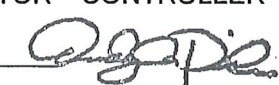



**CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT/
ALLOCATION ADJUSTMENT
TC/24**

AUDITOR-CONTROLLER USE ONLY:	
FINAL APPROVAL NEEDED BY:	
<input checked="" type="checkbox"/>	BOARD OF SUPERVISORS
<input checked="" type="checkbox"/>	COUNTY ADMINISTRATOR
<input checked="" type="checkbox"/>	AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: DEPT. 0588:EHS-D-COMMUNITY SERVICES		
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE	<DECREASE>
1461	9552	FED AID COMM SVCS ADMIN	63,274.00	
1464	9552	FED AID COMM SVCS ADMIN	166,973.00	
1432	9552	FED AID COMM SVCS ADMIN	1,187,269.00	
1462	9552	FED AID COMM SVCS ADMIN	273,309.00	
1432	9552	FED AID COMM SVCS ADMIN	359,366.00	
1462	9552	FED AID COMM SVCS ADMIN	113,826.00	
1464	9552	FED AID COMM SVCS ADMIN	104,540.00	
1461	9552	FED AID COMM SVCS ADMIN	189,739.00	
TOTALS			2,458,296.00	0.00

APPROVED

AUDITOR – CONTROLLER
 By:  Date 11/30/20

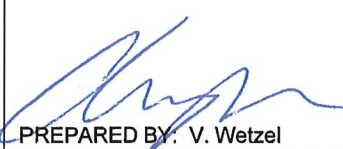
COUNTY ADMINISTRATOR
 By:  Date 11/30/2020

BOARD OF SUPERVISORS
 YES:
 NO:

By: _____ Date _____

EXPLANATION OF REQUEST

To adjust estimated revenues based on the issuance of COVID-19 funding for Community Services Bureau's Early Head Start-Child Care Partnership #1 Program (grant # 09HP000193). The Notice of Award (NOA) was issued by Administration for Children and Families (ACF) in late June 2020 for a total of \$63,274.00. To adjust estimated revenues of \$166,973 based on new COVID-19 funding for EHS CCP2. To adjust estimated revenues of \$1,187,269 based on new COVID-19 for HS and \$273,309 for EHS. To adjust estimated revenues of \$359,366 for QI funding for HS, \$113,826 for EHS, and \$104,540 for EHS-CCP. To adjust estimated revenues based on the issue of supplemental funding as a result of extending the term of the EHS-CCP1 Program from June 30, 2020 to August 31, 2020 in an amount of \$189,739.



PREPARED BY: V. Wetzel
 TITLE: EHS-D CSB Fiscal Officer
 DATE: 10/30/2020

REVENUE ADJ. JOURNAL NO. RAOO 5008

**CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT/
ALLOCATION ADJUSTMENT
T/C-27**

**AUDITOR-CONTROLLER USE ONLY:
FINAL APPROVAL NEEDED BY:**
 BOARD OF SUPERVISORS
 COUNTY ADMINISTRATOR
 AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: DEPT. 0588:EHS-D-COMMUNITY SERVICES		
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>	INCREASE
1461	1011	PERMANENT SALARIES		16,448.13
1461	1081	LABOR RECEIVED/PROVIDED		10,240.06
1461	2479	OTHER SPECIAL DPMTAL EXP		34,157.00
1461	2131	MINOR FURNITURE/EQUIPMENT		2,261.91
1461	2490	MISC SERVICES & SUPPLIES		166.90
1464	2479	OTHER SPECIAL DPMTAL EXP		166,973.00
1432	2479	OTHER SPECIAL DPMTAL EXP		1,187,269.00
1462	2479	OTHER SPECIAL DPMTAL EXP		273,309.00
1432	1011	PERMANENT SALARIES		133,144.00
1432	1013	TEMPORARY SALARIES		98,633.00
1432	1081	LABOR RECEIVED/PROVIDED		80,408.00
1432	2310	NON COUNTY PROF SPCLZD SVCS		47,181.00
1462	1011	PERMANENT SALARIES		48,121.00
1462	1013	TEMPORARY SALARIES		36,647.00
1462	1081	LABOR RECEIVED/PROVIDED		29,058.00
1464	1011	PERMANENT SALARIES		77,121.00
1464	1081	LABOR RECEIVED/PROVIDED		27,419.00
			0.00	2,268,557.00

APPROVED

AUDITOR – CONTROLLER
 By: Date 11/30/20

COUNTY ADMINISTRATOR
 By: Date 11/30/2020

BOARD OF SUPERVISORS

YES:
 NO:

