



Agenda

AIRPORTS COMMITTEE

March 9, 2022

11:00 A.M.

VIRTUAL MEETING INSTRUCTIONS

<https://us06web.zoom.us/j/86839016202pwd=dVhrenBVMFEVFcTcrOzhBVzB3ZDIUQT09>

Meeting ID: 868 3901 6202

Passcode: 934234

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Supervisor Diane Burgis, Chair
Supervisor Karen Mitchoff, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. Interview Candidates for AAC Member-At-Large position and determine recommendation for the Board of Supervisors consideration
4. Review and Approve record of meeting for September 8, 2021 (Chair)
5. Receive update from the Aviation Advisory Committee Chair (Emily Barnett)
6. Discuss progress regarding the Byron Airport General Plan Amendment (Daniel Barrios, Department of Conservation and Development)
7. Discuss partnership between Contra Costa County and CCTA/GoMentum
8. Discuss the Bay Area Test Site (BATS) Program, Buchanan Field and Byron Airport
9. Discuss Airport's Project Development Update
 - a. Discuss Proposed Development of 4.1-acre aeronautical use at, Byron Airport
 - b. Discuss 4.6 acre Self Storage Project, Buchanan Field
 - c. Discuss Con Fire Station 9 to Airport property, Buchanan Field
 - d. Discuss 16-acres non-aeronautical use development, Buchanan Field
 - e. Discuss 0.86-acre Development at Buchanan Field
 - f. Discuss Terminal/ARFF Building development, Buchanan Field
10. Discuss Security project, Buchanan Field
11. The next meeting is currently scheduled for - June 8th 2022
12. Adjourn

The Airports Committee will provide reasonable accommodations for persons with disabilities planning to attend Airports Committee meetings. Contact the staff person listed below at least 96 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Airports Committee less than 96 hours prior to that meeting are available for public inspection at 550 Sally Ride Drive, Concord, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Phone (925) 681-4200, Fax (925) 646-5731
Airport.Team@airport.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

3.

Meeting Date: 03/09/2022

Subject: Interview Candidates for AAC Member-At-Large position and determine recommendation for the Board of Supervisors consideration

Submitted For: AIRPORTS COMMITTEE,

Department: Airports

Referral No.:

Referral Name:

Presenter:

Contact:

Referral History:

NA

Referral Update:

NA

Recommendation(s)/Next Step(s):

Interview candidates for the At-Large seat on the Aviation Advisory Committee to complete a term ending February 28, 2025 (Interview and Determine).

Interview the following candidates for At-Large position on the Aviation Advisory Committee and forward a selection recommendation to the Board of Supervisors for consideration. Candidates to be interviewed are:

Michael McCarthy
Emily Barnett
William Cameron Coltharp
Donald Davidson

Fiscal Impact (if any):

None

Attachments

Cameron Coltharp Application Member-At-Large AAC

Donald Davidson Application Member-At-Large AAC

Emily Barnett Application Member-At-Large AAC

Michael McCarthy Application Member-At-Large AAC

Application Form

Profile

William

First Name

Cameron

Middle Initial

Coltharp

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

Resident of Supervisorial District:☒ District 5**Do you work in Contra Costa County?**☒ Yes ☐ No**If Yes, in which District do you work?****Education****Select the option that applies to your high school education ***☒ High School Diploma**College/ University A****Name of College Attended**

San Francisco State University

Degree Type / Course of Study / Major

Radio and Television

Degree Awarded?☒ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Training Completed:

Facilities Management, Real Estate, Construction

Certificate Awarded for Training?

☐ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

Aviation Advisory Committee: Submitted

Seat Name

Member at Large

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

William Cameron Coltharp

Please explain why you would like to serve on this particular board, committee, or commission.

My professional and personal life now affords me more free time to dedicate to other endeavors. I am particularly interested in expanding my volunteer service to our local communities. I have many interests in aviation; recreational, economic, and public transportation. And I have an interest in the safety of our communities and the quality of life for our neighbors. I would welcome the opportunity to serve now or in the future if my interests or experience is relevant to the Committee.

Qualifications and Volunteer Experience

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am not a licensed pilot but have always been very interested in aviation. While in college I had the opportunity to take flying lessons at Buchanan Field and to work at one of the fixed based operators. Those were wonderful and fun experiences that I will always cherish. But as a young adult I didn't recognize the importance of aviation as anything other than a hobby. Thirty years later, as a corporate facilities and real estate management professional who travels extensively, I recognize that general, commercial, and corporate aviation contributes significantly to our local economy. And as a resident of Contra Costa County for over thirty years, I also understand our neighbor's concerns that the airport be operated safely and in a manner that doesn't significantly impact the quality of life. I believe I could be of value to the Airport Advisory Committee because I understand some of the issues and the need to balance each. Additionally, I could remain impartial because I am not intimately involved in aviation at this time and have no involvement on neighborhood groups. For the last twenty years I have been employed by a healthcare company based in the City of Alameda. As the Vice President, Facilities and Real Estate Services, I am responsible for overseeing the maintenance and operations of our 120 locations in five states. I am also responsible for the development of new facilities and work extensively with planning departments to obtain land use approvals and building departments to obtain building permits. As a provider of behavioral services some of our projects can be controversial and I am accustomed to working closely with neighbors and elected officials to address their concerns during the pre-development phases of the projects. Many of the projects that I work on are related to and/or funded by Counties and are subject to government procurement processes and prevailing wage. I am also directly responsible for maintenance and operations budgeting and developing annual capital plans. I thought these skills might be valuable if such matters are presented to the Committee for consideration.

[Upload a Resume](#)

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

William Cameron Coltharp

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Board Member Walnut Creek Racquet Club 2010 – Present Women's FROSH Soccer Coach Clayton Valley Charter High School 2014 - present Den Leader, Pack Master, Committee Chair Boy Scout of America - Pack 403 - Pleasant Hill 2005-2010 Care Delivery and Design Improvement Committee California Association of Healthcare Services and Leading Age California 2005 – Present Continuing Education Coordinator California Society for Healthcare Engineering - San Francisco Chapter 2013 – 2017 Behavioral Health Volunteer John Muir Medical Center - Concord 2005 – 2016

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☒ Yes ☐ No

If Yes, please identify the nature of the relationship:

The company I am employed by has a contract with the County to operate "Hope House". I am in no way involved in the contracting process for my company and my interactions with County staff have been limited to General Services for lease administration and building maintenance issues.

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

William Cameron Coltharp

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3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Cameron Coltharp, CHFM, CHC

Vice President, Facilities and Real Estate Services

Twenty-five years of experience working with a wide variety of city, county, state, and federal agencies to obtain land use approvals, construction permits, and to license, certify and accredit healthcare facilities.

Professional Experience

Telecare Corporation, Alameda, CA (2001-Present)

Vice President, Facilities and Real Estate Services

February 2018-Present

- Manages and directs the operation of the Facilities and Real Estate Services department
- Provides facilities management, capital project delivery, real estate, and compliance services to over one hundred clinical programs in seven states.
- Extensive experience engaging clinical leadership and customers to assure development of operationally appropriate and welcoming care environments that comply with licensing regulations and accreditation standards.
- Directly responsible for lease and purchase negotiations, design, construction, building maintenance, and implementation of capital improvements.

Director, Facilities and Real Estate Services

March 2001-February 2018

Federal Home Loan Bank of San Francisco, San Francisco, CA

Manager, Administrative Services

April 1999-March 2001

Blood Centers of the Pacific, San Francisco, CA

Director, Administrative Services and Facilities

June 1991-April 1999

Education & Credentials

Facilities Management Professional Program, University of California Berkeley

Real Estate & Construction Certificate Program, University of Denver

Bachelor of Arts in Radio and Television, San Francisco State University

Associate of Arts in Communications, Diablo Valley Community College

Certified Healthcare Facility Manager (CHFM), American Society for Healthcare Engineering

Certified Healthcare Constructor (CHC), American Society for Healthcare Engineering

Licenses, Certificates and Professional Memberships

Real Estate Salesperson, State of California

Healthcare Construction Certificate, American Society for Healthcare Engineering

Infection Control Certificate, American Society for Healthcare Engineering

Hospital Incident Command System (HICS), American Society for Healthcare Engineering

Emergency Program Manager, Emergency Management Agency

American Society for Healthcare Engineering (ASHE)

California Society for Healthcare Engineering (CSHIE)

Application Form

Profile

Donald

First Name

Middle Initial

Davidson

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

Resident of Supervisorial District:☒ District 2**Do you work in Contra Costa County?**☒ Yes ☐ No**If Yes, in which District do you work?**

4

Education**Select the option that applies to your high school education ***☒ High School Diploma**College/ University A****Name of College Attended**

Stony Brook University

Degree Type / Course of Study / Major

Liberal Arts

Degree Awarded?☒ Yes ☐ No

Donald Davidson

College/ University B**Name of College Attended**

Rutgers Law School

Degree Type / Course of Study / Major

J.D.

Degree Awarded?

☒ Yes ☐ No

College/ University C**Name of College Attended****Degree Type / Course of Study / Major****Degree Awarded?**

☐ Yes ☒ No

Other Training Completed:

FAA Private Pilot

Certificate Awarded for Training?

☐ Yes ☒ No

Board and Interest**Which Boards would you like to apply for?**

Aviation Advisory Committee: Submitted

Seat Name

Member At Large

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Donald Davidson

Please explain why you would like to serve on this particular board, committee, or commission.

