CALENDAR FOR THE BOARD OF DIRECTORS

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET MARTINEZ, CALIFORNIA 94553-1229

CANDACE ANDERSEN, *CHAIR*
DIANE BURGIS, *VICE CHAIR*
JOHN GIOIA
KAREN MITCHOFF
FEDERAL D. GLOVER

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900
LEWIS T. BROSCHARD III, FIRE CHIEF

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.
Your patience is appreciated.

A closed session may be called at the discretion of the Board Chair.

Staff reports related to open session items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

SPECIAL MEETING
AGENDA
February 11, 2020
Note Time Change*

10:00 A.M. Convene and call to order.

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.5 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

DISCUSSION ITEMS

D. 1 CONSIDER Consent Items previously removed.

D. 2 PUBLIC COMMENT (2 Minutes/Speaker)

D.3 CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis T. Broschard III, Fire Chief)

D.4 CONSIDER accepting a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects. (Lewis T. Broschard III, Fire Chief)

D.5 CONSIDER accepting a report from the Fire Chief providing a status summary for the District's new Hand Crew Program. (Lewis T. Broschard III, Fire Chief)

CONSENT ITEMS

C.1 APPROVE and AUTHORIZE settlement with Nextel of California, Inc., and Sprint Solutions, Inc., in the False Claims Act lawsuit *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.* (Sacramento Superior Court Case No. 34-2012-00127517), requiring payment of approximately $5,633.14 to the District, as recommended by the Fire Chief. (100% CCCFPD General Operating Fund)

C.2 APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with REACH Air Medical Services LLC, in an amount not to exceed $700,000, for emergency medical services clinical education for the period January 1, 2020, through December 31, 2022. (100% CCCFPD EMS Transport Fund)

C.3 APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Brycer, LLC, for a fire protection systems compliance software system for the period February 11, 2020, through January 31, 2023. (No fiscal impact)

C.4 APPROVE and AUTHORIZE the Fire Chief, or designee, to enter into an Automatic Aid Agreement for Exchange of Fire, Rescue, and Emergency Medical Services between the Contra Costa County Fire Protection District, Rodeo-Hercules Fire Protection District, and City of Pinole Fire Department, effective April 1, 2020. (No fiscal impact)

C.5 ACCEPT the 2019 Annual Report of the Advisory Fire Commission, as recommended by the Fire Chief. (No fiscal impact)

GENERAL INFORMATION

The Board meets in its capacity as the Board of Directors of the Contra Costa County Fire Protection District pursuant to Ordinance Code Section 24-2.402. Persons who wish to address the Board of Directors should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours. All matters listed under CONSENT ITEMS are considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Commission votes on the motion to adopt. Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto.

After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Directors can be submitted to the office of the Clerk of the Board via mail: Contra Costa County Fire Protection District Board of Directors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The District will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106. Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements. Applications for personal subscriptions to the Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 335-1900. The Board of Directors' agenda and meeting materials are available for inspection at least 96 hours prior to each meeting at the Office of the Clerk of the Board, 651 Pine Street, Room 106, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 335-1900 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, April 13, 2020, at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

The Contra Costa County Fire Protection District has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill
ABAG Association of Bay Area Governments
ACA Assembly Constitutional Amendment
ADA Americans with Disabilities Act of 1990
AFSCME American Federation of State County and Municipal Employees
ARRA American Recovery & Reinvestment Act of 2009
BAAQMD Bay Area Air Quality Management District
BART Bay Area Rapid Transit District
BayRICS Bay Area Regional Interoperable Communications System
BGO Better Government Ordinance
BOC Board of Commissioners

CALTRANS California Department of Transportation
CAER Community Awareness Emergency Response
CAL-EMA California Emergency Management Agency
CAO County Administrative Officer or Office
CCE Community Choice Energy
CBC California Building Code
CCCPFD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CFC California Fire Code
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCFPD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPF – California Professional Firefighters
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
EBMUD East Bay Municipal Utility District
ECCFPD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
FTE Full Time Equivalent
FY Fiscal Year
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IAFF International Association of Firefighters
ICC International Code Council
IFC International Fire Code
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement

Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
Local 1230 Contra Costa County Professional Firefighters Local 1230
MAC Municipal Advisory Council
MBE Minority Business Enterprise
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
NFPA National Fire Protection Association
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PACE Property Assessed Clean Energy
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
UCOA United Chief Officers Association
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee

Contra Costa County

To: Contra Costa County Fire Protection District Board of Directors

From: Lewis T. Broschard, III, Chief, Contra Costa Fire Protection District

Date: February 11, 2020

Subject: Fire Chief's Report - February 11, 2020

RECOMMENDATION(S):
ACCEPT a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives.

