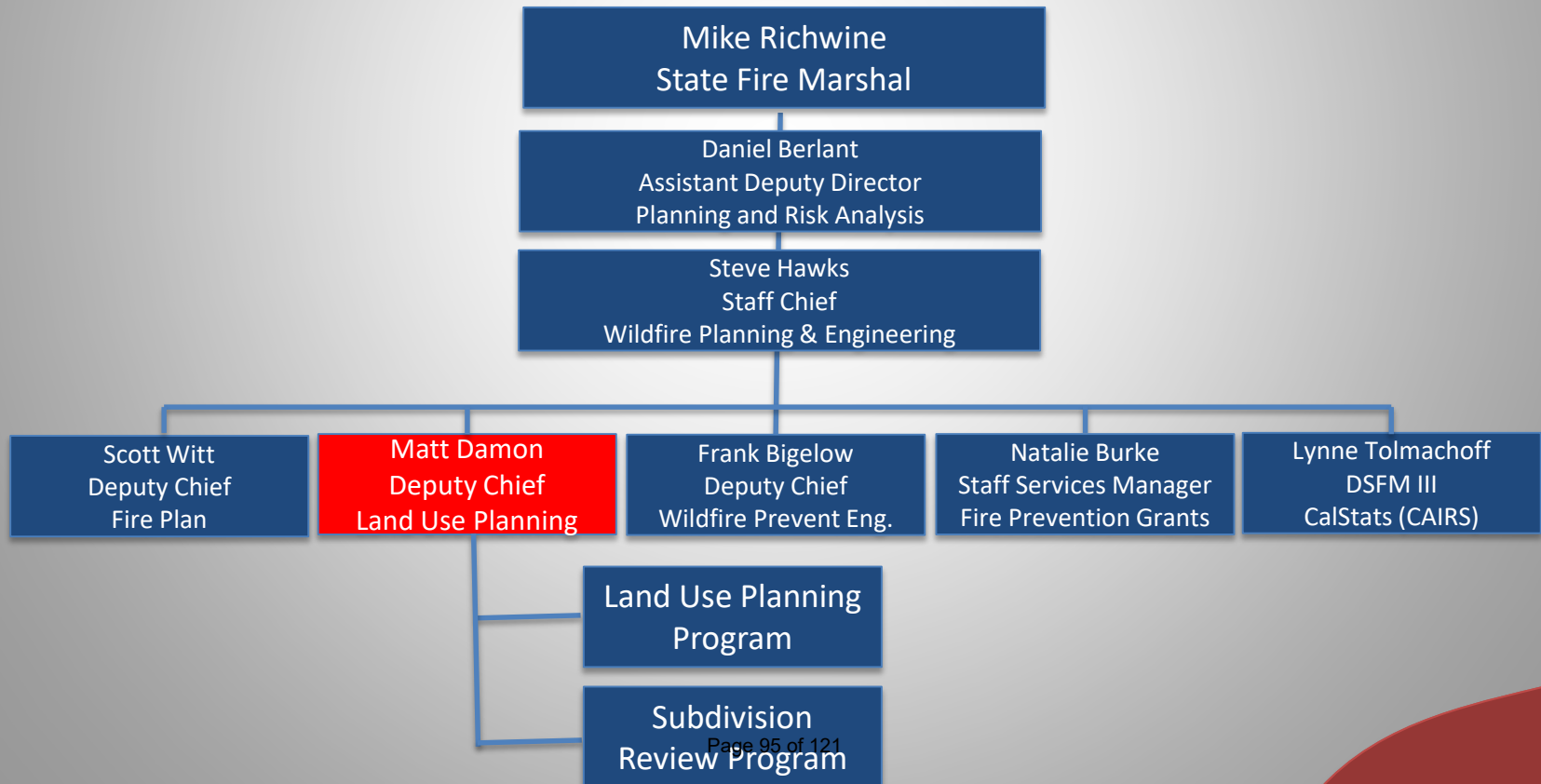
# Safety Element Compliance with SB 1241

## Today's topics of discussion:

1. AB 2911, PRC 4290.5, and new article 1267.01 of CCR
  - Who, When, What, How
2. Improve fire safety in California's communities
3. Useful Resources

# About Us

## Land Use Planning



# Fire Hazard Planning - The Big Picture

## Emergency Management



The goal of fire hazard planning is to reduce the impact of wildland fire in the short, near, medium and long term by looking beyond jurisdictional boundaries.