As a pilot (inactive for the past 2 years), I have a keen interest in aviation. As a resident of Contra Costa County, I am interested in county government and administration matters.

Qualifications and Volunteer Experience

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am quite familiar with general aviation and have flown out of Byron airport. As a lawyer with 38 years' experience, I am familiar with how government agencies operate and have had experience dealing with them. My legal career included over three years as an Assistant District Attorney in Manhattan, over nine years as a federal prosecutor (AUSA) in New Jersey, over six years as Deputy General Counsel at UBS Financial Services, Inc., and over seventeen years as a partner at three international law firms. In December 2020, I retired from "BigLaw" to set up my own solo practice in Walnut Creek, and I currently handled white collar criminal matters, administrative enforcement actions against financial services professionals, and investor disputes with securities firms.

[Upload a Resume](#)

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

I serve on the board of the Contra Costa County Bar Association's Solo and Small Firm committee.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors?
(Please refer to the relationships listed under the "Important Information" section below or
Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other
economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct
to the best of my knowledge and belief, and are made in good faith. I acknowledge and
undersand that all information in this application is publicly accessible. I understand that
misstatements and/or omissions of material fact may cause forfeiture of my rights to serve
on a board, committee, or commission in Contra Costa County.

☒ I Agree

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 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Application Form

Profile

Emily

First Name

Middle Initial

Barnett

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

Resident of Supervisorial District:☒ District 4**Do you work in Contra Costa County?**☒ Yes ☐ No**If Yes, in which District do you work?**

Districts 2, 3, 4, and 5

Education**Select the option that applies to your high school education ***☒ High School Diploma**College/ University A****Name of College Attended**

San Jose State University

Degree Type / Course of Study / Major

Communication Studies

Degree Awarded?☒ Yes ☐ No

Emily Barnett

College/ University B**Name of College Attended**

California State University, Stanislaus

Degree Type / Course of Study / Major

Political Science

Degree Awarded?

☒ Yes ☐ No

College/ University C**Name of College Attended****Degree Type / Course of Study / Major****Degree Awarded?**

☐ Yes ☒ No

Other Training Completed:**Certificate Awarded for Training?**

☐ Yes ☒ No

Board and Interest**Which Boards would you like to apply for?**

Aviation Advisory Committee: Submitted

Seat Name

At-Large Member

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

38

Emily Barnett

Please explain why you would like to serve on this particular board, committee, or commission.

The Aviation Advisory Committee At Large position provides an excellent opportunity to connect the public with the vital work of both Buchanan and Byron airports. Airports should never be "just for pilots," but rather a community resource for County funding, educational opportunities, industry training, economic development, job creation, and community events. As Central San's Communications and Government Relations Manager, my work allows me to be in Contra Costa County communities and accessible to the public to listen to their input on the airports. I do not simply want to provide information to people when inquires or concerns arise, but rather connect the public with the work of the airports, increasing communication and understanding of airport business, procedures, and operations. Likewise, I will continue to share the public's input with the airports' Administration, further developing the positive relationship between the two.

Qualifications and Volunteer Experience

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Communications and Government Relations Manager handling outreach for the general public, utility customers, non-profits, businesses, and student education sectors.

[Upload a Resume](#)

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

Aviation Advisory Committee, Airport Land Use Commission (Proxy Commissioner)

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Emily Barnett

Do you have a familial or financial relationship with a member of the Board of Supervisors?
(Please refer to the relationships listed under the "Important Information" section below or
Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other
economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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on a board, committee, or commission in Contra Costa County.

☒ I Agree

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 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Application Form

Profile

Michael

First Name

■

Middle Initial

McCarthy

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Email Address

District Locator Tool**Resident of Supervisorial District:**☒ District 5

LightRiver Technologies

Employer

Packet/Optical Project Engineer

Job Title

Length of Employment

2 years, 11 months.

Do you work in Contra Costa County?☒ Yes ☐ No**If Yes, in which District do you work?**

4

How long have you lived or worked in Contra Costa County?

2 years, 11 months.

Are you a veteran of the U.S. Armed Forces?☐ Yes ☒ No

Board and Interest**Which Boards would you like to apply for?**

Aviation Advisory Committee: Submitted

Michael ■ McCarthy

2021 OCT - 1 P 12:48

RECEIVED
BUCHANAN
AIRPORT

Seat Name

At-Large 1

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☐ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

UC Davis

Degree Type / Course of Study / Major

Psychology

Degree Awarded?

☐ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Michael ■ McCarthy

Other Trainings & Occupational Licenses

Other Training A

Delta Connection Academy

Certificate Awarded for Training?

☒ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☒ No

Occupational Licenses Completed:

CSEL, CMEL, Instrument Rating, CFIA, CFII

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

As a local pilot, I feel that there are many ways to contribute to the aviation community. One way to have an impact is to influence the direction of the airport and its relationship with the community. I've had some experience with this in a past position, and would like to bring my interest and experience to KCCR.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have had a long term passion for aviation most of my life. This has manifested itself in a number of ways: as a line boy and student pilot in high school, a security inspector with TSA, training for a career in aviation after leaving high tech following the dot com crash (culminating in commercial and instructor certificates), a safety and security manager at one of the largest flight schools in the U.S., FAAST Team representative, and as an owner of aircraft. This has allowed me to interact with the local airport authority (KSFB), the FAA (FSDO 15 and KSFB tower), and the pilot community in ways less common than most. I have attended security meetings--both public and restricted--and sat in on airport advisory committee meetings at another airport. While I have not attended any meeting here, I plan to sit in on as many meetings as possible from now until the interview, as well as those that come after, regardless of whether I am selected for the position.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☒ Yes ☐ No

If Yes, please explain:

I have a regular M-F, 8-5 job. However, I can be very flexible with my time. I do not see any significant obstacles that will prevent me from attending the monthly meetings. Potentially, that might require me to attend remotely/virtually instead of in person.

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

FAA FFAST Team representative in the Sanford, FL area, where I organized safety seminars for the aviation community on a regular basis.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

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If Yes, please identify the nature of the relationship:

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☒ **I Agree**

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Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

4.

Meeting Date: 03/09/2022

Subject: Review and Approve record of meeting for September 8, 2021 (Chair)

Submitted For: AIRPORTS COMMITTEE,

Department: Airports

Referral No.:

Referral Name:

Presenter:

Contact:

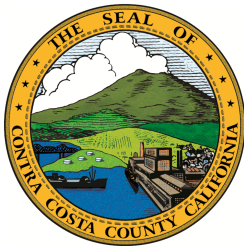
Referral History:

Referral Update:

Recommendation(s)/Next Step(s):

Attachments

Record of Action 9-8-21



AIRPORTS COMMITTEE

RECORD OF ACTION FOR
September 8, 2021

Supervisor Diane Burgis, Chair
Supervisor Karen Mitchoff, Vice Chair

Present: Diane Burgis, Chair
Karen Mitchoff, Vice Chair

Staff Present: Steve Kowalewski, Chief Deputy Director, Public Works; Keith Freitas, Director of Airports; Beth Lee, Assistant Director of Airports; Administration; Anne O, Chief of Staff District IV; Mark Goodwin, Chief of Staff District III; Daniel Barrios, Senior Planner, Department of Conservation and Development; Will Nelson, Senior Planner, Department of Conservation and Development; Elise Schilling, Administrative Services Assistant II

Attendees: Emily Barnett, Tim Haile

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No public comment at this time.

3. Review and Approve record of meeting for June 9, 2021 (Chair)

Meeting Minutes from June 9, 2021 were approved.

AYE: Chair Diane Burgis
Vice Chair Karen Mitchoff

4. Receive update from the Aviation Advisory Committee Chair (Emily Barnett)

Emily reported to the Airport Committee:

- The AAC has seen 100% attendance and increase in public comments and public engagement
- Currently there is a vacancy for the Member at large seat on the AAC
- Airport Operations is returning to pre-pandemic operation numbers
- Overall decrease in noise complaints and concerns
- The AAC Supports the Contra Costa County Transit Authority

- GoMentum and Contra Costa County Airports Partnership
- Terminal Building expected to be completed Fall 2022
- Security Project is currently on hold and awaiting the infrastructure package in congress for additional funds
- The AAC is pleased with the progress being made on the Byron General Plan Amendment

5. Discuss partnership between Contra Costa County and the Contra Costa Transportation Authority/GoMentum

- Tim Haile presented slides that gave an overview of the GoMentum project goals and timelines
- Keith Freitas proposed a vote of support for Partnership between Contra Costa County Airports and Contra Costa Transportation Authority

AYE: Chair Diane Burgis
Vice Chair Karen Mitchoff

6. Discuss progress regarding the Byron Airport General Plan Amendment (Daniel Barrios, Department of Conservation and Development)

Daniel Barrios of Contra Costa County Department of Conservation and Development Presented:

- Draft EIR (Environmental Impact Report) 60 day public review ended at 5pm on 8/30/21. During that time four formal comments were received from multiple agencies
- DCD is currently preparing responses to comments received
- Planning Commission will make recommendation to supervisors
- Environmental Impact Report expected to be finalized by the end of 2021

7. Discuss the Airport Innovation and Business Attraction Program, Buchanan Field and Byron Airport

- Airports is continually being contacted by news companies, UAS companies on a weekly basis by new entities wanting to testing at BATs sites
- Larger vehicles (greater than 55 lbs) requests for utilizing testing site
- Additional testing requests support the need to develop with University Alaska Fairbanks a certificate of authorization created by the FAA that allows larger entities to utilize Airports airspace; this would take 6-9 months to complete

8. Discuss Airport's Project Development Update (See Attached)

- a. Discuss Proposed Development of 4.1-acre phase 1 aeronautical use at, Byron Airport
- Phase 1 currently under construction
 - Developer interested in proceeding with other sub-phases

- b. Discuss Aviation Rescue and Firefighting (ARFF) and Storage Building, Byron Airport

The project has been completed.

