



Agenda

FAMILY & HUMAN SERVICES COMMITTEE

SPECIAL MEETING

May 18, 2020

2:00 P.M.

The public may observe and participate in the virtual Zoom meeting by using this link or calling in using this phone number and Meeting ID code:

<https://us02web.zoom.us/j/83591607358>

1-669-900-6833

Meeting ID: 835-9160-7358

Supervisor John Gioia, Chair
Supervisor Candace Andersen, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. RECEIVE and APPROVE the draft Record of Action for the February 24, 2020 Family & Human Services Committee meeting.
4. CONSIDER making recommendations to the Board of Supervisors on the following advisory body appointments, re-appointments or vacancies:
 - a. RECOMMEND that the Board of Supervisors declare a vacancy on the IHSS Public Authority Advisory Committee for a consumer seat due to ongoing absenteeism.
 - b. RECOMMEND that the Board of Supervisors appoint Evelyn Howard to Set #5 of the Alcohol & Other Drugs Advisory Board for a term expiring June 30, 2020.
 - c. RECOMMEND the Board of Supervisors appoint Nancy Leasure to At Large #8 seat on the Advisory Council on Aging for a term expiring September 30, 2020 as recommended by the Council. (*Anthony Macias, Employment and Human Services Department*)

- d. RECOMMEND to the Board of Supervisors the re-appointment of Michael McGill and Carol Asch to the Workforce Development Board for terms beginning July 1, 2020 and expiring June 30, 2024; AND

RECOMMEND to the Board of Supervisors the appointment of Yolanda Vega and Kwame Reed to the Workforce Development Board for terms beginning July 1, 2020 and expiring June 30, 2024.

- e. RECOMMEND to the Board of Supervisors the re-appointment of Richard Johnson and Stacey Marshall to the Workforce Development Board for terms beginning July 1, 2020 and expiring June 30, 2024.

5. The next meeting is currently scheduled for June 22, 2020.

6. Adjourn

The Family & Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Family & Human Services Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family & Human Services Committee less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Dennis Bozanich, Committee Staff
Phone (925) 335-1037, Fax (925) 646-1353
Dennis.Bozanich@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

3.

Meeting Date: 05/18/2020

Subject: Approve draft Record of Action for the February 24, 2020 Meeting of the Family & Human Services Committee

Submitted For: David Twa, County Administrator

Department: County Administrator

Referral No.: NA

Referral Name: NA

Presenter: Dennis Bozanich

Contact: Dennis Bozanich; 5-1037

Referral History:

Referral Update:

Recommendation(s)/Next Step(s):

Fiscal Impact (if any):

None

Attachments

Draft Record of Action - February 24, 2020

DRAFT



FAMILY AND HUMAN SERVICES COMMITTEE

RECORD OF ACTION FOR
February 24, 2020

Supervisor John Gioia, Chair
Supervisor Candace Andersen, Vice Chair

Present: John Gioia, Chair
Candace Andersen, Vice Chair

1. Introductions

Chair Gioia called the meeting to order at 9:00 AM. All those in attendance introduced themselves.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

There were no requests to speak during general public comment.

3. RECEIVE and APPROVE the draft Record of Action for the November 13, 2019 Family & Human Services Committee meeting.

No public comment. Approved as presented.

4. RECOMMEND to the Board of Supervisors the reappointment of Wilson Cheng to Consumer Seat Under 60 - Seat 1 on the In-Home Supportive Services Public Authority Advisory Committee for a new four year term beginning in March 6, 2020 and ending March 2024, as recommended by the Committee.

No public comment. Approved as recommended.

5. CONSIDER accepting a report and, if needed, provide direction to staff on Challenges for the Employment and Human Services Department (EHSD) with the recent "public charge" policy changes to the access of some immigrants to health care coverage and other public benefits.

A presentation on the report was made by Devorah Levine, Assistant Director - Policy & Planning for EHSD. Miriam Orantes, CCHS, mentioned that they were coordinating

awareness messages for the community with EHSD. No public comment. Follow up: Committee members suggested community forums in the three regions of the county and the production of a bi-lingual "fact sheet" to provide all residents with information and to reduce the "chilling effect."

The committee accepted the report.

6. CONSIDER accepting a report on the role of members serving on the Family and Children's Trust (FACT) Committee and if needed, provide additional direction to staff.

Laura Malone and Jan Nelson, EHSD Staff to the FACT Committee presented an overview of the report and background on the issue. Carol Carrillo of the Child Abuse Prevention Council, and ex officio member of FACT, noted the need for common messaging on child abuse. Follow up: Staff will inform the FACT Committee that the discussion updated policies and procedures, as well as, unified messaging occurred at FHS Committee and were supported by the FHS Committee.

The FHS Committee accepted the report.

7. APPROVE the proposed 2020 Committee meeting schedule and work plan, or provide direction to staff regarding any changes thereto.

Committee approved the draft schedule with continued review and directed staff to:

- *Move the May 25, 2020 meeting to May 18, 2020 at 2:00 PM due to the Memorial Day Holiday;*
- *Move the MHSA funding report and discussion to the March 23, 2020 meeting;*
- *Move the HIV Prevention Needle Exchange program report and the Cultural Plan Prospectus items to the April 27, 2020 meeting; and*
- *Consider alternative dates for the August 24, 2020 committee meeting.*

No public comment.

8. The next meeting is currently scheduled for Monday, March 23, 2020.
9. Adjourn

Chair Gioia adjourned the meeting at 10:00 AM.



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4.

Meeting Date: 05/18/2020

Subject: CONSIDER recommendations to the Board on the following advisory body appointments, re-appointments or vacancies

Department: County Administrator

Referral No.: NA

Referral Name: Advisory Body Appointments

Presenter: Dennis Bozanich

Contact: Dennis Bozanich; 5-1037

Referral History:

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors committee.

Referral Update:

Recommendation(s)/Next Step(s):

Attachments

No file(s) attached.



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4. a.

Meeting Date: 05/18/2020

Subject: RECOMMEND declaring a vacancy on the IHSS Public Authority
Advisory Committee for a consumer seat

Submitted For: David Twa, County Administrator

Department: County Administrator

Referral No.: NA

Referral Name: Advisory Board Appointment

Presenter: Elizabeth Dondi

Contact: Elizabeth Dondi; 3-6671

Referral History:

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by the Board of Supervisors sub-committee.

The Board established the In-Home Supportive Services (IHSS) Public Authority Advisory Committee in March 1998. In April 1999, the Board of Supervisors accepted and approved the IHSS Public Authority Implementation Team Findings and Recommendations, including recommendations regarding Advisory Committee membership criteria.

In March 2001, the Board approved amendments to the membership criteria. As amended, the Advisory Committee consists of 11 members: 4 Consumers aged 60 or older, 2 Consumers aged under 60, and one member from each Supervisorial District. Under Board policy, the F&HS would typically review only general membership or "At-Large" seats, and would not review appointments to supervisorial district seats. However, when the Advisory Committee was originally established, the Board of Supervisors directed that the F&HS review and coordinate supervisorial district appointments to ensure that none of the following categories has more than one representative: senior advocate, advocate for younger disabled, representative from the developmental disability community, IHSS individual provider, IHSS family provider, social worker, nurse, community-based organization, home health agency.

Terms of appointment are four years.

Referral Update:

At the meeting on January 21, 2020, the IHSS Public Authority Advisory Committee voted to recommend to BOS to have Consumer member Keegan Duncan replaced because of absenteeism from scheduled committee meetings. The member has not been communicating even though all the meeting materials are sent to him.

Per the by-laws the members can vote to recommend to the BOS, replacement of a committee member for missing a total of four scheduled meetings annually.

Recommendation(s)/Next Step(s):

The Advisory Committee requests replacement of Member Keegan for excessive absenteeism.

