



MEMORANDUM

**DATE:** March 3, 2020  
**TO:** Family and Human Services Committee  
**CC:** Dennis Bozanich, CAO Sr. Deputy County Administrator  
**FROM:** Donna Van Wert, Executive Director  
**SUBJECT:** Appointment to Workforce Development Board

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

**Background:**

Local board structure and size:

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

The Executive Committee of the local WIOA board met January 21, 2016 and approved a recommended WIOA Board configuration, subsequently approved by the Board of Supervisors on March 29, 2016. To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

- Thirteen (13) representatives (52%)

Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

- Five (5) representatives (20%)

Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

**Recommendation:**

- a) Recommend approval of local board candidates for the re-appointment for the following board seats. *(Attached application and board roster)*
- Workforce Business Seat #1
    - **Michael McGill** - Approved on February 4, 2020 at the Full Board Meeting
  - Governmental & Economic & Community Development Seat #1
    - **Carol Asch** – Approved on February 4, 2020 at the Full Board Meeting
- b) Recommend approval of local board candidates for the vacant board seats. *(Attached application and board roster)*
- Workforce Business Seat #3
    - **Yolanda Vega** – Approved on February 4, 2020 at the Full Board Meeting
  - Governmental & Economic & Community Development Seat #3
    - **Kwame Reed** – Approved on February 4, 2020 at the Full Board Meeting

*\*\*No other candidate competed for the Workforce Business Seat #1 & #3 and Governmental & Economic & Community Development Seat #1 & #3\*\**

**RE-APPOINTMENT**

Seat	Last Name	First Name	Address & District #	Term Start Date	Term of Expiration	District (Resident)
Workforce Business Seat # 1	McGill	Michael	District # 2	7/1/2020	6/30/2024	District #2
Governmental & Economic & Community Development Seat #1	Asch	Carol	1485 Civic Court Suite 1100 Concord, CA 94520 District #4	7/1/2020	6/30/2024	

**NEW APPOINTMENT**

Seat	Last Name	First Name	Address & District #	Term Start Date	Term of Expiration	District (Resident)
Workforce Business Seat # 3	Vega	Yolanda	District #2	7/1/2020	6/30/2024	District #2
Governmental & Economic & Community Development Seat #3	Reed	Kwame	200 H Street Antioch, CA 94509 Disrict#3	7/1/2020	6/30/2024	District #3

Thank you