- c. Discuss 4.6 Acre Self Storage Project, Buchanan Field

- Went before Planning commission on September 1, 2021
- Comments made during the Planning Committee meeting requested improvements to bike lanes, Airport staff is working to get these comments resolved
- Planning Commission will meet and discuss project again at the October 6, 2021 meeting

- d. Discuss Con Fire Station 9 to Airport property, Buchanan Field

- Consultant hired for environmental analysis has not been available for over a month
- FAA release process must be completed in a timely manner.
- Chief McAllister has been unavailable due to fire season.

- e. Discuss Development of 16-acres non-aeronautical use, Buchanan Field

- Consultant team retained and are far into the environmental review process, site planning, and getting initials comments back.
- Entitlement process for building permit are starting simultaneously

- f. Discuss 0.86-acre Development at Buchanan Field

- Developers are working with existing tenant to build additional space on that parcel
- By next meeting more updates should be provided

9. Terminal/ARFF (Aircraft Rescue and Fire Fighting) Building, Buchanan Field

- The project has met milestone to move JSX from old terminal building to temporary terminal building without a disruption in service
- The old terminal building has been demolished
- Currently waiting on final approvals on water and sewer plans which are expected to be completed within 60 days

10. Discuss Security Project, Buchanan Field

- Funding for security project was not secured from the FAA
- Current security measures at Buchanan Field meet industry standards
- Funding expected to become available next fiscal year
- Designs for the upgrade are completed and will be available when funding is secured

11. Future agenda items

None at this time

12. The next meeting is currently scheduled for November 17, 2021

13. Adjourn

Meeting adjourned at 11:54 a.m.

For Additional Information Contact:

Keith Freitas, Airports Director
Phone (925) 681-4200, Fax (925) 646-5731
keith.freitas@airport.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

5.

Meeting Date: 03/09/2022
Subject: Receive update from the Aviation Advisory Committee Chair (Emily Barnett)
Submitted For: AIRPORTS COMMITTEE,
Department: Airports
Referral No.:
Referral Name:
Presenter: **Contact:**

Referral History:

Referral Update:

Recommendation(s)/Next Step(s):

Attachments

AAC Update

**Informational Updates from the Aviation Advisory Committee (AAC) for the
Contra Costa County Board of Supervisors – Airport Committee
March 9, 2022**

1. Meeting Consistency Despite Virtual Format

As mentioned in the June 8, 2021, and September 8, 2021, reports, AAC members remain highly engaged despite virtual meetings. Attendance continues to meet and often exceed quorum requirements. Public participation has also increased extensively. The increase in attendance is likely topic-driven (see item 5a), but public members continue to find the virtual format conducive to participation. The February 2022 AAC meeting saw over 15 public members participate.

2. Vacancies on AAC

There are two current vacancies on the AAC. The District 1 and District 4 seats are currently vacant.

Another upcoming vacancy is the Member At Large seat, currently held by Emily Barnett. The term for the Member At Large expires on February 28, 2022. The interview process for the vacancy is scheduled for March 9, 2022.

3. Airport Operations Continue to Increase

The airport continues to show positive signs of rebounding, with a 48% increase in operations in 2021 compared to 2020. These operations include local takeoffs/landings, itinerate operations (airport-to-airport flights), and fuel purchases. With the increase in airport operations, it is unsurprising that public inquiries and concerns have also increased. With an increase in operations of 48%, complaints have also increased by 22% over the previous year.

2020 Full Year	Total Operations – 73,438	Total Complaints – 116
2021 Full Year	Total Operations – 108,935	Total Complaints – 141

As mentioned in prior reports, considering public behavior has changed with the pandemic, with more people working in their homes around the airports, the increase complaints paralleling the increase in operations is not unexpected. It will be interesting to monitor complaints to determine if a reduction occurs as workers move back to offices. The AAC will continue to monitor public concerns and look for trends that need to be addressed to further positive public relations.

4. AAC Honors 15-year Committee Member Tom Weber

Recently, Tom Weber retired from the District 4 seat. Mr. Weber has been a tireless advocate for the airports and surrounding communities. He has served with commitment and distinction for over 15 years. The AAC honored him with a signed letter of thank you for his esteemed service and adjourned the February 10, 2022 meeting in his honor.

5. Upcoming Areas of Focus for the AAC

a) Fuel Services

The February 2022 AAC meeting hosted a vocal group of public participants to discuss the agenda item of Buchanan Airport fuel prices. The discussion was positive and complex. All parties had a deep desire to address rising fuel prices at the airport. The AAC has developed a sub-committee with AAC committee members, Airports staff, fuel providers, and interested public members to address several fuel issues, including fuel prices, a new self-serve fuel option, preparing for new unleaded fuel options. The first sub-committee meeting will be held on February 28, 2022.

b) Progress of the New Terminal Building

The Terminal Building is progressing. Water and sewer utility lines were permanently moved to accommodate the new footprint of the terminal building. Approximately 60% of the building's footings are completed. After completing new ground conduits for communications lines and other necessary utilities, the next phase will begin with the steel installation. The projected construction completion is Fall of this year. Airport staff will be working to ensure safety issues are addressed immediately. AAC members will continue to be sensitive to identifying/addressing concerns during the construction process.

c) Airport Development Projects

The AAC has been pleased with the substantial amount of development projects in process. Drone testing at both airports continues to be the main draw for companies who want two well-positioned airports for testing in both the Class D airspace of Buchanan and Class G airspace of Byron. Urban Air Mobility executed the second phase lease in their three-phase new aviation development at the Byron Airport to meet the hangar demand for UAS companies. The possibilities for significant, long-term benefits from these partnerships continue for the community. The Board of Supervisors approved a long-term ground lease for an approximate 4.5-acre parcel at Buchanan Field. The new lease was effective on February 1, 2022, and the developer anticipates breaking ground on the new self storage facility in April upon approval of their building permits from the City of Concord. Three Exclusive Negotiating Rights Agreements (ENRA) have been executed for three new aviation developments at Buchanan Field. The ENRAs will better enable the development team to market their projects to prospective tenants.

d) Byron General Plan Update

The Byron General Plan continues to move forward. A total of four public comments were received and addressed. The plan is expected to be on the agenda for approval at the March 9, 2022, Planning Commission. The Board of Supervisors may hear the item at the end of March or early April Board meeting.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

6.

Meeting Date: 03/09/2022

Subject: Discuss progress regarding the Byron Airport General Plan Amendment (Daniel Barrios, Department of Conservation and Development)

Submitted For: AIRPORTS COMMITTEE,

Department: Airports

Referral No.:

Referral Name:

Presenter:

Contact:

Referral History:

The Byron Airport Master Plan, adopted in 2005, identified a diversity of aviation and airport-related land uses for the long-term build-out of the airport. To fully implement the Airport Master Plan, it is necessary to adopt a General Plan Amendment (GPA) to allow for the range of contemplated land uses. The GPA requires an environmental review pursuant to the California Environmental Quality Act (CEQA).

In December 2012 the Board of Supervisors authorized the Department of Conservation and Development (DCD) to initiate a GPA for Byron Airport, to be funded from the Mariposa Community Benefits Fund. DCD staff is overseeing the project in collaboration with Airports Division staff.

In April 2015 DCD staff issued a Request for Proposals for the Byron Airport Development Program and CEQA analysis. Only two proposals were received, and only one was within the budget for the project as established at the time. That August the Board of Supervisors approved a \$180,545 contract between Contra Costa County and Dudek, Inc., to prepare a development scenario for Byron Airport and the environmental impact report (EIR) for the GPA.

At the April 2016 Airport Committee meeting there was a general discussion about the project. Staff and the Committee expressed dissatisfaction with the apparent lack of progress. In the weeks following the meeting, staff of DCD and Airports, and the consultant, had several discussions to determine why the environmental review was not proceeding as originally planned. The consultant indicated they were having difficulty formulating an acceptable project description, which forms the basis for the environmental review, because:

- The Airport Land Use Compatibility Plan (ALUCP) predates the 2005 Byron Airport Master Plan and does not accurately reflect proposed aviation activities and proposed non-aviation development.
- The ALUCP policies for Byron Airport are overly restrictive compared to those for Buchanan Airport and relative to current guidance per the California Airport Land Use Planning Handbook published by Caltrans.

While ALUCPs generally do not apply to airports themselves, the 2005 Master Plan specifically states that the policies and regulations of the ALUCP are applicable to Byron Airport, thereby artificially limiting what can occur on the airport property. Staff and the consultant determined that the best way forward would be to expand the scope of the project to include updating portions of the ALUCP pertaining to Byron Airport. While this would extend the project timeline and increase cost, the final product would be consistent and compatible General Plan, zoning, ALUCP, and Master Plan documents for Byron Airport. On July 20, 2016, the Airport Committee reviewed the revised scope of work and directed staff to prepare a contract amendment for approval by the Board of Supervisors.

