



**CONTRA COSTA COUNTY  
DEPARTMENT OF CONSERVATION AND  
DEVELOPMENT  
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***MEMORANDUM***

**DATE:** March 22, 2021

**TO:** Family and Human Services Committee  
Supervisor Candace Andersen, Chair  
Supervisor Diane Burgis, Vice-Chair

**FROM:** Gabriel Lemus, CDBG Program Manager

**SUBJECT:** FY 2021/22 (2<sup>nd</sup> Year) Community Development Block Grant (CDBG) Funding Recommendations – Public Service Category

FY 2021/22 (2<sup>nd</sup> Year) Emergency Solutions Grant Funding Recommendations

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**RECOMMENDATIONS**

1. **APPROVE** recommendations for FY 2021/22 CDBG Public Service (PS) projects as recommended by staff and/or amended by the Committee.
2. **APPROVE** recommendations for FY 2021/22 Emergency Solutions Grant (ESG) projects as recommended by staff and/or amended by the Committee.
3. **DIRECT** the Department of Conservation and Development to prepare a staff report on the Committee's recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories and considered by the Board of Supervisors on May 11, 2021 as a "Consent" item.

**BACKGROUND**

The purpose of this memorandum is to transmit staff recommendations for funding in the PS category for the FY 2021/22 CDBG Program and the FY 2021/22 ESG Program. The proposed funding spreadsheets for both PS and ESG projects are attached.

In October 2013, the Board of Supervisors approved having two separate and distinct funding cycles for the non-housing categories of the CDBG Program and for the ESG Program to align with the five-year period of the CDBG/ESG Consolidated Plan. The first cycle is a two-year funding cycle for programs/projects in the CDBG PS, economic development, and infrastructure/public facilities

categories and for the ESG Program. The second cycle is a three-year funding cycle to conclude the final three years of a five-year Consolidated Plan period. Consequently, in May 2020, the Board approved the allocation of FY 2020/21 and FY 2021/22 CDBG and ESG funds. The allocation of FY 2021/22 CDBG and ESG funds is contingent on the availability of funds and the satisfactory accomplishment of contract goals.

### **Available Funding**

On March 2, 2021, the U.S. Department of Housing and Urban Development (HUD) announced the FY 2021/22 CDBG Program entitlement allocations to all CDBG entitlement jurisdictions. The County's FY 2021/22 CDBG entitlement amount is \$4,665,011, which is approximately \$27,000 more than the County received in FY 2020/21.

On November 4, 2014, the Board of Supervisors (Board) adopted funding guidelines for the allocation of CDBG funds that require the County's annual grant be allocated to the following CDBG eligible categories:

<b>Category of Use</b>	<b>Allocation Guidelines CDBG Program</b>	<b>Available Funding</b>
Affordable Housing	45%	\$2,099,255
Public Services	*17%	\$ 793,052
Economic Development	10%	\$ 466,501
Infrastructure/Public Facility	8%	\$ 373,201
Administration	20%	\$ 933,002
<b>Total FY 2021/22 CDBG Grant</b>		<b>\$4,665,011</b>

\*As long as the amount does not go over HUD's statutory cap for Public Services

**CDBG Program – Public Service Category:** Consistent with Board funding guidelines, 17 percent of the County's annual CDBG allocation may be used for PS projects. Consequently, \$793,052 is available to PS projects from the annual allocation. Lastly, \$40,000 is provided from the "Administration" category to assist with funding fair housing services. Therefore, a total of **\$833,052** is available for PS projects. A total of 34 renewal applications were received requesting a total of **\$761,375**. This includes one application from FY 2020/21 projects that did not commence due to limitations imposed by state/local emergency proclamations in response to the COVID-19 pandemic. The award for Rising Sun Center for Opportunity's Climate Careers program was postponed until FY 2021/22, which has afforded them the opportunity to best deliver their program. Rising Sun Center for Opportunity has transformed its program to include virtual components and hopes to continue in-person services once restrictions are lifted.