# AB 2911 (Friedman 2018)

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## Subdivision Review Program

# Assembly Bill 2911 (Friedman 2018)

## Where did this all come from?

“One of the key areas that is our responsibility to take a hard look at is wildfire prevention, as well as recovery from fires. As one of the many consequences of climate change, we are seeing precipitation levels alter dramatically from historical trends. With that, the lands that are home to communities throughout California are at a rapidly increasing risk of severe, disaster-level, fires. From Butte County to the hills of our district, to the forests and mountains surrounding Redding and Santa Rosa, we have already seen devastation.” – said Friedman



# Assembly Bill 2911 (Friedman 2018)

## 2017 Fire History

### Redwood Valley Fire – Mendocino County

- 36,523 acres
- 546 structures destroyed
- 9 deaths

### Tubbs Fire – Napa & Sonoma County

- 36,807 acres
- 5,636 structures destroyed
- 22 deaths

### Atlas Fire – Napa & Solano County

- 51,624 acres
- 783 structures destroyed
- 6 deaths

### Thomas Fire - Ventura & Santa Barbara County

- 281,893 acres
- 1,063 structures destroyed
- 2 deaths

### Nuns Fire – Napa & Sonoma County

- 54,382 acres
- 1,355 structures destroyed
- 3 deaths

# Assembly Bill 2911 (Friedman 2018)

## Section 4290.5 is added to the Public Resource Code:

4290.5. (a) On or before July 1, 2021, and every five years thereafter, the board, in consultation with the State Fire Marshal, shall survey local governments, including counties, cities, and fire districts to identify existing subdivisions located in a **state responsibility area or a very high fire hazard severity zone**, identified pursuant to Section 51178 of the Government Code, **without a secondary egress route** that are at significant fire risk.

(b) (1) The board, in consultation with the State Fire Marshal and the local government that identified the subdivision, shall develop recommendations to improve the subdivision's fire safety. The recommendations may include, but are not limited to, the following:

- (A) Creating secondary access to the subdivision.
- (B) Improvements to the existing access road.
- (C) Other additional fire safety measures.

(2) The board shall provide the final recommendations developed pursuant to this subdivision to the local government that identified the subdivision and to the residents of the subdivision.

(c) The board may enter into contracts with an independent group to conduct the survey required in subdivision (a).

(d) For purposes of this section, "subdivision" means an existing residential development of **more than 30 dwelling units**.

(e) The board shall maintain a list of the subdivisions identified in subdivision (a) and the status of the implementation of the recommendations provided pursuant to subdivision (b).







# Fire Safety Survey

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Title 14 of the CCR § 1267.00 – 1267.03

# Fire Safety Survey

## 14 CCR § 1267.00 Definitions

(a) The following definitions apply to Title 14 of the California Code of Regulations (14 CCR), Division 1.5, Chapter 7, Subchapter 1, Article 2.

**Dwelling unit:** A “dwelling unit” has the same definition as a “residential unit” below.

**Local responsibility area (LRA):** Those areas of land classified by the Board of Forestry and Fire Protection (Board) where the financial responsibility of preventing and suppressing wildfires is not that of the state or federal government, pursuant to Public Resources Code (PRC) 4125.

**Residential unit:** Any building or portion thereof which contains living facilities, including provisions for sleeping, eating, cooking and/or sanitation, for one or more persons. Manufactured homes, mobilehomes, and factory-built housing are considered residential units (14 CCR § 1271.00).

**Road:** Any surface designed, improved, or ordinarily used for vehicle travel. Includes public and private streets and lanes.

**State Responsibility Area (SRA):** as defined in Public Resources Code 4102.

**Subdivision:** an existing development of more than thirty (30) residential units, not necessarily subdivided as defined in Government Code 66424.

**Very high fire hazard severity zone (VHFHSZ):** as defined in Government Code 51177(i) and identified pursuant to Government Code 51178.



# Fire Safety Survey

## 14 CCR § 1267.01 Fire Safety Survey

(a) On or before July 1, 2021, and every five years thereafter, the board, in consultation with the State Fire Marshal, shall survey local governments, including counties, cities, and fire districts, to identify existing subdivisions without an adequate secondary egress route in all SRA or LRA mapped as a very high fire hazard severity zone.

(i) An adequate secondary egress route is a road, navigable by a passenger vehicle weighing 6,000 pounds or less, of equal construction standard to the primary road. The secondary road does not have to be rated to carry the same quantity of traffic (e.g., a two-lane paved road and a one-lane paved road is acceptable).

(ii) An adequate secondary egress route is not:

(A) a road with locked gates or limited access; or

(B) a road that directs traffic to the same outlet road as the primary road or results in a circular traffic flow, to the extent practicable.

(b) Local government officials, including elected officials, fire officials, or representatives of agencies that govern land use planning and subdivision design, may request the board and the State Fire Marshal survey specific subdivisions in their jurisdiction.

# Fire Safety Survey

## 14 CCR § 1267.02

- (a) The Board, in consultation with the State Fire Marshal and the local government that identified the subdivision, shall develop recommendations to improve the subdivision's fire safety.
- (b) The Board shall provide the final recommendations developed pursuant to § 1267.03(a) to the local government that identified the subdivision and to the residents of the subdivision.