By: _____ Date _____

EXPLANATION OF REQUEST

To adjust appropriated expenditures based on the issuance of COVID-19 funding for Community Services Bureau's Early Head Start-Child Care Partnership #1 Program (grant # 09HP000193). The Notice of Award (NOA) was issued by Administration for Children and Families (ACF) in late June 2020 for a total of \$63,274.00. To adjust appropriated expenditures of \$166,973 based on new COVID-19 funding for EHS CCP2. To adjust appropriated expenditures of \$1,187,269 based on new COVID-19 for HS and \$273,309 for EHS. To adjust appropriated expenditures of \$359,366 for QI funding for HS, \$113,826 for EHS, and \$104,540 for EHS-CCP.

PREPARED BY: V. Wetzel
 TITLE: EHS CSB Fiscal Officer
 DATE: 10/30/2020


APPROPRIATION APOO 5008
 ADJ. JOURNAL NO.

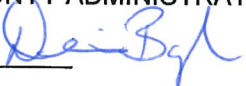
**CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT/
ALLOCATION ADJUSTMENT
T/C-27**

AUDITOR-CONTROLLER USE ONLY:
FINAL APPROVAL NEEDED BY:
 BOARD OF SUPERVISORS
 COUNTY ADMINISTRATOR
 AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: DEPT. 0588:EHSD-COMMUNITY SERVICES		
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>	INCREASE
1461	1011	PERMANENT SALARIES		49,527.00
1461	1015	DEFERRED COMP CTY CONTRB		811.00
1461	1042	F.I.C.A.		4,215.00
1461	1043	RET EXP-PRE 1997 RETIREES		10.00
1461	1044	RETIREMENT EXPENSE		16,763.00
1461	1060	EMPLOYEE GROUP INSURANCE		12,491.00
1461	1063	UNEMPLOYMENT INSURANCE		58.00
1461	1070	WORKERS COMPENSATION INS		1,410.00
1461	2477	ED SUPPLIES AND COURSES		1,480.00
1461	2310	NON CNTY PROF SPCLZD SVCS		76,596.00
1461	2262	BLDG OCCUPANCY COSTS		4,100.00
1461	2467	TRAINING & REGISTRATIONS		4,318.00
1461	5022	INTRAFUND-TRANS-SERVICES		17,960.00
			0.00	189,739.00

APPROVED

AUDITOR – CONTROLLER
By:  Date 11/30/20


COUNTY ADMINISTRATOR
By:  Date 11/30/2020

BOARD OF SUPERVISORS
YES:
NO:

By: _____ Date _____

EXPLANATION OF REQUEST

To adjust appropriated expenditures based on the issuance of supplemental funding by ACF to extend the FY2019 09HP000193 budget (usually ending June 30, 2020) through to August 31st, 2020. On September 1st, 2020 the 09HP000193 grant will be merged with the 09HP000111 grant. The NOA was issued in early June 2020.



PREPARED BY: V. Wetzel
TITLE: EHSD CSB Fiscal Officer
DATE: 10/30/2020

APPROPRIATION APOO 5008
ADJ. JOURNAL NO.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start	2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 09HP000193-01-02	3a. AMEND. NO.: 2
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4. FAIN: 09HP000193

5. TYPE OF AWARD: Service	6. TYPE OF ACTION: Supplement	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ
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8. BUDGET PERIOD: 07/01/2019 THRU 08/31/2020	9. PROJECT PERIOD: 07/01/2019 THRU 08/31/2020	10. CFDA NO.: 93.600 - Head Start
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11. RECIPIENT ORGANIZATION: CONTRA COSTA, COUNTY OF 40 Douglas Dr Martinez, CA 94553-4068 Grantee Authorizing Official: Candace Andersen , Chair, Contra Costa County Supervisor, Distri	12. PROJECT / PROGRAM TITLE: Early Head Start Child Care Partnership #1 Supplement - COVID-19 One Time
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13. COUNTY: Contra Costa	14. CONGR. DIST: 05	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Camilla Rand Head Start Director
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16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 354,636.00	A. NON-FEDERAL SHARE.....	\$ 332,042.00 19.27%
Fringe Benefits.....	\$ 247,901.00	B. FEDERAL SHARE.....	\$ 1,391,442.00 80.73%
Travel.....	\$ 7,000.00	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE.....	\$ 1,391,442.00
Supplies.....	\$ 25,580.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00
Contractual.....	\$ 536,616.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...\$	1,328,168.00
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:	\$ 63,274.00
Other.....	\$ 146,226.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	\$ 1,391,442.00
Direct Costs.....	\$ 1,317,959.00	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
Indirect Costs.....	\$ 73,483.00	Additional Costs	
In Kind Contributions.....	\$ 0.00	22. APPLICANT EIN:	23. PAYEE EIN:
Total Approved Budget.....	\$ 1,391,442.00	946000509	1946000509A1
		24. OBJECT CLASS: 41.51	

