

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2020**

**AS OF SEPTEMBER 2020**

	1	2	3	4	5	6
	Actual Sep-20	Total YTD Actual	Total Budget	Remaining Budget	75% % YTD	
<b>a. Salaries &amp; Wages (Object Class 6a)</b>						
Permanent 1011	283,361	2,792,444	4,414,341	1,621,897	63%	
Temporary 1013	15,468	170,919	337,830	166,911	51%	
<b>a. PERSONNEL (Object class 6a)</b>	<b>298,829</b>	<b>2,963,364</b>	<b>4,752,171</b>	<b>1,788,807</b>	<b>62%</b>	
<b>b. FRINGE BENEFITS (Object Class 6b)</b>						
Fringe Benefits	192,918	1,877,387	2,938,208	1,060,821	64%	
<b>b. FRINGE (Object Class 6b)</b>	<b>192,918</b>	<b>1,877,387</b>	<b>2,938,208</b>	<b>1,060,821</b>	<b>64%</b>	
<b>c. Travel (Object Class 6c)</b>						
<b>HS Staff</b>	-	-	28,742	28,742	-	
<b>c. TRAVEL (Object Class 6c)</b>	-	-	28,742	28,742	-	
<b>e. SUPPLIES (Object Class 6e)</b>						
1. Office Supplies	4,272	28,662	65,000	36,338	44%	
2. Child and Family Services Supplies (Includesclassroom Supplies)	1,332	15,688	95,000	79,312	17%	
4. Other Supplies						
Health and Safety Supplies	-	-	1,000	1,000	0%	
Computer Supplies, Software Upgrades, Computer Replacement	97	89,264	60,000	(29,264)	149%	
Health/Safety Supplies	1,933	1,933	2,000	67	97%	
Mental helath/Diasabilities Supplies	-	345	1,000	655		
Miscellaneous Supplies	225	4,808	16,000	11,192	30%	
Emergency Supplies	-	-	1,000	1,000	0%	
Employee Morale	-	2,548	7,000	4,452	36%	
Household Supplies	-	-	6,000	6,000	0%	
<b>TOTAL SUPPLIES (6e)</b>	<b>7,859</b>	<b>143,249</b>	<b>254,000</b>	<b>110,751</b>	<b>56%</b>	
<b>f. CONTRACTUAL (Object Class 6f)</b>						
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	29,157	63,000	33,843	46%	
2. Health/Disabilities Services						
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	-	(376,359)	(376,359)	0%	
Health Consultant	15,360	47,400	50,000	2,600	95%	
5. Training & Technical Assistance - PA11						
Interaction	-	47,525	49,000	1,475	97%	
Diane Godard (\$50,000/2)	-	18,506	21,000	2,494	88%	
Josephine Lee (\$35,000/2)	-	(676)	1,000	1,676	-68%	
Susan Cooke (\$60,000/2)	900	13,751	15,400	1,649	89%	
7. Delegate Agency Costs						
First Baptist Church Head Start PA22	186,199	1,517,832	2,511,719	993,887	60%	
First Baptist Church Head Start PA20	-	8,000	8,000	-	100%	
8. Other Contracts						
First Baptist/Fairgrounds Wrap (20 slots x 243days x \$15.27)	-	39,074	74,823	35,749	52%	
First Baptist/Fairgrounds Enhance (68 slots x 12 x \$225)	-	40,905	136,404	95,499	30%	
FB-E. Leland/Mercy Housing Partnership	-	136,908	149,646	12,738	91%	
Martinez ECC (40 slots x 12 mos. x \$225)	-	76,129	136,350	60,221	56%	
Tiny Toes	11,817	33,633	84,537	50,904	40%	
YMCA of the East Bay	-	329,260	673,376	344,116	49%	
Child Outcome Planning and Administration (CLOUD/Nulinx)	-	-	3,100	3,100	0%	
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>214,276</b>	<b>2,337,404</b>	<b>3,600,996</b>	<b>1,263,592</b>	<b>65%</b>	
<b>h. OTHER (Object Class 6h)</b>						
2. Bldg Occupancy Costs/Rents & Leases	34,238	316,768	440,000	123,232	72%	
4. Utilities, Telephone	25,876	175,397	208,500	33,103	84%	
5. Building and Child Liability Insurance	-	2,312	3,000	689	77%	
6. Bldg. Maintenance/Repair and Other Occupancy	8,652	68,999	178,135	109,136	39%	
8. Local Travel (55.5 cents per mile effective 1/1/2012)	305	8,371	40,000	31,629	21%	
9. Nutrition Services						