# Fire Safety Survey

## 14 CCR § 1267.03

- (a) The Board shall maintain a list of the subdivisions identified in § 1267.01.
- (b) The Board shall track the status of the implementation of the recommendations provided pursuant to § 1267.02.





# Conducting Subdivision Review Surveys

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## Research and Recommendations Process

# Conducting Subdivision Review Surveys

Local/State Hazard  
Mitigation Plans (HMP)

Unit Fire Plan &  
State Strategic Plan

Community Wildfire  
Protection Plans  
(CWPP)

Firewise USA  
Risk Assessment

Safety Element  
(General Plan)

**Subdivision Review  
Survey and Research**

FRAP Maps  
(LRA and SRA)

## Subdivision Survey Observations

- Access points
- Open space areas
- Fuel modifications
- PRC 4290 standards
- Building construction
- Defensible space

# Conducting Subdivision Review Surveys

## **Survey Priority List**

- Significant fire incidents
- Fire history (1970-2019)
- Firewise USA sites
- Communities at Risk
- Local Hazard Mitigation Plan (approval and adoption date)
- Safety Element (review and submittal to the Board date)

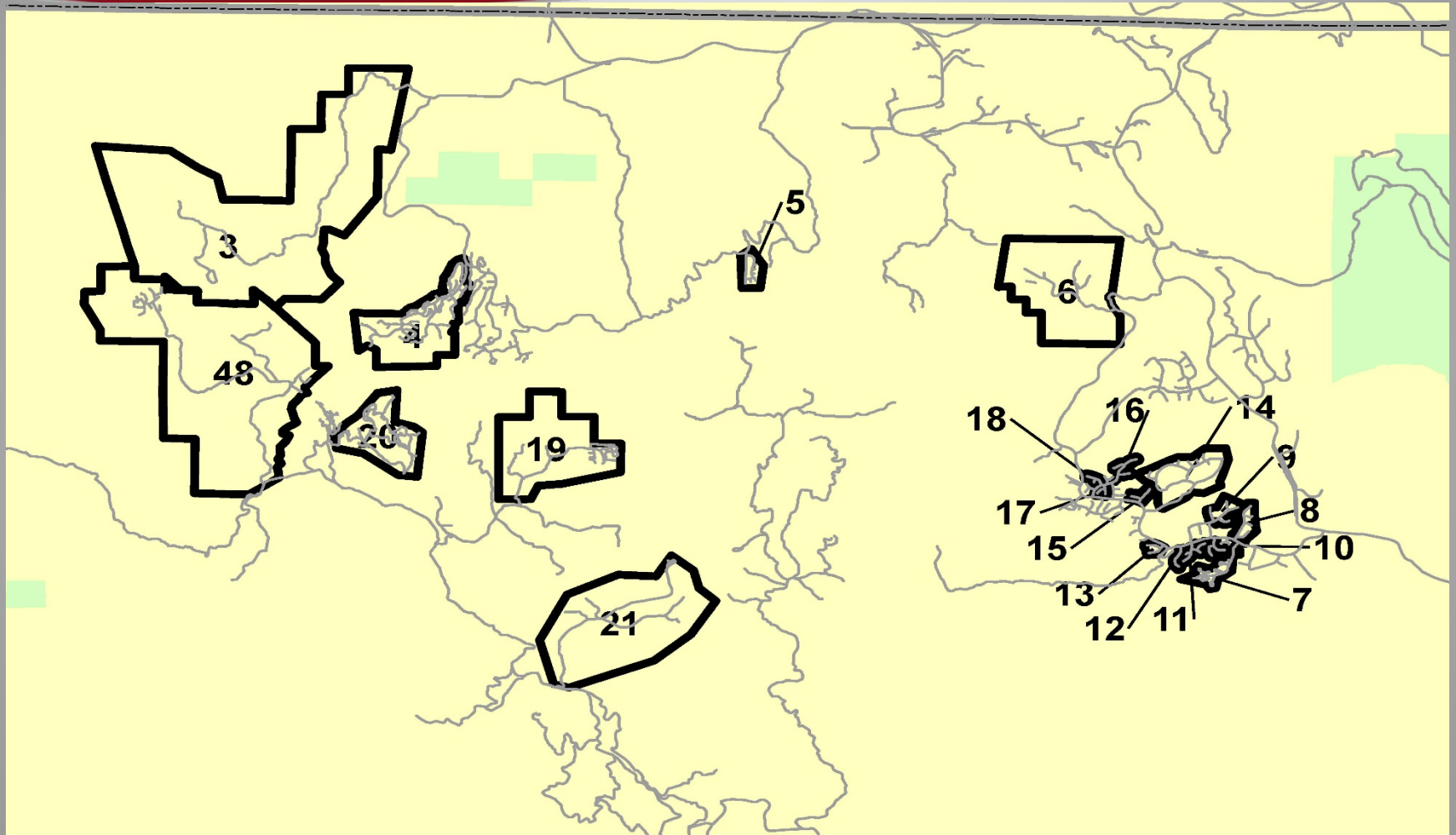
## **Research resources**

- [California Department of Real Estate](#)
- Local jurisdiction GIS Coordinator
- Local Fire Marshal and/or Fire Protection Agency
- Planning Department
- Building Department