25. FINANCIAL INFORMATION:						
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	DUNS	UNOBLIG. NONFED %
	09HP00019301C3	75-2021-1536	0-G090900	\$63,274.00	794080957	

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Mr. Jeffrey Arciero 15 New Sudbury St, JFK Building Room 2025 Boston, MA 02203 Phone: 617-565-2446	ISSUE DATE: 06/26/2020	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett 06/25/2020
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29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Ms. Cynthia T Yao - Head Start Program	DATE: 06/25/2020
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**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 09HP000193-01-02	3a. AMEND. NO.: 2
4. FAIN: 09HP000193				
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Supplement		7. AWARD AUTHORITY: 42 USC 9801 ET SEQ
8. BUDGET PERIOD: 07/01/2019 THRU 08/31/2020	9. PROJECT PERIOD: 07/01/2019 THRU 08/31/2020	10. CFDA NO.: 93.600 - Head Start		
11. RECIPIENT ORGANIZATION: CONTRA COSTA, COUNTY OF				

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>
This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

CONTRA COSTA COUNTY COMMUNITY SERVICES

09HP000193-01-02

1. terms

26. REMARKS (Continued from previous page)

This grant action awards one-time funds under Common Accounting Number 0900 to prevent, prepare for and respond to coronavirus disease 2019 (COVID-19). COVID-19 funds can be used for costs incurred from January 20, 2020 in response to the public health emergency.

This grant action approves the purchase of equipment identified on the 'Equipment' object class category, if applicable.

This grant action approves a non-federal match waiver for the federal funds awarded for COVID-19, if applicable.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:
PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start	2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 09HP000111-03-02	3a. AMEND. NO.: 2
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4. FAIN: 09HP000111

5. TYPE OF AWARD: Service	6. TYPE OF ACTION: Supplement	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ
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8. BUDGET PERIOD: 09/01/2019 THRU 08/31/2020	9. PROJECT PERIOD: 03/01/2017 THRU 08/31/2021	10. CFDA NO.: 93.600 - Head Start
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11. RECIPIENT ORGANIZATION: CONTRA COSTA, COUNTY OF 1470 Civic Ct Ste 200 Concord, CA 94520-5242 Grantee Authorizing Official: John Gioia , Chair, Contra Costa County Board of Superviso	12. PROJECT / PROGRAM TITLE: Early Head Start
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13. COUNTY: Contra Costa	14. CONGR. DIST: 11	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Camilla Rand Head Start Director
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16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 710,668.00	A. NON-FEDERAL SHARE.....	\$ 923,256.00 19.3%
Fringe Benefits.....	\$ 504,605.00	B. FEDERAL SHARE.....	\$ 3,859,995.00 80.7%
Travel.....	\$ 10,000.00	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE.....	\$ 3,859,995.00
Supplies.....	\$ 26,000.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00
Contractual.....	\$ 707,579.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...	\$ 3,693,022.00
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:	\$ 166,973.00
Other.....	\$ 1,751,903.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	\$ 14,543,051.00
Direct Costs.....	\$ 3,710,755.00	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
Indirect Costs.....	\$ 149,240.00	Additional Costs	
In Kind Contributions.....	\$ 0.00	22. APPLICANT EIN:	23. PAYEE EIN:
Total Approved Budget.....	\$ 3,859,995.00	946000509	1946000509A1
		24. OBJECT CLASS: 41.51	

25. FINANCIAL INFORMATION:							DUNS	794080957
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %		
	09HP00011103C3	75-2021-1536	0-G090900	\$166,973.00				

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Mr. Jeffrey Arciero 15 New Sudbury St, JFK Building Room 2025 Boston, MA 02203 Phone: 617-565-2446	ISSUE DATE: 06/29/2020	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Ms. TaWanda Goodman 06/29/2020
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29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Ms. Cynthia T Yao - Head Start Program	DATE: 06/29/2020
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**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 09HP000111-03-02	3a. AMEND. NO.: 2
4. FAIN: 09HP000111				
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Supplement		7. AWARD AUTHORITY: 42 USC 9801 ET SEQ
8. BUDGET PERIOD: 09/01/2019 THRU 08/31/2020	9. PROJECT PERIOD: 03/01/2017 THRU 08/31/2021	10. CFDA NO.: 93.600 - Head Start		
11. RECIPIENT ORGANIZATION: CONTRA COSTA, COUNTY OF				

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>
This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

CONTRA COSTA COUNTY COMMUNITY SERVICES

09HP000111-03-02

1. COVID-19 One Time Remarks

26. REMARKS (Continued from previous page)

This grant action awards one-time funds under Common Accounting Number 0900 to prevent, prepare for and respond to coronavirus disease 2019 (COVID-19). COVID-19 funds can be used for costs incurred from January 20, 2020 in response to the public health emergency.