FISCAL IMPACT:
No fiscal impact.

BACKGROUND:
At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of the various District initiatives.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/11/2020** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 11, 2020

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Lewis T. Broschard III, Fire Chief (925) 941-3300

cc:

ATTACHMENTS

Fire Chief's February Report

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

February 11, 2020

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

- Coronavirus Planning. The District has taken steps to prepare for the potential spread of the virus. We have implemented changes to our Emergency Medical Dispatch (EMD) questions of 911 callers regarding recent travel to China so we can provide appropriate information to our responders as well as alert receiving hospitals of possibly infected patients. As the situation develops, we are closely monitoring guidance from Centers for Disease Control and California Department of Health and updating our threat assessment. Our Medical Director, EMS Chief, and Ambulance Transport Program management are in daily contact with each other for information sharing, discussion of protocol changes/implementation and are in contact with county EMS staff and the State EMS Authority as needed.

- High School Hands-Only CPR Training Program. This important initiative to help drive up cardiac event survivability across the County continues to gain momentum with several high schools across the District opting in this year. In January and February, multiple training sessions were conducted by AMR and CON Fire personnel at all Mount Diablo Unified School District high schools. At the beginning of February, approximately 5,000 of our stated goal of 10,000 students were trained. We continue to reach out to remaining high schools in the hopes of providing training to their students, as well.

- Lucas Device Update. Lucas mechanical chest compression devices demonstrated at the December Fire Board meeting were placed in service last week. These easy-to-use lifesaving CPR units are now available on every District engine and truck to help our crews deliver high quality and consistent chest compressions to sudden cardiac arrest patients at every incident where they may be needed.

- Academy 54 Update. Academy 54 is days away from completion with graduation scheduled for this Thursday, February 13, at 5 p.m. at the Lesher Center for the Arts in Walnut Creek. This is one of the most important events for the District, our recruits and their families and friends, and the communities we serve. All of the above, including District residents, are invited to attend and celebrate with us.

- Academy 55 Update. Candidates for this relatively small and abbreviated Lateral Firefighter-Paramedic Academy are currently in the medical screening process. We expect to begin this abridged, 10-week academy with approximately 10 experienced firefighter-paramedics in mid-April.

- Fire Control Worker Recruitment. Interviews were conducted last week to identify 10 to 12 qualified candidates for the new hand crew program. Hiring will follow in May.

- REACH Partnership. Con Air 1 remains at Mather Field where maintenance issues have delayed its in-service date until at least the end of February. In conjunction with the arrival of Con Air 1, we will plan a media event to communicate the many positive attributes of this unique partnership. Con Air 2 continues to provide air ambulance services and has been busy with transports from within Contra Costa County as well as adjacent counties.

- US&R Search Dog Handler Update. The District continues to move forward with the plan to add a canine handler from our existing ranks of FEMA Urban Search and Rescue Task Force 4 personnel. Three potential candidates have been selected and will undergo an observation period by the task force that will inform a decision later this month as to which handler will attend training on the east coast later this year.

- Pine Street High-Rise Training Drills. This training for these low-frequency, yet high-risk incidents was completed in late December. More than 250 CON Fire firefighters, along with firefighters from San Ramon Valley, Pinole, and Rodeo-Hercules, completed the training which assures we are better prepared in the event they are called on to respond to a high-rise fire.

- Firefighter Injuries. Our occupation is a dangerous one, and that was proven out in two January incidents with two of our firefighters suffering injuries responding to structure fires. In one case, which could have been much worse, a firefighter fell through a second-story floor resulting in falling debris injuring a firefighter below. Neither of these firefighters was seriously injured, and both returned to duty soon after the incident. In a second incident, a firefighter suffered a fractured ankle requiring loss of duty time while recuperating.

- Development Impact Fees. Antioch and Pittsburg have adopted the revised impact fees approved by the Board of Supervisors earlier this year.

