

## 2020 Advisory Body Annual Report

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### Advisory Body Name:

North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee (NRMFC)

### Advisory Body Meeting Time/Location:

Meetings are regularly scheduled for twice a year, with special meetings scheduled from time to time at the discretion of the Committee. The meeting dates and times for the 2020 calendar year are identified in Section 3 of this document (page 2). This year, all meetings were held via Tele-Conference due to impacts from COVID-19.

### Chair (during the reporting period):

Eduardo Martinez, Richmond City Councilmember

### Staff persons (during the reporting period):

Contra Costa County Department of Conservation & Development:

- Deidra Dingman, & Justin Sullivan

Richmond City Manager's Office:

- Lori Reese-Brown & LaShonda Wilson

**Reporting Period:** January 1, 2020 – December 31, 2020

### 1. Activities

The NRMFC made recommendations to the County Board of Supervisors and Richmond City Council on the use of money collected through a Waste & Recovery Mitigation Fee established as result of an Environmental Impact Report to mitigate impacts from the expansion of the West Contra Costa Sanitary Landfill (WCCSL) Bulk Materials Processing Center (BMPC) located in the North Richmond area. The Committee provided feedback to City/County Committee staff about recommended uses of the mitigation fee for the purpose of defraying the annual costs associated with the collection and disposal of illegally dumped waste in the North Richmond area as a result of the BMPC expansion.

### 2. Accomplishments

In 2020, the NRMFC received a Tonnage & Revenue update along with informational reports on all expenditure plan strategies. Projected tonnage revenue reports indicated less revenue for the 2020/2021 fiscal year as was provided in 2019/2020 due to impacts from COVID-19. Staff provided a recommended 2020-21 budget based in part on actual 2019-20 costs. The 2020-21 Expenditure Plan budget also incorporated recommendations from the Committee to include a new City Code Enforcement strategy, as well as, separate the City's projects in Strategy 10 into their own strategies. Based on staff's suggestions, the committee recommended adoption of the 2020/21 Expenditure Plan (Attached as Exhibit B), which includes the changes shown in the table below:

| Expenditure Plan Strategy   | Budget Changes in the 2020/21 Expenditure Plan |
|---|--|
| Strategy 1 – Bulky Item Pick-ups                                  | Decreased by \$1,000                           |
| Strategy 2 – Neighborhood Clean-ups                               | No Change                                      |
| Strategy 3 – Prevention Service Coordinator                       | No Change                                      |
| Strategy 4 – City/County Right-of-Way Pick-up & Tagging Abatement | Decreased \$5,201.37                           |
| Strategy 5 – Code Enforcement (County)                            | Decreased \$10,205.62                          |

| Expenditure Plan Strategy                                     | Budget Changes in the 2020/21 Expenditure Plan |
|---|--|
| Strategy 6 – Illegal Dumping Law Enforcement                  | Decreased \$19,534.92                          |
| Strategy 7 – Surveillance Cameras                             | Decreased by \$10,500                          |
| Strategy 8 – City Code Enforcement                            | Increased by \$26,666.67*                      |
| Strategy 9 – Community Services Coordinator                   | No Change                                      |
| Strategy 10 – Community-Based Projects                        | Decreased by \$94,169.59                       |
| Strategy 11 – North Richmond Green Community Service Programs | No Change                                      |
| Strategy 12 – North Richmond Green Campaign                   | No Change                                      |
| Strategy 13 – Garden Projects                                 | Increased by \$1,446.54                        |
| Strategy 14 – Love North Richmond                             | **   |
| Strategy 15 – Mobile Tool Lending Library                     | Increased by \$35,540**                        |
| Contingency   | Decreased by \$3,152.25                        |

\*New strategy in the 2020-21 Expenditure Plan

\*\*City project from Strategy 10 that is now a new, separate City strategy

The Committee recommended approval of the Second Amended 2019-2020 Expenditure Plan, which provided shifting of funds from contingency to Strategy 4. The Committee also recommended approval of the Amended 2020-2021 Expenditure Plan, which reallocated funding from Strategy 14 to Strategy 15. The Second Amended 2019-2020 & Amended 2020-2021 Expenditure Plans were approved by the Board of Supervisors and the Richmond City Council.

