

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

EARLY HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2020

AS OF NOVEMBER 2020

1	2	3	4	5	6
	Actual Nov-20	Total YTD Actual	Total Budget	Remaining Budget	83% % YTD
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	34,278	409,767	419,962	10,195	98%
Temporary 1013	-	392	1,107	715	35%
a. PERSONNEL (Object class 6a)	34,278	410,159	421,069	10,910	97%
b. FRINGE (Object Class 6b)	19,655	260,119	234,303	(25,816)	111%
c. Travel (Object Class 6c)					
1. Out-of-Town Travel	-	-	2,000	2,000	-
c. TRAVEL (Object Class 6c)	-	-	2,000	2,000	-
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	-	465	5,500	5,035	8%
2. Child and Family Services Supplies (Includes classroom Supplies	818	1,463	10,000	8,537	15%
4. Other Supplies					
Computer Supplies, Software Upgrades, Computer Replacemer	-	7,776	9,000	1,224	86%
Health/Safety Supplies	-	-	200	200	0%
Miscellaneous Supplies	-	472	700	228	67%
Household Supplies	-	182	2,200	2,018	8%
Employee Health and Welfare costs (formerly Employee morale	-	-	200	200	0%
TOTAL SUPPLIES (6e)	818	10,359	27,800	17,441	37%
f. CONTRACTUAL (Object Class 6f)					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	88	1,000	912	9%
2. Health/Disabilities Services					
Health Consultant	1,440	12,680	7,800	(4,880)	163%
5. Training & Technical Assistance - PA11					
Interaction	-	-	1,500	1,500	0%
Diane Godard (\$50,000/2)	-	9,188	10,500	1,313	88%
Josephine Lee (\$35,000/2)	-	4,093	5,000	908	82%
Susan Cooke (\$60,000/2)	-	900	5,500	4,600	16%
8. Other Contracts					
First Baptist/Fairgrounds and Lone Tree	5,665	77,635	115,140	37,505	67%
First Baptist/East Leland and Kids Castle	-	99,280	181,800	82,520	55%
Aspiranet	-	488,840	812,040	323,200	60%
Crossroads	-	83,325	155,540	72,215	54%
KinderCare	-	39,895	96,960	57,065	41%
Martinez ECC	-	43,935	96,960	53,025	45%
YMCA of the East Bay	-	79,992	191,156	111,164	42%
Child Outcome Planning and Administration (CLOUD/Nulinx)	-	-	1,000	1,000	0%
f. CONTRACTUAL (Object Class 6f)	7,105	939,850	1,681,896	742,046	56%
h. OTHER (Object Class 6h)					
2. Bldg Occupancy Costs/Rents & Leases	-	2,314	3,200	886	72%
4. Utilities, Telephone	-	1,851	3,600	1,749	51%
6. Bldg. Maintenance/Repair and Other Occupancy	-	1,626	4,600	2,974	35%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	-	317	3,100	2,783	10%
9. Nutrition Services					
Child Nutrition Costs	-	-	300	300	0%
13. Parent Services					
Parent Conference Registration - PA11	-	-	4,000	4,000	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	4,000	4,000	0%
Policy Council Activities	-	-	800	800	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	31	2,000	1,969	2%
Child Care/Mileage Reimbursement	-	106	800	694	13%
14. Accounting & Legal Services					
Auditor Controllers	-	-	500	500	0%
Data Processing/Other Services & Supplies	-	2,540	4,500	1,960	56%
Recruitment Advertising (Newspaper, Brochures)	-	-	100	100	0%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC,	-	-	2,500	2,500	0%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	1,794	14,121	47,944	33,823	29%
17. Other					
Site Security Guards	-	13	500	487	3%
Vehicle Operating/Maintenance & Repair	173	2,651	9,000	6,349	29%
Equipment Maintenance Repair & Rental	-	2,955	4,000	1,045	74%
Dept. of Health and Human Services-data Base (CORD)	-	-	1,000	1,000	0%
Other Operating Expenses (Facs Admin/Other admin)	-	92,687	312,000	219,313	30%
COVID Expenditures	-	8,185	273,309	265,124	3%
Other Departmental Expenses	-	322,987	1,015,043	692,056	32%
h. OTHER (6h)	1,967	452,383	1,696,796	1,244,413	27%
i. TOTAL DIRECT CHARGES (6a-6h)	63,823	2,072,870	4,063,864	1,990,994	51%
j. INDIRECT COSTS	-	23,982	86,579	62,597	28%
k. TOTALS (ALL BUDGET CATEGORIES)	63,823	2,096,852	4,150,443	2,053,591	51%
Non-Federal Share (In-kind)	15,956	600,345	922,786	322,441	65%

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AS OF NOVEMBER 2020

DESCRIPTION	NOVEMBER YTD Actual	Total Budget	Remaining Budget	83% %YTD
a. PERSONNEL	\$ 410,159	\$ 421,069	\$ 10,910	97%
b. FRINGE BENEFITS	260,119	234,303	(25,816)	111%
c. TRAVEL	-	2,000	2,000	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	10,359	27,800	17,441	37%
f. CONTRACTUAL	939,850	1,681,896	742,046	56%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	452,383	1,696,796	1,244,413	27%
I. TOTAL DIRECT CHARGES	\$ 2,072,870	\$ 4,063,864	\$ 1,990,994	51%
j. INDIRECT COSTS	23,982	86,579	62,597	28%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 2,096,852	\$ 4,150,443	\$ 2,053,591	51%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 600,345</i>	<i>\$ 922,786</i>	<i>\$ 322,441</i>	<i>65%</i>