- Additional Fire Inspectors. Two new Fire Inspectors started with the District in December. This increases code enforcement staffing from 7 to 9 Fire Inspectors. We are expecting two retirements in March and have initiated a recruitment for Fire Inspector I and Fire Inspector II positions.

- Fire Prevention Software. Procurement of a new inspection records management system and invoicing program is in process. We anticipate the new program will be installed and tested by July. This is one of the key components identified in the 2019 Grand Jury report regarding the Fire Prevention Bureau.

- NuStar Investigation Update. The investigation team continues to work on the investigation. We anticipate being able to complete the investigation and associated reports by the end of March.

- Emergency Generators. As part of ongoing planning and preparedness for PSPS events and disasters, we have applied for several grants for replacement of older fixed generators at our stations as well as new towable emergency generators. We were awarded funds for one towable generator as part of the State Homeland Security Grant program ($92,000 with no matching funds) and replacement of the older fixed generators at Fire Station 2 in Pleasant Hill and Fire Station 81 in Antioch under the FEMA Hazard Mitigation Grant Program ($614,960 total with 25% matching funds). Installation and delivery is expected in 2021 due to grant funding timelines.

Contra Costa County

To: Contra Costa County Fire Protection District Board of Directors

From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District

Date: February 11, 2020

Subject: Update on Fire Station Construction Projects - February 11, 2020

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects.

FISCAL IMPACT:

Status report only. No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of District fire station construction projects.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/11/2020** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 11, 2020

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Lewis T. Broschard III, Fire Chief (925) 941-3300

cc:

ATTACHMENTS

Construction Projects Update - February 2020

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

February 11, 2020

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Update on Fire Station Construction Projects

- Fire Station 9 – Pacheco

  A significant challenge has arisen regarding obtaining CEQA clearance for the Pacheco Fire Station. There is a flood control issue that requires mitigation before proceeding with construction drawings. Fire District staff is working collaboratively with the airport and other Public Works staff in order to identify a solution.

  This delay will most likely result in Fire Station 9 and Fire Station 86 being put out to bid separately.

- Fire Station 70 – San Pablo

  Construction is proceeding. Large steel columns have been set, and vertical construction has commenced. We are still projecting a spring 2021 opening.

- Fire Station 86 – Bay Point

  The new building codes went into effect on January 1, 2020. Although the project has already been approved by the zoning administrator, the architect is currently updating our construction drawings to be compliant with the 2020 codes before submitting a request for a building permit.

  A prequalification process for general contractors is underway in order to establish a list of eligible builders while staff is also exploring financing options. Later this year, the District expects to seek Board authorization to put the project out to bid.

4005 Port Chicago Highway, Suite 250 • Concord, CA 94520-1180
Telephone: (925) 941-3300 • Fax: (925) 941-3309 • www.cccfpd.org

Contra Costa County

To: Contra Costa County Fire Protection District Board of Directors

From: Lewis T. Broschard, III, Chief, Contra Costa Fire Protection District

Date: February 11, 2020

Subject: Report on New Hand Crew Program

RECOMMENDATION(S):
ACCEPT a report from the Fire Chief providing a status summary for the District's new Hand Crew Program.

FISCAL IMPACT:
Status report only. No fiscal impact.

BACKGROUND:
The Fire Chief is providing a report on the status and progress of the District's new Hand Crew Program.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/11/2020** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: February 11, 2020

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Lewis T. Broschard III, Fire Chief (925) 941-3300

cc:

ATTACHMENTS

Hand Crew Program
Report

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

February 11, 2020

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Report on New Hand Crew Program

As a result of increasing demands on fire resources during the summer and fall fire season, we are introducing a 12-person hand crew to District operations in 2020. In our first year, the hand crew will primarily be responsible for weed abatement projects, fuel reduction and mitigation projects, fire trail maintenance, and response to support fire crews with equipment and apparatus restoration and rehabilitation at fire scenes. Additionally, there will be training and development of the personnel assigned to the crew to prepare for the advancement of the crew's capabilities as we progress through the 2020 fire season and into the second year of operations.

In addition to the District's weed abatement contractor, the hand crew will support various weed abatement projects throughout the District. Certain targeted fuel reduction or hazard mitigation projects can be supported by the crew in coordination with city and county public works or code enforcement agencies. The District's fire trail program will be enhanced by additional maintenance and removal of brush or overhanging limbs that could obstruct fire engine access. The hand crew will be supporting fire operations by assisting crews in removing hose and equipment from large wildland incidents and getting fire engines back in service and returned to their stations more quickly.