Staff recommends all 34 renewal projects be funded at the amounts requested (**Attachment A**). Therefore, a total of \$71,677 is available from the PS category to fund projects in other CDBG categories. Staff recommends distributing the \$71,677 to one, or more of the other CDBG categories in order to fund other viable projects. This will ensure that the applications in other CDBG categories get their full request and ensures that all of the available CDBG funds are allocated to eligible projects carried out during FY 2021/22.

**ESG Program:** The County receives ESG funds on an entitlement bases for use in funding renovation, major rehabilitation, or conversion of buildings for use as emergency shelters for the homeless,

provision of essential services for the homeless; emergency shelter operations and related services; and homelessness prevention and rapid re-housing activities. The County will receive a total of **\$395,606** in ESG funding for FY 2021/22, approximately \$7,500 less than FY 2020/21. Seven and a half percent (7.5%) of the grant will be used for administration expenses, resulting in a total of **\$365,935** available for projects.

A total of six renewal applications were received, requesting a total of \$372,865 in ESG Program funds. Given that the County's FY 2021/22 ESG Program allocation from HUD is slightly lower than the FY 2020/21 allocation, staff is recommending the same agencies and programs for FY 2021/22, but with slight reductions from FY 2020/21. Homelessness Prevention/Rapid Rehousing programs must get 40 percent of the total ESG allocation per ESG regulations. Therefore SHELTER, Inc.'s Prevention/Rapid Rehousing program is recommended to receive 40% of our total ESG allocation. Staff's detailed recommendations for the use of ESG funds are listed in **Attachment B**.

### **Application Process and Evaluation Criteria:**

**CDBG Program and ESG Program:** For FY 2021/22, currently funded PS and ESG agencies were required to submit an abbreviated "renewal application", including a proposed FY 2021/22 budget, current audit, and confirmation of performance outcomes. This information was used to evaluate an agency's continuing capacity to operate its program during the next fiscal year.

Staff's funding recommendations for FY 2021/22 PS projects are listed in Attachment A, and staff's funding recommendations for FY 2021/22 ESG projects are listed in Attachment B. In general, most agencies are currently performing as proposed and are expected to meet or exceed performance outcomes, contained in their CDBG and ESG program agreements, by the end of the year. Many programs had to pivot their service models due to the pandemic and either operate virtually or at limited capacity for in-person services. Some have shifted functions altogether to better serve the community during this time.

**Public Hearing and Transmittal of Recommendations:** The Committee's recommendations will be forwarded to the full Board of Supervisors prior to the public hearing that is scheduled for May 11, 2021. Final recommendations must be forwarded to HUD within 60 days of HUD's announcement of the CDBG Program entitlement allocations, or by May 15, 2021, for review to ensure consistency with federal regulations.

### **Attachments**

Attachment A – FY 2021/22 PS Projects

Attachment B – FY 2021/22 ESG Projects

cc: John Kopchik, Director, Department of Conservation and Development  
Amalia Cunningham, Assistant Deputy Director, Department of Conservation and Development

# Attachment A

**Community Development Block Grant  
Public Services Category  
FY 2021/22**

**ATTACHMENT A**

FY 2021/22							
CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received in FY 2020/21	County Staff Recommendation for FY 2021/22	
21-01-PS	Bay Area Crisis Nursery	Bay Area Crisis Nursery	Provide short-term residential/shelter services and emergency childcare for 21 children ages birth through 5 years.	\$15,000	\$15,000	\$15,000	\$894,927.00
21-02-PS	ECHO Housing	Landlord/Tenant Services	Provide information and assistance to 200 tenants and landlords on their housing rights and responsibilities.	\$80,000	\$80,000	\$80,000	\$258,451.00
21-03-PS	Food Bank of Contra Costa and Solano	Collaborative Food Distribution	Provide food to over 10,000 low-income persons in the Urban County.	\$46,500	\$46,500	\$46,500	\$5,523,246.00
21-04-PS	Loaves and Fishes of Contra Costa	Nourishing Lives in Martinez, Antioch and Pittsburg	Provide free buffet-style lunches and groceries weekdays to 650 homeless and low-income Urban County residents at the Loaves & Fishes Martinez and Oakley Dining Room.	\$18,000	\$18,000	\$18,000	\$1,627,240.00

