



INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR
July 12, 2021

Supervisor Candace Andersen, Chair
Supervisor Diane Burgis, Vice Chair

Present: Candace Andersen, Chair
Diane Burgis, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Monica Nino, County Administrator; Jill Ray, District II Supervisor's Office; Jami Morritt, Chief Asst Clerk of the Board; Lauren Hull, CoB Management Analyst; Karl Sung, Deputy County Counsel; Lea Castleberry, District III Supervisor's Office; Bob Campbell, Auditor-Controller; Lia Bristol, District IV Supervisors Office

1. Introductions

Chair Andersen called the meeting to order and acknowledged all of the attendees.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No one requested to speak during the public comment period.

3. RECEIVE and APPROVE the Record of Action for the May 10, 2021 IOC meeting.

The Committee approved the record of action for the May 10, 2021 meeting as presented.

4. CONSIDER changes to the Mental Health Commission bylaws pertaining to the Commissioner appointment process and DETERMINE action to be taken.

Chair Andersen summarized the Committee report and noted that a separate discussion would be scheduled to consider changes to the Mental Health Commission bylaws relating to absences.

The Committee considered compromise language for Section 4.4, with final language to be determined at the Committee's September meeting.

5. ACCEPT the Small Business Enterprise, Outreach, and Local Bid Programs Report, reflecting departmental program data for the period July 1 through December 31, 2020.

Staff advised the Committee that the staff report in the packet was discovered to be incomplete and recommended that the report be rescheduled to the next IOC meeting, to which the Committee agreed. The report was rescheduled to the September 13 IOC meeting.

6. Staff recommends:
1. omitting 3, 4 and 6 for all bodies. Those relationships seem fairly attenuated;
 2. retaining all other restrictions because they represent close family members of Supervisors; and
 3. omitting the same groups across all bodies, for ease of administration and compliance.

Staff presented its report and background. The Committee approved the staff recommendations and directed that they be forwarded to the Board of Supervisors for discussion.

7. The next meeting is currently scheduled for August 9, 2021.

The Committee decided to cancel its August meeting. The next meeting is scheduled for September 13, 2021.

AYE: Chair Candace Andersen
Vice Chair Diane Burgis

8. Adjourn

Chair Andersen adjourned the meeting at 10:55 a.m.

For Additional Information Contact:

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