



CONTRA COSTA COUNTY  
DEPARTMENT OF CONSERVATION & DEVELOPMENT  
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TO: Countywide Oversight Board

FROM: Maureen Toms, AICP, Deputy Director

DATE: January 25, 2021

SUBJECT: Recognized Obligation Payment Schedule for July 2021 - June 2022 (ROPS 21-22)  
and Administrative Budget

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### **Recommendation**

ADOPT Resolution No. 2021-15, approving the Recognized Obligation Payment Schedule for the period of July 1, 2021 – June 30, 2022 (“ROPS 21-22”) and Administrative Budget, both of which are attached.

### **ROPS**

The ROPS 21-22, which is a condensed version of both the “A” and “B” six-month periods, is due to the State Department of Finance (the “DOF”) by February 1, 2021.

As required under Health and Safety Code Section 34179.6, ROPS 21-22 will be submitted to the DOF, the County Administrator and the Contra Costa County Auditor-Controller and posted on the Successor Agency's website in accordance with the requirements thereunder.

ROPS 21-22 authorizes all payments to be made by the Successor Agency for enforceable obligations for the twelve -month time period between July 1, 2021 and June 30, 2022. The payments noted on the ROPS are estimates. In most cases, assumptions made for ROPS 21-22 were based on actual expenditures in the prior ROPS and expected expenditures in the upcoming period.

The title page of ROPS 21-22 shows that enforceable obligations require \$8,014,353 from the Redevelopment Property Tax Trust Fund (the “RPTTF”), \$280,000 from Reserves, and \$250,000 for Administrative RPTTF. This amount assumes the RPTTF has already set aside pass-through payments to taxing entities and administrative costs for the County Auditor-Controller.

### **Administrative Budget**

According to Health & Safety Code Section 34177 of Assembly Bill x1 26 (the “Dissolution Act”), the Successor Agency prepares a draft administrative budget for each fiscal year and submits it to the

Oversight Board for approval. Prior to the Oversight Board’s approval of the administrative budget, the Board of Supervisors, acting in the capacity as the governing board of the Successor Agency for the Contra Costa County Redevelopment Agency, may review and approve the proposed administrative budget.

The state statute specifies a minimum administrative cost allowance to the Successor Agency for its administrative costs, using a percentage of property tax revenue allocated by the County Auditor-Controller to the Successor Agency to meet enforceable obligations. The County Auditor-Controller calculates the allowance using three percent of the distribution to be received by the Successor Agency from the Redevelopment Property Tax Trust Funds (RPTTF) or \$250,000 for the fiscal year, whichever amount is greater.

	21-22A	21-22B	Total
<b>Admin/Non Admin Staff Expenses</b>			
Space Rent	\$19,500	\$19,500	\$39,000
Salary/Overhead	\$104,500	\$104,500	\$209,000
Various Admin Expenses	\$1,000	\$1,000	\$2,000
<b>TOTAL ADMIN EXPENSES</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$250,000</b>
<b>Revenue</b>			
<b>TOTAL ADMIN REVENUES</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$250,000</b>