**Community Development Block Grant  
Public Services Category  
FY 2021/22**

**ATTACHMENT A**

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received in FY 2020/21	County Staff Recommendation for FY 2021/22	
21-05-PS	Monument Crisis Center	Critical Safety Net Resources for Families and Individuals	Provide wrap-around safety net services to over 2,000 low-income residents, through a variety of services including: on-site food distribution, direct referrals and workshops for financial assistance, and other basic information and referrals and support to lower income families.	\$15,000	\$15,000	\$15,000	\$2,673,900.00
21-06-PS	Richmond Community Foundation (RCF)	Sparkpoint Contra Costa - Bay Point Community Career Center	Provide services to 160 Urban County residents to assist them in obtaining and maintaining employment, improve their careers.	\$13,000	\$13,000	\$13,000	\$229,747.00
21-07-PS	St. Vincent de Paul of Contra Costa County	RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul	Provide free urgent and chronic medical care to 386 uninsured clients.	\$15,000	\$15,000	\$15,000	\$243,367.00
21-08-PS	Choice in Aging	Mt. Diablo Center Adult Day Health Care	Provide an adult day health care program to 24 Urban County seniors, many with severe disabilities.	\$9,300	\$9,300	\$9,300	\$1,306,998.00

**Community Development Block Grant  
Public Services Category  
FY 2021/22**

**ATTACHMENT A**

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received in FY 2020/21	County Staff Recommendation for FY 2021/22	
21-09-PS	Contra Costa Crisis Center	Crisis / 211 Contra Costa	Provide crisis intervention service and information and referrals to 8,200 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and the disabled.	\$18,000	\$18,000	\$18,000	\$1,408,655
21-10-PS	Contra Costa Family Justice Alliance	Family Justice Center	Provide resources and one-stop services to 475 victims of interpersonal violence, including domestic violence, sexual assault, child abuse, elder abuse and human trafficking.	\$32,000	\$32,000	\$32,000	\$2,643,402.00
21-11-PS	Contra Costa Senior Legal Services	Legal Services for Seniors	Provide free legal counsel and direct representation to 200 Urban County seniors to prevent elder abuse, financial abuse, and loss of housing.	\$15,000	\$15,000	\$15,000	\$529,055.00
21-12-PS	Court Appointed Special Advocates (CASA)	Children At Risk	Provide advocacy, mentoring, and representation services to 70 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services, and a safe and permanent living situation.	\$18,000	\$18,000	\$18,000	\$1,019,750.00

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CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received in FY 2020/21	County Staff Recommendation for FY 2021/22	
21-13-PS	Lamorinda Spirit - City of Lafayette	Lamorinda Spirit Van Senior Transportation Program	Provide transportation services to 160 Lafayette, Moraga, and Orinda older adults to medical and personal appointments; grocery and sundry shopping; errands; exercise and other classes; lunch at the Congregate Cafe, Walnut Creek Senior Center; Sunday church; and social outings, so they may age in their own homes.	\$10,000	\$10,000	<b>\$10,000</b>	\$180,317.00
21-14-PS	Lions Center for the Visually Impaired	Independent Living Skills for Blind and Visually Impaired Adults	Provide in-home independent living skills instruction and training to 42 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.	\$10,000	\$10,000	<b>\$10,000</b>	\$292,630.00
21-15-PS	Meals on Wheels Diablo Region	Care Management	Provide bilingual care management services to 140 seniors to prevent homelessness and premature institutionalization or hospitalization.	\$15,000	\$15,000	<b>\$15,000</b>	\$345,972.00
21-16-PS	Meals on Wheels Diablo Region	Meals on Wheels	Provide nutritious meal delivery services to 300 homebound, Urban County seniors, to allow them to age in place in the safety and comfort of their home.	\$15,000	\$15,000	<b>\$15,000</b>	\$341,576.00