## **Data collection tools**

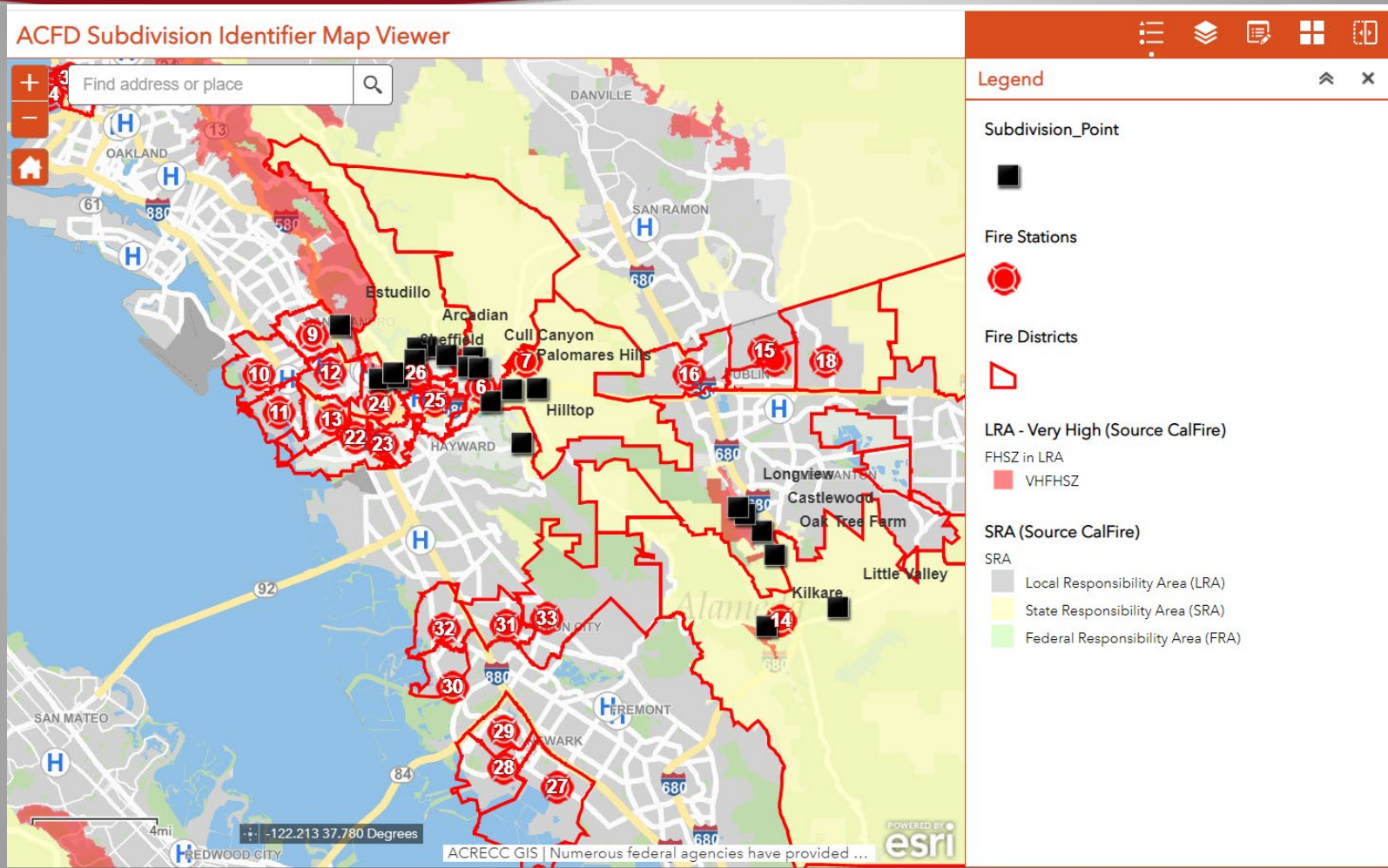
- ArcGIS Collector
- ArcGIS Survey 123
- ArcGIS Quick Capture
- Record and maintain Subdivision list

# Conducting Subdivision Review Surveys





# Conducting Subdivision Review Surveys



# Conducting Subdivision Review Surveys

The screenshot displays the ACFD Subdivision Identifier Map Viewer interface. The main map area shows a geographical region with roads like Jensen Rd, Crow Canyon Rd, and Villareal Dr. A pop-up window titled "Point layer: Palomares Hills" is open, showing details for a specific point. The details include:

- Subdivision Name: Palomares Hills
- Intersection: E Castro Valley Blvd/Palomares Hills
- ResponseArea: SRA
- Dwelling Units: [blank]
- Notes: One way in/out on Villareal, gates block egress on other roads
- Address: 5900 Villareal Dr Castro Valley CA 94546
- Attachments: No attachments found

The pop-up window also includes a "Zoom to" link and a timestamp: "Edited by brian.direcicolo@acaov.org 23".

