

**TRANSMITTAL LETTER**  
**2020-2024 Four Year Area Plan/ Annual Update**

**Check one:**  FY 20-24  FY 21-22  FY 22-23  FY 23-24

AAA Name: Contra Costa Area Agency on Aging

PSA 07

This Area Plan is hereby submitted to the California Department of Aging for approval. The Governing Board and the Advisory Council have each had the opportunity to participate in the planning process and to review and comment on the Area Plan. The Governing Board, Advisory Council, and Area Agency Director actively support the planning and development of community-based systems of care and will ensure compliance with the assurances set forth in this Area Plan. The undersigned recognize the responsibility within each community to establish systems in order to address the care needs of older individuals and their family caregivers in this planning and service area.

1. Diane Burgis  
(Type Name)

\_\_\_\_\_  
Signature: Governing Board Chair <sup>1</sup>

\_\_\_\_\_  
Date

2. James Donnelly  
(Type Name)

James Donnelly  
Signature: Advisory Council Chair

4/15/21  
Date

3. Kathy Gallagher  
(Type Name)

Kathy Gallagher  
Signature: Area Agency Director

4/15/21  
Date

<sup>1</sup> Original signatures or official signature stamps are required.