In March 2017 Dudek presented the Airport Committee with updated development scenarios for Byron Airport. In the months following the meeting, DCD and Airports staff worked to refine the project description. With the project description seemingly complete, in September 2017 DCD issued the Notice of Preparation (NOP), which formally began the EIR process. Also in September 2017, Airports staff began discussions with Caltrans regarding Byron Airport's classification (i.e., rural

versus suburban). This classification affects the allowable intensity of aviation and airport-related development, which in turn could impact the airport's long-term economic viability. Classifying Byron as a suburban airport would be more consistent with its FAA designation as a reliever airport, and the long-term build-out as detailed in its Master Plan. However, Byron Airport is surrounded by undeveloped land that is outside the Urban Limit Line, giving the impression that the airport should be classified as rural. Dudek's work on the DEIR slowed significantly while the airport classification issue was being resolved because the project's impact in certain environmental topic areas (e.g., Traffic, Air Quality, Greenhouse Gas Emissions, Noise, Energy) could not be determined until the intensity of development was known.

In January 2018, Airports staff received a letter of interest from Mark Scott Construction, Inc., to develop and lease a light industrial project on the approximately 36.3 acres located generally northeast of the main runway.

In March 2018, Dudek indicated that the administrative draft EIR (ADEIR) would be submitted for County staff's review in June or July, and that completion of the Transportation section was delaying the submittal. Throughout 2018 the project was delayed by the traffic subconsultant's inability to complete the traffic impact analysis (TIA) that forms the basis for the DEIR Transportation section.

In May 2018, Dudek presented the draft ALUCP update materials to the Airport Land Use Commission. Following this meeting, the project description was again refined.

In August 2018, the Mark Scott proposal was expanded to potentially include an 11.67-acre private parcel located on Armstrong Road between airport property and the Byron-Bethany Irrigation District Canal. Because this private property was not part of the original EIR scope, it was necessary to perform additional environmental studies and revise several sections of the ADEIR (e.g., Aesthetics, Biological Resources, Cultural Resources, Hazardous Materials). The expansion also pushed the overall project over the threshold for requiring a water supply assessment (WSA) pursuant to Senate Bill 610. Ultimately, these revisions to the ADEIR and preparation of the WSA caused little-to-no delay because of the ongoing delay in preparing the traffic analysis.

On November 6, 2018, Dudek submitted the first TIA for staff's review. The analysis assumed a substantial portion of future airport-related development might be commercial, which inflated the projected vehicle trip generation to an unrealistic level. The proposed mitigation measures, which included installation of traffic signals at several local intersections, construction of new turn pockets and lanes, and widening of nearby roads, were impractical and cost prohibitive.

On December 13, 2018, Airports staff met with Dudek to again revise the project description so that a new, more realistic TIA could be prepared. On the same day, Dudek submitted the first few sections of the ADEIR for staff's review. The remaining sections were submitted throughout January and into February 2019. Staff reviewed several sections of the ADEIR and found myriad problems including flawed analysis, portions copied and pasted from other EIRs, and numerous grammatical errors. Staff also reviewed the second TIA and determined it was woefully inadequate, in large part because it was not prepared in accordance with the Contra Costa Transportation Authority Technical Procedures. The ADEIR was so flawed that continued review was a drain on staff's time. Dudek indicated it would prepare a second ADEIR responding to staff's initial comments.

The second ADEIR was submitted in June 2019. Staff began its review and again found the sorts of problems that plagued the original ADEIR. Staff also reviewed the third TIA and found it to be flawed. DCD and Airports staff met with Dudek's regional director, Steve Peterson, on August 4, 2019, to discuss the problems with the ADEIR and Dudek's continued poor performance. Mr. Peterson requested that County staff complete its review of the ADEIR and guaranteed that the draft EIR (DEIR) would meet the County's expectations.

On November 21, 2019, staff from DCD, Airports, and Transportation Engineering met with Dudek to review a proposed updated TIA that included additional study intersections. Following this meeting, Dudek submitted a revised technical memo to DCD and Transportation Engineering staff for review prior to beginning traffic counts at the proposed intersections. County staff has reviewed this memo and provided their comments to Dudek with direction to begin the traffic counts at the established locations. DCD staff continues to review the ADEIR concurrently with the TIA study.

On May 26, 2020, Dudek submitted a revised technical memo to DCD and Transportation Engineering staff for review prior to beginning traffic counts at the proposed intersections that responded to County staff's comments on the previous proposal. The proposal provided a revised plan for traffic counts to comply with CCTA requirements, included VMT analysis, and put forth a plan for covering the additional costs associated with the expanded scope of work. County staff has reviewed this memo and provided their comments to Dudek with guidance to move forward with the traffic analysis and a proposal for the additional cost. HCP staff has provided their comments on the Biology section of the ADEIR.

On August 24, 2020, DCD staff and Dudek reached consensus on the technical and administrative aspects of the new traffic impact analysis, and on August 31, 2020 Dudek indicated that the analysis had begun. The TIA is expected to take approximately 6-8 weeks to complete. At the previous meeting of the Airport Committee, DCD staff was directed to work with

Dudek to complete the ADEIR by the end of the year 2020. With this timeline, DCD staff continues to review the ADEIR concurrently with the TIA's production. Numerous sections that are not directly influenced by the TIA have been reviewed and returned to Dudek for editing. DCD staff expects that by the time of the November 5, 2020 Airport Committee meeting, all non-TIA-related sections will have been sent to Dudek and that DCD staff will have received the TIA for review and distribution to other appropriate County staff. Staff acknowledges that Dudek has put considerable effort into correcting the problems that plagued previous versions of the ADEIR, and the current ADEIR shows much improvement overall compared to previous drafts.

The Airport Committee directed County staff to work with Dudek to complete the ADEIR by the end of the year 2020. Unfortunately, staff was unable to meet this timeline. Although this deadline was not met, significant progress was still achieved. On November 2, 2020, Dudek provided the latest draft of the new traffic impact analysis (TIA), which was then forwarded to DCD Transportation Planning and Public Works Transportation Engineering staff. DCD Transportation Planning provided comments on November 24, 2020, and a meeting was convened on December 17, 2020, with DCD Advance Planning, DCD Transportation Planning, PWD Transportation Engineering, and Dudek staff. At this meeting, the majority of TIA comments were either resolved or clearly communicated to Dudek, most of which were minor. Two more significant issues required further internal analysis and discussion – the scope of the TIA and financing for the required traffic improvements. On February 11, 2021, a final memo in response to the TIA was sent to Dudek with the remaining comments from DCD Transportation Planning and PWD Transportation Engineering with comments on the two outstanding issues and proposed solutions. Aside from the TIA, other notable milestones were also achieved. All sections of the EIR not related to the TIA were reviewed by staff and returned to Dudek with generally minor edits requested. The only exception to this was the Utilities section, in which the provision of water and sanitary services is discussed. Working with PWD Airports staff and Dudek, an action plan was solidified on how to provide sufficient water and sanitary service to the airport, which has historically plagued this EIR. Additionally, Dudek's contract was extended through the year 2021.

On March 18, 2021, County staff and Dudek were able to agree on a strategy to move forward with the additional info needed for the traffic impact analysis (TIA). After receiving approval of the strategy, Dudek revised and resubmitted the TIA to staff on April 6, 2021. After internal review, County staff determined that this version of the TIA is adequate for use in the ADEIR on April 15, 2021. With this determination, Dudek worked to revise the ADEIR sections related to the TIA, as well as the remaining sections of the ADEIR staff had already provided comments on. On April 28, 2021, Dudek resubmitted a new complete draft of the ADEIR, which staff is currently reviewing at the time this memo is being updated. At this point, the sections not related to the TIA have been deemed acceptable, and DCD Advance Planning and Transportation Planning has reviewed the Transportation section with minimal comments on its contents. Comments from PWD Transportation Engineering on this section are also anticipated within the next few business days. Staff anticipates completing review of all remaining sections within the next two weeks and is striving to place the EIR into public review by the end of May, assuming all comments remain minimal.

On July 1, 2021, County staff was able to place the DEIR into public review. The public review period for the DEIR is 60 days. No extension will be granted for this timeline in the absence of unusual circumstances. As such, written comments on the adequacy of the DEIR must be received by 5:00PM on Monday, August 30, 2021. At the time of this update's preparation, only one comment has been received, which was from the California Department of Conservation – Geologic Energy Management Division. The comment letter provided background information for the project area and procedural requirements regarding oil and gas wells. This input will be incorporated into staff's review, likely as a condition of approval to ensure proper procedures are followed in the event an oil or gas well is encountered in the process of development. Staff awaits further comments through the end date of August 30th.

The public review period for the DEIR concluded on August 30, 2021. Comments were received from the California Department of Conservation – Geologic Energy Management Division, Wilton Rancheria, Delta Stewardship Council (DSC), and Contra Costa Water District (CCWD). Pursuant to the requirements of Senate Bill 18, staff has engaged in consultation with Wilton Rancheria to discuss cultural resources of concern to the tribal council, which is still underway as this letter is written. Additionally, staff is working with Dudek to prepare responses to the other comments in preparation for the Final EIR and drafting the staff report in preparation for an upcoming County Planning Commission hearing to be scheduled. With the timeframe of the project approaching the end of the year, staff is also preparing a contract extension to retain Dudek's services into 2022 in case the project continues beyond the end of 2021.