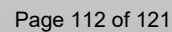
The right sidebar contains a legend with the following items:

- Subdivision\_Point: [black square icon]
- Fire Stations: [red fire station icon]
- Fire Districts: [red outline icon]
- LRA - Very High (Source CalFire): FHSZ in LRA, VHFHSZ
- SRA (Source CalFire): Local Responsibility Area (LRA), State Responsibility Area (SRA), Federal Responsibility Area (FRA)

The bottom of the map shows a scale bar (0.2mi) and coordinates (-122.049 37.711 Degrees). The map is powered by Esri.



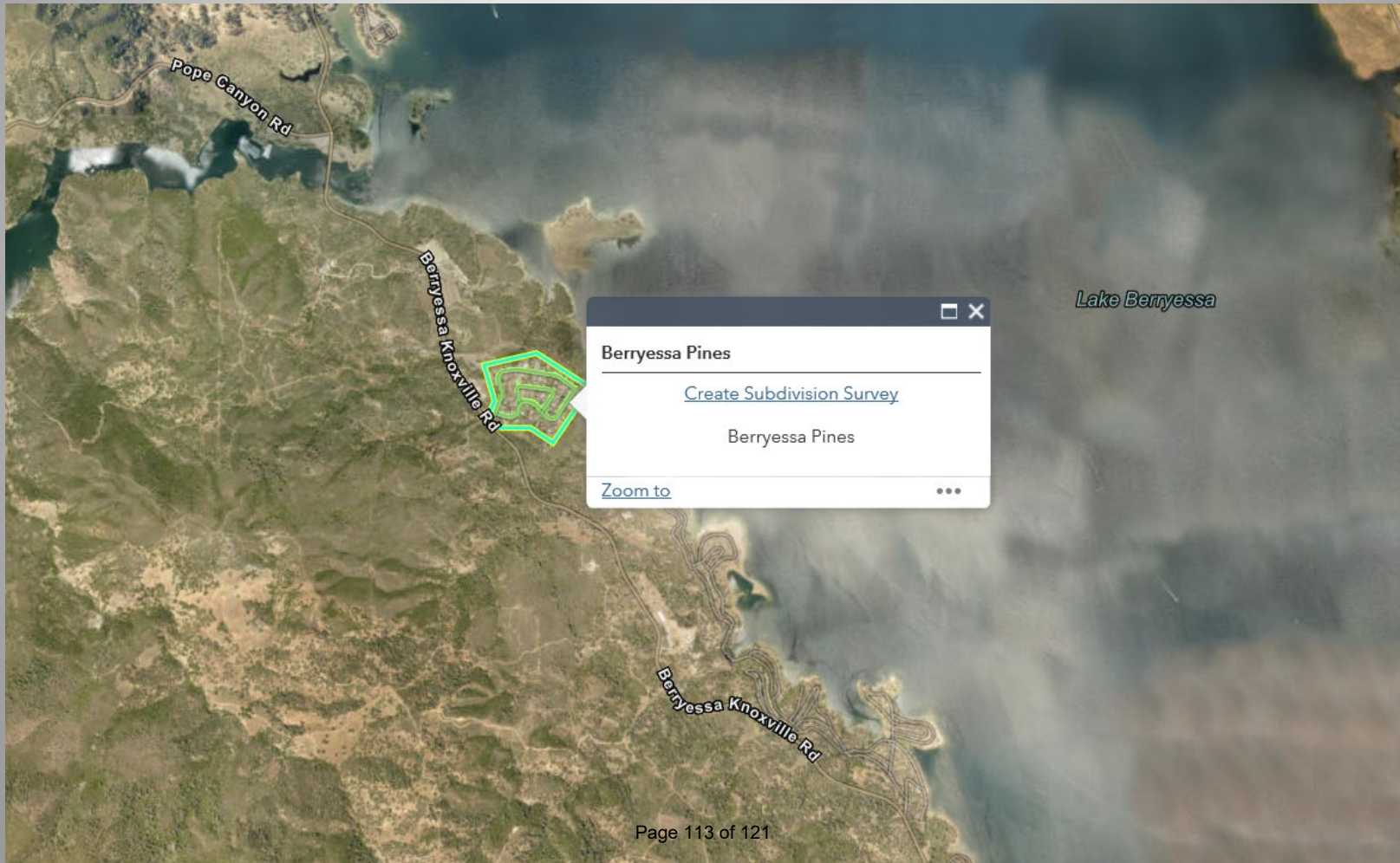
# ArcGIS Collector





# Conducting Subdivision Review Surveys

## ArcGIS Survey 123



# Conducting Subdivision Review Surveys

## ArcGIS Survey 123

**Subdivision Survey 2020 Production**

**Subdivision Name:**  
Berryessa Highlands

- **Part I: Site Information** ▶
- **Part II: Site Information and Fire Survey** ▶
- **Part III: Subdivision Review Recommendations** ▶

