

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2020

AS OF NOVEMBER 2020

DESCRIPTION	NOVEMBER YTD Actual	Total Budget	Remaining Budget	83% %YTD
a. PERSONNEL	\$ 3,573,173	\$ 4,812,171	\$ 1,238,998	74%
b. FRINGE BENEFITS	2,265,504	2,978,208	712,704	76%
c. TRAVEL	-	28,742	28,742	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	148,599	634,000	485,401	23%
f. CONTRACTUAL	2,765,295	3,600,996	835,701	77%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	2,572,663	5,750,452	3,177,789	45%
I. TOTAL DIRECT CHARGES	\$ 11,325,235	\$ 17,804,569	\$ 6,479,334	64%
j. INDIRECT COSTS	342,642	990,786	648,144	35%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 11,667,876	\$ 18,795,355	\$ 7,127,479	62%
<i>In-Kind (Non-Federal Share)</i>	\$ 3,136,379	\$ 4,228,594	\$ 1,092,215	74%

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2020

AS OF NOVEMBER 2020

1	2	3	4	5	6	7
	Covid Actual Nov-20	Actual Nov-20	Total YTD Actual	Total Budget	Remaining Budget	83% % YTD
a. Salaries & Wages (Object Class 6a)						
Permanent 1011	6,999	274,602	3,386,590	4,474,341	1,087,751	76%
Temporary 1013	-	10,031	186,583	337,830	151,247	55%
a. PERSONNEL (Object class 6a)	6,999	284,634	3,573,173	4,812,171	1,238,998	74%
b. FRINGE BENEFITS (Object Class 6b)						
Fringe Benefits	4,378	172,445	2,265,504	2,978,208	712,704	76%
b. FRINGE (Object Class 6b)	4,378	172,445	2,265,504	2,978,208	712,704	76%
c. Travel (Object Class 6c)						
HS Staff				28,742	28,742	-
c. TRAVEL (Object Class 6c)				28,742	28,742	-
e. SUPPLIES (Object Class 6e)						
1. Office Supplies	1,244	812	33,826	65,000	31,174	52%
2. Child and Family Services Supplies (Includes classroom Supplies)	5,743	-	28,051	450,000	421,949	6%
4. Other Supplies						
Health and Safety Supplies	-	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacement	1,718	-	76,733	85,000	8,267	90%
Health/Safety Supplies	-	-	1,933	2,000	67	97%
Mental health/Disabilities Supplies	-	-	345	1,000	655	
Miscellaneous Supplies	-	-	5,112	16,000	10,888	32%
Emergency Supplies	-	-	-	1,000	1,000	0%
Employee Morale	-	-	2,599	7,000	4,401	37%
Household Supplies	-	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	8,705	812	148,599	634,000	485,401	23%
f. CONTRACTUAL (Object Class 6f)						
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	-	29,157	63,000	33,843	46%
2. Health/Disabilities Services						
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	-	-	(376,359)	(376,359)	0%
Health Consultant	-	5,760	55,720	50,000	(5,720)	111%
5. Training & Technical Assistance - PA11						
One Solution	-	-	47,525	49,000	1,475	97%
Diane Godard	-	4,775	23,281	21,000	(2,281)	111%
Josephine Lee	-	-	(676)	1,000	1,676	-68%
St John Maria/Nalo Ayannakai/Tandem/McClendon	-	636	15,437	15,400	(37)	100%
7. Delegate Agency Costs						
First Baptist Church Head Start PA22	-	170,958	1,877,735	2,511,719	633,984	75%
First Baptist Church Head Start PA20	-	-	8,000	8,000	-	100%
8. Other Contracts						
First Baptist/Fairgrounds Wrap (20 slots x 243days x \$15.27)	-	4,857	54,202	74,823	20,621	72%
First Baptist/Fairgrounds Enhance (68 slots x 12 x \$225)	-	6,111	78,984	136,404	57,420	58%
FB-E. Leland/Mercy Housing Partnership	-	-	136,908	149,646	12,738	91%
Martinez ECC (40 slots x 12 mos. x \$225)	-	-	76,129	136,350	60,221	56%
Tiny Toes	-	-	33,633	84,537	50,904	40%
YMCA of the East Bay	-	-	329,260	673,376	344,116	49%
Child Outcome Planning and Administration (CLOUD/Nulinx)	-	-	-	3,100	3,100	0%
f. CONTRACTUAL (Object Class 6f)		193,096	2,765,295	3,600,996	835,701	77%
h. OTHER (Object Class 6h)						
2. Bldg Occupancy Costs/Rents & Leases	-	13,474	361,287	440,000	78,713	82%
4. Utilities, Telephone	-	2,704	188,814	208,500	19,686	91%
5. Building and Child Liability Insurance	-	-	2,312	3,000	689	77%
6. Bldg. Maintenance/Repair and Other Occupancy	2,818	1,946	91,839	178,135	86,296	52%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	-	148	8,533	40,000	31,467	21%
9. Nutrition Services						
Child Nutrition Costs	-	-	193,437	351,000	157,563	55%
(CCFP & USDA Reimbursements)	-	-	(59,432)	(106,000)	(46,568)	56%
13. Parent Services						
Parent Conference Registration - PA11	-	-	1,019	1,000	(19)	102%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	768	825	57	93%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	166	7,775	7,609	2%
Policy Council Activities	-	-	559	2,000	1,441	28%
Male Involvement Activities	-	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	-	5,000	5,000	0%
Child Care/Mileage Reimbursement	-	-	883	10,000	9,117	9%
14. Accounting & Legal Services						
Auditor Controllers	-	-	3,254	4,000	746	81%
Data Processing/Other Services & Supplies	-	-	8,248	17,000	8,752	49%
15. Publications/Advertising/Printing						
Outreach/Printing	-	-	-	500	500	0%
Recruitment Advertising (Newspaper, Brochures)	-	50	6,763	7,000	238	97%
16. Training or Staff Development						
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, etc.)	-	195	14,216	20,958	6,742	68%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	-	396	81,892	87,586	5,694	93%
Family, Community and Parent Involvement	-	-	-	22,458	22,458	0%
17. Other						
Site Security Guards	-	-	4,302	9,000	4,698	48%
Dental/Medical Services	-	-	-	1,000	1,000	0%
Vehicle Operating/Maintenance & Repair	-	11,221	94,437	95,000	563	99%
Equipment Maintenance Repair & Rental	-	-	41,045	58,000	16,955	71%
Dept. of Health and Human Services-data Base (CORD)	-	-	8,333	10,100	1,767	83%
Field Trips	-	-	-	2,000	2,000	0%
Other Operating Expenses (Facs Admin/Other admin)	-	-	517,178	603,000	85,822	86%
Covid Expenditures	-	-	40,705	481,415	440,710	8%
Other Departmental Expenses	-	-	962,106	3,189,700	2,227,594	30%
h. OTHER (6h)	2,818	30,134	2,572,663	5,750,452	3,177,789	45%
i. TOTAL DIRECT CHARGES (6a-6h)	22,900	681,121	11,325,235	17,804,569	6,479,334	64%
j. INDIRECT COSTS			342,642	990,786	648,144	35%
k. TOTALS (ALL BUDGET CATEGORIES)	22,900	681,121	11,667,876	18,795,355	7,127,479	62%
Non-Federal Share (In-kind)	5,725	170,280	3,136,379	4,228,594	1,092,215	74%