Fiscal Impact (if any):

NA

Attachments

IHSS PA Advisory Committee Removal Motion on 1-21-2020

New Business:

Members discussed about recommending to Board of Supervisors the replacement of member Keegan Duncan due to lack of attending 4 scheduled meetings last year. Members requested to see Mr. Duncan's attendance report and staff shared the report.

After a quick discussion, Wendell Snyder Moved, Wilson Cheng seconded to recommend to the BOS to replace Keegan Duncan on the IHSS Public Authority Advisory Committee. The motion carried; see votes below:

		To remove Keegan Duncan from Any Age Seat 4			
		Yes	No	Absent	Abstain
1	Mustafa Alsalihi	x			
2	Sydney Anderson	x			
3	David Boots	x			
4	Wilson Cheng	x			
5	Keegan Duncan			x	
6	Michelle Hernandez	x			
7	Joe Juarez	x			
8	John Roe	x			
9	Wendell Snyder	x			



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4. b.

Meeting Date: 05/18/2020

Subject: RECOMMEND appointment of Evelyn Howard to At-Large Seat #5 of the Alcohol & Other Drugs Advisory Board

Submitted For: David Twa, County Administrator

Department: County Administrator

Referral No.: NA

Referral Name: Advisory Board Appointment

Presenter: Fatima Matal Sol

Contact: Fatima Matal Sol; 5-3307

Referral History:

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors committee. At Large seats on the Alcohol and Other Drugs Advisory Board are assigned to FHS for review and recommendation to the Board of Supervisors.

The Alcohol and Other Drugs Advisory Board provides input and recommendations to the Board of Supervisors and the Health Services Department concerning family and community needs regarding prevention and treatment of alcohol and drug related problems. The mission of the Contra Costa County Alcohol and Other Drugs Advisory Board is to assess family and community needs regarding treatment and prevention of alcohol and drug abuse problems. The board reports their findings and recommendations to the Contra Costa Health Services Department, the Board of Supervisors and the communities they serve. The Alcohol and Other Drugs Advisory Board works in collaboration with the Alcohol and Other Drugs Services of Contra Costa Health Services. The board provides input and recommendations as they pertain to alcohol and other drugs prevention, intervention, and treatment services.

Referral Update:

On December 18th, 2019 the Alcohol and other Drugs Advisory Board (AODAB) accepted the resignation of Michael Collins who was the Chair and At-Large member SEAT 5 of the AODAB, Mr. Collins submitted his resignation via email and the term for this seat ends June 30, 2020. As a result, a seat for an At-Large position became available and to prevent quorum issues, the Board recommended that Madison Gunn be appointed. Unfortunately, since then, Madison Gunn has rescinded her application.

On January 13, 2020, AODAB's Executive Committee interviewed Evelyn Howard and

unanimously voted for the appointment of the following candidate to fill the vacant At-Large Seat 5:

NOMINEE SEAT TERM EXPIRATION

Evelyn Howard Member-At-Large 5 6/30/2020

1517 St. Alphonsus Way

Alamo, CA 94507

In order to fill the vacancies, the Alcohol and Other Drugs Administration staff conducted outreach through community events and social media. We also partnered with the Addiction Studies program of Diablo Valley College (DVC), to recruit applicants to the AODAB.

Recommendation(s)/Next Step(s):

Committee recommends that the Board of Supervisors appoint Evelyn Howard to Set #5 of the Alcohol & Other Drugs Advisory Board following the resignation of Michael Collins.

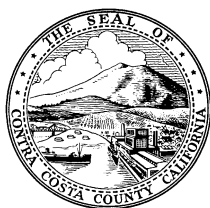
Fiscal Impact (if any):

NA

Attachments

Department Recommendation Memo

Table of Current Representatives on AODAB



Contra Costa County Alcohol and Other Drugs Advisory Board
1220 Morello Avenue, Suite 101
Martinez, CA 94553
(925) 335-3307; fax (925) 335-3318

"The mission of the Contra Costa County Alcohol and Other Drugs Advisory Board is to assess family and community needs regarding prevention and treatment of alcohol and other drug-related problems. Resultant findings and recommendations are forwarded to the Health Services Department and the Board of Supervisors. The Board also serves as an advocate for these findings and recommendations to the communities that we serve."

Date: March 2, 2020

District 1

Antwon Clourd

District 2

Catherine Taughinbaugh

District 3

Cynthia Chavez

District 4

Tom Aswad

District 5

Logan Campbell

At- Large Member

Jonathan Ciampi
Victor Ortiz
Talia Moore E.D.D
Guita Bahramipour
Michael Collins
Erika Sheranko

At- Large Alternate

Vacant
Vacant
Vacant

To: Family and Human Services Contra Costa Board of Supervisors

From: Fatima Matal Sol, Program Chief

RE: **Alcohol and Other Drugs Advisory Board – At Large Appointments**

On December 18th, 2019 the Alcohol and other Drugs Advisory Board (AODAB) accepted the resignation of Michael Collins who was the Chair and At-Large member SEAT 5 of the AODAB, Mr. Collins submitted his resignation via email and the term for this seat ends June 30, 2020. As a result, a seat for an At-Large position became available and to prevent quorum issues, the Board recommended that Madison Gunn be appointed. Unfortunately, since then, Madison Gunn has rescinded her application.

On January 13, 2020, AODAB's Executive Committee interviewed Evelyn Howard and unanimously voted for the appointment of the following candidate to fill the vacant At-Large Seat 5:

NOMINEE	SEAT	TERM EXPIRATION
Evelyn Howard 1517 St. Alphonsus Way Alamo, CA 94507	Member-At-Large 5	6/30/2020

In order to fill the vacancies, the Alcohol and Other Drugs Administration staff conducted outreach through community events and social media. We also partnered with the Addiction Studies program of Diablo Valley College (DVC), to recruit applicants to the AODAB. Should you have any questions, please contact me at Fatima.MatalSol@hsd.cccounty.us or Phone: 925-335-3307. Attached please find a copy of Michael Collins resignation, and a Membership Geographical Representation list.

Thank you in advance for your time and consideration regarding this matter, if you have any questions, please contact me at Fatima.MatalSol@cchealth.org or (925)335-3307

CCCAODS will provide reasonable accommodations for persons with disabilities planning to attend the meetings who should contact staff at least 24 hours before the meeting at (925) 335-3307.

The Contra Costa County Alcohol and Other Drugs Advisory Board welcomes and encourages public participation at each meeting. Public comments on the agenda or any item of interest within the jurisdiction of the Contra Costa County Alcohol and Other Drugs Advisory Board are restricted to a maximum of three minutes per speaker. Topics not posted on the agenda may be addressed by the general public, however, California Law prohibits a Board or Commission from taking action on matters which are not on the agenda, unless in specific instances as stated under the Brown Act. Any person wishing to address this Board on matters not posted on the agenda should bring their request to the attention of the Chair, Vice Chair or Staff of the Board. Thank you. For more information, contact Fatima Matal Sol (925) 335-3307.

Current AODAB

Seat	Name
District I	Antwon Cloird
District II	Catherine Taughinbaugh
District III	Cynthia Chavez
District IV	Tom Aswad
District V	Logan Campbell
At Large - 1	Jonathan Ciampi
At Large - 2	Victor Ortiz
At Large - 3	Talia Moore E.D.D
At Large - 4	Guita Baharmipour
At Large - 5	Michael Collins
At Large - 6	Erika Sheranko
At Large - Alternate 1	Vacant
At Large - Alternate 2	Vacant
At Large - Alternate 3	Vacant

Name
Evelyn Howard

Number of Appointed Members per District of Residence	
District I	1
District II	1
District III	1
District IV	1
District V	1

Number of Total Members per District of Residence	
District I	2
District II	3
District III	2
District IV	2
District V	1

Representation

Address	District of Residence
Richmond, CA, 94804	I
Danville, CA, 94526	II
Antioch, CA, 94531	III
Walnut Creek, CA, 94598	IV
Martinez, CA, 94553	V
San Ramon, CA, 94583	II
Walnut Creek, CA, 94598	IV
Moraga, CA 94556	II
El Sobrante, CA, 94803	I
Oakley, CA, 94561	III
Antioch, CA, 94531	III

Current AODAB Applicant

Address	District of Residence
<u>Alamo, CA</u>	II



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4. c.