This grant action approves the purchase of equipment identified on the 'Equipment' object class category, if applicable.

This grant action approves a non-federal match waiver for the federal funds awarded for COVID-19, if applicable.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start	2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 09CH010862-02-02	3a. AMEND. NO.: 2
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4. FAIN: 09CH010862

5. TYPE OF AWARD: Service	6. TYPE OF ACTION: Supplement	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.
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8. BUDGET PERIOD: 01/01/2020 THRU 12/31/2020	9. PROJECT PERIOD: 01/01/2019 THRU 12/31/2023	10. CFDA NO.: 93.600 - Head Start
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11. RECIPIENT ORGANIZATION: Contra Costa , County of 625 Court St Ste 100 Martinez, CA 94553-1231 Grantee Authorizing Official: Candace Andersen	12. PROJECT / PROGRAM TITLE: Head Start and Early Head Start
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13. COUNTY: Contra Costa	14. CONGR. DIST: 05	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Camilla Rand
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16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 5,173,240.00	A. NON-FEDERAL SHARE.....	\$ 5,151,380.00 18.33%
Fringe Benefits.....	\$ 3,172,511.00	B. FEDERAL SHARE.....	\$ 22,945,798.00 81.67%
Travel.....	\$ 30,742.00	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE.....	\$ 22,945,798.00
Supplies.....	\$ 281,800.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00
Contractual.....	\$ 5,108,476.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...\$	20,605,523.00
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:	\$ 2,340,275.00
Other.....	\$ 8,101,664.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	\$ 43,551,321.00
Direct Costs.....	\$ 21,868,433.00	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
Indirect Costs.....	\$ 1,077,365.00	Additional Costs	
In Kind Contributions.....	\$ 0.00	22. APPLICANT EIN:	23. PAYEE EIN:
Total Approved Budget.....	\$ 22,945,798.00	1946000509A1	24. OBJECT CLASS: 41.51

25. FINANCIAL INFORMATION:					DUNS	050345883
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
	09CH01086202	75-20-1536	0-G094122	\$879,697.00		
	09CH01086202C3	75-2021-1536	0-G090900	\$1,460,578.00		

26. REMARKS: (Continued on separate sheets)

1187,269 HS COVID
273,309 EHS COVID
1,460,578

27. SIGNATURE - ACF GRANTS OFFICER Mr. Jeffrey Arciero 15 New Sudbury St, JFK Building Room 2025 Boston, MA 02203 Phone: 617-565-2446	ISSUE DATE: 07/01/2020	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Ms. TaWanda Goodman 06/30/2020
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29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Ms. Cynthia T Yao - Head Start Program	DATE: 06/30/2020
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**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 09CH010862-02-02	3a. AMEND. NO.: 2
4. FAIN: 09CH010862				
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Supplement	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.	
8. BUDGET PERIOD: 01/01/2020 THRU 12/31/2020	9. PROJECT PERIOD: 01/01/2019 THRU 12/31/2023	10. CFDA NO.: 93.600 - Head Start		
11. RECIPIENT ORGANIZATION: Contra Costa , County of				

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

Contra Costa County

09CH010862-02-02

1. COLA & Quality Improvement & COVID-19 Remarks

26. REMARKS (Continued from previous page)

This grant action awards funds for the cost-of-living adjustment (COLA) and Quality Improvement increases for program operations.

This grant action awards one-time funds under Common Accounting Number 0900 to prevent, prepare for and respond to coronavirus disease 2019 (COVID-19). COVID-19 funds can be used for costs incurred from January 20, 2020 in response to the public health emergency.

This grant action approves the purchase of equipment identified on the 'Equipment' object class category, if applicable.

This grant action approves a non-federal match waiver for the federal funds awarded for COLA, Quality Improvement and COVID-19, if applicable.



