

# Application Form

## Profile

DeVonn

First Name

Powers

Last Name

Middle Initial

[Redacted]

Home Address

Suite or Apt

Concord

City

CA

State

94520

Postal Code

[Redacted]

Primary Phone

[Redacted]

Email Address

### Which supervisorial district do you live in?

District 2

## Education

Select the option that applies to your high school education \*

G.E.D. Certificate

### College/ University A

Name of College Attended

DVC

Degree Type / Course of Study / Major

Psychology

Degree Awarded?

Yes  No

### College/ University B

Name of College Attended

Nan McKay University

**Degree Type / Course of Study / Major**

HUD - Section 8, Self-Sufficiency

**Degree Awarded?**

Yes  No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

**Other schools / training completed:**

**Course Studied**

OMB Cost Principles for Non profits

**Hours Completed**

16

**Certificate Awarded?**

Yes  No

**Board and Interest**

**Which Boards would you like to apply for?**

Contra Costa Council on Homelessness: Submitted  
Workforce Development Board: Submitted

**Seat Name**

Homeless or Employment Service Provider

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If you have attended, how many meetings have you attended?**

5

**Please explain why you would like to serve on this particular board, committee, or commission.**

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As a Homeless and Workforce Services Provider and a Contra Costa County resident, I am passionate about being a part of team that works towards developing policies and practices that impact our community in a positive way. I believe the "real work" starts with ourselves and then extends by our openness to work alongside others in the fight against homelessness. I bring a multitude of skill-sets and experiences that would allow for a positive contribution to the committee, I am excited about the opportunity to serve, develop and explore new strategies in doing the work better as our world changes.

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## **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

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Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

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Yes  No

**List any volunteer or community experience, including any advisory boards on which you have served.**

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Reentry Contra Costa County Advisory Board (CAB) - Board Member, Alameda County Workforce Service Board, Board Member, National American Association Cancer Registry - Member, Rotary Club Member (Pittsburg, CA), First Presbyterian Church of Concord, Clerk of Session and Session Member, Reentry Success Center, Steering and planning Committee.

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**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

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Please see the attached resume for description of qualifications.

[Resume -  
DeVonn Powers\\_2020.pdf](#)

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Upload a Resume

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## **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

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Yes  No

**If Yes, please identify the nature of the relationship:**

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**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

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Yes  No

**If Yes, please identify the nature of the relationship:**

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**Please Agree with the Following Statement**

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**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

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I Agree

# DeVonn Powers

Concord, CA 94520

## PROFESSIONAL OBJECTIVE

To be a part of a team where my years of experience will be utilized to: empower, motivate, and support an organization in creatively achieving their vision while accomplishing their mission.

## EXECUTIVE LEADERSHIP

### BUSINESS DEVELOPMENT & CONTRACT MANAGEMENT

6 years of experience as an Executive Director; on the Board of Directors

11 years of experience of departmental/division oversight

18 years of experience directing/managing multiple contracts and programs

17 years of experience in program design and program start-up

26 years serving diverse populations

## CORE COMPETENCIES

Strategic Planning & Execution	Fiscal Accountably	Contract Negotiation
Process & System Integration	P&L Management	Grant Writing-RFP Process
Infrastructure & Program Design	Business Development	Public Relations & Marketing
Operational Oversight	Performance Benchmarks	Coalition Building
Leadership Development	Policy Improvement	Accurate Reporting

## RECENT ACHIEVEMENTS

† **Established Humanity Way, Inc. non-profit organization in Contra Costa County**

† 4.5M revenue growth, 60% increase within 18 months (contract awards), 20 positions added

† Designed and implemented restructuring plan for Workforce Development Department

† 100% retention - Contract renewals for contracts, grants and gifts for exceptional performance

† Established 75+ community-based partnerships with signed Memorandums of Understanding

† Formed, participated & lead multi-agency collaborations for County, City and Federal contracts

## BOARDS/COMMITTEES/AFFILIATES

Alameda Workforce Investment Board member, Community Advisory Board member, West County Reentry Success Steering Committee member, Data Evaluation Committee, Site Planning Committee, Rotary Club, Contra Costa County Employment and Human Services Department, Contra Costa County Administrators Office and Probation Department, Solano County Social Service Department, Alameda County, Contra Costa County One Network and NAACCR.