Meeting Date: 05/18/2020
Subject: Appointment to the Advisory Council on Aging
Submitted For: Kathy Gallagher, Employment & Human Services Director
Department: Employment & Human Services
Referral No.: N/A
Referral Name: Appointments to Advisory Bodies
Presenter: Anthony Macias **Contact:** Anthony Macias,
925.602.4175

Referral History:

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors committee. The Advisory Council on Aging provides a means for county-wide planning, cooperation and coordination for individuals and groups interested in improving and developing services and opportunities for the older residents of this County. The Council provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging.

The Advisory Council on Aging consists of 40 members serving 2 year staggered terms, each ending on September 30. The Council consists of representatives of the target population and the general public, including older low-income and military persons; at least one-half of the membership must be made up of actual consumers of services under the Area Plan. The Council includes: 19 representatives recommended from each Local Committee on Aging, 1 representative from the Nutrition Project Council, 1 Retired Senior Volunteer Program, and 19 Members at-Large.

Referral Update:

There are currently 29 seats filled on the Advisory Council on Aging and 11 vacancies. These vacant seats include: Local Committee Pinole, Lafayette, Pittsburg, San Ramon, San Pablo, Martinez, Moraga, Orinda and Concord, and Member-At-Large seats #1, #4 and #8 seat. This recommended appointment will bring the membership to 30, leaving 10 seats vacant:

Seat Title	Term Expiration Date	Current Incumbent	Incumbent Supervisor District	BoS Appointment Date	Number Meetings Attended Since Appointment Date	Total Number of Meetings Held Since Appointment
Nutrition Project Council	9/30/2018	Garrett Gail	I	10/25/2016	25	30
At-Large 1	9/30/2018		II			
At-Large 2	9/30/2018	Krohn Shirley	IV	10/25/2016	25	26
At-Large 3	9/30/2019	Thompson Kathie	IV	10/22/2019	1	1
At-Large 4	9/30/2018		V			
At-Large 5	9/30/2018	Card Deborah	V	10/9/2018	24	26
At-Large 6	9/30/2018	Lipson Steve	I	12/11/2018	8	8
At-Large 7	9/30/2019	Selleck Summer	IV	10/9/2018	10	17
At-Large 8	9/30/2019					
At-Large 9	9/30/2019	Richards Gerald	V	10/22/2019	1	1
At-Large 10	9/30/2018	Terri Tobey	II	6/18/2019	5	5
At-Large 11	9/30/2019	Bhambra Jagjit	V	11/7/2017	13	16
At-Large 12	9/30/2018	Neemuchwalla Nuru	IV	10/25/2016	23	26
At-Large 13	9/30/2018	Dunne-Rose Mary D	II	10/25/2016	23	26
At-Large 14	9/30/2019	Yee Dennis	IV	10/9/2018	8	9
At-Large 15	9/30/2019	Bruns Mary	IV	10/17/2017	15	18
At-Large 16	9/30/2019	O'Toole Brian	IV	10/9/2018	9	10
At-Large 17	9/30/2018	Donovan Kevin D.	II	10/9/2018	8	10
At-Large 18	9/30/2018	Nahm Richard	III	10/25/2016	18	22
At-Large 19	9/30/2019	Kleiner Jill	II	12/11/2018	8	9
At-Large 20	9/30/2019	Frederick Susan	I	10/17/2017	17	17
Local Committee Lafayette	9/30/2019	Erin Partridge	II	02/11/2020		
Local Committee Orinda	9/30/2019					
Local Committee Antioch	9/30/2018	Fernandez Rudy	III	9/13/2016	26	28
Local Committee Pleasant Hill	9/30/2019	Van Ackern Lorna	IV	10/17/2017	15	17
Local Committee Pinole	9/30/2018					
Local Committee Concord	9/30/2018					
Local Committee Richmond	9/30/2018	Frances Smith	I	5/7/2019	5	6

Local Committee El Cerrito	9/30/2018	Kim-Selby Joanna	I	9/13/2016	20	28
Local Committee Hercules	9/30/2018	Doran Jennifer	V	4/18/2017	21	22
Local Committee Pittsburg	9/30/2019					
Local Committee San Ramon	9/30/2018		II			
Local Committee Clayton	9/30/2019	Tervelt Ron	IV	10/17/2017	13	17
Local Committee Alamo-Danville	9/30/2018	Donnelly James	II	10/17/2017	15	17
Local Committee Walnut Creek	9/30/2019	Napoli, Frank	IV	3/19/2019	6	7
Local Committee Moraga	9/30/2019					
Local Committee San Pablo	9/30/2018					
Local Committee Martinez	9/30/2018					
Local Committee Brentwood	9/30/2019	Kee Arthur	III	10/17/2017	16	17
Local Committee Oakley	9/30/2018	Syrett Michael	III	11/5/2019	1	1

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the appointment of Nancy Leasure to At Large #8 seat with a term expiring September 30, 2020 on the Advisory Council on Aging, as recommended by the Council.

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

ACOA Referral Memo - N. Leasure

ACOA Application - N. Leasure

Contra Costa County California
Employment & Human Services

Kathy Gallagher, Director
40 Douglas Dr., Martinez, CA 94553 * Phone: (925) 313-1579 * Fax: (925) 313-1575 * www.cccounty.us/ehsd.

MEMORANDUM

DATE: 12/30/2019

TO: Family and Human Services Committee

CC: Tracy Murray, Deputy Director, Aging and Adult Services

FROM: Anthony Macias, Staff Representative for the Advisory Council on Aging

SUBJECT: Advisory Council on Aging – Appointment Requested

The Contra Costa Area Agency on Aging (AAA) recommends for immediate appointment to the Contra Costa Advisory Council on Aging (ACOA) the following applicant: Mrs. Nancy Leasure for Member at Large (MAL) Seat # 8. The MAL #8 seat is undesignated and has remained vacant since 08/06/2019, with term ending 9/30/2020.

The Area Agency on Aging, the ACOA and the Clerk of the Board, using CCTV, assisted with recruitment. AAA staff has encouraged interested individuals including minorities to apply through announcements provided at the Senior Coalition meetings and at the regular monthly meetings of the ACOA. The Contra Costa County EHSD website contains dedicated web content, where interested members of the public are encouraged to apply and provided an application with instructions on whom to contact for ACOA related inquiries, including application procedure.

Mrs. Leasure submitted an application for ACOA membership dated 04/14/2019 that is provided as a separate attachment. Mrs. Leasure was interviewed by the ACOA Membership Committee on 05/15/2019. The ACOA Membership Committee elected to place Mrs. Leasure's on the wait list for the next available opening of an MAL seat. Mrs. Leasure was recommended to the ACOA Executive Committee for approval to fill this seat when MAL#8 seat became vacant. At the 09/04/2019 Executive Committee meeting. The Executive Committee unanimously approved Mrs. Leasure to fill MAL#8 seat. The members of the ACOA voted unanimously to approve Mrs. Leasure's appointment recommendation at their 12/18/2019 meeting.