Child Nutrition Costs	13,042	172,991	351,000	178,009	49%	
(CCFP & USDA Reimbursements)	(4,633)	(59,432)	(106,000)	(46,568)	56%	
13. Parent Services						
Parent Conference Registration - PA11	-	1,019	1,000	(19)	102%	
Parent Resources (Parenting Books, Videos, etc.) - PA11	216	768	825	57	93%	
PC Orientation, Trainings, Materials & Translation - PA11	-	166	7,775	7,609	2%	
Policy Council Activities	-	559	2,000	1,441	28%	
Male Involvement Activities	-	-	500	500	0%	
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	5,000	5,000	0%	
Child Care/Mileage Reimbursement	-	883	10,000	9,117	9%	
14. Accounting & Legal Services						
Auditor Controllers	-	2,237	2,500	263	89%	
Data Processing/Other Services & Supplies	-	8,248	18,500	10,252	45%	
15. Publications/Advertising/Printing						
Outreach/Printing	-	-	500	500	0%	
Recruitment Advertising (Newspaper, Brochures)	-	6,713	7,000	288	96%	
16. Training or Staff Development						
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, etc.)	2,998	13,417	20,958	7,541	64%	
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	8,465	73,056	72,586	(470)	101%	
Family, Community and Parent Involvement	-	-	37,458	37,458	0%	
17. Other						
Site Security Guards	316	4,302	9,000	4,698	48%	
Dental/Medical Services	-	-	1,000	1,000	0%	
Vehicle Operating/Maintenance & Repair	1,530	64,157	95,000	30,843	68%	
Equipment Maintenance Repair & Rental	-	40,825	58,000	17,175	70%	
Dept. of Health and Human Services-data Base (CORD)	833	7,500	10,100	2,600	74%	
Field Trips	-	-	2,000	2,000	0%	
Other Operating Expenses (Facs Admin/Other admin)	6,924	508,130	603,000	94,870	84%	
Covid Expenditures	1,696	71,650	961,415	889,765	7%	
Other Departmental Expenses	463,303	962,106	3,189,700	2,227,594	30%	
<b>h. OTHER (6h)</b>	<b>563,761</b>	<b>2,451,141</b>	<b>6,230,452</b>	<b>3,779,311</b>	<b>39%</b>	
<b>I. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>1,277,642</b>	<b>9,772,545</b>	<b>17,804,569</b>	<b>8,032,024</b>	<b>55%</b>	
<b>j. INDIRECT COSTS</b>	<b>-</b>	<b>342,642</b>	<b>990,786</b>	<b>648,144</b>	<b>35%</b>	
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>1,277,642</b>	<b>10,115,187</b>	<b>18,795,355</b>	<b>8,680,168</b>	<b>54%</b>	
<b>Non-Federal Share (In-kind)</b>	<b>319,411</b>	<b>2,778,410</b>	<b>4,228,594</b>	<b>1,450,184</b>	<b>66%</b>	

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**HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2020**

**AS OF SEPTEMBER 2020**

<b>DESCRIPTION</b>	<b>SEPTEMBER YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>75% %YTD</b>
a. PERSONNEL	\$ 2,963,364	\$ 4,752,171	\$ 1,788,807	62%
b. FRINGE BENEFITS	1,877,387	2,938,208	1,060,821	64%
c. TRAVEL	-	28,742	28,742	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	143,249	254,000	110,751	56%
f. CONTRACTUAL	2,337,404	3,600,996	1,263,592	65%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	2,451,141	6,230,452	3,779,311	39%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 9,772,545</b>	<b>\$ 17,804,569</b>	<b>\$ 8,032,024</b>	<b>55%</b>
j. INDIRECT COSTS	342,642	990,786	648,144	35%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 10,115,187</b>	<b>\$ 18,795,355</b>	<b>\$ 8,680,168</b>	<b>54%</b>
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 2,778,410</i>	<i>\$ 4,228,594</i>	<i>\$ 1,450,184</i>	<i>66%</i>