



## HIRING OUTREACH OVERSIGHT COMMITTEE

RECORD OF ACTION FOR  
September 14, 2020

Supervisor Federal D. Glover, Chair  
Supervisor John Gioia, Vice Chair

Present: Federal D. Glover, Chair  
John Gioia, Vice Chair

Staff Present: David Twa, CAO; Jena Williams, Health Services Admin-Level B; Alycia Leach, Lead HR Analyst; Catherine Rauch, Board of Supervisors-Specialist; Antoine Wilson, Staff

1. Introductions

***Meeting was called to order at 10:30 a.m. and roll call was taken.***

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

***No Public Comment***

3. RECEIVE and APPROVE the Record of Action for the June 15, 2020 HOO meeting.

***The Committee approved the Record of Action for the June 15, 2020 meeting as presented.***

***AYES: Supervisor Federal D. Glover, Chair  
Supervisor John Gioia, Vice Chair***

4. REVIEW and DISCUSS Resolution No. 2020/1 which details the governing policies for making appointments to advisory bodies to the Board of Supervisors.

***Tabled for the next meeting.***

5. ACCEPT the resignation of Jena Williams from Community Member Seat #1 with the term expiring on November 30, 2020. DIRECT the Clerk of the Board to post the vacancy.

ACCEPT AND APPROVE the nomination of Kelli Collins to the Labor and Trade Seat with the term expiring on November 30, 2020 and extended to November 30, 2023 as

recommended by the Advisory Council on EEO.

ACCEPT AND APPROVE the nomination of Jena Williams for Management Seat #1 with the term expiring on November 30, 2022 as recommended by the Advisory Council on EEO.

ACCEPT AND APPROVE the reappointment of Angela Malala to Community Seat #2 with the term expiring on November 30, 2023 as recommended by the Advisory Council on EEO.

***The Committee approved the resignation from and nominations to the ACEEO.***

***AYES: Supervisor Federal D. Glover, Chair***

***Supervisor John Gioia, Vice Chair***

6. RECEIVE a Bridge to Success (BTS) update from Alycia Leach, Lead HR Analyst. Update was provided and accepted by the committee.

Health Services and the Library are the two departments that are currently participating in this project. A suggestion was made to have Alycia present at a BOS meeting.

***AYES: Supervisor Federal D. Glover Chair***

***Supervisor John Gioia, Vice Chair***

7. REVIEW and ACCEPT the Office of Equal Employment Opportunity's Annual Outreach Report and Departmental Outreach Plans as recommended by the Hiring Outreach Oversight Committee.

***The committee requested that staff include the population data for Contra Costa County and compare that information with the County's workforce. This topic is tabled for the next meeting.***

8. The next meeting is currently scheduled for December 7, 2020 at 10:30 a.m.

9. Adjourn

For Additional Information  
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