Thank You



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

ADVISORY COUNCIL ON AGING
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: LEASURE (Last Name) NANCY (First Name) (Middle Name)
2. Address: (No.) (Street) (Apt.) DANVILLE (City) CA (State) 94526 (Zip Code)
3. Phones: (Home No.) (Work No.) (Cell No.)
4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved college 2+ years

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) U. of Illinois	History	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	4			
B) HED		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded:			
MOSER BUSINESS SCHOOL	SECRETARIAL	6 months	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)</p> <p>From <u>5/81</u> To <u>6/98</u></p> <p>Total: Yrs. <u>17</u> Mos. <u> </u></p> <p>Hrs. per week <u>40</u> Volunteer <input type="checkbox"/></p>	<p>Title</p> <p><u>SECRETARY TO CEO</u></p> <p>Employer's Name and Address</p> <p><u>CAERE CORPORATION</u> <u>LOS GATOS, CA</u> <u>(no longer in existence)</u></p>	<p>Duties Performed</p> <p><u>INVESTOR RELATIONS</u> <u>LIASON TO BOARD OF</u> <u>DIRECTORS,</u> <u>SEC, NASDAQ</u> <u>TRAVEL, MEETING</u> <u>ARRANGEMENTS</u> <u>STOCK OPTION ADMIN.</u> <u>PERSONAL SECRETARIAL</u> <u>DUTIES</u></p>
<p>B) Dates (Month, Day, Year)</p> <p>From <u>1978</u> To <u>1980</u></p> <p>Total: Yrs. <u>2</u> Mos. <u> </u></p> <p>Hrs. per week <u> </u> Volunteer <input checked="" type="checkbox"/></p>	<p>Title</p> <p><u>PRESIDENT</u></p> <p>Employer's Name and Address</p> <p><u>SANTA CLARA MEDICAL</u> <u>SOCIETY AUXILIARY</u> <u>SAN JOSE, CA</u></p>	<p>Duties Performed</p> <p><u>ARRANGE PROGRAMS</u> <u>AND MEETINGS TO</u> <u>PROMOTE FELLOWSHIP</u> <u>AND WELL-BEING</u> <u>IN MEDICAL</u> <u>COMMUNITY</u></p>
<p>C) Dates (Month, Day, Year)</p> <p>From <u>1966</u> To <u>1967</u></p> <p>Total: Yrs. <u>1</u> Mos. <u>6</u></p> <p>Hrs. per week <u>40</u> Volunteer <input type="checkbox"/></p>	<p>Title</p> <p><u>BRANCH SECRETARY</u></p> <p>Employer's Name and Address</p> <p><u>AMES NASA RESEARCH</u> <u>CENTER</u> <u>MOFFETTFIELD, CA</u></p>	<p>Duties Performed</p> <p><u>TRAVEL ARRANGEMENTS</u> <u>TYPED PAPERS</u></p>
<p>D) Dates (Month, Day, Year)</p> <p>From <u> </u> To <u> </u></p> <p>Total: Yrs. <u> </u> Mos. <u> </u></p> <p>Hrs. per week <u> </u> Volunteer <input type="checkbox"/></p>	<p>Title</p> <p><u> </u></p> <p>Employer's Name and Address</p> <p><u> </u></p>	<p>Duties Performed</p> <p><u> </u></p>

THIS FORM IS A PUBLIC DOCUMENT

7. How did you learn about this vacancy?

☐ CCC Homepage ☒ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:

Nancy Lescure

Date:

April 14, 2019

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §8250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

THIS FORM IS A PUBLIC DOCUMENT

Nancy Leasure



April 15, 2019

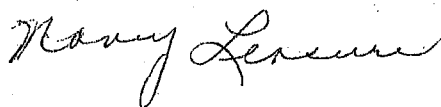
Mr. Anthony Macias
Area Agency on Aging
300 Ellinwood
Pleasant Hill, CA 94526

Dear Anthony,

Enclosed is my application to become a member of the Advisory Council on Aging (ACOA).

As you know, my husband, Dr. Robert Leasure, was a member of the Council for 15 years, and President for two terms. I had the privilege to bring him to meetings and to participate in health and legislative work group sessions. This enhanced my interest in senior issues, and I would like to continue his advocacy efforts.

Sincerely,



Nancy Leasure



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4. d.

Meeting Date: 05/18/2020

Subject: Re-appointment of two members and appointment of two new members to the Workforce Development Board

Submitted For: David Twa, County Administrator

Department: County Administrator

Referral No.: NA

Referral Name: Advisory Board Appointment

Presenter: Donna Van Wert

Contact: Donna Van Wert; 1-4560

Referral History:

On December 13, 2011, The Board of Supervisors adopted Resolution No. 2011/498 adopting policy governing appointments to independent boards, committees, and commissions, and special districts. Included in this resolution was a requirement that independent bodies initially conducting interviews for At Large/Countywide seats provide appointment recommendations to a Board Committee for further review.

The Workforce Development Board implements federal requirements for programs to address the education, skills, and employment needs for a skilled workforce, and that lead to an increase in the skills and earnings of Contra Costa residents.

On March 14, 2016, the Family and Human Services Committee (FHS) accepted the Employment and Human Services Department's recommendation to decertify the then-current Workforce Investment Act local Board and re-certify a new board structure in compliance with the new Workforce Innovation and Opportunity Act (WIOA). FHS approved these recommendations, and the Board did the same at its March 29, 2016 meeting.

Under new standards in WIOA (2016) and as adopted by the Board on March 29, 2016, the new Workforce Development Board structure is: a total of 23 required seats and 2 "optional seats", consisting of: 13 Business representatives, 5 Workforce representatives, and 5 Education and Training representatives as follows: (1) Adult Education/Literacy; (2) Higher Education; (3) Economic & Community Devl; (4) Wagner Peyser representative; (5) Vocational Rehabilitation. Also two additional/ "optional" seats that may be filled from any of the 3 categories above.

The Executive Committee of the local WIOA board met January 21, 2016 and approved a recommended WIOA Board configuration, subsequently approved by the Board of Supervisors on March 29, 2016. To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

- Thirteen (13) representatives (52%)

Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

- Five (5) representatives (20%)

Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

Referral Update:

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

Recommendation(s)/Next Step(s):

RECOMMEND approval of local board candidates for the re-appointment for the following board seats. (Attached application and board roster)

- Workforce Business Seat #1 - Michael McGill - Approved on February 4, 2020 at the Full Board Meeting
- Governmental & Economic & Community Development Seat #1 - Carol Asch – Approved on February 4, 2020 at the Full Board Meeting

RECOMMEND approval of local board candidates for the vacant board seats. (Attached application and board roster)

- Workforce Business Seat #3 - Yolanda Vega – Approved on February 4, 2020 at the Full Board Meeting
- Governmental & Economic & Community Development Seat #3 - Kwame Reed – Approved on February 4, 2020 at the Full Board Meeting

****No other candidate competed for the Workforce Business Seat #1 & #3 and Governmental & Economic & Community Development Seat #1 & #3****

Fiscal Impact (if any):

NA

Attachments

Appointment Request Memo

Current Roster of WDB Members

Application from Michael McGill

Application from Carol Asch

Application from Yolanda Vega

Application from Kwame Reed



MEMORANDUM

DATE: March 3, 2020
TO: Family and Human Services Committee
CC: Dennis Bozanich, CAO Sr. Deputy County Administrator
FROM: Donna Van Wert, Executive Director
SUBJECT: Appointment to Workforce Development Board

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

Background:

Local board structure and size:

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

The Executive Committee of the local WIOA board met January 21, 2016 and approved a recommended WIOA Board configuration, subsequently approved by the Board of Supervisors on March 29, 2016. To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

- Thirteen (13) representatives (52%)

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- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

Recommendation:

- a) Recommend approval of local board candidates for the re-appointment for the following board seats. *(Attached application and board roster)*
- Workforce Business Seat #1
 - **Michael McGill** - Approved on February 4, 2020 at the Full Board Meeting
 - Governmental & Economic & Community Development Seat #1
 - **Carol Asch** – Approved on February 4, 2020 at the Full Board Meeting
- b) Recommend approval of local board candidates for the vacant board seats. *(Attached application and board roster)*
- Workforce Business Seat #3
 - **Yolanda Vega** – Approved on February 4, 2020 at the Full Board Meeting
 - Governmental & Economic & Community Development Seat #3
 - **Kwame Reed** – Approved on February 4, 2020 at the Full Board Meeting

No other candidate competed for the Workforce Business Seat #1 & #3 and Governmental & Economic & Community Development Seat #1 & #3

