



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | [eclkc.ohs.acf.hhs.gov](http://eclkc.ohs.acf.hhs.gov)

July 07, 2021

**Grant No. 09CH010862**

**Dear Head Start Grantee:**

An application for funding for the upcoming budget period must be submitted by October 1, 2021.

The following table reflects the annual funding and enrollment levels available to apply for:

Funding Type	Head Start	Early Head Start
Program Operations	\$17,623,153	\$8,818,593
Training and Technical Assistance	\$197,344	\$195,205
<b>Total Funding</b>		<b>\$26,834,295</b>

Program	Head Start	Early Head Start
Federal Funded Enrollment	1,351	573

**Period of Funding: 01/01/2022 - 12/31/2022**

### **Application Submission Requirements**

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)* for a continuation application. It must be submitted on behalf of the Authorizing Official registered in the HSES.

**Incomplete applications will not be processed.**

*Application Instructions* are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the "Resources" section of the HSES.

Please contact Chris Pflaumer, Head Start Program Specialist, at 415-437-8445 or [chris.pflaumer@acf.hhs.gov](mailto:chris.pflaumer@acf.hhs.gov) or Caitlin Buffa, Grants Management Specialist, at 646-905-8138 or [caitlin.buffa@acf.hhs.gov](mailto:caitlin.buffa@acf.hhs.gov) with questions regarding the *Application Instructions*.

For assistance submitting the application in HSES, contact [help@hsesinfo.org](mailto:help@hsesinfo.org) or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the current budget period.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

/Cynthia Yao/

Cynthia Yao  
Regional Program Manager  
Office of Head Start