



ADVISORY BODY ANNUAL REPORT

Advisory Body Name: Historical Landmarks Advisory Committee (HLAC)

Advisory Body Meeting Time/Location: 2nd Thursday at 2PM quarterly: Feb, May, Aug, Nov

Chair (during the reporting period): Carol Jensen

Staff Person (during the reporting period): Dominique Vogelpohl, Department of Conservation and Development

Reporting Period: January 1, 2021 - December 31, 2021

I. Activities

(estimated response length: 1/2 page)

Describe the activities for the past year including areas of study, work, special events, collaborations, etc.

HLAC has continued efforts in updating the Historic Resources Inventory (HRI).

HLAC continues to stay involved in the in-progress County Envision 2040 General Plan update.

HLAC continues to draft a potential County Historic Preservation Ordinance to be included with the in-progress County Zoning Ordinance update.

HLAC continues to advertise the current HLAC vacancy to assist the County Historical Society in obtaining nominees to fill the vacant seat.

HLAC Chair, Carol Jensen, continues to be represent the HLAC in being an active member of the National Heritage Area Management Plan Advisory Committee for the Delta Protection Commission.

II. Accomplishments

(estimated response length: 1/2 page)

Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.

HLAC provided feedback to Envision 2040 on the draft Historical and Cultural Resources Section of the Conservation, Open Space, and Managed Lands Element at their November meeting.

HLAC presented draft No. 4 of their draft County Historic Preservation Ordinance at their August meeting.

III. Attendance/Representation

(estimated response length: 1/4 page)

Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.

The five-member HLAC is comprised of four Contra Costa County Historical Society (CCCHS) members and the Deputy Director of the Department of Conservation and Development, Community Development Division.

Meetings held in 2021: February 11, June 17 (May 13 meeting pushed to June due to lack of quorum), August 12, and November 18 (November 11 meeting pushed to 18th due to Veterans day holiday)

Melissa Jacobson, Seat 1: Present, Present, Absent, Present
Melinda McCrary, Seat 2: Present, Present, Present, Present
Seat 3: Vacant
Carol Jensen, Seat 4: Present, Present, Present, Present
Aruna Bhat, Deputy Director: Present, Present, Present, Present

IV. Training/Certification

(estimated response length: 1/4 page)

Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.

All HLAC members are up to date with their Training Certification for Member of County Advisory Body and Public Service Ethics Education Certification.

HLAC staff attended a Webinar "Historic Preservation Overview for Open Space Districts and Trusts" presented by Page & Turnbull, and presented a summary review for the HLAC members at their February 11 meeting.

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.

Continue participating in the in-progress Envision 2040 draft Historical and Cultural Resources Section of the Conservation, Open Space, and Managed Lands Element.

Request direction from the Board of Supervisors with respect to including a County Historic Preservation Ordinance with the in-progress County Zoning Ordinance update.

Continue to assist the County Historical Society in filling the HLAC vacancy.

Investigate the potential impact of SB 9 on properties where historical resources and historic districts are located in unincorporated county, and to also understand the parameters of the exception for historical resources, could a resolution that established the historical resource or historic district satisfy the exemption criteria.

Discuss the pros and cons of amending how members are selected to the HLAC and consider expanding the eligibility for membership to the HLAC beyond exclusive membership of the Contra Costa County Historical Society to all historical societies in the County.

Continue efforts in updating the Historic Resources Inventory (HRI).

HLAC Chair to continue participating in the National Heritage Area Management Plan Advisory Committee.