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CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received in FY 2020/21	County Staff Recommendation for FY 2021/22	
21-17-PS	Ombudsman Services of Contra Costa	Ombudsman Services of Contra Costa	Provide advocacy services to 300 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.	\$12,000	\$12,000	<b>\$12,000</b>	\$1,954,217.00
21-18-PS	Pleasant Hill Recreation & Park District	Senior Service Network	Provide care services, including on-site crisis intervention and care management services, to 150 low-income seniors to prevent displacement or premature institutionalization.	\$10,000	\$10,000	<b>\$10,000</b>	\$55,917.00
21-19-PS	Rainbow Community Center of Contra Costa	Kind Hearts Community Support Program	Provide congregate meals, food pantry services, home/friendly visitor services and wellness calls to 65 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.	\$11,000	\$11,000	<b>\$11,000</b>	\$213,525.00
21-21-PS	West County Adult Day Care	West County Adult Day Shelter/Alzheimer	Provide day care services to 56 Urban County seniors with alzheimer's/dementia, thereby supporting their caregivers and allowing the patients to remain in their homes longer and prevent premature placement in a care facility.	\$40,000	\$40,000	<b>\$40,000</b>	\$199,100.00

**Community Development Block Grant  
Public Services Category  
FY 2021/22**

**ATTACHMENT A**

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received in FY 2020/21	County Staff Recommendation for FY 2021/22	
21-21-PS	A Place of Learning (APOL)	After School Tutoring and Mentoring Program	Provide free after school mentoring and tutorial services to 60 underprivileged and English Learning Children in Brentwood, Oakley, Byron, Discovery Bay, Knightsen, and Bethel Island.	\$10,000	\$10,000	<b>\$10,000</b>	\$37,500.00
21-22-PS	East Bay Center for the Performing Arts	Deep Roots, Wide World Program	Provide sustained access to the performing arts to enrich the lives of 150 Urban County youth, and broaden their experience to diverse global art traditions, build community, and support a Countywide initiative to improve third grade reading at four critical sites.	\$11,500	\$11,500	<b>\$11,500</b>	\$55,927.00
21-23-PS	James Morehouse Project / Bay Area Community Resources (BACR) (fiscal sponsor)	James Morehouse Project at El Cerrito High School	Provide comprehensive mental health and student support services to 155 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.	\$10,000	\$10,000	<b>\$10,000</b>	\$323,000.00

**Community Development Block Grant  
Public Services Category  
FY 2021/22**

**ATTACHMENT A**

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received in FY 2020/21	County Staff Recommendation for FY 2021/22	
21-24-PS	Mount Diablo Unified School District	CARES After School Enrichment Program	Provide enrichment through the CARES After School Program, to 700 elementary and middle school students in the Bay Point area as evidenced by on site and off site experiences and programs for students.	\$10,000	\$10,000	\$10,000	\$4,514,586.00
21-25-PS	RYSE, Inc.	RYSE Career Pathway Program	Provide support services, including 1) career development and soft skills support, 2) media arts skill development, 3) paid work experience opportunities; and 4) academic enrichment and interventions to 230 Urban County youth, in order to enable them to maintain long-term financial stability.	\$40,000	\$40,000	\$40,000	\$335,809.00
21-26-PS	Village Community Resource Center	Village Community Resource Center Program Support	Provide family-focused, bilingual afterschool tutoring and community school partnership programming to 100 East County children.	\$13,000	\$13,000	\$13,000	\$415,050.00
21-27-PS	ECHO Housing	Fair Housing Services	Provide comprehensive fair housing counseling services to approximately 80 Urban County residents.	\$40,000	\$40,000	\$40,000	\$361,482.00