**Submit**

# Conducting Subdivision Review Surveys

## Survey Report

### Access and Evacuation

Is there a secondary egress route in the subdivision? (PRC 4290.5, 14 CCR 1267.01(a)(i)(ii))

☐ Yes

☐ No

Is the secondary egress route navigable by a passenger vehicle weighing 6,000 pounds or less, of equal construction standard of the primary road? (14 CCR 1267.01(a)(i))

☐ Yes

☐ No

Is there another road with locked gates or limited access; or a road that directs traffic to the same outlet road as the primary road or results in a circular traffic flow, to the extent practicable? (14 CCR 1267.01(a)(ii))

☐ Yes

☐ No

# Conducting Subdivision Review Surveys

## Recommendation Report

### Part III: Subdivision Review Recommendations ▼

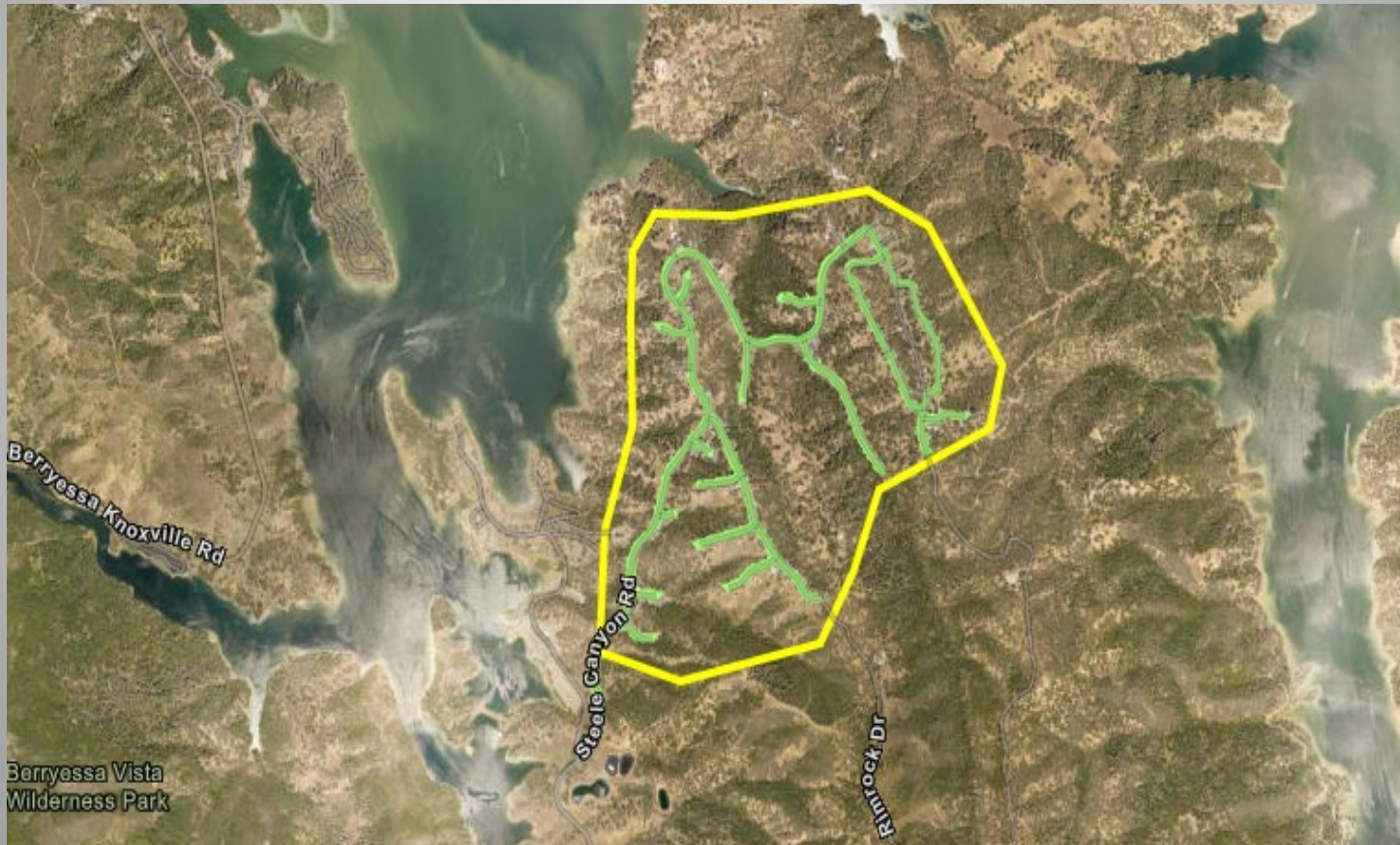
#### Access and Evacuation Recommendations:

