



MEMORANDUM

DATE: June 10, 2020
TO: Family and Human Services Committee
CC: Dennis Bozanich, CAO Sr. Deputy County Administrator
FROM: Donna Van Wert, Executive Director
SUBJECT: Appointment to Workforce Development Board

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

Background:

Local board structure and size:

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

- Thirteen (13) representatives (52%)

Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

- Five (5) representatives (20%)

Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

Recommendation:

a) Recommend approval of local board candidates for the vacant board seats. *(Attached application and board roster) - Approved on June 10, 2020 at the Executive Committee Meeting*

- **Tom Guarino** - Workforce Business Seat #5
- **Carolina Herrera** - Workforce Business Seat #8
- **Laura Trevino** - Workforce Business Seat #10
- **Stephanie Rivera** - Workforce Business Seat #11
- **Corry Kennedy** - Workforce Business Seat #13
- **Kelly Schelin** - Education & Training Seat #2
- **Leslay Choy** - Flex Additional Seat #1

No other candidate competed for the Workforce Business Seat #5, #8, #10, #11, & #13 and Education & Training Seat #2 and Flex Additional Seat #1

NEW APPOINTMENT

Seat	Last Name	First Name	Address & District #	Term Start Date	Term of Expiration	District (Resident)
Workforce Business Seat # 5	Guarino	Tom	█████ Buskirk Ave, Ste. █████ Pleasant Hill, CA District #4	7/1/2020	6/30/2024	District #4
Workforce Business Seat #8	Herrera	Carolina	Walnut Creek, CA District 4	7/1/2020	6/30/2024	District #4
Workforce Business Seat #10	Trevino	Laura	█████ Buskirk Ave, Ste. █████ Pleasant Hill, CA District #4	7/1/2020	6/30/2024	District #5
Workforce Business Seat #11	Rivera	Stephanie	█████ Treat Blvd. Walnut Creek, CA District #4	7/1/2020	6/30/2024	District #4
Workforce Business Seat #13	Kennedy	Corry	█████ Celeste Ave. Walnut Creek, CA District#4	7/1/2020	6/30/2024	District #4
Education & Training Seat #2	Schelin	Kelly	█████ Court St, Martinez, CA District #5	7/1/2020	6/30/2024	District #5
Flex Additional Seat #1	Choy	Leslay	█████ San Pablo Ave. Ste. ████ San Pablo, CA District #1	7/1/2020	6/30/2024	District #1

Thank you

DVW/rms
attachment