**Community Development Block Grant  
Public Services Category  
FY 2021/22**

**ATTACHMENT A**

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received in FY 2020/21	County Staff Recommendation for FY 2021/22	
21-28-PS	Multicultural Institute	Lifeskills/Day Labor Program	Provide job-matching, individualized assistance with health, legal, and educational needs to 400 poverty level and extremely low-income day laborers.	\$26,000	\$26,000	\$26,000	\$117,191
21-29-PS	Opportunity Junction	Bay Point Career Development Services	Provide intensive, individualized vocational services including assessment and development of employment plans, case management and service referrals to 30 low-income persons.	\$20,000	\$20,000	\$20,000	\$134,348
21-30-PS	Rising Sun Center for Opportunity	Climate Careers Contra Costa County	Provide professional development training to 8 low-income, Urban County youth, ages 15-24, through the Climate Careers summer youth training and employment program, featuring workshops, individual mentorship, and energy conservation/efficiency training.	\$13,000	\$13,000	\$13,000	\$426,833.00

**Community Development Block Grant  
Public Services Category  
FY 2021/22**

**ATTACHMENT A**

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received in FY 2020/21	County Staff Recommendation for FY 2021/22	
21-31-PS	CCC-Health Servces Dept. - H3	CORE Street Outreach	Provide day and evening homeless street outreach services to at least 740 Urban County individuals living outside throughout the County to engage, stabilize, and deliver health and basic need services, and aid in obtaining interim and permanent housing.	\$90,000	\$90,000	<b>\$90,000</b>	\$877,200.00
21-32-PS	Interfaith Council of Contra Costa County	Winter Nights Emergency Family Shelter	Provide emergency shelter, food, tutoring, transportation, case management, housing placement assistance to 16 Urban County residents.	\$10,000	\$10,000	<b>\$10,000</b>	\$373,768.00
21-33-PS	SHELTER, Inc.	Homeless Prevention & Rapid Rehousing Program	Provide rapid rehousing and homeless prevention services to 160 Urban County residents to quickly regain stable, permanent housing or maintain their housing.	\$25,075	\$25,075	<b>\$25,075</b>	\$800,000.00
21-34-PS	Community Housing Development Corporation of North Richmond	Multicultural/Senior Family Center	Provide nutrition programs, senior services, educational, social and multi-cultural programs through the operation of a community center for a minimum of 400 residents of North Richmond.	\$25,000	\$25,000	<b>\$25,000</b>	\$800,000.00
<b>TOTAL</b>				<b>\$761,375</b>	<b>\$761,375</b>	<b>\$761,375</b>	<b>\$31,514,686.00</b>

# Attachment B

**Emergency Solutions Grant Program  
FY 2021/22**

**ATTACHMENT B**

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total Budget
				Amount Requested	Amount Received In FY 2020/21	County Staff Rec. FY 2021/22	
21-01-ESG	CC Health Services H3	Adult Interim Housing Program	Emergency shelter beds and wraparound services for 150 homeless.	\$100,000	\$100,000	\$97,156	\$2,071,106
21-02-ESG	CC Health Services H3	Calli House Youth Shelter	Emergency shelter beds and support services for 96 homeless youth.	\$30,000	\$30,000	\$30,000	\$806,201
21-03-ESG	CC Health Services H3	CORE-Coordinated Outreach, Referral, and Engagement Program	Provide day and evening homeless street outreach services to at least 740 Urban County individuals living outside throughout the County to engage, stabilize, deliver health and basic need services, and aid in obtaining interim and permanent housing.	\$30,844	\$30,844	\$30,844	\$877,200
21-05-ESG	SHELTER, Inc.	Homeless Prevention and Rapid Rehousing Program	Homelessness prevention and rapid rehousing services to 60 Extremely Low Income households in the Urban County	\$131,021	\$131,021	\$128,573	\$800,000
21-06-ESG	STAND! For Families Free of Violence	Rollie Mullen Emergency Shelter	Emergency shelter and support services for 80 women and their children.	\$50,000	\$50,000	\$49,000	\$649,258
21-07-ESG	Trinity Center	Trinity Center	Hygiene/food services and day-use facility for 230 homeless clients.	\$31,000	\$31,000	\$30,363	\$1,204,501
<b>Totals</b>				<b>\$372,865</b>	<b>\$372,865</b>	<b>\$365,936</b>	<b>\$6,408,266</b>