



INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR
December 9, 2019

Supervisor Diane Burgis, Chair
Supervisor Candace Andersen, Vice Chair

Present: Diane Burgis, Chair
Candace Andersen, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Wade Finlinson, IPM Coordinator; Michael Kent, HazMat Ombudsman; Jami Napier, Chief Asst Clerk of the Board; Russell Watts, Treasurer-Tax Collector; Stephen Pree; Jack Weir; Kirk Schumacher; Susan Captain; Paula Troy; Renee Zeimer; Representative, I Am Hope; Kathy Chang; Bev Owawi; Mark Goodwin, District III Chief of Staff; Ed Morales; Ali Saidi; Dan Saffron

DRAFT

1. Introductions

Chair Burgis called the meeting to order at 1:03 p.m. and invited attendees to introduce themselves.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No one requested to speak during the public comment period.

3. RECEIVE and APPROVE the Record of Action for the October 21, 2019 IOC meeting.

Approved as presented.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

4. INTERVIEW the following two candidates for the Public Member #3 and Public Member Alternate seats on the Integrated Pest Management Advisory Committee for terms that will expire on December 31, 2023, and DETERMINE recommendations for Board of Supervisors consideration:

- Susan Captain, Moraga (Incumbent, Public Member 1)

- Stephen Pree, Richmond

The Committee interviewed incumbent Susan Captain and Stephen Pree and decided to recommend their appointment.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

5. INTERVIEW the following five candidates for the BOS Representative and BOS Alternate Representative seats on the Treasury Oversight Committee and DETERMINE recommendations for Board of Supervisors consideration:

- Kathy Chang, Antioch
- Ian Deas, Walnut Creek
- Kirk Schumacher, Richmond
- Paula Troy, Martinez
- Jack Weir, Pleasant Hill

The Committee interviewed Kathy Chang, Kirk Schumacher, Paula Troy, and Jack Weir, and also considered the application of Ian Deas, and decided to recommend the appointment of Kirk Schumacher to the primary seat and Paula Troy to the alternate seat.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

6. CONSIDER recommending the the Board of Supervisors the appointment of Clayton Laderer to the At Large Alternate #3 seat on the Contra Costa County Fire Protection District - Advisory Fire Commission to a term that will expire on June 30, 2022.

Approved as recommended.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

7. RECOMMEND to the Board of Supervisors the reappointment of Jim Payne to the Labor #2 seat and Tracy Scott to the Labor #2 Alternate seat, and the appointment of Ed Morales to the Environmental Organizations #2 Alternate seat on the Hazardous Materials Commission to terms that will expire on December 31, 2023.

Approved as recommended. The Committee also clarified that a new seat for the Sustainability Commission could follow the same process for screening and appointment as At Large Commission seats.

AYE: Chair Diane Burgis

Vice Chair Candace Andersen

8. RECOMMEND reappointment of Dean E. Barbieri to the Member of the Bar seat on the Public Law Library Board of Trustees to a new one-year term expiring on December 31, 2020.

Approved as recommended.

AYE: Chair Diane Burgis

Vice Chair Candace Andersen

9.
 1. ACCEPT report update on further study of potential services and exploration of policies or procedures in Contra Costa cities.
 2. DETERMINE whether there is enough information to direct staff to draft a policy or bid related to interpretation services, or if more research required.

The Committee discussed the staff report and received public testimony from Dan Saffron, Ali Saidi, Renee Ziemer, and a representative from I Am Hope, and directed staff to prepare a report for Board discussion on January 21, 2020, recommending implementation of language interpretation services at BOS meetings held in the new Board Chambers beginning in or around June 2020. The Committee also directed staff to confer with DoIT and Susan Shiu to determine if this service could feasibly be provided in the current BOS Chambers, and also directed staff to price systems and explore the feasibility of providing BOS agendas in Spanish as well as English.

AYE: Chair Diane Burgis

Vice Chair Candace Andersen

10. No additional meetings are scheduled for the 2019 Internal Operations Committee.
11. Adjourn

Chair Burgis adjourned the meeting at 2:15 p.m.