## WORK EXPERIENCE

**2016 – Present Founder/Chief Executive Officer (Paid Officer) – Humanity Way, Inc.**

Confer with board members to discuss project issues, coordinate activities, resolved problems, collaboratively plan, ensure compliance organizational goals, objectives, mission and participate in strategic planning and execution, establish policies, procedures, operational oversight, analyze budgetary information, financial planning, revenue forecasts, P&L, pursue new funding opportunities.

**2016 – 2018 Senior Manager of Registry Operations – Cancer Prevention Institute of California**

Oversight of Cancer Registry federal contracts - Provide overall supervision and oversight of registry resources, ensure contract compliance, collaborate with oncology, researchers and MDs, strategic planning, operating budget of 31M, comprised of 28 employees, 21 direct reports (4 high-level).

### **2012 – 2016 Senior Director of Contract Services – Goodwill Industries**

Oversight of Workforce Development Department - Contracts - (Alameda, Contra Costa and Solano counties) Provide overall supervision, training of management team, confer with the CEO and board members to discuss organizational issues, operating budget of 11M comprised of 52 employees, 5 direct reports.

Fiscally responsible, analyze and maintain budgetary information, financial planning, revenue forecasts P&L oversight of 32M budget, expand agency revenue; ensure maximization of funds, develop new contracts and funding opportunities, grant writing, staff supervision, contract negotiation, RFP proposal preparation and final selection process, project planning and start-up, direct and ensure compliance of contract services and guidelines, establish and maintain alliances with County, State, local government and community-based partnerships, public speaking, program development, redesign and corrective operational processes, ensured contract outcomes, performance levels and deadlines, public presentations and departmental training, leadership development and motivational speaking, develop outcome based and narrative reports, development and submission of funding reports, payment requirements, financial audit of all payroll, billing, program records and process for all cost centers within workforce development.

- *Awards: 2015 CAL PIA Community Partnership award, 2015 Community Service 3-year contract, 2014 Job Services 3-year contract, 2014 F.A.M.E. Welfare-to-Work 3-year contract, 2013 AB109 Bridges-to-Work 3-year contract, 2015 & 2012 STEP-UP 3-year contract and received the CEO award, 2013, 2014 and in 2015 agency stopped giving out this award.*

### **2011 – 2013 Executive Director – Second Step Sober Living, Lodi CA**

Participated on the Second Step Living (Sober living home for men) committee, conferred with committee and board members to discuss project issues, coordinated activities, resolved problems, collaboratively planned, ensured compliance organizational goals, objectives, mission and strategic planning and execution, established policies, procedures and guidelines, project planning and start-up operational oversight, fiscally responsible, analyze and maintain budgetary information, financial planning, revenue forecasts P&L oversight, expand revenue collaboratively established strategies to maximize returns on investments, increase productivity and explore/pursue new funding opportunities, *letter of recommendation available.*

### **2010 – 2012 Intervention Services Departmental Manager – STAND, Concord, CA**

Provide overall supervision, training and management of the Intervention Services Department comprised of contracts with the Richmond Police Department, Antioch Police Department, Concord Police Department, Pittsburg Health Clinic, EHSD Contra Costa County, Chevron, Junior League, Cal-Ema, (Collaborative LGBTQ Rainbow Community Center, Victims of Crime, Community Violence Solutions), and HUD, direct and oversee operations of “transitional housing”.