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 13, 2020

Grant No. 09CH010862

Dear Head Start Grantee:

The Further Consolidated Appropriations Act, 2020, contains an increase of approximately \$550 million for programs under the Head Start Act for Fiscal Year (FY) 2020. The increase provides \$193 million for a cost-of-living adjustment (COLA) and \$250 million for Quality Improvement investments for Head Start. The COLA supports an increase of two percent for each grantee to increase staff salaries and fringe benefits, and offset higher operating costs. COLA funds are effective at the start of the FY 2020 budget period and are retroactive if this period has already begun. Quality Improvement funds are allocated proportionately based on federal funded enrollment, with additional consideration given to small grantees to allow for a meaningful investment, as permitted by the Act.

The following table reflects the COLA and Quality Improvement increases available for FY 2020.

Funding Type	Head Start	Early Head Start
Cost-of-Living Adjustment (COLA)	\$334,341	\$72,164
Quality Improvement (QI)	\$359,366	\$113,826
Total Funding		\$879,697

The table provides projected amounts for each program, Head Start and/or Early Head Start. The Quality Improvement allocation above was calculated on Head Start and/or Early Head Start funded slots; however, grantees operating both programs have flexibility to use any amount of funding on either program, based on community needs, and not to exceed the total amount available. This flexibility does not extend to COLA allocations. Please note, allocations in the table are based on annual funding and enrollment levels by program as of February 2020, and may be subject to change if there are adjustments to these levels.

Submission Requirements

The supplemental application is due **May 15, 2020** and must be submitted in the [Head Start Enterprise System \(HSES\)](#). To apply, please select the **Financials** tab, **Grant Application** tab, **Fiscal Year 2020**, and add the **'Supplement – COLA and Quality Improvement'** amendment type. No other application type for these funds will be accepted.

Content of 'Supplement – COLA and Quality Improvement' Application

Applications must include separate narratives and detailed budget justifications for each funding type, COLA and Quality Improvement, and by program, Head Start and/or Early Head Start. Each narrative must begin with a Table of Contents, use 12 point font, and not exceed 10 pages. All narratives, budget justifications, and other supporting documentation must be uploaded into respective folders within the **Documents** tab of the application.

COLA Narrative and Budget Justification

Grantees must demonstrate:

- An increase of no less than two percent of the current pay scale for Head Start/Early Head Start employees, including unfilled vacancies, subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale and documentation detailing agency policies and procedures if employees are receiving less than the two percent COLA or differential COLA increases;
- The provision of a no less than two percent increase to all delegate agencies and partners or justification if less than two percent or differential increases are provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs.

Sections [653](#) and [640\(j\)](#) of the Head Start Act provide further guidance on the uses and limitations of COLA funds. Sec. 653 restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. Sec. 640(j) of the Act requires compensation of Head Start employees must be improved regardless of whether the agency has the ability to improve the compensation of staff employed by the agency that do not provide Head Start services. Grantees with concerns that staff salaries cannot be increased due to wage comparability issues should ensure public school salaries for kindergarten teachers are included in their considerations.

Quality Improvement Narrative and Budget Justification

Grantees must demonstrate:

- Investments are consistent with Sec. 640(a)(5) of the Act (except programs are not bound by the requirements that at least 50 percent of the funds be used for staff compensation or that no more than 10 percent of funds be used on transportation. For more information on allowable activities as outlined in the Act, please see Attachment A);
- Investments made in Quality Improvement will be ongoing;
- How investments support children, families, and staff impacted by trauma; or justify the reasoning for investing in an activity not directly related to addressing trauma (For specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).)
- For programs using flexibility in the proportional share of the funding for Head Start and Early Head Start, justify how that approach fully supports the greatest needs of communities.

Grantees are strongly encouraged to invest this funding into program efforts and activities that help better incorporate a trauma-informed approach that will support children, families, and staff impacted by adverse experiences. **For more information on trauma and implementation of trauma-informed approaches in Head Start and Early Head Start programs, including specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).** However, grantees do have the flexibility to use these Quality Improvement funds to meet grantees' most pressing local needs, consistent with Section 640(a)(5) of the Act. With this funding, grantees should plan for ongoing, sustained investments in quality improvements, while also acknowledging one-time investments in FY 2020 year may be necessary to sustain ongoing quality improvement.

Budget Requirements

The data entered on the budget tab within the application populates the SF-424A. Grantees are required to include funds for both COLA and Quality Improvement, and within the appropriate program, Head Start or Early Head Start.

Non-Federal Share

The budget and detailed budget justification must include each source of non-federal match, including estimated amount per source and the valuation methodology. A detailed justification that conforms with the criteria under Section 640(b)(1)-(5) of the Head Start Act must be submitted if the application proposes a waiver of any portion of the non-federal match requirement.

