

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF APRIL 2021**

| <b>DESCRIPTION</b>                    | <b>APRIL<br/>YTD Actual</b> | <b>Total<br/>Budget</b> | <b>Remaining<br/>Budget</b> | <b>33%<br/>%YTD</b> |
|---------------------------------------|-----------------------------|-------------------------|-----------------------------|---------------------|
| a. PERSONNEL                          | \$ 1,278,520                | \$ 4,147,590            | \$ 2,869,070                | 31%                 |
| b. FRINGE BENEFITS                    | 835,984                     | 2,834,447               | 1,998,463                   | 29%                 |
| c. TRAVEL                             | -                           | 22,060                  | 22,060                      | 0%                  |
| d. EQUIPMENT                          | 12,552                      | 30,000                  | 17,448                      | 0%                  |
| e. SUPPLIES                           | 37,220                      | 213,000                 | 175,780                     | 17%                 |
| f. CONTRACTUAL                        | 831,816                     | 4,027,919               | 3,196,103                   | 21%                 |
| g. CONSTRUCTION                       | -                           | -                       | -                           | 0%                  |
| h. OTHER                              | 270,051                     | 5,545,028               | 5,274,977                   | 5%                  |
| <b>I. TOTAL DIRECT CHARGES</b>        | <b>\$ 3,266,142</b>         | <b>\$ 16,820,044</b>    | <b>\$ 13,553,902</b>        | <b>19%</b>          |
| j. INDIRECT COSTS                     | (132,835)                   | 788,042                 | 920,877                     | -17%                |
| <b>k. TOTAL-ALL BUDGET CATEGORIES</b> | <b>\$ 3,133,307</b>         | <b>\$ 17,608,086</b>    | <b>\$ 14,474,779</b>        | <b>18%</b>          |
| <i>In-Kind (Non-Federal Share)</i>    | <b>\$ 783,327</b>           | <b>\$ 4,402,022</b>     | <b>\$ 3,618,695</b>         | <b>18%</b>          |

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF APRIL 2021**

| 1  | 2                | 3                   | 4                 | 5                   | 6             |
|--|------------------|---------------------|-------------------|---------------------|---------------|
|  | Actual<br>Apr-21 | Total YTD<br>Actual | Total<br>Budget   | Remaining<br>Budget | 33%<br>% YTD  |
| <b>a. Salaries &amp; Wages (Object Class 6a)</b>                   |                  |                     |                   |                     |               |
| Permanent 1011   | 277,144          | 1,219,126           | 3,885,308         | 2,666,182           | 31%           |
| Temporary 1013   | 14,622           | 59,394              | 262,282           | 202,888             | 23%           |
| <b>a. PERSONNEL (Object class 6a)</b>                              | <b>291,766</b>   | <b>1,278,520</b>    | <b>4,147,590</b>  | <b>2,869,070</b>    | <b>31%</b>    |
| <b>b. FRINGE BENEFITS (Object Class 6b)</b>                        |                  |                     |                   |                     |               |
| Fringe Benefits  | 177,343          | 835,984             | 2,834,447         | 1,998,463           | 29%           |
| <b>b. FRINGE (Object Class 6b)</b>                                 | <b>177,343</b>   | <b>835,984</b>      | <b>2,834,447</b>  | <b>1,998,463</b>    | <b>29%</b>    |
| <b>c. Travel (Object Class 6c)</b>                                 |                  |                     |                   |                     |               |
| HS Staff   | -                | -                   | 22,060            | 22,060              | -             |
| <b>c. TRAVEL (Object Class 6c)</b>                                 | <b>-</b>         | <b>-</b>            | <b>22,060</b>     | <b>22,060</b>       | <b>-</b>      |
| <b>d. EQUIPMENT (Object Class 6d)</b>                              |                  |                     |                   |                     |               |
| 2. Classroom/Outdoor/Home-based/FCC                                | -                | -                   | 15,000            | 15,000              | -             |
| 4. Other Equipment   | 12,552           | 12,552              | 15,000            | 2,448               | 12,552        |
| <b>d. EQUIPMENT (Object Class 6d)</b>                              | <b>12,552</b>    | <b>12,552</b>       | <b>30,000</b>     | <b>17,448</b>       | <b>12,552</b> |
| <b>e. SUPPLIES (Object Class 6e)</b>                               |                  |                     |                   |                     |               |
| 1. Office Supplies   | 8,737            | 20,089              | 55,000            | 34,911              | 37%           |
| 2. Child and Family Services Supplies (Includesclassroom Supplies) | 7,721            | 20,392              | 80,000            | 59,608              | 25%           |
| 4. Other Supplies  |                  |                     |                   |                     |               |