The crew will be split with 6-8 personnel on duty each day. They will be mobilized using a 10-15 passenger van, pickups, as well as a stake side utility vehicle. They will be equipped with weed eaters, various powered saws, and other equipment necessary to carry out their maintenance and vegetation management tasks. In addition, the stake side utility vehicle will be carrying several thousand feet of fire hose which can be easily loaded onto fire engines as replacement for hose used at an incident – the hand crew will retrieve the used hose at the scene, clean it, and return it to service. Utilizing the hand crew in this capacity will result in engine companies returning to service faster.

The hand crew will be staffed by temporary seasonal employees and supervised by permanent Fire Captains on a rotation throughout the fire season. The new temporary seasonal classification of Fire Control Worker was established in late 2019 by the Board.

It is anticipated the Fire Control Worker positions will be filled and training will commence in May. Operations are expected to begin in June, commencing with the traditional start to the fire season. The hand crew will be unstaffed at the end of October, or later if fire conditions persist. If the first year of operations is successful, we will look to expand the hand crew capabilities to include response to wildland fires in direct support of fire suppression activities in 2021. As the District continues to plan for and respond to prolonged fire seasons, we are hopeful this will become a sustainable resource to assist us in providing increased operational capacity for our wildland fire suppression mission.

Contra Costa County

To: Contra Costa County Fire Protection District Board of Directors

From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District

Date: February 11, 2020

Subject: Advisory Fire Commission 2019 Annual Report to the Board of Directors

RECOMMENDATION(S):
ACCEPT the 2019 Annual Report of the Advisory Fire Commission.

FISCAL IMPACT:
No fiscal impact.

BACKGROUND:
At the request of the Contra Costa County Fire Protection District Board of Directors, the Fire Chief is submitting the 2019 Annual Report of the Advisory Fire Commission.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/11/2020** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 11, 2020

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Lewis T. Broschard III, Fire Chief (925) 941-3300

cc:

ATTACHMENTS

2019 AFC Annual Report

2019 ANNUAL REPORT

CONTRA COSTA COUNTY

FIRE PROTECTION DISTRICT

ADVISORY FIRE COMMISSION

Erel Betser, District I
Matthew Guichard, District II
Michael Daugelli, District III (October – December)
Debra Galey, District IV (Chair / June – December)
Nat Rojanasathira, District V (Chair / January – June)
Mike Egan, At Large #1
Richard T. Chapman, At Large #2 (Liaison to the Board of Directors)
Latonia Ellingberg, Staff

Lisa Bartley, At-Large Alternate #1
Walter Fields, At-Large Alternate #2
Darran Mazaika, At-Large Alternate #3 (January – June)

2019 ANNUAL REPORT

Contra Costa County Fire Protection District Advisory Fire Commission

Meetings:	Bi-monthly meetings were held: February, April, June, August, October, and December
Location/Time:	4005 Port Chicago Highway, Concord at 7:00 p.m.
Chair:	Debra Galey (Current); Nat Rojanasathira (January – June)
Staff:	Latonia Ellingberg
Reporting Period:	January through December 2019

I. ACTIVITIES

- Conducted regular business of the Commission
- Conducted regular business of the Commission as well as the following Committees:
  - Apparatus & Equipment*
  - Bylaws
  - Budget*
  - Personnel*
  - Property and Annexation*

*(*All above committee business conducted during the course of regular meetings.)*

- Attended Contra Costa County Fire Commissioners Association Meetings
- Attended Board of Supervisors Meetings
- Attended Contra Costa County Fire Protection District Board of Directors meetings
- Attended the Line of Duty Death Memorial Service
- Attended Fire Academy Graduation Ceremony
- Attended Fire Station 16 Grand Opening Ceremony
- Attended Fire District Annual Open House
- Attended various city council, town hall, and other fire board meetings

II. ACCOMPLISHMENTS

- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Approved adjustments to weed abatement charges
- Provided feedback on fire prevention activities, suppression leave, incident summary reports and response times

- Provided feedback on levels of service in communities with closed stations or reduced service