RE-APPOINTMENT

Seat	Last Name	First Name	Address & District #	Term Start Date	Term of Expiration	District (Resident)
Workforce Business Seat # 1	McGill	Michael	District # 2	7/1/2020	6/30/2024	District #2
Governmental & Economic & Community Development Seat #1	Asch	Carol	1485 Civic Court Suite 1100 Concord, CA 94520 District #4	7/1/2020	6/30/2024	

NEW APPOINTMENT

Seat	Last Name	First Name	Address & District #	Term Start Date	Term of Expiration	District (Resident)
Workforce Business Seat # 3	Vega	Yolanda	District #2	7/1/2020	6/30/2024	District #2
Governmental & Economic & Community Development Seat #3	Reed	Kwame	200 H Street Antioch, CA 94509 Disrict#3	7/1/2020	6/30/2024	District #3

Thank you

DVW/rms
attachment



BOARD MEMBERS
PUBLIC ROSTER

Name	Seat #	Appointment Date	District # (Resident)	Term End Date	Re-Apply	Title	Entity	District # (Employment)	Committee
Michael McGill	1	3/29/2016	District #2	6/30/2020	YES	Chairperson/Engineer	MMS Design Associates	District #2	EXEC/YOUTH
Joshua Aldrich	2	10/9/2018	District #3	6/30/2022		CEO	Del Sol NRG. Inc.	District #3	BED
Vacant	3			6/30/20XX					
Terry Curley	4	10/9/2018	District #2	6/30/2022		Executiv Vice President	United Business Bank	District #4	BED
Bhupen B. Amin	5	3/29/2016	District #4	6/30/2020	NO	Chief Operating Officer & Counsel	Lotus Hotels & Investments	District #4	EXEC
Jose Carrascal	6	3/29/2016	District #3	6/30/2020	Unknown	Production Leader	The Dow Chemical Company	District #5	EXEC/YOUTH
Jason Cox	7	3/29/2016	District #4	6/30/2020	RESIGNED	Manager, Rolling Div. Maintenance	USS-POSCO Industries	District #5	EXEC
Ashley Georgian	8	3/29/2016	Plesanton, CA	6/30/2020	NO	Director, Government Affairs	John Muir Health	District #4	EXEC/BED
Robert Muller	9	3/12/2019	District #5	6/30/2023		Learning Manager	PBF Energy	District #5	YOUTH
Robert Rivera	10	3/29/2016	District #4	6/30/2020	NO	Vice President of Sales	The Staffing Solutions	District #5	BED
Justin Steele	11	3/29/2016	Berkeley, CA	6/30/2020	NO	Human Resources Manager	Chevron Richmond Refinery	District #1	EXEC/BED
Romina Gonzalez	12	3/12/2019	District#4	6/30/2023		Public Relations	Dolan's Lumber Doors & Windows	District #4	N/A
Melissa Johnson-Scranton	13	3/13/2018	Oakland, CA	6/30/2022	RESIGNED	Assistant Medical Group Administrator	Kaiser Permanente	District #4	BED
Name	Seat #	Appointment Date		Term End Date	Re-Apply	Title	Entity		
Thomas Hansen	1	10/17/2017		6/30/2021		Business Manager	IBEW Local 302	District #5	N/A
Joshua Anijar	2	12/10/2019		6/30/2023		Executive Director	Centra Labor Council Contra Costa County	District #5	EXEC
Steve Older	3	3/29/2016	District #4	6/30/2020	Unknown	Registered Apprentiship/Area Director	Intl. Assoc. of Machinist & Aerospace Workers, AFL-CIO, District 190	District #5	BED
Vacant	4			6/30/20XX					
Vacant	5			6/30/20XX					
Name	Seat #	Appointment Date		Term End Date	Re-Apply	Title	Entity		
G. Vittoria Abbate	1	10/17/2017	District #2	6/30/2021		Director, College & Career & Adult Education	Mt. Diablo Unified School District	District #4	YOUTH
Fred Wood	2	3/12/2019	Davis, CA	6/30/2023	RESIGNED	Chancellor	Contra Costa Community College District	District #1	N/A
Name	Seat #	Appointment Date		Term End Date	Re-Apply	Title	Entity		
Kristin Connelly	1	3/29/2016	District #2	6/30/2020	NO	Economic & Community Dev./President & CEO	East Bay Leadership Council	District #4	BED
Richard Johnson	2	3/29/2016	District #4	6/30/2020	YES	Employment Service/Employment Prog.Manager II	California Employment Development Department	District #4	BED
Carol Asch	3	3/29/2016		6/30/2020	YES	Rehabilitation Act of 1973/District Administrator	California Department of Rehabilitation	District #4	YOUTH
Name	Seat #	Appointment Date		Term End Date	Re-Apply	Title	Entity		
Yolanda Vega	1	3/29/2016	Distrctict #2	6/30/2020	YES	Principal	Peak Performance Corporate Training	District #2	BED
John Montag	2	6/6/2017		6/30/2021		Economic Development & Housing Manager	City of Concord	District # 4	BED

	BUSINESS
	WORKFORCE & LABOR
	EDUCATION AND TRAINING
	GOVERNMENTAL AND ECONOMIC AND COMMUNITY DEVELOPMENT
	FLEX ADDITIONAL MEMBERS
	PENDING APPROVAL/CONFIRMATION
	VACANT SEAT
	TERM END DATE

COMMITTEE	
Exec	EXECUTIVE COMMITTEE
BED	BUSINESS ECONOMIC & DEV.
Youth	YOUTH COMMITTEE
N/A	NOT ASSIGNED



Contra
Costa
County

Please return completed applications to:

Clerk of the Board of Supervisors

651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

Michael

Last Name

McGill

Home Address - Street

City

Zip Code

Phone (best number to reach you)

Email

Resident of Supervisorial District:

2

EDUCATION

Check appropriate box if you possess one of the following:



High School Diploma



CA High School Proficiency Certificate



G.E.D. Certificate

Colleges or Universities Attended

Course of Study/Major

Degree Awarded

University of Michigan

BS Civil Engineering

☒ Yes

☐ No

University of Michigan

MS Civil Engineering

☒ Yes

☐ No

University of Michigan

MS Water Resource Engineering

☒ Yes

☐ No

Other Training Completed:

Board, Committee or Commission Name

Seat Name

Workforce Development Board of CCC

Business Seat 1

Have you ever attended a meeting of the advisory board for which you are applying?

☐ No

☒ Yes

If yes, how many?

80-100

Please explain why you would like to serve on this particular board, committee, or commission.

Continue my ongoing service to the County.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Past Chair of this Board, 4 terms.

Past Chair of the P3 Committee.

Current Chair of Youth Council/Committee.

I am including my resume with this application:

Please check one:

☐ Yes

☒ No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

☐ Yes

☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

List any volunteer and community experience, including any boards on which you have served.

30 years as JFKU Trustee/Regent, Currently Chair of the Board.
Board Member East Bay Leadership Council
Co-Founder/Current Board Member Los Medanos College Foundation
Board Member CentralSan
CC LAFCO Commissioner
Co-Founder EC2
State Board Member and Vice-Chair CALAFCO

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

[Redacted Signature]

Date:

10/17/19

Submit this application to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



Contra
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County

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651 Pine St., Room 106

Martinez, CA 94553

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

Carol

Last Name

Asch

Home Address - Street

City

Zip Code

Phone (best number to reach you)

Email

Resident of Supervisorial District:

EDUCATION

Check appropriate box if you possess one of the following:



High School Diploma



CA High School Proficiency Certificate



G.E.D. Certificate

Colleges or Universities Attended

Course of Study/Major

Degree Awarded

San Diego State University

Vocational Rehabilitation

☒ Yes

☐ No

Stanford University

Russian

☒ Yes

☐ No

University of California Berkeley

Slavic Languages and Literatures

☒ Yes

☐ No

Other Training Completed:

Board, Committee or Commission Name

Seat Name

Workforce Development Board

Department of Rehabilitation

Have you ever attended a meeting of the advisory board for which you are applying?

