

Application Form

Profile

Gabrie

First Name

Lemus

Last Name

Middle Initial

[Redacted] Home Address

State or Zip

Martinez

City

[Redacted] State

[Redacted] Postal Code

[Redacted] Primary Phone

[Redacted] Email Address

Which supervisorial district do you live in?

District 5

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

UCLA

Degree Type / Course of Study / Major

B.A. - History and Chicano Studies

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Cornell University

Degree Type / Course of Study / Major

M.R.P. - City and Regional Planning

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Seat Name

Emergency Solutions Grant Representative

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If you have attended, how many meetings have you attended?

50-60

Please explain why you would like to serve on this particular board, committee, or commission.

I've served on this Council for 5 years now sitting on the Emergency Solutions Grant (ESG) Representative seat. Homelessness is a growing issue in the County and those who are experiencing homelessness in our community deserve to have access to services and affordable housing. Serving on this council assists in preserving the services and housing that currently exist but also expanding them.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

Yes No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

Yes No

List any volunteer or community experience, including any advisory boards on which you have served.

I have served on the Contra Costa Council on Homelessness since 2015. I have also served as on the Planning Commission as a Planning Commissioner for the City of Martinez from October 2014 to March 2019.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have worked with Contra Costa County for 18 years, primarily working on assisting various programs that serve low-income populations, including those who are experiencing homelessness. My role as the administrator of the Community Development Block Grant Program and the Emergency Solutions Grant Program has led me to cultivate working partnerships with various public agencies and service providers that assist in providing resources, access to services, and access to affordable housing to low-income residents and those experiencing homelessness throughout the County. I have served on the Council on Homelessness for 5 years and have enjoyed the experience to collaborate with other stakeholders to provide the necessary services and affordable permanent housing to those experiencing homelessness or those at imminent risk of becoming homeless.

 Upload a Resume

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Gabriel C. Lemus

glemus@me.com

Address:

3510 Estudillo Street
Martinez, CA 94553
(510) 717-0544

PROFESSIONAL EXPERIENCE

Contra Costa County, Department of Conservation and Development

CDBG Program Manager (Principal Planner – Level A & Level B-Advanced Level) May 2016-Present

Overall administrative management and oversight of the Community Development Block Grant (CDBG) Program, Neighborhood Preservation Program, and Emergency Solutions Grant (ESG) Program, including the State ESG Program (approximately \$5.1 million total in Program funds). Management of over 40 Community Development Block Grant (CDBG) economic development, infrastructure/public facilities, public service and Emergency Solutions Grant (ESG) Program contracts; Grant application review of 40-60 applications, preparation and presentation of reports and materials for County Board of Supervisors and their subcommittees, program budget review, and supervising and reviewing work of four subordinate staff; NEPA environmental review specialist and NEPA Certifying Officer for the County, including review and sign-off of staff's completed environmental review documents under NEPA; Established and maintained excellent relationships with non-profit community organizations (30 to 40 organizations) throughout the County; Established and maintained excellent working relationships with U.S. Department of Housing and Urban Development (HUD) representatives with no major programmatic findings during HUD audits; Thorough knowledge of HUD reporting system (IDIS reporting system) for the CDBG and ESG Programs. Advise and present to various County committees, community stakeholders, and residents on project findings and proposals at monthly meetings/hearings.

Contra Costa County, Department of Conservation and Development

CDBG Program Planner/Redevelopment Project Manager (Planner III) May 2006-April 2016