**3. Attendance/Representation**

The seven-member Committee is comprised of three Richmond City Council members, one member of the Board of Supervisors, two North Richmond Municipal Advisory Council (MAC) members that are residents of unincorporated North Richmond, and one incorporated North Richmond (NR) resident. The Committee’s Amended Bylaws provide for designation of alternates and procedures for removal of members based upon number of absences without prior notification. The level of participation for each Committee member is outlined in the table below as well as the status of a quorum being achieved for each meeting date.

**2020 Meeting Dates & Attendance**

| Committee Members & Alternates                          | May 29<br>2-5 pm | Oct 16<br>2-4 pm | Appointed<br>By |
|---|------------------|------------------|-----------------|
| Dr. Henry Clark – North Richmond MAC                    | Yes              | Yes              | County          |
| John Gioia, Supervisor – Board of Supervisors           | No               | No               | County          |
| Beverly Scott, VICE CHAIR – North Richmond MAC          | Yes              | Yes              | County          |
| Nathaniel Bates – Richmond City Councilmember           | Yes              | No               | City            |
| Demnlus Johnson – Richmond City Councilmember           | Yes              | Yes              | City            |
| Annie King-Meredith – Incorporated N. Richmond Resident | Yes              | Yes              | City            |
| Eduardo Martinez, CHAIR – Richmond City Councilmember   | Yes              | No               | City            |
| <hr/>   |                  |                  |                 |
| Karen Garcia - North Richmond MAC Member, Alternate     | No               | No               | County          |
| Robert Rogers – Board of Supervisors, Alternate         | Yes              | Yes              | County          |
| Melvin Willis - Richmond City Councilmember, Alternate  | No               | No               | City            |
| Marena Brown, Alternate                                 | No               | No               | City            |
| <b>Quorum achieved</b>                                  | <b>Yes</b>       | <b>Yes</b>       |                 |

**4. Training/Certification**

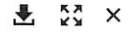
The County appointed Committee Members/Alternates have completed and submitted the required training certificates (Attachment A-1).

**5. Proposed Work Plan/Objectives for Next Year**

The Committee will have its next meeting on May 28, 2021. Anticipated topics to be discussed at this meeting include budget planning for the next Expenditure Plan cycle (FY 2021/2022), including future revenue projections, proposed funding allocations for existing and potential new strategies. The committee will also consider recommending approval of a new 2021/2022 Expenditure Plan to the County Board of Supervisors and Richmond City Council.

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Aug. 19, 2017



Training Certification For Members of a County Advisory Body

By signing below, I certify that on 8/19/17 I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on \_\_\_\_\_, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

Hanny Clark (Name of Member)

8/19/2017 (Date)

NRMACA (Name of Advisory Body)

Council member (Member's Seat Name)

Return this certification to the chair or staff of your advisory body. The advisory body staff should keep the original and send a copy to the Clerk of the Board of Supervisors. This certification should be included in your advisory body's annual report to the Board of Supervisors. All newly appointed members have 90 days to complete this training, and, it is recommended that the training be reviewed at two year intervals.



**Training Certification  
For  
Members of a County Advisory Body**

By signing below, I certify that on 3/4/19, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on 3/4/19, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

print →

sign →

Karen Garcia  
(Name of Member)

March 6, 2019  
(Date)

(NRMAC)  
North Richmond Municipal Advisory Council  
(Name of Advisory Body)

Unincorporated Resident  
(Member's Seat Name)

*Return this certification to the chair or staff of your advisory body. The advisory body staff should keep the original and send a copy to the Clerk of the Board of Supervisors. This certification should be included in your advisory body's annual report to the Board of Supervisors. All newly appointed members have 90 days to complete this training, and, it is recommended that the training be reviewed at two year intervals.*



**Training Certification  
For  
Members of a County Advisory Body**

By signing below, I certify that on 12/21/15, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on 12/21/15, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

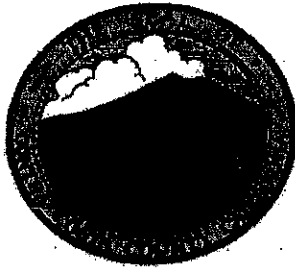
Robert Rogers  
(Name of Member)

12/21/15  
(Date)

North Richmond Mitigation Fund  
(Name of Advisory Body)

Sup. John Gigig's seat  
(Member's Seat Name)

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**Training Certification  
For  
Members of a County Advisory Body**

By signing below, I certify that on 8/30/2017, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on 8/30/2017, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

Beverly A. Scott-Washington  
(Name of Member)

8/31/2017  
(Date)

NRMAC  
(Name of Advisory Body)

NRMAC  
(Member's Seat Name)

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