Fiscally responsible, analyzed and maintained budgetary information, financial planning, revenue forecasts P&L oversight, expand agency revenue; develop new contracts and funding opportunities, grant writing, contract negotiation, RFP proposal preparation and final selection process, project planning and start-up, direct and ensure compliance of contract services and guidelines, establish and maintain alliances with County, State, local government and community-based partnerships, program development, redesign and corrective operational processes, ensured contract outcomes, performance levels and deadlines, public presentations and departmental training, staff oversight, training and development, supervision and staff evaluation, leadership and career development and motivational speaking, develop outcome based and narrative reports, development and submission of funding reports, payment requirements, financial audit of all payroll. Chaired Cultural Competency Committee,

member of and presented on several partnering committees: Coalition for Human Trafficking, Home base committee, Homeless/HUD, Contra Costa Employment committee, Rainbow committee.

- *Awards: 2010 LGBTQ STAND-In-Pride 5-year contract, 2010 Domestic Violence EHSD 3-year contract, Pittsburg Health Clinic 1-year pilot project, MOVE Transitional housing*
- *Achievement/s: Designed and started a volunteer trauma-based vocational drop-in center for domestic violence survivor, this center also included on-site children's activity center*

**2007 – 2010 Program Coordinator/Contract Manager – Goodwill, Antioch CA**

Provided overall supervision, training and management to the Welfare-to-Work (WEX) contract, contract negotiation, RFP proposal preparation and final selection process, lead on taskforce with the Executive Team, planned, directed and ensured compliance of contract services and guidelines implemented alliances and acted as a liaison between County and community-based partnerships, ensured contract outcomes, performance levels and deadlines for multiple contracts, hired and provided training and supervision of program staff, fiscally responsible, analyzed, and maintained budgetary information, developed, revenue reports, reviewed and maintained annual financial plans, monitored, profit and loss statements, submitted purchase order requests, developed outcome based and narrative reports development and submission of funding reports, payment requirements, program site reviews, *reference letters from community partners are available.*

- *Awards: 2010 Work Experience 3-year contract, received the CEO Award in 2009 and 2010.*

**2004 – 2007 G.I.F.T. Program Director, Livermore Housing Authority, Livermore CA**

Provide overall supervision, training and management of three (3) contracts – G.I.F.T Program, Family Self-Sufficiency, and Section 8 Home Ownership HUD

Planned, directed and ensured compliance of contract services and guidelines, supervised staff and the maintenance crew, program design and start-up, ensured contract outcomes, performance levels and deadlines for multiple contracts, planned, coordinated and implemented activities, created alliances and acted as a liaison between County, City, State and community-based partnership, operational oversight, provided direct services to domestic violence survivors, low-income, unemployed, mental health consumers, reentry, fiscally Responsible, developed outcome based reports to HUD for all contracts, completed all property management duties, walk-thru, inspections HUD Code, rent collection and evictions, *received two (2) promotions during my employment.*

**2002 – 2003 5150 Designee/Case Manager – Volunteers of America, Sacramento CA**

Served, screened and treated Mental Health consumers, ensured contract outcomes, performance levels and deadlines, planned, coordinated and implemented activities for participants, crisis intervention and deflection, case planning, provided 5150 assessments under the supervision of a clinician for clients in crisis, medication management, medication administration, case management

**1995 – 1998 Counselor/Case Manager I/II & Shift Leader– Turning Point, Sacramento CA**

Served, screened and treated Developmentally Disabled Mental Health consumers, One-on-One counseling sessions, group therapy and ILS workshops, planned, acted as an advocate and liaison between clients and community-base organizations, crisis intervention and deflection,

**EDUCATION/CERTIFICATION:**

2015	OMB Supercircular Cost Principles	Solano County, CA
2014	Non-Profit – OMB 122 Cost Principles	Solano County, CA
2004	Nan McKay University – Certified Family Specialist	Las Vegas, NA
2001	Diablo Valley College – Psychology/Philosophy	Pleasant Hill, CA