

# DRAFT



## FAMILY AND HUMAN SERVICES COMMITTEE

RECORD OF ACTION FOR  
March 22, 2021

Supervisor Candace Andersen, Chair  
Supervisor Diane Burgis, Vice Chair

Present: Candace Andersen, Chair  
Diane Burgis, Vice Chair

### 1. Introductions

*Chair Andersen called the meeting to order at 9:01 a.m. Staff and members of the public in attendance introduced themselves.*

### 2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

*Beverly Kumar spoke during public comment and thanked the committee for previously approving the youth seats on the Arts and Culture Commission of Contra Costa.*

### 3. RECEIVE and APPROVE the draft Record of Action for the meeting of the Family & Human Services Committee of January 25, 2021.

*The Committee approved the Record of Action for the January 25, 2021 meeting as presented.*

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

4. RECOMMEND that the Board of Supervisors:

1. APPOINT Susan Meltzer to the Member At-Large #18 seat on the Advisory Council on Aging, with a term expiring September 30, 2022, and

2. REAPPOINT the following individuals to Local Planning and Advisory Council for Early Care and Education, the specified seats and terms listed below:

Appointee	Seat	Term Expiration
Stacie Cooper-Roundtree	Child Care Provider 4 - East County	April 30, 2024
Amy Wells	Public Agency 1 - West County	April 30, 2024
Candy Duperrior	Discretionary 1 - East County	April 30, 2024
Cathy Roof	Discretionary 3 - Central/South County	April 30, 2024
Liliana Gonzalez	Public Agency 2 - Central/South County	April 30, 2024

*Anthony Macias reported that the Contra Costa Advisory Council on Aging is doing well with its membership, including filling the city seats that are normally difficult to fill. It was acknowledged that virtual meetings have helped eliminate the rush-hour commute for council members, especially those living in far East County cities.*

*The Committee approved the nomination of Susan Meltzer to the Member At-Large #18 seat on the **Contra Costa Advisory Council on Aging**, with a term expiring September 30, 2022; and the reappointments of Stacie Cooper-Roundtree, Amy Wells, Candy Duperrior, Cathy Roof, and Liliana Gonzalez to their current seats on the **Local Planning and Advisory Council for Early Care and Education**, with terms expiring April 30, 2024.*

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

5. RECOMMEND that the Board of Supervisors:

1. ACCEPT the amended bylaws of the Contra Costa Commission for Women and Girls, and if approved,
2. APPOINT/REAPPOINT the following individuals to the specified seats and terms on the Contra Costa Commission for Women and Girls:

Appointee	Seat	Term Expiration
Kirsten Upshaw	At-Large 1	February 28, 2025

Jennifer Rizzo	At-Large 2	February 28, 2025
Lanita Mims	At-Large 4	February 28, 2025
Faye Maloney	At-Large 7	February 28, 2025

*Enid Mendoza noted that the attached bylaws have the old address for the Clerk of the Board's Office, and if the presented revisions are approved, the final bylaws revisions to the Board of Supervisors will include the Clerk of the Board Office address as 1025 Escobar Street, 1st Floor.*

*Kelly Clancy, Chair of the Contra Costa Commission for Women and Girls (CCCWG) informed the Committee of future bylaws revisions to address the recommendation of a Treasurer official position and funding, accounting, and reporting responsibilities that would need to be addressed in the bylaws should a County account for donations be created.*

*The Committee accepted the bylaws revisions, with the COB address change; as well as, the appointments of Kirsten Upshaw, Jennifer Rizzo, Lanita Mims, and Faye Maloney to at-large seats on the CCCWG with terms expiring February 28, 2025; and encouraged the CCCWG to continue their advocacy work and bringing more awareness to the County of the needs and/or challenges faced by women and girls, including areas where the County could advocate by inclusion in legislative platforms.*

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

6. CONSIDER accepting or modifying the *Arts & Culture Plan Prospectus for Contra Costa County* that identifies a district art project, and forwarding to the Board of Supervisors for their approval.

*Jenny Balisle, AC5 Managing Director, presented the staff reports and highlights.*

*Beverly Kumar and Ben Miyaji spoke during public comment, and acknowledged Ms. Balisle's work and advocacy and the support of the Committee.*

*The Committee accepted the report as presented and approved it moving forward to the Board of Supervisors as a discussion item sometime in April or May, if feasible by then. The Committee also encouraged Arts & Culture Commission of Contra Costa County (AC5) members to attend upcoming Measure X meetings to stay informed of those priority goals and potential funding opportunities for AC5's long term goals.*

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

7. RECOMMEND that the Board of Supervisors:
1. APPROVE recommendations for FY 2021/22 CDBG Public Service (PS) projects as recommended by staff and/or amended by the Committee.
  2. APPROVE recommendations for FY 2021/22 Emergency Solutions Grant (ESG) projects as recommended by staff and/or amended by the Committee.
  3. DIRECT the Department of Conservation and Development to prepare a staff report on the Committee's recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories and considered by the Board of Supervisors on May 11, 2021 as a "Consent" item.

*Gabriel Lemus, CDBG Program Manager, presented the staff report and highlights, and stated that if approved, the reports would be ready by the May 11, 2021 Board of Supervisors meeting for approval.*

*The Committee accepted the report and directed staff to forward the report as presented to the Board of Supervisors on Consent for their approval.*

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

8. The next meeting is currently scheduled for April 26, 2021.

*Chair Andersen confirmed the next meeting date of April 26, 2021.*

9. Adjourn

*Chair Andersen adjourned the meeting at 9:48 a.m.*

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For Additional Information Contact:

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