Contract/Project management of various Community Development Block Grant (CDBG) economic development, infrastructure/public facilities, public service and Emergency Solutions Grant (ESG) Program contracts; Preparation and presentation of reports and materials for County Board of Supervisors and their subcommittees, Review work of three subordinate staff; Implementation of the County's CDBG-Recovery (CDBG-R) Program (approximately \$1 million in Program funds), which included completion of 14 public facility improvement projects for various non-profit and public agencies throughout the County; Implementation of the County's National Stabilization Program 3 (NSP3), which included the project management of a \$1.8 million rehabilitation project of a 16-unit multi-family apartment building; Management and creation of the 5-year Consolidated Plan for federal programs, which included coordination with four other CDBG entitlement cities in the County and coordination of community outreach efforts; NEPA environmental review specialist and NEPA Certifying Officer for the County, including review and sign-off of staff's completed environmental review documents under NEPA; Established and maintained excellent relationships with non-profit community organizations (30 to 40 organizations) throughout the County; Established and maintained excellent working relationships with U.S. Department of Housing and Urban Development (HUD) representatives with no major programmatic findings during HUD audits; Thorough knowledge of HUD reporting system (IDIS reporting system) for the CDBG and ESG Programs. Advised and presented to various County committees, community stakeholders and residents on project findings and proposals at monthly meetings/hearings; Conducted and coordinated inventories and/or interpret their findings on subjects such as physical resources, land use, facilities, and transportation for a redevelopment project area (Note: Redevelopment Agency work ended in February 2012 due to elimination of redevelopment agencies in California).

Contra Costa County, Community Development Department-Redevelopment Division

Planner II (CDBG Program Planner/Redevelopment Project Planner)

March 2004-April 2006

CDBG Program and Redevelopment Agency: Project manager for public service projects and various infrastructure and rehabilitation projects (20-30 contracts totaling approximately \$760,000 each year), which included management of rehabilitation projects to various public facilities and infrastructure within low-income neighborhoods; Conducted and completed environmental reviews for all CDBG funded projects; Review of 50-60 CDBG public service and infrastructure/public facilities applications; Preparation of staff reports for all CDBG public services applications and various infrastructure/public facilities applications; Project Manager/Planner for a Redevelopment Project area in the western portion of Contra Costa County, which included preparation of reports, and holding monthly redevelopment and community advisory committee meetings, included grant writing for “complete street” improvements.

Contra Costa County, Community Development Department-Redevelopment Division

Planner I (CDBG Program Planner)

Dec. 2002-Feb. 2004

CDBG Program: Project manager for all CDBG public services projects (40-45 contracts totaling over \$680,000 each year) that provided services to a wide range of low-income populations, including the homeless, elderly, persons with disabilities, victims of domestic violence, low-income renters, and persons residing in low-income neighborhoods; Review of 50-60 CDBG public services applications; Preparation of staff reports for CDBG public services applications; Conducted and completed environmental reviews for all CDBG funded projects (housing, economic development, infrastructure, and public service projects).

OTHER EXPERIENCE

City of Martinez, Planning Commission

Planning Commissioner

Oct. 2014-March 2019

Contra Costa County, Contra Costa Council on Homelessness

Council Member (Chair: August 2016 – February 2018)

February 2016-Present

PROFESSIONAL QUALITIES

- | | | |
|---------------------------------|--|----------------------------|
| •Communication/Customer Service | •Budget Writing and Management | •Quantitative Skills |
| •Project Management | •Public Presentation | •Leadership |
| •Teamwork | •Analytical Thinking & Problem Solving | •Organizing & Coordinating |

COMPUTER SKILLS

Solid PC skills and familiar with Apple Macintosh; Windows; Microsoft Word; Microsoft Excel; Microsoft Works; Microsoft PowerPoint

LANGUAGES

Fluent in English and Spanish

EDUCATION

CORNELL UNIVERSITY, School of Architecture, Art, and Planning

Master’s in Regional Planning: Concentration in Economic and Community Development

UNIVERSITY OF CALIFORNIA, LOS ANGELES, College of Letters and Sciences

Bachelor of Arts in History and Bachelor of Arts in Chicana/Chicano Studies

REFERENCES:

Robert Calkins, (Retired) Deputy Director – Contra Costa County, Department of Conservation and Development
(707) 486-7348
bobtcalkins@aol.com

James Kennedy, (Retired) Deputy Director – Contra Costa County, Department of Conservation and Development
(925) 228-4253
kennedyjim222@gmail.com

Brenda Kain, Housing Manager - City of Concord
Community Services Division
1950 Parkside Drive, MS/10
Concord, CA 94519
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Brenda.kain@cityofconcord.org

Lina Velasco, Planning & Building Services Director - City of Richmond
Planning Division
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