

APPENDIX "A"

CONFLICT OF INTEREST CODE FOR THE
CONTRA COSTA COUNTY LIBRARY

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, previously called the California Administrative Code, Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constituting the conflict of interest code for the Contra Costa County Library.

Designated employees shall file statements of economic interests with the agency who will make the statements available for public inspection and reproduction. (Government Code Section 81008). Upon receipt of the statements of the County Librarian, the agency shall make and retain a copy and forward the original of these states to the Clerk of the Board of Supervisors. Statements for all other designated employees will be retained by the agency.

APPENDIX "B"

**CONFLICT OF INTEREST CODE
OF THE
COUNTY LIBRARY OF CONTRA COSTA COUNTY**

DESIGNATED POSITIONS

DISCLOSURE CATEGORY

County Librarian	1
Administrative Services Officer	1
Departmental Personnel Officer	1
Deputy County Librarians	2
Library Collection Development & Technical Services Manager	2
Adult Literacy Program Manager	2

APPENDIX "C"

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DISCLOSURE CATEGORIESGeneral Rule.

An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

1. Designated Employees in Category "1" must report:

- (a) All investments, interests in real property, and income, and any business entity in which the employee is a director, officer, partner, trustee, employee, or holds any position of management. These financial interests are reportable only if located within Contra Costa County or if the business entity is doing business or planning to do business in the County (and such plans are known by the designated employee) or has done business within the County at any time during the two years prior to the filing of the statement.
- (b) Investments in any business entity, income from any source and status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which has within the last two years contracted or foreseeably may contract with Contra Costa County, or with any public agency within Contra Costa County, to provide services, supplies, materials, machinery or equipment to either party.

2. Designated Employees in Category "2" must report:

Investments in any business entity, income from any source, and status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which has within the last two years contracted, or foreseeably may contract, with Contra Costa County to provide services, supplies, materials, machinery or equipment to the County Library.