Supporting Documents

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application for COLA and Quality Improvement must be provided.

The application must be submitted on behalf of the Authorizing Official registered in the HSES. **Incomplete applications will not be processed.**

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Chris Pflaumer, Head Start Program Specialist, at 415-437-8445 or chris.pflaumer@acf.hhs.gov or Keith Chin, Grants Management Specialist, at 646-905-8121 or keith.chin@acf.hhs.gov.

For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Sincerely,
The Office of Head Start

Attachment A

Allowable Uses of Quality Improvement Funds

The language in this document comes directly from Sec. 640(a)(5) of the Head Start Act, except that language has been removed from no. 1 specifying that at least 50 percent of the funds must be used for staff compensation and language has been removed from no. 8 specifying that no more than 10 percent of the funds can be used on transportation to align with the FY 2020 enacted appropriation language.

1. To improve the compensation (including benefits) of educational personnel, family service workers, and child counselors, as described in Sections [644\(a\)](#) and [653](#) of the Head Start Act, in the manner determined by the Head Start agencies (including Early Head Start agencies) involved, to—
 - ensure that compensation is adequate to attract and retain qualified staff for the programs involved in order to enhance program quality;
 - improve staff qualifications and assist with the implementation of career development programs for staff that support ongoing improvement of their skills and expertise; and
 - provide education and professional development to enable teachers to be fully competent to meet the professional standards established under [Sec. 648A\(a\)\(1\)](#) of the Act, including—
 - providing assistance to complete postsecondary course work;
 - improving the qualifications and skills of educational personnel to become certified and licensed as bilingual education teachers, or as teachers of English as a second language; and
 - improving the qualifications and skills of educational personnel to teach and provide services to

children with disabilities

2. To support staff training, child counseling, and other services necessary to address the challenges of children from immigrant, refugee, and asylee families; homeless children ; children in foster care; limited English proficient children; children of migrant or seasonal farmworker families; children from families in crisis; children referred to Head Start programs (including Early Head Start programs) by child welfare agencies; and children who are exposed to chronic violence or substance abuse.
3. To ensure that the physical environments of Head Start programs are conducive to providing effective program services to children and families, and are accessible to children with disabilities and other individuals with disabilities.
4. To employ additional qualified classroom staff to reduce the child-to-teacher ratio in the classroom and additional qualified family service workers to reduce the family-to-staff ratio for those workers.
5. To ensure that Head Start programs have qualified staff that promote the language skills and literacy growth of children and that provide children with a variety of skills that have been identified, through scientifically based reading research, as predictive of later reading achievement.
6. To increase hours of program operation, including—
 - conversion of part-day programs to full-working day programs; and
 - increasing the number of weeks of operation in a calendar year.
7. To improve communitywide strategic planning and needs assessments for Head Start programs and collaboration efforts for such programs, including outreach to children described in no. 2 above.
8. To transport children in Head Start programs safely.
9. To improve the compensation and benefits of staff of Head Start agencies, in order to improve the quality of Head Start programs.

Attachment B

Office of Head Start Guidance on Implementing a Trauma-Informed Approach

Trauma occurs when frightening events or situations overwhelm a child or adult's ability to cope or deal with what has happened. These kinds of experiences cause an extended stress response and lasting effects on the physical and mental health of the individual. Trauma can occur in the form of a single event (e.g., a natural disaster or death of a close family member) or as a series of events or chronic condition (e.g., substance misuse, domestic and community violence, child abuse and neglect, extended homelessness, or food insecurity). Exposure to trauma is more common than most people believe. It is also multi-layered, with individual, community, and historical experiences. In addition to enrolled children and families, Head Start staff may experience trauma as well, along with stress associated with their role in supporting children and families impacted by trauma. That said, not everyone exposed to adverse experiences is traumatized.

Head Start and Early Head Start programs play a critical role in buffering the impact of trauma by promoting resilience for children, families, and staff. The effects of trauma are lessened by protective factors such as strong parent-child relationships; relationships between staff, children, and families in Head Start and Early Head Start

programs; and through relationships and supports within the community. Supporting staff wellness is a critical part of any trauma-informed approach in Head Start programs.

The Substance Abuse and Mental Health Services Administration (SAMHSA) defines a trauma-informed approach as one that: 1) **realizes** the widespread impact of trauma and understands potential paths for recovery; 2) **recognizes** potential signs and symptoms of trauma; 3) **responds** by fully integrating knowledge about trauma into program policies, procedures, and practices; and 4) **resists** re-traumatization of impacted individuals. For more information, please see [SAMHSA's Concept of Trauma and Guidance for a Trauma-Informed Approach](#).

