

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF MAY 2021**

<b>DESCRIPTION</b>	<b>MAY YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>42% %YTD</b>
a. PERSONNEL	\$ 1,596,728	\$ 4,147,590	\$ 2,550,862	38%
b. FRINGE BENEFITS	1,058,605	2,834,447	1,775,842	37%
c. TRAVEL	-	22,060	22,060	0%
d. EQUIPMENT	12,552	30,000	17,448	0%
e. SUPPLIES	66,142	213,000	146,858	31%
f. CONTRACTUAL	1,019,138	4,027,919	3,008,781	25%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	425,596	5,545,028	5,119,432	8%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 4,178,761</b>	<b>\$ 16,820,044</b>	<b>\$ 12,641,283</b>	<b>25%</b>
j. INDIRECT COSTS	160,548	788,042	627,494	20%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 4,339,309</b>	<b>\$ 17,608,086</b>	<b>\$ 13,268,777</b>	<b>25%</b>
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 1,084,827</i>	<i>\$ 4,402,022</i>	<i>\$ 3,317,194</i>	<i>25%</i>

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF MAY 2021**

1	2	3	4	5	6
	Actual May-21	Total YTD Actual	Total Budget	Remaining Budget	42% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	303,425	1,522,551	3,885,308	2,362,757	39%
Temporary 1013	14,784	74,177	262,282	188,105	28%
<b>a. PERSONNEL (Object class 6a)</b>	<b>318,208</b>	<b>1,596,728</b>	<b>4,147,590</b>	<b>2,550,862</b>	<b>38%</b>
<b>b. FRINGE BENEFITS (Object Class 6b)</b>					
Fringe Benefits	222,622	1,058,605	2,834,447	1,775,842	37%
<b>b. FRINGE (Object Class 6b)</b>	<b>222,622</b>	<b>1,058,605</b>	<b>2,834,447</b>	<b>1,775,842</b>	<b>37%</b>
<b>c. Travel (Object Class 6c)</b>					
HS Staff	-	-	22,060	22,060	-
<b>c. TRAVEL (Object Class 6c)</b>	<b>-</b>	<b>-</b>	<b>22,060</b>	<b>22,060</b>	<b>-</b>
<b>d. EQUIPMENT (Object Class 6d)</b>					
2. Classroom/Outdoor/Home-based/FCC	-	-	15,000	15,000	-
4. Other Equipment	-	12,552	15,000	2,448	12,552
<b>d. EQUIPMENT (Object Class 6d)</b>	<b>-</b>	<b>12,552</b>	<b>30,000</b>	<b>17,448</b>	<b>12,552</b>
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	8,141	28,230	55,000	26,770	51%
2. Child and Family Services Supplies (Includesclassroom Supplies)	7,501	27,892	80,000	52,108	35%
4. Other Supplies					
Health and Safety Supplies	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacement	13,276	9,988	60,000	50,012	17%
Health/Safety Supplies	-	-	2,500	2,500	0%
Mental helath/Diasabilities Supplies	-	-	500	500	-
Miscellaneous Supplies	3	3	9,500	9,497	0%
Emergency Supplies	-	-	500	500	0%
Employee Morale	-	28	3,000	2,972	1%
Household Supplies	-	-	1,000	1,000	0%
<b>TOTAL SUPPLIES (6e)</b>	<b>28,921</b>	<b>66,142</b>	<b>213,000</b>	<b>146,858</b>	<b>31%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	4,472	10,941	115,000	104,059	10%
2. Health/Disabilities Services					
Health Consultant	5,120	23,040	53,000	29,960	43%
5. Training & Technical Assistance - PA11					
One Solution	-	5,530	15,000	9,470	37%
Diane Godard	272	8,102	8,500	398	95%
Josephine Lee	1,144	2,321	4,600	2,279	50%
St John Maria/Nalo Ayannakai/Tandem/McClendon	4,790	5,405	16,500	11,095	33%
7. Delegate Agency Costs					
First Baptist Church Head Start PA22	-	530,321	2,285,865	1,755,544	23%