- ☐ Create a secondary access to the subdivision.
- ☐ Make improvements to the existing secondary access to the subdivision.
- ☐ Install reflective addressing signs for structures and roads in conformance with 14 CCR § 1274.01, 1274.02, 1274.03, and 1274.04 and the California Fire code, California Code of Regulations, title 24, part 9.
- ☐ Install reflective evacuation route street signs directing residents from their local roads to the nearest collector road(s) and/or arterial highway(s) (see California Highway Design manual for definitions), based on the standards for emergency management signing in the California Manual on Uniform Traffic Control Devices.



# Conducting Subdivision Review Surveys

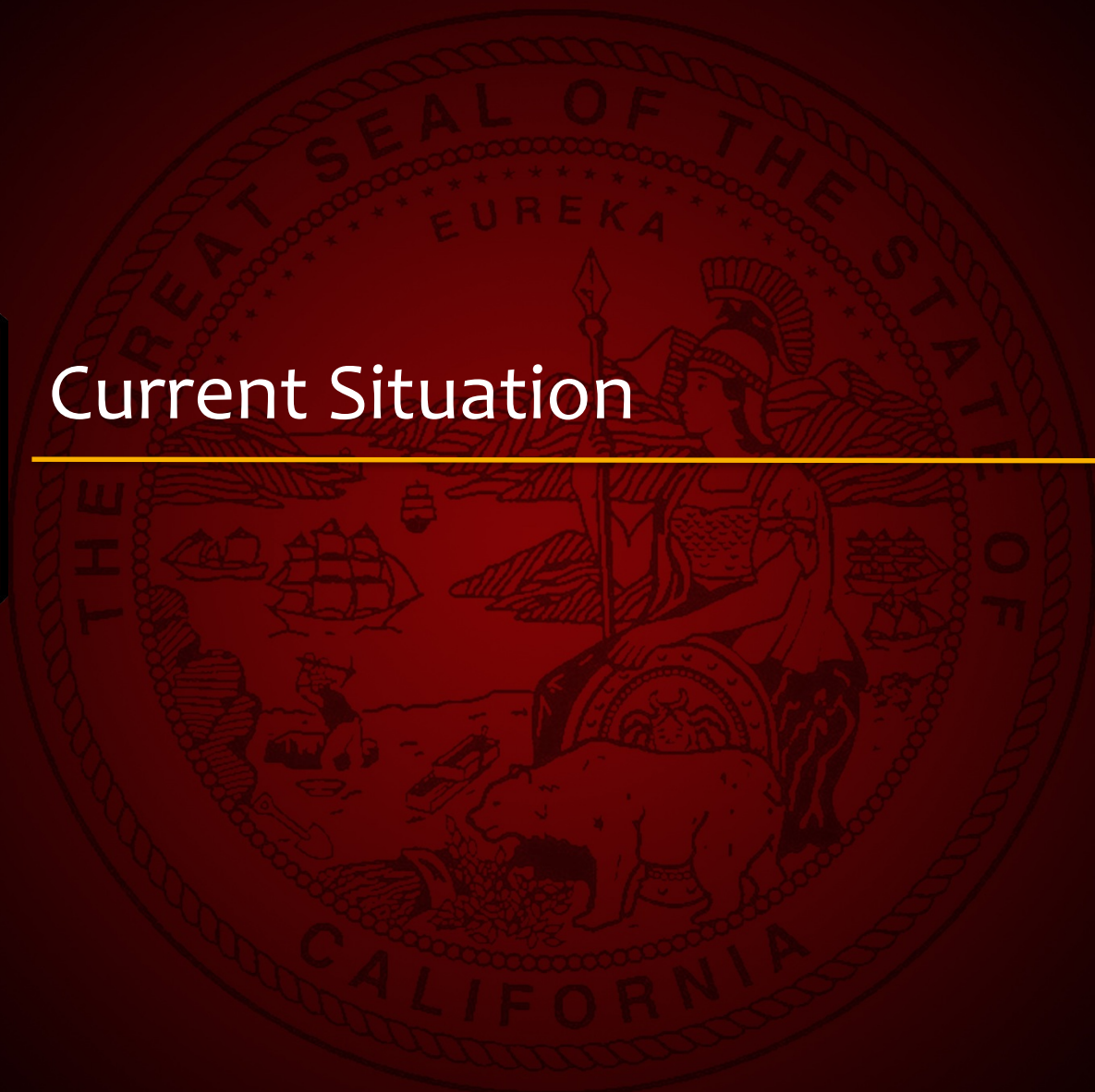
## ArcGIS QuickCapture





# Current Situation

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# Current Situation

**Top 20 Most Destructive California Wildfires**

	FIRE NAME (CAUSE)	DATE	COUNTY	ACRES	STRUCTURES	DEATHS
1	CAMP FIRE (Powerlines)	November 2018	Butte	153,336	18,804	85
2	TUBBS (Electrical)	October 2017	Napa & Sonoma	36,807	5,636	22
3	TUNNEL - Oakland Hills (Rekindle)	October 1991	Alameda	1,600	2,900	25
4	CEDAR (Human Related)	October 2003	San Diego	273,246	2,820	15
5	<b>NORTH COMPLEX</b> (Under Investigation) *	August, 2020	Butte, Plumas, & Yuba	318,935	2,352	15
6	VALLEY (Electrical)	September 2015	Lake, Napa & Sonoma	76,067	1,955	4
7	WITCH (Powerlines)	October 2007	San Diego	197,990	1,650	2
8	WOOLSEY (Under Investigation)	November 2018	Ventura	96,949	1,643	3
9	CARR (Human Related)	July 2018	Shasta County, Trinity	229,651	1,614	8
10	GLASS FIRE (Under Investigation) *	September 2020	Napa & Sonoma	67,484	1,520	0
11	LNU LIGHTNING COMPLEX (Under Investigation)*	August 2020	Lake, Napa, Sonoma, Yolo & Solano	363,220	1,491	6
12	CZU LIGHTNING COMPLEX (Lightning)	August 2020	Santa Cruz, San Mateo	86,509	1,490	1
13	NUNS (Powerline)	October 2017	Sonoma	54,382	1,355	3
14	THOMAS (Powerline)	December 2017	Ventura & Santa Barbara	281,893	1,063	2
15	OLD (Human Related)	October 2003	San Bernardino	91,281	1,003	6
16	JONES (Undetermined)	October 1999	Shasta	26,200	954	1
