

## Alamo Municipal Advisory Council

Clark Johnson, Chair  
David Barclay, Vice-Chair  
Anne Struthers  
Jennifer Carter  
Sanjiv Bhandari  
Susan Rock  
Steve Mick  
Genevieve Herron, Youth Member



Candace Andersen, Supervisor

Contra Costa County, District 2

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*The Alamo Municipal Advisory Council serves as an advisory body to the  
Contra Costa County Board of Supervisors and the County Planning Agency.*

### **RECORD OF ACTIONS**

**Tuesday, July 7, 2020 6:00 p.m.**

**Online Meeting via Zoom**

**Meeting ID: 968 3872 5832**

**Password: 066539**

#### **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

- Called to order at 6:02pm
- All Members Present

#### **2. STAFF/AGENCY REPORTS**

- District II Staff Update –
  - i. The next Alamo Liaison meeting is scheduled for July 20, 2020 via [Zoom](#)  
(Meeting ID: 841 9381 3986; Password: 068668)
  - ii. COVID19 County Response Update
- San Ramon Valley Fire Protection District update – None
- Contra Costa County Sheriff - Valley Station Update – None

#### **3. PUBLIC COMMENT (3 minutes/speaker)**

- Discussion of 2378 Heritage Oak Trees
  - Property owner intends to file for a Tree Permit
  - Have heard that neighbors are concerned

#### **4. PRESENTATIONS**

- Ross Hillesheim, P2B Committee – overview of P2B plan to increase taxes
  - Member Rock – can Alamo get more of the 1% from property taxes?
  - Member Barclay – any discussion of including all of Alamo?
  - Can the MAC officially support the tax increase?
  - Member Struthers will serve as Clark's backup to the P2B Committee

#### **5. NEW BUSINESS**

Review and accept 2020 – 2021 Budget Reports for CSA R-7, Zones 36, 45 and 54 as provided by Special Districts.

- Did we get all of the deposits back for the concerts? Were those half of the total cost?
- Did we put down deposits for the movies?
- No action taken – motion by Member Struthers, second by Member Carter, unanimous approval.

Boulevard of Trees – Discussion of hiring an arborist to analyze trees.

- Member Barclay – could we use the R7 funds to improve the aesthetics of the Roundabout (Carl Roner, Public Works – unlikely, you would have to designate the roundabout as a park).
- Member Barclay to accept Carl Roner’s report, second by Member Carter – unanimously approved.

## **6. OLD BUSINESS**

- None.

## **7. CONSENT CALENDAR**

All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.

- Approve June 2<sup>nd</sup>, 2020 Record of Actions.
  - Motion to approve by Bhandari, second by Mick. Unanimous approval.

## **8. SUBCOMMITTEE REPORTS**

Alamo AOB Subcommittee for Schools: Carter (chair), Mick, Rock

July 14 – Board of Education, will hear a recap of input of surveys; will ask families to choose from the options

Alamo AOB Subcommittee for Downtown: Rock (chair), Barclay, Bhandari

Alamo Police Services Advisory Committee: Johnson (chair and P-5 MAC representative), Struthers

Land Use Planning Subcommittee: Barclay (chair) and Bhandari

Are we allowed to say that the location is bad for a cell phone tower?

Can we get a copy of the Danville and Walnut Creek Cell Phone Tower ordinance?

Send Dave the County ordinance that addresses cell phone towers.

Iron Horse Corridor Subcommittee: Struthers

The trail is packed heavily used this days

Parks and Recreation subcommittee: Struthers (chair), Mick, Rock

Trees and Landscape Subcommittee: Rock (chair), Mick, Bhandari

AIA held a meeting with Supervisor Andersen; AIA wanted to know why the County wouldn’t want to protect non-native trees?

## **9. CORRESPONDENCE (the following items are listed for informational purposes only and may be considered for discussion at a future meeting).**

- None

## **10. COMMENTS BY MEMBERS OF THE ALAMO MAC**

- Discussion of possible drive in movies at Monte Vista (per Student Representative Ginny Herron)

## **11. FUTURE AGENDA ITEMS**

- Contra Costa County Proposed Tree Ordinance.
- Envision 2040
- Potential new Alamo Park (Members Barclay and Struthers have a list of potential sites)

## **12. ADJOURNMENT**

- Member Bhandari motions to adjourn at 7:20pm, second by Member Rock. Unanimous approval. Adjourn to the Alamo MAC meeting on **August 4<sup>th</sup>, 2020** at 6:00 P.M.

