



To: David Twa, Contra Costa County Administrator
 From: Kathy Gallagher, EHSD Director
 Subject: Community Services Monthly Report
 Date: September 2020

News /Accomplishments

- Comprehensive Services staff are enrolling children in Head Start or Early Head Start and having virtual family meetings to support families with needs for IEP/IFSP Annual and Transition meetings, nutritional needs, health needs, and more.
- CSB held the first Partner Learning Community meeting on September 30. We discussed Child Outcomes reports, distance learning plans, strengths, highlights, refresher trainings, and guidelines in all Child Development content areas.
- Early Childhood Mental Health Program (ECMHP) has started to offer mental health services for teaching staff via zoom.
- All CSB, First Baptist Head Start and partner sites reopened for the 2020-2021 school year, 48% of all slots are being offered for in-class services.
- Local Census representatives will provide Questionnaire Assistance Center (QAC) to help parents complete the Census during outdoor grab and go's at sites in Richmond. Parents will receive various incentives for their participation.
- CSB received an augmentation of \$1,621,933 for the Alternative Payment Program. These funds are to be spent on emergency child care enrollments, transitioning families with a temporary emergency childcare voucher into ongoing care, and to reimburse providers based on child's maximum certified hours of care until funds are exhausted. In addition, CalWORKs Stage 2 is also receiving \$377,489 to reimburse providers based on a child's maximum certified hours of care until funds are exhausted.
- The Economic Opportunity Council (EOC) Chair, Renee Zeimer, was hosted by the Head Start Policy Council and conducted a Safe Voting training for all Head Start Parents. Parents were instructed how to check their voter status, how to read and mark a ballot, and were encouraged to vote as soon as they receive their ballot.
- The EOC has awarded 14 subcontracts for the CARES Act Funding for services related to COVID-19 effects in the area of housing/rental payment assistance, food/nutrition, and mental health supports.
- CSB held a virtual orientation for the 2020-2021 Policy Council on September 26th and on September 30th the body elected their new Executive Committee for the program year.

I. Status Updates:

a. Caseloads, workload (all programs) *

- o Head Start enrollment: 87.2%
- o Early Head Start enrollment: 97.11%


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- o Early Head Start Child Care Partnership # 1 enrollment: 95.83%
- o Early Head Start Child Care Partnership # 2 enrollment: 87.89%
- o Head Start Average Daily Attendance: 79.95%
- o Early Head Start Average Daily Attendance: 73.69%
- o Early Head Start Child Care Partnership (CCP) Attendance:
 - CCP 1: 93.49%
 - CCP 2: 68.01%
- o Stage 2: 448 families and 664 children
- o CAPP: 318 families and 450 children
 - In total: 766 families and 1,114 children
 - Incoming transfers from Stage 1: 5 families and 9 children
- o LIHEAP: 167 households have been assisted
- o Weatherization**: one household have been assisted.

b. Staffing:

- o The Department continues to work with the CAO on clearing essential positions to be filled permanently or by TU during the freeze. Key management and support positions remain vacant as we work through the process with support from Personnel and HR.
- o Interviews are in process for vacancies in Site Supervisor I and III positions, both in Richmond.
- o Due to several permanent vacancies for ASA III positions, we have processed several Temporary Upgrades to cover essential and critical operations. We have submitted request for a County recruitment.

c. Union

- o There are no union updates to report.

II. Emerging Issues and Hot Topics:

- CSB closed two classrooms Monday, September 2, due to a COVID positive staff member in a cohort, which impacted the adjoining room. After consultation with HSD the adjoining room reopened after two days; the primarily exposed cohort will re-open after the designated time period and follow-up with all cohort staff and families to ensure all cohort members continue to be symptom-free prior to their return.

** Attendance has been impacted by the COVID-19 Shelter in Place. CSB and First Baptist centers were closed August 10th-September 7th*

*** Due to Shelter in Place and the increase in COVID-19 numbers, weatherization is only providing emergency cooling needs for eligible households.*

cc: Policy Council Chair
 Administration for Children and Families
 Program Specialist, Chris Pflaumer