

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 EARLY HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF FEBRUARY 2021**

<b>DESCRIPTION</b>	<b>FEBRUARY YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>8% %YTD</b>
a. PERSONNEL	\$ 64,039	\$ 479,714	\$ 415,675	13%
b. FRINGE BENEFITS	38,931	295,675	256,744	13%
c. TRAVEL	-	2,000	2,000	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	4,604	17,100	12,496	27%
f. CONTRACTUAL	124,253	1,877,348	1,753,096	7%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	2,136	1,114,151	1,112,015	0%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 233,963</b>	<b>\$ 3,785,988</b>	<b>\$ 3,552,025</b>	<b>6%</b>
j. INDIRECT COSTS	-	91,146	91,146	0%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 233,963</b>	<b>\$ 3,877,134</b>	<b>\$ 3,643,171</b>	<b>6%</b>
<i>In-Kind (Non-Federal Share)</i>	<b>\$ 58,491</b>	<b>\$ 969,284</b>	<b>\$ 910,793</b>	<b>6%</b>

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2021 EARLY HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2021**

**AS OF FEBRUARY 2021**

1	2	3	4	5	6
	Actual Feb-21	Total YTD Actual	Total Budget	Remaining Budget	8% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	35,036	64,039	396,703	332,664	16%
Temporary 1013	-	-	83,011	83,011	0%
<b>a. PERSONNEL (Object class 6a)</b>	<b>35,036</b>	<b>64,039</b>	<b>479,714</b>	<b>415,675</b>	<b>13%</b>
<b>b. FRINGE (Object Class 6b)</b>	<b>21,271</b>	<b>38,931</b>	<b>295,675</b>	<b>256,744</b>	<b>13%</b>
<b>c. Travel (Object Class 6c)</b>					
1. Out-of-Town Travel	-	-	2,000	2,000	-
<b>c. TRAVEL (Object Class 6c)</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	1,330	2,388	5,000	2,612	48%
2. Child and Family Services Supplies (Includes classroom Supplies)	2,216	2,216	2,000	(216)	111%
4. Other Supplies					
Computer Supplies, Software Upgrades, Computer Replacemer	-	-	8,500	8,500	0%
Household Supplies	-	-	1,100	1,100	0%
Employee Health and Welfare costs (formerly Employee morale	-	-	500	500	0%
<b>TOTAL SUPPLIES (6e)</b>	<b>3,546</b>	<b>4,604</b>	<b>17,100</b>	<b>12,496</b>	<b>27%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	-	25,000	25,000	0%
2. Health/Disabilities Services					
Health Consultant	1,280	2,560	12,000	9,440	21%
5. Training & Technical Assistance - PA11					
Leadership Trainings/Seminars/Worshops	-	-	2,800	2,800	0%
Demogtaphic/Data Research	-	-	4,500	4,500	0%
Practice Based Coaching/Classroom Observation	1,063	1,063	3,000	1,938	35%
Family Development Credential/Reflective Practice	120	120	12,600	12,480	1%
8. Other Contracts					
First Baptist/Fairgrounds and Lone Tree	9,270	9,270	117,420	108,150	8%
First Baptist/East Leland and Kids Castle	15,450	15,450	185,400	169,950	8%
Aspiranet	69,010	69,010	940,820	871,810	7%
Crossroads	14,420	14,420	193,040	178,620	7%
KinderCare	-	-	118,880	118,880	0%
Martinez ECC	8,240	8,240	98,880	90,640	8%
YMCA of the East Bay	4,120	4,120	163,008	158,888	3%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>122,973</b>	<b>124,253</b>	<b>1,877,348</b>	<b>1,753,096</b>	<b>7%</b>
<b>h. OTHER (Object Class 6h)</b>					
2. Bldg Occupancy Costs/Rents & Leases	-	-	35,000	35,000	0%
4. Utilities, Telephone	-	-	5,000	5,000	0%
5. Building and Child Liability Insurance	-	-	500	500	0%
6. Bldg. Maintenance/Repair and Other Occupancy	-	-	5,500	5,500	0%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	-	-	8,000	8,000	0%
13. Parent Services					
Parent Conference Registration - PA11	-	-	3,000	3,000	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	4,000	4,000	0%
Policy Council Activities	-	-	1,000	1,000	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	2,000	2,000	0%
Child Care/Mileage Reimbursement	-	-	800	800	0%
14. Accounting & Legal Services					
Auditor Controllers	-	-	500	500	0%
Data Processing/Other Services & Supplies	-	-	6,000	6,000	0%
Recruitment Advertising (Newspaper, Brochures)	1,458	1,458	200	(1,258)	729%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC.	-	332	1,000	668	33%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	-	-	50,044	50,044	0%
17. Other					
Site Security Guards	-	-	1,000	1,000	0%
Vehicle Operating/Maintenance & Repair	173	346	12,000	11,654	3%
Equipment Maintenance Repair & Rental	-	-	2,500	2,500	0%
Dept. of Health and Human Services-data Base (CORD)	-	-	1,000	1,000	0%
Other Operating Expenses (Facs Admin/Other admin)	-	-	125,107	125,107	0%
Other Departmental Expenses	-	-	850,000	850,000	0%
<b>h. OTHER (6h)</b>	<b>1,631</b>	<b>2,136</b>	<b>1,114,151</b>	<b>1,112,015</b>	<b>0%</b>
<b>i. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>184,457</b>	<b>233,963</b>	<b>3,785,988</b>	<b>3,552,025</b>	<b>6%</b>
<b>j. INDIRECT COSTS</b>	<b>-</b>	<b>-</b>	<b>91,146</b>	<b>91,146</b>	<b>0%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>184,457</b>	<b>233,963</b>	<b>3,877,134</b>	<b>3,643,171</b>	<b>6%</b>
<i>Non-Federal Share (In-kind)</i>	<i>46,114</i>	<i>58,491</i>	<i>969,284</i>	<i>910,793</i>	<i>6%</i>