*The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.*

*Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526. To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.*

**Alamo Parks and Recreation, CSA R-7  
2020-21 Budget Proposal**

		FY 18/19	FY 19/20	FY 19/20	FY 2019-20	FY 2020-21
		Year End Totals	Budget	Year to Date 12/31/2019	Estimated Year End Total	Budget
<b>7758</b>	<b>County Service Area R-7A</b>					
	<b>Fund Balance</b>	<b>\$2,845,109</b>	<b>\$3,622,047</b>	<b>\$3,622,047</b>	<b>\$3,622,047</b>	<b>\$4,200,229</b>
Ledger Code	<b>REVENUE:</b>					
9000, 9100, 9385, 9580	Taxes	1,226,899	1,202,000	1,272,124	1,272,124	1,272,124
9400	Interest Earned	53,707	15,000	0	50,000	50,000
9500-9595	Measure WW Funds	171,088	0	0	0	0
9600	Alamo Sports Field Fees	7,559	5,000	0	7,500	7,500
	<b>TOTAL REVENUE</b>	<b>1,459,253</b>	<b>1,222,000</b>	<b>1,272,124</b>	<b>1,329,624</b>	<b>1,329,624</b>
	<b>REVENUE PLUS FUND BALANCE</b>	<b>4,304,362</b>	<b>4,844,047</b>	<b>4,894,171</b>	<b>4,951,671</b>	<b>5,529,853</b>
	<b>EXPENSES:</b>					
	<b>Services and Supplies</b>					
2100/2479/3622	Office Expense	243	1,000	83	1,000	1,000
2120/2170	Utilities	15,606	20,000	9,061	20,000	20,000
2170/2282/2284	Trash/Custodial	29,528	37,600	12,368	31,800	32,000
2479	Gann Election	0	0	0	0	30,000
2310	Hap Magee Operations	184,422	196,502	97,006	196,502	202,607
2190/2130/2284/2310/2479	Other Contracted Services	48,805	35,000	4,289	38,000	39,600
Various (2479/2490)	Recreation Supplies	15,278	15,000	3,565	16,000	16,000
	<b>SUBTOTAL Services and Supplies Total</b>	<b>293,882</b>	<b>305,102</b>	<b>126,373</b>	<b>303,302</b>	<b>341,207</b>
	<b>Other Charges</b>					
3611/3622	County Counsel; Assessment Admin.	10,210	10,600	96	10,600	10,600
3619	Prop Tax, Lease Management	11,403	7,500	4,579	7,200	7,500
3620	Grounds/Facilities Maintenance	222,276	283,000	105,926	283,000	283,000
	<b>SUBTOTAL Other Charges Total</b>	<b>243,889</b>	<b>301,100</b>	<b>110,601</b>	<b>300,800</b>	<b>301,100</b>
	<b>Fixed Assets (Capital Improvements)</b>					
4766	Hap Magee Park Imps	27,208	75,340	164	5,340	52,500
4703	Hemme Station Park Construction	5,799	0	0	0	0
	<b>SUBTOTAL Fixed Assets (Capital Improvements) Total</b>	<b>33,007</b>	<b>75,340</b>	<b>164</b>	<b>5,340</b>	<b>52,500</b>
	<b>Public Works Staff (Administration)</b>					
5011	Public Works Staff (Administration)	113,941	148,900	65,640	142,000	148,900
	<b>SUBTOTAL Public Works Staff (Administration) Total</b>	<b>113,941</b>	<b>148,900</b>	<b>65,640</b>	<b>142,000</b>	<b>148,900</b>
	<b>TOTAL EXPENSES</b>	<b>684,719</b>	<b>830,442</b>	<b>302,778</b>	<b>751,442</b>	<b>843,707</b>
	<b>Net</b>	<b>774,533</b>	<b>391,558</b>	<b>969,346</b>	<b>578,182</b>	<b>485,917</b>
	<b>Fund Balance (Park Development/Reserve)</b>	<b>\$3,622,047</b>	<b>0</b>	<b>\$4,591,393</b>	<b>\$4,200,229</b>	<b>4,686,147</b>
	<b>ADDITIONAL PARK DEVELOPMENT FUNDS - ALAMO</b>					
	<b>Park Dedication Fees - \$503,160</b>					

# Alamo Parks and Recreation, CSA R-7

## Administration and Miscellaneous

	FY 19/20	FY 19/20	FY 2019-20	FY 2020-21
	Budget	Year to Date 12/31/2019	Estimated Year End Total	Budget
Service and Supplies	1,000	792	1,000	1,000
Gann Election				30,000
Assessment Admin./County Counsel	10,000	96	10,000	10,000
Public Works Staff (Administration)	74,000	31,632	74,000	74,000
<b>Total</b>	<b>85,000</b>	<b>32,520.08</b>	<b>85,000</b>	<b>115,000</b>