| Health and Safety Supplies   | -                | -                   | 1,000             | 1,000               | 0%            |
| Computer Supplies, Software Upgrades, Computer Replacement         | 1,580            | (3,288)             | 60,000            | 63,288              | -5%           |
| Health/Safety Supplies   | -                | -                   | 2,500             | 2,500               | 0%            |
| Mental helath/Diasabilities Supplies                               | -                | -                   | 500               | 500                 |               |
| Miscellaneous Supplies   | -                | -                   | 9,500             | 9,500               | 0%            |
| Emergency Supplies   | -                | -                   | 500               | 500                 | 0%            |
| Employee Morale  | -                | 28                  | 3,000             | 2,972               | 1%            |
| Household Supplies   | -                | -                   | 1,000             | 1,000               | 0%            |
| <b>TOTAL SUPPLIES (6e)</b>   | <b>18,038</b>    | <b>37,220</b>       | <b>213,000</b>    | <b>175,780</b>      | <b>17%</b>    |
| <b>f. CONTRACTUAL (Object Class 6f)</b>                            |                  |                     |                   |                     |               |
| 1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)         | 6,469            | 6,469               | 115,000           | 108,531             | 6%            |
| 2. Health/Disabilities Services                                    |                  |                     |                   |                     |               |
| Health Consultant  | 2,560            | 17,920              | 53,000            | 35,080              | 34%           |
| 5. Training & Technical Assistance - PA11                          |                  |                     |                   |                     |               |
| One Solution   | -                | 5,530               | 15,000            | 9,470               | 37%           |
| Diane Godard   | 6,375            | 7,830               | 8,500             | 670                 | 92%           |
| Josephine Lee  | -                | 1,178               | 4,600             | 3,423               | 26%           |
| St John Maria/Nalo Ayannakai/Tandem/McClendon                      | 615              | 615                 | 16,500            | 15,885              | 4%            |
| 7. Delegate Agency Costs   |                  |                     |                   |                     |               |
| First Baptist Church Head Start PA22                               | 196,398          | 530,321             | 2,285,865         | 1,755,544           | 23%           |
| First Baptist Church Head Start PA20                               | -                | -                   | 8,000             | 8,000               | 0%            |
| 8. Other Contracts   |                  |                     |                   |                     |               |
| First Baptist/Fairgrounds Wrap (20 slots x 243days x \$15.27)      | 26,850           | 73,951              | 436,403           | 362,452             | 17%           |
| First Baptist/Fairgrounds Enhance (68 slots x 12 x \$225)          | 10,113           | 24,043              | 136,843           | 112,800             | 18%           |
| FB-E. Leland/Mercy Housing Partnership                             | -                | -                   | -                 | -                   |               |
| Martinez ECC (40 slots x 12 mos. x \$225)                          | 11,590           | 34,770              | 159,080           | 124,310             | 22%           |
| Tiny Toes  | 5,562            | 11,124              | 86,744            | 75,620              | 13%           |
| YMCA of the East Bay   | -                | 118,064             | 702,384           | 584,320             | 17%           |
| <b>f. CONTRACTUAL (Object Class 6f)</b>                            | <b>266,533</b>   | <b>831,816</b>      | <b>4,027,919</b>  | <b>3,196,103</b>    | <b>21%</b>    |
| <b>h. OTHER (Object Class 6h)</b>                                  |                  |                     |                   |                     |               |
| 2. Bldg Occupancy Costs/Rents & Leases                             | 11,683           | 65,888              | 535,000           | 469,112             | 12%           |
| (Rents & Leases/Other Income)                                      | -                | 8,369               | -                 | (8,369)             |               |
| 4. Utilities, Telephone  | 17,005           | 40,912              | 218,000           | 177,088             | 19%           |
| 5. Building and Child Liability Insurance                          | 2,312            | 2,312               | 4,100             | 1,789               | 56%           |
| 6. Bldg. Maintenance/Repair and Other Occupancy                    | 5,555            | 56,483              | 267,000           | 210,517             | 21%           |