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%
8. Other Contracts					
First Baptist/Fairgrounds Wrap (20 slots x 243days x \$15.27)	26,968	100,919	436,403	335,484	23%
First Baptist/Fairgrounds Enhance (68 slots x 12 x \$225)	7,973	32,016	136,843	104,827	23%
FB-E. Leland/Mercy Housing Partnership	-	-	-	-	-
Martinez ECC (40 slots x 12 mos. x \$225)	16,590	51,360	159,080	107,720	32%
Tiny Toes	5,562	16,686	86,744	70,058	19%
YMCA of the East Bay	114,432	232,496	702,384	469,888	33%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>187,323</b>	<b>1,019,138</b>	<b>4,027,919</b>	<b>3,008,781</b>	<b>25%</b>
<b>h. OTHER (Object Class 6h)</b>					
2. Bldg Occupancy Costs/Rents & Leases	32,173	98,061	535,000	436,939	18%
(Rents & Leases/Other Income)	-	8,369	-	(8,369)	-
4. Utilities, Telephone	25,043	65,955	218,000	152,045	30%
5. Building and Child Liability Insurance	-	2,312	4,100	1,789	56%
6. Bldg. Maintenance/Repair and Other Occupancy	15,129	71,612	267,000	195,388	27%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	60	643	25,875	25,232	2%
9. Nutrition Services					
Child Nutrition Costs	28,079	14,136	280,000	265,864	5%
(CCFP & USDA Reimbursements)	-	(14,562)	(107,000)	(92,438)	14%
13. Parent Services					
Parent Conference Registration - PA11	-	-	3,000	3,000	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	500	500	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	5,000	5,000	0%
Policy Council Activities	-	-	2,000	2,000	0%
Male Involvement Activities	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	10,300	10,300	0%
Child Care/Mileage Reimbursement	-	-	5,500	5,500	0%
14. Accounting & Legal Services					
Auditor Controllers	-	1,218	3,100	1,882	39%
Data Processing/Other Services & Supplies	1,643	6,571	16,500	9,929	40%
15. Publications/Advertising/Printing					
Outreach/Printing	-	-	1,500	1,500	0%
Recruitment Advertising (Newspaper, Brochures)	-	5,833	6,000	167	97%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, etc.)	(1,775)	7,113	8,000	887	89%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	13,757	67,749	106,184	38,435	64%
17. Other					
Site Security Guards	452	1,002	6,000	4,998	17%
Dental/Medical Services	-	-	1,000	1,000	0%
Vehicle Operating/Maintenance & Repair	7,770	47,444	103,600	56,156	46%
Equipment Maintenance Repair & Rental	8,862	14,455	63,500	49,045	23%
Dept. of Health and Human Services-data Base (CORD)	-	3,333	10,000	6,667	33%
Other Operating Expenses (Facs Admin/Other admin)	24,351	24,351	780,169	755,818	3%
Other Departmental Expenses	-	-	3,189,700	3,189,700	0%
<b>h. OTHER (6h)</b>	<b>155,544</b>	<b>425,596</b>	<b>5,545,028</b>	<b>5,119,432</b>	<b>8%</b>
<b>I. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>912,618</b>	<b>4,178,761</b>	<b>16,820,044</b>	<b>12,641,283</b>	<b>25%</b>
<b>j. INDIRECT COSTS</b>	<b>293,384</b>	<b>160,548</b>	<b>788,042</b>	<b>627,494</b>	<b>20%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>1,206,002</b>	<b>4,339,309</b>	<b>17,608,086</b>	<b>13,268,777</b>	<b>25%</b>
<b>Non-Federal Share (In-kind)</b>	<b>301,500</b>	<b>1,084,827</b>	<b>4,402,022</b>	<b>3,317,194</b>	<b>25%</b>