☐ No

☒ Yes

If yes, how many?

unsure - have been on the board for years

Please explain why you would like to serve on this particular board, committee, or commission.

As Regional Director for the Department of Rehabilitation, Greater East Bay District, I would be best suited to take on this seat.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have served on this board for over 7 years as the representative for Vocational Rehabilitation. Through my work with the Department of Rehabilitation, I have over 20 years experience assisting individuals with disabilities in obtaining employment.

I am including my resume with this application:

Please check one:

☐ Yes

☒ No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

☐ Yes

☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

List any volunteer and community experience, including any boards on which you have served.

Currently on the Workforce Development Board.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

[Redacted Signature]

Date:

1/6/2020

Submit this application to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

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7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

YOLANDA

Last Name

VEGA

Home Address - Street

[REDACTED]

City

[REDACTED]

Zip Code

[REDACTED]

Phone (best number to reach you)

[REDACTED]

Email

[REDACTED]

Resident of Supervisorial District:

II

EDUCATION

Check appropriate box if you possess one of the following:



High School Diploma



CA High School Proficiency Certificate



G.E.D. Certificate

Colleges or Universities Attended

Course of Study/Major

Degree Awarded

CCNY (New York)	Political Science	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
St. Mary's College of California	Masters, Finance & Marketing	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
U.C. Berkeley	Mediation / Arbitration	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed:

Executive Coach; Career Deverlopment Coach; Meeting Facilitator , Master Trainer

Board, Committee or Commission Name

CCC Workforce Development Board

Seat Name

[REDACTED]

Have you ever attended a meeting of the advisory board for which you are applying?

☐ No

☒ Yes

If yes, how many?

Regular Scheduled Meetings

Please explain why you would like to serve on this particular board, committee, or commission.

I would like to continue to serve on the board. I have extensive involvement with the Military Veteran's community - Veteran's Court (Mentor); VA Hospital (support recreational therapy group);

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

[REDACTED]

I am including my resume with this application:

Please check one:



Yes



No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:



Yes



No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

List any volunteer and community experience, including any boards on which you have served.

City of Lafayette, Chair (former) Circulation Commission - 3 years; CCC Citizen Advisory Committee, Chair (former) - 2 years and currently serving

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my right to serve on a board, committee, or commission in Contra Costa County.

Signed:

Date:

3 Nov 2019

Submit this application to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

THIS FORM IS A PUBLIC DOCUMENT

Application Form

Profile

Kwame

First Name

P

Middle Initial

Reed

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Business:

Primary Phone

Email Address

Which supervisorial district do you live in?☒ District 5

Education**Select the option that applies to your high school education ***☒ High School Diploma**College/ University A****Name of College Attended**

Cal Poly San Luis Obispo

Degree Type / Course of Study / Major

BS - City and Regional Planning

Degree Awarded?☒ Yes ☐ No**College/ University B****Name of College Attended****Degree Type / Course of Study / Major**

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

Workforce Development Board: Submitted

Seat Name

Economic Development Rep

Have you ever attended a meeting of the advisory board for which you are applying?

☒ Yes ☐ No

If you have attended, how many meetings have you attended?

1

Please explain why you would like to serve on this particular board, committee, or commission.

As the Economic Development Director for the City of Antioch, my primary role is to encourage and assist company and job growth in the city. With Antioch being the 2nd largest city in the County, the ability to work with this board on strengthening our workforce will improve the entire East Contra Costa County region. I have worked very closely with WDBCC staff over the past 4-5 years.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

☐ Yes ☒ No

List any volunteer or community experience, including any advisory boards on which you have served.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see resume.

[Kwame Reed Resume 2020a.pdf](#)

Upload a Resume

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ **I Agree**



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4. e.

Meeting Date: 05/18/2020
Subject: Re-appointment of two members and appointment of two new members to the Workforce Development Board
Submitted For: David Twa, County Administrator
Department: County Administrator
Referral No.: NA
Referral Name: Advisory Board Appointment
Presenter: Donna Van Wert **Contact:**

Referral History:

On December 13, 2011, The Board of Supervisors adopted Resolution No. 2011/498 adopting policy governing appointments to independent boards, committees, and commissions, and special districts. Included in this resolution was a requirement that independent bodies initially conducting interviews for At Large/Countywide seats provide appointment recommendations to a Board Committee for further review.

The Workforce Development Board implements federal requirements for programs to address the education, skills, and employment needs for a skilled workforce, and that lead to an increase in the skills and earnings of Contra Costa residents.

On March 14, 2016, the Family and Human Services Committee (FHS) accepted the Employment and Human Services Department's recommendation to decertify the then-current Workforce Investment Act local Board and re-certify a new board structure in compliance with the new Workforce Innovation and Opportunity Act (WIOA). FHS approved these recommendations, and the Board did the same at its March 29, 2016 meeting.

Under new standards in WIOA (2016) and as adopted by the Board on March 29, 2016, the new Workforce Development Board structure is: a total of 23 required seats and 2 "optional seats", consisting of: 13 Business representatives, 5 Workforce representatives, and 5 Education and Training representatives as follows: (1) Adult Education/Literacy; (2) Higher Education; (3) Economic & Community Devl; (4) Wagner Peyser representative; (5) Vocational Rehabilitation. Also two additional/ "optional" seats that may be filled from any of the 3 categories above.

The Executive Committee of the local WIOA board met January 21, 2016 and approved a recommended WIOA Board configuration, subsequently approved by the Board of Supervisors on March 29, 2016. To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size

under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

- Thirteen (13) representatives (52%)

Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

- Five (5) representatives (20%)

Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

Referral Update:

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

Recommendation(s)/Next Step(s):

RECOMMEND approval of local board candidates for the re-appointment for the following board seats. (Attached application and board roster)

- Governmental & Economic & Community Development Seat #2 - Richard Johnson – Approved on May 5, 2020 at the Full Board Meeting

RECOMMEND approval of local board candidates for the vacant board seats. (Attached application and board roster)

- Workforce Business Seat #7 - Stacey Marshall – Approved on May 5, 2020 at the Full Board Meeting

****No other candidate competed for the Workforce Business Seat #7 and Governmental & Economic & Community Development Seat #2****

Fiscal Impact (if any):

NA

Attachments

Reappointment Memo and Application



MEMORANDUM

DATE: May 5, 2020
TO: Board of Supervisors
CC: Dennis Bozanich, CAO Sr. Deputy County Administrator
FROM: Donna Van Wert, Executive Director
SUBJECT: Appointment to Workforce Development Board

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

Background:

Local board structure and size:

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

The Executive Committee of the local WIOA board met January 21, 2016 and approved a recommended WIOA Board configuration, subsequently approved by the Board of Supervisors on March 29, 2016. To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

- Thirteen (13) representatives (52%)

Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

- Five (5) representatives (20%)

Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

Recommendation:

- a) Recommend approval of local board candidate for the re-appointment for the following board seats. *(Attached application and board roster)*
- Governmental & Economic & Community Development Seat #2
 - **Richard Johnson** – Approved on May 5, 2020 at the Full Board Meeting
- b) Recommend approval of local board candidate for the vacant board seat. *(Attached application and board roster)*
- Workforce Business Seat #7
 - **Stacey Marshall** – Approved on May 5, 2020 at the Full Board Meeting

No other candidate competed for the Workforce Business Seat # 7 and Governmental & Economic & Community Development Seat #2

RE-APPOINTMENT

Seat	Last Name	First Name	Address & District #	Term Start Date	Term of Expiration	District (Resident)
Governmental & Economic & Community Development Seat #2	Johnson	Richard	4071 Port Chicago Highway, Suite 250 Concord District #4	7/1/2020	6/30/2024	District 4

NEW APPOINTMENT

Seat	Last Name	First Name	Address & District #	Term Start Date	Term of Expiration	District (Resident)
Workforce Business Seat # 7	Marshall	Stacey	830 Loring Avenue, CrockettDistrict #5	7/1/2020	6/30/2024	District #1

Thank you

DVW/rms
attachment



Contra
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Please return completed applications to:

Clerk of the Board of Supervisors

651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Last Name
Richard	Johnson
Home Address - Street	City
Phone (best number to reach you)	Email
Resident of Supervisorial District:	

EDUCATION Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
Trinity School of the Bible	Ministerial Arts	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
American River College	General Education	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Sierra College	Total Quality Management	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Other Training Completed:

Board, Committee or Commission Name

Seat Name

Workforce Development Board

Wagner-Peyser Representative

Have you ever attended a meeting of the advisory board for which you are applying?