Referral Update:

After meeting with the tribal council staff on September 22, 2021, and numerous attempts by County staff to continue discussions of the County's proposed response to their initial comments, staff concluded consultation with Wilton Rancheria on January 21, 2022, by means of a deadline provided by email. In concluding this process, staff was able to move forward with completing comments on the draft Final EIR's components, including the response to comments, mitigation monitoring and reporting program (MMRP), and text changes within the EIR analysis related to the comments. Additionally, staff was able to review the draft CEQA Findings of Fact and Statement of Overriding Consideration for the project. Staff is pushing to schedule both a County Planning Commission hearing and Board of Supervisors hearing by the end of March.

Staff acknowledges all the involved County staff and Dudek for their significant effort in producing the Draft EIR, working towards completion of the Final EIR, and overall completion of the project.

Recommendation(s)/Next Step(s):

Discuss progress regarding the Byron Airport Development Program DEIR public review process. Staff continues to prepare the Final EIR and staff report for County Planning Commission and Board of Supervisors hearings.

Fiscal Impact (if any):

As amended, the contract with Dudek is for \$272,586, to be paid out of the Mariposa Community Benefits Fund. This figure does not include County staff costs associated with the project. On July 13th, the Board of Supervisors authorized an additional \$140,000 from the Mariposa Fund to this project, resulting in a new total allocation of \$489,270.

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

7.

Meeting Date: 03/09/2022
Subject: Discuss partnership between Contra Costa County and CCTA/GoMentum
Submitted For: AIRPORTS COMMITTEE,
Department: Airports
Referral No.:
Referral Name:
Presenter: **Contact:**

Referral History:

This item was on the cancelled December 8, 2021 Airport Committee Agenda. Airport and Contra Costa Transportation Authority (CCTA) staff are in the process of drafting an agreement outlining the partnership between the Buchanan Field and Byron Airports Bay Area Test Site (BATS) and CCTA's GoMentum Connected Autonomous Vehicle Innovation Program. Both entities continue to experience overlapping interest from companies interested in testing autonomous vehicle, unmanned aircraft systems, and or artificial intelligence systems. This partnership would better market and promote Contra Costa County as one of the best testing areas for these new technologies in the United States.

Referral Update:

Eric Angstadt and David Twa have been meeting (virtually) with Tim Haile, CCTA discussing terms for a possible partnership with CCTA. The broad outline of terms would be the foundation for a master agreement with CCTA covering activities on the Naval Station property and sub-agreements covering possible activities at Byron and Buchanan fields. The goal is to form a partnership, which would better market and promote Contra Costa County as one of the best testing areas for new technologies in the United States.

Recommendation(s)/Next Step(s):

The County Administrator's Office will bring a Board Order to the Board of Supervisors on March 1, 2022, authorizing Staff to enter into formal negotiations with CCTA. Staff will bring any Memorandum of Understanding (MOU) that result from the negotiations to the Airport Committee for their review and input before being presented to the full Board of Supervisors for consideration.

Fiscal Impact (if any):

No fiscal impact is expected to the County's General Fund. Initially there will be minimal marketing and promotional expenses which would be 100% funded by the Airport Enterprise Fund. Additionally, it is expected that both the County's General Fund and Airport Enterprise Fund would experience increased tax, lease, fee and other revenues from any new business and jobs creation.

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

8.

Meeting Date: 03/09/2022
Subject: Discuss the Bay Area Test Site (BATS) Program, Buchanan Field and Byron Airport
Submitted For: AIRPORTS COMMITTEE,
Department: Airports
Referral No.:
Referral Name:
Presenter: **Contact:**

Referral History:

On January 16, 2018, the Board of Supervisors (Board) ratified the execution of a Letter of Intent between the County and the California department of Technology to partner in participating in the FAA sponsored Unmanned Aerial System (UAS) Integration Pilot Program (IPP). District III, District IV, and Public Works Department – Airports staff continue to explore business opportunities with UAS companies. On March 10, 2020, the Board authorized a Master Administrative Agreement with the University of Alaska Fairbanks to establish a partnership through which Buchanan Field and Byron airports will be included in the Pan-Pacific UAS Test Range Complex.

Airport staff has initiated discussions with the University of Alaska Fairbanks and the Pan-Pacific UAS Test Range to develop a standing Certificate of Authorization (COA) from the FAA which would expedite UAS testing at the Byron Airport. One of the UAS testing companies (Mighty Fly) will partner with the County in developing the UAS test range parameters.

XWing, based at Buchanan Field, continues to make national news with their recent partnership with Textron (Cessna Aircraft). Earlier this year they received \$40 million in venture capital investment. XWing's recent partnership with Textron includes a joint venture to market a fully autonomous Cessna Grand Caravan cargo aircraft. FedEx currently operates approximately 250 Cessna Caravan aircraft and are in the process of purchasing more aircraft. These types of aircraft are used by many companies to move cargo all over the world.

Referral Update:

The Byron Airport University of Alaska test range was stood up on February 10, 2022, per the rules of the Certificate of Authorization (COA) that is valid from January 14, 2022, to January 13, 2023. The COA specifically refers to the operations of two companies Volansi and Rain, to be conducted under the parameters of the COA. Additionally, all small UAS are also permitted to operate under the COA. The BATS standard operating procedures are being adjusted to reflect the growth from the original test area to the full COA. There are basically going to be two types of testing going on at Byron now with small UAS using the test range and large UAS operating under the University of Alaska COA or potentially COAs that companies have themselves. Additional companies that want to operate under the University of Alaska COA will be added to the COA as needed. Two other companies have already expressed interest in being added.

The Urban Air Mobility (UAM) development is in the process of building three hangars. These hangars have been reserved for Kitty Hawk and Volansi (two hangars). Rain has procured a hangar for rental that was available from a third party. There are currently five UAS companies renting space at Byron Airport even though some have not tested yet.

Additionally, X-Wing is now going to required to test at airports other than Buchanan due to a decision by Federal Aviation Administration (FAA) so we are working with them to determine if Byron is a fit and where they can locate needed equipment. They will continue to be a tenant at Buchanan. Birdstop is now located at Buchanan (started as a tenant of Byron Airport) in the first successful transition of airspaces that was envisioned when the BATS program started.

Recommendation(s)/Next Step(s):

Discuss the Airport Innovation and Business Attraction Program, Buchanan Field and Byron Airport. Continue to work with various UAS entities to explore business and partnership opportunities.

Fiscal Impact (if any):

The fiscal impact has been limited to the Airport Enterprise Fund and associated with staff time.

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

9.

Meeting Date: 03/09/2022
Subject: Discuss Airport's Project Development Update
Submitted For: AIRPORTS COMMITTEE,
Department: Airports
Referral No.:
Referral Name:
Presenter:

Contact:

Referral History:

Referral Update:

Recommendation(s)/Next Step(s):

Fiscal Impact (if any):

Attachments

C83 Development Map
CCR Development Map

Armstrong Rd

County Highway 14

Master Developer Selected
36 Acres Total

Airport Development Opportunities
Byron Airport (C83)



