



EMPLOYMENT &
HUMAN SERVICES

MEMORANDUM

Kathy Gallagher, Director

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To: Family and Human Services Committee
Supervisor Candace Andersen, District II, Chair
Supervisor John Gioia, District I, Vice Chair

Date: August 24, 2020

From: Kathy Gallagher, EHSD Director
Laura Malone, FACT Staff

Subject: Family and Children's Trust (FACT) Committee Recommendation

The Employment and Human Services Department Director, Kathy Gallagher, respectfully requests that the Family and Human Services Committee accept the following recommendations.

First, please consider accepting and submitting for approval to the Board of Supervisors modifications to the FACT Policies and Procedures, previously amended and approved by the Board of Supervisors on December 10, 2013.

Second, please consider accepting and submitting for approval to the Board of Supervisors the ability for the FACT Committee to extend a third year contract renewal to second year FACT contract recipients that meet the criteria for renewal.

The FACT Committee requests that these items be addressed as independent, yet related requests.

PURPOSE OF COMMITTEE

The purpose of the FACT Committee is to establish priorities and make funding recommendations to the Board of Supervisors on the allocation of specific funds for the prevention/amelioration of child abuse and neglect, and the promotion of positive family functioning. These funds include: Child Abuse Prevention, Intervention, and Treatment funds (CAPIT) funds, (AB 1733), Birth Certificate revenue to the County Children's Trust (AB2994), the Ann Adler Children's Trust funds, Community-Based Child Abuse Prevention funds (CBCAP) and other funds as may be subsequently directed by the Board of Supervisors.

SUMMARY OF ACTIVITIES SUPPORTING THE REQUEST

Over the course of the last year, and as reported to FHS on February 24, 2020, the FACT Committee has taken on the task to update the FACT Policies and Procedures to reflect current

practices, membership make up, alignment with County and EHSD contract policies as well as ensure document consistency.

These changes include the following and are reflected in the attached.

FACT Policies and Procedures Modifications	
Article I, Section 2	<ul style="list-style-type: none"> - Updated program language to better represent the program categories able to be funded under FACT. - Removed sentence in paragraph two - Added a new paragraph to align with County policy and language reflected Article VII, Section 3.
Article II, Section 1	<ol style="list-style-type: none"> 1. Removed the word "up to", and updated the Sector membership categories to expand ability to have individuals participate on the Committee who have skills to represent the needs of youth in the community. 2. Updated language to reflect current process. 3. Removed the words "up to", and updated the At-Large membership categories to expand the area of responsibility for Committee participation to represent the needs of youth in the community. <ul style="list-style-type: none"> -Inserted paragraph from Article II, Section 2 for document consistency.
Article II, Section 2	<ul style="list-style-type: none"> -Updated with correct references. -Reduced member replacement appointment recommendation timeframes from 90 days to 45 days to speed up the process. -Updated language to reflect current process. -Last paragraph deleted and partial paragraph moved to Article II, Section 1 with the remainder deleted to remove redundancy.
Article II, Section 5	Updated language to reflect current process.
Article II, Section 7	Language unchanged, however Committee would like to confirm that language is still accurate and in alignment with current County policy.
Article II, Section 8	Updated language to reflect current process.
Article VI, Section 2	Deleted Section 2 and moved to Article V, adding new Section 2 for better alignment within document.
Article V, New Section 2	Inserted new Section 2 from Article VI, Section 2.
Article V, Section 3	Added title to reflect EHSD Support Services and deleted extra Section indicator.
Article VI, Section 2	Changed "at least monthly" to "regularly" to accommodate the RFP meeting flexibility needs. Note the Committee meets monthly as a standard.
Article VII, Section 1	Modified FACT funding and RFP cycle to be every three years instead of every two years to align with current County process.
Article VII, Section 2	Included language to allow for oversight of two versus three year cycle to be at the discretion of the Office of Child Abuse Prevention or CDSS.
Article VII, Section 3	Updated the FACT Committee general work timeline to be in alignment with current practices.
Article VII, Section 6	Merged the split paragraph together.
Article VII, Section 7	Updated language to reflect current process.

The FACT Committee voted on August 3, 2020, with the required 2/3 majority vote, and unanimously accepted the recommended changes to the FACT Policies and Procedures.

In addition, the FACT Committee requests that the current second year FACT contract recipients be afforded the option to be extended a third year contract renewal. This action is requested to support funding stability to these agencies as we continue to navigate through the COVID-19

pandemic, continue to allow these agencies to provide needed services to our community, as well as aligning the third year renewal with that reflected in the recommended FACT Policies and Procedure modifications. If approval is granted, the FACT Request for Proposal (RFP) cycle would be moved from the current Fall 2020 for the 2021-2022 contract cycle and shift instead to be initiated in the Fall of 2021 for the 2021-2022 contract cycle.

The second year FACT contract recipients are:

FY 20-21 FACT Funding Recipients		
Care Parent Network (CC ARC)	Family Empowerment Project	\$80,000
Child Abuse Prevention Council (CAPC)	Nurturing Parenting Program	\$55,655
Contra Costa Interfaith Housing	Early Intervention, Parenting Education and Mental Health Support	\$80,000
C.O.P.E. (Counseling Options & Parent Education)	Supporting Father Involvement Program (SFI)	\$73,000
Mt. Diablo Unified School District; Crossroads High School	Supporting Pregnant Teens	\$80,000
STAND!	Breaking the Cycle Program	\$80,000
Ujima	Family Wellness Program	\$80,000
TOTAL AWARDS		\$528,655

The FACT Committee voted on August 3, 2020, with a unanimous vote to accept the recommended move to a third year contract renewal for existing FACT contract recipients that meet the criteria for renewal.

The FACT Committee would like to request the consideration for these items be taken into separate actions. If approval is not granted for the third year contract renewal, the RFP process for the 2020 cycle must initiate no later than September 30, 2020, and it is anticipated that it may take longer to finalize the request for amendment approval for the updated FACT Policies and Procedures.

Based on the above information, the Director on behalf of the FACT Committee respectfully recommends that the FHS Committee accept, approve and submit the updated FACT Policies and Procedures modifications and the request for third year FACT contract renewal to the Board of Supervisors for approval.

Enc. FACT Policies and Procedures 12.10.2013 – current version
 FACT Policies and Procedures 8.3.2020 – red-lined proposed version
 FACT Policies and Procedures 8.3.2020 – clean proposed version