

Contra Costa County



## Please return completed applications to:

Clerk of the Board of Supervisors 1025 Escobar Street, 1st Floor Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

# **BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

Joan	Last Name				
Juan	D'Onofrio				
Home Address - Street	City	Zip Co	<b>Zip Code</b> 94518		
	Concord	94518			
Phone (best number to reach you)	Email				
Resident of Supervisorial District:	3				
EDUCATION Check appropria	a <u>te b</u> ox if you possess one of the following	g:			
High School Diploma	CA High School Proficiency Certifica	te G.E	.D. Certificate		
Colleges or Universities Attended	Course of Study/Major	Degree Awarded	Degree Awarded		
Pratt Institute	BFA	■ Yes	□ No		
NY University	Publishing Certification	■ Yes	□ No		
		☐ Yes	□ No		
Other Training Completed:					
□ No ■	the advisory board for which you are ap Yes If yes, how many? serve on this particular board, committe	approximately 20			
I just completed the About Face commission. Consider this my re	program as the chair, and I want to e-application.	o continue my ser	vice on this		
Describe your qualifications for this applications for this applications applications applications applications applications applications are suggested as a second control of the control	ppointment. (NOTE: you may also includ	e a copy of			
your resume with this appli I am a retired art director, product Press, NY and EMC Publishing S profit arts foundation, and product		itor with Oxford Uni esident of my own to r with my local Rota	501 c3 non		
your resume with this appli I am a retired art director, product Press, NY and EMC Publishing S profit arts foundation, and product	ication) ction manager, and manaaging edi St Paul, MN. I am presently the pre cer of an award-winning newslette	itor with Oxford Uni esident of my own to r with my local Rota	501 c3 non		
your resume with this appli I am a retired art director, product Press, NY and EMC Publishing S profit arts foundation, and product am also a graphic designer, illus	ication) ction manager, and manaaging edi St Paul, MN. I am presently the pre cer of an award-winning newslettel trator, and painter. [I am enclosing	itor with Oxford Uni esident of my own to r with my local Rota	501 c3 non		
your resume with this appli I am a retired art director, product Press, NY and EMC Publishing S profit arts foundation, and product	ication) ction manager, and manaaging edi St Paul, MN. I am presently the pre cer of an award-winning newslettel trator, and painter. [I am enclosing	itor with Oxford Uni esident of my own to r with my local Rota	501 c3 non		

Are you cu	irrently or have you ever			a County advisory	board?	
	Please check one:	☐ Yes	■ No			
List any vo	lunteer and community	experience, inclu	ding any boards	on which you have	ve served.	
	•					
Do you hav	ve a familial relationship	with a member	of the Board of Si	unonvicors? (Place	o rofor to	
Do you na	the relationships listed			ipervisors: (Fleas	e reier to	
	Please check one:	☐ Yes	■ No			
	If Yes, please identify th	e nature of the re	lationship:			
Do you hav	ve any financial relations	ships with the cou	ınty, such as grar	its, contracts, or		
	other economic relation	nships?				
	Please check one:	☐ Yes	■ No		W.	)E)
	If Yes, please identify th	e nature of the re	lationship:			
I CERTIFY th	hat the statements made	by me in this app	lication are true,	complete, and co	rrect to the best of n	ny
knowledge	and belief, and are made	e in good faith. I a	cknowledge and	understand that a	ll information in this	•
application	is publicly accessible. I u	nderstand and ag	ree that misstate	ments and/or omi	missions of material	fact may
cause forfe	iture of my rights to serv	re on a board, con	nmittee, or comm	nission in Contra C	osta County.	
Signed:				Date	2:	
Codemia abie			00.61		2	
Supmit this	application to: Cierkotti	neboara@cob.ccc		k of the Board of S 5 Escobar Street, :		
				tinez, CA 94553	1001	

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

### **Important Information**

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, greatgrandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
- 8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



#### EMPLOYMENT HISTORY AND COMMUNITY SERVICE ASSIGNMENTS

#### 2018 to present

### ARTS & CULTURAL COMMISSION OF CONTRA COSTA COUNTY Martinez, CA

Commissioner

Appointed to the Commission by the California Arts Council and Board of Supervisors to promote, grow, and advance the arts in Contra Costa County by growing, promoting, educating, and preserving diverse cultural expression

#### 2018 to present

H&R BLOCK, INC. Walnut Creek, Lafavette, Clayton, Pleasant Hill, CA **Customer Service Professional / Office Marketing Coordinator** 

Service clients in accordance with company guidelines and policies, ensure seamless client satisfaction, coordinate tax preparers' skill-levels with client needs, assist marketing manager with program preparations, and implement local marketing programs

### 2012 to present

## MICHELANGELO D'ONOFRIO ARTS FOUNDATION Concord, CA

Founder & President

Established a 501 c3 nonprofit charitable foundation devoted to presenting monetary awards and scholarships to students in K-12 public schools who demonstrate outstanding talents in the visual and the digital arts throughout the world

#### 2017 - 2018

## SUPERIOR COURT OF THE STATE OF CALIFORNIA

2016 - 2017 Member of the Civil Grand Jury

Served two one-year terms as a juror for the Contra Costa County Civil Grand Jury

#### 2014 to present

#### **ROTARY INTERNATIONAL** Concord CA

Newsletter Editor & Rotarian of the Year 2020

Serve as newsletter editor for the Rotary Club of Clayton Valley/Concord and won the "2020 Best Newsletter of the Year" and Rotarian of the Year award

#### 2002 - 2008

#### CURVES FOR WOMEN Piedmont, Walnut Creek, Alamo, Danville, CA

Franchise Owner

Owned four Curves fitness clubs; trained and managed over 35 staff hires; managed day-to-day operations; conducted classes on fitness, nutrition, and diet; worked one-on-one with members that ranged in age from 18 to 87; published a book of club member anecdotes; grew membership from 200 to 6,000; created all marketing and advertising promotions; and served on the East Bay Curves' Co-op Board

#### 1989 - 2002

#### EMC PUBLISHING, INC. St Paul, MN

#### Art Director / Production Manager / Marketing Design Coordinator

Implemented and executed the creative process of all printed materials and ancillary products; managed inhouse staff; supervised free-lance designers; contracted with off-site design services that specialized in educational books, electronic packaging products; business training and basic skills publications

#### 1973 - 1989

### OCEANA PUBLICATIONS, INC. (Oxford University Press) New York, NY

Vice President / Managing Editor / Production Manager / Purchasing Agent / Art Director/ International Project Coordinator / Technical Writer

Responsible for all aspects of legal text publishing; managed the editorial, art, production, and marketing departments; developed departmental budgets; founded and implemented student internship programs; headed team-driven employee incentive programs; produced New York University's Annual Law Review publication; organized conventions and seminars in London, Rome, and Beijing

### Education

PRATT INSTITUTE BFA Brooklyn, NY

NEW YORK UNIVERSITY Publication Certification New York, NY



THOM CHICAGO

CLERK BOARD OF SUPERVISORS CONTRA COSTA CO. MAY 2 4 2021

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