

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF FEBRUARY 2021**

<b>DESCRIPTION</b>	<b>FEBRUARY YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>8% %YTD</b>
a. PERSONNEL	\$ 616,525	\$ 4,147,590	\$ 3,531,065	15%
b. FRINGE BENEFITS	407,083	2,834,447	2,427,364	14%
c. TRAVEL	-	22,060	22,060	0%
d. EQUIPMENT	-	30,000	30,000	0%
e. SUPPLIES	56,437	213,000	156,563	26%
f. CONTRACTUAL	60,531	4,027,919	3,967,388	2%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	67,175	5,545,028	5,477,853	1%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 1,207,751</b>	<b>\$ 16,820,044</b>	<b>\$ 15,612,293</b>	<b>7%</b>
j. INDIRECT COSTS	-	788,042	788,042	0%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 1,207,751</b>	<b>\$ 17,608,086</b>	<b>\$ 16,400,335</b>	<b>7%</b>
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 301,938</i>	<i>\$ 4,402,022</i>	<i>\$ 4,100,084</i>	<i>7%</i>

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF FEBRUARY 2021**

1	2	3	4	5	6
	Actual Feb-21	Total YTD Actual	Total Budget	Remaining Budget	8% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	300,981	588,289	3,885,308	3,297,019	15%
Temporary 1013	19,815	28,236	262,282	234,046	11%
<b>a. PERSONNEL (Object class 6a)</b>	<b>320,796</b>	<b>616,525</b>	<b>4,147,590</b>	<b>3,531,065</b>	<b>15%</b>
<b>b. FRINGE BENEFITS (Object Class 6b)</b>					
Fringe Benefits	208,792	407,083	2,834,447	2,427,364	14%
<b>b. FRINGE (Object Class 6b)</b>	<b>208,792</b>	<b>407,083</b>	<b>2,834,447</b>	<b>2,427,364</b>	<b>14%</b>
<b>c. Travel (Object Class 6c)</b>					
<b>HS Staff</b>	-	-	22,060	22,060	-
<b>c. TRAVEL (Object Class 6c)</b>	-	-	<b>22,060</b>	<b>22,060</b>	-
<b>d. EQUIPMENT (Object Class 6d)</b>					
2. Classroom/Outdoor/Home-based/FCC	-	-	15,000	15,000	-
4. Other Equipment	-	-	15,000	15,000	-
<b>d. EQUIPMENT (Object Class 6d)</b>	-	-	<b>30,000</b>	<b>30,000</b>	-
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	4,239	6,323	55,000	48,677	11%
2. Child and Family Services Supplies (Includesclassroom Supplies)	7,815	7,815	80,000	72,185	10%
4. Other Supplies					
Health and Safety Supplies	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacement	-	42,300	60,000	17,700	71%
Health/Safety Supplies	-	-	2,500	2,500	0%
Mental helath/Diasabilities Supplies	-	-	500	500	-
Miscellaneous Supplies	-	-	9,500	9,500	0%
Emergency Supplies	-	-	500	500	0%
Employee Morale	-	-	3,000	3,000	0%
Household Supplies	-	-	1,000	1,000	0%
<b>TOTAL SUPPLIES (6e)</b>	<b>12,054</b>	<b>56,437</b>	<b>213,000</b>	<b>156,563</b>	<b>26%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	-	115,000	115,000	0%
2. Health/Disabilities Services					
Health Consultant	5,120	10,240	53,000	42,760	19%
5. Training & Technical Assistance - PA11					
One Solution	-	-	5,000	5,000	0%
Diane Godard	1,455	1,455	8,500	7,045	17%
Josephine Lee	1,178	1,178	4,600	3,423	26%
St John Maria/Nalo Ayannakai/Tandem/McClendon	-	-	26,500	26,500	0%
7. Delegate Agency Costs					
First Baptist Church Head Start PA22	-	-	2,285,865	2,285,865	0%
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%
8. Other Contracts					
First Baptist/Fairgrounds Wrap (20 slots x 243days x \$15.27)	23,648	23,648	436,403	412,755	5%
First Baptist/Fairgrounds Enhance (68 slots x 12 x \$225)	6,858	6,858	136,843	129,985	5%
FB-E. Leland/Mercy Housing Partnership	-	-	-	-	-
Martinez ECC (40 slots x 12 mos. x \$225)	11,590	11,590	159,080	147,490	7%
Tiny Toes	5,562	5,562	86,744	81,182	6%
YMCA of the East Bay	-	-	702,384	702,384	0%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>55,411</b>	<b>60,531</b>	<b>4,027,919</b>	<b>3,967,388</b>	<b>2%</b>
<b>h. OTHER (Object Class 6h)</b>					
2. Bldg Occupancy Costs/Rents & Leases	9,966	18,627	535,000	516,373	3%
(Rents & Leases/Other Income)	-	8,369	-	(8,369)	-
4. Utilities, Telephone	1,642	1,642	218,000	216,358	1%
5. Building and Child Liability Insurance	-	-	4,100	4,100	0%
6. Bldg. Maintenance/Repair and Other Occupancy	10,141	10,345	267,000	256,655	4%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	25	49	25,875	25,826	0%
9. Nutrition Services					
Child Nutrition Costs	-	-	280,000	280,000	0%
(CCFP & USDA Reimbursements)	-	-	(107,000)	(107,000)	0%
13. Parent Services					
Parent Conference Registration - PA11	-	-	3,000	3,000	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	500	500	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	5,000	5,000	0%
Policy Council Activities	-	-	2,000	2,000	0%
Male Involvement Activities	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	10,300	10,300	0%
Child Care/Mileage Reimbursement	-	-	5,500	5,500	0%
14. Accounting & Legal Services					
Auditor Controllers	-	-	3,100	3,100	0%
Data Processing/Other Services & Supplies	-	-	16,500	16,500	0%
15. Publications/Advertising/Printing					
Outreach/Printing	-	-	1,500	1,500	0%
Recruitment Advertising (Newspaper, Brochures)	5,833	5,833	6,000	167	97%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, etc.)	-	332	3,000	2,668	11%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	4,592	5,217	111,184	105,967	5%
17. Other					
Site Security Guards	-	-	6,000	6,000	0%
Dental/Medical Services	-	-	1,000	1,000	0%
Vehicle Operating/Maintenance & Repair	6,419	14,314	103,600	89,286	14%
Equipment Maintenance Repair & Rental	-	780	63,500	62,720	1%
Dept. of Health and Human Services-data Base (CORD)	1,667	1,667	10,000	8,333	17%
Other Operating Expenses (Facs Admin/Other admin)	-	-	780,169	780,169	0%
Other Departmental Expenses	-	-	3,189,700	3,189,700	0%
<b>h. OTHER (6h)</b>	<b>40,285</b>	<b>67,175</b>	<b>5,545,028</b>	<b>5,477,853</b>	<b>1%</b>
<b>i. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>637,338</b>	<b>1,207,751</b>	<b>16,820,044</b>	<b>15,612,293</b>	<b>7%</b>
<b>j. INDIRECT COSTS</b>	-	-	<b>788,042</b>	<b>788,042</b>	<b>0%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>637,338</b>	<b>1,207,751</b>	<b>17,608,086</b>	<b>16,400,335</b>	<b>7%</b>
<b>Non-Federal Share (In-kind)</b>	<b>159,334</b>	<b>301,938</b>	<b>4,402,022</b>	<b>4,100,084</b>	<b>7%</b>