# Alamo Parks and Recreation, CSA R-7

## Parks

Livorna Park				
	FY 19/20	FY 19/20	FY 19/20	FY 20/21
	Budget	Year to Date 12/31/2019	Estimated Year End Total	Budget
Services and Supplies	50,000	12,549	50,000	50,000
Grounds/Facilities Maintenance	170,000	60,269	170,000	170,000
Public Works Staff (Administration)	23,500	9,238	23,500	23,500
<b>Total</b>	<b>243,500</b>	<b>82,055</b>	<b>243,500</b>	<b>243,500</b>
Alamo Elementary School				
Services and Supplies	5,000	1,600	3,200	5,000
Grounds/Facilities Maintenance	35,000	8,313	35,000	35,000
Public Works Staff (Admin.)	4,000	185	2,000	4,000
<b>Total</b>	<b>44,000</b>	<b>10,098</b>	<b>40,200</b>	<b>44,000</b>
Andrew H. Young Park				
Services and Supplies	6,500	2,198	6,500	6,500
Grounds/Facilities Maintenance	30,000	24,235	30,000	30,000
Public Works Staff (Admin.)	2,500	1,665	2,500	2,500
<b>Total</b>	<b>39,000</b>	<b>28,097</b>	<b>39,000</b>	<b>39,000</b>
Rancho Romero School				
Prop Tax/Insurance, Lease Management	500	3	200	500
Public Works Staff (Admin.)	100	185	200	100
<b>Total</b>	<b>600</b>	<b>188</b>	<b>400</b>	<b>600</b>
Hap Magee Ranch Park				
Hap Magee Operations (Supplies & Services)	196,502	97,006	196,502	202,607
County Counsel	600	0	600	600
Prop Tax, Lease Management	7,000	3,466	7,000	7,000
Capital Improvements	75,340	164	5,340	52,500
Public Works Staff (Admin.)	2,000	333	2,000	2,000
<b>Total</b>	<b>281,442</b>	<b>100,968</b>	<b>211,442</b>	<b>264,707</b>
Iron Horse Trail Corridor				
Grounds/Facilities Maintenance	3,000	2,224	3,000	3,000
Public Works Staff (Admin.)	1,000	0	1,000	1,000
<b>Total</b>	<b>4,000</b>	<b>2,224</b>	<b>4,000</b>	<b>4,000</b>
Hemme Station Park				
Services and Supplies	17,000	8,554	17,000	17,000
Grounds/Facilities Maintenance	45,000	11,997	45,000	45,000
Public Works Staff (Admin.)	10,000	1,573	5,000	10,000
<b>Total</b>	<b>72,000</b>	<b>22,124</b>	<b>67,000</b>	<b>72,000</b>
Parks Summary				
	FY 19/20	FY 19/20	FY 19/20	FY 20/21
	BUDGET	Year to Date 12/31/2019	Estimated Year End Total	Budget
Services and Supplies	275,002	121,907	273,202	281,107
Grounds/Facilities Mtce and other charges	291,100	110,506	290,800	291,100
Capital Improvements	75,340	164	5,340	52,500
Public Works Staff (Admin.)	43,100	13,179	36,200	43,100
<b>Total</b>	<b>684,542</b>	<b>245,755</b>	<b>605,542</b>	<b>667,807</b>

# Alamo Parks and Recreation, CSA R-7

## Events

	FY 19/20	FY 19/20	FY 19/20	FY 20/21
	Budget	Year to Date 12/31/2019	Estimated Year End Total	Budget
<b>Movie Under the Stars</b>				
Services and Supplies	4,100	945	4,100	4,100
Public Works Staff (Administration)	8,500	5,588	8,500	8,500
<b>Total</b>	<b>12,600</b>	<b>6,533</b>	<b>12,600</b>	<b>12,600</b>
<b>Summer Concert Series</b>				
Services and Supplies	23,000	729	23,000	23,000
Public Works Staff (Administration)	23,000	15,170	23,000	23,000
<b>Total</b>	<b>46,000</b>	<b>15,899</b>	<b>46,000</b>	<b>46,000</b>
<b>Tree Lighting</b>				
Services and Supplies	2,000	2,000	2,000	2,000
Public Works Staff (Administration)	300	0	300	300
<b>Total</b>	<b>2,300</b>	<b>2,000</b>	<b>2,300</b>	<b>2,300</b>
<b>Events Summary</b>				
	FY 19/20	FY 19/20	FY 19/20	FY 20/21
	BUDGET	Year to Date 12/31/2019	Estimated Year End Total	Budget
Services and Supplies	29,100	3,674	29,100	29,100
Public Works Staff (Administration)	31,800	20,758	31,800	31,800
<b>Total Event Summary</b>	<b>60,900</b>	<b>24,432</b>	<b>60,900</b>	<b>60,900</b>