

M E M O R A N D U M

TO: Joseph Villarreal, Executive Director

FROM: Elizabeth Campbell, Director of Managed Housing Programs

SUBJECT: Vacated Collection Loss Write-Offs

DATE: MARCH 31, 2021

I have reviewed the request for Vacated Collection Loss Write-Off Accounts submitted by the Housing Managers and recommend that the following amounts be written off/submitted as non-collectible:

PROJECT	RENT	LEGAL	MAINTENANCE	TOTAL	TENANT ACCOUNTS
Alhambra Terr. Martinez CAL 11-1	\$167.60	-0-	\$49.50	\$217.10	2
Bridgemont, Antioch CAL 11-3	\$19,389.25	-0-	\$700.00	\$20,089.25	3
Los Nogales, Brentwood CAL 11-4	\$1,674.00	-0-	\$125.00	\$1,799.00	3
El Pueblo, Pittsburg CAL 11-5	\$4,124.00	-0-	\$180.00	\$4,304.00	3
Las Deltas, N. Richmond CAL 11-6	-0-	-0-	-0-	-0-	0
Los Arboles, Oakley CAL 11-8	\$711.77	-0-	\$2,105.51	\$2,817.28	2
Las Deltas, N. Richmond CAL 11-9A	-0-	-0-	-0-	-0-	0
Las Deltas, N. Richmond CAL 11-9B	-0-	-0-	-0-	-0-	0
Bayo Vista, Rodeo CAL 11-10	\$27,707.59	-0-	\$5,503.56	\$33,211.15	7
Hacienda, Martinez CAL 11-11	\$1,105.76	-0-	\$50.00	\$1,155.76	3
Casa de Manana, Oakley CAL 11-12	-0-	-0-	\$1,045.23	\$1,045.23	2
Casa de Serena Bay Point CAL 11-13	\$6,127.13	-0-	\$1,179.00	\$7,306.13	2
Elder Winds, Antioch CAL 11-15	\$524.00	-0-	-0-	\$524.00	1
Vista del Camino San Pablo 4501	-0-	-0-	-0-	-0-	0
Kidd Manor, San Pablo 4502	\$7,336.00	-0-	\$1,465.00	\$8,801.00	5
TOTALS:	\$68,867.10	-0-	\$12,402.80	\$81,269.90	33