III. ATTENDANCE/REPRESENTATION

- Vacancies: District V and At-Large Alternate #3
- Diversity: Commission consists of a variety of retired and active business professionals/owners including Engineer; Attorney; retired High School Teacher; Management Analyst – City of Brentwood; retired Security Advisor, former Police Detective, and volunteer Firefighter/EMT with the Graeagle Volunteer Fire Department; retired Fire Captain; Claims Analyst; and Paramedic.
- Level of Participation:

Regular Mtgs.	
Betser	3 of 6
Chapman	6 of 6
Daugelli	2 of 2
Egan	4 of 6
Galey	6 of 6
Guichard	5 of 6
Rojanasathira	3 of 3
Bartley (At-Large Alternate #1)	4 of 6
Fields (At-Large Alternate #2)	5 of 6
Mazaika (At-Large Alternate #3)	0 of 3

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

IV. TRAINING/CERTIFICATION

- Commissioners Chapman, Daugelli, Galey, and Guichard completed "The Brown Act and Better Government Ordinance – What You Need to Know as a Commission, Board, or Committee Member."

V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR

- Contribute to the development of a weed abatement appeal process.
- Attend meetings relative to fire service issues.
- Provide input to the Board of Directors.
- Continue to monitor citizen complaints stemming from the District's weed abatement program.
- Continue to approve adjustments to weed abatement charges.
- Continue to exercise oversight of the approval process for the disposal of surplus property.
- Continue to explore alternate funding sources.

Contra Costa County

To: Contra Costa County Fire Protection District Board of Directors

From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District

Date: February 11, 2020

Subject: Battalion 7 Automatic Aid Agreement

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to enter into an Automatic Aid Agreement for Exchange of Fire, Rescue, and Emergency Medical Services between the Contra Costa County Fire Protection District, Rodeo-Hercules Fire Protection District, and City of Pinole Fire Department, effective April 1, 2020.

FISCAL IMPACT:

The fiscal impact is neutral, except for those occasions where reimbursement may be paid to other agencies for battalion chief coverage.

BACKGROUND:

The original Battalion 7 Automatic Aid Agreement ("Agreement") concept between the City of Pinole, Rodeo-Hercules Fire Protection District, and the Contra Costa County Fire Protection District dates back to the late 1990s. The overall concept of cooperation amongst these agencies was identified as necessary based on each agency's staffing, the geography of West Contra Costa County, and the need for closer coordination of resources to safely and successfully mitigate incidents within the respective jurisdictions. There has been at least one revision to the Agreement since its inception.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/11/2020** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 11, 2020

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Lewis Broschard, Deputy Chief
925-941-3300 x1101

cc:

BACKGROUND: (CONT'D)

The areas served under this Agreement include the cities of Pinole, San Pablo, and Hercules as well as the unincorporated communities of Bayview-Montalvin, Tara Hills, El Sobrante, and Rodeo. The communities of North Richmond and East Richmond Heights are not necessarily directly served by all parties to the Agreement; however, they receive the benefit of automatic aid and mutual aid from the Battalion 7 agencies, when needed. The area served by the Crockett-Carquinez Fire Protection District are not included in this Agreement.

This revision to the Agreement was developed in collaboration with the Fire Chiefs of the Rodeo-Hercules Fire Protection District and the City of Pinole Fire Department. The intent of the revision was to capture and document current operational practices and combined philosophy of providing service to the areas within Battalion 7.

This Agreement provides for a consistent staffing requirement for all parties; ensures advanced life support (paramedic) staffing of all units within Battalion 7; requires all parties to adequately equip their agency with primary and reserve fire apparatus and to operate under common communications and operational procedures; outlines consistent daily reporting and supervision activities of the shared battalion chiefs; and provides a mechanism for financial reimbursement between agencies for battalion chief coverage, when necessary.

This Agreement does not contain any provision for financial compensation between the agencies for incidents or responses.

CONSEQUENCE OF NEGATIVE ACTION:

The current agreement would remain in effect without the necessary improvements and requirements contained in the revised agreement.

ATTACHMENTS

Contra Costa County

To: Contra Costa County Fire Protection District Board of Directors

From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District

Date: February 11, 2020

Subject: Contract for Emergency Medical Services Clinical Education

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with REACH Air Medical Services LLC, in an amount not to exceed $700,000, for emergency medical services clinical education for the period January 1, 2020, through December 31, 2022.

FISCAL IMPACT:

100% CCCFPD EMS Transport Fund (fund 204000).

