



To: Monica Nino, Contra Costa County Administrator
From: Kathy Gallagher, EHSD Director
Subject: Community Services Monthly Report
Date: January 2021

News /Accomplishments

- As the regional Stay at Home Order for the Bay Area, and all of California, has lifted, CSB will also lift the current enrollment hold previously implemented to support the order and the winter surge of COVID cases. CSB is now enrolling additional families to reach the maximum capacity for in-class instruction at this time. As the County safely moves through the tier system, we will continue to add more families and children for in-class instruction.
- CSB conducted its Annual Self-Assessment December 7-11, 2020. There were no findings and numerous strengths. The report is attached and is required to be shared with the Board of Supervisors annually. Please refer to attachment *10_CSB 2020 Self Assessment...*
- CSB conducted a post training survey on “Racial & Ethnic Equity”. The survey was completed by 33 staff from Cluster A (west county) and 21 staff from Cluster B (east county). The training was well received by all staff. 85.19 % of participants expressed the interest to learn more about the “Equality & Equity” topic; 14.81 % would like for an opportunity to share their own story and learn from others’ life experiences that relate to “Racial & Ethnic Equity” and 12.96 % would like to share their experience about overcoming racial prejudice and that has positively affected their teaching practices.
- Approximately 40 teaching staff, Site Supervisors and Managers from six directly operated sites and the YMCA participated in the fourth Cohort of the Teaching Pyramid. The Teaching Pyramid is a systematic framework that incorporates Early Childhood Positive Behavior Support through promoting social-emotional development, providing support for children’s appropriate behavior, preventing challenging behavior, and addressing problematic behavior. Sessions began on January 9, 2021 and will end in July 2021. Classrooms teams will receive coaching after each module by a Teaching Pyramid certified coach.
- The selected teachers for Teachers Learning Collaboratively (TLC) coaching cohort have started their first virtual sessions this month. This year’s cohort for each EHS and HS includes teachers from CSB’s YMCA partner.

I. Status Updates:

a. Caseloads, workload (all programs)

- Head Start enrollment: 57.6%
- Early Head Start enrollment: 88.7%
- Early Head Start Child Care Partnership enrollment: 72.5%
- Head Start Average Daily attendance: 63.2%
- Early Head Start Average Daily attendance: 68.8%
- Early Head Start Child Care Partnership attendance: 74.2%


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- o Stage 2: 403 children
- o CAPP: 232 children
 - In total: 635 children
 - Incoming transfers from Stage 1: 13 children
- o LIHEAP: 107 households have been assisted
- o CARES LIHEAP: 297 households served
- o Weatherization: 8 households served

b. Staffing:

- o During the month of January, CSB hired two Associate Teachers, an Administrative Assistant, Teacher Assistant Trainee and Intermediate Clerk.
- o The Bureau Director position is now open and in recruitment stage.
- o The Bureau's assigned Fiscal Officer transitioned to another County department as of late January 2021; recruitment request was submitted to fill this position and coverage plans are in place with support of EHSD Fiscal Unit.
- o For all other vacancies, the Bureau is working through the established process to fill vacancies permanently or by TU with support from EHSD Personnel and HR.

c. Union:

- o There are no Union updates to report.

II. Emerging Issues and Hot Topics:

- There are no emerging issues and hot topics to report.

cc: Policy Council Chair, Jasmine Cisneros
 Administration for Children and Families
 Program Specialist, Chris Pflaumer