17	<b>AUGUST COMPLEX</b> (Under Investigation) *	September 2015	Mendocino, Humboldt, Trinity, Tehama, Glenn, Lake, & Colusa	1,032,649	935	1
18	BUTTE (Powerlines)	September 2015	Amador & Calaveras	70,868	921	2
19	<b>CREEK FIRE</b> (Under Investigation)*	September 2020	Fresno & Madera	377,693	856	0
20	ATLAS (Powerline)	October 2017	Napa & Solano	51,624	783	6

"Structures" include homes, outbuildings (barns, garages, sheds, etc) and commercial properties destroyed.

This list does not include fire jurisdiction. These are the Top 20 regardless of whether they were state, federal, or local responsibility.

\*Numbers not final



11/3/2020



# Current Situation

## California Department of Forestry and Fire Protection

### Emergency Fund Fire Suppression Expenditures

<u>Fiscal Year</u>	<u>Expenditures</u>	<u>Fiscal Year</u>	<u>Expenditures</u>
1979—1980	\$11,978,000	2000—2001	\$114 million
1980—1981	\$21,178,000	2001—2002	\$166 million
1981—1982	\$12,582,000	2002—2003	\$135 million
1982—1983	\$8,619,000	2003—2004	\$252 million
1983—1984	\$12,358,000	2004—2005	\$170 million
1984—1985	\$16,847,000	2005—2006	\$117 million
1985—1986	\$35,510,000	2006—2007	\$206 million
1986—1987	\$14,799,000	2007—2008	\$524 million
1987—1988	\$56,769,000	2008—2009	\$499 million
1988—1989	\$57,983,000	2009—2010	\$274+ million
1989—1990	\$39,345,000	2010—2011	\$90.1 million
1990—1991	\$70,825,000	2011—2012	\$140 million
1991—1992	\$22,524,000	2012—2013	\$310 million
1992—1993	\$85,591,000	2013—2014	\$242 million
1993—1994	\$65,679,000	2014—2015	\$402 million
1994—1995	\$69,858,000	2015—2016	\$608 million
1995—1996	\$60.4 million	2016—2017	\$534 million
1996—1997	\$107 million	2017—2018	\$773 million
1997—1998	\$47.7 million	2018—2019	\$890 million
1998—1999	\$43.8 million	2019—2020*	\$691 million (EST)
1999—2000	\$178.5 million	2020—2021**	\$372 million (EST)





# Conclusion

# Thank you... questions?

**Please contact our Subdivision Review Program:**

Deputy Chief Matt Damon, [Matt.Damon@fire.ca.gov](mailto:Matt.Damon@fire.ca.gov) , (916) 247-1156

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