BACKGROUND:

The Contra Costa County Fire Protection District (District) has a need for clinical education services to develop and provide clinical care training programs, conduct continuous quality improvement reviews, and enhance the overall clinical care provided by the District's employees and contractors. The District will contract with REACH Air Medical Services LLC to provide qualified personnel to provide clinical education services to the District. Contractor will provide up to four clinical education/training classes per training calendar year, with topics selected by District, as well as Paramedic and Emergency Medical Technician certification courses. Contractor will conduct an ongoing clinical continuous quality improvement review of District medical calls. Additionally, acting as the District's On-Call Infection Control Officer, Contractor will take calls from District personnel and provide direction regarding potential exposures to infectious diseases for up to 12 days per month.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/11/2020** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 11, 2020

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Terence Carey, Assistant Chief
925-941-3300 x 1104

cc:

Contra Costa County

To: Contra Costa County Fire Protection District Board of Directors

From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District

Date: February 11, 2020

Subject: Contract for Fire Protection Systems Compliance Software

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Brycer, LLC, for a fire protection systems compliance software system for the period February 11, 2020, through January 31, 2023.

FISCAL IMPACT:

There is no cost to the Contra Costa County Fire Protection District. Third party fire inspection and systems testing companies will pay Brycer, LLC for use of the software system when they submit reports..

BACKGROUND:

The Contra Costa County Fire Protection District (District) performs inspections of existing occupancies for compliance with the California Fire Code (CFC), Title 19-California Code of Regulations, the California Health and Safety Code, the Contra Costa County Fire Protection District Ordinance, applicable National Fire Protection Association (NFPA) standards and other approved national standards. Occupancies with an automatic fire protection system are required to maintain their systems via utilizing the proper licensed contractor. Part of the District's inspection is to review the inspection reports performed by third party inspection companies and ensure

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/11/2020** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 11, 2020

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Chris Bachman, Assistant Fire Chief/Fire Marshal, 925-941-3300

cc:

BACKGROUND: (CONT'D)

that all the proper testing is being completed and that there were no deficiencies that need to be corrected. Brycer, LLC provides a web-based software application and service called The Compliance Engine for fire prevention bureaus to track and drive code compliance. It provides a secure cloud environment in which third party contractors that inspect, test, and maintain fire protections systems can submit their reports via Brycer, LLC's web portal direct to the District.

Contra Costa County

To: Contra Costa County Fire Protection District Board of Directors

From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District

Date: February 11, 2020

Subject: Partial Settlement of State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.

RECOMMENDATION(S):

APPROVE and AUTHORIZE settlement with Nextel of California, Inc. (dba Sprint Nextel and Nextel Communications) and Sprint Solutions, Inc., (collectively, "Sprint") in the False Claims Act lawsuit *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.* (Sacramento Superior Court Case No. 34-2012-00127517), requiring Sprint to pay the Contra Costa County Fire Protection District $5,633.14, as recommended by the Fire Chief.

APPROVE and AUTHORIZE the Fire Chief to complete and return, on behalf of the Contra Costa County Fire Protection District, a consent and release for non-intervenors, to agree to the terms of settlement and to release Sprint from claims that were raised or that could have been raised in the lawsuit.

FISCAL IMPACT:

The District will receive $5,633.13 in settlement funds from T-Mobile. Funds will be deposited in the Contra Costa County Fire Protection District General Fund.

☑ APPROVE ☐ OTHER

☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/11/2020** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 11, 2020

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

Contact: Lewis Broschard, Fire Chief
925-941-3300 x1100

cc:

BACKGROUND:

This board order authorizes the Contra Costa County Fire Protection District (District) to participate in a settlement with Nextel of California, Inc. (dba Sprint Nextel and Nextel Communications) and Sprint Solutions, Inc., (collectively, "Sprint") in a False Claims Act lawsuit filed on behalf of the State of California and several public agencies against several wireless carriers. The lawsuit, *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al. (Sacramento Superior Court Case No. 34-2012-00127517),* alleges that several wireless carriers, including Sprint, billed public agencies more than they agreed to bill under multi-agency contracts for wireless services. The District participated in those contracts and paid Sprint approximately $161,608 for wireless services under the contract during the period covered by the lawsuit (2006-2012). The relator OnTheGo Wireless, LLC, ("Relator") litigated this lawsuit on behalf of the State of California, Contra Costa County, and several other cities, counties, and public agencies.

