

**PARTICIPATING ADDENDUM**  
**for**  
**Office Furniture, Related Products and Services under OMNIA Purchasing Cooperative Program**

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Participating Entity:  
**CONTRA COSTA COUNTY**

Contractor: OFS Brands, Inc.

This Agreement is made and entered into as of September 7, 2021 (“Effective Date”), by and between Contra Costa County, a political subdivision of the State of California (“County”), and OFS Brands, Inc., an Indiana Corporation (hereinafter referred to as “OFS”), whose principal place of business is 1204 East Sixth Street, Huntingburg, IN 47542. The County and OFS are sometimes referred to herein together as the “Parties,” and each as a “Party.”

Whereas, OFS offers goods and services under Contract # R191813 by and between OFS and Region 4 Education Service Center (“Master Contract”), and made available to public agencies nationally by OMNIA Public Purchasing Purchasing Alliance (“OMNIA”), after a competitive bid process. OFS utilizes a network of independent dealers to satisfy OFS’s obligations under the Master Contract.

Whereas, the County has determined that entering into a Participating Addendum under the OMNIA program provides a benefit to the County.

Now therefore, OFS and the County agree as follows:

1. Term. The term of this Agreement begins on the Effective Date, and it expires on April 30, 2023. The County and OFS may agree to extend this Agreement by up to two additional years, one year at a time, by amending this Agreement, provided that the Master Contract remains in effect as of the date the term of this Agreement is extended. Any extension of the term of this Agreement is subject to the prior approval of the County’s Board of Supervisors, its governing body. If the Master Contract is terminated prior to the expiration of the term, or any extension thereof, OFS shall continue to perform under this Agreement until the term, or extension thereof, of this Agreement expires.
2. Payment Limit. The County’s total payments OFS under this Agreement shall not exceed \$1,000,000 (“Payment Limit”). Nothing in this Agreement obligates the County to make any purchases, or any particular volume of purchases, under this Agreement.
3. Changes to Master Contract. For the purposes of this Agreement, the terms of the Master Contract are incorporated in, and made a part of, this Agreement, except for those terms of the Master Contract that are modified by this Agreement, as follows:
  - a. Each reference to “Region 4 Education Service Center” and “Region 4 ESC” in the Master Contract is deleted and replaced with “Contra Costa County” and “County,” respectively; excepting that the foregoing does not apply to items 17-20 regarding price adjustments, audits and product additions and deletions, as well as item 34 tariff’s.
  - b. The following sentence is added to Section 10 of the Master Contract: “OFS, and each distributor or dealer acting at OFS’s direction, shall be registered with the California Secretary of State to do business in the State of California, and shall have a designated agent for service of process within that state. OFS shall be solely responsible for ensuring a distributor or dealer acting on its behalf provides goods and performs services

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purchased by the County in accordance with the requirements of this Contract. OFS shall be solely responsible for taking reasonable measures to ensure that it and each distributor or dealer acting at OFS's direction comply with all applicable requirements of California law while performing services under this Contract, which may include but are not limited to the payment of prevailing wages when required under California law. If notified to the contrary OFS will be provided 60 days to address and correct the deficiency."

- c. The term "State of Texas" in Section 11(d) (Force Majeure) of the Master Contract is deleted and replaced with "State of California."
- d. Notwithstanding anything to the contrary in Section 18 (Audit Rights), the County's audit rights under that section shall survive for a period of One (1) year following the date on which this Agreement terminates or expires.
- e. The last sentence in Section 30 (Indemnity) of the Master Contract is deleted in its entirety and replaced with the following: "Any litigation involving the County, its officers, employees, or representatives shall be filed in a state or federal court in the State of California with jurisdiction over the parties and over the subject matter of the litigation. OFS's obligations under this section shall survive the termination or expiration of this Contract."
- f. The following sentences are added to Section 32 (Certificates of Insurance) of the Master Contract: "All insurers shall be admitted to issue policies of insurance in the State of California, and each certificate of insurance required to be provided to the County under the Contract shall name "Contra Costa County, its officers, employees, and representatives" as additional insureds. Either (i) all policies of insurance shall cover claims arising from acts or omissions of subcontractors or authorized dealers performing on Contractor's behalf, or (ii) Contractor shall require subcontractors or authorized dealers to satisfy the insurance requirements of this Contract, including naming the above additional insureds on the subcontractor's or authorized dealer's certificates of insurance."
- g. Appendix C, Doc #1 is deleted in its entirety. The following is added as new Section 35 (Public Records) to the Master Contract:
  - "35. Public Records. The County is a public agency that is required to comply with the California Public Records Act (Cal. Gov. Code, § 6250, et seq.) and the County's Better Government Ordinance (Contra Costa County Ordinance Code, Division 25). This Contract, and all materials produced for or provided to the County under this Contract, will be disclosed upon request if the County determines the materials constitute disclosable public records under the California Public Records Act or under the Better Government Ordinance."