| 8. Local Travel (55.5 cents per mile effective 1/1/2012)           | 169              | 583                 | 25,875            | 25,292              | 2%            |
| 9. Nutrition Services  |                  |                     |                   |                     |               |
| Child Nutrition Costs  | -                | (13,943)            | 280,000           | 293,943             | -5%           |
| (CCFP & USDA Reimbursements)                                       | (10,542)         | (14,562)            | (107,000)         | (92,438)            | 14%           |
| 13. Parent Services  |                  |                     |                   |                     |               |
| Parent Conference Registration - PA11                              | -                | -                   | 3,000             | 3,000               | 0%            |
| Parent Resources (Parenting Books, Videos, etc.) - PA11            | -                | -                   | 500               | 500                 | 0%            |
| PC Orientation, Trainings, Materials & Translation - PA11          | -                | -                   | 5,000             | 5,000               | 0%            |
| Policy Council Activities  | -                | -                   | 2,000             | 2,000               | 0%            |
| Male Involvement Activities  | -                | -                   | 500               | 500                 | 0%            |
| Parent Activities (Sites, PC, BOS luncheon) & Appreciation         | -                | -                   | 10,300            | 10,300              | 0%            |
| Child Care/Mileage Reimbursement                                   | -                | -                   | 5,500             | 5,500               | 0%            |
| 14. Accounting & Legal Services                                    |                  |                     |                   |                     |               |
| Auditor Controllers  | 1,218            | 1,218               | 3,100             | 1,882               | 39%           |
| Data Processing/Other Services & Supplies                          | -                | 4,928               | 16,500            | 11,572              | 30%           |
| 15. Publications/Advertising/Printing                              |                  |                     |                   |                     |               |
| Outreach/Printing  | -                | -                   | 1,500             | 1,500               | 0%            |
| Recruitment Advertising (Newspaper, Brochures)                     | -                | 5,833               | 6,000             | 167                 | 97%           |
| 16. Training or Staff Development                                  |                  |                     |                   |                     |               |
| Agency Memberships (WIPFLI, Meeting Fees, NHTSA, NAEYC, etc.)      | 5,121            | 8,888               | 8,000             | (888)               | 111%          |
| Staff Trainings/Dev. Conf. Registrations/Memberships - PA11        | 48,150           | 53,992              | 106,184           | 52,192              | 51%           |
| 17. Other  |                  |                     |                   |                     |               |
| Site Security Guards   | -                | 550                 | 6,000             | 5,450               | 9%            |
| Dental/Medical Services  | -                | -                   | 1,000             | 1,000               | 0%            |
| Vehicle Operating/Maintenance & Repair                             | 8,771            | 39,674              | 103,600           | 63,926              | 38%           |
| Equipment Maintenance Repair & Rental                              | 60               | 5,593               | 63,500            | 57,907              | 9%            |
| Dept. of Health and Human Services-data Base (CORD)                | 833              | 3,333               | 10,000            | 6,667               | 33%           |
| Other Operating Expenses (Facs Admin/Other admin)                  | -                | -                   | 780,169           | 780,169             | 0%            |
| Other Departmental Expenses  | -                | -                   | 3,189,700         | 3,189,700           | 0%            |
| <b>h. OTHER (6h)</b>   | <b>90,335</b>    | <b>270,051</b>      | <b>5,545,028</b>  | <b>5,274,977</b>    | <b>5%</b>     |
| <b>i. TOTAL DIRECT CHARGES (6a-6h)</b>                             | <b>856,566</b>   | <b>3,266,142</b>    | <b>16,820,044</b> | <b>13,553,902</b>   | <b>19%</b>    |
| <b>j. INDIRECT COSTS</b>   | <b>(132,835)</b> | <b>(132,835)</b>    | <b>788,042</b>    | <b>920,877</b>      | <b>-17%</b>   |
| <b>k. TOTALS (ALL BUDGET CATEGORIES)</b>                           | <b>723,731</b>   | <b>3,133,307</b>    | <b>17,608,086</b> | <b>14,474,779</b>   | <b>18%</b>    |
| <b>Non-Federal Share (In-kind)</b>                                 | <b>180,933</b>   | <b>783,327</b>      | <b>4,402,022</b>  | <b>3,618,695</b>    | <b>18%</b>    |