The District received a notice that the Relator has agreed to a settlement with Sprint. This settlement will require Sprint to pay a total of $9,220,391, plus attorney's fees, for its alleged unlawful conduct. The Court will consider giving final approval of the settlement with Sprint on March 17, 2020. If the Court approves the settlement, and if the District signs and returns a release form by February 18, 2020, the District will receive $5,633.14 from the Sprint settlement funds. The release form will release Sprint from all claims related to its alleged unlawful billing practices that were raised or could have been raised in this litigation. If the District does not sign and return a release form and the court approves the settlement, the District's settlement amount would be reduced by 10 percent.

The Fire Chief recommends approving the partial settlement with Sprint and authorizing the execution and return of a release form, to ensure that the District receives the full amount of its allocation of settlement funds.

CONSEQUENCE OF NEGATIVE ACTION:

If the District takes no action and the court approves the settlement, the District would only receive approximately $5,069.82 in settlement funds.

ATTACHMENTS

Notice of Settlement

CONSTANTINE | CANNON

Wayne T. Lamprey
Anne Hayes Hartman
Ari Yampolsky
415-639-4001

SAN FRANCISCO | NEW YORK | WASHINGTON | LONDON

November 26, 2019

Contra Costa Fire Protection District
Attn: Lewis Broschard
Fire Chief
4005 Port Chicago Highway, Ste 250
Concord, CA 94520

Re: *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517 (Sacramento Superior Court)
Settlement with Sprint: **Action Required**

Dear Sir or Madam:

The enclosed Notice of Settlement is directed to Contra Costa Fire Protection District as a non-intervening real party in interest ("Non-Intervenor") in *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517, in the form required by the order of the Court preliminarily approving a settlement between Plaintiffs and Defendants Nextel of California, Inc. d/b/a Sprint Nextel and Nextel Communications and Sprint Solutions, Inc. ("Sprint").

YOUR RESPONSE TO THIS NOTICE WILL DETERMINE THE AMOUNT OF MONEY THAT CONTRA COSTA FIRE PROTECTION DISTRICT WILL RECEIVE AS A RESULT OF THIS SETTLEMENT. The settlement payment to Contra Costa Fire Protection District can be calculated from information in the enclosed pleadings. For your convenience, we outline the calculations here:

Total settlement amount for California government entities	$9,220,391
Sprint revenue from Contra Costa Fire Protection District during relevant time period[100]	$161,608

[100] As part of the settlement, Sprint provided a sworn statement regarding its relevant sales during the applicable time period ("Sprint Revenue Statement"). If you would like to review the Sprint Revenue Statement, please contact us. The Sprint Revenue Statement is subject to a court confidentiality order which you must review and acknowledge.

150 CALIFORNIA STREET, SUITE 1600, SAN FRANCISCO, CA 94111 TELEPHONE: 415-639-4001 FACSIMILE: 415-639-4002 HTTP://WWW.CONSTANTINECANNON.COM
A LIMITED LIABILITY PARTNERSHIP

Share of Sprint revenue and settlement for Contra Costa Fire Protection District	0.11%
Gross settlement allocation to Contra Costa Fire Protection District (0.11% of $9,220,391)	$9,712.30
Relator's share of Non-Intervenor recoveries as preliminarily approved by court	42%
Net settlement allocation to Contra Costa Fire Protection District after Relator's Share	**$5,633.14**

In order to receive the entire Net Settlement Allocation, Contra Costa Fire Protection District must execute the Consent Page, as set forth in the attached, and return it to Plaintiffs' counsel by February 18, 2020. Pursuant to the terms of the settlement as preliminarily approved by the court, if Contra Costa Fire Protection District does not return an executed Consent Page by that date, its **settlement allocation will be reduced by 10%.**

We encourage you to contact us directly with any questions about the T-Mobile Settlement or the enclosed notification and documents. You can reach Wayne Lamprey, Anne Hartman, or Ari Yampolsky at (415) 639-4001.

Sincerely,

CONSTANTINE CANNON LLP

Wayne T. Lamprey
Anne Hayes Hartman
Ari Yampolsky
Attorneys for Plaintiffs Regents of the University of California, et al. and Plaintiff-Relator OnTheGo Wireless, LLC