



INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR
October 11, 2021

Supervisor Candace Andersen, Chair
Supervisor Diane Burgis, Vice Chair

Present: Candace Andersen, Chair
Diane Burgis, Vice Chair

Staff Present: Monica Nino, County Administrator; Julie DiMaggio Enea, Staff

Attendees: Beth Ward, Animal Services Director; Rebecca Myer, AHFC applicant; Cynthia Shehorn, PW Purchasing Svcs Mgr; Arturo Castillo, Animal Services Dept.; Yasaman Lee, AHFC applicant; Carrie Ricci, Deputy PW Director; Steve Burdo, Animal Services Dept.; Kristin Sherk, Dept of Conservation & Development; Amalia Cunningham, Dept of Conservation & Developm; Willie Robinson, AFHC applicant; Unidentified #1 (3005); Unidentified #2 (7776); Unidentified #3 (9980)

DRAFT

1. Introductions

Chair Andersen called the meeting to order at 10:30 a.m. and welcomed all in attendance.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No one requested to speak during the public comment period. Staff confirmed that no written public comment had been received prior to the start of the meeting.

3. RECEIVE and APPROVE the Record of Action for the September 13, 2021 IOC meeting.

The Committee approved the record of action for the September 13, 2021 meeting as presented.

AYE: Chair Candace Andersen
Vice Chair Diane Burgis

4. CONSIDER recommending to the Board of Supervisors the reappointment of Willie Robinson to the West Unincorporated Representative seat to a new three-year term ending on June 30, 2024, the appointment of LaTonia People-Stokes to the East Unincorporated Representative seat to a two-year term ending on June 30, 2023 and appointment of Valerie Bernardo to the West City Representative seat to a three-year term ending on June 30, 2024;

INTERVIEW applicants for the East City Representative and Central City Representative seats and DETERMINE recommendations.

East City Representative Applicants

- Rebecca Myer, Brentwood
- Alaric Robinson, Oakley

Central City Representative Applicants

- Julia Dozier, Pleasant Hill
- Yazaman Lee, Orinda
- Matthew Parkins, Danville
- Frances Sorrondegui, San Ramon (incumbent)

Kristin Sherk presented the staff report and recommendations. The Committee interviewed two applicants, Rebecca Myer and Yazaman Lee, and determined the following recommendations for board of supervisors consideration:

REAPPOINT Willie Robinson to the West Unincorporated Representative seat and Frances Sorrondegui to the Central City Representative seat to three-year terms ending on June 30, 2024; and APPOINT LaTonia People-Stokes to the East Unincorporated Representative seat and Rebecca Myer to the East City Representative seat to complete the unexpired terms ending on June 30, 2023, and Valerie Bernardo to the West City Representative seat to a three-year term ending on June 30, 2024.

Staff was directed to forward this recommendation to the board on October 19.

AYE: Chair Candace Andersen
Vice Chair Diane Burgis

5. ACCEPT the Small Business Enterprise, Outreach, and Local Bid Programs Report, reflecting departmental program data for the period January 1 - June 30, 2021

Cynthia Shehorn presented the staff report. The Committee accepted the report as presented and directed staff to forward the report to the board of supervisors on the Consent agenda.

AYE: Chair Candace Andersen
Vice Chair Diane Burgis

6. ACCEPT the 2020/21 Animal Benefit Fund Department Report.

Beth Ward presented the annual report. The Committee accepted the report as presented and directed staff to forward the report to the board of supervisors on the Consent calendar.

AYE: Chair Candace Andersen
Vice Chair Diane Burgis

7. The next meeting is currently scheduled for November 8, 2021.

The Committee confirmed its next meeting date of November 8, 2021.

8. Adjourn

Chair Andersen adjourned the meeting at 11:15 a.m.

For Additional Information Contact:

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