Head Start Considerations for Funding Trauma-Informed Approaches

There are many ways Head Start and Early Head Start programs can use Quality Improvement funds to implement a comprehensive, ongoing trauma-informed approach. The following includes a limited, non-exhaustive list of examples:

Expand Mental Health Services

- Improve preventive mental health screening, assessment, and interventions
- Enhance mental health consultation for staff support and organizational improvement to help identify signs and symptoms of trauma and integrate supports and services to assist in healing
- Ensure mental health consultation and other related intervention services include a trauma-informed approach and are integrated at intake and orientation
- Build and/or enhance collaborative services with local substance abuse and mental health treatment programs, domestic violence service providers, disaster response programs, child welfare agencies, and others

Increase Classroom Quality

- Hire additional qualified education staff to lower classroom ratios, enhance caregiver-child relationships
- Provide ongoing coaching and support to education staff to address secondary stress and related turnover
- Hire behavioral specialists to support children, classroom staff, and parents
- Improve physical environments and learning spaces throughout the facility to help address the multiple domains of development and learning that are impacted by trauma
- Invest in professional development and staffing patterns that foster continuity of care, and consistent, predictable, and nurturing environments

Strengthen Family Services

- Enhance services that strengthen families, promote relationships, decrease parental stress, and improve family safety and financial security
- Strengthen service provision related to housing access and stability
- Provide enhanced job training, employment, education, and career services
- Help families better access healthcare and nutrition services
- Enhance transportation services to promote more regular participation by children and families in services designed to support development and learning and address trauma
- Improve collaboration efforts and alignment with family-serving agencies to lessen family confusion and stress in dealing with multiple agencies

Support a Trauma-Informed Workforce

- Provide training on trauma-informed approaches to all staff, governing boards, and Policy Councils, and ensure training is accompanied with coaching and opportunities for reflective practice and supervision
- Support staff capacity with salary increases and additional benefits, such as employee assistance services and break times
- Decrease family service staff and/or home visitor caseloads through hiring of additional qualified staff or other strategies

Create a Program-Wide Trauma-Informed Environment

- Ensure any trauma-informed training implemented at the management-, governing-, or policy-level includes oversight to examine how the approach is being implemented
- Conduct ongoing self-assessment to track program improvements related to integrating a trauma-informed approach over time
- Expand Health Services Advisory Committee efforts to better support health and mental health services for children and families by implementing trauma-informed approaches

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 09HP000111-04-01	3a. AMEND. NO.: 1	
4. FAIN: 09HP000111					
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Supplement		7. AWARD AUTHORITY: 42 USC 9801 ET SEQ	
8. BUDGET PERIOD: 09/01/2020 THRU 08/31/2021	9. PROJECT PERIOD: 03/01/2017 THRU 08/31/2021	10. CFDA NO.: 93.600 - Head Start			
11. RECIPIENT ORGANIZATION: CONTRA COSTA, COUNTY OF 1470 Civic Ct Ste 200 Concord, CA 94520-5242 Grantee Authorizing Official: Candice Anderson			12. PROJECT / PROGRAM TITLE: Early Head Start/Child Care Partnership		
13. COUNTY: Contra Costa	14. CONGR. DIST.: 11	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Katharine Mason Interim Program Director			
16. APPROVED BUDGET:		17. AWARD COMPUTATION:			
Personnel.....	\$ 1,044,684.00	A. NON-FEDERAL SHARE..... \$ 0.00 0%			
Fringe Benefits.....	\$ 676,672.00	B. FEDERAL SHARE..... \$ 5,030,374.00 100%			
Travel.....	\$ 7,000.00	18. FEDERAL SHARE COMPUTATION:			
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE..... \$ 5,030,374.00			
Supplies.....	\$ 27,000.00	B. UNOBLIGATED BALANCE FEDERAL SHARE..... \$ 0.00			
Contractual.....	\$ 1,181,455.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...\$ 4,831,451.00			
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:		\$ 198,923.00	
Other.....	\$ 1,918,123.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:			
Direct Costs.....	\$ 4,854,934.00	\$ 19,573,425.00			
Indirect Costs.....	\$ 175,440.00	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:			
In Kind Contributions.....	\$ 0.00	Additional Costs			
Total Approved Budget.....	\$ 5,030,374.00	22. APPLICANT EIN: 946000509	23. PAYEE EIN: 1946000509A1	24. OBJECT CLASS: 41.51	
25. FINANCIAL INFORMATION:					
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	
	09HP00011104	75-20-1536	0-G094122	\$198,923.00	
				DUNS 794080957	
				UNOBLIG. NONFED %	
26. REMARKS: (Continued on separate sheets)					
<p><i>CCP₁ = \$94,383 COLA</i></p> <p><i>CCP₂ = 104,540 RT</i></p> <p><i>Total = \$ 198,923</i></p>					
27. SIGNATURE - ACF GRANTS OFFICER Mr. Jeffrey Arciero 15 New Sudbury St, JFK Building Room 2025 Boston, MA 02203 Phone: 617-586-2446		ISSUE DATE: 08/31/2020	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett 08/27/2020		
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Ms. Cynthia T Yao - Head Start Program		DATE: 08/28/2020			