☐ No

☒ Yes

If yes, how many?

10

Please explain why you would like to serve on this particular board, committee, or commission.

Title III Employment Development Department (EDD) Workforce Services Branch (WSB) Wagner-Peyser Grant Representative - Required Board Member. Continue to provide support to the Contra Costa Workforce Development Board in the oversight of the programs and services provided to the community to promote economic development through the support of our agencies and partners various programs.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

EDD WSB Cluster Manager for the Concord EDD office at 4071 Port Chicago Hwy, Ste 250, Concord, CA 94520, the Comprehensive America's Job Center of California (AJCC) One-Stop. Responsible for EDD service delivery for services to Job Seekers, Business and coordination of services to partners throughout Contra Costa County. Currently an active member of the Contra Costa Workforce Development Board.

I am including my resume with this application:

Please check one:

☐ Yes

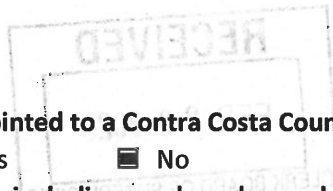
☒ No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

☐ Yes

☒ No



Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

List any volunteer and community experience, including any boards on which you have served.

Current Title III EDD Wagner-Peyser Grant Representative. Member of Workforce Development Board of Contra Costa County and City of Richmond

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

[Redacted Signature]

Date:

Feb 20, 2020

Submit this application to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

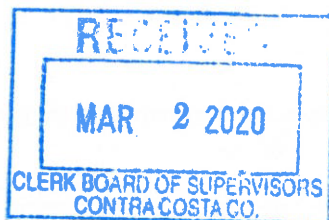
Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



Contra
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Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

Stacey

Last Name

Marshall

Home Address - Street

City

Zip Code

Phone (best number to reach you)

Email

Resident of Supervisorial District:

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
Syracuse University	M.A. Political Science	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Spelman College	B.A. Political Science	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed:

Senior Professional in Human Resources - Certification

Board, Committee or Commission Name

Workforce Development Board

Seat Name

Board Member

Have you ever attended a meeting of the advisory board for which you are applying?

☐ No

☒ Yes

If yes, how many?

One

Please explain why you would like to serve on this particular board, committee, or commission.

It would be an honor to serve on the Workforce Development Board of Contra Costa County. I've long since known the value of giving and it would be a joy to lend my experience and talents to an organization that couples two of my passions. I've had some very instrumental influences along my journey and welcome the opportunity to pay it forward in my local community. In addition to collaborating with their business services team through employer forums and corporate outreach, I know firsthand the impact we can make together supporting our local economy. C&H Sugar remains committed to partnering with WDB. My predecessor, Jill Nohl, has spoken highly of her experiences and it would be a pleasure to be back.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

With over 15 years of post-secondary and industry experience in Human Resources and Management, I'm uniquely suited for this opportunity. My breadth of career expertise along with my Graduate research in Public Policy has helped to develop an array of professional competencies and proficiency in Workforce Planning and Development. My fervent drive to create career paths while encouraging those along the way, is what I look to bring to Contra Costa County at large. My scope of experiences and proven record of work performance and leadership demonstrates my commitment to this vital endeavor.

I am including my resume with this application:

Please check one:

☒ Yes

☐ No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

☒ Yes

☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

List any volunteer and community experience, including any boards on which you have served.

Groundwork Hudson Valley (Board Member), Society for Human Resource Management, INROADS, Target School Library Makeover Volunteer, Spelman College Alumnae Treasurer, Dress for Success Hartford.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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Signed:

[Redacted Signature]

Date:

3/2/2020

Submit this application to:

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651 Pine St., Room 106
Martinez, CA 94553

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Contact

www.linkedin.com/in/stacey-marshall-sphr-shrm-scp-91a1a17
(LinkedIn)

Top Skills

Workforce Planning
Talent Management
Career Development Coaching

Certifications

Senior Certified Professional
Senior Professional in Human Resources (SPHR)

Stacey M. Marshall, SPHR, SHRM-SCP

Senior Human Resources Leader - C&H Sugar Company, Inc.
San Francisco Bay Area

Summary

I am an SPHR & SHRM-SCP Certified professional with over 15 years of post-secondary and industry experience in Human Resources and Management. My breadth of career expertise along with my Graduate research in Public Policy, has helped to develop an array of professional competencies and proficiency in Labor Relations, Workforce Planning, Compensation & Benefits, Contract Negotiation, Collective Bargaining, Talent Management, Recruiting, Training & Development, HRIS, Change Management, Employee Engagement, Immigration and International Work Visa Authorizations.

My scope of experiences and proven record of work performance and leadership in Human Resources and Management, demonstrates growth and an ability to learn and execute in cross-functional groups.

Experience

ASR Group

Senior Human Resources Leader - C&H Sugar Company, Inc.
December 2015 - Present (4 years 3 months)
Greater New York City & San Francisco Bay Area

American Sugar Refining: Domino Sugar, Tate & Lyle Sugar, Red Path Sugar, Sidul Azúcar

Danaher Corporation - Jacobs Vehicle Systems

Labor Relations Manager
April 2014 - November 2015 (1 year 8 months)
Hartford, Connecticut Area

- Successfully developed and executed contract negotiation strategy for new collective bargaining agreement to improve cost reduction potential and labor flexibility.

- Utilized strategic deep dives to enhance industrial relations service level, by engaging key stakeholders to develop and implement standard work regarding high risk attrition of aging workforce and skilled trade employees.
- Reduced grievance and arbitration cases, in addition to Connecticut Commission on Human Rights and Opportunities compliance investigations, through conflict resolution training to promote plant-wide culture of collaboration.
- Established visual factory strategy to communicate key HR performance indicators and metrics to senior leadership and operations teams.
- Assessed workforce skills matrix and developed internal apprenticeship program to close skill gaps and effectively react to market fluctuations and labor demands.

Infosys Limited

Human Resources Business Partner

March 2013 - April 2014 (1 year 2 months)

Hartford, Connecticut Area

- Managed full cycle employment portfolio for over 1000 international business consultants, developing strategies for increasing competency & proficiency levels, performance management, and sourcing to ensure effectiveness in delivering to global business model.
- Managed employee relations activities including immigration & international work visa authorization, counseling & coaching of client group and business partners on policy, conducting internal investigations, developing corrective action plans, and implementing global change management strategies.
- Tracked and analyzed staffing and key business trends using feedback from exit interviews to identify challenges and opportunities inherent to the emerging business, providing recommendations to senior leadership in developing actionable talent pipeline strategies.

UTC Power, United Technologies Corporation

Senior Analyst, Human Resources

December 2011 - March 2013 (1 year 4 months)

Hartford, Connecticut Area

- Managed HRIS to analyze and track metrics, perform Compensation Analysis Review, develop Affirmative Action Plans, Immigration Sponsorship, and Benefits Administration.
- Member of Industrial Labor Relations team including, Union Contract Negotiations: Collective Bargaining Agreement Grievance Management, and Strike Contingency Planning.