Holey Rd

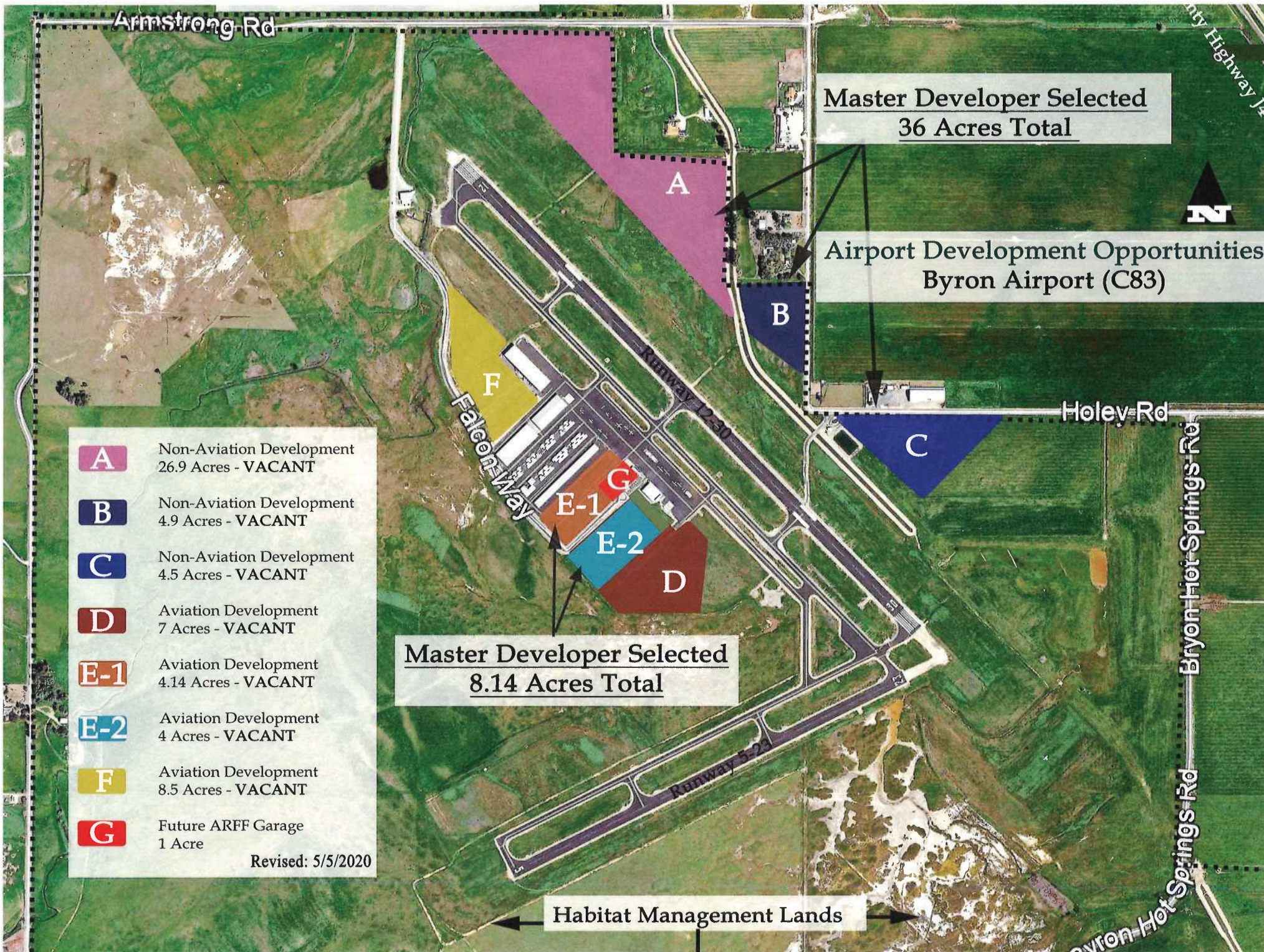
Byron Hot Springs Rd

- A** Non-Aviation Development
26.9 Acres - VACANT
- B** Non-Aviation Development
4.9 Acres - VACANT
- C** Non-Aviation Development
4.5 Acres - VACANT
- D** Aviation Development
7 Acres - VACANT
- E-1** Aviation Development
4.14 Acres - VACANT
- E-2** Aviation Development
4 Acres - VACANT
- F** Aviation Development
8.5 Acres - VACANT
- G** Future ARFF Garage
1 Acre

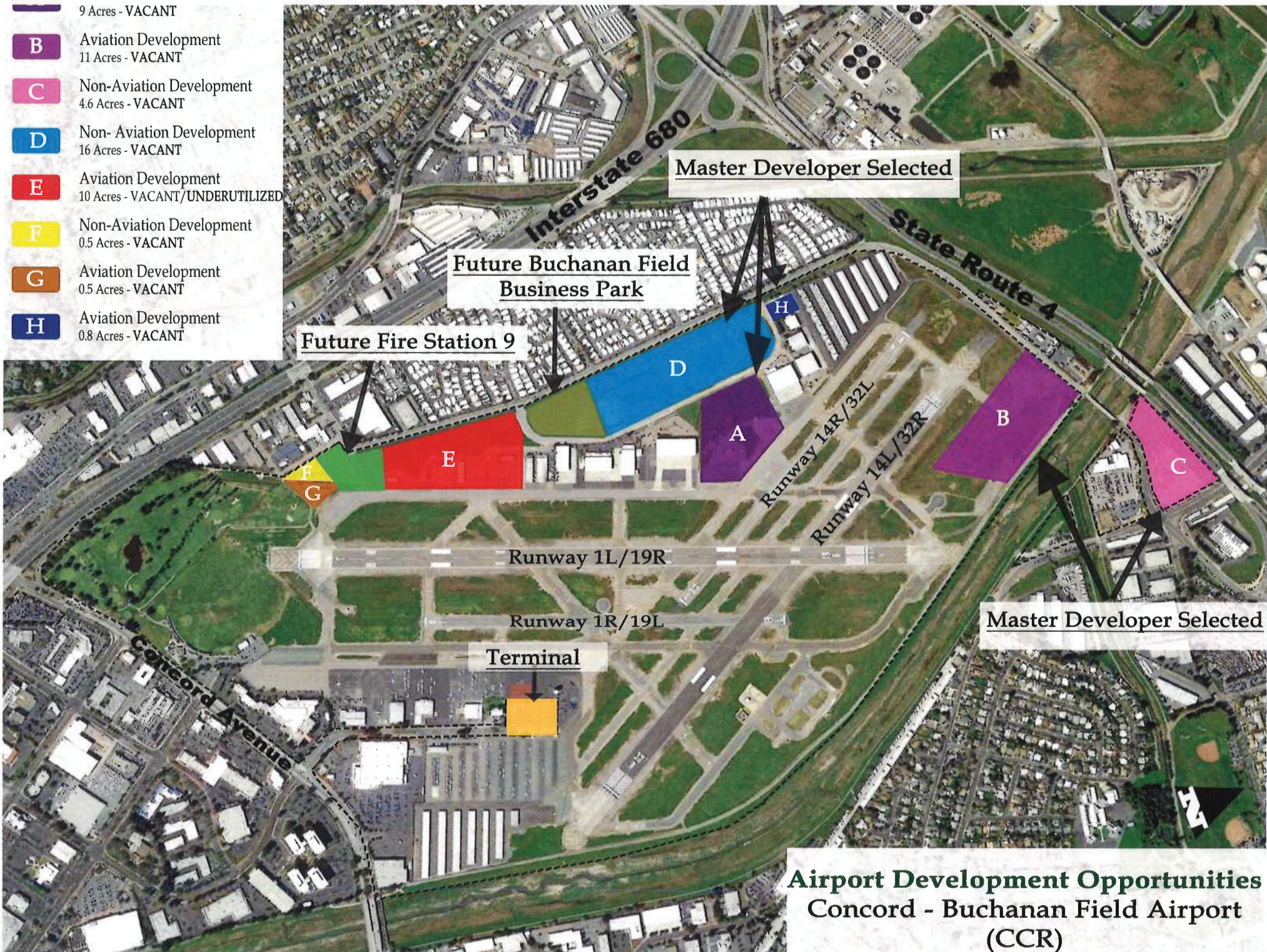
Master Developer Selected
8.14 Acres Total

Revised: 5/5/2020

Habitat Management Lands



- A 9 Acres - VACANT
- B Aviation Development
11 Acres - VACANT
- C Non-Aviation Development
4.6 Acres - VACANT
- D Non- Aviation Development
16 Acres - VACANT
- E Aviation Development
10 Acres - VACANT/UNDERUTILIZED
- F Non-Aviation Development
0.5 Acres - VACANT
- G Aviation Development
0.5 Acres - VACANT
- H Aviation Development
0.8 Acres - VACANT





Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

9. a.

Meeting Date: 03/09/2022

Subject: Discuss Proposed Development of 4.1-acre aeronautical use at, Byron Airport

Submitted For: AIRPORTS COMMITTEE,

Department: Airports

Referral No.:

Referral Name:

Presenter:

Contact:

Referral History:

The development site is 4.14 acres of land owned by the County and located on the west side of Eagle Court at the Byron Airport. The site is designated for aviation use on the Byron Master Plan.

On September 18, 2019, the County received a letter of interest to develop the 4.14 acres at the Byron Airport. On September 19, 2019, the Contra Costa County Public Works – Airports Division solicited for competitive interest to develop the 3 acres. The solicitation period ended on October 14, 2019, and the County did not receive any additional letters of interest.

On November 5, 2019, the Board authorized Airports Staff to negotiate lease and development terms with Mark Scott Construction, Inc.

Project approval and construction was delayed due to the lender's requirement to have leases signed with subtenants prior to commencing construction. To facilitate the project, Airports staff worked with the development team to break the initial project into three phases. Three separate leases were developed along with option agreements for the later phases. All three leases and the option agreements were approved by the Board of Supervisors at their January 5, 2021 meeting. The developer has executed the lease for the first phase. The project sponsor has also secured the building permits for the project.

The project sponsors are worked with Public Works staff and received approval of their stormwater and clean water requirements for the project. Construction commenced immediately upon completion of the stormwater and clean water elements. Building foundations have been poured for the initial phase of the development.

The first two larger hangars are nearing completion.

Referral Update:

The development team executed the lease for the second phase of the development on January 5, 2022. The second phase includes three larger hangars and it is under construction.

Recommendation(s)/Next Step(s):

Discuss the 4.14-acre development, Byron Airport. This is a general discussion about the status of the proposed project.

Fiscal Impact (if any):

None.

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

9. b.

Meeting Date: 03/09/2022
Subject: Discuss 4.6 acre Self Storage Project, Buchanan Field
Submitted For: AIRPORTS COMMITTEE,
Department: Airports
Referral No.:
Referral Name:
Presenter: **Contact:**

Referral History:

The development site is approximately 4.6 acres of land owned by the County and located on the northwest corner of Marsh Drive and Solano Way on the north side of Buchanan Field Airport. The parcel is commonly referred to as "Parcel C" and is designated for non-aviation use on the Buchanan Field Master Plan. The parcel is partially (approximately 20%) within the unincorporated County and the balance (approximately 80%) is within the City of Concord. As such, on July 20, 2016, the Board approved an agreement between Contra Costa County and the City of Concord regarding the entitlement process for development of this parcel and the apportionment of tax revenues.

