

RESOLUTION NO. 2020-10

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
AMENDING DISTRICT CONFLICT OF INTEREST CODE**

WHEREAS, consistent with the Political Reform Act of 1974 (Government Code Section 87100 *et seq.*), the San Ramon Valley Fire Protection District (“District”) is required to maintain a Conflict of Interest Code; and

WHEREAS, the purpose of a conflict of interest code is to ensure that public officials and employees are independent, impartial and responsible to the public when making government decisions, and to ensure that the public has confidence in the integrity of its government; and

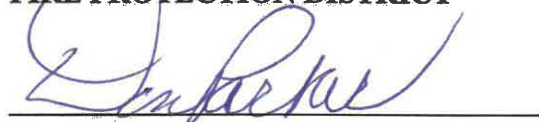
WHEREAS, the District’s Conflict of Interest Code requires District designated positions to disclose certain economic interests; and

WHEREAS, the District’s Conflict of Interest Code, which must be reviewed at least every two years, was last updated in 2018; and

WHEREAS, since that time, the District has deleted a certain designated position, and the Conflict of Interest Code must be updated to reflect the District’s current designated positions required to disclose certain economic interests set forth in **Exhibit A** and the detailed disclosure categories set forth in **Exhibit B**.

NOW, THEREFORE, BE IT RESOLVED by the District Board of Directors that the District’s Conflict of Interest Code be amended with the current designated positions required to disclose certain economic interests and the disclosure categories set forth in **Exhibit A** and **Exhibit B**, respectively.

**SAN RAMON VALLEY
FIRE PROTECTION DISTRICT**



Don Parker
President, Board of Directors

Adopted by the Following Votes:

AYES: Directors Crean, Kerr, Parker, Stamey, and Yancey

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST:

DocuSigned by:

Stephanie E. Sakai, District Clerk

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EXHIBIT A
DESIGNATED POSITIONS

Member of the Board of Fire Directors

Chief Administrator, Fire Chief

Deputy Fire Chief

Controller

Chief Financial Officer

Human Resources Director

Human Resource Generalist

Director of Emergency Communications

Fire and Life Safety Plans Examiner

Community Emergency Response Team Coordinator

Technology Systems Manager

Battalion Chief

Fire Marshal

Fire and Life Safety Manager

Fire and Life Safety Inspector

Fleet Mechanic

EMS Battalion Chief

Fire District Legal Counsel

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EXHIBIT B
DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS

Full Disclosure for High Level Officials with Broad and Indefinable Duties:

All investments, business positions in business entities and sources of income (including receipt of gifts, loans and travel payments). Real property located within the jurisdiction as well as real property within two miles of the real property used or the potential site.

Procurement Decisions - District-Wide Authority:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source provides leased facilities, products, equipment, vehicles, machinery or services (including training or consulting services) of the type utilized by the District.

Procurement Decisions - Limited Authority:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source provides leased facilities, products, equipment, vehicles, machinery or services (including training or consulting services) of the type utilized by the position's Department/Division/Unit.

Information Technology:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source provides information technology or telecommunications goods, products or services including computer hardware or software companies, computer consultant services, IT training companies, data processing firms and media services.

Grant Funding:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source is of the type to receive grants or other funding from or through the District.

Regulatory/Licenses/Permits:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source is subject to the District's regulatory, permit or licensing authority.

Claims:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source has, during the reporting period, filed a claim or has a claim pending before the District.

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Consultants and New Positions:

Consultants and new positions that make governmental decisions or serve in a staff capacity and participate in the making governmental decisions must file under the broadest disclosure category in the District's Conflict of Interest Code the consultant or new position works for. If the new position or consultant performs limited duties, the District may be tailor the disclosure requirements to the duties performed.