- Led company-wide Employee Engagement and Retention initiatives, serving as liaison to Workforce Diversity Groups, establishing Survey Steering Committees, and coordinating Wellness Initiatives.
- Lead Coordinator for External Vendor Relations; Audit and Approve work statements for Outsourced & Contract Labor and continued evaluation of Shared Business Suppliers.
- Led Recruiting efforts, developing Strategic Sourcing plans to manage manufacturing talent pipeline, including onboarding, ergonomic assessment, and analysis of exit interview data.

Target Corporation

Executive Team Leader, Human Resources

October 2007 - December 2011 (4 years 3 months)

Greater Atlanta Area & Hartford, Connecticut Area

- Conducted new hire candidate final interviews and facilitated onboarding process, reviewing employment verification, coordinating drug screenings and background checks, setting compensation levels, and leading orientations to familiarize candidates with company policies and procedures.
- Instructed training courses for executive teams on Coaching Corrective Action, Talent Management & Development, Legal Compliance, American Disabilities Act (ADA), Union Labor Relations, and Family Medical Leave Act (FMLA).
- Improved storewide metrics by assessing individual groups' capabilities weighed against projected business needs, assigning learning plans, and auditing to ensure completion.
- Coordinated action plans with corporate legal compliance team, serving as court liaison for employee relations hearings (i.e. terminations, benefits, wage disputes).
- Initiated realignment of staffing with corporate culture by implementing level setting metrics for leadership team of executives, in recruiting and screening new employees for hiring.
- Opened largest volume Target retail store in Georgia- coordinating staffing, instituting policy to establish culture, and leading store to uphold legal standards in the area of compliance (i.e. compensation, labor policy for minors, corporate brand standards).
- Managed daily operations of store, including planning and executing storewide budget decisions, ensuring productivity, and supply chain efficiency.
- Assembled and maintained staffing of knowledgeable and accountable direct reports through recruitment, training, development, and retention strategies.

Anheuser-Busch

Marketing Representative

May 2007 - August 2007 (4 months)

Syracuse, New York Area

- Conducted market research for T.J. Sheehan Distributing & compiled consumer feedback database via on-site surveys.
- Researched consumer trends to develop and implement marketing strategies for targeted demographics.
- Coordinated & executed marketing plan for large-scale promotional events (100+ guests).

Kaiser Permanente

Communications and External Affairs Intern

June 2003 - December 2004 (1 year 7 months)

Portland, Oregon Area

- Coordinated volunteer participation in local community events
- Researched and wrote articles for internal employee communications forum
- Wrote media releases for internal and external distribution and circulation
- Educated the Greater Portland Area about public health and safety concerns through outreach efforts
- Established member and service-volunteer data bases
- Corresponded with internal and external service vendors

Enterprise Rent-A-Car

Branch Office Intern

May 2002 - August 2002 (4 months)

Milwaukie, Oregon

- Marketed to local business partners (sales calls, promotional events)
- Monitored/evaluated performance company reports (daily, weekly and yearly)
- Performed daily branch operational tasks (fleet management, etc).
- Developed and maintained high customer service levels

May Merchandising Company

Meier & Frank Intern

June 2001 - January 2002 (8 months)

Portland, Oregon Area

- Tracked weekly sales and handled inventory accounting/reporting
- Processed employment applications and performed human resources benefits analysis
- Participated in divisional merchandising meetings

Education

Syracuse University - Maxwell School

MA, Political Science · (2005 - 2007)

Spelman College

BA, Political Science

Stanford University

Political Science and Government



BOARD MEMBERS
PUBLIC ROSTER

Name	Seat #	Appointment Date	District # (Resident)	Term End Date	Re-Apply	Title	Entity	District # (Employment)	Committee
Michael McGill (Pending F&HS Committee Approval)	1	3/29/2016	District #2	6/30/2020	YES	Chairperson/Engineer	MMS Design Associates	District #2	EXEC/YOUTH
Joshua Aldrich	2	10/9/2018	District #3	6/30/2022		CEO	Del Sol NRG. Inc.	District #3	BED
Yolanda Vega (Pending F&HS Committee Approval)	3		District #2	6/30/20XX	YES	Principal	Peak Performance Corporate Training	District #2	BED
Terry Curley	4	10/9/2018	District #2	6/30/2022		Executive Vice President	United Business Bank	District #4	BED
Bhupen B. Amin	5	3/29/2016	District #4	6/30/2020	NO	Chief Operating Officer & Counsel	Lotus Hotels & Investments	District #4	EXEC
Jose Carrascal	6	3/29/2016	District #3	6/30/2020	Unknown	Production Leader	The Dow Chemical Company	District #5	EXEC/YOUTH
Stacy Marshall (Pending Executive Committee Approval)	7			6/30/20XX					
Ashley Georgian	8	3/29/2016	Plesanton, CA	6/30/2020	NO	Director, Government Affairs	John Muir Health	District #4	EXEC/BED
Robert Muller	9	3/12/2019	District #5	6/30/2023		Learning Manager	PBF Energy	District #5	YOUTH
Robert Rivera	10	3/29/2016	District #4	6/30/2020	NO	Vice President of Sales	The Staffing Solutions	District #5	BED
Justin Steele	11	3/29/2016	Berkeley, CA	6/30/2020	NO	Human Resources Manager	Chevron Richmond Refinery	District #1	EXEC/BED
Romina Gonzalez	12	3/12/2019	District#4	6/30/2023		Public Relations	Dolan's Lumber Doors & Windows	District #4	N/A
Vacant	13			6/30/2022					
Name	Seat #	Appointment Date		Term End Date	Re-Apply	Title	Entity		
Thomas Hansen	1	10/17/2017		6/30/2021		Business Manager	IBEW Local 302	District #5	N/A
Joshua Anijar	2	12/10/2019		6/30/2023		Executive Director	Centra Labor Council Contra Costa County	District #5	EXEC
Steve Older	3	3/29/2016	District #4	6/30/2020	Unknown	Registered Apprentiship/Area Director	Intl. Assoc. of Machinist & Aerospace Workers, AFL-CIO, District 190	District #5	BED
Vacant	4			6/30/20XX					
Vacant	5			6/30/20XX					
Name	Seat #	Appointment Date		Term End Date	Re-Apply	Title	Entity		
G. Vittoria Abbate	1	10/17/2017	District #2	6/30/2021		Director, College & Career & Adult Education	Mt. Diablo Unified School District	District #4	YOUTH
Vacant	2			6/30/2023					
Name	Seat #	Appointment Date		Term End Date	Re-Apply	Title	Entity		
Kristin Connelly (Kwame Reed - Pending F&HS Approval)	1	3/29/2016	District #2	6/30/2020	NO	Economic & Community Dev./President & CEO	East Bay Leadership Council	District #4	BED
Richard Johnson (Pending Executive Committee Approval)	2	3/29/2016	District #4	6/30/2020	YES	Employment Service/Employment Prog.Manager II	California Employment Development Department	District #4	BED
Carol Asch (Pending F&HS Committee Approval)	3	3/29/2016		6/30/2020	YES	Rehabilitation Act of 1973/District Administrator	California Department of Rehabilitation	District #4	YOUTH
Name	Seat #	Appointment Date		Term End Date	Re-Apply	Title	Entity		
Vacant (by July 1, 2020)	1			6/30/2020					
John Montag	2	6/6/2017		6/30/2021		Economic Development & Housing Manager	City of Concord	District # 4	BED

BUSINESS

WORKFORCE & LABOR

EDUCATION AND TRAINING

GOVERNMENTAL AND ECONOMIC AND COMMUNITY DEVELOPMENT

FLEX ADDITIONAL MEMBERS

PENDING APPROVAL/CONFIRMATION

VACANT SEAT

TERM END DATE

COMMITTEE

Exec

EXECUTIVE COMMITTEE

BED

BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE

Youth

YOUTH COMMITTEE

COMMITTEE	
Exec	EXECUTIVE COMMITTEE
BED	BUSINESS ECONOMIC & DEV.
Youth	YOUTH COMMITTEE
N/A	NOT ASSIGNED