On December 6, 2016, the Board authorized Airports Staff to negotiate lease terms with another entity. Unfortunately, the other entity was unable to proceed with its proposed development and they withdrew its development interest on March 9, 2018.

On March 13, 2018, the Contra Costa County Public Works – Airports Division proactively solicited and advertised for development interest in the 4.6-acre site. The competitive solicitation process was consistent with the FAA Airports District Office's guidance for airport property use. The Airports Division received seven (7) letters of interest from private parties to develop the subject site.

On April 16, 2018, Airports Division staff distributed a RFP to select a master developer to the seven interested parties. The proposals and a \$25,000 development deposit were due on May 25, 2018. The Airports Division received two complete proposals, one from Montecito Commercial Group, LLC and a joint proposal from StoragePRO, Inc. and the Deutscher Properties Corporation.

A Selection Committee comprised of Airports Division staff, a member of the Aviation Advisory Committee, and a City of Concord staff member was convened to review and rank the two proposals. The ranking outcome was the proposal submitted by StoragePRO, Inc. and Deutscher Properties Corporation was unanimously ranked first and the proposal Montecito Commercial Group, LLC was ranked second. They have been meeting with the City of Concord to proceed through the environmental process. On June 26, 2018, the Board authorized County staff to negotiate a lease and development terms with the respondents in ranked order.

Development of this 4.6-acre vacant parcel for commercial use would expand economic development activity at Buchanan Field Airport and lead to increased revenues for the Airport Enterprise Fund. This development will also facilitate the growth and development as identified in the adopted Buchanan Field Airport Master Plan. A business proposal must be consistent with the Airport Master Plan and General Plan for consideration.

The Claremont Companies, LLC has replaced StoragePRO, Inc. in the development partnership with Deutscher Properties Corporation.

Geotechnical work has been performed on the site. The project site plan, design, landscaping, and other development

application components are underway. The team submitted a development application to the City of Concord in October 2019, and the application is proceeding through the entitlement process County staff has negotiated lease and development terms with the development team. The project has been reviewed and approved by the City of Concord's Design Review Board The project proponent has been working with the City of Concord staff to address land use and aesthetic issues.

The project was reviewed by the City of Concord's Planning Commission on September 1, 2021, and it was carried over to their October 6, 2021, meeting to provide the developer additional time to determine if it was feasible to install a Class II bike lane along the entire parcel perimeter. The Marsh Bridge project design, however, impacts a large portion of the westerly parcel perimeter on Marsh Drive and the project cannot be delayed to accommodate a redesign for a Class II bike lane in the impacted area. The Planning Commission voted to approve the project at their October 6, 2021 meeting.

On April 16, 2018, Airports Division staff distributed a RFP to select a master developer to the seven interested parties. The proposals and a \$25,000 development deposit were due on May 25, 2018. The Airports Division received two complete proposals, one from Montecito Commercial Group, LLC and a joint proposal from StoragePRO, Inc. and the Deutscher Properties Corporation.

A Selection Committee comprised of Airports Division staff, a member of the Aviation Advisory Committee, and a City of Concord staff member was convened to review and rank the two proposals. The ranking outcome was the proposal submitted by StoragePRO, Inc. and Deutscher Properties Corporation was unanimously ranked first and the proposal Montecito Commercial Group, LLC was ranked second. They have been meeting with the City of Concord to proceed through the environmental process. On June 26, 2018, the Board authorized County staff to negotiate a lease and development terms with the respondents in ranked order.

Development of this 4.6-acre vacant parcel for commercial use would expand economic development activity at Buchanan Field Airport and lead to increased revenues for the Airport Enterprise Fund. This development will also facilitate the growth and development as identified in the adopted Buchanan Field Airport Master Plan. A business proposal must be consistent with the Airport Master Plan and General Plan for consideration.

The Claremont Companies, LLC has replaced StoragePRO, Inc. in the development partnership with Deutscher Properties Corporation.

Geotechnical work has been performed on the site. The project site plan, design, landscaping, and other development application components are underway. The team submitted a development application to the City of Concord in October 2019, and the application is proceeding through the entitlement process County staff has negotiated lease and development terms with the development team. The project has been reviewed and approved by the City of Concord's Design Review Board The project proponent has been working with the City of Concord staff to address land use and aesthetic issues.

Referral Update:

The Board of Supervisors reviewed and approved the lease at their February 1, 2022 meeting. The lease has been fully executed and the effective date is February 1, 2022. Construction is anticipated to begin in mid-April pending the release of the building permits from the City of Concord.

Recommendation(s)/Next Step(s):

Discuss the 4.6-acre development, Buchanan Field. This is a general discussion about the status of the proposed project.

Fiscal Impact (if any):

None.

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

9. c.

Meeting Date: 03/09/2022
Subject: Discuss Con Fire Station 9 to Airport property, Buchanan Field
Submitted For: AIRPORTS COMMITTEE,
Department: Airports
Referral No.:
Referral Name:
Presenter: **Contact:**

Referral History:

ConFire has identified a preferred location to relocate Fire Station 9 which is an approximate 3-acre site of land located generally east/northeast of the Center and Willow Street intersection on the west side of Buchanan Field Airport. The project will also include an air ambulance component in collaboration with REACH Air Medical. The desired location of the fire station is designated for non-aviation use and the hangar location is designated for aviation use on the adopted Airport Master Plan. CEQA analysis of the site is currently underway.

On October 8, 2019, the Board authorized Airports Staff to negotiate lease and development terms for 3-acres of County owned land at Buchanan Field Airport. The Buchanan Field Flood Report update is nearing completion which will provide the mitigation options for projects located along the drainage ditch on the west side of the airport. This project will be located in the Flood Report impacted area. Due to the space constraints and ditches, Airport staff requested the FAA to determine that the combined air ambulance and fire station project would be an acceptable use on land noted for aviation use on the Airport Layout Plan. The FAA responded that as the fire station serves the broader community, we would have to undertake a release process to use aviation land for a non-aviation purpose. Airport staff has provided further project detail to the FAA about the combined and interrelated nature of the full project and asked for a reconsideration of their determination.

Public Works Capital Projects and Environmental staff are still working with environmental consultants to perform the necessary environmental analysis for the federal National Environmental Policy Act (NEPA) as required by the FAA to make a release of land for non-aeronautical use determination. The Federal Aviation Administration staff reviewed the first round of NEPA reports and has indicated that a Categorical Exclusions is likely but additional information is needed to formalize this approach.

Referral Update:

Recommendation(s)/Next Step(s):

Discuss the Confire Station 9 project, Buchanan Field. This is a general discussion about the status of the proposed project.

Fiscal Impact (if any):

None.

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

9. d.

Meeting Date: 03/09/2022

Subject: Discuss 16-acres non-aeronautical use development, Buchanan Field

Submitted For: AIRPORTS COMMITTEE,

Department: Airports

Referral No.:

Referral Name:

Presenter:

Contact:

Referral History:

FAA forecasts are used to determine long-term demand for aviation facilities and the amount of land needed for those facilities. The land denoted for aviation use on an airport layout plan (ALP) correlates to the long-term aviation facility needs.

The existing ALP shows the approximate 16-acres of vacant land on the northeast of Marsh Drive and Sally Ride Drive (generally across from the Airports Division office) for aviation use. In order for that land to be used for aviation facilities, a taxiway would need to be extended from the airfield. Further, that taxiway would cross Sally Ride Drive causing it to be severed. Thus, a new second connection to Marsh Drive would be required on the north end so that tenants can continue to access their hangars/buildings once the taxiway is installed. These combined improvements would be very expensive which would likely cause the land to remain vacant and unproductive.

The current forecasts for the ALP update indicate there is substantially more land currently reserved for aviation uses than needed to meet future demand. This, combined with the high cost to connect this property to the airfield, make the 16-acres economically infeasible for aviation use. As such, it was determined that this land should be released for non-aviation use.

County staff discussed the findings the FAA Airport District Office staff and they conceptually agreed with the approach and suggested that a land release request package be prepared in order for them to make a determination. The cost to prepare a documented categorical exclusion (CATEX) is approximately \$122,000. It is possible that an Environmental Assessment may be required if there are identified critical items during the preparation of the CATEX or if the FAA determines that a higher level NEPA evaluation is necessary.

Subsequently, the Airports Division received a letter of interest to develop this property for non-aviation use. A competitive solicitation process commenced, and the County did not receive any competitive interest. On December 4, 2018, the Board authorized negotiations for a ground lease and development terms with the Montecito Development Company, LLC for the approximate 16-acres. Completion of the FAA release of the 16-acres for non-aeronautical use is required before a lease can be executed.

An Exclusive Negotiating Agreement (ENA) between Montecito Development Company and the County was reviewed by the Board at their May 7, 2019 meeting. The ENA is necessary for the development team to identify potential tenant(s) and to feel confident in proceeding with all of the review processes, including Federal NEPA environmental review, necessary to complete the FAA process for the release of the land for non-aviation uses. It will also enable the parties to proceed with the land use entitlement process and the CEQA process, as mandated by State law.

On June 18, 2019, the FAA sent written confirmation of their intent to release the airport property for non-aeronautical use. The final FAA approval of the land release request will be based on successful completion and review of the formal land release package submittal by the County. On September 9, 2019, FAA staff found a copy of a letter that released the land for non-aviation use dated October 18, 1982, and FAA staff confirmed that this past action is still applicable. County staff is in process of negotiating lease and development terms with Montecito Development Company team. The Buchanan Field Flood Report update has been completed and provides the mitigation options for this project as it located along the drainage ditch on

the west side of the airport.

