

## **2019 ANNUAL REPORT**



# **CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION**

**Erel Betser, District I  
Matthew Guichard, District II  
Michael Daugelli, District III (October – December)  
Debra Galey, District IV (Chair / June – December)  
Nat Rojanasathira, District V (Chair / January – June)  
Mike Egan, At Large #1  
Richard T. Chapman, At Large #2 (Liaison to the Board of Directors)  
Latonia Ellingberg, Staff**

**Lisa Bartley, At-Large Alternate #1  
Walter Fields, At-Large Alternate #2  
Darran Mazaika, At-Large Alternate #3 (January – June)**

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### **Contra Costa County Fire Protection District Advisory Fire Commission**

Meetings: Bi-monthly meetings were held: February, April, June, August, October, and December

Location/Time: 4005 Port Chicago Highway, Concord at 7:00 p.m.

Chair: Debra Galey (Current); Nat Rojanasathira (January – June)

Staff: Latonia Ellingberg

Reporting Period: January through December 2019

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#### **I. ACTIVITIES**

- Conducted regular business of the Commission
- Conducted regular business of the Commission as well as the following Committees:
  - Apparatus & Equipment\*
  - Bylaws
  - Budget\*
  - Personnel\*
  - Property and Annexation\*

*(\*All above committee business conducted during the course of regular meetings.)*

- Attended Contra Costa County Fire Commissioners Association Meetings
- Attended Board of Supervisors Meetings
- Attended Contra Costa County Fire Protection District Board of Directors meetings
- Attended the Line of Duty Death Memorial Service
- Attended Fire Academy Graduation Ceremony
- Attended Fire Station 16 Grand Opening Ceremony
- Attended Fire District Annual Open House
- Attended various city council, town hall, and other fire board meetings

#### **II. ACCOMPLISHMENTS**

- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Approved adjustments to weed abatement charges
- Provided feedback on fire prevention activities, suppression leave, incident summary reports and response times

- Provided feedback on levels of service in communities with closed stations or reduced service

### **III. ATTENDANCE/REPRESENTATION**

- Vacancies: District V and At-Large Alternate #3
- Diversity: Commission consists of a variety of retired and active business professionals/owners including Engineer; Attorney; retired High School Teacher; Management Analyst – City of Brentwood; retired Security Advisor, former Police Detective, and volunteer Firefighter/EMT with the Graeagle Volunteer Fire Department; retired Fire Captain; Claims Analyst; and Paramedic.
- Level of Participation:

Regular Mtgs.	
Betser	3 of 6
Chapman	6 of 6
Daugelli	2 of 2
Egan	4 of 6
Galey	6 of 6
Guichard	5 of 6
Rojanasathira	3 of 3
Bartley (At-Large Alternate #1)	4 of 6
Fields (At-Large Alternate #2)	5 of 6
Mazaika (At-Large Alternate #3)	0 of 3

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

### **IV. TRAINING/CERTIFICATION**

- Commissioners Chapman, Daugelli, Galey, and Guichard completed “The Brown Act and Better Government Ordinance – What You Need to Know as a Commission, Board, or Committee Member.”

### **V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR**

- Contribute to the development of a weed abatement appeal process.
- Attend meetings relative to fire service issues.
- Provide input to the Board of Directors.
- Continue to monitor citizen complaints stemming from the District's weed abatement program.
- Continue to approve adjustments to weed abatement charges.
- Continue to exercise oversight of the approval process for the disposal of surplus property.
- Continue to explore alternate funding sources.