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start	2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 09HP000193-01-01	3a. AMEND. NO.: 1
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4. FAIN: 09HP000193

5. TYPE OF AWARD: Service	6. TYPE OF ACTION: Supplement	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ
-------------------------------------	---	--

8. BUDGET PERIOD: 07/01/2019 THRU 08/31/2020	9. PROJECT PERIOD: 07/01/2019 THRU 08/31/2020	10. CFDA NO.: 93.600 - Head Start
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11. RECIPIENT ORGANIZATION: CONTRA COSTA, COUNTY OF 40 Douglas Dr Martinez, CA 94553-4068 Grantee Authorizing Official: Candace Andersen , Chair, Contra Costa County Supervisor, Distri	12. PROJECT / PROGRAM TITLE: Early Head Start Child Care Partnership #1
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13. COUNTY: Contra Costa	14. CONGR. DIST.: 05	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Camilla Rand Head Start Director
------------------------------------	--------------------------------	---

16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 354,636.00	A. NON-FEDERAL SHARE.....	\$ 332,042.00 20%
Fringe Benefits.....	\$ 247,901.00	B. FEDERAL SHARE.....	\$ 1,328,168.00 80%
Travel.....	\$ 7,000.00	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE.....	\$ 1,328,168.00
Supplies.....	\$ 25,580.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00
Contractual.....	\$ 536,616.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...\$	1,138,429.00
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:	\$ 189,739.00
Other.....	\$ 82,952.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	\$ 1,328,168.00
Direct Costs.....	\$ 1,254,685.00	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
Indirect Costs.....	\$ 73,483.00	Additional Costs	
In Kind Contributions.....	\$ 0.00	22. APPLICANT EIN:	23. PAYEE EIN:
Total Approved Budget.....	\$ 1,328,168.00	946000509	1946000509A1
		24. OBJECT CLASS: 41.51	

25. FINANCIAL INFORMATION:				DUNS 794080957	
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG. NONFED %
	09HP00019301	75-20-1536	0-G094122	\$185,421.00	
	09HP00019301	75-20-1536	0-G094121	\$4,318.00	

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Mr. Jeffrey Arciero 15 New Sudbury St, JFK Building Room 2025 Boston, MA 02203 Phone: 617-565-2446	ISSUE DATE: 06/03/2020	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett 06/02/2020
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29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Ms. Cynthia T Yao - Head Start Program	DATE: 06/02/2020
--	----------------------------

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 09HP000193-01-01	3a. AMEND. NO.: 1
4. FAIN: 09HP000193				
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Supplement	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ	
8. BUDGET PERIOD: 07/01/2019 THRU 08/31/2020	9. PROJECT PERIOD: 07/01/2019 THRU 08/31/2020	10. CFDA NO.: 93.600 - Head Start		
11. RECIPIENT ORGANIZATION: CONTRA COSTA, COUNTY OF				

STANDARD TERMS

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This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

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The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

CONTRA COSTA COUNTY COMMUNITY SERVICES

09HP000193-01-01

1. Remarks

26. REMARKS (Continued from previous page)

This action awards \$185,421 Early Head Start operations and \$4,318 for Early Head Start training and technical assistance to extend the FY2019 budget period through to August 31st, 2020. 09HP000193 will be merged into 09HP000111 at this time.

Due to the extended budget period, the SF-425 financial report due dates have been updated to the following:

- Semi-Annual Report: 1/30/2020
- Annual Report: 10/30/2020
- Final Report: 1/30/2021

The grantee must still submit their SF-429 Real Property Status report via the Online Data Collection System, accessible through GrantSolutions. Your SF-429 report is due by the Annual SF-425 due date given above. Please refer to Program Instruction ACF-PI-HS-17-03 for further details.

Early Head Start population: 72 infants and toddlers.

Designated Early Head Start service area: Contra Costa County, California

Approved program options: Center-based, Family Child Care.