The project sponsor is working with staff from the Department of Conservation and Development as they perform the environmental studies and analysis to secure planning entitlements for the property.

Referral Update:

The proposed subtenant for this development has pulled out of the project so the developer is revising the site plan to allow for multiple tenants.

Recommendation(s)/Next Step(s):

Discuss the 16-acre development, Buchanan Field. This is a general discussion about the status of the proposed project.

Fiscal Impact (if any):

The Airport Enterprise Fund will no longer need to be used to cover the additional land release project expenses.

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

9. e.

Meeting Date: 03/09/2022
Subject: Discuss 0.86-acre Development at Buchanan Field
Submitted For: AIRPORTS COMMITTEE,
Department: Airports
Referral No.:
Referral Name:
Presenter: **Contact:**

Referral History:

The development site is approximately 0.86 acres of land owned by the County and located on the west side of the Buchanan Field Airport on the north end of Sally Ride Drive. The site is designated for aviation use on the Buchanan Field Master Plan.

In February 2020, the County received a letter of interest to develop the 0.86 acres at Buchanan Field. In accordance with the Airport Division's standard, the Airport Division solicited for competitive interest in developing the parcel prior to making a developer selection. This solicitation of competitive interest was transmitted to the current commercial tenants of both County airports and to those persons who have asked to be included on a list of developers interested in developing land at either of the County airports. The County did not receive any other letters of interest to develop this property.

On March 31, 2020, the Board authorized Airports staff to negotiate lease and development terms with VOLY RE, LLC. VOLY RE withdrew their development interest in early January 2021.

On January 14, 2021, the County received another letter of interest to develop the 0.86-acre parcel. Staff subsequently initiated a solicitation of competitive interest to current commercial tenants and to our list of parties interested in development on the airport properties. The deadline for competitive interest was March 1, 2021, and the County did not receive any additional letters of interest.

On March 30, 2021, the Board authorized Airports staff to negotiate lease and development terms with Mark Scott Construction, Inc. The development team is working with a prospective subtenant to determine a building design that could best meet their needs. Lease deal terms have been negotiated and the lease will be drafted upon receipt of the development deposit.

The development team provided the development deposit which is necessary for Airport staff to move forward in drafting a lease.

Referral Update:

On January 25, 2022, the Board of Supervisors reviewed and approved an Exclusive Negotiating Rights Agreement for this site so the development team can actively market the property to identify an aviation subtenant.

Recommendation(s)/Next Step(s):

Discuss the 0.86-acre development proposed for Buchanan Field. This is a general discussion regarding the status of the project.

Fiscal Impact (if any):

None

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

9. f.

Meeting Date: 03/09/2022
Subject: Discuss Terminal/ARFF Building development, Buchanan Field
Submitted For: AIRPORTS COMMITTEE,
Department: Airports
Referral No.:
Referral Name:
Presenter: **Contact:**

Referral History:

The Buchanan Field Airport Master Plan adopted by the Board on October 28, 2008, identifies a new general aviation terminal (Terminal) on the capital improvement list. The Terminal will replace the existing terminal building at the north end of John Glenn Drive. The Terminal would include space for the Airports Division Administrative staff, Airport Rescue and Fire Fighting (ARFF) staff and equipment, public space to support scheduled/unscheduled air service providers, office space for aviation businesses, and general public meeting space.

The Airports Division currently rents office space from one of the airport businesses and moving those functions into the Terminal will allow for expansion, while resulting in a long-term savings to the Airport Enterprise Fund. The first critical step in this process is to design the facility in order to refine project costs and undertake the environmental review process.

On February 27, 2018, the Board authorized the submission of an Airport Improvement Program (AIP) grant to the FAA and the California Department of Transportation-Division of Aeronautics (Caltrans) for the design of the ARFF eligible component of the new Terminal. The County was awarded a total of \$283,500 from the FAA and Caltrans for design of the ARFF portion of the facility.

On October 1, 2018, Airport staff issued a Request for Proposals (RFP) for the Terminal architectural services to the five firms prequalified as a company to perform engineering and planning services for Contra Costa County Public Works Department - Airports Division (Airports). The Proposals were due by 5:00 pm on December 13, 2018. The Airports received three proposals from The KPA Group, Stevens & Associates, and C & S Companies.

A Selection Committee comprised of County staff and members of the Aviation Advisory Committee, reviewed and scored the three proposals based on the criteria noted in the RFP. The ranking outcome was The KPA Group was the unanimous top ranked firm, C & S Companies was ranked second, and Stevens & Associates was ranked third.

Upon completion of the design process, Airport staff will forward a second FAA and Caltrans grant application approval request to the Board, while applications will seek funds for the construction of the ARFF related Terminal components.

The KPA Group has been working on design plans for the ARFF facility, administrative office and general aviation terminal. The plans have been reviewed by the Aviation Advisory Committee at several meetings. Airport staff and the architects held a stakeholder workshop on January 22, 2020, to elicit final comments to on the site plan and design. The environmental review process has been completed. The KPA Group has finalizing layout and anticipates having the construction documents completed by late fall. WSP has been retained to act as a Construction Manager for the County. The Contra Costa County Board of Supervisors approved the project plan set and specifications and authorized staff to solicit for construction bids. The County received seven construction bids on March 11, 2021 which ranged in cost from \$12,990,000 to \$15,975,000. County staff reviewed the bids and found that the lowest responsive bidder was W.E. Lyons Co. at \$12,990,000. The bid amount, however, was much higher than the engineer's estimate of \$11,700,000. As a result, Airports staff has been working with the FAA to secure additional funding to move this project to construction. The Board of Supervisors approved a contract with W.E. Lyons Co. at their April 27, 2021 meeting.

The FAA offered two grants for a total of approximately 12.5 million dollars for the construction portion of the project. These grants were accepted by the Board on April 27, 2021

A modular building was delivered on May 3, 2021, to temporarily house JSX during the project construction. W.E. Lyons received a Notice to Proceed for the project on June 7, 2021. The Contractor set up power to the modular temporary terminal. They have installed construction fencing, a contractor trailer, coordinated moving with JSX and AT&T. JSX moved out of the building to the temporary terminal August 24-25, 2021. After solicitation KSA and Hill replaced WSP as the permanent Construction Manager for the project.

Referral Update:

W.E. Lyons has completed demolition of the old building, relocation of the sewer main, elimination of the water main under the footprint of the new Terminal, and poured approximately 95% of the footings. Remaining footings were blocked by an AT&T communication line that serves the Tower that is scheduled to be relocated during the night of February 23, 2022. Contractor is proceeding with utility line installation, final grading, steel fabrication, and slab pour in the next few months.

Recommendation(s)/Next Step(s):

W.E Lyons will continue forward with constructing the building. The construction management team will continue oversight of the project. Any issues arising during project will be brought to the Airport Committee as soon as possible.

Fiscal Impact (if any):

There is no impact to the General Fund. The FAA has provided two grants for a total of approximately 12.5 million dollars. The Airport Enterprise fund will cover costs above that with bond money and reserves as needed.

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

AIRPORTS COMMITTEE

10.

Meeting Date: 03/09/2022
Subject: Discuss Security Project, Buchanan Field
Submitted For: AIRPORTS COMMITTEE,
Department: Airports
Referral No.:
Referral Name:
Presenter:

Contact:

Referral History:

Contra Costa County Public Works Airports Division applied for a \$3,125,000 grant based on bid for security upgrades at Buchanan Field by the Federal Aviation Administration. The Board authorized the grant on June 16, 2020, and Kimley Horn was contracted to do the design of the project on November 1, 2020. The Board approved putting the project out for bid on March 2, 2021.

Kimley Horn completed the design, and the Project was put out for bid. The bid opening in April revealed bids that were significantly higher than expected with the lowest responsible bidder at \$6,440,432.00. The Airport continued the normal grant process with the Federal Aviation Administration. If the FAA cannot find additional grant funds for the Project, the Airport will have to cancel the Project.

The FAA requested an updated design package to try to achieve the grant amount of approximately \$3,125,000. Unfortunately, while Kimley-Horn was able to get the redesign package together, the FAA notified that the funds would not be available until potentially next spring. The plan at this point is to rebid the project next spring if grant funds become available again. The Board was asked to approve the Kimley-Horn redesign plan sets and a contract amendment for payment on September 7, 2021.

Referral Update:

The FAA contacted Beth Lee, Assistant Director of Airports-Administration on January 20, 2022, with information that funding would be available provided a bid package and bids could be completed by March 1, 2022. Airport staff immediately started working on getting a bid package together with the help of Public Works staff. The grant application was placed, the project put out to bid and bid opening was February 22, 2022. Those bids will be sent to the FAA upon verification of lowest bidder in time to meet the March 1, 2022 deadline. The FAA will then determine whether the grant is awarded.

Recommendation(s)/Next Step(s):

If the FAA awards the grant, the Board will be asked to accept the grant. The contract will be approved for the lowest bidder and the project will begin construction.

Fiscal Impact (if any):

There will be no impact to the General Fund. The Airport Enterprise fund will cover any costs for the security project above the awarded grant amount.

Attachments

No file(s) attached.
