

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF MARCH 2021**

<b>DESCRIPTION</b>	<b>MARCH YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>25% %YTD</b>
a. PERSONNEL	\$ 986,754	\$ 4,147,590	\$ 3,160,836	24%
b. FRINGE BENEFITS	658,641	2,834,447	2,175,806	23%
c. TRAVEL	-	22,060	22,060	0%
d. EQUIPMENT	-	30,000	30,000	0%
e. SUPPLIES	19,183	213,000	193,817	9%
f. CONTRACTUAL	565,282	4,027,919	3,462,637	14%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	179,716	5,545,028	5,365,312	3%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 2,409,576</b>	<b>\$ 16,820,044</b>	<b>\$ 14,410,468</b>	<b>14%</b>
j. INDIRECT COSTS	-	788,042	788,042	0%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 2,409,576</b>	<b>\$ 17,608,086</b>	<b>\$ 15,198,510</b>	<b>14%</b>
<i>In-Kind (Non-Federal Share)</i>	<b>\$ 602,394</b>	<b>\$ 4,402,022</b>	<b>\$ 3,799,627</b>	<b>14%</b>

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF MARCH 2021**

1	2	3	4	5	6
	Actual Mar-21	Total YTD Actual	Total Budget	Remaining Budget	25% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	353,693	941,982	3,885,308	2,943,326	24%
Temporary 1013	16,536	44,772	262,282	217,510	17%
<b>a. PERSONNEL (Object class 6a)</b>	<b>370,229</b>	<b>986,754</b>	<b>4,147,590</b>	<b>3,160,836</b>	<b>24%</b>
<b>b. FRINGE BENEFITS (Object Class 6b)</b>					
Fringe Benefits	251,558	658,641	2,834,447	2,175,806	23%
<b>b. FRINGE (Object Class 6b)</b>	<b>251,558</b>	<b>658,641</b>	<b>2,834,447</b>	<b>2,175,806</b>	<b>23%</b>
<b>c. Travel (Object Class 6c)</b>					
<b>HS Staff</b>	-	-	22,060	22,060	-
<b>c. TRAVEL (Object Class 6c)</b>	-	-	<b>22,060</b>	<b>22,060</b>	-
<b>d. EQUIPMENT (Object Class 6d)</b>					
2. Classroom/Outdoor/Home-based/FCC	-	-	15,000	15,000	-
4. Other Equipment	-	-	15,000	15,000	-
<b>d. EQUIPMENT (Object Class 6d)</b>	-	-	<b>30,000</b>	<b>30,000</b>	-
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	5,030	11,352	55,000	43,648	21%
2. Child and Family Services Supplies (Includesclassroom Supplies)	4,856	12,671	80,000	67,329	16%
4. Other Supplies					
Health and Safety Supplies	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacement	(47,168)	(4,868)	60,000	64,868	-8%
Health/Safety Supplies	-	-	2,500	2,500	0%
Mental helath/Diasabilities Supplies	-	-	500	500	-
Miscellaneous Supplies	-	-	9,500	9,500	0%
Emergency Supplies	-	-	500	500	0%
Employee Morale	28	28	3,000	2,972	1%
Household Supplies	-	-	1,000	1,000	0%
<b>TOTAL SUPPLIES (6e)</b>	<b>(37,255)</b>	<b>19,183</b>	<b>213,000</b>	<b>193,817</b>	<b>9%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	-	115,000	115,000	0%
2. Health/Disabilities Services					
Health Consultant	5,120	15,360	53,000	37,640	29%
5. Training & Technical Assistance - PA11					
One Solution	5,530	5,530	15,000	9,470	37%
Diane Godard	-	1,455	8,500	7,045	17%
Josephine Lee	-	1,178	4,600	3,423	26%
St John Maria/Nalo Ayannakai/Tandem/McClendon	-	-	16,500	16,500	0%
7. Delegate Agency Costs					
First Baptist Church Head Start PA22	333,923	333,923	2,285,865	1,951,942	15%
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%
8. Other Contracts					
First Baptist/Fairgrounds Wrap (20 slots x 243days x \$15.27)	23,452	47,101	436,403	389,302	11%
First Baptist/Fairgrounds Enhance (68 slots x 12 x \$225)	7,072	13,930	136,843	122,913	10%
FB-E. Leland/Mercy Housing Partnership	-	-	-	-	-
Martinez ECC (40 slots x 12 mos. x \$225)	11,590	23,180	159,080	135,900	15%
Tiny Toes	-	5,562	86,744	81,182	6%
YMCA of the East Bay	118,064	118,064	702,384	584,320	17%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>504,752</b>	<b>565,282</b>	<b>4,027,919</b>	<b>3,462,637</b>	<b>14%</b>
<b>h. OTHER (Object Class 6h)</b>					
2. Bldg Occupancy Costs/Rents & Leases	35,578	54,205	535,000	480,795	10%
(Rents & Leases/Other Income)	-	8,369	-	(8,369)	-
4. Utilities, Telephone	22,264	23,907	218,000	194,093	11%
5. Building and Child Liability Insurance	-	-	4,100	4,100	0%
6. Bldg. Maintenance/Repair and Other Occupancy	40,583	50,928	267,000	216,072	19%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	365	414	25,875	25,461	2%
9. Nutrition Services					
Child Nutrition Costs	(13,943)	(13,943)	280,000	293,943	-5%
(CCFP & USDA Reimbursements)	(4,020)	(4,020)	(107,000)	(102,980)	4%
13. Parent Services					
Parent Conference Registration - PA11	-	-	3,000	3,000	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	500	500	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	5,000	5,000	0%
Policy Council Activities	-	-	2,000	2,000	0%
Male Involvement Activities	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	10,300	10,300	0%
Child Care/Mileage Reimbursement	-	-	5,500	5,500	0%
14. Accounting & Legal Services					
Auditor Controllers	-	-	3,100	3,100	0%
Data Processing/Other Services & Supplies	4,928	4,928	16,500	11,572	30%
15. Publications/Advertising/Printing					
Outreach/Printing	-	-	1,500	1,500	0%
Recruitment Advertising (Newspaper, Brochures)	-	5,833	6,000	167	97%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, etc.)	3,435	3,767	8,000	4,233	47%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	625	5,842	106,184	100,342	6%
17. Other					
Site Security Guards	550	550	6,000	5,450	9%
Dental/Medical Services	-	-	1,000	1,000	0%
Vehicle Operating/Maintenance & Repair	16,589	30,903	103,600	72,697	30%
Equipment Maintenance Repair & Rental	4,753	5,533	63,500	57,967	9%
Dept. of Health and Human Services-data Base (CORD)	833	2,500	10,000	7,500	25%
Other Operating Expenses (Facs Admin/Other admin)	-	-	780,169	780,169	0%
Other Departmental Expenses	-	-	3,189,700	3,189,700	0%
<b>h. OTHER (6h)</b>	<b>112,541</b>	<b>179,716</b>	<b>5,545,028</b>	<b>5,365,312</b>	<b>3%</b>
<b>I. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>1,201,825</b>	<b>2,409,576</b>	<b>16,820,044</b>	<b>14,410,468</b>	<b>14%</b>
<b>j. INDIRECT COSTS</b>	-	-	<b>788,042</b>	<b>788,042</b>	<b>0%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>1,201,825</b>	<b>2,409,576</b>	<b>17,608,086</b>	<b>15,198,510</b>	<b>14%</b>
<i>Non-Federal Share (In-kind)</i>	<i>300,456</i>	<i>602,394</i>	<i>4,402,022</i>	<i>3,799,627</i>	<i>14%</i>