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4. Governing Law. Notwithstanding anything to the contrary in the Master Contract, this Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to conflict of law principles. Any litigation to enforce or interpret this Agreement shall be filed and prosecuted in a state or federal court in California where venue is proper and which has jurisdiction over the parties and the subject matter of the litigation.
5. No Joint Venture. At all times during the term of this Agreement, neither party will function as or represent it to be the other party or its agent, and no officer, employee or agent of one party shall hold himself or herself out to be an officer, employee or agent of the other party. This Agreement does not create any rights or obligations between the parties other than those expressly set forth herein and nothing in this Agreement shall be construed as conferring any rights upon any third parties or any other party other than the County and OFS.
6. Amendment. This Agreement may be amended or modified at any time by mutual agreement of the parties in writing.
7. Termination. Notwithstanding anything to the contrary in the Master Contract, either the County or OFS may terminate this Agreement at any time upon sixty (60) days written notice to the other party at the other party's address specified in Section 9 (Notices).
8. Performance. OFS affirms that there are no encumbrances or obstacles, which will prohibit its performance pursuant to the terms of this Agreement. OFS shall be solely responsible for guaranteeing any of its dealers, distributors, or subcontractors perform in accordance with the requirements of the Master Contract. If the County issues any purchase orders to acquire goods or services under the Master Contract, to the extent that there is any conflict between the terms of the purchase order and a term in the Master Contract, the term of the Master Contract shall govern and prevail over the conflicting term in the purchase order.
9. Notices. Notices to the parties shall be provided to:

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OFS Brands, Inc.

OFS Brands, Inc.  
1204 East Sixth Street  
Huntingburg, IN 47542  
Contact: Jim Huebner  
Email: [JHuebner@ofs.com](mailto:JHuebner@ofs.com)  
Telephone: 866-637-9328 x7320

Anna McClelland, VP  
Telephone: 704-771-9003  
Email: [amcclelland@ofs.com](mailto:amcclelland@ofs.com)

Omnia Public Partners:  
Telephone: 615-431-8182  
Contact: Robert Zingelmann  
Email: [christine.dorantes@omniapartners.com](mailto:christine.dorantes@omniapartners.com)

County:


Contra Costa County-Purchasing Services  
40 Muir Road, 2<sup>nd</sup> floor  
Martinez, CA 94553  
Telephone: 925-957-2495  
Contact: Cynthia Shehorn, Procurement Services Manager  
Email: [cindy.shehorn@pw.cccounty.us](mailto:cindy.shehorn@pw.cccounty.us)

All notices shall be in writing and personally delivered, delivered by overnight carrier with delivery charges for next day deliver prepaid by the sending party, or sent by First Class U.S. Mail, with postage prepared by the sending party. A courtesy copy of a notice may be given by email, but giving a courtesy copy of a notice by email does not relieve the sending party of its obligation to give notice to the receiving party in the manner required by this section. A notice given in accordance with this section shall be deemed received by the receiving party on (a) the same day, if personally delivered, (b) the next business day if timely deposited with an overnight carrier and with delivery charges prepared to ensure next day delivery, and (c) on the fifth day after mailing if mailed by First Class U.S. Mail with postage prepaid.

10. Successors and Assigns; Assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their successors and assigns. This Agreement may not be assigned by either party without the express written permission of the other party, which shall be within that party's sole discretion to provide.

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IN WITNESS, WHEREOF, the parties have executed this Addendum as of the Effective Date.

Participating Entity: <b>Contra Costa County</b>	Contractor: <b>OFS Brands, Inc.</b>
Signature:	Signature: 
Name: Cynthia Shehorn	Name: Jim Huebner
Title: Procurement Services Manager	Title: Senior Vice President and CFO

Approved as to form:  
Mary Ann McNett Mason, County Counsel

By: \_\_\_\_\_  
Deputy County Counsel

Attachment:  
Master Contract